

CABINET AGENDA



Monday 18 August 2008

at 9.00 a.m.

**in Committee Room B,
Civic Centre, Hartlepool**

MEMBERS: CABINET:

The Mayor, Stuart Drummond

Councillors Hall, Hargreaves, Hill, Jackson, Payne, and Tumilty.

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **TO RECEIVE THE RECORD OF DECISION IN RESPECT OF THE MEETING HELD ON 4 AUGUST 2008** (previously circulated)
4. **BUDGET AND POLICY FRAMEWORK**
 - 4.1 Food Law Enforcement Service Plan 2008-2009 – *Director of Neighbourhood Services*
5. **KEY DECISIONS**
 - 5.1 Proposal to Discontinue the Additionally Resourced Facility at Jesmond Road Primary School – *Director of Children's Services*

6. OTHER ITEMS REQUIRING DECISION

- 6.1 Local Government White Paper – Communities in Control – Real People, Real Power – *Chief Executive*
- 6.2 New Local Area Agreement – Delivery and Improvement Plan 2008/09 – *Head of Community Strategy*
- 6.3 Local Involvement Networks (LINKs) – *Director of Adult and Community Services and Head of Procurement, Property and Public Protection*
- 6.4 Replacement of Stolen Chains of Office – *Chief Personnel Officer*

7. ITEMS FOR DISCUSSION / INFORMATION

- 7.1 Revenue Outturn Report 2007/2008 – *Chief Financial Officer*
- 7.2 NRF, Capital and Accountable Body Programme Outturn Report 2007/2008 - *Chief Financial Officer*
- 7.3 Quarter 1 – Revenue Financial Management Report 2008/2009 – *Corporate Management Team*
- 7.4 Quarter 1 –NRF, Capital and Accountable Body Programme Monitoring Report 2008/2009 - *Chief Financial Officer*

8. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

9. ITEM REQUIRING DECISION

- 9.1 Restructuring of the Legal Services Division - *Chief Executive* (Para 1 & 2 - Information relating to any individual (para 1) and Information which is likely to reveal the identity of an individual (para 2)).
- 9.2 Industrial Action – Salary Deductions - *Chief Financial Officer and Chief Personnel Officer* ((para 4) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees or, or office holders under the authority.)

CABINET REPORT

18th August 2008



Report of: Director of Neighbourhood Services

Subject: FOOD LAW ENFORCEMENT SERVICE PLAN 2008 - 2009

SUMMARY

1. PURPOSE OF REPORT

To consider the Food Law Enforcement Plan 2008/09

2. SUMMARY OF CONTENTS

The report sets out details of Hartlepool's Food Law Enforcement Service Plan 2008/09. The plan is a requirement of the Food Standards Agency and forms the basis on which the Authority may be monitored and audited to verify whether the service provided is effective in protecting the public. The plan sets out the Council's aims in respect of its food law service. Whilst focussing on 2008/09, it also identified longer-term objectives as well as a review of performance for 2007/08.

3. RELEVANCE TO CABINET

Executive to consider issues prior to presentation to Council.

4. TYPE OF DECISION

The Food Law Enforcement Plan is part of the Budget and Policy Framework of the Council.

5. DECISION MAKING ROUTE

Cabinet on 18th August 2008 and Council on 18th September 2008.

6. DECISION(S) REQUIRED

To endorse the Food Law Enforcement Service Plan 2008/09 and recommend it for approval by Council on 18th September 2008.

Report of: Director of Neighbourhood Services

Subject: FOOD LAW ENFORCEMENT SERVICE PLAN
2008/09

1. PURPOSE OF REPORT

- 1.1 To consider the Food Law Enforcement Service Plan for 2008/09, which is a requirement under the Budget and Policy Framework.

2. BACKGROUND

- 2.1 The Food Standards Agency has a key role in overseeing local authority enforcement activities. They have duties to set and monitor standards of local authorities as well as carry out audits of enforcement activities to ensure that authorities are providing an effective service to protect public health and safety.
- 2.2 On 4 October 2000, the Food Standards Agency issued the document "Framework Agreement on Local Authority Food Law Enforcement". The guidance provides information on how local authority enforcement service plans should be structured and what they should contain. Service Plans developed under this guidance will provide the basis on which local authorities will be monitored and audited by the Food Standards Agency.
- 2.3 The service planning guidance ensures that key areas of enforcement are covered in local service plans, whilst allowing for the inclusion of locally defined objectives.
- 2.4 A Food Law Enforcement Plan for 2008/09 is attached as **Appendix 1** and takes into account the guidance requirements.
- 2.5 The plan has been previously considered by Cabinet on the 23rd June 2008 and by Neighbourhood Services Scrutiny Forum on 11th July 2008. The Plan is part of the Budget and Policy Framework and is therefore required to follow this path. Following this meeting an additional key area of improvement has been added in relation to raising public awareness of a premises rating under the food hygiene awards scheme by door/window stickers.

3. THE FOOD LAW ENFORCEMENT SERVICE PLAN

3.1 The Service Plan for 2007/08 has been updated to reflect last year's performance.

3.2 The Plan covers the following:

(i) Service Aims and Objectives:

That the Authority's food law service ensures public safety by ensuring food, drink and packaging meets adequate standards.

(ii) Links with Community Strategy, Corporate Plan, Departmental and Divisional Plans:

How the Plan contributes towards the Council's main priorities (Jobs and the Economy, Lifelong Learning and Skills, Health and Care, Community Safety, Environment and Housing, Culture and Leisure and Strengthening Communities).

(iii) Legislative Powers and Other Actions Available:

Powers to achieve public safety include programmed inspections of premises, appropriate licensing/registration, food inspections, provision of advice, investigation of food complaints and food poisoning outbreaks, as well as the microbiological and chemical sampling of food.

(iv) Resources, including financial, staffing and staff development.

(v) A review of performance for 2007/08.

4. SUMMARY OF MAIN ISSUES RAISED IN THE PLAN

4.1 During 2007/08 the section had two vacant environmental health officer posts in the final quarter. Steps were taken to ensure that food hygiene inspections were given priority and this allowed the service to ensure that no high risk inspections were left outstanding. Only 4 other inspections were carried forward to next year's inspection programme.

4.2 A total of 437 food hygiene premises inspections were undertaken in 2007/08 this equates to 99% of all programmed inspections planned for the year. However only 213 food standards inspections were undertaken this equates to 83%. The outstanding inspections will be added to the programme for 2008/09. 165 microbiological samples and 185 compositional/labelling samples were taken, 15 of the samples were regarded as unsatisfactory, mainly as a result of high bacteriological counts and 11 were unsatisfactory as the labelling/composition was incorrect.

- 4.3 On 1st April 2007 the Council launched the Tees Valley Food Hygiene Award Scheme. Each business is awarded a star rating which reflected the risk rating given at the time of the last primary inspection. The star rating was made available to the public via the Council's website and the business was provided with a certificate to display on their premises. The service has made a commitment to work with businesses to improve their rating.
- 4.4 The table below shows the results of the star ratings awarded to businesses on 1 April 2007 compared with on 1 April 2008:

Number of Stars	Number of Premises (1/4/07)	% of premises	Number of Premises (1/4/08)	% of premises
5 Stars	24/759	3%	85/762	11.1%
4 Stars	155/759	20%	217/762	28.5%
3 Stars	226/759	30%	294/762	38.6%
2 Stars	262/759	35%	137/762	18.0%
1 Star	60/759	8%	26/762	3.4%
0 Stars	32/759	4%	3/762	0.4%

- 4.5 The introduction of this scheme has been well received and to date there have been over 100,000 hits on the website. This scheme has raised public expectations and has placed increased emphasis on achieving our programmed inspections.
- 4.6 Towards the end of the 2007/08. Unacceptable standards were found in 1 premise following a programmed inspection. Investigations are still in progress and formal action is under consideration.
- 4.7 In March 2008 the Authority was audited by the Food Standards Agency in relation to feeding stuffs and imported food & feed control. A considerable amount of work was undertaken in preparation for the audit and this had a considerable impact on the limited resources available during the second half of the year.
- 4.8 The detailed report of the audit produced by the Food Standards Agency has now been received and reported to the Adult and Public Health Portfolio Holder on 28th July 2008. The report indicates that the authority has implemented up to date procedures reflecting recent changes in legislation, and that a risk based sampling programme has been implemented following the Agency's advice. The report identifies no areas for improvement and details only five minor recommendations.
- 4.9 During 2008/09 there are 459 programmed food hygiene inspections, 173 programmed food standards inspections and 66 feed hygiene inspections planned, in addition to an estimated 160 re visits and 70

additional visits to new / changed premises. Such inspections must be carried out by a small team of officers with the suitable qualifications and competencies to undertake them. The volume of inspections and the need to carry out many of them outside normal working hours will place an additional demand on an already heavy workload.

- 4.10 It is anticipated that staff shortages will continue in 2008 / 09 with currently 1 vacant post and another post holder starting her maternity leave in July. We will use a range of measures to try to attain targets.

5. RECOMMENDATIONS

- 5.1 Cabinet is requested to endorse the draft Food Law Enforcement Service Plan 2008/09 and recommend approval by Council at the meeting to be held on 18th September 2008.



Hartlepool Borough Council

Food Law Enforcement Service Plan

2008/09

FOOD SERVICE PLAN 2008/09

This Service Plan accords with the requirements of the Framework Agreement on Local Authority Food Law Enforcement, and sets out the Council's aims in respect of its food law service and the means by which those aims are to be fulfilled. Whilst focussing primarily on the year 2008-09, where relevant, longer-term objectives are identified. Additionally, there is a review of performance for 2007-08 and this aims to inform decisions about how best to build on past successes and address performance gaps.

1. Background Information

Hartlepool is situated on the North East coast of England. The Borough consists of the town of Hartlepool and a number of small outlying villages. The total area of the Borough is 9,390 hectares.

Hartlepool is a unitary authority, providing a full range of services. It adjoins Easington District Council to the north, Sedgfield District Council to the west and Stockton on Tees Borough Council to the south. The residential population is 90,161 of which ethnic minorities comprise 1.2% (2001 census).

2. Service Aims and Objectives

Hartlepool Borough Council aims to ensure:

- That food and drink intended for human consumption which is produced, stored, distributed, handled or consumed in the borough is without risk to the health or safety of the consumer.
- Food and food packaging meets standards of quality, composition and labelling and reputable food businesses are not prejudiced by unfair competition.
- The effective delivery of its food law service so as to secure appropriate levels of public safety in relation to food hygiene, food standards and feeding stuffs enforcement.

In its delivery of the service the Council will have regard to directions from the Food Standards Agency (FSA), Approved Codes of Practice, the Regulators Code of Compliance, and guidance from Local Authorities Co-ordinators of Regulatory Services (LACORS).

Service delivery broadly comprises:

- Programmed inspection of premises for food hygiene and food standards
- Registration and approval of premises
- Microbiological sampling and chemical analysis of food
- Food Inspection
- Contributing to the step change on imported food control through inspection and checks of imported foods at retail and catering premises

- Provision of advice, educational materials and courses to food businesses
- Investigation of food and food-related complaints
- Investigation of cases of food and water borne infectious disease, and outbreak control
- Dealing with food safety incidents
- Promotional and advisory work

Effective performance of the food law service necessitates a range of joint-working arrangements with other local authorities and agencies such as the Health Protection Agency (HPA), Meat Hygiene Service (MHS), Food Standards Agency (FSA), HM Revenue & Customs (HMRC), Department of Environment, Food & Rural Affairs (Defra) & the Animal Medicines Inspectorate (AMI). The Council aims to ensure that effective joint-working arrangements are in place and that officers of the service contribute to the on-going development of those arrangements.

The service is also responsible for the following:

- Health and Safety enforcement
- The provision of guidance, advice and enforcement in respect of Smokefree enforcement
- Water sampling; including both private and mains supplies & bathing water
- Provision of assistance to the animal Health Officer for animal health and welfare inspections, complaint investigation and animal movement issues

3. **Policy Content**

This service plan fits into the hierarchy of the Council's planning process as follows:

- Hartlepool's Community Strategy - the Local Strategic Partnership's (the Hartlepool Partnership) goal is "to regenerate Hartlepool by promoting economic, social and environmental wellbeing in a sustainable manner."
- Corporate (Best Value Performance) Plan
- Neighbourhood Services Departmental Plan
- Public Protection Divisional Plan
- Consumer Services Service Plan
- Food Law Enforcement Service Plan - sets out how the Council aims to deliver this statutory service and the Consumer Services section's contribution to corporate objectives

The Council's Community Strategy sets out its vision for 'a prosperous, caring, confident and outward looking community realising its potential in an attractive environment'. This Food Law Service Plan contributes towards the vision and the Council's seven main priorities in the following ways:

Jobs and the Economy

By providing advice and information to new and existing businesses to assist them in meeting their legal requirements with regard to food law requirements, and avoid potential costly action at a later stage.

Lifelong Learning and Skills

By providing and facilitating training for food handlers on food safety as part of lifelong learning, and promoting an improved awareness of food safety and food quality issues more generally within the community.

Health and Care

By ensuring that food businesses where people eat and drink, or from which they purchase their food and drink, are hygienic and that the food and drink sold is safe, of good quality and correctly described and labelled to inform choice.

Community Safety

By encouraging awareness amongst food businesses of the role they can play in reducing problems in their community by keeping premises in a clean and tidy condition.

Environment and Housing

By encouraging businesses to be aware of environmental issues which they can control, such as proper disposal of food waste.

Culture and Leisure

By exploring ways to promote high standards of food law compliance in hotels, other tourist accommodation, public houses and other catering and retail premises.

Strengthening Communities

By developing ways of communicating well with all customers, including proprietors of food businesses whose first language is not English, and ensuring that we deliver our service equitably to all.

This Food Law Enforcement Service Plan similarly contributes to the vision set out in the Neighbourhood Services Department Plan *“to work hand in hand with communities and to provide and develop excellent services that will improve the quality of life for people living in Hartlepool neighbourhoods”*. Within this, the Consumer Services Section has a commitment to ensure the safe production, manufacture, storage, handling and preparation of food and its proper composition and labelling.

The Council has in place a Food Law Enforcement Policy, which has been revised and subsequently approved by the Adult & Public Health Services Portfolio Holder on 21 March 2005.

The Council is committed to the principles of equality and diversity. The Food Law Enforcement Service Plan consequently aims to ensure that the same high standards of service is offered to all, and that recognition is given to the varying needs and backgrounds of its customers.

4. Legislative Powers and other actions available

The Council has a wide range of duties and powers conferred on it in relation to food safety functions.

The Council must appoint and authorise inspectors, having suitable qualifications and competencies for the purpose of carrying out duties under the Food Safety Act 1990 and Regulations made under it and also specific food regulations made under the European Communities Act 1972, which include the Food Hygiene (England) Regulations 2006 and the Official Feed and Food Controls (England) Regulations 2007.

Authorised officers can inspect food at any stage of the production, manufacturing, distribution and retail chain. The Council must draw up and implement an annual programme of risk-based inspections/interventions so as to ensure that food and feedingstuffs are inspected in accordance with relevant legislation, the Food Law Code of Practice and centrally issued guidance.

The sampling of food for the purposes of microbiological and chemical examination and analysis forms an integral part of the inspection process. It is a critical means of ensuring the microbiological and chemical safety of food, checking composition and labelling. The Food Safety (Sampling and Qualifications) Regulations 1990 provide the framework for sampling.

The inspection of food commodities again forms an integral part of the inspection process and is provided for by virtue of Sections 32 and 9 of the Food Safety Act 1990. The purpose of food inspection is to check that food complies with food safety requirements and is fit for human consumption. Section 9 also sets out provisions relating to the detention, seizure and condemnation of food.

It is recognised that whilst the inspection process is the primary means of securing compliance with food safety legislation, this can be enhanced by the provision of advice, educational materials and training courses.

The service is obliged to investigate complaints relating to the sale of food not complying with food safety requirements, or not of the nature, substance or quality demanded, or injurious to health, or unfit for human consumption, or labelled or presented so as to mislead consumers. Similarly, the service responds to complaints alleging breaches of hygiene requirements.

The investigation of cases of food poisoning and outbreak control is a shared responsibility between the food law service and the County Durham and Tees Valley Health Protection Unit of the Health Protection Agency. Responsibility for the enforcement of measures to control food-borne disease rests with the local authority, with the Health Protection Agency having a statutory duty to designate medical officers to assist the local authority in carrying out their duties in this respect.

A national food/feed incident warning system is in operation throughout the United Kingdom, which acts as a rapid alert system in respect of food/feed related hazards. The service must ensure that any action specified by the Food Standards Agency in a food/feed alert is undertaken promptly and in accordance with any risk assessment carried out by the Agency. If the Authority propose to take alternative action this must first be agreed with the Agency.

In addition to legislative requirements as above, local authority food law services are required to have regard to the Food Law Code of Practice and Feed Law Enforcement Code of Practice and associated Practice Guidance which gives detailed direction to authorities on enforcement of food and feed legislation.

There is currently a requirement to report to the Food Standards Agency annually on performance in relation to food/feed law enforcement activities. Annual performance statistics for all authorities are now made publicly available by the Food Standards Agency and the best and worst performing councils are highlighted.

5. Service Delivery Mechanisms

Inspection Programme

Inspections carried out for food hygiene, food standards and for feeding stuffs are carried out in accordance with the Council's policy and standard operating procedures on food/feed premises inspections and relevant national guidance.

Information on premises liable to inspections is held on the APP computerised system. An inspection schedule is produced from this system at the commencement of each reporting year, in accordance with guidance issued by the Food Standards Agency.

The food hygiene, food standards and feeding stuffs inspection programmes are risk-based systems that accord with current guidance. The current premises profiles are shown in the tables below:

Food Hygiene:

Risk Category	Frequency of Inspection	No of Premises
A	6 months	3
B	12 months	60
C	18 months	385
D	24 months	141
E	36 months or other enforcement	184
Unclassified	Requiring inspection/risk rating	12
No Inspectable Risk (NIR)		28
Total		813

Food Standards:

Risk Category	Frequency of Inspection	No of Premises
A	12 months	1
B	24 months	107
C	36 months or other enforcement	581
Unclassified		12
No Inspectable Risk (NIR)		94
Total		795

Feed Hygiene

Risk Category	Frequency of Inspection	No of Premises
A	12 months	0
B	24 months	48
C	60 months	5
Unclassified		31
Total		84

The inspection programme for 2008/09 comprises the following number of scheduled food hygiene and food standards inspections:

Food Hygiene:

Risk Category	Frequency of Inspection	No of Inspections
A	6 months	6
B	12 months	60
C	18 months	290
D	24 months	57
E	36 months or alternative enforcement strategy	35
Unclassified		11
Total		459

There is currently 1 manufacturing business (a fishery products establishment), that is subject to approval under Regulation 853/2004 however discussions are ongoing in relation to a potential new business. Approved establishments are not included in the inspection programme but instead are subject to a minimum inspection frequency in 12 months as set out in the following tables, in accordance with current guidance.

Product Specific Inspections :

	Primary Inspection	Secondary Inspections	No in Hartlepool
Meat Products	1	2	0
Minced Meat and Meat Preparation	1	2	0
Dairy Products	1	1	0
Fishery Products	1	1	1
Egg Products	1	1	0
Shellfish Purification or despatch	1	1	0

New EU food hygiene legislation applicable to primary production (farmers & growers) has come into effect. On the basis that the local authority officers were already present on farms in relation to animal welfare and feed legislation, the responsibility has been given to us to enforce this legislation. The service has estimated 68 primary producers based on the 2004 Agricultural Census. The database at present does not reflect this new area of responsibility and will need to be updated throughout the course of the year to reflect these premises.

Food Standards:

Risk Category	Frequency of Inspection	No of Inspections
A	12 months	1
B	24 months	57
C	36 months or alternative enforcement	103
Not classified		11
Total		173

Feed Hygiene :

Risk Category	Frequency of Inspection	No of Premises
A	12 months	0
B	24 months	35
C	60 months	0
Unclassified		31
Total		66

An estimated 10% of programmed inspections are of premises where it is more appropriate to conduct inspections outside the standard working time hours. Arrangements are in place to inspect these premises out of hours by making use of the Council's flexible working arrangements, lieu time facilities and, if necessary, paid overtime provisions. In addition, these arrangements will permit the occasional inspection of premises which open outside of, as well as during standard work time hours. The Food Law Code of Practice requires inspections of these premises at varying times of operation.

As a follow-up to primary inspections, the service undertakes revisits in accordance with current policy. For the year 2008/09, the inspection programme would generate an estimated 160 revisits. A number of these premises revisits will be undertaken outside standard working hours and arrangements are in place as described above to facilitate this.

It is anticipated that consistent, high quality programmed inspections by the service will, over time, result in a general improvement in standards, reducing the frequency for recourse to formal action.

The performance against inspection targets for all food hygiene and food standards inspections is reported monthly as part of the Neighbourhood Services Department internal performance monitoring. In addition, performance against inspection targets is reported quarterly to the Adult & Public Health Services Portfolio Holder as part of the Neighbourhood Services Department plan update.

Port Health

Hartlepool is a Port Health Authority however it is not a border inspection post or point of entry and therefore no food enters the port.

Fish Quay

There is a Fish Quay within the Authority's area which provides a market hall although it is not currently operational and there are associated fish processing units, one of which is an approved establishment.

Registration and Approval of Premises

Food and feed business operators must register their establishments with the relevant local authority. This provision allows for the service to maintain an up-to-date premises database and facilitates the timely inspection of new premises and, when considered necessary, premises that have changed food/feed business operator or type of use.

The receipt of a food/feed premises registration form initiates an inspection of all new premises. In the case of existing premises, where a change of food/feed business operator is notified, other than at the time of a programmed inspection, an assessment is made of the need for inspection based on the date of the next programmed inspection, premises history, and whether any significant change in the type of business is being notified. It is anticipated that approximately 70 additional premises inspections will be generated for new food businesses during 2008/09 and approximately 5 for new feed businesses.

A competent authority must with some exceptions, approve food business establishments that handle food of animal origin. If an establishment needs approval, it does not need to be registered as well.

Food premises which require approval include those that are producing any, or any combination of the following; minced meat, meat preparations, mechanically separated meat, meat products, live bivalve molluscs, fishery products, raw milk (other than raw cows' milk), dairy products, eggs (not primary production) and egg products, frogs legs and snails, rendered animal fats and greaves, treated stomachs, bladders and intestines, gelatine and collagen and certain cold stores and wholesale markets.

The approval regime necessitates full compliance with the relevant requirements of Regulation (EC) No 852/2004 and Regulation (EC) 853/2004.

There is 1 premises in the Borough (a fishery products establishment), which is subject to approval.

Microbiological and Chemical Analysis of Food/Feed

An annual food/feed sampling programme is undertaken with samples being procured for the purposes of microbiological or chemical analyses. This programme is undertaken in accordance with the service's Food/Feed Sampling Policy.

All officers taking formal samples must follow the guidance contained in and be qualified in accordance with relevant legislative requirements and centrally issued guidance, including that contained in the Food Law Code of Practice/Feed Law Enforcement Policy and associated Practice Guidance. Follow-up action is carried out in accordance with the service's sampling policy.

Microbiological analysis of food and water samples is undertaken by the Health Protection Agency's Newcastle Laboratory based at Newcastle General Hospital. Chemical analysis of informal food/feed samples is undertaken by Tees Valley Measurement and formal samples are analysed by the Council's appointed Public/Agricultural Analyst at Durham County Council. From April 2005 sampling allocations from the Health Protection Agency, which is responsible for the appropriate laboratory facilities, has been based on a credits system dependant on the type of sample being submitted and examination required.

The allocation for Hartlepool is 8,300 credits for the year 2008-09.

Points are allocated as follows:

Sample type	No of credits
Food Basic	25
Food Complex	35
Water Basic	20
Water Complex	25
Dairy Products	10
Environmental Basic	25
Environmental Complex	35
Certification	15

A sampling programme is produced each year for the start of April. The sampling programme for 2008-09 includes national and regional surveys organised by LACORS and HPA/Local Authority Liaison Group.

Sampling programmes have been agreed with the Food Examiners and Tees Valley Measurement (a joint funded laboratory based at Canon Park, Middlesbrough). These have regard to the nature of food/feed businesses in Hartlepool and will focus on locally manufactured/processed foods/feed and food/feed targeted as a result of previous sampling and complaints.

In 2007 the Food Standards Agency, the Local Authorities Coordinators of Regulatory Services (LACORS) and the Association of Port Health Authorities set a national target that imported food should make up 10% of the food samples taken by local and port health authorities. The service shall therefore aim to meet this target.

Microbiological Food Sampling Plan 2008-09

April Local Shopping Basket Survey Ice Survey	May Local Shopping Basket Survey Ice Survey	June Local Shopping Basket Survey Ice Survey LACORS/ HPA Egg mix & environmental samples from restaurants & takeaways Imported coffee/pastries
July Local Shopping Basket Survey Ice Survey LACORS/ HPA Egg mix & environmental samples from restaurants & takeaways Spices purchased over the Internet	August Local Shopping Basket Survey Ice Survey LACORS/ HPA Egg mix & environmental samples from restaurants & takeaways	September Local Shopping Basket Survey Ice Survey LACORS/ HPA Egg mix & environmental samples from restaurants & takeaways
October Local Shopping Basket Survey Ice Survey LACORS/ HPA Egg mix & environmental samples from restaurants & takeaways LACORS/ HPA Shelled Nuts Survey	November Local Shopping Basket Survey Ice Survey LACORS/ HPA Shelled Nuts Survey	December Local Shopping Basket Survey Ice Survey LACORS/ HPA Shelled Nuts Survey Products purchased over the internet
January Local Shopping Basket Survey Ice Survey LACORS/ HPA Shelled Nuts Survey	February Local Shopping Basket Survey Ice Survey LACORS/ HPA Shelled Nuts Survey	March Local Shopping Basket Survey Ice Survey LACORS/ HPA Shelled Nuts Survey

In addition to carrying out food sampling, arrangements are in place to enable inspections linked environmental sampling to be carried out,

The products sampled as part of the shopping basked survey include:

- Dressed crab
- Trifle
- Ready to Eat Pasta
- Salad Boxes/Ready to Eat Salad
- Chicken from Rotisseries
- Slush from Slush Puppies

- Ready to Eat Quiche
- Speciality Meats from Supermarkets
- RTEF Chilled Section Reduced Products
- Raw Diced Poultry

Composition and Labelling Sampling Plan 2008-09

MONTH	TEST	SAMPLES
April	Sodium in Health/Fitness Bars / Labelling of above	13 13
May	Meat Content of Locally Produced Sausages Imported Foods (2 Bakery & 2 Coffee)*	3 4
June	Added Water in Pre-packed Cooked Chicken / Labelling of above	5 5
July	Reformed Meat in Sandwiches	20
Aug	Fat & Sodium in Ready Meals*/ Labelling of above	6 6
Sept	Gluten Free Products (qualitative) / Labelling of above	8 8
Oct	Peanut Protein Takeaway Meals (qualitative)	12
Nov	Meat Content of Locally Produced Pies	2
Dec	Fish Species in ready Meals / Labelling of above	6 6
Jan	Vitamin C in Fruit Juice / Labelling of above	18 18
Feb	Folic acid in breakfast Cereals / Labels of above	To be confirmed
Mar	Fat in Margarine/Spreads / Labels of above	12 12

Total samples = 205

*Part of FSA Survey

Feeding Stuffs

It is planned that six informal animal feeding stuffs samples will be taken this year.

At present feeding stuffs sampling has been given a low priority due to the lack of local manufacturers and packers. An annual feeding stuffs sampling plan however has been drawn up to carry out informal sampling at the most appropriate time of the year in respect of farms, pet shops and other retail establishments.

Feeding stuffs Sampling Plan 2008/09

April - June	0
July - September	2 Pet food samples
October - December	2 samples from grain stores for mycotoxins
January - March	2 home grown products

Private Water Supplies

There are two premises using private water supplies in their food production, one is a brewery and the other a soft drinks manufacturer. Regular sampling is carried out of these supplies in accordance with relevant legislative regulations.

Food inspection

The purpose of food inspection is to check that food complies with food safety requirements and is fit for human consumption, and is properly described and labelled. As such, the activity of inspecting food commodities, including imported food where relevant, forms an integral part of the food premises inspection programme. Food inspection activities are undertaken in accordance with national guidelines.

Provision of advice, educational materials and courses to food/feed businesses

Following changes in relation to certified courses we are reviewing the training courses offered by the section. Where we are unable to deliver courses we will advise businesses of alternative local providers.

It is recognised that for most local food businesses contact with an officer of the service provides the best opportunity to obtain information and advice on legislative requirements and good practice. Officers are mindful of this and aim to ensure that when undertaking premises inspections sufficient opportunity exists for business operators to seek advice. In addition, advisory leaflets including those produced by the Food Standards Agency are made available.

In February 2006 the Food Standards Agency introduced Safer Food Better Business (SFBB) aimed at assisting smaller catering businesses to introduce a documented food safety management system. Since this time significant resources have been directed towards assisting businesses to fully implement a documented food safety management system.

Guidance is also prepared and distributed to food businesses relating to changes in legislative requirements. The service also encourages new food/feed business operators and existing businesses to seek guidance and advice on their business. It is estimated that 40 such advisory visits will be carried out during the year.

On 1st April 2007 the Council launched the Tees Valley Food Hygiene Award Scheme. At this time each business was awarded a provisional star rating which reflected the risk rating given at the time of the last primary inspection. The star rating was made available to the public via the Council's website and the business was provided with a certificate to display on their premises. The service has made a commitment to work with businesses to improve their rating.

Feeding stuffs advice is available via the Council's web site.

A limited level of promotional work is also undertaken by the service on food safety, with minimal impact on programmed enforcement work.

Investigation of Food/Feed and Food/Feed-Related Complaints

The service receives approximately 22 complaints, each year concerning food/feed, all of which are subject to investigation. An initial response is made to these complaints within two working days. Whilst many complaints are investigated with minimal resource requirements, some more complex cases may be resource-intensive and potentially affect programmed inspection workloads.

All investigations are conducted having regard to the guidance on the 'Home Authority Principle'.

The procedures for receipt and investigation of food/feed complaints are set out in detailed guidance and internal policy documents.

Investigation of cases of Food Poisoning and Outbreak Control

Incidents of food related infectious disease are investigated in liaison with the Durham and Tees Valley Health Protection Unit and in the case of outbreaks in accordance with the Health Protection Unit's Outbreak Control Policy.

Where it appears that an outbreak exists the Principal EHO (Commercial) or an EHO, will liaise with the local Consultant in Communicable Disease Control and, where necessary, the Director of Durham and Tees Valley Health Protection Unit, to determine the need to convene an Outbreak Control Team.

Further liaison may be necessary with agencies such as the Food Standards Agency, the Health Protection Agency, Hartlepool Water and Northumbrian Water.

Statistical returns are made weekly by the service to the Communicable Disease Surveillance Centre.

It is estimated that approximately 100 food poisoning notifications are received each year. Most cases are sporadic in nature and can be investigated as part of the normal day-to-day workload. It is recognised, however, that in the event of a major outbreak a significant burden is likely to be placed on the service and this would inevitably impact on the performance of the inspection programme.

Dealing with Food / Feed Safety Incidents

A national alert system exists for the rapid dissemination of information about food and feed hazards and product recalls, this is known as the food/feed alert warning system.

All food and feed alerts received by the service are dealt with in accordance with national guidance and internal quality procedures.

Food and feed alert warnings are received by the service from The Food Standards Agency via the electronic mail system, and EHCNet during working hours. Two officers have also subscribed to receive alerts via their personal mobile phones.

The Principal EHO (Commercial Services) or, if absent, the Consumer Services Manager ensures that a timely and appropriate response is made to each alert.

Out of hours contact is arranged through Richard Court, telephone number 01429 869424.

In the event of a serious local incident, or a wider food safety problem emanating from production in Hartlepool, the Food Standards Agency will be alerted in accordance with guidance.

Whilst it is difficult to predict with any certainty the number of food safety incidents that will arise during any 12 month period, it is estimated that the service is likely to be notified of between 60 – 80 food alerts during 2008/09, a small proportion of which will require action to be taken by the Authority. This level of work can ordinarily be accommodated within the day-to-day workload of the service, but more serious incidents may require additional resources and may have an effect on the programmed inspection workload and other service demands.

In addition an increasing number of Allergy Alerts are being sent to local authorities. A total of 41 were received during 2007/08 many relating to labelling irregularities by UK manufacturers who have for example omitted to declare the presence of an allergen in the food.

Investigation of Complaints relating to Food/Feed Safety and Food Standards in Premises

The service investigates all complaints that it receives about food/feed safety and food standards conditions and practices in food/feed businesses. An initial response to any complaint is made within two working days. In such cases the confidentiality of the complainant is paramount. All anonymous complaints are also currently investigated.

The purpose of investigation is to determine the validity of the complaint and, where appropriate, to seek to ensure that any deficiency is properly addressed. The general approach is to assist the food/feed business operator in ensuring good standards of compliance, although enforcement action may be necessary where there is failing in the management of food/feed safety, or regulatory non-compliance.

Based on the number of complaints in 2007/08 it is estimated that approximately 40 such complaints will be received in 2008/09.

Feed Law Enforcement

From 1 January 2006 feed businesses must be approved or registered with their local authority under the terms of the EC Feed Hygiene Regulation (1831/2003).

This legislation relates to nearly all feed businesses. This means, for example, that importers and sellers of feed, hauliers and storage businesses now require approval or registration. Livestock and arable farms growing and selling crops for feed are also within the scope of the provisions of the regulation.

Liaison arrangements

The service actively participates in local and regional activities and is represented on the following:

- North East Chief EHO Group
- North East Public Protection Chief Officers Group
- Tees Valley Heads of Public Protection Group
- Tees Valley Food Liaison Group
- The Local HPA/Local Authority Sampling Group
- Tees Valley Public Health Group
- North East Trading Standards Liaison Group
- North East Trading Standards Animal Feed Group

There is also liaison with other organisations including the Chartered Institute of Environmental Health, the Trading Standards Institute, LACORS, the Health Protection Agency, Defra, OFSTED and the Commission for Social Care Inspections.

Officers also work in liaison with the Council's Planning, Building Control and Licensing Sections.

Home Authority Arrangements

The Authority commits its support to the Home Authority Principle.

The Authority has no formal arrangements with food/feed businesses to act as Home Authority at the present time. The Authority acts as originating authority for two food premises; a brewery and a soft drinks manufacturer. Regular visits are made to these premises to maintain dialogue with management and an up to date knowledge of operations.

General

The delivery point for the food/feed law enforcement service is at:

Civic Centre
Victoria Road
Hartlepool
TS24 8AY

Members of the public and businesses may access the service at this point from 08.30 - 17.00 Monday to Thursday and 08.30 - 16.30 on Friday.

A 24-hour emergency call-out also operates to deal with Environmental Health emergencies, which occur out of hours.

6. Resources

Staffing Allocation

The Director of Neighbourhood Services has overall responsibility for the delivery of the food/feed law service. The Head of Procurement, Property & Public Protection has responsibility for ensuring the delivery of the Council's Environmental Health service, including delivery of the food/feed law service, in accordance with the service plan. The Consumer Services Manager, with the requisite qualifications and experience, is designated as lead officer in relation to food safety and food standards functions and has responsibility for the day to day management of the service.

The resources determined necessary to deliver the service in 2008/09 are as follows:

1 x 0.25 FTE Consumer Services Manager (with responsibility also for Health & Safety, Licensing and Trading Standards)

1 x 0.35 FTE Principal EHO Commercial (with responsibility also for Health & Safety and Animal Health)

3 x FTE EHO (with requisite qualifications and experience and with responsibility also for Health & Safety)

1 x 0.56 FTE Part-time EHO (with requisite qualifications and experience and with responsibility also for Health & Safety)

1 x FTE Technical Officer Food (with requisite qualifications and experience)

1 x 0.25 FTE Part-time Technical Officer (Animal Health & Licensing) (with requisite qualifications &/or experience)

The Consumer Services Manager has responsibility for planning service delivery and day to day management of the Food Law service, Health & Safety at Work, Licensing, Public Health, Water Quality, Trading Standards, Animal Health & Welfare and I.T. as well as general management responsibilities as a member of the Procurement, Property & Public Protection Management Team.

The Principal EHO (Commercial Services) has responsibility for the day to day supervision of the Food/Feed Law Service, Health & Safety at Work, Public Health, Water Quality and Animal Health & Welfare. The Principal EHO (Commercial Services) is designated as lead officer in relation to animal feed and imported food control.

The EHO's have responsibility for the performance of the food premises inspection programme as well as the delivery of all other aspects of the food law service, particularly more complex investigations. In addition these officers undertake Health & Safety at Work enforcement.

The food technical officer is also responsible for inspections, as well as revisits, investigation of less complex complaints and investigation of incidents of food-borne disease.

The Technical Officer (Animal Health & Licensing) has responsibility for the performance of the feed premises inspection programme as well as the delivery of all other aspects of the feed law service, assisted by authorised Trading Standards Officers as necessary.

Administrative support is provided by Support Services within Neighbourhood Services department.

All staff engaged in food/feed safety law enforcement activity will be suitably trained and qualified and appropriately authorised in accordance with guidance and internal policy.

Staff undertaking educational and other support duties will be suitably qualified and experienced to carry out this work.

Financial Resources

The annual budget for the Consumer Services section in the year 2008/09 is:

	£000
Employees	730.5
Other Expenditure	362.8
Income	(218.1)
Net Budget	875.2

This budget is for all services provided by this section i.e. Health & Safety, Licensing, Trading Standards and resources are allocated in accordance with service demands.

Equipment and Facilities

A range of equipment and facilities are required for the effective operation of the food/feed law service. The service has a documented standard operating procedure that ensures the proper maintenance and calibration of equipment and its removal from use if found to be defective.

The service has a computerised performance management system, the Authority Public Protection computer system (APP). This is capable of maintaining up to date accurate data relating to the activities of the food/feed law service. A documented database management standard operating procedure has been produced to ensure that the system is properly maintained, up to date and secure. The system is used for the generation of the inspection programmes, the recording and tracking of all food/feed activities, the production of statutory returns and the effective management of performance.

Training Plans

The qualifications and training of staff engaged in food/feed law enforcement are prescribed and this will be reflected in the Council's policy in respect of appointment and authorisation of officers.

It is a mandatory requirement for officers of the food/feed law service to maintain their professional competency by undertaking a minimum of 10 hours core training each year through attendance at accredited short courses, seminars or conferences. This is also consistent with the requirements of the relevant professional bodies.

The Council is committed to the personal development of staff and has in place Personal Development Plans for all members of staff.

The staff Personal Development Plan scheme allows for the formal identification of the training needs of staff members in terms of personal development linked with the development needs of the service on an annual basis. The outcome of the process is the formulation of a Personal Development Plan that clearly prioritises training requirements of individual staff members. The Personal Development Plans are reviewed six monthly.

The details of individual Personal Development plans are not included in this document but in general terms the priorities for the service are concerned with ensuring up to date knowledge and awareness of legislation, building capacity within the team with particular regard to approved establishments, the provision of food hygiene training courses, developing the role of the Food Safety Officer, and training and development of new staff joining the team.

Detailed records are maintained by the service relating to all training received by officers.

7. Service Review and Quality Assessment

Quality Assessment

The Council is committed to quality service provision. To support this commitment the food law service seeks to ensure consistent, effective, efficient and ethical service delivery that constitutes value for money.

A range of performance monitoring information will be used to assess the extent to which the food service achieves this objective and will include on-going monitoring against pre-set targets, both internal and external audits and stakeholder feedback.

Specifically the Principal EHO (Commercial Services) will carry out accompanied visits with officers undertaking inspections, investigations and other duties for the purpose of monitoring consistency and quality of the inspection and other visits carried out as well as maintaining and giving feedback with regard to associated documentation and reports.

It is possible that the Food Standards Agency may at any time notify the Council of their intention to carry out an audit of the service.

Review

It is recognised that a key element of the service planning process is the rational review of past performance. In the formulation of this service plan a review has been conducted of performance against those targets established for the year 2007/08.

This service plan will be reviewed at the conclusion of the year 2008/09 and at any point during the year where significant legislative changes or other relevant factors occur during the year. It is the responsibility of the Consumer

Services Manager to carry out that review with the Head of Procurement, Property & Public Protection.

The service plan review will identify any shortfalls in service delivery and will inform decisions about future staffing and resource allocation, service standards, targets and priorities.

Following any review leading to proposed revision of the service plan Council approval will be sought.

Performance Review 2007-08

This section describes performance of the service in key areas during 2007/08.

During 2007/08 the section has not been fully staffed having two vacant EHO posts in the final quarter. Steps were taken to ensure that food hygiene inspections were given priority and this allowed the service to enable that no high risk inspections were left outstanding. Only 4 inspections were carried forward to next year's inspection programme.

Inspection Programme

The food premises inspection programme for 2007/08 did not quite reach the target of 100%. Due to staff shortages 99% of Food Hygiene and 83% of Food Standards inspections were achieved. The outstanding inspections will be added to the programme for 2008/09.

Registration and approval of premises

Premises subject to approval were inspected and given relevant guidance.

Food Sampling Programme

The food sampling programme for 2007/08 has been completed. The microbiological results are:

Microbiological Sampling (1/4/07 - 31/3/08)

	Total no. of samples	Number of Samples	
		Satisfactory	Unsatisfactory
<u>Bacteriological Surveys</u>			
Shopping Basket	94	82	12
Fresh Herbs	12	12	0
Salad & Kebabs	10	10	0
Edible Seeds	27	27	0
Cooked Meats	8	7	1
Imported Foods	14	12	2

The composition and labelling results are:

Food Standards Sampling (01.04.07 – 31.03.08):

Nature of Sample	Reason for Sampling	Satisfactory	Unsatisfactory
Locally produced meat pies	Meat content	2	0
Honey	Floral origin	16	0
Honey	Labelling regulations	16	0
Pre-packed foods	Calcium claims	8	0
Pre-packed foods	Labelling regulations	8	0
Soft drinks	Vitamin C	18	0
Soft drinks	Labelling regulations	18	0
Locally produced sandwiches	QUID	5	7
Locally produced sandwiches	Labelling regulations	12	0
Ready meals	Fat and salt	9	0
Ready meals	Labelling regulations	9	0
Breakfast cereals	Sodium	12	0
Breakfast cereals	Labelling regulations	12	0
Locally produced sausages	Meat content	3	0
Ready meals	Fish content	5	0
Ready meals	Labelling regulations	5	0
Meat product	Meat content	1	0
Cooked ham	Added water	5	0
Cooked ham	Labelling regulations	5	0
Imported foods	Heavy metals	10	0
Imported foods	Labels	6	4

In conjunction with Middlesbrough and Stockton Borough Council the Authority received funding from the FSA to sample imported exotic fruit and vegetables and canned products.

Where unsatisfactory samples are identified, officers carry out follow-up work to identify the cause and take appropriate action.

A number of the locally produced sandwiches which were sampled were found to have incorrect quantities of ingredients when compared with the declarations on their labels (e.g. a turkey & stuffing sandwich was reported to contain too much turkey but insufficient stuffing.)

Several of the imported foods sampled failed to comply with the Food Labelling Regulations 1996 (e.g. some of the products did not include information about suitable storage conditions on their labels.) Advice was provided to the businesses concerned.

The programme of feeding stuffs sampling was undertaken and all samples were found to be satisfactory. Feeding stuffs has been given a low priority due to the lack of local manufacturers and packers.

Food Inspection

The service undertook no formal seizure of unfit food in the year.

Promotional Work

In February 2006 the Food Standards Agency (FSA) introduced Safer Food Better Business (SFBB) aimed at assisting smaller catering businesses to introduce a documented food safety management system. Since this time our resources have been directed towards continuing to assist businesses to fully implement a documented food safety management system.

The service was unable to provide food hygiene training during the year due to insufficient resources.

The team has continued to offer advice and information on request with 56 advisory visits to businesses being carried out during the year.

Food Hygiene Award Scheme

On 1 April 2007 the Authority in conjunction with the other Tees Valley authorities launched the Tees Valley Food Hygiene Award scheme. The scheme was based around a national pilot being undertaken by the Food Standards Agency.

In accordance with the 'Food Law Code of Practice', following every 'primary' inspection a risk rating is undertaken which is used to determine the frequency of inspection for the business. Of the seven main categories used to determine the overall rating score the following three factors are used to create a star rating:

1. Food Hygiene and Safety
2. Structure and Cleaning
3. Management and Control

These ratings are the only ones that are directly controllable by the business and are the reason they have been used to obtain the food businesses star rating.

The total score from the 3 categories is then used to derive the star rating ranging from 0 (major improvements needed) through to 5 stars (excellent).

The table below shows the results of the star ratings awarded to businesses on 1 April 2007 compared with on 1 April 2008:

Number of Stars	Number of Premises (1/4/07)	% of premises	Number of Premises (1/4/08)	% of premises
5 Stars	24/759	3%	85/762	11.1%
4 Stars	155/759	20%	217/762	28.5%
3 Stars	226/759	30%	294/762	38.6%
2 Stars	262/759	35%	137/762	18.0%
1 Star	60/759	8%	26/762	3.4%
0 Stars	32/759	4%	3/762	0.4%

Complaints

During the year the service dealt with 36 complaints relating to the condition of food premises and food handling practice. In addition, 22 complaints of unfit or out of condition food, extraneous matter, mould and unsatisfactory labelling of food items were also received. These investigations have been undertaken all within our target of 2 working days; however, they have had some effect on performance of the inspection programme.

Food Poisoning

The service received 100 notifications of food poisoning during the year and investigated 1 outbreak of infectious disease, which occurred in a residential /nursing care home and which was found to be viral in nature.

Food Safety Incidents

The Service received 63 food alerts and 41 allergy alerts from the Food Standards Agency during the year. All requiring action were dealt with expeditiously. No food incidents were identified by the Authority that required notification to the Food Standards Agency.

Enforcement

During 2007/08, no emergency prohibition notices were served on businesses where formal cessation of a food activity was necessary however 1 voluntary closure of a food business was agreed. No hygiene improvement notices were served on businesses to ensure compliance with food safety issues. No prosecutions or formal cautions were undertaken.

FSA Audit

In March 2008 the Authority was audited by the FSA in relation to feeding stuffs and imported food & feed control. A considerable amount of work was undertaken in preparation for the audit and this had a considerable impact on the limited resources available during the second half of the year.

We have received initial feedback including a draft report and have drawn up an action plan to address the areas requiring improvement. We are currently awaiting the final report.

Improvement Proposals 2007/08

The following areas for improvement were identified in the 2007/08 Food Service Plan.

1. Complete review / internal audit of food quality system.

This work was completed.

2. Produce a summary of the Food Enforcement Policy

Due to other priorities and resource constraints this was not completed and it has therefore been included in next years plan.

3. Reduce the number of premises in bands 0-2 stars in food hygiene awards scheme by 5%

This target was exceeded with the number of premises in the 0-2 star bands falling from 47% to 21.8% (a reduction of 25.2%)

4. Record all food samples on the Authority Public Protection computer system

This work was completed.

8. Key Areas for Improvement 2008/09

In addition to committing the service to specific operational activities such as performance of the inspection programme, the service planning process assists in highlighting areas where improvement is desirable. Detailed below are specifically identified key areas for improvement that are to be progressed during 2008/09.

1. Produce a summary of the Food Enforcement Policy
2. Complete the Action Plan in relation to the FSA Audit
3. Carry out configuration of APP to enable completion of food & feed statutory returns in accordance with new guidance

4. Implement the requirements of the revised Food Law Code of Practice, which is expected to be published in June 2008.
5. To promote awareness of the Tees Valley Food Hygiene Award Scheme and make information in relation to the business' 'star rating' more transparent we will provide the food business operator with a window/door sticker which we will encourage them to display. (This is in addition to the current practice of providing businesses with a Certificate and displaying the 'star rating' on the Council website)

CABINET REPORT

18th August 2008



Report of: Director Children's Services

Subject: PROPOSAL TO DISCONTINUE THE ADDITIONALLY RESOURCED FACILITY AT JESMOND ROAD PRIMARY SCHOOL

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to inform members of the outcomes of the publication of the statutory notice to discontinue the additionally resourced facility at Jesmond Road Primary School and to determine the next stage of action. The facility provides up to 10 places for children aged 5-7 years with a range of learning and associated behavioural difficulties.

2. SUMMARY OF CONTENTS

The report gives background information about consultation on special educational needs issues which has taken place as part of the Building Schools for the Future programme. It gives information about the additionally resourced facility at Jesmond Road Primary School and the Statutory Notice for the proposal to discontinue the additionally resourced facility and the responses to the Statutory Notice.

3. RELEVANCE TO CABINET

Historically, the additionally resourced facility has provided support to children from across Hartlepool. Consultation on the proposal for closure took place as part of the consultation programme for Building Schools for the Future which will have a significant impact on the future provision of education in Hartlepool.

4. TYPE OF DECISION

Key decision.

5. DECISION MAKING ROUTE

Cabinet 18th August 2008.

6. DECISION(S) REQUIRED

It is recommended that members:

- Note the outcomes of the statutory notice period relating to the proposal to discontinue the additionally resourced facility at Jesmond Road Primary School for children aged 5-7 years with a range of learning and associated behavioural difficulties.
- Approve the discontinuance of this facility with effect from 31st August 2008.

Report of: Director Children's Services

Subject: PROPOSAL TO DISCONTINUE THE ADDITIONALLY RESOURCED FACILITY AT JESMOND ROAD PRIMARY SCHOOL

1. PURPOSE OF REPORT

The purpose of this report is to inform members of the outcomes of the publication of the statutory notice to discontinue the additionally resourced facility at Jesmond Road Primary School. The facility provides up to 10 places for children aged 5-7 years with a range of learning and associated behavioural difficulties.

2. BACKGROUND

Hartlepool Borough Council is a Wave 5 authority within the Building Schools for the Future programme. There has been extensive consultation about educational provision in Hartlepool as part of this programme. Stage One was the first, formative stage of consultation. Stage Two put forward options for mainstream secondary schools but also included options for special educational needs in relation to both Catcote Secondary Special School and Springwell Primary Special School. Stage Three consultation focused on proposals in relation to the closure of Brierton School.

The Stage Four consultation process was focused on meeting the needs of children and young people with a range of special educational and additional needs. It looked specifically at the possible co-location of Catcote and Springwell Special Schools, as authorised by Cabinet on 19th March 2007. In view of the inter-related nature of other issues concerning special educational needs (SEN), the opportunity was taken to consult on a number of these other SEN issues. One of the areas for consultation was about support in mainstream schools and included the proposal to discontinue the additionally resourced facility at Jesmond Road Primary School.

The resourced facility at Jesmond Road Primary School provides up to 10 places for children aged 5-7 years with a range of learning and associated behavioural difficulties. Historically children were placed in this resource from schools across the town. In the last 2 academic years, no pupils have been placed in the base and no further pupils have been identified as needing a place there. As a result of the Council's inclusion policies, primary mainstream schools are now successfully meeting the needs of a wider

range of pupils, supported where needed by outreach support from Springwell Special School.

Members were informed of the outcomes of the fourth stage of consultation in a report that was presented to Cabinet on 12th November 2007. There were no objections in either the collective or individual responses to the proposal for formal closure of the support base at Jesmond Road Primary School and 6 responses specifically endorsed the proposal for closure. Cabinet authorised the publication of a formal statutory notice to discontinue the additionally resourced provision for children aged 5-7 years with learning difficulties at Jesmond Road Primary School.

3. STATUTORY NOTICE PERIOD

The Statutory Notice is attached as **Appendix 1**. The key issues covered in the notice are:

- The local authority's intention to make a prescribed alteration that will discontinue the additionally resourced facility located at Jesmond Road Primary School on 31st August 2008.
- The facility provides for up to 10 places for children aged 5 -7 years with a range of learning and associated behavioural difficulties. In the last 2 academic years, no pupils have been placed in the base and no further pupils have been identified as needing a place there.

The Statutory Notice was posted on 12th June 2008 at 7 locations around the perimeter of Jesmond Road Primary School. A public notice was also published in the Hartlepool Mail. The publication date of the notice was 12th June 2008. The final date for receipt of representations was 24th July 2008.

4. RESPONSES TO THE STATUTORY NOTICE

During the 6 week notice period, no responses were received.

6. NEXT STEPS

Having published its statutory proposal on 12th June 2008 and having considered any representations received within the consultation timescale, Cabinet is under a legal obligation to decide these proposals within 2 months after the consultation period. In considering the proposal in relation to discontinuing the additionally resourced facility at Jesmond Road Primary School, Cabinet can decide to:

- a) Reject the proposals set out in the Statutory Notice;
- b) Approve the proposals set out in the Statutory Notice;
- c) Approve the proposal with a modification.

7. DECISION REQUIRED

It is recommended that members:

- Note the outcomes of the statutory notice period relating to the proposal to discontinue the additionally resourced facility at Jesmond Road Primary School for children aged 5-7 years with a range of learning and associated behavioural difficulties.
- Approve the discontinuance of this facility with effect from 31st August 2008.

8. CONTACT OFFICER

Sue Johnson, Assistant Director, Children's Services, telephone 523773.

PUBLIC NOTICE



PROPOSAL TO DISCONTINUE THE ADDITIONALLY RESOURCED FACILITY AT JESMOND ROAD PRIMARY SCHOOL.

Notice is given in accordance with section 19(1) of the Education and Inspections Act 2006 that Hartlepool Borough Council, Civic Centre, Victoria Road, Hartlepool, TS24 8AY, intends to make a prescribed alteration that will discontinue the additionally resourced facility located at Jesmond Road Primary School, Percy Street, Hartlepool, TS26 0HR on 31 August 2008.

The resource facility provides up to 10 places for children aged 5 – 7 years with a range of learning and associated behavioural difficulties. In the last two academic years, no pupils have been placed in the base and no further pupils have been identified as needing a place there. As a result of the Council's inclusion policies, primary mainstream schools are now successfully meeting the needs of a wider range of pupils.

This Notice is an extract from the complete proposal. Copies of the complete proposal, including all Building Schools for the Future consultation documentation and those required in another language or format, can be obtained by contacting Christine Lawson on (01429) 523754 or by writing to the address below. Information relating to these proposals can also be found on the Council's website at: www.hartlepool.gov.uk/schoolscapital/bsf

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them in writing to: The Director of Children's Services (**ref CL / SCH TRANS**), Hartlepool Borough Council, Civic Centre, Victoria Road, Hartlepool, TS24 8AY. The final date for receipt of representations is 24 July 2008.

Signed: Adrienne Simcock, Director of Children's Services, Hartlepool Borough Council

Publication Date: 12 June 2008

CABINET REPORT

18th August 2008



Report of: CHIEF EXECUTIVE

Subject: LOCAL GOVERNMENT WHITE PAPER –
Communities in Control – Real People, Real Power

SUMMARY

1. PURPOSE OF REPORT

To provide Cabinet with an overview of the recently published White Paper “Communities in Control – Real People, Real Power

2. SUMMARY OF CONTENTS

The Report provides an overview of the recently published White Paper and summarises a number of the key issues which have been structured around the following themes;

- The case for people and communities having more power
- Active citizens and the value of volunteering
- Access to information
- Having an influence
- Challenge
- Redress
- Standing for office
- Ownership and control

Also attached to the report for information are copies of the Executive Summary of the White Paper and a briefing document produced by the Local Government Association (LGA)

3. RELEVANCE TO CABINET

The White Paper covers a broad range of issues which potentially affect the Council and is therefore of relevance to Cabinet

4. TYPE OF DECISION

Non Key

5. DECISION MAKING ROUTE

Cabinet 18th August 2008

6. DECISION(S) REQUIRED

Cabinet are recommended to

- i) note the contents of this report and the two appendices
- ii) provide any feedback to officers on the proposals included in the White Paper
- iii) agree to a members seminar being scheduled on the the White Paper
- iv) receive reports on the implications and potential actions in response to the White Paper as proposals are clarified

Report of: CHIEF EXECUTIVE

Subject: LOCAL GOVERNMENT WHITE PAPER –
Communities in Control - Real People, Real Power

1. PURPOSE OF REPORT

- 1.1 To provide Cabinet with an overview of the recently published White Paper “Communities in Control – Real People, Real Power”

2. BACKGROUND

- 2.1 The Government’s White Paper was published by the Department for Communities and Local Government (CLG) on 9th July. The publication of the paper is designed to

“pass power to communities and give real control and influence to more people. CLG says the key themes are power, influence and control: who has power, on whose behalf is it exercised, how is it held to account, and how can it be diffused throughout the communities we live in. It is about democracy and how democratic practices and ideals can be applied to our complex, modern society”

Extract from Local Government Association website

3 KEY THEMES OF THE WHITE PAPER

- 3.1 The White Paper has been developed around a number of themes. These themes are as follows:

- The case for people and communities having more power
- Active citizens and the value of volunteering
- Access to information
- Having and influence
- Challenge
- Redress
- Standing for office
- Ownership and control

- 3.2 The Executive summary of the White Paper is attached to this report as Appendix 1. This summarises the background to the White Paper and the work which Central Government has undertaken in this area to date in conjunction with the key proposals for each element of the White Paper.

The Local Government Association (LGA) have prepared a briefing paper for Local Authorities on the White Paper. This is attached to this report as Appendix 2.

4 A SUMMARY OF THE PROPOSALS

- 4.1 The summary from CLG and briefing paper from the LGA provide an informative basis from which to identify the key issues arising from the White Paper. It is not the intention of this report to consider the detailed implications for the Authority from these publications. This will need to be the subject of further consideration. Many of the proposals contained in the White Paper are subject to further development or consideration and the exact nature of any

potential impact on the authority (and it's partners) will only become evident through this process.

4.2 As noted earlier in the report, attached as Appendix 2 is an LGA briefing note on the White Paper. Taking each element of the White Paper in turn there are a number of issues to bring to Cabinets attention

4.2.1 The case for people and communities having more power

The proposals include

- A new duty to promote democracy will be placed on local authorities with a range of potential measures to encourage participation (blogs, podcasts); training front line staff to answer questions on matters such as how to vote, the local democratic system; targeting groups not well represented among councillors; liaison with local employers; measure for local authorities to encourage voting
- Extending the duty to involve (which currently applies mainly to local authorities) to include organisations such as JobCentre Plus, the Environment Agency, Chief Officer of Police and Police Authorities, Regional Development Agencies (with others)
- An "Empowerment Fund" to replace the proposed "Strategic Partners Programme" of £7.5M to support existing national third sector organisations to turn key proposals into practical programmes for community leadership and social enterprise

4.2.2 Active citizens and the value of volunteering

The proposals include

- Working with the Council on Social Action and the Mentoring and Befriending Foundation on ways of sustaining and developing "one to one " work and developing a strategy to extending this through the delivery of local services
- Revitalising Citizenship Learning through a review of Citizenship Education which is due to report in October 2008 as part of a full review of the curriculum
- Encouraging and supporting innovative community leadership programmes (including providing funding through the Empowerment Fund)
- Working with the Community development Foundation to provide practical guidance on community development
- Investment in Community Organisations (the establishment of a £70M Communitybuilders fund) to be delivered by a national partner to ensure there are suitable, accessible community facilities
- The distribution of £80M (over the period 2008 – 2011) through the Grassroots Grants programme

4.2.3 Access to information

The proposals include

- The further development and use of the Government Connect network developed by central government
- The expectation that all secondary schools (by 2010) and all primary schools (by 2012) will report on line to parents attendance, behaviour and attainment information
- Monthly Crime information about levels and types of crime
- Reviewing the information available on the CLG Places Database
- Working with the LGA to identify ways in which local authorities can make available the information they hold in a more accessible manner
- Exploring ways in which information can be made more accessible for vulnerable and socially excluded people through Charters for Independent Living
- The Tenant Services Authority will ensure that information is available for social housing tenants on the performance of providers of these housing types

4.2.4 Having an influence

The proposals include

- A duty on local authorities to respond to all petitions relating to local authority functions or other public services where the council shares a delivery responsibility
- Councils will act as community advocates for petitions which may relate to other public service provision e.g. Primary Care trust
- The development of a national strategy on participatory budgeting with a view to all local authorities undertaking this by 2012
- The power to provide incentives for voting in local government elections
- The encouragement to create councils at the most local level in those areas where there is a disconnect between the place people live in, the name of the local authority and the collector of Council tax
- Empowering people in the planning system including £4M over 3 years to promote community participation in planning, extending the Planning Bursary Scheme
- The creation of the Tenant Services Authority to be responsible for protecting social tenants in all forms of housing and the expansion of Choice Based Letting
- Consideration through the Youth Citizenship Commission of how to increase young people's involvement in politics and how political systems can reflect the preferences of young people.

4.2.5 Challenge

The proposals include

- Raising the visibility of the scrutiny function including encouraging the involvement of the public, holding meetings out of "the town hall"
- Increasing the visibility of local public officers including local public hearings, the right to petition to hold public officers to account
- Making police forces more accountable
- More directly elected mayors
- The introduction of the Comprehensive Area Assessment (CAA)

4.2.6 Redress

The proposals include

- Reviewing the Local Ombudsmans jurisdiction and an expectation that local service providers will move towards systems of open and accessible contacts for reporting concerns
- The potential to develop Community Pledgebanks to support priorities identified in a Community Contract

4.2.7 Standing for office

The proposals include

- The removal of Political restrictions (the "Widdecombe rules") which forbid officers above a certain salary band being active in party politics
- Encouraging councils to utilise powers for councillors to have discretionary localised budgets
- Authorities to consider options for modernising the way they do business whilst ensuring accountability
- Consulting on extending the right to time off for public duties

- Sponsoring an “Award for Excellence” run by Business in the Community to recognise the role the private sector has in supporting empowerment
- A review of the relevant qualifications and accreditations available to recognise the contribution made by those taking up a civic role

4.2.8 Ownership and control

The proposals include

- The establishment of an Asset Transfer Unit to increase the number of transfers where this is in line with the recommendations of the Quirk review
- Seeking views on the a national framework to support Community Land Trusts (CLTs) which are independent organisations which own or control land for the benefit of the local community
- The establishment of a new Social Enterprise Unit to champion the role of social enterprise models
- Encouraging Local Authorities to ensure that social enterprises are able to compete fairly for contracts and the CLG with work with other government departments to ensure that procurement processes do not unfairly disadvantage social enterprises

5 CONCLUSIONS

5.1 The inclusions in the White Paper are far reaching and complex. There are a considerable number of the proposals which are subject to either further consultation, the outcomes of other related work which is still ongoing or further clarification from Government Departments.

5.2 It will be necessary to await this information before progressing a number of these issues. It is suggested however that there would be a value to holding an initial set of members seminars on the broad proposals included within the White Paper. The basis for these seminars would, initially, be focussed around this Cabinet Report, the Summary of the White Paper attached as appendix 1 and the Briefing Paper from the LGA attached as appendix 2.

Further papers would be brought to Cabinet by the appropriate officers as the proposals included in the White Paper are developed

6 Recommendations

Cabinet are recommended to

- v) note the contents of this report and the two appendices
- vi) provide any feedback to officers on the proposals included in the White Paper
- vii) agree to a members seminar being scheduled on the the White Paper
- viii) receive reports on the implications and potential actions in response to the White Paper as proposals are clarified

White Paper

Communities in Control – Real People, Real Power

Executive Summary

1. Communities in control: real people, real power aims to pass power into the hands of local communities. We want to generate vibrant local democracy in every part of the country, and to give real control over local decisions and services to a wider pool of active citizens.

2. We want to shift power, influence and responsibility away from existing centres of power into the hands of communities and individual citizens. This is because we believe that they can take difficult decisions and solve complex problems for themselves. The state's role should be to set national priorities and minimum standards, while providing support and a fair distribution of resources.

3. A vibrant participatory democracy should strengthen our representative democracy. The third sector – through charities, voluntary organisations and social enterprises – has much to offer from its traditions of purposeful altruism and selfless volunteering. Equally, we believe that political activity is a worthwhile and essential part of British life, and we want to restore people's faith in politics.

4. In the White Paper, we address seven key issues which we treat from the perspective of individual citizens: being active in your community; access to information; having an influence; challenge; redress; standing for office; and ownership and control. We have done a lot so far...

5. Over the last decade, the Government has modernised the democratic system with devolved administrations in Scotland, Wales and Northern Ireland; a London assembly and directly-elected mayors in England; electoral reform for European Parliament elections; and an end to the hereditary principle in the House of Lords.

6. There have been equally important changes in our participatory democracy, with communities helping to shape regeneration programmes through New Deal for Communities, local elections to NHS Foundation Trusts and a stronger role for petitions. Local councils have become more visible and accountable, with greater devolution of power to local neighbourhoods. New partnerships and agreements have helped to strengthen accountability.

7. Yet power still remains too centralised and too concentrated in government. The division between what should be decided at the centre and what is best decided locally remains blurred.

8. There has been a growing disenchantment with formal political mechanisms. Turnout at elections has been declining. Political parties that once had 3.5 million members now have barely half a million between them. People locally don't feel they have an adequate say in the running of local services. And a majority don't think councillors represent their views.

9. But while people want to have a greater say, they need also to be convinced that their involvement will make a difference. If they speak up, they want to know that their voices will be heard. This is what empowerment is all about – passing more and more political power to more and more people through every practical means.

10. And the evidence suggests the quality of decision-making is improved as government actions more closely match the wishes of their citizens. In this way, empowerment can revive civic society and drive improvements in the NHS, police, justice system and local councils. Local councils remain crucial

11. Councils remain at the heart of local democracy. The Government has given them a 45 per cent increase in real-terms funding since 1997, and has cut central targets. At the same time, accountability through the Audit Commission has seen a big improvement in quality, with only a handful of councils now in the Commission's weakest categories.

12. But many councils should do more to promote participation. So, we will introduce a new 'duty to promote democracy' to help councils promote involvement through clearer information, better trained staff and more visible councillors in the community. We will also extend the existing 'duty to involve' local people in key decisions, which will come into effect in April 2009, and will cover police authorities and key arts, sporting, cultural and environmental organisations. We will support frontline staff in responding to individual needs with a new task force.

We will also set up an Empowerment Fund of at least £7.5m to support national third sector organisations turn key empowerment proposals into practical action. Supporting you in becoming a more active citizen or volunteer

13. Britain has a rich tradition of voluntary activity. Three-quarters of British people volunteer in some way. The government has supported volunteering, particularly for young people and the socially excluded, for example, through the v charity, Volunteering for All and Goldstar. The Department for Work and Pensions are exploring how those on benefits can be supported in taking up volunteering opportunities and the Office of the Third Sector will invest £2m in opportunities for people with disabilities to volunteer. We are working closely with the Prime Minister's Council on Social Action on extending mentoring and befriending.

14. Learning about citizenship helps to develop skills in young people and adults. The citizenship curriculum is important in schools and we will also be supporting a pathfinder programme (Take Part) for adults which will offer training and information about how to be an active citizen. We will encourage

and support innovative programmes to help young people from diverse backgrounds to become effective leaders.

15. Community development workers can help citizens to shape their own areas. We are keen to encourage other frontline workers to do community building. Independent multi purpose community led organisations can also play a vital role in empowering local people and we are establishing a £70m Communitybuilders scheme to help them become more sustainable. Grassroots Grants, developed by the Office of the Third Sector, offer small sums of money from an £80m fund – in addition there is a £50m community endowment fund – to help locally-based groups to survive and thrive.

16. Many tens of thousands of people are motivated by their faith to provide services to local communities. But their contribution hasn't always been fully appreciated. We intend to remove the barriers to commissioning services from faith-based groups and carry out a national survey of third sector organisations, including faith based organisations, to understand the difficulties they face.

17. We will support community effort in tackling climate change. A 'Green Neighbourhood' scheme has been launched which will demonstrate how communities can take action to adopt low carbon lifestyles.

18. Local events provide a great way for communities to come together and encourage people to get involved in local activities. We will support local communities in developing local events such as litter picks, painting community centres, street parties or fairs in local parks. Providing you with more access to information

19. Citizens often feel powerless because of a lack of information. Too much jargon can alienate, confuse and frustrate. More accessible and open information is a pre-requisite to community empowerment. Despite freedom of information and more 'Plain English', people feel less well-informed about their local council today than they did a few years ago.

20. The Internet offers huge opportunities and we want to encourage public bodies to authorise the re-use of information. We are improving the information available to local citizens and service-users. But there is a correlation between social and digital exclusion. We will ensure all sections of society can enjoy the benefits of the Internet, and other methods of communication.

21. Local authorities, public service providers and websites set up by citizens are helping us to ensure that more widespread up-to-date local data is published. NHS hospital data will help patients make more informed choices about their care. Parents will soon know more about their children's progress, behaviour and homework.

22. We want people to have access to information on what is happening in their own areas. We will increase access to information available at a local level and explore new and innovative approaches to sharing information both with citizens and with third parties. We will open up further elements of the Places Database.

23. A strong independent media is a vital part of any democracy. We will continue to support a range of media outlets and support innovation in community and social media. We will pilot a mentoring scheme in deprived areas on using the Internet.

24. Petitions have become easier through the Internet, with more than 8 million people signing petitions on the No 10 Downing Street petitions website to date.

25. To make it easier to influence the agenda at a local level we will introduce a new duty for councils to respond to petitions, ensuring that those with significant local support are properly debated. Local authorities should respond clearly to petitions, for example those dealing with empty properties, transferring the ownership of a building to the community, or participatory budgeting. If people are not satisfied with a response to a petition, they could ask for it to be debated in full council. Councils will also act as community advocates for petitions related to the Primary Care Trust.

26. Petitions should be taken into account in decision making in public services. We will work with key inspectorates to encourage them to ensure petitions are important pieces of evidence to determine when inspections should be triggered. Increasing your chance to influence council budgets and policies

27. Citizens should have a greater say in how local budgets are spent. Participatory budgeting – where citizens help to set local priorities for spending – is already operating in 22 local authorities. We want to encourage every local authority to use such schemes in some form by 2012.

28. Local authorities should do more to promote voting in elections, including working with young people through citizenship lessons. We will give councils the power to provide modest incentives for voting – perhaps an entry into a prize draw – as a way of engaging people. Giving you more say in your neighbourhood

29. We want to encourage more neighbourhood councils. So we will build on the existing 8,900 parish and town councils by encouraging new village, neighbourhood and community councils, particularly in urban areas. We will introduce a right of appeal where a community's proposal for a local council is denied by the local authority.

30. A quarter of local councils use neighbourhood management to join up local services including health and transport and help tackle problems in deprived communities. The recent Flanagan review of policing recommended that neighbourhood policing should be part of this process. The third sector also has a unique ability to articulate the views of citizens and drive change, and we will work with them to develop principles for their participation in Local Strategic Partnerships.

31. Local authorities must engage more people in commissioning local goods and services. Citizens should have a say in how services are delivered, to improve decision-making and value-for-money.

32. We want witnesses and the victims of crime to feel that the system is on their side. We support the use of 'community justice' giving local people the chance to decide, for example, what tasks offenders on work orders should undertake. The Ministry of Justice will work with the Local Government Association and the Association of Chief Police Officers to agree pilot projects for citizens to discuss 'community payback' and local community safety priorities.

33. Equally, we want local people to have more of a say in the planning system so we will provide more funding to support community engagement in planning and we will ensure planners develop stronger skills in working with communities.

34. Up to 750,000 people are on a tenants' group or committee, making decisions about their homes and estates. Subject to Parliamentary approval, a new body, the Tenant Services Authority will soon be responsible for protecting all social housing tenants. We are giving tenants a greater say through local compacts, choice-based lettings and tenant co-operatives. Giving older and young people a stronger voice.

35. It is important that older people can shape local services and in June 2008 the Government launched a review of older people's engagement with government.

36. Most young people don't vote and many seem disaffected with traditional politics. Yet 67 per cent of 18-24 year olds say they are interested in local issues – and young people are often willing to volunteer. So we must do more to engage them.

37. Young people need genuine influence over local services and decision making. The Department for Children, Schools and Families (DCSF) has established a Youth Sector Development Fund to support good third sector organisations expand their capacity to deliver good quality provision to young people. 250 trained young advisors are already helping public bodies to develop policies and plans in ways that meet the needs of young people. Some areas also have a youth mayor elected by young people locally. We will establish direct access for young advisors to the Secretary of State for

Communities and Local Government and set up a programme for young people to 'shadow' government ministers and elected mayors. DCSF are establishing a £6m national institute for youth leadership which will work with us to develop internships for young people with councillors. Enabling you to hold those with power to account

38. We will raise the visibility of the overview and scrutiny function in local government, which is similar to Select Committees in Parliament. Public officials will become more visible. A key part of the role of a chair or chief executive of a public body should be that they face a regular public hearing. We will consult on a new right to petition to hold local officers to account at public meetings.

39. We are increasing the accountability of local police and health services. Through consultation on the NHS Constitution Primary Care Trusts are being asked to consider how they can strengthen their direct engagement with the public. The forthcoming Policing Green Paper will set out how police forces will be made more accountable, including through direct elections.

40. We want more visible and accountable local leaders. We support the directly-elected mayor model, already in operation in 12 towns in addition to the high-profile London Mayor. We want to see more mayors directly elected and will consult on making it easier for local people to demand a referendum and on reducing restrictions on the frequency of referendums.

41. New independent assessments of services in local areas are being introduced from April 2009. This Comprehensive Area Assessment will include evaluation of the quality of public engagement. Providing you with redress when things go wrong

42. When public services fall short of the highest standards, citizens should be able to complain and seek redress.

43. One in five adults complains to their local council each year and a larger proportion is dissatisfied about the quality of local services. People who want to complain often don't know how to go about it. Nearly two-thirds of those who do complain to the council are dissatisfied with how their complaint is handled. Even so, there is also a growing belief that the quality of local services is improving.

44. Public services are becoming more accessible through services such as Directgov and Consumer Direct. The Audit Commission and the Local Government Ombudsman both provide advice on how to complain about poor services. We are reviewing the Local Ombudsman's jurisdiction to make sure all matters are covered.

45. However, it is important that every local authority has a system of accessible, interactive contact for citizens to raise concerns. Such systems should be developed with clear principles and a proper understanding of what redress or compensation may be available where that is appropriate. Where

people just want things put right, they should be kept informed of what has been done following their complaint.

46. Rights and powers should be balanced by responsibilities and duties. We will extend pilot Community Contracts which agree priorities between councils, police or the NHS with local residents, who in turn agree to play their part. We would like to hear from local areas interested in running a community pledgebank where individuals pledge a small amount of resource if others do the same.

47. We will commission a review into extending redress for citizens. The review will report in early 2009.

48. The proportion of councillors who are women, under-25 or from black and minority ethnic backgrounds is far lower than their proportion of the population. We want to see a wider range of people standing for election to their local council. A taskforce chaired by Baroness Uddin is working to help more black and minority ethnic women become councillors. Programmes such as Operation Black Vote are using a shadowing scheme to encourage more black people to become councillors, magistrates and school governors. We will amend the Widdicombe rules which forbid council workers above a certain salary band from being active in party politics.

49. We will give backbench councillors more powers to make changes in their ward with discretionary localised budgets that they can target on ward priorities. We will support authorities in enabling councillors with caring responsibilities and others to participate in meetings and vote remotely.

50. We want people to serve in a range of civic roles. Councillors, magistrates, school governors and others are already entitled to request reasonable time off work for their public duties. Working with employers, we will consult on extending that right to people serving on a range of other important public boards such as members of court boards or boards of housing associations.

51. People may be prevented from standing for public office because they are afraid of losing their job if they are elected. Employers often overestimate the time involved and underestimate the skills acquired in a civic role. So we are working with employer organisations on an employers' information pack.

52. Many councillors would like to see a formal qualification that recognised their work. We will review existing qualifications and modules to develop a system of formal accreditation at different skill levels. We will encourage councils to use their existing powers to create Aldermen from experienced former councillors and enable the use of the new title of 'Alderwoman'.

53. We want to make it easier for people wishing to serve on local committees, boards or school governing bodies to know what the role involves and how to go about applying for vacancies. We will make it easier for people to find information on the range of ways they could be active in civic roles in

their communities. This will involve directing people to further information, and also allow those running community websites to present relevant information to their local community.

54. We want to see an increase in the number of people helping to run or own local services and assets, and to transfer more of these assets into community ownership. These assets might include community centres, street markets, swimming pools, parks or a disused school, shop or pub. A new Asset Transfer Unit will provide information, research and good practice.

55. Local authorities should ensure that information on the assets they own or manage is clearly up to date.

56. Community Land Trusts (CLTs) are independent organisations which own or control land for the benefit of the local community. We will consult on a national framework for Community Land Trusts. We are supporting fourteen pilot CLTs.

57. We want to see more people involved in starting and running social enterprises, where the profits are ploughed back into the community or reinvested in the business. A new Social Enterprise Unit is being set up in Communities and Local Government to recognise the social enterprise contribution to the department's objectives. We will also encourage local authorities to ensure social enterprises are able to compete fairly for contracts.

Conclusion

58. Unless we give citizens similar choices in our democratic system to those they have in their everyday lives – and the same rights to demand the best – we will see a further erosion of trust and participation in democracy. There are no limits to the capacity of the British people for self-government, given the right platforms, mechanisms and incentives. Empowering citizens and communities is an urgent task for us all.

Empowerment White Paper “Communities in Control” – LGA On-the-Day Briefing

9 July 2008

SUMMARY

LGA Key Messages

- **The LGA supports the intentions of the Empowerment White Paper, which are to give people more say over their lives and in doing so give more power to local people and communities. We are glad that the White Paper recognises the vital role councils have at the heart of local democracy.**
- Increasing active participation in civic society is one of the core roles of councils, and many councils have already initiated bold and imaginative initiatives to encourage people to get involved in shaping their local communities. The White Paper clearly demonstrates that many councils are on the right track, and recognises the vital role that councils and councillors play as community leaders. **It is encouraging that so many of the White Paper's ideas come directly from the best practice already being demonstrated by councils.**
- **It is important to recognise that representative democracy, through elected councillors, brings legitimacy and accountability to key decisions, and as such should remain the lynchpin at the centre of local democracy.** Many councils have shown that participatory democracy can effectively complement representative democracy, allowing for greater diversity of opinion and bringing richness to debate.
- It will be important to look at the detail of all provisions as we move towards the creation of a Bill. The LGA will seek to ensure that legislation is only introduced where necessary, that any such legislation is not unduly prescriptive, and that any additional responsibilities placed upon councils are fully funded.

White Paper Key Proposals

- **The “duty to promote democracy”.** The document recognises councils’ positions as the “hub” of local democracy. The duty will draw on the best examples from councils and will encourage a range of actions which could include better information for residents, engaging young people, and giving practical support to councillors.

LGA View

That the duty to promote democracy recognises and reinforces councils’ community leadership role is welcome. We will be looking to ensure that the duty will not be overly prescriptive and will be based on council best practice.

- **Petition Power will be strengthened.** There will be a new duty for councils to respond to petitions and any petition signed by 5% of residents will be required to be debated in a full council meeting. Councils will also act as “community advocates” in responding to petitions that deal with issues outside of their direct control eg: GP surgery opening hours.

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LGA View

Most councils already answer all petitions and we will be ensuring that CLG are aware of current best practice. It is important that the CLG exhibits a lightness of touch on the duty to respond and we do not wish to see any increased and unwieldy administration, bureaucracy or costs. We support the White Paper's recognition of councils being at the heart of local democracy and taking on increased responsibilities as the advocate for residents on local issues across the board. We will be looking to ensure that councils are given the appropriate powers to act on behalf of their residents when taking action on such petitions, as well as ensuring that any extra burdens are funded.

- **Powers of overview and scrutiny are to be updated and made more visible to the public.** Local senior public officers (ie: not just council officers) may be required to face public scrutiny as the result of residents' petitions – this is to be consulted upon. Chief Executives and Chairs will face a regular public hearing with the intention that such public officers will become more visible locally.

LGA View

Proposals to develop and update scrutiny procedures are on the whole welcome but we do not wish to see councils mired down in unnecessary and prescriptive bureaucratic procedures. There must be safeguards put in place to ensure that officers are not called to account vexatiously and are appropriately protected. Also, we must ensure that the notion of officials being held to account applies across all public services, both local and national.

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CHAPTER SUMMARIES

Chapter 1: The Case for Empowerment and the Duty to Promote Democracy

- The new duty to promote democracy will involve a list of possible methods of promotion drawn from council best practice and at this stage it does not appear that it will be prescriptive.
- This will include the duty to promote understanding of and participation in lay governance roles such as school governance.
- The Duty to Involve will also be extended to bodies including the Arts Council, JobCentre Plus and the Regional Development Agencies.
- Councils will be encouraged to promote and increase voting turnout through campaigning and recognition schemes (eg: "I've Voted" badges).
- An "Empowering the Frontline Taskforce" will run until 2010 and will work on ensuring that frontline council staff are able to respond to a more empowered public.

LGA view

We do not believe that the duty to promote democracy should be prescriptive and councils should be able to formulate their own policies on how best to make good on their duty with the help of CLG guidance. We will be waiting on the publication of this guidance to ensure that this will be the case. The extension of the duty to involve to bodies such as the Arts Council will encourage joint working to engage local people and is a positive step. The local government workforce has already demonstrated its ability to adapt quickly and effectively, continuing to be the best performing arm of the public sector, and this continuing best practice must be recognised and disseminated to frontline workforces as necessary.

Chapter 2: Volunteering

- A Communitybuilders fund (previously Community Anchors) of £70million will be created. The Government will be looking for a national partner to distribute these funds.
- A match-funded Grassroots Grant announced for volunteering projects which have volunteer time as their main resource. These will be funded from a £80 million allocation from 2008-2011.
- Support for programmes developing leadership skills for local community leaders including through a new Empowerment Fund (of at least £7.5million) (subject to separate consultation).

LGA view

We will be arguing strongly for local government involvement in the decision-making processes that determine how and where these resources are spent. We do not want to see funding decisions bypassing local authorities in these cases.

Chapter 3: Access to Information

- Information needs to be available to the public at local and neighbourhood level.
- CLG will be working with the LGA to identify best practice in information dissemination.
- Neighbourhood Policing Teams will be held to account for achieving neighbourhood objectives through a new "Policing Pledge". The details of this will be set out in the forthcoming Policing Green Paper.

LGA view

We will be working with the CLG to demonstrate councils' best practice in creating innovative new ways to access information, such as the *Redbridge* project. The holding to account of Neighbourhood Policing Teams needs to be linked into Local Strategic Partnerships to ensure joined-up approach to localism.

Chapter 4: Having an Influence

- There will be a new duty for councils to respond to petitions.
- 5% of residents signing a petition will require a debate in full council.
- Councils will be required to respond to petitions on subjects outside of their direct sphere of influence eg: GP surgery opening hours.
- Residents will be able to appeal to the Secretary of State if their application to create a Parish Council is denied by a council.
- Improvements to the Community Payback scheme are being considered, and CLG will be working with the Ministry Of Justice, LGA and ACPO to determine the best way of ensuring there is greater local influence on justice issues.

LGA view

Most councils already answer all petitions and we will be ensuring CLG are aware of current best practice. It is important that the CLG exhibits a lightness of touch on the duty to respond and we do not wish to see any increased and unwieldy administration, bureaucracy or costs. We support the White Paper's recognition of councils being at the heart of local democracy and taking on increased responsibilities as the advocate for residents on issues that are not under their control. However, we would councils to be given the appropriate powers to act on behalf of their residents in these cases. The right of appeal to the Secretary of State for the creation of a Parish Council is a step back from previous legislation and could give the opportunity for small groups with no local support to side-step local democracy. The proposal to embark on projects that improve the responsiveness of the Community Payback scheme to the needs of the community is a positive step.

Chapter 5: Challenge

- Public sector officers to become more publicly visible.
- Chairs and Chief Executives to face a regular public hearing.
- The power of scrutiny overview and committees will be enhanced to allow them to require information from partners on a broader range of issues.
- The requirement for detailed scrutiny resource in county and unitary councils.
- A new right to require by petition that senior officers in local public services should attend a public hearing– this will go to consultation.
- A consultation will be opened into on-line petitioning for establishing an elected mayor, and also to look at lowering the percentage of residents required to trigger a referendum on having an elected mayor from 5% to 2, 3 or 4%. The amount of time allowed between referenda in the event of an unsuccessful bid for an elected mayor will fall from 10 years to 4 years.
- Elected mayors will be expected to chair LSPs and be the community crime and policing representative.
- More details on crime and local accountability are expected in the Policing Green Paper which is due to be released next week.

LGA view

The examples of “new approaches” to challenge in the White Paper are all already used by some councils and are excellent examples of best practice. We will be waiting on the guidance relating to the new powers of overview and scrutiny committees. We will also be looking to determine why CLG have drawn attention to scrutiny resources only in county and unitary councils. The arrangements to hold public office holders to account are vague at this stage we will be looking to determine to whom these will apply. There must be safeguards put in place to ensure that officers are not called to attend public meetings vexatiously and are appropriately protected. The changes to the means by which a local area can introduce a directly elected mayor are not substantial but will make it easier for residents to lobby for an elected mayor should they so wish. We are opposed to the creation of any parallel democratic structures to hold the police to account as this will undermine councils’ vital partnerships with the police.

Chapter 6: Redress

- The CLG are conducting a concise review on issues of redress which will be published at the beginning of 2009 and will consider if and when financial compensation for residents might be relevant.

LGA view

We are waiting for the details on the review but want to ensure that councils will not be burdened with vexatious claims from residents and that any new initiatives are appropriately funded.

Chapter 7: Standing for Office

- The Government has published its response to the Councillors Commission Report which reinforces the central role of councillors in local democracy and importance of encouraging people to stand for office.
- The Government will relax the “Widdicombe rules”, which prevent officers from standing for political office, for all except the most senior officers.
- Discretionary ward budgeting will be further encouraged.
- Councils will be given the power to modernise their business practices to include remote attendance and voting, balanced with measures to preserve accountability and transparency.

LGA view

We are pleased by the government’s recognition of the central role of councillors to our democracy and would like to see more people from more diverse backgrounds standing as councillors. Many authorities already operate ward budgets already and we are pleased that the White Paper does not advocate enforcing a statutory duty on councils to distribute these. We will be looking to ensure that changes to council business practices are not prescribed by central government but are initiated by councils as necessary.

Chapter 8 – Asset Management

- A new Asset Transfers Unit will be set up to disseminate best practice and offer advice on the transfer of assets to community groups and the third sector.
- The CLG will be working with the LGA and the Audit Commission to determine how this should be managed and to identify methods of best practice currently operated by councils.
- A new Social Enterprise Unit will be set up to deliver CLG objectives in this field.

LGA view

We are supportive of the idea of an Asset Transfer Unit and the work that it will do. In our response to the Quirk review “Making Assets Work” we advised that publicly-owned assets beyond those owned by the local authority also need to be considered for asset transfer. We will be raising this with CLG during the consultation process.

For further information on anything contained in this briefing, and on the LGA’s work on Empowerment White Paper, please contact Greg Taylor greg.taylor@lga.gov.uk / 0207 664 3034.

CABINET REPORT

18th August 2008



Report of: Head of Community Strategy

Subject: NEW LOCAL AREA AGREEMENT - DELIVERY AND IMPROVEMENT PLAN 2008/09

SUMMARY

1. PURPOSE OF REPORT

To agree the annual Delivery and Improvement Plan (DIP) for the new Local Area Agreement (LAA).

2. SUMMARY OF CONTENTS

Local Authorities have a statutory duty to prepare a LAA in partnership with the Local Strategic Partnership. This report presents the annual Delivery and Improvement Plan that will help to deliver the Community Strategy and provide a strong platform to achieve the targets set out in the LAA and ensure action is taken to tackle the key challenges.

3. RELEVANCE TO CABINET

Hartlepool's new LAA was agreed by Council in May 2008 and is a three year agreement (2008-11) based on the Community Strategy that sets out the priorities for Hartlepool. It forms an agreement between Central Government and a local area represented by Hartlepool Borough Council and other key partners through the Hartlepool Partnership.

4. TYPE OF DECISION

Non Key.

5. DECISION MAKING ROUTE

Hartlepool Partnership 4 July 2008
Cabinet 18 August 2008

6. DECISION REQUIRED

To agree the annual Delivery and Improvement Plan.

Report of: Head of Community Strategy

Subject: NEW LOCAL AREA AGREEMENT - DELIVERY AND IMPROVEMENT PLAN 2008/09

1. PURPOSE OF REPORT

- 1.1 To agree the annual Delivery and Improvement Plan (DIP) for the new Local Area Agreement (LAA)

2.0 BACKGROUND

- 2.1 Hartlepool's new LAA was agreed by Council at its meeting in May and subsequently signed-off by Government in June 2008.
- 2.2 The performance management arrangements for the LAA have been developed over a number of years with the annual Delivery and Improvement Plan providing a robust and well regarded framework.

3.0 DELIVERY AND IMPROVEMENT PLAN 2008/09

- 3.1 Theme Partnerships have taken the lead, working with staff from the Partnership Support Team, to prepare the Delivery and Improvement Plan (DIP) shown in **Appendix 1** (parts 1 and 2). The plan contains activity to be undertaken by the Council and the other key partners delivering the LAA.
- 3.2 The LAA DIP has been developed in conjunction with Corporate Plan and work has been undertaken to ensure outcomes, actions and targets are aligned.
- 3.3 Part 1 of the DIP contains a plan for each of the 32 outcomes and contains the following:
- Outcome Ownership
 - Key Partners
 - Focus of Activity
 - Target Areas and Groups
 - Improvement and Local Priority Targets
 - Key Actions for Improvement
 - Risks

3.4 Part 2 of the DIP contains the plans on Partnership Working including self-assessments and the associated action plans as follows:

- Hartlepool Partnership Self-Assessment 2007/08
- Hartlepool Partnership Improvement Plan 2008/09
- Community Network Self-Assessment 2007/08
- Community Network Improvement Plan 2008/09

4.0 QUARTERLY MONITORING

4.1 Quarterly monitoring for the new LAA will commence for Quarter 2 (July-September) and performance updates will be collected through Covalent (a new web-based performance management database). A six month review and end of year report on the LAA will be presented to Cabinet as part of these arrangements.

5.0 RECOMMENDATIONS

5.1 To approve the LAA DIP for 2008/09 and note the monitoring arrangements.

6.0 BACKGROUND PAPERS

Hartlepool's new Local Area Agreement 2008-11 – available at www.hartlepoolpartnership.co.uk

CABINET REPORT18th August 2008

Report of: Director of Adult and Community Services and
Head of Procurement, Property and Public
Protection

Subject: LOCAL INVOLVEMENT NETWORKS (LINKs)

SUMMARY**1.0 PURPOSE OF REPORT**

To update Cabinet on the progress with procurement of the Host for the Hartlepool LINK.

2.0 SUMMARY OF CONTENTS

The report outlines the results of the LINKs procurement exercise and describes the next steps in developing the Hartlepool LINK.

3.0 RELEVANCE TO CABINET

The project has a town-wide impact.

4.0 TYPE OF DECISION

Non Key

5.0 DECISION MAKING ROUTE

Cabinet 18th August 2008

6.0 DECISION(S) REQUIRED

Cabinet are requested to note the results of the LINKs procurement exercise and the next steps in developing the Hartlepool LINK.

Report of: Director of Adult and Community Services and
Head of Procurement, Property and Public
Protection

Subject: LOCAL INVOLVEMENT NETWORKS (LINKs)

1. PURPOSE OF REPORT

1.1 To update Cabinet on the progress with procurement of the Host for the Hartlepool LINK.

2. BACKGROUND

2.1 The Hartlepool LINK will give local people a say in how Hartlepool's Health and Social Services are run, It will be a network of people, organisations and groups who represent the views of our local communities.

2.2 Cabinet approved on 22nd January 2008 an approach to the procurement of the Host for the Hartlepool LINK and this included the setting up of a Steering Group to procure and initially develop the LINK. The Steering Group is chaired by the Portfolio Holder for Adult and Public Health.

2.3 The procurement exercise has now been completed using the OJEU restricted procedure.

2.4 There is a statutory requirement to have a LINK service operational from April 2008 and to date this has been provided by an "interim host" consultant. This interim host has been active in bringing together groups and individuals in order to develop Hartlepool's LINK. The appointed Host will make reference to this in its further development.

3. CONSIDERATION

3.1 Invitations to tender were issued to the seven companies who expressed interest in providing the service. The tender documentation outlined the support required from a Host in facilitating community involvement in Health and Social Care.

3.2 Three companies indicated their intention to tender and two tender submissions were received in total on 27th June 2008. They were opened and recorded by the Contract Scrutiny Panel at its meeting on 30th June. A decision was made to interview both companies.

3.3 A panel to score, interview and appoint the Host was established consisting of the Portfolio Holder for Adult and Public Health, officers from Adult and Community Services and Procurement and a representative from Hartlepool Primary Care Trust and the Voluntary and Community Sector.

3.4 Interviews of Shaw Trust and the Hartlepool Voluntary Development Agency (HVDA) were held on 14th July, following which the decision was made to award the contract to HVDA. The overall scoring was based on price (30%) and quality (70%). The quality element included a written submission, presentation and interview.

4. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

4.1 The specification of the LINKs tender was informed by a variety of community involvement events and the tender evaluation took into account social economic and environmental factors as well as diversity and equality and accessibility issues in the provision of the service.

5. FINANCIAL AND RISK IMPLICATIONS

5.1 Tenderers were assessed via a primary qualification questionnaire as to their sustainability, ability and capacity to undertake the service. The winning tenderer passed the relevant assessment.

5.2 The Council has been allocated a budget of £99,000 per annum for 3 years (2008/9 to 2010/11) for the provision of the LINKs service.

5.3 The winning tenderer's submitted price was within the budget allocation.

6. NEXT STEPS

6.1 Meetings have taken place with HVDA in order to progress the LINK operation and start date of 1st September 2008 has been agreed.

6.2 Discussions have included the following key issues:-

- How the contract will be managed and monitored
- How HVDA will initially develop LINK membership
- How HVDA will link with the work of the interim Host.
- Introduction of Host into Scrutiny process.

7. RECOMMENDATIONS

7.1 Cabinet are requested to note the results of the LINKs procurement exercise and the next steps in developing the Hartlepool LINK.

CABINET REPORT

18 August 2008



Report of: Chief Personnel Officer

Subject: REPLACEMENT OF STOLEN CHAINS OF OFFICE

SUMMARY

1. PURPOSE OF REPORT

To consider the options for replacing the stolen Chains of Office previously worn by the Vice-Chair and escort.

2. SUMMARY OF CONTENTS

This report details the options for replacement of the stolen Chains of Office following the insurance settlement and receipt of a quotation from a specialist jeweller.

3. RELEVANCE TO CABINET

Cabinet is required to agree a way forward for the replacement of the stolen Chains of Office.

4. TYPE OF DECISION

Non-key decision

5. DECISION MAKING ROUTE

Cabinet on 18 August 2008

6. DECISION(S) REQUIRED

- A Consider the options for replacement and agree the replacement of the Chains of Office with either
 - i) exact copies subject to additional funding being identified to meet the shortfall, or
 - ii) commission new chains for the amount paid by the Council's insurers

- B If Cabinet recommend Option A i), identify additional funding to meet the shortfall.

Report of: Chief Executive

Subject: REPLACEMENT OF STOLEN CHAINS OF OFFICE

1. PURPOSE OF REPORT

To consider the options for replacing the stolen Chains of Office previously worn by the Vice-Chair and escort.

2. BACKGROUND

As Members are aware, the Chains of Office worn by the Vice-Chair and escort were stolen during the Christmas break and are the subject on an ongoing police investigation. The Council's insurers settled the claim in the amount of £45,000 as per a valuation that was undertaken in December 2004.

To obtain a quotation for replacing the stolen chains, 2 firms who specialise in providing and repairing civic regalia were contacted. Both jewellers were asked to provide a quotation for 'exact' replacements and also for replica chains. Despite several reminders to one of the suppliers, only one quotation has been received from Thomas Fattorini Ltd of Birmingham. This quotation is included in the confidential appendices to this report.

3. PROPOSALS

Thomas Fattorini Ltd was provided with detailed photographs and descriptions of the stolen chains. The quotation includes the costs for replacement with 'exact' chains which would be designed to match the stolen chains.

The valuation figure used for insurance purposes equates to the value of the precious metals and stones that make up the chains. However, it does not take account of the potential costs involved in reproducing the intricate work needed to replicate the chains, in particular the more detailed escort's chain.

Thomas Fattorini Ltd has advised that the cost for replica chains would only be slightly less than their quotation as the majority of the cost is in relation to the intricate nature of the work involved in reproducing the chains.

Thomas Fattorini Ltd has advised that they may be able to produce chains of a 'similar' design, in line with the amount paid from the Council's insurers.

4. FINANCIAL CONSIDERATIONS

Currently the £45,000 insurance payment is set aside until a decision is made about replacement chains. Should Cabinet decide to agree the replacement of the chains with 'exact' copies, the shortfall in funding will need to be identified.

6. RECOMMENDATIONS

- A Consider the options for replacement and agree the replacement of the Chains of Office with either
 - i) exact copies subject to additional funding being identified to meet the shortfall, or
 - ii) commission new chains for the amount paid by the Council's insurers

- B If Cabinet recommend Option Ai), identify additional funding to meet the shortfall.

7. BACKGROUND PAPERS

Valuation provided by Anderson and Garland dated 6 December 2004.

8. CONTACT OFFICER

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Chief Executive's Department – HR Division
Civic Centre, Hartlepool, TS24 8AY
Email: christine.armstrong@hartlepool.gov.uk

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: REVENUE OUTTURN REPORT 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's overall Revenue Outturn for 2007/2008.

2. SUMMARY OF CONTENTS

Detailed outturn reports for Revenue on a Portfolio Basis.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's Revenue Budget.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet are asked to note the report.

Report of: Chief Financial Officer

Subject: OUTTURN REPORT 2007/2008

1. PURPOSE OF REPORT

1.1 To provide details of the Council's 2007/2008 Revenue outturns.

2. BACKGROUND

2.1 Council approved a provisional General Fund Outturn Strategy for 2007/2008 as part of the 2008/2009 Medium Term Financial Strategy on 14th February, 2008. The report outlined a strategy for using the underspend on corporate costs to fund a number of specific one-off initiatives that will contribute to the achievement of the Community Strategy.

2.2 A final 2007/2008 Outturn Strategy was approved by Cabinet on 27th May, 2008. These reports are reflected in the 2007/2008 Statement of Accounts which was approved by Audit Committee on 30th June, 2008.

2.3 The above reports provided a strategic overview of the forecast outturn for 2007/2008. For Portfolio based expenditure these reports provided a summary of total expenditure against the approved budget. This report now provides a more detailed breakdown of Portfolio expenditure for each best value unit.

2.4 Previous monitoring reports integrated both performance information and budget monitoring information. A report on performance against Performance Indicators for 2007/2008 will be presented to Cabinet in September 2008.

2.5 This report covers the following headings: -

Section	Heading	Page
3	Revenue Outturn 2007/2008 – Summary	2-8
	Detailed Revenue Outturn Sections	
4	Adult and Public Health Portfolio	8-11
5	Children's Services Portfolio	11-17
6	Culture, Leisure and Tourism Portfolio	17-19
7	Finance and Efficiency Portfolio	19-21
8	Neighbourhood & Communities Portfolio	21-22
9	Performance Management Portfolio	22-23
10	Regeneration and Liveability Portfolio	23-25
11	Recommendations	25

Appendix A	Summary Revenue Outturn Report to 31 st March, 2008 by Department	26-27
Appendix B	High Risk Budget Areas by Department	28
Appendix C	Progress Against Savings/Increased Income Targets identified in the 2007/2008 Budget Strategy	29-33
Appendices D – J	Revenue Outturn Report to 31 st March, 2008, by Portfolio	34-42

2.6 This report will be referred to Scrutiny Co-ordinating Committee on 19th September 2008. This arrangement will ensure that Scrutiny Co-ordinating Committee is provided with details of the final outturn as soon as practical.

3. REVENUE OUTTURN 2007/2008 - SUMMARY

3.1 This section provides details covering the following areas: -

- Overview of 2007/2008 Revenue Outturn.
- Outturn against departmental, corporate and high risk budget areas.
- Corporate Outturns.
- School Balances 2007/2008.
- Direct Revenue Funding (DRF)
- Outturn position on savings/increased income targets identified in the 2007/2008 Budget Strategy.
- Outturn position on departmental salary turnover targets.
- Key Balance Sheet information.

3.2 Overview of 2007/2008 Revenue Outturn

Summary Departmental Outturn

Department	Variance Adverse/(Favourable) £'000
Adult & Community Services	833.0
Children's Services (excluding Schools)	192.0
Chief Executives	(267.0)
Neighbourhood Services	135.0
Regeneration & Planning	126.0
Total	1,019.0

The forecast departmental variance is in line with previous reports.

3.3 Corporate Outturn and General Fund Balance

As reported in the final 2007/2008 Outturn Strategy there was a net favourable variance on corporate budgets of £1.816m, mainly owing to higher investment income, as detailed in **Appendix A, Table 2**.

A review of General Fund Balances has also been reported to Cabinet and indicated that these reserves exceed the minimum requirement by £0.944m. Unfortunately, owing to the restricted timescale for preparing the 2007/2008 Accounts, the review of reserves excluded the existing commitment of General Fund Reserves approved by Cabinet and Council in February, 2008, to fund one-off issues identified during the 2008/2009 budget process. In total these amounts total £0.154m. When account is taken of these commitments the net Uncommitted General Fund Balances reduce from £0.944m to £0.790m.

3.4 **Outturn against Departmental and Corporate Budget and High Risk Budget Areas**

During 2007/2008, as well as monitoring budgets by individual departments and corporate budgets at a global level, high risk budget areas were identified and explicitly monitored. The outturn for each high risk budget area is attached at **Appendix B**, which indicates that there are significant variances on a number of the departmental budgets. However, these adverse variances have generally been offset by favourable variances on other departmental budgets. Detailed explanations of these areas are included in sections 4 to 10, covering detailed revenue outturns by Portfolio.

These detailed reports outline those areas where budget variances are continuing beyond 2007/2008 and departments have addressed these issues by either:

- making permanent budget transfers within the 2008/2009 base budget; or
- managing the variances within the overall 2008/2009 budget allocation pending the consideration of pressures/priorities as part of the 2009/2010 budget process.

3.5 **School Balances 2007/2008**

School Balances have increased during 2007/2008 to £4.123m. These balances include £3.136m of earmarked resources i.e. Supporting Schools 2008/2009 budgets, capital expenditure, staffing changes and to implement the next phase of the workforce remodelling. Balances that have not been earmarked for specific use equate in total to 2.3% of 2007/2008 budgets for primary schools and 0.7% of 2007/2008 budgets for secondary schools. DCSF guidelines are 8% and 5% respectively. Three schools are in deficit and the LEA is working closely with those schools to formulate recovery plans with a view to returning the schools to a surplus position within a maximum of three years. Further details on School Balances are set out in paragraph 5.3.

3.6 **Direct Revenue Funding (DRF)**

In accordance with Financial Procedure Rules departmental outturns reflect a number of contributions towards capital expenditure schemes as detailed

below. These transfers have been agreed by the Chief Financial Officer and are detailed for Members information.

Department	Scheme	Amount (£)
Adult & Community Services	Central Library – Disabled Toilet	23,169
	Renaissance in the Regions – Museum of Hartlepool	96,000
	Sport & Recreation – Purchase Vehicle	16,343
	Clavering Play Area	20,000
	Nicholson Field Allotments	25,840
	Burn Valley Beck	10,000
	Burn Valley Drainage	15,000
	Rift House Recreation – Fence	1,000
	Jutland Road Play Area	5,000
	Jutland Road Community Centre	9,139
	Rossmere Pitch Improvements	5,000
	Throston Library Boiler Replacement	5,550
	Skateboard Park	70,000
	Multi-Use Games Area	2,450
	Headland Sports Hall – Office	751
	Havelock Centre – Disabled Access Ramps	687
	Throston Community Centre	166
Total		306,095
Children's Services	Information Sharing & Assessment	36,892
	General Sure Start Reserve – Children's Centres	16,580
	Carlton Outdoor Centre	4,455
	Greatham YC Boiler	2,925
Total		60,852
Chief Executives	Financial Management System Development	15,693
	ERDMS – Phase 2	13,519
	HR Analyser System	18,445
	Project Resolution	24,687
	Capital Project Management Solutions	46,750
Total		119,094

Neighbourhood Services	Safer Streets Initiative	10,000
	Raby Road Puffin Crossing	15,000
	Owton Manor Lane Shops	15,000
	Local Safety Schemes	22,525
	Street Lighting	20,175
Total		82,700
Regeneration and Planning	Thermal Housing Scheme	19,372
	Community Safety CCTV Upgrade	12,775
Total		32,147

3.7 **Outturn Position on Savings/Increased Income Targets Identified in the 2007/2008 Budget Strategy**

A number of savings/increased income targets were included in the 2007/2008 Budget Strategy. These items are detailed at Appendix C. Detailed explanations of the variances on these items are included in sections 4 to 9, covering detailed revenue outturn by Portfolio.

3.8 **Outturn Position – Departmental Salary Turnover Targets**

An assumed saving from staff turnover was included with salary budgets and this allowance was increased to £0.846m in 2007/2008.

Details of the individual departmental outturns are summarised in the table below. All departments achieved and some exceeded, their turnover target.

Department	2007/2008 Turnover Target	Outturn Variance/ (Adverse) Favourable
	£'000	£'000
Adult & Community Services	363.3	0.0
Children's Services	161.8	73.2
Chief Executives	150.0	0.0
Neighbourhood Services	106.0	13.3
Regeneration and Planning	62.0	0.0
Total	846.1	86.5

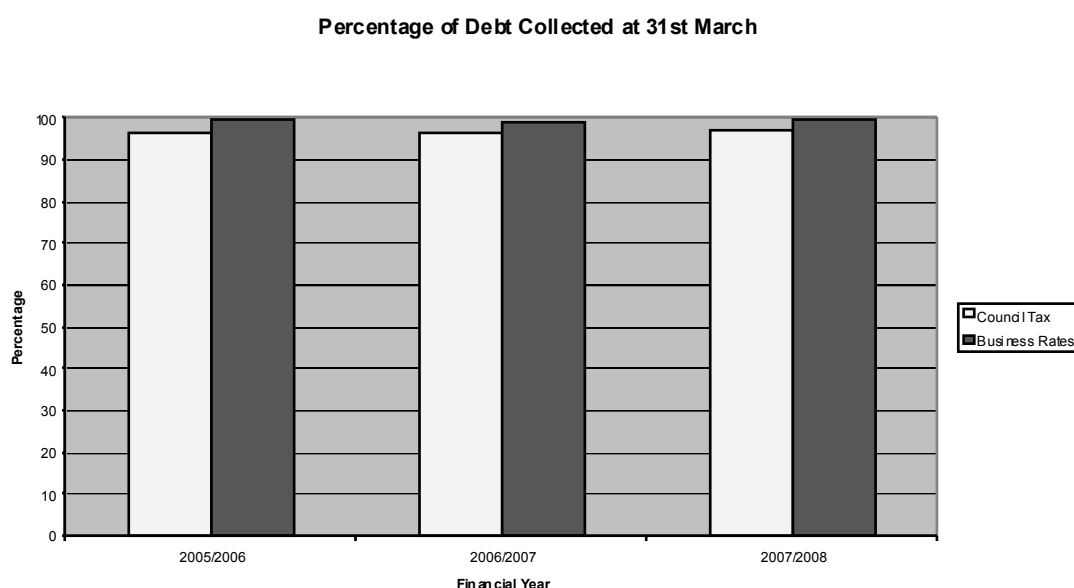
3.9 **Key Balance Sheet Information**

A Balance Sheet provides details of an organisation's assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally, local authorities have only produced a Balance Sheet on an annual basis and have managed Key Balance Sheet issues through other more appropriate methods. However, under the new CPA arrangements there is a greater emphasis on demonstrating effective management of the Balance Sheet. The Audit Commission's preferred

option is the production of Interim Balance sheets throughout the year. In my opinion this option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of “notional” valuations for an Authority’s fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash based Balance Sheet items and these items are summarised below: -

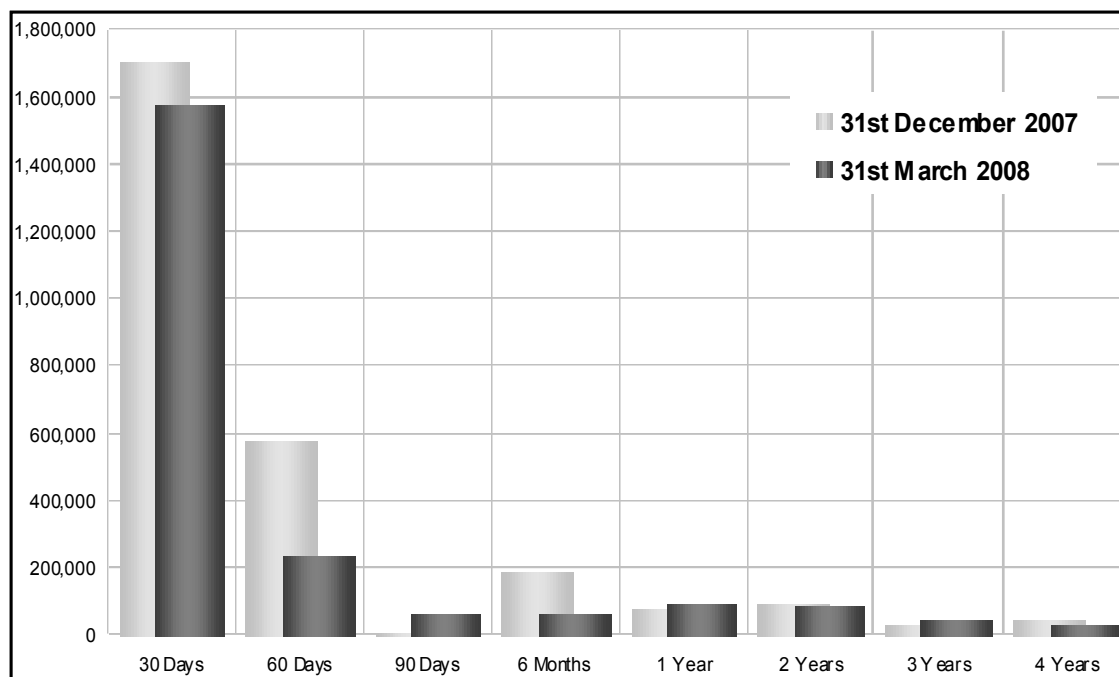
- Debtors

The Council’s key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business Rates is summarised below:



The Council Tax collection rate is up by 0.2% (to 96.9%) and the NNDR collection rate is 0.3% (to 99.5%) when compared to the previous financial year.

The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council had outstanding sundry debts of £4.784m. During the period 1st April, 2007 to 31st March, 2008, the Council issued 11,612 invoices with a value of £20.734m. Together these two amounts total £25.518m. As at 31st March, 2008, the Council had collected £22.872m.

- Current Year Debt

With regard to current outstanding debt, this totals £1.956m at 31st March, 2008, inclusive of approximately £1.577m of debt outstanding for less than thirty days.

- Previous Years Debt

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At 31st March, 2008, debts older than one year totalled £0.690m compared to £0.684m at 31st December, 2007.

- Borrowing Requirements

The Council's arrangements for borrowing accord with the Council's Treasury Management Strategy, which was drawn up to comply with the Code of Practice for Treasury Management in Local Authorities published by the Chartered Institute of Public Finance and Accountancy.

As indicated in the various Outturn Strategy reports the Council benefited from interest rate savings from using LOBOs (Lenders Option, Buyer Option) and from higher investment income on reserves and cashflow. In addition, there was also a benefit from a reduction in the interest

credited to the bad debt provision and Unsupported Prudential Borrowing costs were incurred later in the year than expected.

4. ADULT & PUBLIC HEALTH PORTFOLIO

4.1 Revenue Outturn 2007/2008

4.1.1 Details of the Adult & Public Health outturn position are shown at **Appendix D**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

4.1.2 **Appendix D** shows that the net outturn position is expenditure of £25,755,900 against a budget of £25,044,300 resulting in an adverse variance of £711,600. This outturn position is after contributions from Reserves of £61,900 and contributions to Reserves of £53,100.

4.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 2: Consumer Services **Outturn Variance: £98,200 Favourable**

Income from license applications remains much higher than anticipated. This trend is expected to continue and future budgets will be amended accordingly. A risk factor will be in place to mitigate the possibility of income falling.

Line 5: Assessment & Care Management **Outturn Variance: £83,100 Favourable**

This variance is mainly owing to staff vacancies during the year across this area. We are also moving down a route of offering the opportunity to do a self or supported assessment for individuals who require services so are looking at the skill mix required to do so. It is proposed to restructure this service in 2008/2009 to reconfigure some monies and move them into the budgets that purchase direct support and achieve efficiency savings.

In addition to this there has been reduced revenue expenditure on adaptations for individuals choosing to stay in their own homes in 2007/2008. This is mainly because a large proportion of works carried out were of a capital nature and able to be charged against the capital scheme.

Line 7: Learning Disabilities **Outturn Variance: £512,500 Adverse**

Increased demand resulted in additional costs against direct payments of £210,000 in 2007/2008. This was partly offset by a reduction in the costs of providing personal care as individuals transfer over to direct payments. This trend is expected to continue into 2008/2009.

Supported Living and Additional Care costs were higher than anticipated by £100,000 and £220,000 respectively. This is in part due to higher care costs for some individuals owing to changes in need, however, a detailed audit of cases is now being carried out in this area.

Transport costs for day services were £105,000 higher than anticipated. An efficiency saving was offered up from this area with effect from the start of this financial year to fit in with the corporate procurement exercise. However, this exercise has not been completed and therefore this efficiency has not been met. This is also exacerbated by higher fuel costs. It is anticipated that this pressure will continue until the Integrated Transport Unit is in place.

This overspend is offset partly by vacancies on staffing but mainly by a contribution from corporate reserves of £272,000 which was set aside in previous years to offset increased demand in this service.

Line 9: Mental Health
Outturn Variance: £172,900 Adverse

This adverse variance resulted following increased demand on agency placements of those individuals with Mental Health needs to the value of £350,000. This variance was largely offset by staff vacancies during the year.

It is expected that the pressure on placements resulting from increased demands will continue into 2008/2009. This issue was raised as part of the budget strategy and an increase in budget was granted of £100,000 for 2008/2009.

Line 10: Older People Purchasing
Outturn Variance: £43,400 Adverse

Residential and Nursing Placement costs in excess of budget totalled £1,048,000 and were the main cause of the adverse variance in this area, however, they were offset by increased income of £878,000 and deferred charges income of £192,000. The deferred charges income related to cases dating back to previous years and this “windfall” will not be available in future years.

A pressure of £300,000 was granted in 2008/2009 for Older People residential and nursing care home fees.

Line 11: Physical Disabilities
Outturn Variance: £195,000 Adverse

Increased demand and changes to the way in which we provide our services to be able to offer more choice and availability resulted in additional costs against direct payments of £140,000 in 2007/2008. This trend is expected to continue in 2008/2009.

Transport costs for day services in this area were £53,000 higher than anticipated. An efficiency saving was offered up from this area with effect from the start of this financial year to fit in with the corporate procurement exercise. However, this exercise has not been completed and therefore this efficiency has not been met. This is also exacerbated by higher fuel costs. It is anticipated that this pressure will continue until the Integrated Transport Unit is in place.

Line 12: Sensory Loss
Outturn Variance: £58,600 Adverse

The adverse variance relates to additional 'one-off' expenditure on agency staff employed to cover a senior officer's secondment and to fund interpreter fees.

Line 14: Support Services
Outturn Variance: £208,700 Adverse

The adverse variance was the result of recruitment and advertising for the Assistant Director post, Information Technology software licenses and security and maintenance costs at Briarfields.

Most of these costs are 'one-off' expenditure, particularly in relation to the Assistant Director post and Briarfields. It is expected that Briarfields will be sold in 2008/2009.

4.2 Contributions from Reserves

4.2.1 The following contributions were made from reserves to support the Adult & Public Health Portfolio:

Carefirst Upgrade

The use of this Reserve was delayed as the Carefirst upgrade was postponed while ContrOCC is implemented. It is proposed to use this Reserve to offset this expenditure when it is incurred in 2008/2009.

Older People Improving Rehabilitation

This Reserve is part of the LPSA Reward Grant. It is proposed to carry this forward to offset expenditure in 2008/2009 at Hartfields. This is the Extra Care Scheme which will offer improved facilities for individuals.

ContrOCC Implementation

This Reserve was set up to pay for the implementation of ContrOCC – a new Care/Financial Management package to sit alongside Carefirst. This package was not quite implemented before the end of the financial year. It has since been implemented for certain modules and it is proposed to carry this funding forward to offset the expenditure in 2008/2009.

Adult Education

This favourable variance is the result of expenditure against the Adult Education Special Projects Reserve being lower than anticipated as some projects have been rephased to future years.

4.3 Contribution to Reserves

4.3.1 In accordance with the Council's procedure rules, Strategic Risk reserves totalling £53,100 have been created.

4.3.2 The creation of these reserves will allow the future development of Adult and Public Health Service, as follows:

Pride in Hartlepool (£35,200)

This Reserve was created to carry forward the underspend on the Pride in Hartlepool revenue budget to fund future Pride in Hartlepool initiatives.

Adult Education (£17,900)

This Reserve was created from increased 'output-based' income and will be carried forward into 2008/2009 to fund future initiatives.

5. CHILDREN'S SERVICES PORTFOLIO

5.1 Revenue Outturn 2007/2008

5.1.1 Details of the Children's Services outturn position are shown at **Appendix E1** which compares actual expenditure against the approved budget plus departmental reserves created in previous years and earmarked for use during 2007/2008.

5.1.2 **Appendix E1** shows that the net outturn position is expenditure of £23,154,600 against a budget of £22,962,600, resulting in an adverse variance of £192,000. This outturn position is after contributions from Reserves of £827,100 and contributions to Reserves of £507,700 (see paragraph 5.2).

5.1.3 As previously reported the Children's Services Department's overall financial position has been affected by the introduction of the Dedicated Schools Grant (DSG) which requires the ring fencing of budgets and reserves. Essentially, whilst the LA has the option to fund any DSG overspending from its own resources any net underspend must be carried forward for use in the following year. This significantly reduces the flexibility to offset variances across the entire departmental budget. A summary of the outturn position is therefore provided in Table 1, paragraph 5.1.5 to fully illustrate the year-end position.

5.1.4 The main revenue expenditure variances to bring to Members attention are: -

Line 1: Access to Education

Outturn Variance: £154,400 Favourable

The favourable variance mainly relates to the following items:

- Vacancy savings in the Attendance Team of £36,000;
- Reduced charges to the Asset Management Team relating to Feasibility Studies, etc., resulted in net saving of £42,500;
- Home to school transport contracts were renewed during the year resulting in savings of £48,000;
- Underspend of £17,000 on the Pupil Support budget owing to lower demand than expected for the LA to fund the attendance of children from low-income families attending the Carlton and Lanehead Outdoor Centres.

Line 4: Children, Young People and Families Support

Outturn Variance: £629,500 Adverse

As reported throughout the year the department experienced significant cost pressures relating to an increase in the number of Looked After Children which resulted in an overspend of £629,500. The department reached its in-house fostering capacity and had to make a number of placements with agency fostering organisations and high cost residential placements.

Line 5: Early Years

Outturn Variance: £71,500 Favourable

Expenditure on early years is subject to demand for private nursery places from parents of 3 and 4 year old children and was lower than expected throughout the year resulting in an underspend of £71,500. This is, however, a DSG funded service and any reductions can only be reallocated to other DSG areas.

Line 7: Other School Related Expenditure

Outturn Variance: £249,900 Favourable

Recharges relating to premature retirement costs of former school staff and their dependants were lower than expected resulting in a saving of £76,000.

During the course of the year any underspends were transferred into the Department's Contingency fund, which is usually held to fund in-year cost pressures. This fund was not allocated resulting in an underspend of £141,000 which contributed to the Looked After Children pressure summarised above.

Line 9: Raising Educational Achievement
Outturn Variance: £49,400 Favourable

There was a favourable variance of £39,000 on LA Standards Fund budgets owing to the reduced requirement to match fund the ICT grant.

In addition, there were favourable variances at the Educational Development Centre totalling £8,000 mainly arising from increased grants and other minor staffing, premises and supplies savings.

Line 10: Special Educational Needs
Outturn Variance: £127,000 Favourable

The departmental policy of integrating pupils in Hartlepool mainstream schools wherever possible resulted in savings on placements at Independent schools and at schools in other Local Authorities totalling £249,000.

The above savings were partially offset by overspends on the Access 2 Learning (A2L) service of £124,000. This mainly related to additional agency staffing costs arising from long term sickness absence cover and increased premises costs. In addition, exclusions income was lower than anticipated resulting in a significant overall adverse variance. The department's successful strategy of minimising permanent exclusions continued to have an adverse effect on A2L income levels as funding transferred from schools was much lower than expected when the budget was set.

There was an adverse variance on the Home and Hospital service of £34,000 owing to increased charges from other Local Authorities following closure of the Hartlepool children's ward.

The Education Psychology service and Support Teachers budgets were underspent by £25,000 owing to staff vacancies.

- 5.1.5 As reported to Members throughout the year, owing to the complexities of the DSG and in particular, the ring fencing requirement, the Department's outturn needs to be considered as follows: -

Table 1

Funding	2007/2008 Budget including Reserves £'000	2007/2008 Actual Outturn £'000	2007/2008 Variance Adverse/ (Favourable) £'000
Schools – DSG	51,385.4	51,385.4	0.0
Centrally Retained – DSG	5,991.6	5,716.1	(275.5)
Total DSG	57,377.0	57,101.5	(275.5)
LA – General Fund	16,971.0	16,930.8	(40.2)
Transfer to Reserves	0.0	507.7	507.7
Total	74,348.0	74,540.0	192.0
Less Schools	(51,385.4)	(51,385.4)	0.0
LA Spending	22,962.6	23,154.6	192.0

5.2 Contribution to Reserves

- 5.2.1 In accordance with the Council's Financial Procedure Rules, transfers to Strategic Risk Reserves totalling £507,700 (**see Appendix E.1 – Table C**) have been agreed with the Chief Financial Officer. The creations of these reserves will allow the future development of Children's Services, as follows:-

Dedicated Schools Grant (£275,500)

Spending of the DSG is ring-fenced and the department's 2007/2008 underspend of £275,500 has therefore been carried forward in accordance with legislation. This includes £10,000 relating to the Transitional Support Fund which is operated by the Local Authority to provide assistance to schools in financial difficulties which meet criteria set out in the local scheme for financing schools. The use of the remainder of the underspend, totalling £265,500, is subject to Schools Forum consultation and has been earmarked to fund the capital costs of purchasing and installing temporary classrooms relating to the transfer of pupils from Brierton School.

Connexions Service (£90,300)

2007/2008 was the first year in which funding and responsibility for operating the Connexions service was passed over to the Children's Services Department. Specific funding for the service, arising from the transfer of responsibility to the Local Authority, was received late in the year and a Reserve for this has been created.

14-19 Funding (£54,400)

This Reserve has been created to carry forward contributions from 14-19 stakeholders received during 2007/2008 to fund future 14-19 initiatives.

Strategic ICT/Broadband (£20,000)

The City Learning Centre contributed £20,000 from their 2007/2008 budget to purchase ICT equipment during 2008/2009 as part of the Computer for Pupils Scheme.

Parenting Support (£20,400)

This Reserve has been created to carry forward external income contributions received during 2007/2008 to fund future initiatives.

Youth Service (£38,900)

This Reserve has been created to carry forward the surplus of £5,000 generated from catering sales across Hartlepool Youth Centres and the contribution of £33,900 received from Brierton School to fund the Brierton Exclusion project.

Teenage Pregnancy (£3,500)

This Reserve was established in 2006/2007 and has been credited with proceeds of £3,500 received during 2007/2008 from the sale of teaching packs. This funding will be reinvested in teenage pregnancy preventative measures during 2008/09.

Primary Swimming Programme (£4,700)

The Primary Swimming Programme is administered by the local authority and funded from buy-back charges to schools in accordance with a Service Level Agreement. Costs of the service were marginally lower than expected owing to reductions in the running costs of Brinkburn Pool resulting in a net surplus of £4,700. This surplus has been carried forward to 2008/2009 and will be used to fund minor refurbishments in those pools used by the Authority to deliver the programme.

5.3 School Balances as at 31st March, 2008

- 5.3.1 The level of School Balances has been regularly reported to the Schools Forum and was challenged during the last JAR inspection. It is recognised that schools may hold relatively high levels of reserves for strategic purposes linked to their development plans. Conversely they should not sit on “excessive” high levels of uncommitted balances at the detriment of providing Education services to today’s pupils.
- 5.3.2 School Balances have increased during 2007/2008 from £3.154m to £4.123m, an increase of almost 31%. However, of this £0.969m increase it is important to note that £0.653m relates to Brierton School where reserves have accrued as a consequence of falling pupil numbers. These reserves are being built up in liaison with the Children’s Services Finance Team specifically to support school spending throughout the closure period.

- 5.3.3 In line with best practice the Children's Services Department has requested information from schools regarding their planned use of balances this year as discussed and agreed by the Schools Forum. The position is summarised in Table 2 below.

Table 2 - Summarised School Balances 2007/2008

Purpose Held	Primary £'000	Secondary £'000	Total £'000	%of Total
Setting Budget for 2008/2009	730.9	1,203.0	1,933.9	46.9
ICT Developments	131.6	19.0	150.6	3.7
Premises Improvements	231.2	238.1	469.3	11.4
Capital Projects	115.5	54.0	169.5	4.1
Pupil Number Changes	99.9	38.0	137.9	3.3
Workforce Remodelling	204.7	30.0	234.7	5.7
Long Term Sickness	81.0	0.0	81.0	2.0
Other Specific Purposes	170.6	50.0	220.6	5.4
Sub Total – earmarked	1,765.4	1,632.1	3,397.5	82.5
General	762.2	225.1	987.3	23.9
Deficit Recovery	(46.0)	(215.8)	(261.8)	(6.4)
Total	2,481.6	1,641.4	4,123.0	100.0

- 5.3.4 Overall School Balances include £3.397m of earmarked resources which have been allocated by schools over the eight areas of prescribed expenditure agreed by the Schools Forum. These areas were determined during 2007 when a local scheme for capping excess School Balances was formally introduced in accordance with DCSF guidance.
- 5.3.5 **Appendix E.2** shows analysis of individual School Balances over the last three years. Balances that have not been earmarked for specific use equate in total to 2.3% of 2007/2008 total budget shares for primary schools and 0.7% of 2007/2008 total budget shares for secondary schools. DCSF guidelines are that anything above 8% and 5% respectively are excessive. The Schools Forum will be reviewing those individual School Balances which exceed these guidelines in October. Three schools are in deficit and the LA is working closely with them to formulate recovery plans with a view to returning the schools to a surplus position within a maximum of three years. The position for two of the three schools improved significantly during 2007/2008.

5.4 **Community Facility Balances 31st March, 2008**

- 5.4.1 **Appendix E.3** shows an analysis of the Community Facility opening and closing balances for 2007/2008. The surplus across all schemes has reduced from £149,627 at the end of 2006/2007 to £52,630 at the end of 2007/2008. There are a number of different types of community facility operating within schools including sports facilities, E-Learning and Early Years facilities, many of which have received external funding towards set up and in some cases ongoing operating costs.
- 5.4.2 The full financial implications of each facility must, however, be separately accounted for as required by legislation and the local Scheme for Financing

Schools. Fundamentally there must be no cross subsidisation between the facility and the school budget share. Any deficits generated by a Community Facility must therefore be carried forward and funded from the following financial year.

- 5.4.3 As reported to Cabinet and the Children's Services Scrutiny Panel an exercise to review the financial management and sustainability of all community facilities operated by schools is currently under review. The department is particularly concerned over the position at the St John Vianney Early Years Centre where the deficit increased significantly during 2007/2008. Officers are currently reviewing the scope to retrospectively fund some 2007/08 costs from the General Sure Start Grant. A full report to the Scrutiny Panel on the outcomes of the review is scheduled for later this year.

6. CULTURE, LEISURE AND TOURISM PORTFOLIO

6.1 Revenue Outturn 2007/2008

- 6.1.1 Details of the Culture, Leisure and Tourism outturn position are shown at **Appendix F**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

- 6.1.2 **Appendix F** shows that the net outturn position is expenditure of £6,710,900 against a budget of £6,696,400, resulting in an adverse variance of £14,500. This outturn position is after contributions from Reserves of £200,500 and contributions to Reserves of £123,500 (see paragraph 6.2).

- 6.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 6: Foreshore

Outturn Variance: £14,400 Favourable

The favourable position relates to lower maintenance charges than anticipated and lower than expected employees salary and overtime costs following flexible working by existing staff.

Line 7: Libraries

Outturn Variance: £57,000 Favourable

A favourable variance on staff vacancies and supplies and services costs was managed, in order that a contribution could be made to reserves of £46,000 to contribute towards the Self Issue and RFID Scheme within Libraries. This scheme will be implemented in 2008/2009.

Line 8: Maintenance

Outturn Variance: £19,200 Adverse

The adverse position was the result of necessary completion of ongoing building works to comply with Health and Safety standards at a number of

establishments. This is 'one-off' expenditure by the nature of it being reactive and for Health and Safety reasons.

Line 11: Sport & Recreation
Outturn Variance: £47,500 Adverse

This variance relates to rates and staffing pressures at the Headland Sports Hall. These pressures were raised and agreed as part of the 2008/2009 Budget Strategy.

6.2 Contribution from Reserves (Appendix F, Table B)

Tall Ships Event

This expenditure relates to the development of the Tall Ships Event and the organisation and running of various promotional events in the build up to the Tall Ships Event to be held in 2010. This spend is funded partly by the authority from existing reserves and is matched with Government grants, sponsorship and fee income.

Home Library Service

Staff vacancies in this area resulted in less than expected being required from the Reserve. It is proposed to carry forward this reserve to be able to fund the supported staff in 2008/2009.

Museums Acquisition

This Reserve is set aside to purchase new pieces of artwork and artefacts for the museums and galleries. Donations received during 2007/2008 resulted in this Reserve not being drawn upon. It is proposed to carry this forward into 2008/2009.

Sports Development

This Reserve was not required in 2007/2008 following greater than expected income in this area. It is proposed to carry this funding forward to fund new initiatives in 2008/2009.

Tree Management

The expenditure from this reserve is dependant upon the findings of a detailed survey and report for the whole of Hartlepool. The report will not be available until the new financial year and it is therefore proposed to carry this funding forward to meet the needs highlighted in this report.

Football Development

This contribution relates to additional income received by the service in 2007/2008. This income has been offset against spend in 2007/2008 and

results in a lower than expected use of reserve. The remaining Reserve will be used in 2008/2009 to support the schemes objectives.

Improving Health through Sport

This Reserve relates to LPSA Grant funding. This Reserve was planned to be spent over the two years, 2007/2008 and 2008/2009. The amount remaining is the allocation to be carried forward to 2008/2009 as expected.

6.3 Contribution to Reserves

6.3.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserves totalling £123,500 have been agreed with the Chief Financial Officer.

6.3.2 The creation of the reserves will allow the future development of Culture, Leisure and Tourism, as follows: -

Hartlepool Maritime Festival (£31,200)

This contribution to reserves is to fund the Biennial Hartlepool Maritime Festival to be held in July, 2008.

Libraries – Self Issue/RFID (£46,000)

This managed reserve was created from staff vacancies and reductions in supplies and services expenditure in 2007/2008 to enable a contribution to go towards the implementation of the efficiency strategy within Libraries.

Community Grants Pool (£38,400)

Reserve created from the favourable variance on the 2007/2008 Community Grants Pool to be utilised in this area in 2008/2009 in agreement with the Steering Group.

Sports Awards (£7,900)

The original reserve was created in 2006/2007 to help support the provision of Sports Awards to the public. It is proposed to use this additional contribution to support awards in 2008/2009.

7. FINANCE PORTFOLIO

7.1 Revenue Outturn 2007/2008

7.1.1 Details of the Finance outturn position are shown at **Appendix G**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

7.1.2 **Appendix G** shows that the net outturn position is net income of £695,700 against a net income budget of £325,800, resulting in a favourable variance of £369,900. This outturn position is after contributions from Reserves of £202,400 and contributions to Reserves of £318,800 (see paragraph 7.2).

7.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 2: Benefits

Outturn Variance: £25,300 Favourable

The favourable variance along with the variances on lines 4, 5 and 6 total a nil overall variance across the Revenues and Benefits Section in total.

Reserves were utilised within 2007/2008 for IT Investments and Developments within the Revenues and Benefits Section and contributions towards the Civic Centre refurbishment.

Line 8: Shopping Centre

Outturn Variance: £70,700 Adverse

Shopping Centre income was £70,700 less than budgeted, the risk of which had been previously reported, owing to market conditions being both difficult and variable.

Line 13: Single Status

Outturn Variance: £80,900 Adverse

A provision of £150,000 was established as part of the 2006/2007 Outturn Strategy to meet the costs of undertaking detailed Job Evaluations. This has been more complex and taken longer than initially anticipated.

Line 14: Council Tax and Housing Benefits Payments

Outturn Variance: £547,500 Favourable

The favourable variance arises from Benefit Subsidy regulations which have applied for 2007/2008 having a beneficial impact for Hartlepool. However, during the final quarter of 2007/2008 this benefit has reduced as there has been an increase in the number of new benefit claimants. This will therefore reduce the ongoing benefit of the Benefit Subsidy regulations for Hartlepool.

7.2 Contribution to Reserves

7.2.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserves totalling £318,800 have been agreed with the Chief Financial Officer.

7.2.2 The creations of these reserves will allow the future development of Finance, as follows: -

Audit Section (£32,400)

The use of Internal Audit reserves will be across several areas, which are laptops, remote access to network, flowcharting software, home working contingency, agency cover, mobile communications and a shredder.

Accountancy Section (£83,900)

The use of the Accountancy Section reserves will be on investment in the new Human Resources/Payroll System, Accountancy Phased Employment and the introduction of International Financial Reporting Standards.

Revenues and Benefits (£202,500)

The use of the Revenues and Benefits Section reserves will be on IT investment, agency staff, two scanners, internal bailiff development, Intercept software, Financial Inclusion Programme and Project 2011.

8. NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO**8.1 Revenue Outturn 2007/2008**

8.1.1 Details of the Neighbourhood and Communities outturn position are shown at **Appendix H**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

8.1.2 **Appendix H** shows that the net outturn position is expenditure of £13,520,800 against a budget of £13,463,400 resulting in an adverse variance of £57,400. This outturn position is after contributions from Reserves of £402,500.

8.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 2: Environment

Outturn Variance: £49,600 Adverse

This overspend is the result of needing to retender the waste recycling centre contract. Tenders received were much higher than anticipated.

Line 5: Highways Services

Outturn Variance: £384,400 Favourable

This relates to a refund on electricity charges for Street Lighting. It is the culmination of negotiations with the supplier that have spanned three years. Whilst a small refund was expected the actual refund achieved was way above this expectation.

Line 11: Car Parking
Outturn Variance: £397,400 Adverse

Income from car parking charges and fines from parking offences were much lower than anticipated. Actions are in place to ensure that this does not occur in 2008/2009.

The Director will be reporting to Cabinet how this is being managed for 2008/2009 around September/October 2008.

Line 12: Housing
Outturn Variance: £59,500 Favourable

The main factor which led to this favourable variance was the savings made on a number of vacant posts which existed in this service at various points during the year.

9. PERFORMANCE MANAGEMENT PORTFOLIO

9.1 Revenue Outturn 2007/2008

9.1.1 Details of the Performance Management outturn position are shown at **Appendix I**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

9.1.2 **Appendix I** shows that the net outturn position is expenditure of £4,716,600 against a budget of £4,488,700, resulting in an adverse variance of £227,900. This outturn position is after contributions from Reserves of £289,000 and contributions to Reserves of £133,000 (see paragraph 9.2).

9.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 4: Neighbourhood Services Internal Works
Outturn Variance: £101,900 Adverse

This variance resulted from lower than anticipated levels of surpluses generated from the trading areas.

Line 11: Other Office Services
Outturn Variance: £47,800 Adverse

Land charges income was £48,000 less than budgeted, the risk of which had been previously reported, owing to the market conditions being both difficult and variable.

Line 16: Administration Buildings Running Expenses
Outturn Variance: £57,400 Adverse

The adverse variance is owing to an increase in responsive and cyclical maintenance, which was anticipated part way through the financial year.

9.2 Contribution to Reserves

9.2.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserve totalling £133,000 have been agreed with the Chief Financial Officer.

9.2.2 The creation of these reserves will allow the future development of the Performance Management Portfolio, as follows: -

Corporate Strategy (£60,600)

The use of the Corporate Strategy Reserve will be towards the costs leading up to the end of the current ICT partnership arrangements as reported during the year.

Neighbourhood Services Remedial Works (£41,000)

The Reserve has been created to finance remedial repair works in 2008/2009.

Registrars (£7,500)

The Registrars Reserve will be used for Building Maintenance.

Support to Members (£17,000)

The Reserve has been contributed to from Members General and Conference Expenses and will contribute to the Members' budget in 2008/2009

Training and Equality (£6,800)

The Reserve has been specifically created to fund training courses in the new financial year.

10. REGENERATION AND LIVEABILITY PORTFOLIO

10.1 Revenue Outturn 2007/2008

10.1.1 Details of the Regeneration and Liveability outturn position are shown at **Appendix J**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

- 10.1.2 **Appendix J** shows that the net outturn position is expenditure of £4,815,000 against a budget of £4,629,500, resulting in an adverse variance of £185,500. This outturn position is after contributions from Reserves of £385,000.
- 10.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 3: Cadcam Centre
Outturn Variance: £68,100 Adverse

This is a legacy building from the former Cleveland County Council. The agreement signed by the County effectively ties the Tees Valley local authorities into a long term contractual commitment for meeting the lease costs of the property as well as charges for ongoing repairs, maintenance and legal costs. The likelihood of this adverse variance occurring was identified early in the year and on this occasion it has been possible to cover these costs from underspending elsewhere in the department's budget.

Line 6: Development Control
Outturn Variance: £118,700 Adverse

Some £57,000 of this adverse variance results from fee income being less than the budgeted target. The service is entirely demand led and the value of planning applications in the year was not as high as hoped for as a result of the credit crunch and less favourable national economic conditions. In addition, expenditure of £48,000 was required to meet legal and consultant costs on the Seaton Meadows planning appeal. Whilst costs incurred on the appeal and Public Inquiry in relation to the Ships Dismantling applications were met by a separate corporate budget, no similar provision was specifically identified for Seaton Meadows. Both adverse variance amounts described above were beyond the control of the department and account for almost the entire adverse gross outturn figure shown on Line 12.

Line 8: Economic Development
Outturn Variance: £74,900 Adverse

The adverse variance derived from several budget lines included from additional costs on the Hartlepool Enterprise Centre where finishing works and furniture and equipment were required following the major capital refurbishment in 2006/2007. The variance across this service was, however, expected and was met by a combination of underspending elsewhere in the department and by a small additional amount released from departmental reserves.

Line 10: Planning Policy and Regeneration
Outturn Variance: £77,800 Favourable

The favourable variance arose mainly as a result of unspent budget in relation to the Victoria Harbour development which occurred because of

slower progress with the project than originally anticipated. In view of the uncontrollable overspend position within the Cadcam budget heading (Line 3) this favourable variance was effectively used to offset this pressure rather than being added to the department's reserve balances.

11. RECOMMENDATIONS

11.1 Members note the report.

Line No	Description of Expenditure	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / Income	2007/08 Variance: Adverse/ (Favourable)
		£'000	£'000	£'000
	TABLE 1 - Departmental Expenditure			
1	Adult & Community Services	30,300.0	31,133.0	833.0
2	Childrens Services (excl Schools)	22,963.0	23,155.0	192.0
3	Neighbourhood Services	14,218.0	14,353.0	135.0
4	Regeneration & Planning	5,372.0	5,498.0	126.0
5	Resources	4,106.0	3,839.0	(267.0)
6	Total Departmental Expenditure	76,959.0	77,978.0	1,019.0
	TABLE 2 - Corporate Costs			
	EXTERNAL REQUIREMENTS			
7	Magistrates, Probation and Coroner's Court	179.0	174.0	(5.0)
8	North Eastern Sea Fisheries Precept	19.0	19.0	0.0
9	Flood Defence Levy	44.0	45.0	1.0
10	Discretionary Rates Relief	32.0	53.0	21.0
	CORPORATE COMMITMENTS			
11	IT	0.0	247.0	247.0
12	Audit Fees	329.0	357.0	28.0
13	Centralised Estimates (inc Capital Strategy Prudential Costs)	5,621.0	3,444.0	(2,177.0)
14	Insurances	163.0	0.0	(163.0)
15	Risk Management	(15.0)	(15.0)	0.0
16	Designated Authority Costs	182.0	121.0	(61.0)
17	Pensions	450.0	396.0	(54.0)
18	Redundancies	0.0	(14.0)	(14.0)
19	Members' Allowances	341.0	362.0	21.0
20	Mayoral Allowance	73.0	69.0	(4.0)
21	Emergency Planning	90.0	82.0	(8.0)
	NEW PRESSURES			
22	Employers Pensions Contributions	(290.0)	(406.0)	(116.0)
23	Housing Stock Transfer Costs / Loss External Income	555.0	518.0	(37.0)
24	Contingency	21.0	0.0	(21.0)
25	Planning Grant Termination	104.0	0.0	(104.0)
26	Strategic Contingency	626.0	0.0	(626.0)
27	2006/07 Final Council Commitments	30.0	0.0	(30.0)
28	2007/08 Provision for Grants/Pressures/Priorities	50.0	0.0	(50.0)
29	2007/08 Provision for Grants/Pressures/Priorities - Members ICT	30.0	3.0	(27.0)
30	Provision for Cabinet Projects	30.0	30.0	0.0
31	Procurement and Contact Centre Savings	(211.0)	0.0	211.0
32	2007/08 Efficiency Savings	(600.0)	(89.0)	511.0
33	Bonus Payment Clawback	800.0	0.0	(800.0)
34	Reserves Released for Job Evaluation/Single Status Provision	0.0	(1,400.0)	(1,400.0)
35	Job Evaluation/Single Status Provision	2,260.0	3,960.0	1,700.0
36	Job Evaluation/Single Status Provision - Housing Hartlepool	0.0	250.0	250.0
37	Teesside Airport Study	0.0	1.0	1.0
38	Receipts for Government Pool	0.0	4.0	4.0
39	Receipts to Government Pool	0.0	(4.0)	(4.0)
40	NNDR Holding Account	(53.0)	(53.0)	0.0
38	Reserve Contribution - Termination Costs	0.0	743.0	743.0
39	Reserve Contribution - Building Schools for the Future	0.0	489.0	489.0
40	LABGI	0.0	(1,232.0)	(1,232.0)
41	Corporate ICT from Children's Services Dept	0.0	(176.0)	(176.0)
42	Reserve Contribution - Corporate ICT	0.0	176.0	176.0
43	RTB Share Income	0.0	(377.0)	(377.0)
44	RTB - Contribution to Budget Support	0.0	377.0	377.0
45	Contribution to Interest Equalisation Reserve	0.0	400.0	400.0
46	Release of Bad Debts Provision	0.0	(346.0)	(346.0)
47	Reserve Contribution - Collection Fund Deficit	0.0	423.0	423.0
48	Reserve Contribution - Equal Pay Back Pay	0.0	398.0	398.0
49	LATS Cost	0.0	148.0	148.0
50	Reserve Contribution - LATS	0.0	41.0	41.0
51	Reserve Contribution - LATS Impairment	0.0	(189.0)	(189.0)
52	Secure Remand - Corporate	0.0	15.0	15.0
53	Total Corporate Costs	10,860.0	9,044.0	(1,816.0)
54	Contribution from / (to) Non-Earmarked General Fund Balance	87,819.0	87,022.0	(797.0)

Table 3 - Movement in Total General Fund Balances

	Transfers To / (From) £'000	Balance £'000
General Fund Balance as at 1st April 2007		19,031.0
Contribution to School Balances	932.0	
Contribution to Non-Earmarked General Fund Balance (see Line 54)	797.0	
Contribution to Earmarked General Fund Balances:-		
Termination Costs	723.0	
Contributions from Earmarked General Fund Balances:-		
Revenue Managed Underspend	(148.0)	
Strategic Change Reserves	(84.0)	
Budget Support Fund	(2,011.0)	
Energy Saving Fund (Climate Change Levy)	(1.0)	
Provision for High Cost Children	(216.0)	
Stock Transfer	(200.0)	
The Way Forward	(129.0)	
Stock Transfer Warranty	(1,000.0)	
Young Peoples Services	(30.0)	
LPSA Reward Grant	(329.0)	
Cabinet Projects	(66.0)	
Net Movement on General Fund Balances		(1,762.0)
General Fund Balance as at 31st March 2008		17,269.0

Table 4 - Statement of Non-Earmarked General Fund Balances

	Balance £'000
Non-Earmarked General Fund Balance as at 1st April 2007	3,709.0
Contribution to Non-Earmarked General Fund Balance (see Line 54)	797.0
Non-Earmarked General Fund Balance as at 31st March 2008	4,506.0
Less:-	
Amount Earmarked for Potential Equal Pay Employment Tribunal Claims	(362.0)
Minimum 3% Requirement	(3,200.0)
One-Off Items approved as part of 2008/09 Medium Term Financial Strategy	(154.0)
Net Uncommitted Non-Earmarked General Fund Balances	790.0

Best Value Unit / Best Value Sub Unit	2007 / 2008 Budget £'000	2007 / 2008 Outturn £'000	2007 / 2008 Variance (Favourable) / Adverse £'000
Adult & Community Services			
Older People Purchasing	6,289.4	6,363.7	74.3
Learning Disabilities Purchasing	2,919.4	3,281.4	362.0
Occupational Therapy Equipment	306.3	271.8	(34.5)
Arts, Events & Museums, Sports & Recreation	(1,487.3)	(1,568.7)	(81.4)
Building Maintenance	308.1	327.3	19.2
Social Care - Direct Payments	997.3	1,521.8	524.5
Total	9,333.2	10,197.3	864.1
Regeneration & Planning			
Planning & Building Control - Fee Income	603.0	516.1	(86.9)
Economic Development - Rent Income	178.0	162.6	(15.4)
Total	781.0	678.7	(102.3)
Neighbourhood Services			
Engineers, Traffic & Road Safety, Highways, Highways & Transportation & Transportation	5,706.9	5,757.0	50.1
Environment, Environmental Action & Town Care Management	7,013.1	7,073.7	60.6
Concessionary Fares	1,389.6	1,405.4	15.8
Property Services	(228.4)	(235.0)	(6.6)
Total	13,881.2	14,001.1	119.9
Corporate Budgets			
Higher Cost of Borrowing and/or lower investment returns	5,621.0	3,444.0	(2,177.0)
Planned Maintenance Budget	221.0	221.0	0.0
VAT Partial Exemption Position	450.0	N/A (note 1)	N/A
IT Partnership Contract	2,352.0	2,386.0	34.0
Delivery of Planned Savings	(600.0)	(89.0)	511.0
Total	8,044.0	5,962.0	(1,632.0)
Children's Services			
Individual School Budget	51,137.0	51,137.0	0.0
Individual Pupils Budget for SEN	1,324.0	1,324.0	0.0
Home to School Transport Costs	1,395.9	1,333.2	(62.7)
Building Schools for the Future	443.0	355.6	(87.4)
Connexions	1,070.0	979.7	(90.3)
Independent School Fees (SEN)	784.4	535.5	(248.9)
Integrated Children's System	101.8	90.1	(11.7)
Special Guardianships Saving	(180.0)	0.0	180.0
Children Looked After Placements	3,556.4	4,120.2	563.8
Total	59,632.5	59,875.3	242.8
Grand Total	91,671.9	90,714.4	(507.5)

Note 1 - the budget is the maximum limit for the amount of partially exempt VAT reclaimable by the Council. At this stage it is not envisaged that this limit will be exceeded.

PROPOSED SAVINGS

CHIEF EXECUTIVES DIVISION

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Revenues	E - increase in Council Tax income by reducing number of single person discounts.	Amber - Phase 1 initiative is being implemented during 2006/07. Actual increase in income is lower than anticipated and this experience is reflected in the 2007/08 estimate.	No reduction in staffing levels, although initiative will increase sections workload.	Costs of using data enquires will be covered from savings.	100	62	This will be addressed as part of the Collection Fund outturn estimate when the Council Tax is set.
Internal Audit	E - restructuring of Internal Audit senior management has combined the roles of the Chief Internal Auditor and Group Auditor into a single post - Head Audit and Governance. At this stage full saving has been released as it is hoped workload can be managed within remaining resources and increased use IT. However, part of saving may need to be allocated to provide an additional Auditor post to support this change and a reduction in the hours worked by one of the Principal Auditors following their return from maternity leave. This would require identification of alternative savings.	Amber - Insufficient senior management capacity to deal with increasing regulatory requirements (i.e. SIC/Corporate Governance, CPA and International Auditing Standards).	Former Chief Internal Audit has taken voluntary early retirement.	Cost early retirement funded in 2006/07 from departmental reserves	13	13	
Corporate strategy General Running Expenses	Reduction in budgets across corporate strategy	Amber - the budgets include a range of provisions for professional fess and other related operating expense, although they can be reduced they reduce the ability of the services to support core functions with external expertise if required or to deal with variable workload pressures	No impact		15	15	
TOTAL					128	90	

PROPOSED SAVINGS

NEIGHBOURHOOD SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Car Parking	E - Package of measures as detailed in main body of report	Amber Risk: Political and public dissatisfaction.	Increased enforcement		90	40	Not achieved.
Car Parking	E - Introduce Monday-Friday contract parking at the Maritime Experience (100 bays), together with the introduction of charging for staff in Church Street.	Green Risk: Some public and political resistance.	Increased enforcement		100	0	Not achieved.
Trading Account Administration	E - Reduce by two posts	Amber Risk: Potential impact on services delivery. Efficiencies expected to come from introduction of new costing system. Unable to identify which two posts will be redundant until costing system fully installed and operating.	2 redundancies	redundancy payment	40	40	Redundancies made. Saving made
Financial Support	S - Reduce by half post	Green Risk: Low impact on services delivery. New system should enable remaining team to pick up this element of financial control.	.5 redeployment	Redeployment	22	22	Redeployment complete. Saving made
Consumer Services Contractor Payments	S - Non renewal of existing contract with the Citizens Advice Bureau to provide consumer advice service	Green Risk: Government have recently introduced a regional 'Consumer Direct' telephone service to advise public on consumer matters. This overlaps significantly with the service provided by CAB. Non renewal of existing contract may result in reduction of service provided by CAB. Government may impose charge for the 'Consumer Direct' service at some future date	Some increase in number of enquiries to the Trading Standards section may result but not expected to be significant		14	14	Target met
Buildings Management and Maintenance	E - Cut one post from a group of 6 posts involved to differing degrees in this service to the Civic Centre, in particular, but also other Council Buildings and Schools	Amber Risk: Potential impact on Service delivery to occupiers/building managers. Impact on remainder of team to provide services.	1 redundancy	Redundancy payment	35	35	Redundancy made. Saving made
Emergency Call Out	S - Revision of call-out arrangement	Amber Risk: Potential impact on delivery of service and reduction in employees willing to undertake call-out.			10	8	partial revision achieved
Section 38 Income - developers contribute to the inspection regime necessary	S - A one-off payment of £100,000 can be justified on the basis that the annual requirement for TOS and material testing is in the order of £90,000. The current balance is £256,572, which will leave approximately one and a half years funding for Technical Officer salaries and testing	Amber Risk: The current budget for Section 38s has increased over the past few years due, in the main, to the development at Middle Warren. This has generated a disproportionate surplus which may not be sustained in future years, particularly when Middle Warren is complete. TOS for two members of the Asset Management Team is paid for from this budget, supporting the overall Transportation and Traffic Management account. The future ability to cover this TOS will be dependant upon new developments which cannot be guaranteed with the possibility of budget pressures in subsequent years.	Staffing levels will be dependent upon income generated by new developments in future years. If the income is not sufficient it is possible that one or two members of staff cannot be sustained by existing staffing budgets.	N/A	100	100	Completed.
TOTAL					411	259	

PROPOSED SAVINGS

CHILDREN'S SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £000	Comments
Transport	E	Risk is GREEN – little service disruption and savings likely to be made within the next year. Efficiency due to ongoing review of bus routes, taxi services and school escort recruitment.			140	203	Further savings were made in 2007/08 with effect from September 2007 following the re-tendering exercise and reflected in the 2008/09 budget.
Education Psychology Service	E	Reduction of staffing arising from restructuring of the Education Psychology Service. Risk is GREEN – little service disruption, low impact and likely to occur in the next 12 months as the staffing element is currently vacant.	Reduction of approximately 0.5 wte member of staff.	None	12	12	
Student Support Team	E/S	Removal of student grant function/posts arising from DIES centralisation of grants and awards. Risk is GREEN – minor service disruption, low impact and likely to occur within the next 12 months. Possible redundancy costs because posts are part of substantive structure.	-2		40	40	
Adoption and special guardianship orders	E	Reduction in payments to independent agencies because half the number of eligible independent agency foster carers obtain a Special Guardianship Order. Risk is GREEN/AMBER – low impact and likely to occur within 12 months dependent upon some negotiations with the Independent Agencies.		None	90	0	The savings anticipated from the transfer of independent foster payments to Guardianship orders have not materialised. Although all eligible cases are still being pursued there are no savings in this financial year.
Pupil & Student Support Manager	E	Non-recruitment to the vacant manager post. Restructuring required and supervision of staff delivering school meals, transport, school swimming, allocation of places at Carlton. Risk is AMBER – Some service disruption possible over the next 12 months.			30	30	This saving has materialised. Temporary leadership of the School Transport service has been provided by a consultant funded from reserves.
Adoption and special guardianship orders	E	Reduction in payments to independent agencies because all the eligible independent agency foster carers obtain a Special Guardianship Order. Risk is AMBER/RED – high impact and likely to occur within 12 months as all placements will need to be reviewed and consents obtained by all parties.		None	90	0	The savings anticipated from the transfer of independent foster payments to Guardianship orders have not materialised. Although all eligible cases are still being pursued there are no savings in this financial year.
Reduction in external placements	S	Savings on external placement budget but risk is RED – extreme and almost certain to occur in the next 12 months due to unexpected and unprecedented new demand. Position will clarify later in this financial year when it is clearer as to which young people will be fully or part funded in 2007/08.		None	81	0	There was a significant net increase of new children coming into care this year resulting in external placements being significantly overspent
TOTAL					483	285	

PROPOSED SAVINGS

REGENERATION AND PLANNING SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Youth Offending Service	E - Reduce operational support budgets for Youth Offending is proposed	GREEN RISK - It is suggested that this could be achieved with little risk and only minimal impact to the service	None		4	4	
Management and Administration	E - Reduce costs against some departmental management and administrative related budget headings.	GREEN RISK - It is anticipated that this saving could be achieved at low risk by ensuring a number of small expenses - currently absorbed within this heading but which could be legitimately charged to externally funded projects - are passed on. Increased effort would be required to record, calculate and transfer these costs	None		10	10	
Community Strategy	S - Reduce a variety of budget lines across the Division relating to printing, room hire, staff training and exhibitions	GREEN RISK - A reduction in opportunities to promote the work of the Hartlepool Partnership would occur. Direct impact on quality of services and impact on community engagement and awareness.	None		4	4	
Planning & Economic Development	S - Reduce running cost budgets for Building Control, Development Control, Economic Development and Landscape Planning and Conservation is suggested	GREEN RISK - Various small scale savings in materials, equipment, printing etc would be made which may result in service level reduction	None		8	8	
Economic Development	E - Seek to increase income from managed workspace (ie Brougham Enterprise Centre, Newburn Bridge)	GREEN RISK - Increasing licence fee income as a result of improvements to premises, increasing occupancy and reviewed fees should be achievable	None		20	0	Rentals insufficient to cover the increased target. The knock on affect of the major building refurbishment was carried over into the start of 2007/08. The situation will be monitored during 2008/9 and alternative efficiencies implemented if the higher income level is again looking to be unachievable.
Community Safety	S - Reduce several administration and maintenance headings in the Community Safety budget	AMBER/GREEN RISK - Small reductions to Safer Hartlepool Partnership support budgets would lead to less printing (eg leaflets) and less awareness raising campaigns. The assurance to communities would be reduced affecting perceptions and fear of crime. Less budget for maintenance of 8 Church St and local police offices would also occur	None		9	9	
Planning Policy & Regeneration	S - Reduce a variety of budget lines across the Regeneration, Planning Policy and Housing Market Renewal Teams (approx £2k per team)	AMBER/GREEN RISK - Reducing printing, copying, staff training, administration and other running costs would occur. The amount shown is considered to be the maximum achievable without incurring serious service level reductions	None		6	6	
Economic Development	S - Reduce the Sub-Regional Tourism promotion budget	AMBER RISK - Reducing the contribution to Tees Valley-wide tourism marketing and promotion may limit the new Area Tourism Partnership's marketing activity	None		5	5	
Community Safety	S - Reduce the Safer Hartlepool Partnership publicity budget	RED RISK - Only two editions of current quarterly newspaper (Hartbeat) could be produced per annum instead of 4 editions. Factual information and advice are important to provide reassurance to communities. Less funding would be available to publicise good news stories. Direct impact on services and fear of crime	None		13	13	
Development Control	E - Seek to increase fee income from volume of applications processed, with no increase in staff	RED RISK - The proposal would be to revise the planning application fee target based on high end projections from current levels. This is however a budget that could be subject to a fall in income, eg. as a result of unfavourable economic conditions. Given the economic and property cycle, a significant risk would apply to the achievement of this savings target. If there were to be a shortfall it has been agreed that this would be met corporately.	None		18	0	The service is entirely demand led and the value of planning applications was not as high as hoped for as a result of the credit crunch and less favourable national economic conditions.
TOTAL					97	59	

PROPOSED SAVINGS

ADULT & COMMUNITY SERVICES

APPENDIX C

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Older Peoples Agency - Respite Services	S - Implementation of FACS and removal of moderate - reduce Substantial/ Critical level to 6 weeks	R - Politically sensitive. Sound project planning necessary for implementation. Likely significant increase in emergency assessments and placements or use of in-house homecare	None	None	135	135	
Management	S - Planning function - reduction in current capacity	R - Medium - reduces capacity in the longer term. Inability to achieve national objectives.	2 Fte	Potential Redundancy costs	88	88	
Homecare	E - Reduction from three geographical areas to two reconfiguring management/supervision of service	R - Manageable impact. Reduces management capacity for 7 day service. Future developments around Telecare may be impacted	3 Fte	Potential Redundancy costs	72	72	
Havelock	S - Deletion of Day Opportunity Clerk post	R - High ER/VR or redeployment	1 Fte (continue to invest in Modern Apprentice and administrative role)	Potential Redundancy costs	20	20	
Homecare	S - Reduction in home care service - 200 hours	R - Loss of flexibility in supporting discharge arrangements, placement management. Research on In Control & Direct Payments confirms LA' still have necessity to require flexible, responsive services as support and to be used as emergency support. Impact on	10 - 20hr Contracts	Potential Redundancy costs (natural wastage/vacancies)	95	95	
Community Centres	E - Planned closure of former Bridge Youth Centre and upgrading of neighbouring Burbank Community House to accommodate users	R - This proposal reduces the risk of considerable expenditure on a Victorian property - risk of new building being used to capacity in future years. Politically sensitive.	None	Capital improvement estimated £110K reqd to improve Burbank Community House.Demolition of Bridge costs TBD	36	22	Adverse variance on Bridge YC budget of £14k for unavoidable premises costs in 2007-08 following delayed closure. These will not continue into 2008-09.
Warren Road	S - Deletion of Day Opportunity Clerk post	R - High ER/VR or redeployment	1 Fte (continue to invest in Modern Apprentice and administrative role)	Potential Redundancy costs	20	20	
Transport	E - Reprivation of service to achieve quality and flexibility (savings between 3-15%)	A - High - Tender and/or potential impact on staff in HBC fleet	Impact on fleet staff Responsibility on Service staff to co-ordinate transport		75	0	Not achieved awaiting completion of corporate transport efficiency review.
Sport & Recreation	S - Closure of Eldon Grove Community Sports Centre	A - Services relocated into Brierton Community Sports College and other Community Service property. The risk relates to the successful devt of the management SLA with Brierton Sports College to enable 1st April 07 commencement. Potentially politically sensit	Potential for staff redundancies however these are expected to be absorbed into recurring vacancies within other Sports Centre premises.	May include change requirements to Eldon Grove should other Service depts seek to relocate office based activity into vacated premises - ultimately leading to alternative premises savings elsewhere. Also potential for staff retention in short term unit	30	20	Adverse variance on Eldon Grove CSC of £10k following delayed closure and unavoidable premises costs in 2007-08.
Sport & Recreation	E - Change of Vending service provision from internal to contracted out within Sports Centres	A - Savings targets may not be realised dependent upon turnover and contract.	None expected - may involve hours reduction or p/t redundancy if cannot be absorbed within service	Potential redundancy if cannot be absorbed	17	0	Internal costs reduced however expected income from external provider not achieved.
Community Centres	S - Reduction of service cost by reduction of maintenance and premises costs	A - Risk of service premises rapidly deteriorating - particularly as this cost saving excludes Bridge and Burbank which are affected elsewhere	None	None	20	20	
Staff Development	S - Reduce course fees and training expenditure	G - Front line staff will not be able to maintain skills and knowledge, and risk failure to meet minimum statutory standards.	None	None	12	12	
Sport & Recreation	S - Increased income potential over service as a whole, over inflation	G - Risk of non achievement through lower than anticipated user levels	None	None	10	10	
Parks & Countryside	S - Closure of Ward Jackson and Burn Valley toilets	G - Reduces the contract sum payable to Neighbourhood Services but meets the recent WC Strategy recommendations as proposed by Neighbourhood Services. Ward J Park will have café Toilets during café opening hours and Burn Valley toilets are currently close	No impact in Adult & Community Services - potential impact on Neighbourhood Services Strategy (WC)	None	8	8	
Library Services	E - Review of Delivered services leading to greater efficiency in the provision of Mobile Library / Bookbus / Home Delivery Service	G - The review is expected to deliver a more efficient routing and delivery of service and will reduce the number of vehicles required due to the changing nature of the service	1 Fte Reduction in one driver - however current cover is restricted to short term contracts in anticipation of the changes.	None	50	50	
Library Services	E - In service reductions of budget across various headings to increase efficiency - out with the Vehicle delivered services	G - Less flexibility in ability to respond to service changes and developments.	None	None	15	15	
Lansdowne Road	S - Sale of Existing property (not used for service)	G - Low	None	None	5	4	Sale of property complete. Unavoidable premises costs incurred in 07-08 not to continue in 08-09.
Culture, Heritage & Grants	S - Revised opening / staffing hours at the Hartlepool maritime Experience - lower hours in winter	G - Partnership with HMS Trincomalee requires joint agreement, aim is to reduce winter hours when quiet periods identified , potential for some longer hours in summer.	None - move staff to annualised hours and less reliance on the casual / temp staff pool	None	7	7	
Culture, Heritage & Grants	S - Increase level of Hire fees for Commercial hire of Theatre & Halls	G - Possible loss of bookings due to charge increases	Increases the differential between current community / subsidised hire rates and that of the Commercial hire.	None	5	5	
Culture, Heritage & Grants	S - Reduction in projects fund	G - Current demand on this support fund and changes to service provision in related premises is achievable with limited impact	None	None	8	8	
Day Services	E - Reconfiguration of Mental Health day opportunities	G - Low - review underway	Tbd	Tbd	51	51	
TOTAL					779	662	

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Supporting People	146.5	152.2	5.7
2	Consumer Services	891.6	793.4	(98.2)
3	Environmental Standards	549.1	540.4	(8.7)
4	Adult Education	0.0	0.0	0.0
5	Assessment & Care Management	3,119.8	3,036.7	(83.1)
6	Home Care	1,364.9	1,332.0	(32.9)
7	Learning Disabilities	4,711.5	5,224.0	512.5
8	LDDF	1.1	1.1	0.0
9	Mental Health	1,181.9	1,354.8	172.9
10	Older People Purchasing	6,873.2	6,916.6	43.4
11	Physical Disabilities	1,633.3	1,828.3	195.0
12	Sensory Loss	312.4	371.0	58.6
13	Service Strategy	235.1	244.8	9.7
14	Support Services	3,751.9	3,960.6	208.7
	GROSS OUTTURN	24,772.3	25,755.9	983.6
15	Contribution from Corporate Reserves	272.0	0.0	(272.0)
	NET OUTTURN	25,044.3	25,755.9	711.6

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Graves in Perpetuity	(2.0)	(2.0)	0.0
Carefirst Upgrade - LPSA	(56.0)	0.0	56.0
Older People	(44.1)	0.0	44.1
Intermediate Care Team	(20.0)	(20.0)	0.0
CONTROC Implementation	(74.0)	0.0	74.0
Adult Education centres	(56.9)	(11.9)	45.0
Special Projects - Adult Education	(50.0)	(5.0)	45.0
Licensing	(23.0)	(23.0)	0.0
	(326.0)	(61.9)	264.1

TABLE C - Contributions to Reserves

	£'000
Pride in Hartlepool	35.2
Adult Education - Skills to Work	17.9
	53.1

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Access to Education	2,393.3	2,238.9	(154.4)
2	Central Support Services	1,533.0	1,537.7	4.7
3	Children's Fund Partnership	0.0	0.1	0.1
4	Children, Young People and Families Support	8,469.1	9,098.6	629.5
5	Early Years	401.6	330.1	(71.5)
6	Information, Sharing & Assessment	105.3	90.8	(14.5)
7	Other School Related Expenditure	1,713.4	1,463.5	(249.9)
8	Play & Care of Children	134.8	157.8	23.0
9	Raising Educational Achievement	2,951.1	2,901.7	(49.4)
10	Special Educational Needs	2,916.7	2,789.7	(127.0)
11	Strategic Management	944.2	923.1	(21.1)
12	Youth Justice	342.5	326.0	(16.5)
13	Youth Service	1,057.6	1,021.1	(36.5)
	GROSS OUTTURN	22,962.6	22,879.1	(83.5)
14	Contribution to Dedicated Schools Grant Reserve	0.0	275.5	275.5
	NET OUTTURN	22,962.6	23,154.6	192.0

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Building Schools for the Future	(421.0)	(355.6)	65.4
Looked after Children	(245.8)	(245.8)	0.0
Early Years	0.0	(94.0)	(94.0)
Carlton	0.0	(19.7)	(19.7)
DSG - Transitional Support	(96.0)	0.0	96.0
Transitional Support	(79.0)	0.0	79.0
DSG - A2L	(11.2)	(11.2)	0.0
Youth Service - ICT	(40.0)	(22.5)	17.5
Youth Service - Maintenance Works	(13.0)	0.0	13.0
Playing for Success	(40.0)	(18.1)	21.9
Interim Transport Manager	(36.5)	(36.5)	0.0
Behaviour & Attendance	(27.0)	(23.7)	3.3
Access 2 Learning Centre	(81.0)	0.0	81.0
Teenage Pregnancy Prevention	(7.0)	0.0	7.0
Broadband	(90.0)	0.0	90.0
	(1,187.5)	(827.1)	360.4

TABLE C - Contributions to Reserves

	£'000
Dedicated Schools Grant	275.5
Connexions	90.3
14 - 19 General	54.4
Strategic ICT	20.0
Parenting Support	20.4
Youth Service - Young People's Accounts	5.0
Youth Service - Brierton Exclusion Project	33.9
Teenage Pregnancy Prevention	3.5
Swimming	4.7
	507.7

SCHOOL BALANCES SUMMARY 2005/06 - 2007/08

SCHOOL	Recent Trends			Analysis of balances as at 31.3.08				
	Balance as at 31.03.06 £	Balance as at 31.03.07 £	Balance as at 31.03.08 £	Deficit Recovery £	Earmarked balances £	General reserves £	Total 2007/08 Budget share £	General reserves as % of budget share %
PRIMARY								
Barnard Grove	34,143	29,050	57,866	0	18,000	39,866	1,093,519	3.6%
Brougham	84,602	102,227	176,568	0	80,337	96,231	1,297,808	7.4%
Clavering	10,934	(30,747)	(7,425)	(7,425)	0	0	962,781	0.0%
Eldon Grove	93,615	46,741	89,369	0	35,863	53,506	1,642,475	3.3%
Elwick	90,367	73,563	132,662	0	82,000	50,662	521,864	9.7%
Fens	352,608	232,234	195,819	0	108,919	86,900	1,467,234	5.9%
Golden Flatts	69,917	21,216	32,486	0	32,486	0	810,827	0.0%
Grange	171,544	135,725	158,728	0	146,656	12,072	1,589,588	0.8%
Greatham	111,461	46,318	59,925	0	36,000	23,925	517,261	4.6%
Hart	32,537	41,093	42,139	0	42,139	0	440,433	0.0%
Holy Trinity	72,053	60,976	89,754	0	51,154	38,600	805,303	4.8%
Jesmond Road	53,374	3,762	38,399	0	38,399	0	1,286,104	0.0%
Kingsley	117,460	133,004	99,723	0	99,723	0	1,739,298	0.0%
Lynnfield	21,503	46,071	27,239	0	14,979	12,260	1,409,144	0.9%
Owton Manor	66,673	65,968	69,170	0	69,170	0	1,021,905	0.0%
Rift House	90,517	74,282	27,126	0	7,852	19,274	796,767	2.4%
Rossmere	27,156	22,836	7,960	0	7,960	0	1,279,065	0.0%
Sacred Heart	150,463	113,593	126,538	0	88,912	37,626	1,544,864	2.4%
St Aidans	49,185	78,565	58,014	0	58,014	0	1,283,565	0.0%
St Begas	386	(23,577)	(38,631)	(38,631)	0	0	572,237	0.0%
St Cuthberts	57,875	91,267	32,959	0	30,041	2,918	1,049,658	0.3%
St Helens	98,268	101,244	52,923	0	16,000	36,923	968,724	3.8%
St John Vianney	74,423	130,075	95,642	0	73,700	21,942	917,662	2.4%
St Josephs	151,907	130,009	135,424	0	103,000	32,424	832,531	3.9%
St Teresa's	95,311	52,319	70,971	0	61,000	9,971	1,066,684	0.9%
Stranton	61,379	51,972	83,919	0	58,000	25,919	1,066,854	2.4%
Throston	74,777	124,283	103,729	0	60,540	43,189	1,255,562	3.4%
Ward Jackson	96,734	142,507	137,523	0	98,000	39,523	788,447	5.0%
West Park	101,609	99,852	104,013	0	26,779	77,234	1,160,365	6.7%
West View	30,830	63,652	100,750	0	100,750	0	1,285,053	0.0%
Total Primary	2,543,613	2,260,080	2,361,282	(46,056)	1,646,373	760,965	32,473,582	2.3%
SECONDARY								
Brierton	188,498	218,118	652,674	0	652,674		5,113,201	0.0%
Dyke House	240,384	115,581	356,533	0	143,346	213,187	5,046,149	4.2%
English Martyrs	161,437	140,449	244,564	0	244,564	0	6,932,302	0.0%
High Tunstall	393,860	424,542	296,482	0	284,500	11,982	5,498,569	0.2%
Manor College	4,391	(283,221)	(215,833)	(215,833)	0	0	4,555,795	0.0%
St Hilds	93,483	79,346	304,846	0	304,846	0	4,351,088	0.0%
Total Secondary	1,082,053	694,815	1,639,266	(215,833)	1,629,930	225,169	31,497,104	0.7%
SPECIAL								
Catcote	20,648	12,985	2,158	0	2,158	0	1,325,877	0.0%
Springwell	174,700	168,902	104,304	0	103,074	1,230	1,225,677	0.1%
Total Special	195,348	181,887	106,462	0	105,232	1,230	2,551,554	0.0%
NURSERY								
Seaton Nursery	22,008	17,555	15,992	0	15,992	0	224,317	0.0%
Total Nursery	22,008	17,555	15,992	0	15,992	0	224,317	0.0%
TOTAL BALANCES	3,843,022	3,154,337	4,123,002	(261,889)	3,397,527	987,364	66,746,557	1.5%

Community Facility Balances as at 31st March 2008

Line no.	Cumulative Deficit / (Surplus) as at 31/03/2007 £	Community Facility	In-Year Deficit/(Surplus) for 2007/08 £	Cumulative Deficit / (Surplus) as at 31/03/2008 £
1	(34,300)	Brougham Community Facility	(166)	(34,466)
2	0	Lynnfield Community Learning Centre	0	0
3	1,612	Owton Manor Community Facility	5,032	6,644
4	23,296	St John Vianney Early Years Centre	96,425	119,721
5	0	Stranton Community Learning Centre	0	0
6	(6,068)	West View Community Facility	8,162	2,094
7	0	Brierton Community Sports Facility	(2,733)	(2,733)
8	(121,923)	Dyke House City Learning Centre	(15,156)	(137,079)
9	(5,947)	High Tunstall Life Centre	(728)	(6,675)
10	(6,297)	Manor ESF Mole	6,161	(136)
11	(149,627)	Total Balances carried forward	96,997	(52,630)

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Allotments	57.4	56.4	(1.0)
2	Archaeology	29.8	30.7	0.9
3	Museums & Heritage	867.7	844.4	(23.3)
4	Community Support	752.4	761.4	9.0
5	Countryside	388.4	389.6	1.2
6	Foreshore	166.8	152.4	(14.4)
7	Libraries	1,846.1	1,789.1	(57.0)
8	Maintenance	308.1	327.3	19.2
9	Parks	543.1	554.5	11.4
10	Recharge Accounts	(0.4)	(0.4)	0.0
11	Sports & Recreation	1,384.6	1,432.1	47.5
12	Strategic Arts	352.4	373.4	21.0
	NET OUTTURN	6,696.4	6,710.9	14.5

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Tall Ships Event	0.0	(95.6)	(95.6)
General Allotments	(20.0)	(20.0)	0.0
Childrens Playgrounds	(20.0)	(20.0)	0.0
Home Library Service	(57.3)	(25.6)	31.7
Leisure LPSA1	(19.4)	(19.4)	0.0
Museums Acquisition	(8.0)	0.0	8.0
Sports Development	(5.0)	0.0	5.0
Tree Management	(6.0)	0.0	6.0
Football Development	(4.0)	(4.9)	(0.9)
Headland Paddling Pool	(8.0)	0.0	8.0
Burn Valley Gardens	(15.0)	(15.0)	0.0
LPSA2 Improving Health through Sport	(33.2)	0.0	33.2
	(195.9)	(200.5)	(4.6)

TABLE C - Contributions to Reserves

Maritime Festival	31.2
Libraries - General	20.0
Central Library	26.0
Community Grants Pool	38.4
Sports Awards	7.9
	123.5

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Accountancy & Payments	1,101.6	1,101.6	0.0
2	Benefits	54.2	28.9	(25.3)
3	Internal Audit	299.6	299.6	0.0
4	Revenues	1,093.9	1,155.5	61.6
5	Fraud	216.3	240.6	24.3
6	R & B Central	(22.2)	(82.7)	(60.6)
7	Legal Service	508.2	510.4	2.2
8	Shopping Centre	(840.8)	(770.1)	70.7
9	Financial Management	96.2	96.2	0.0
10	Registration of Electors	86.5	74.8	(11.6)
11	Municipal and Parliamentary Elections	87.5	94.7	7.3
12	Central Administration	(3,165.8)	(3,152.3)	13.5
13	Single Status	0.2	81.2	80.9
14	Council Tax and Housing Benefits Payments	159.5	(388.0)	(547.5)
15	Finance Miscellaneous	(0.8)	13.9	14.7
16	NET OUTTURN	(325.8)	(695.7)	(369.9)

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Legal	(8.5)	0.0	8.5
Finance - The Way Forward	(61.0)	0.0	61.0
Finance - Wireless Benefits	(47.0)	0.0	47.0
Finance - Audit Section	(32.6)	0.0	32.6
Finance - Accountancy Section	(30.0)	0.0	30.0
Finance - IT Investment	(100.0)	(38.2)	61.8
Finance - Home Working	(50.0)	0.0	50.0
Finance - Agency Staff R&B	(40.0)	0.0	40.0
Finance - IT Developments R&B	(20.0)	(4.4)	15.6
Finance - R&B Refurbishments	(50.0)	(1.0)	49.0
Finance - Training & Development	(7.0)	0.0	7.0
Finance - Office Relocation	(49.0)	0.0	49.0
Finance - Grant Flow Project	(30.0)	0.0	30.0
Finance	(108.0)	(30.4)	77.6
The Way Forward Reserve	(366.0)	(128.4)	237.6
	<u>(999.1)</u>	<u>(202.4)</u>	<u>796.7</u>

TABLE C - Contributions to Reserves

	£'000
Finance - Audit Section	32.4
Finance - Accountancy Section	83.9
Finance - Revenues and Benefits	202.5
	<u>318.8</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Engineering Consultancy	722.7	732.4	9.7
2	Environment	6,602.8	6,652.4	49.6
3	Environmental Action	240.9	231.0	(9.9)
4	Highways Management	306.6	313.9	7.3
5	Highways Services	3,017.2	2,632.8	(384.4)
6	Town Care Management	170.0	190.4	20.4
7	Traffic Management	12.8	14.3	1.5
8	Traffic & Transportation	1,798.3	1,820.5	22.2
9	Transport Services	251.9	233.5	(18.4)
10	Transportation Management	482.6	504.1	21.5
11	Car Parking	(885.2)	(487.8)	397.4
12	Housing Services	742.8	683.3	(59.5)
13	GROSS OUTTURN	13,463.4	13,520.8	57.4

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
LPSA	(230.0)	(180.0)	50.0
Capital Funding	(222.5)	(222.5)	0.0
	<u>(452.5)</u>	<u>(402.5)</u>	<u>50.0</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008**TABLE A**

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Property Services & Procurement	(228.4)	(235.0)	(6.6)
2	Neighbourhood Services Central Admin	990.0	997.5	7.5
3	Client Services	163.8	186.0	22.2
4	Neighbourhood Services Internal Works	(868.7)	(766.8)	101.9
5	Public Relations	133.5	135.1	1.6
6	Democratic Services	237.8	244.4	6.5
7	Corporate Strategy & Public Consultation	619.7	619.3	(0.4)
8	Corporate Management and Running Expenses	444.0	436.1	(7.8)
9	Registration Services	77.2	77.2	0.0
10	Support to Members	182.7	173.5	(9.2)
11	Other Office Services	(108.6)	(60.7)	47.8
12	Printing	80.3	79.5	(0.8)
13	Human Resources	760.5	756.1	(4.4)
14	Training & Equality	306.5	313.2	6.7
15	Contact Centre	438.3	434.1	(4.2)
16	Administration Buildings Running Expenses	1,150.3	1,207.7	57.4
17	Central Council Expenses	83.6	87.6	4.0
18	Performance Management Miscellaneous	26.1	31.8	5.7
19	NET OUTTURN	4,488.7	4,716.6	227.9

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Organisational & Corporate Workforce Development	(51.0)	(21.0)	30.0
Corporate Diversity	(2.3)	(2.3)	0.0
HR Service Improvement	(22.0)	(9.9)	12.1
Contact Centre	(5.0)	0.0	5.0
Resource Investment	(40.7)	(35.8)	4.9
Support to Members	(5.0)	0.0	5.0
Election Services	(8.0)	0.0	8.0
Corporate Strategy	(198.0)	(18.5)	179.5
Registrars	(10.0)	0.0	10.0
National Graduate Development Reserve	(19.0)	(18.1)	0.9
CRB Checks Reserve	(55.0)	(33.4)	21.6
Single Status Implementation	(150.0)	(150.0)	0.0
	<u>(566.0)</u>	<u>(289.0)</u>	<u>277.0</u>

TABLE C - Contributions to Reserves

	£'000
Corporate Strategy	60.6
Neighbourhood Services Remedial Works	41.0
Registrars	7.5
Support to Members	17.0
Training and Equality	6.8
	<u>133.0</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ Favourable
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Administration	(108.7)	(119.3)	(10.6)
2	Building Control	152.0	165.0	13.0
3	CADCAM	51.4	119.5	68.1
4	Community Safety	807.6	787.3	(20.3)
5	Community Strategy	253.9	262.1	8.2
6	Development Control	212.2	330.9	118.7
7	Drug Action Team	0.7	(6.5)	(7.2)
8	Economic Development	1,121.4	1,196.3	74.9
9	Landscape & Conservation	327.3	332.0	4.7
10	Planning Policy & Regeneration	1,552.1	1,474.3	(77.8)
11	Youth Offending Service	259.6	273.4	13.8
12	GROSS OUTTURN	4,629.5	4,815.0	185.5

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Regeneration Reserve Specific	(204.6)	(204.6)	0.0
Drug Action Team Reserve	(6.0)	(6.0)	0.0
Regeneration MRU	(60.0)	(59.1)	0.9
Local Plan Reserve	(1.0)	(1.0)	0.0
Youth Offending Reserve	(74.0)	(74.0)	0.0
Community Safety Reserve	0.0	(0.3)	(0.3)
Economic Development Reserve	0.0	(10.0)	(10.0)
LPSA Reserve	(70.0)	(30.0)	40.0
SRB Match Funding	(40.0)	0.0	40.0
	(455.6)	(385.0)	70.6

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's overall Capital outturn for 2007/2008, the Neighbourhood Renewal Fund (NRF) and the Spending Programmes where the Council acts as the Accountable Body.

The report considers the following areas: -

- NRF
- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed outturn reports for Capital for each Portfolio along with outturns for the Neighbourhood Renewal Fund (NRF) and the spending programmes where the Council acts as the Accountable Body. The report follows the format adopted for previous reports, which allows each Portfolio Holder to readily review the outturn for their area of responsibility.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2007/2008

1. PURPOSE OF REPORT

1.1 To inform Cabinet of the Council's own 2007/2008 Capital outturn and outturns for the Neighbourhood Renewal Fund (NRF) and the spending programmes where the Council acts as the Accountable Body.

1.2 This report considers the following areas: -

- NRF
- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 In line with previous 2007/2008 monitoring reports, this report is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3.	NRF Outturn	2
4.	Capital Outturn	2
5.	Accountable Body Programme	2-3
6.	Adult and Public Health Service Portfolio	4
7.	Children's Services	4-5
8.	Culture, Leisure and Tourism Portfolio	5-6
9.	Finance and Efficiency Portfolio	6-9
10.	Neighbourhood & Communities	9-10
11.	Performance Management Portfolio	10
12.	Regeneration & Liveability Portfolio	10-11
13.	Recommendations	11
Appendix A	NRF Outturn Summary	12
Appendix B	Capital Outturn Summary	13
Appendix C	Accountable Body Outturn Summary	14
Appendices D-O	Capital & NRF Monitoring Report to 31 st March, 2008, by Portfolio	15-34

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 19th September, 2008. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. NRF OUTTURN 2007/2008

- 3.1 Details of NRF expenditure are summarised at **Appendix A**. Details of individual schemes are contained in Appendices D, F, K and N. In overall terms total expenditure amounted to £4,085,600, compared to a budget of £4,146,500, resulting in a favourable variance of £60,900, which will be reallocated in 2008/2009.

4. CAPITAL OUTTURN 2007/2008

- 4.1 Details of the Capital outturns are summarised at **Appendix B**. In overall terms total expenditure amounted to £16,535,300, compared to the annual budget of £31,299,200, with £14,729,000 rephased to 2008/2009, resulting in a favourable variance of £34,900, which has been transferred corporately.

5. ACCOUNTABLE BODY PROGRAMME

5.1 Single Regeneration Budget (SRB)

The Council acts as Accountable Body for the North Hartlepool Partnership. Actual expenditure incurred during 2007/2008 on revenue was £37,600 against an approved budget of £31,500, resulting in an adverse variance of £6,100 funded from the Regeneration & Liveability Portfolio budget.

Capital expenditure amounted to £650,600, compared to an approved budget of £810,100. The remaining £153,800 has been rephased into 2008/2009. The remaining capital schemes within the Single Regeneration Budget now only have Hartlepool Borough Council funding available as Single Regeneration Budget Grant has now been fully claimed. In order to ensure that the overall programme is funded, some budget favourable variances have been reallocated to other schemes, which are currently projecting an adverse variance. In overall terms the programme will remain within budget.

Details of SRB expenditure are summarised at **Appendix C, Table 1**.

Detailed reports showing individual schemes are included within Appendix I, Table 1 and Appendix I, Table 2.

5.2 New Deal for Communities (NDC)

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). The partnership Action Plan for 2007/2008 totalled £5,735,000. There was also another £1,400,000 available to

NDC from grants and contributions from the Council's own resources and land receipts giving a total of £7,135,600. The outturn for both revenue and capital was £7,237,600, resulting in an adverse variance of £102,000.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

Details of NDC expenditure are summarised at **Appendix C, Table 2**. Detailed reports showing individual schemes are included in Appendix I, Table 2 and Appendix I, Table 3.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

5.3 **Single Programme (SP)**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. In total the Council budgeted £1,075,900 to spend in 2007/2008 on revenue. Total spend was £1,027,400, resulting in a favourable variance of £48,500, which has been rephased into 2008/2009.

The Council budgeted £1,174,800 to spend in 2007/2008 on capital. Actual expenditure was £1,007,800 with £167,000 rephased into 2008/2009.

Details of Single Programme expenditure are summarised at **Appendix C, Table 3**. Detailed reports showing individual schemes are included within Appendix I, Table 3 and Appendix I, Table 4.

5.4 **Children's Fund**

The Children's Fund Programme is funded by the Department for Children Schools & Families (DCSF).

The Children's Fund was granted a budget of £397,500 (including 2006/2007 carry forward) for financial year 2007/2008. Actual net expenditure amounted to £397,600, resulting in an adverse variance of £100 funded from the Children's Services revenue budget. From 2008/2009 the Children's Fund is part of the Area Based Grant allocation.

6. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

6.1 NRF Outturn 2007/2008

6.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix D**.

6.1.2 In overall terms actual expenditure amounted to £831,600, compared to anticipated expenditure of £840,900, resulting in a £9,300 favourable variance which will be reallocated in 2008/2009.

6.1.3 There are no major items to bring to Portfolio Holder's attention.

6.2 Capital Outturn 2007/2008

6.2.1 Details of the Adult & Public Health Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix E** and shows:

i) Expenditure in Current Year

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

6.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

6.2.3 Total expenditure for 2007/2008 amounted to £603,700, compared to the approved budget of £1,710,400 with £1,106,700 rephased to 2008/2009, resulting in a nil variance.

6.2.4 There are no major items to bring to Portfolio Holders attention.

7. CHILDREN'S SERVICES PORTFOLIO

7.1 NRF Outturn 2007/2008

7.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix F**.

7.1.2 In overall terms actual expenditure amounted to £190,100, compared to anticipated expenditure of £190,100, resulting in a nil variance.

7.1.3 There are no major items to bring to Portfolio Holders attention.

7.2 Capital Outturn 2007/2008

7.2.1 Details of the Children's Services Portfolio 2007/2008 Capital Outturn is summarised at **Appendix G** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

7.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

7.2.3 Total expenditure for 2007/2008 amounted to £5,499,900, compared to the approved budget of £7,467,500 with £1,967,600 rephased to 2008/2009, resulting in a nil variance.

7.2.4 The final budget for 2007/2008 changed during the year from that approved in the 2007/2008 Budget Book (£6,115,000) as a result of 2006/2007 slippage, inclusion in the Budget Book of funding for the Diocese which is paid directly and not through the Authority, grant funding announced during 2007/2008 (e.g. Standards Fund) and Children's Services/schools contributions to capital from revenue.

7.2.5 The balance rephased into 2008/2009 either related to retentions/final accounts still to be agreed, school determined expenditure with grant funding flexibility (e.g. Devolved Capital, Workforce Reform etc), and £164,800 of unallocated funding which is being slipped to contribute towards the 2008/2009 Capital Programme.

7.2.6 There are no major items to bring to Portfolio Holders attention.

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Outturn 2007/2008

8.1.1 Details of the Culture, Leisure and Tourism Portfolio 2007/2008 Capital Outturn is summarised at **Appendix H** and shows:

i) **Expenditure in Current Year**

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 31st March, 2008
- Column D - This represents the value of expenditure re-phased to 2008/2009
- Column E - 2007/2008 Expenditure: This is the sum of Columns C and D
- Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.
- Column G - Type of Financing:

8.1.2 Detailed analysis of these schemes are on deposit in the Members' Library.

8.1.3 Total expenditure for 2007/2008 amounted to £364,300, compared to the approved budget of £3,078,400 with £2,714,100 rephased to 2008/2009, resulting in a nil variance.

8.1.4 There are two significant items that have been rephased, the demolition of Bridge Community Centre, where work is scheduled to commence during 2008/2009 and the H₂O Centre which is a future years project.

9. FINANCE AND EFFICIENCY PORTFOLIO

9.1 Accountable Body Revenue Outturn for 2007/2008

9.1.1 The Council acts as Accountable Body for the North Hartlepool, Hartlepool New Deal for Communities, Single Programme Partnerships and the Children's Fund. Details of revenue outturns are summarised in the following tables at **Appendix I**.

9.1.2 Table 1 – Single Regeneration Budget (SRB)

Details of progress against the approved revenue budgets are summarised at Table 1. Actual expenditure amounted to £37,600 compared to anticipated expenditure of £31,500, resulting in an adverse variance of £6,100, funded from the Regeneration and Liveability Portfolio.

9.1.3 There no major items to bring to Portfolio Holder's attention.

9.1.4 Table 2 – New Deal for Communities (NDC)

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). Details of progress against the approved revenue budgets are summarised at Table 2. Actual expenditure

amounted to £3,657,300, compared to anticipated expenditure of £3,555,300, resulting in an adverse variance of £102,000.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

9.1.5 **Table 3 – Single Programme**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council was allocated £1,075,900 to spend in 2007/2008 on revenue projects. Actual expenditure amounted to £1,027,400, resulting in a favourable variance of £48,500, which has been rephased into 2008/2009.

9.1.6 There are no major items to bring to Portfolio Holder's attention.

9.1.7 **Table 4 – Children's Fund Programme**

The Children's Fund Programme is funded by the Department for Children Schools & Families (DCSF).

The Children's Fund was granted a budget of £397,500 (including 2006/2007 carry forward) for financial year 2007/2008. Actual net expenditure amounted to £397,600, resulting in an adverse variance of £100 funded from the Children's Services revenue budget. From 2008/2009 the Children's Fund is part of the Area Based Grant allocation.

9.1.8 There are no major items to bring to Portfolio Holder's attention.

9.2 **Capital Outturn 2007/2008**

9.2.1 Details of the Finance Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix J** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual expenditure to 31st March, 2008

- Column D - This represents the value of expenditure re-phased to 2008/2009
- Column E - 2007/2008 Expenditure: This is the sum of Columns C and D
- Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.
- Column G - Type of Financing:

9.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

9.2.3 **Table 1 – Resources**

Actual expenditure amounted to £3,012,100 compared to the approved budget of £6,382,600, with £3,354,200 rephased to 2008/2009 resulting in a £16,300 favourable variance, which has been transferred to a corporate account.

9.2.4 A significant part of the rephased expenditure, some £1,435,300, relates to the Civic Centre Refurbishment. Previous reports on this scheme highlighted the complexity of the works. The time required to consult and assess the available options has been longer than anticipated and delayed the implementation of the works to be undertaken, although these are well underway in 2008/2009. Further details on these works and their costs are included in the monitoring report to 30th June 2008.

9.2.5 **Table 2 – Single Regeneration Budget**

Capital expenditure amounted to £605,600, compared to an approved budget of £810,100, with £153,800 rephased into 2008/2009, resulting in a £5,600 favourable variance. The remaining capital schemes within the Single Regeneration Budget now only have Hartlepool Borough Council funding available as Single Regeneration Budget Grant has now been fully claimed. In order to ensure that the overall programme is funded, some budget favourable variances have been reallocated to other schemes, which are currently projecting an adverse variance. In overall terms the programme will remain within budget.

9.2.6 There are no major items to bring to Portfolio Holder's attention.

9.2.7 **Table 3 – New Deal for Communities**

Actual expenditure amounted to £2,857,000, compared to the approved budget of £3,580,300, with an additional £723,300 rephased into 2008/2009.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

9.2.8 **Table 4 – Single Programme**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. The Council budgeted £1,174,800 to spend in 2007/2008 on capital projects. Actual expenditure amounted to £1,007,800. The balance of £167,000 has been rephased into 2008/2009.

10. **NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO**

10.1 **NRF Outturn 2007/2008**

10.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix K**.

10.1.2 In overall terms actual expenditure amounted to £108,200, compared to anticipated expenditure of £110,200, resulting in a favourable variance of £2,000, which will be reallocated in 2008/2009.

10.1.3 There are no major items to bring to Portfolio Holder's attention.

10.2 **Capital Outturn 2007/2008**

10.2.1 Details of the Neighbourhood & Communities Portfolio 2007/2008 Capital Outturn is summarised at **Appendix L** and shows:

i) **Expenditure in Current Year**

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 31st March, 2008
- Column D - This represents the value of expenditure re-phased to 2008/2009
- Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

10.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

10.2.3 Total expenditure for 2007/2008 amounted to £6,225,600, compared to the approved budget of £11,717,500 with £5,473,300 rephased to 2008/2009, resulting in a favourable variance of £18,600, which has been transferred to a corporate account to be reallocated.

10.2.4 The balance rephased into 2008/2009 mainly related to the Local Plan Transport Plan and the Contaminated Land around Lithgo Close.

11. PERFORMANCE MANAGEMENT PORTFOLIO

11.1 Capital Outturn 2007/2008

11.1.1 Details of the Performance Management Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix M** and shows:

i) Expenditure in Current Year

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure rephased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

11.1.2 Detailed analysis of these schemes are on deposit in the Members' Library.

11.1.3 Total expenditure for 2007/2008 amounted to £645,400 compared to the approved budget of £715,000, with the balance of £69,600 rephased into 2008/2009.

12. REGENERATION & LIVEABILITY PORTFOLIO

12.1 NRF Outturn 2007/2008

12.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix N**.

12.1.2 In overall terms actual expenditure amounted to £2,955,700, compared to anticipated expenditure of £3,005,300, resulting in a favourable variance of £49,600, which will be reallocated in 2008/2009.

12.1.3 There are no major items to bring to Portfolio Holder's attention.

12.2 Capital Outturn 2007/2008

12.2.1 Details of the Regeneration and Liveability Portfolio 2007/2008 Capital Outturn is summarised at **Appendix O** and shows:

i) Expenditure in Current Year

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

12.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

12.2.3 Total expenditure for 2007/2008 amounted to £184,300, compared to the approved budget of £227,800 with £43,500 rephased to 2008/2009.

12.2.4 There are no major items to bring to Portfolio Holders attention.

13. RECOMMENDATIONS

13.1 It is recommended that Members note the report.

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Portfolio	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Adult & Public Health	840.9	831.6	(9.3)
2	Children's Services	190.1	190.1	0.0
3	Neighbourhood & Communities	110.2	108.2	(2.0)
4	Regeneration & Liveability	3,005.3	2,955.7	(49.6)
5	Total	4,146.5	4,085.6	(60.9)

CAPITAL OUTURN REPORT FOR YEAR ENDING 31st MARCH 2008

Line No	Portfolio	2007/08 Budget	2007/08 Actual	2007/08 Expenditure Rephased to 2008/2009	2007/08 Total Expenditure	2007/08 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G (G=F-C)
£	£	£	£	£	£	£
1	Regeneration & Liveability	227.8	184.3	43.5	227.8	0.0
2	Culture, Leisure & Tourism	3,078.4	364.3	2,714.1	3,078.4	0.0
3	Children's Services	7,467.5	5,499.9	1,967.6	7,467.5	0.0
4	Adult & Public Health Services	1,710.4	603.7	1,106.7	1,710.4	0.0
5	Finance (excluding accountable bodies)	6,382.6	3,012.1	3,354.2	6,366.3	(16.3)
6	Performance Management	715.0	645.4	69.6	715.0	0.0
7	Neighbourhood & Communities	11,717.5	6,225.6	5,473.3	11,698.9	(18.6)
	Total Capital Expenditure	31,299.2	16,535.3	14,729.0	31,264.3	(34.9)

ACCOUNTABLE BODY PROGRAMMES - FINANCIAL POSITION FOR YEAR ENDING 31st MARCH 2008

Line No	Accountable Body Programme	2007/08 Approved Budget	2007/08 Actual Expenditure/(Income)	2007/08 Variance: Adverse/(Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E = (F=D-C)
		£'000	£'000	£'000
	<u>TABLE 1 - SRB North Hartlepool Partnership</u>			
1	Revenue Projects	31.5	37.6	6.1
2	Capital Projects	810.1	804.5	(5.6)
3	Total	841.6	842.1	0.5
	<u>TABLE 2 - New Deal for Communities</u>			
4	Revenue Projects	3,555.3	3,657.3	102.0
5	Capital Projects	3,580.3	3,580.3	0.0
6	Total	7,135.6	7,237.6	102.0
	<u>TABLE 3 Single Programme</u>			
7	Revenue Projects	1,075.9	1,027.4	(48.5)
8	Capital Projects	1,174.8	1,174.8	0.0
9	Total	2,250.7	2,202.2	(48.5)
	<u>TABLE 4 - Children's Fund</u>			
10	Childrens Fund	397.5	397.6	0.1
11	Total	397.5	397.6	0.1

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	NRF - Cardiac Rehab through Exercise	30.0	29.8	(0.2)
2	NRF - Mental Health Development Project	64.6	64.6	0.0
3	NRF - Mobile Maintenance Worker	20.6	20.0	(0.6)
4	NRF - Connected Care / Health Trainers	135.5	126.7	(8.8)
5	NRF - Anchor Trust Community Development	31.2	31.2	0.0
6	NRF - Integrated Health & Social Care Teams	40.7	39.8	(0.9)
7	NRF - Owton Ross Health Dev Worker	40.9	41.0	0.1
8	NRF - Smoking Issues	72.5	72.5	0.0
9	NRF - Alzheimers Day Service	61.9	61.9	0.0
10	NRF - MIND Manager & NDC Support Network	49.1	48.5	(0.6)
11	NRF - Hartlepool Carers	20.6	21.2	0.6
12	NRF - Reducing Childhood Obesity	95.3	96.0	0.7
13	NRF - Mental Health Carers Support	21.4	21.4	0.0
14	NRF - TNEY/MIND Common Mental Health	46.0	47.2	1.2
15	NRF - Discharge Planning Post	20.0	20.0	0.0
16	NRF - Belle Vue Sports Project	41.4	41.4	0.0
17	NRF - Independent Living	7.5	7.5	0.0
18	NRF - Occupational Care for Kids	41.7	40.9	(0.8)
19	Total	840.9	831.6	(9.3)

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7229	Cemetery Flooding Works	175.4	0.4	175.0	175.4	0.0	UDPB
7352	Brooklyn UK On-line IT Initiative	1.0	0.0	1.0	1.0	0.0	GRANT
7813	Care Homes - Environmental Improvements	165.0	165.0	0.0	165.0	0.0	GRANT
7234	Chronically Sick & Disabled Persons Adaptations	110.0	110.0	0.0	110.0	0.0	RCCO
7349	Disabled Access Ramps - Havelock Centre	0.7	0.7	0.0	0.7	0.0	RCCO
7351	Improving Information Management (IIM) - Systems	32.4	27.7	4.7	32.4	0.0	GRANT
7479	Improving Information Management (IIM) - Single Assessment Project (SAP)	10.0	0.0	10.0	10.0	0.0	GRANT
7480	Improving Information Management (IIM) - Electronic Social Care Record	10.0	4.5	5.5	10.0	0.0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	30.0	24.3	5.7	30.0	0.0	GRANT
7616	Learning Disability - Extra Care Housing	308.4	0.0	308.4	308.4	0.0	GRANT
7578	Lynn Street ATC Demolition	12.8	1.5	11.3	12.8	0.0	RCCO
7389	Mental Health projects	317.1	49.7	267.4	317.1	0.0	SCE(R)
7869	Rift House Nursery (NDA Accommodation)	100.0	7.9	92.1	100.0	0.0	MIX
7723	Resettlement Capital Works	300.0	150.0	150.0	300.0	0.0	GRANT
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	86.4	62.0	24.4	86.4	0.0	GRANT
7531	Adult Education - Office Accommodation - Education Development Centre	14.2	0.0	14.2	14.2	0.0	RCCO
7622	Adult Education - Capital Equipment Replacement	23.8	0.0	23.8	23.8	0.0	GRANT
ED400007	Adult Education - Capital Equipment Replacement	13.2	0.0	13.2	13.2	0.0	GRANT
		1,710.4	603.7	1,106.7	1,710.4	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

PORTFOLIO : CHILDRENS SERVICES

7.2 Appendix F

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	NRF - Hartlepool On-Track project	104.1	104.1	0.0
2	NRF Project Coordination	3.0	3.0	0.0
3	NRF Education Business links	50.0	50.0	0.0
4	NRF Contingency	3.0	3.0	0.0
5	NRF New Initiatives	30.0	30.0	0.0
6	Total	190.1	190.1	0.0

CAPITAL OUTFURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7758	Barnard Grove - New Pipework and Fan Convectors	14.1	13.0	1.1	14.1	0.0	SCE(R)
7757	Barnard Grove - KS2 Roofworks	64.5	64.5	0.0	64.5	0.0	GRANT
7851	Barnard Grove - Refurbish Toilets	34.6	4.0	30.6	34.6	0.0	MIX
7726	Brierton - Roof Works	45.2	45.2	0.0	45.2	0.0	GRANT
7275	Brierton - Relocation to Single Site	6.7	0.0	6.7	6.7	0.0	MIX
7276	Brierton - Install/Move Boundary Fence	14.3	0.0	14.3	14.3	0.0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6.6	0.0	6.6	6.6	0.0	MIX
7478	Brierton - Re-Roof Craft Block	1.2	1.2	0.0	1.2	0.0	GRANT
7451	Brierton - Build Sports Hall & Sports Facilities	20.4	0.0	20.4	20.4	0.0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	0.6	0.0	0.6	0.6	0.0	MIX
7742	Brierton Sports Centre Roof Works	3.5	3.5	0.0	3.5	0.0	RCCO
7767	Brierton - Upgrade Fire Alarm System	27.1	25.0	2.1	27.1	0.0	RCCO
7501	Brougham - Install Nursery Toilet / Change Facility	0.7	0.7	0.0	0.7	0.0	SCE(R)
7655	Brougham - Improvement Works to Kitchen/Courtyard	2.8	2.8	0.0	2.8	0.0	GRANT
7666	Brougham - Modifications to SPACE Centre	0.7	0.7	0.0	0.7	0.0	GRANT
7769	Brougham - Resurface Play Area	10.0	9.1	0.9	10.0	0.0	RCCO
7357	Brougham - Develop Outside Play Area	4.9	4.9	0.0	4.9	0.0	GRANT
7746	Brougham - Refurbish Toilets	20.6	20.6	0.0	20.6	0.0	RCCO
7768	Brougham - Replace Windows at Front & Part Rear	19.9	18.5	1.4	19.9	0.0	GRANT
7759	Catcote - Window Replacement	29.0	29.0	0.0	29.0	0.0	GRANT
7747	Catcote - Caretakers Bungalow Roof Replacement	26.1	0.2	25.9	26.1	0.0	GRANT
7832	Catcote - Purchase New Minibus	18.6	18.6	0.0	18.6	0.0	RCCO
7748	Clavering - Replace Caretakers Bungalow Roof	21.1	21.1	0.0	21.1	0.0	GRANT
7491	Clavering - Replace Roof Phase 4 (06/07)	46.3	37.4	8.9	46.3	0.0	SCE(R)
7664	Clavering - Create New Foundation Stage Unit	299.8	256.9	42.9	299.8	0.0	GRANT
7749	Clavering - Renew Pipework / Radiators / Convectors	13.4	13.4	0.0	13.4	0.0	GRANT
7619	Clavering - Asbestos Removal	3.0	3.0	0.0	3.0	0.0	GRANT
7765	Dyke House - Resurface Car Park	20.0	20.0	0.0	20.0	0.0	RCCO
7849	Dyke House - Replace Boilers (07/08)	59.8	47.1	12.7	59.8	0.0	RCCO
7575	Dyke House - ICT Equipment Purchase	215.0	132.3	82.7	215.0	0.0	RCCO
7586	Dyke House City Learning Centre ICT Purchase	152.1	125.1	27.0	152.1	0.0	GRANT
	Dyke House - Specialist School Capital (Various Works & ICT)	89.5	89.5	0.0	89.5	0.0	MIX
7854	Dyke House - Floor Renewal	7.1	7.1	0.0	7.1	0.0	MIX
7288	English Martyrs - Build new outdoor Sports Pitch	8.2	0.0	8.2	8.2	0.0	MIX
7628	Eldon Grove - Major Internal Works	129.3	129.3	0.0	129.3	0.0	RCCO
7663	Eldon Grove - Erect Perimeter Fence	26.0	24.2	1.8	26.0	0.0	MIX
7760	Fens - Replace Fan Convectors & Radiators (Ph 1)	13.0	9.4	3.6	13.0	0.0	GRANT
7738	Fens - Improvements to Toilets	1.6	1.6	0.0	1.6	0.0	RCCO
7740	Fens - New Office Extension	43.0	23.0	20.0	43.0	0.0	RCCO
7879	Fens - New Infant Corridor	20.0	20.0	0.0	20.0	0.0	RCCO
7750	Fens - Upgrade Kitchen Electrics	11.5	11.5	0.0	11.5	0.0	MIX
7780	Fens - Replace Boiler	83.7	83.7	0.0	83.7	0.0	GRANT
7729	Golden Flatts - Window Replacement (07/08)	82.6	79.3	3.3	82.6	0.0	MIX
7294	Golden Flatts - Classroom Alterations	0.1	0.1	0.0	0.1	0.0	GRANT
7527	Golden Flatts - Improve Kitchen Ventilation	12.7	0.0	12.7	12.7	0.0	GRANT
7295	Grange - Replace Classrooms (03/04)	26.3	0.0	26.3	26.3	0.0	GRANT
7571	Grange - Window Replacement	44.2	44.2	0.0	44.2	0.0	MIX
7815	Grange - Internal Works to Kitchen	132.9	115.0	17.9	132.9	0.0	RCCO
7851	Refurbish Toilets - Greatham	60.0	6.3	53.7	60.0	0.0	MIX
7665	Greatham - Create Play Area	17.7	17.7	0.0	17.7	0.0	GRANT
7665	Hart - Create Outdoor Play Area	12.3	12.3	0.0	12.3	0.0	GRANT
7633	High Tunstall - 'C' Block Roof Replacement (06/07)	126.4	126.3	0.1	126.4	0.0	MIX
7305	High Tunstall - Install Step Lift	2.9	2.9	0.0	2.9	0.0	GRANT
	High Tunstall - Refurbish Classrooms / Equipment Purchase	3.1	0.0	3.1	3.1	0.0	GRANT
	Jesmond Rd - Relocate Nursery to form Foundation Unit, installation of ramps & internal works	5.8	0.0	5.8	5.8	0.0	MIX
7834	Jesmond Rd - Improve Car Park Lighting	9.5	9.5	0.0	9.5	0.0	RCCO
7307	Jesmond Rd - Resite Kitchen	1.4	1.4	0.0	1.4	0.0	GRANT
7751	Kingsley - Caretakers Roof Replacement	20.4	20.4	0.0	20.4	0.0	GRANT
7773	Kingsley - Caretakers Bungalow Heating	6.7	5.9	0.8	6.7	0.0	GRANT
7469	Kingsley - Extension to School for Children's Centre	424.9	315.1	109.8	424.9	0.0	GRANT
7772	Kingsley - Window Replacement	130.6	120.6	10.0	130.6	0.0	GRANT
7311	Lynnfield - Roof Works (05/06)	1.7	1.7	0.0	1.7	0.0	GRANT
7057	Lynnfield - Build Community Facility	17.8	0.0	17.8	17.8	0.0	GRANT
7762	Lynnfield - Boiler Plant Replacement	94.6	85.0	9.6	94.6	0.0	GRANT
7727	Lynnfield - Refurbish Toilets	35.8	35.8	0.0	35.8	0.0	MIX
7312	Manor - Build New Science Lab	6.6	0.0	6.6	6.6	0.0	MIX
7565	Manor - Upgrade Fire Alarm System	46.8	46.8	0.0	46.8	0.0	GRANT
7619	Manor - Asbestos Removal	6.5	6.5	0.0	6.5	0.0	RCCO
7314	Manor - Build E-Learning Centre	29.4	7.9	21.5	29.4	0.0	MIX
7315	Manor - Replace Boiler to Drama Block	0.4	0.4	0.0	0.4	0.0	GRANT
7316	Manor - Replace Windows (05/06)	2.4	2.4	0.0	2.4	0.0	GRANT
7568	Manor - Develop new SEN/Resource Centre	2.7	2.7	0.0	2.7	0.0	MIX
7824	Manor - Improve Stage Access	19.0	17.0	2.0	19.0	0.0	MIX
	Owton Manor - Relocate Entrance, New Staffroom/Kitchen, Relocate/Refurbish Library, New Lift	77.2	77.2	0.0	77.2	0.0	MIX
7666	Owton Manor - Modifications to SPACE Centre	36.9	27.4	9.5	36.9	0.0	GRANT
7653	Owton Manor - Modify & Refurbish Nursery	1.2	1.2	0.0	1.2	0.0	0
7819	Rift House - ICT Development	94.2	27.8	66.4	94.2	0.0	GRANT
	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	193.5	164.7	28.8	193.5	0.0	GRANT
7669	Rift House - Create Outdoor Play Area	50.0	50.0	0.0	50.0	0.0	GRANT

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000		
7775	Rift House - Window Replacement (07/08)	63.8	60.7	3.1	63.8	0.0	GRANT	
7850	Rift House - Disabled Toilet/Entrance Works	30.7	0.0	30.7	30.7	0.0	SCE (R)	
7563	Rossmere - Kitchen Boiler Replacement	5.9	0.0	5.9	5.9	0.0	GRANT	
7752	Rossmere - Pipe Works (Final Phase)	12.8	12.8	0.0	12.8	0.0	GRANT	
7728	Rossmere - Window Replacement	41.6	41.6	0.0	41.6	0.0	GRANT	
7527	Rossmere - Kitchen Ventilation	6.6	6.6	0.0	6.6	0.0	GRANT	
7825	Rossmere - Install Lift	30.4	30.4	0.0	30.4	0.0	SCE (R)	
7597	Sacred Heart - Create Outdoor Play Area	6.0	6.0	0.0	6.0	0.0	GRANT	
7659	Sacred Heart - Renewal of Electr. Serv Phs1	35.4	35.4	0.0	35.4	0.0	GRANT	
7662	Seaton Nursery - Alterations to Building	21.3	21.3	0.0	21.3	0.0	GRANT	
7322	Springwell - Build Trim Trail & Ball Play Area	1.7	1.7	0.0	1.7	0.0	MIX	
7323	Stranton - Build New Community Facility	22.0	0.0	22.0	22.0	0.0	MIX	
7753	Stranton - Replace Caretakers Bungalow Roof	18.8	18.8	0.0	18.8	0.0	GRANT	
7763	Stranton - Replace Windows (07/08)	34.9	31.0	3.9	34.9	0.0	GRANT	
7597	Stranton - Develop Outside Play Area	0.5	0.0	0.5	0.5	0.0	GRANT	
	Stranton - Children's Centre modifications to kitchen & offices	80.4	80.4	0.0	80.4	0.0	GRANT	
7515	Stranton - Improvements to Kitchen Ventilation	0.4	0.4	0.0	0.4	0.0	GRANT	
7888	Stranton - Purchase & Install CCTV	2.3	0.0	2.3	2.3	0.0	RCCO	
7505	St Aidans - Playground Equipment	1.9	1.9	0.0	1.9	0.0	MIX	
7567	St Cuthberts - Boiler Replacement	1.5	0.0	1.5	1.5	0.0	MIX	
7908	St Cuthberts - Governors 10% Contribution	0.4	0.4	0.0	0.4	0.0	RCCO	
7326	St Helens - Extension to build Children's Centre	7.2	7.2	0.0	7.2	0.0	GRANT	
7327	St Helens - Kitchen Refurbishment	0.1	0.0	0.1	0.1	0.0	GRANT	
7764	St Helens - Boiler House Roof Replacement	3.7	3.7	0.0	3.7	0.0	GRANT	
7636	St John Vianney - Develop Outside Nature Garden	0.2	0.2	0.0	0.2	0.0	GRANT	
7328	St John Vianney - Build Children's Centre	7.5	7.5	0.0	7.5	0.0	GRANT	
	St John Vianney - Governors 10% Cont towards Roof Replacement	11.0	11.0	0.0	11.0	0.0	RCCO	
7330	St Teresa's - Extension to build Childrens Centre	2.1	0.0	2.1	2.1	0.0	GRANT	
7588	St Teresa's - Boiler Replacement	1.4	1.4	0.0	1.4	0.0	MIX	
7826	Throston - Works to Shower Room	4.9	4.9	0.0	4.9	0.0	GRANT	
7754	Ward Jackson - Caretakers Bungalow Roof Replacement	22.1	22.1	0.0	22.1	0.0	GRANT	
7745	Ward Jackson - Replace Windows (07/08)	54.5	54.5	0.0	54.5	0.0	GRANT	
7873	Ward Jackson - Extend Car Park	21.6	20.3	1.3	21.6	0.0	RCCO	
7755	West Park - Roofwork	33.1	33.1	0.0	33.1	0.0	GRANT	
7776	West Park - Pipework (Phase 1)	18.0	9.0	9.0	18.0	0.0	GRANT	
7766	West Park - Caretakers Bungalow Heating	2.6	2.6	0.0	2.6	0.0	GRANT	
7527	West Park - Kitchen Ventilation	3.4	3.4	0.0	3.4	0.0	RCCO	
7848	West Park - Security Works inc. CCTV, Fencing etc	53.9	53.9	0.0	53.9	0.0	RCCO	
7829	West Park - Disabled Toilet	33.5	0.1	33.4	33.5	0.0	SCE (R)	
7827	West Park - Access Ramps/Install Lift	23.4	23.4	0.0	23.4	0.0	SCE (R)	
7598	West View - Improve / Refurbish Nursery & Reception	193.4	174.6	18.8	193.4	0.0	GRANT	
7340	West View - Develop Football Facilities (03/04)	5.5	0.0	5.5	5.5	0.0	GRANT	
7777	West View - Pipework (Phase 1)	9.7	0.0	9.7	9.7	0.0	GRANT	
7597	West View - Create Outdoor Play Area	4.1	4.1	0.0	4.1	0.0	GRANT	
7756	West View - Replace Windows (07/08)	32.9	32.9	0.0	32.9	0.0	GRANT	
7527	West View - Kitchen Ventilation	3.4	3.4	0.0	3.4	0.0	GRANT	
7730	West View - Remodel KS2 Offices	16.7	16.7	0.0	16.7	0.0	GRANT	
7342	Carlton Camp Redevelopment Phase 1 - New Accommodation Block; Create Meeting Room & Storage; Develop Challenge Course and other on-site adventure opportunities	38.9	38.9	0.0	38.9	0.0	MIX	
7863	Carlton Outdoor Centre - Redevelopment Phase 2 (Works to be determined)	90.0	0.0	90.0	90.0	0.0	MIX	
7641	Carlton Outdoor Centre - Purchase & Install Challenge Course and Climbing Wall	7.8	2.7	5.1	7.8	0.0	MIX	
7820	Improve Ventilation in Classrooms - Various Schools	2.3	2.0	0.3	2.3	0.0	RCCO	
7521	Children's Centres - Miscellaneous Capital Expenditure	0.6	0.0	0.6	0.6	0.0	GRANT	
7429	Children's Centres - IT and Tel	6.5	0.4	6.1	6.5	0.0	GRANT	
7874	Children's Centres - Improvement Projects 1 (General Works)	20.7	20.7	0.0	20.7	0.0	GRANT	
	Children's Centres - Improvement Projects 2 (General Equipment etc)	6.1	6.1	0.0	6.1	0.0	GRANT	
7668	Playmates - Install Canopies	5.4	5.4	0.0	5.4	0.0	GRANT	
7857	Installation of Sound Systems - Various Schools	6.6	6.6	0.0	6.6	0.0	RCCO	
7428	Workforce Remodelling - Misc School Projects to better utilise space	66.7	24.1	42.6	66.7	0.0	GRANT	
7384	Devolved Capital - Various Misc Individual School Projects	1,461.5	1,264.0	197.5	1,461.5	0.0	GRANT	
	Youth Capital Fund - Spend to be determined by Young People	97.4	81.3	16.1	97.4	0.0	GRANT	
7870	Greatham Youth Centre - Replacement of Plant	3.0	3.0	0.0	3.0	0.0	RCCO	
	Playing for Success - Develop New Classroom at H'pool Utd	0.5	0.0	0.5	0.5	0.0	MIX	
7437	School Travel Plans - Develop Cycle Storage at Schools	133.0	55.5	77.5	133.0	0.0	GRANT	
7858	Computers for Pupils	503.5	236.9	266.6	503.5	0.0	GRANT	
7779	Improve Ventilation in ICT Suites (O Manor, Rossmere, W View)	18.2	12.5	5.7	18.2	0.0	RCCO	
	Funding (Modernisation, Access, RCCO) Currently Unallocated	164.8	0.0	164.8	164.8	0.0	MIX	
7447	Purchase of Interactive Whiteboards (Various Schools)	2.1	0.0	2.1	2.1	0.0	GRANT	
7344	Brinkburn Pool - Reinstatement of Pool after Fire	0.6	0.0	0.6	0.6	0.0	MIX	
7814	ICT / Mobile Technology for Children's Social Workers	30.1	19.1	11.0	30.1	0.0	GRANT	
7818	Sure Start Centre - Miers Avenue Toilets	14.5	10.8	3.7	14.5	0.0	GRANT	

CAPITAL OUTTURN REPORT 2007/2008

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	272.4	82.4	190.0	272.4	0.0	GRANT
7652	Sure Start Central - Refurbish Daycare Suite at Chatham House	31.8	31.8	0.0	31.8	0.0	GRANT
7460	Sure Start North - Landscaping Works at Main Centre	7.7	7.7	0.0	7.7	0.0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	2.7	0.0	2.7	2.7	0.0	MIX
7210	Capital Grant Contribution towards building Rift House Neighbourhood Nursery	4.3	0.0	4.3	4.3	0.0	MIX
7506	SSC - Chatham Road	5.9	0.0	5.9	5.9	0.0	MIX
		7,467.5	5,499.9	1,967.6	7,467.5	0.0	0.0

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7474	Briarfields Allotments Refurbishment	2.5	0.0	2.5	2.5	0.0	RCCO
7712	Bridge Community Centre - Demolition	137.0	10.0	127.0	137.0	0.0	UCPB
7713	Burbank Community Centre - Refurbishment	149.1	141.6	7.5	149.1	0.0	UCPB
7214	Burn Valley Park Improvements	7.4	7.4	0.0	7.4	0.0	MIX
7651	Burn Valley Park Beck	69.0	0.0	69.0	69.0	0.0	GRANT
7377	Central Library - Various Improvement Works	36.0	0.0	36.0	36.0	0.0	RCCO
7375	Countryside Development Works	15.0	0.0	15.0	15.0	0.0	MIX
7864	Foreshore - Replacement Lifeguard Vehicle	9.0	0.0	9.0	9.0	0.0	RCCO
7213	Grayfields Sports Pavilion / Football Strategy	77.7	30.6	47.1	77.7	0.0	MIX
7382	Greatham Play Area Equipment	40.0	31.4	8.6	40.0	0.0	MIX
7657	Headland Sports Hall - Develop Office	1.4	1.4	0.0	1.4	0.0	RCCO
7380	H2O Watersports Centre	1,998.7	0.0	1,998.7	1,998.7	0.0	MIX
7831	Jutland Road Community Centre - Internal Alterations	9.1	6.5	2.6	9.1	0.0	MIX
7414	Jutland Road Play Area Upgrade	55.0	0.0	55.0	55.0	0.0	MIX
7865	Museum of Harlepool - Redisplay	96.0	0.3	95.7	96.0	0.0	MIX
7271	Rossmere Fountain Improvements	0.6	0.5	0.1	0.6	0.0	MIX
7845	Rossmere - Pitch Improvements	5.0	0.0	5.0	5.0	0.0	GRANT
7215	Seaton Carew Cricket Club Ground Imps	20.0	10.3	9.7	20.0	0.0	CAPR
7771	Seaton Allotments - Drainage Works	15.0	12.9	2.1	15.0	0.0	MIX
7203	Sir William Gray House - Disability Improvements	2.6	0.0	2.6	2.6	0.0	MIX
7676	Sport & Recreation - Purchase of New Vehicles	33.9	33.9	0.0	33.9	0.0	RCCO
7217	Throston Community Centre Refurbishment	3.5	3.5	0.0	3.5	0.0	MIX
7853	Throston Library - Boiler replacement	5.6	3.6	2.0	5.6	0.0	RCCO
7844	Town Moor - Develop Multi Use Games Area	10.0	0.0	10.0	10.0	0.0	MIX
7590	Ward Jackson Car Park - Tunstall Court	77.7	1.3	76.4	77.7	0.0	MIX
7367	Ward Jackson Park Refurbishment	16.5	8.6	7.9	16.5	0.0	MIX
7081	Waverley Allotments	3.9	1.8	2.1	3.9	0.0	MIX
7882	Rift House Rec Fencing	6.0	6.0	0.0	6.0	0.0	RCCO
7881	Burn Valley Garden Sewers	15.0	0.0	15.0	15.0	0.0	GRANT
7887	Nicholson Fields Allotments	25.8	10.8	15.0	25.8	0.0	RCCO
7894	Library Archives	18.7	18.7	0.0	18.7	0.0	RCCO
7893	Clavering Play Area	20.0	0.0	20.0	20.0	0.0	RCCO
7877	Central Library Disabled Toilet	23.2	23.2	0.0	23.2	0.0	RCCO
not allocated	Multi Use Gymn Area	2.5	0.0	2.5	2.5	0.0	Cont Reserve
not allocated	Skateboard Park	70.0	0.0	70.0	70.0	0.0	Cont Reserve
		3,078.4	364.3	2,714.1	3,078.4	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

ACCOUNTABLE BODY REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE 1 - SINGLE REGENERATION BUDGET

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	Programme Administration	31.5	37.6	6.1
2	Totals	31.5	37.6	6.1

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	Longhill - Site Manager	40.5	45.7	5.2
2	Longhill - Business Security Scheme	14.4	14.4	0.0
3	Longhill - ILM Scheme	82.0	78.9	(3.1)
4	Longhill CCTV	141.6	116.5	(25.1)
5	Childcare Training	3.1	3.1	(0.0)
6	Employment Advice and Support: At Work	(7.1)	(7.0)	0.1
7	Enterprise Development Package	135.5	82.9	(52.6)
8	Commercial Areas - Building Modernisation	22.8	22.5	(0.3)
9	Commercial Areas - Bus Support Manager	58.5	47.6	(10.9)
10	Opening Doors - Phase 2	92.4	92.4	(0.0)
11	Mental Health Support Workers	90.5	86.7	(3.8)
12	Complementary Therapies	15.8	15.8	0.0
13	Drop in for Health - Health Bus	16.0	16.2	0.2
14	Sure Start Extension	38.3	0.0	(38.3)
15	Practical Support to Individuals	58.6	56.1	(2.6)
16	Drug Outreach	31.2	31.2	(0.0)
17	Childrens Emotional Wellbeing	88.3	91.9	3.6
18	Football Development Officer	38.8	38.8	(0.0)
19	Peoples Access to Health	142.1	132.3	(9.8)
20	Young Persons Emotional Wellbeing	17.8	6.9	(10.9)
	Early Diagnosis Pilot	10.0	0.0	(10.0)
21	Community Wardens	209.5	190.9	(18.6)
22	Target Hardening - Phase 3	100.5	97.2	(3.3)
23	Community Safety Grants Pool	20.7	14.1	(6.6)
24	Good Citizenship Initiative	22.3	22.3	(0.0)
25	Drug Enforcement Unit	50.0	50.0	0.0
26	Victim Support	28.0	7.5	(20.5)
27	Community Safety Premises	38.0	3.4	(34.6)
28	Domestic Violence	56.7	56.7	(0.0)
29	Dordrecht	21.6	20.3	(1.3)
30	CCTV Implementation - Phase 3	41.2	36.6	(4.6)
31	Offendering / Mentoring Scheme	14.3	9.0	(5.3)
32	Anti-Social Behaviour	37.1	19.8	(17.3)
33	Anti-Social Behaviour - Phase 2	32.0	25.0	(7.0)
	Private Rented Sector Anti Social Behaviour	25.0	0.0	(25.0)
34	Police Community Support Officers	8.3	25.0	16.7
35	Community Learning Centre - Stranton	71.0	68.5	(2.5)
36	Community Learning Centre - Lynnfield	72.8	66.1	(6.7)
37	Social Inclusion	26.9	26.9	(0.0)
38	Bursary Fund	59.1	56.2	(2.9)
39	Reach for Success	1.2	1.2	(0.0)
40	Educational Achievement Project	99.8	99.8	(0.0)
41	Targeted Educational Achievement	25.0	25.0	0.0
42	Key Stage 2 & 3 Transition	61.1	61.1	(0.0)
43	Raising Aspirations	99.4	55.5	(43.9)
44	Sustaining Attainment	30.0	30.0	0.0
45	Community Chest	18.0	18.0	0.0
46	Belle Vue Extension	13.9	13.9	0.0
47	Osbourne Road Hall	11.8	8.8	(3.0)
48	Ethnic Minorities	84.2	45.9	(38.3)

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
47	Money Advice and Debt Counselling Service	34.2	34.2	(0.0)
48	Peoples Centre	41.6	41.6	(0.0)
49	Family Support	10.2	10.2	(0.0)
50	Voluntary Sector Premises Pool	6.3	6.3	0.0
51	Hartlepool Youth Project	160.0	79.2	(80.8)
52	Capacity Building	140.7	124.4	(16.3)
53	Arts Development Initiative	8.6	11.7	3.1
54	Grange Road Methodist Church	15.0	15.0	0.0
55	Community Transport	13.1	4.0	(9.1)
56	Lynnfield Play Area	0.0	0.0	0.0
57	Childrens Activities Project inc Hart Beat	97.4	102.2	4.8
58	Environmental Task Force	151.6	143.2	(8.4)
59	Housing Regeneration Company	277.6	277.6	0.0
60	Evaluation Project	70.7	57.5	(13.2)
61	Communications Project	65.0	73.3	8.3
62	Neighbourhood Management	105.3	64.3	(41.0)
63	Management and Administration	571.7	485.0	(86.7)
64	Income from Revival	(724.4)	0.0	724.4
78	Totals	3,555.3	3,657.3	102.0

Appendix I

TABLE 3 - SINGLE PROGRAMME

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
79	Single Programme Management and Administration	60.0	60.0	0.0
80	Building Futures	935.6	891.5	(44.1)
81	Coastal Arc Coordinator	40.3	39.6	(0.7)
82	Tall Ships Races - The Cultural Surround Build Up	40.0	36.3	(3.7)
83	Totals	1,075.9	1,027.4	(48.5)

TABLE 4 - CHILDREN'S FUND

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
84	Children's Fund Partnership	397.5	397.6	0.1
85	Totals	397.5	397.6	0.1

CAPITAL OUTTURN REPORT 2007/2008

TABLE 1 - RESOURCES

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7200	Civic Centre Capital Maintenance	3,676.7	2,241.4	1,435.3	3,676.7	0.0	UCPB
7201	Corp Planned Maint - Civic Centre PH4 Bal System	0.4	0.4	0.0	0.4	0.0	RCCO
7257	DDA Works	10.1	7.9	2.2	10.1	0.0	UDPB
7496	Corp Planned Maint - Throston Library Roofing	43.8	43.8	0.0	43.8	0.0	MIX
7602	Corp Lanned Maint - EDC Roofing Ph 2 Conf Hall	0.8	0.8	0.0	0.8	0.0	RCCO
7604	Corp Planned Maint - Civic Centre Ph 4 Electrical Testi	6.0	6.0	0.0	6.0	0.0	RCCO
7618	Sale of Briarfields	0.0	13.2	0.0	13.2	13.2	MIX
7705	Repairs / Decoration - Seaton Carew Bus Station	194.0	9.9	184.1	194.0	0.0	UCPB
7713	Burbank Community Centre DDA (Contribution)	16.0	0.0	16.0	16.0	0.0	UCPB
7716	Demolition of HQ Toilets	51.0	0.0	51.0	51.0	0.0	UCPB
7718	Demolition of Eldon Grove Leisure Centre	120.0	54.0	66.0	120.0	0.0	UCPB
7720	Civic Centre DDA (Contribution)	20.0	0.0	20.0	20.0	0.0	UCPB
7781	Corp Planned Maint - 111/20 MB Renew Boiler & Heati	151.0	6.1	144.9	151.0	0.0	UCPB
7782	Corp Planned Maint - 317/06 Crematorium Roof Repair	34.0	5.2	28.8	34.0	0.0	UCPB
7783	Corp Planned Maint - 400/12 Borough Buildings Renew	23.6	2.5	21.1	23.6	0.0	UCPB
7784	Corp Planned Maint - 400/13 Replace Water Heater	8.4	0.9	7.5	8.4	0.0	UCPB
7785	Corp Planned Maint - Brinkburn Centre - Renew Sports	62.5	28.8	33.7	62.5	0.0	UCPB
7786	Corp Planned Maint - Brinkburn Centre - Renew filter to	20.5	1.2	19.3	20.5	0.0	UCPB
7822	DDA Lynn Street Depot	7.0	4.4	2.6	7.0	0.0	UCPB
7823	DDA Jutland Road Community Centre	7.0	6.9	0.1	7.0	0.0	UCPB
7830	LIFT Scheme - Purchase Park Road Hoarding Site	88.4	88.4	0.0	88.4	0.0	CAP REC
7090	City Challenge Architects TOS Costs	1.5	0.0	0.0	0.0	(1.5)	CAP REC
7091	City Challenge Clawback	228.8	0.0	228.8	228.8	0.0	GRANT
7867	Burbank/Murray Street	130.4	0.0	130.4	130.4	0.0	GRANT
7256	Memorial for Lives Lost at Sea	4.8	0.0	0.0	0.0	(4.8)	CAP REC
7258	Improvements to Public Facilities	6.6	0.0	0.0	0.0	(6.6)	CAP REC
7259	Demolition of Stranton House	0.8	0.0	0.0	0.0	(0.8)	CAP REC
7260	Piazza and Slipway - Trincomalee Trust	0.3	0.0	0.3	0.3	0.0	GRANT
7261	Regeneration Office Accommodation	7.9	0.0	0.0	0.0	(7.9)	CAP REC
7262	Archive Store Refurbishment	7.9	0.0	0.0	0.0	(7.9)	CAP REC
7263	York Flatlets Demolition	7.7	0.0	7.7	7.7	0.0	CAP REC
7264	Mobile Benefits	129.3	0.0	129.3	129.3	0.0	CAP REC
7418	St Benedicts/Barlows Building Work	35.1	0.4	34.7	35.1	0.0	CAP REC
7467	War Memorials Refurbishment	95.6	33.8	61.8	95.6	0.0	UCPB
7445	Financial Management System Development	15.7	15.7	0.0	15.7	0.0	RCCO
7471	ERDMS - Phase 2	13.5	13.5	0.0	13.5	0.0	RCCO
7468	Information Technology Strategy	500.0	0.0	500.0	500.0	0.0	UDPB
7470	HR Analyser System	18.4	18.4	0.0	18.4	0.0	RCCO
7623	Corporate IT Projects (prev IEG)	93.7	5.2	88.5	93.7	0.0	CAP REC
7631	Members ICT/Flexible/Remote Access	115.7	65.5	50.2	115.7	0.0	CAP REC
7634	Town Centre LIFT Scheme	90.0	0.0	90.0	90.0	0.0	CAP REC
7836	Project Resolution	24.7	24.7	0.0	24.7	0.0	RCCO
7743	The Way Forward Capital Project Management Solution	46.8	46.8	0.0	46.8	0.0	RCCO
7952	Managed Print Service	266.4	266.4	0.0	266.4	0.0	CAP REC
		6,382.6	3,012.1	3,354.2	6,366.4	(16.3)	

TABLE 2 - SINGLE REGENERATION BUDGET

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7001	Headland Community Resource Centre Ph 1 & 2	20.9	3.5	18.4	22.0	1.1	HBC
7002	Sports Improvement Scheme	17.0	22.0	19.7	41.7	24.7	HBC
7003	Carnegie Building Refurbishment	114.0	7.9	16.5	24.4	(89.6)	HBC
7011	Headland Key Buildings (Grants)	96.0	94.9	0.0	94.9	(1.1)	SRB
7012	Headland Regeneration Programme	106.4	112.6	3.8	116.4	10.0	MIX
7013	Headland Town Square	50.0	13.7	37.1	50.8	0.8	HBC
7015	Targeted Private Housing Improvements	12.0	24.9	39.2	64.1	52.1	HBC
7016	Environmental Improvements - Key Residential Areas	0.0	0.9	0.0	0.9	0.9	HBC
7021	Heugh Battery Project - Phase 2/2B	357.9	357.9	0.0	357.9	0.0	MIX
7024	Green Corridors and Gateways	3.2	3.2	0.0	3.2	0.0	HBC
7417	Friarage Environmental Scheme	20.2	0.3	6.6	6.9	(13.3)	HBC
7647	Headland Bowls Pavillion Renovation	0.0	8.8	0.0	8.8	8.8	HBC
New	Headland Paddling Pool	12.5	0.0	12.5	12.5	0.0	HBC
		810.1	650.6	153.8	804.5	(5.6)	

TABLE 3 - NEW DEAL FOR COMMUNITIES

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7059/7060	Longhill Business Security and Environmental Imps	116.5	66.2	50.3	116.5	0.0	MIX
7061	Business Security Fund	140.8	120.0	20.8	140.8	0.0	NDC
7062	CIA Building Modernisation Grant	303.2	79.3	223.9	303.2	0.0	NDC
7063	CIA Environmental Improvements	419.0	182.7	236.3	419.0	0.0	NDC
7054	Crime Premises	51.5	36.6	14.9	51.5	0.0	NDC
7056	Target Hardening Phase 3	232.7	161.2	71.5	232.7	0.0	NDC
7050	Osbourne Road Hall	1.4	0.1	1.3	1.4	0.0	NDC
7051	Voluntary Sector Premises Pool	44.6	43.1	1.5	44.6	0.0	NDC
7052	Peoples Centre	62.7	0.0	62.7	62.7	0.0	NDC
7053	Hartlepool Youth Project	14.5	14.5	0.0	14.5	0.0	NDC
7058/7069	Longhill Junction Improvements	15.8	14.9	0.9	15.8	0.0	NDC
7065/7070	Neighbourhood management	69.7	69.7	0.0	69.7	0.0	NDC
7071	Area Remodelling Project	1,523.0	1,523.0	0.0	1,523.0	0.0	MIX
7076	Physical Improvements	316.5	316.5	0.0	316.5	0.0	NDC
7086	Lynnfield Play Area	237.2	229.2	8.0	237.2	0.0	NDC
7087	Longhill CCTV	31.2	0.0	31.2	31.2	0.0	MIX
		3,580.3	2,857.0	723.3	3,580.3	0.0	

TABLE 4 - SINGLE PROGRAMME

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7103	Central Area Attractors - Wingfield Castle	779.6	637.6	142.0	779.6	0.0	GRANT
7105	Coastal Walkway Phase 1	195.2	195.2	0.0	195.2	0.0	GRANT
7871	Central Area Development Frame	125.0	100.0	25.0	125.0	0.0	GRANT
7872	Southern Business Zone	75.0	75.0	0.0	75.0	0.0	GRANT
		1,174.8	1,007.8	167.0	1,174.8	0.0	

Key

RCCO Revenue Contribution towards Capital

MIX Combination of Funding Types

UCPB Unsupported Corporate Prudential Borrowing

SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded

CAP REC Capital Receipt

UDPB Unsupported Prudential Borrowing

SPB Supported Prudential Borrowing

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Dyke House Environment Team	88.5	84.4	(4.1)
2	Environmental Education	21.7	23.8	2.1
3	Totals	110.2	108.2	(2.0)

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000		
7080	NRF Street Lighting	20.2	20.2	0.0	20.2	0.0	RCCO	
7206	CSS Social Lighting Programme	15.0	10.6	4.4	15.0	0.0	UCPB	
7207	LTP-Community Safety-Car Park Security/CCTV	30.4	30.4	0.0	30.4	0.0	SPB	
7208	CSS - Alleyway Stopping Up Programme	0.8	0.0	0.0	0.0	(0.8)	CAP REC	
7235	Low Floor Infrastructure	16.1	16.1	0.0	16.1	0.0	SPB	
7236	Bus Shelter Improvements	5.6	5.6	0.0	5.6	0.0	SPB	
7237	Cycle Routes General	47.7	47.7	0.0	47.7	0.0	GRANT	
7240	Hartlepool Transport Interchange	46.7	46.7	0.0	46.7	0.0	GRANT	
7241	Dropped Crossings	23.1	23.1	0.0	23.1	0.0	GRANT	
7242	Other Street Lighting	39.6	39.6	0.0	39.6	0.0	SPB	
7243	Highways Maintenance Other Schemes	22.8	22.8	0.0	22.8	0.0	SPB	
7244	Travel Plans	13.3	13.3	0.0	13.3	0.0	SPB	
7247	Bus Quality Corridor	15.4	15.4	0.0	15.4	0.0	SPB	
7250	Sustainable Travel Awareness	13.4	13.4	0.0	13.4	0.0	MIX	
7251	Public Transport CCTV	0.0	0.0	0.0	0.0	0.0	SPB	
7252	Safer Streets Initiative	36.3	36.3	0.0	36.3	0.0	MIX	
7265	Coastal Protection Strategic Study	2.0	0.0	2.0	2.0	0.0	GRANT	
7267	Morrisons Supermarket Section 278	26.8	26.8	0.0	26.8	0.0	GRANT	
7424	Pride in Hartlepool	17.1	0.0	17.1	17.1	0.0	UCPB	
7452	Local Safety Scheme	84.7	84.7	0.0	84.7	0.0	MIX	
7454	Murray Street LSS	0.0	0.0	0.0	0.0	0.0	SPB	
7455	Hart Lane Road Safety Improvements	20.4	20.4	0.0	20.4	0.0	SPB	
7456	New Car Park York Road Flatlets	0.0	0.0	0.0	0.0	0.0	CAP REC	
7458	Marks & Spencer Car Park Refurbishment	6.1	6.1	0.0	6.1	0.0	UDPB	
7487	Local Transportation Plan-Monitoring	3.5	3.5	0.0	3.5	0.0	SPB	
7499	Lithgo Close - Contaminated Land	1,984.2	196.9	1,787.3	1,984.2	0.0	MIX	
7508	Anhydrite Mine	435.8	303.7	132.1	435.8	0.0	MIX	
7540	LTP - Tees Valley Major Scheme Bid	27.1	27.1	0.0	27.1	0.0	SPB	
7541	LTP - Safer Routes to School	19.7	19.7	0.0	19.7	0.0	SPB	
7542	LTP - Parking Lay-By	27.6	27.6	0.0	27.6	0.0	MIX	
7543	LTP - School Safety Zones	18.8	18.8	0.0	18.8	0.0	SPB	
7544	LTP - Shop Mobility	20.0	20.0	0.0	20.0	0.0	SPB	
7545	LTP - Motorcycle Training	21.0	21.0	0.0	21.0	0.0	SPB	
7546	LTP - Road Safety Education & Training	0.8	0.8	0.0	0.8	0.0	SPB	
7548	LTP - Greatham Creek Bridge Repairs	1.9	1.9	0.0	1.9	0.0	SPB	
7552	LTP - Owton Manor Lane	3.7	3.7	0.0	3.7	0.0	SPB	
7557	LTP - Winterbottom Avenue	0.2	0.2	0.0	0.2	0.0	SPB	
7580	Highways Remedial Works - Hartlepool Marina	7.9	3.1	4.8	7.9	0.0	TDC	
7581	Tees Valley Boundary Signs	5.4	0.0	5.4	5.4	0.0	GRANT	
7605	Focus - Section 278	37.0	37.0	0.0	37.0	0.0	GRANT	
7613	Newburn Bridge LSS	45.1	45.1	0.0	45.1	0.0	GRANT	
7624	LTP - Headland Traffic Management	11.1	11.1	0.0	11.1	0.0	SPB	
7639	Footpath Works at Hartlepool Marina	32.7	32.7	0.0	32.7	0.0	GRANT	
7644	LTP - School Travel Plans	12.1	12.1	0.0	12.1	0.0	SPB	
7645	LTP - General	2,510.4	15.0	2,495.4	2,510.4	0.0	SPB	
7674	LTP - A689 Stockton Street	10.7	10.7	0.0	10.7	0.0	SPB	
7677	LTP - HM - York Road Improvements	1.6	1.6	0.0	1.6	0.0	SPB	
7678	LTP - HM - Wiltshire Way	0.1	0.1	0.0	0.1	0.0	SPB	
7679	LTP - HM - A689 Stranton	36.9	36.9	0.0	36.9	0.0	SPB	
7680	LTP - HM - Allendale Street(RS)	6.2	6.2	0.0	6.2	0.0	SPB	
7681	HM - Arch Court	5.6	5.6	0.0	5.6	0.0	SPB	
7682	HM - Berwick Street	1.8	1.8	0.0	1.8	0.0	SPB	
7683	LTP - HM - Carlisle Street	8.6	8.6	0.0	8.6	0.0	SPB	
7684	HM - Catherine Street	6.5	6.5	0.0	6.5	0.0	SPB	
7685	LTP - HM - Dalton Village Road	15.1	15.1	0.0	15.1	0.0	SPB	
7686	LTP - HM - Duncan Road	13.2	13.2	0.0	13.2	0.0	SPB	
7687	LTP - HM - Eldon Grove	23.6	23.6	0.0	23.6	0.0	SPB	
7688	LTP - HM - Elmwood Road	20.6	20.6	0.0	20.6	0.0	SPB	
7689	LTP - HM - Elwick Road	68.3	68.3	0.0	68.3	0.0	GRANT	
7690	LTP - HM - Farnedale Road	9.0	9.0	0.0	9.0	0.0	SPB	
7691	LTP - HM - Flaxton Street	1.0	1.0	0.0	1.0	0.0	SPB	
7692	LTP - HM - Grantham Avenue	24.9	24.9	0.0	24.9	0.0	GRANT	
7693	LTP - HM - Grasmere Street	12.3	12.3	0.0	12.3	0.0	SPB	
7695	LTP - HM - Hartville Road	11.5	11.5	0.0	11.5	0.0	SPB	
7696	LTP - HM - Holt Street	8.8	8.8	0.0	8.8	0.0	SPB	
7697	LTP - HM - Kesteven Road CDS (110-128)	3.2	3.2	0.0	3.2	0.0	SPB	
7698	LTP - HM - Kesteven Road CDS (138-152)	3.6	3.6	0.0	3.6	0.0	SPB	
7699	LTP - HM - Kesteven Road CDS (1628-176)	3.8	3.8	0.0	3.8	0.0	SPB	
7700	HM - Keswick Street	12.4	12.4	0.0	12.4	0.0	SPB	
7701	LTP-HM - Kipling Road	17.3	17.3	0.0	17.3	0.0	SPB	
7702	LTP-HM - Oakley Gardens	12.5	12.5	0.0	12.5	0.0	SPB	

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7706	Waterproofing Phase 2 - Multi Storey Car Park	300.0	2.5	297.5	300.0	0.0	UCPB
7714	Owton Manor Lane Shops	99.1	81.3	0.0	81.3	(17.8)	MIX
7732	LTP - Speed Activated Signs	18.6	18.6	0.0	18.6	0.0	MIX
7734	LTP - Hart Lane/Wiltshire Way Junction Improvement 07-08	32.3	32.3	0.0	32.3	0.0	SPB
7736	LTP - York Road (Park Road to Lister Street)	50.3	50.3	0.0	50.3	0.0	GRANT
7787	Stockton Road - Prevent Flooding	93.9	93.9	0.0	93.9	0.0	MIX
7788	Coniscliffe Road - Outside School	22.3	22.3	0.0	22.3	0.0	MIX
7790	Resurface Dowson Road	14.1	14.1	0.0	14.1	0.0	MIX
7791	Resurface Nesbyt Road	6.4	6.4	0.0	6.4	0.0	CAP REC
7792	Resurface North Close Elwick	0.8	0.8	0.0	0.8	0.0	SPB
7793	Resurface Penrith Street	3.4	3.4	0.0	3.4	0.0	CAP REC
7794	Resurface Purvis Place	8.9	8.9	0.0	8.9	0.0	CAP REC
7796	Resurface Rosedale Avenue	5.3	5.3	0.0	5.3	0.0	CAP REC
7797	Resurface Staindrop Street	13.4	13.4	0.0	13.4	0.0	CAP REC
7798	Resurface Stockton Road Service Area	28.6	28.6	0.0	28.6	0.0	CAP REC
7799	Resurface Swainby Road	14.2	14.2	0.0	14.2	0.0	CAP REC
7800	Resurface The Green Greatham	12.3	12.3	0.0	12.3	0.0	CAP REC
7801	Resurface The Grove Greatham	14.3	14.3	0.0	14.3	0.0	CAP REC
7802	Resurface West Park	17.3	17.3	0.0	17.3	0.0	CAP REC
7803	Resurface Westwood Way	13.5	13.5	0.0	13.5	0.0	CAP REC
7804	Resurface Whitby Walk	8.5	8.5	0.0	8.5	0.0	CAP REC
7805	LTP - Footpath - West View Road	20.5	20.5	0.0	20.5	0.0	CAP REC
7807	LTP - Footpath - Verner Road	52.3	52.3	0.0	52.3	0.0	SPB
7809	LTP - Retention (Integrated Transport Block)	0.7	0.7	0.0	0.7	0.0	SPB
7810	LTP - Clavering Area Traffic Management	15.8	15.8	0.0	15.8	0.0	SPB
7835	Primary Health Care Centre Park Road	250.0	157.7	92.3	250.0	0.0	CAP REC
7838	LTP - Tees Road Footways (west side)	76.7	76.7	0.0	76.7	0.0	GRANT
7841	LTP - Footways - Winterbottom Avenue	15.1	15.1	0.0	15.1	0.0	SPB
7842	LTP - Footways - Warren Road	14.9	14.9	0.0	14.9	0.0	SPB
7846	Raby Road Puffin Crossing	40.0	29.1	10.9	40.0	0.0	MIX
7847	Coast Protection - Headland Fencing and Promenade	120.0	92.4	27.6	120.0	0.0	CAP REC
7852	Highway Improvements - Tesco Section 106 Expenditure	66.8	66.8	0.0	66.8	0.0	GRANT
7903	Howden/Ridlington Way Footways	59.9	59.9	0.0	59.9	0.0	CAP REC
7904	Caitness Road Footways	80.0	80.0	0.0	80.0	0.0	CAP REC
7905	Grange Road Footways	13.2	13.2	0.0	13.2	0.0	CAP REC
7906	Bryan Hanson House On Street Parking	89.8	0.0	89.8	89.8	0.0	UDPB
7218	Disabled Facility Grants	425.5	456.8	0.0	456.8	31.3	GRANT
7595	Tees Valley Empty Property Initiative	179.5	180.6	0.0	180.6	1.1	GRANT
7219	Home Plus Grants (provided by Endeavour HA)	110.0	116.2	0.0	116.2	6.2	GRANT
7220	Private Sector Housing Grants	520.0	452.1	14.2	466.3	(53.7)	GRANT
7231	Housing Thermal Efficiency	323.5	319.2	19.4	338.6	15.1	GRANT
7222	Minor Works - North	1.4	0.0	1.4	1.4	0.0	UCPB
7223	Minor Works - South	14.4	8.9	5.5	14.4	0.0	UCPB
7224	Minor Work - Central	26.3	2.7	23.6	26.3	0.0	UCPB
7230	Housing Regeneration	1,638.9	1,638.9	0.0	1,638.9	0.0	MIX
7272	Wheely Bin Purchase	75.6	69.0	6.6	75.6	0.0	UDPB
7821	Waste Performance Efficiency	93.0	93.0	0.0	93.0	0.0	GRANT
7720	Public Conveniences	395.0	39.9	355.1	395.0	0.0	UDPB
7465	Recycling	143.5	71.7	71.8	143.5	0.0	UDPB
7404	HRA Residual	9.1	0.0	9.1	9.1	0.0	RCCO
		11,717.5	6,225.6	5,473.3	11,698.9	(18.6)	0.0

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL OUTTURN REPORT 2007/2008

	A	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7466	Vehicles Prudential Borrowing (3yr programme)	715.0	645.4	69.6	715.0	0.0	UDPB
		715.0	645.4	69.6	715.0	0.0	

Key

RCCO Revenue Contribution towards Capital

MIX Combination of Funding Types

UCPB Unsupported Corporate Prudential Borrowing

SCE © Supported Capital Expenditure (Revenue)

GRANT Grant Funded

CAP REC Capital Receipt

UDPB Unsupported Prudential Borrowing

SPB Supported Prudential Borrowing

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Community Safety Small Grants Fund	16.5	15.6	(0.9)
2	Anti Social Behaviour Officer	72.0	69.2	(2.8)
3	Partnership Working with Communities	182.2	162.5	(19.7)
4	Hartlepool Scheme for Prolific Offenders	124.8	124.7	(0.1)
5	Project Assistant Small Grants / Community Safety	23.6	21.2	(2.4)
6	Cool Project Out of School activities for children	63.2	63.2	0.0
7	Families Changing Communities	180.2	184.2	4.0
8	Landlord Accreditation Scheme	10.0	9.7	(0.3)
9	Young Firefighters	33.0	33.0	0.0
10	Neighbourhood Policing	273.0	273.0	0.0
11	Management & Consultancy	73.0	76.7	3.7
12	Neighbourhood Renewal Officer	48.0	39.2	(8.8)
13	Neighbourhood Action Plan Development	40.0	25.8	(14.2)
14	Community Empowerment Network	125.0	125.0	0.0
15	Administration of Lifelong Learning Partnership	4.6	4.6	0.0
16	Level 3 Progression - HCFE	79.0	79.0	0.0
17	Active Skills - West View Project	24.5	24.5	0.0
18	Hartlepool Deaf Centre	12.0	11.9	(0.1)
19	Career Coaching HVDA	32.0	32.0	0.0
20	Dyke House/Stranton/Grange Neighbourhood Action Plan	50.3	46.9	(3.4)
21	Central Neighbourhood Action Plan	18.8	17.5	(1.3)
22	West View/King Oswy Neighbourhood Action Plan	45.2	35.3	(9.9)
23	Targeted Training	52.1	52.1	0.0
24	Womens Opportunities	61.5	61.5	0.0
25	Jobsbuild - pre employment training	78.2	78.2	0.0
26	Intermediate Labour Market (ILM) Employment Assistant	120.9	120.9	0.0
27	Marketing Assistant	25.2	26.1	0.9
28	Employment Co-ordinator	25.0	25.0	0.0
29	Improving the Employment Offer	42.3	43.1	0.8
30	North Central Hartlepool Delivery Team Staff Cost	105.0	105.0	0.0
31	Assisting Local People into Work	83.4	84.7	1.3
32	Incubator System - support business start ups	160.2	169.3	9.1
33	Volunteering into Employment	78.6	78.6	0.0
34	Skills & Knowledge-training Stratgric Partnership Board	8.6	3.1	(5.5)
35	Community Employment Outreach	127.2	130.6	3.4
36	STEP Homelessness Project	44.0	44.9	0.9
37	Positive Choice for Carers - Training & Education	10.0	10.0	0.0
38	Owton Manor West N'hood Watch Residents Assoc.	23.0	23.0	0.0
39	West View Project - Training for Young People	20.0	20.0	0.0
40	Grange Road Methodist Church	20.0	20.0	0.0
41	Community Chest-grants to community groups	90.0	90.0	0.0
42	Local Enterprise Scheme Growing Opportunities	9.0	9.0	0.0
43	Voluntary Wheels-training project	2.0	2.0	0.0
44	Financial Inclusion Partnership-credit union	9.0	9.0	0.0
45	Burbank Neighbourhood Action Plan	20.0	20.3	0.3
46	Rift House/Burn Valley Neighbourhood Action Plan	29.1	29.1	0.0
47	Owton Neighbourhood Action Plan	41.7	37.3	(4.4)
48	Rossmere Neighbourhood Action Plan	28.3	28.2	(0.1)
49	Headland Neighbourhood Action Plan (North Hartlepool)	9.8	9.0	(0.8)
50	Community Safety Wardens	150.3	151.0	0.7
51	Totals	3,005.3	2,955.7	(49.6)

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7083	Hartlepool Business Security Fund	19.0	19.0	0.0	19.0	0.0	UCPB
7368	Building Safer Communities	48.5	42.6	5.9	48.5	0.0	MIX
7431	Community Safety Strategy	3.7	0.0	3.7	3.7	0.0	UCPB
7525	HLF-Railing Restoration	6.2	6.2	0.0	6.2	0.0	GRANT
7579	Newburn Bridge Units - Elect.Refit Works	7.2	7.2	0.0	7.2	0.0	CAP REC
7866	Friarage Manor House	20.0	0.8	19.2	20.0	0.0	CAP REC
7878	Community Safety CCTV Upgrade	123.2	108.5	14.7	123.2	0.0	MIX
		227.8	184.3	43.5	227.8	0.0	0.0

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CABINET REPORT

18th August, 2008



Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

1.1 To inform Cabinet of: -

- To provide details of progress against the Council's overall revenue budget for 2008/2009.

2. SUMMARY OF CONTENTS

2.1 The Revenue Budget Monitoring report covers the following areas:

- Progress against departmental and corporate budgets and High Risk Budget Areas;
- Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy;
- Performance against Budget Pressures to be treated as Contingency Items;
- Progress against departmental salary turnover targets;
- Key Balance Sheet information.

2.2 The report provides Members with an update on the potential one-off costs relating to the Tall Ships and Building Schools for the Future (BSF). At this stage these costs have not yet been quantified. However, initial indications suggest that these costs will exceed the one-off resources previously reported.

2.3 The report also provides details of progress against the current year's budget. In respect of corporate budgets it is anticipated there will be an underspend owing to higher investment income on the Council's reserves and cashflows.

2.4 Forecast outturns for departmental budgets have not been prepared and will be reported in the next monitoring report. However, initial indications suggest that a number of adverse trends are beginning to emerge which are

likely to continue and result in an overspend at the year-end. A strategy for funding these additional costs will need to be developed and the report details potential options for addressing these issues. It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's Corporate Plan and the Revenue budget.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report and take any decisions necessary to address the financial risks identified.

Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

1. PURPOSE OF REPORT

1.1 To inform Cabinet of the progress against the Council's own 2008/2009 Revenue Budget, for the period to 30th June, 2008.

2. BACKGROUND

2.1 In line with previous monitoring reports, this report is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report firstly provides an overall picture of the progress against the approved 2008/2009 revenue budget, followed by a section for each Portfolio where more detailed information is provided.

2.2 Previous monitoring reports integrated both performance and budget monitoring information. A report on the progress against Performance Indicators for 2008/2009 will be presented to Cabinet in September, 2008.

Section	Heading	Page
3	Revenue Monitoring 2008/2009 – Overview	2-9
4	Detailed Revenue Monitoring Sections	9
5	Adult and Public Health Portfolio	9-11
6	Children's Services Portfolio	11-15
7	Culture, Leisure and Tourism Portfolio	15-16
8	Finance and Efficiency Portfolio	16
9	Neighbourhood and Communities Portfolio	16-17
10	Performance Management Portfolio	17
11	Regeneration and Liveability Portfolio	18
12	Conclusions	18
13	Recommendations	18
Appendix A	Summary Revenue Monitoring Report to 30 th June, 2008 by Department	19
Appendix B	High Risk Budget Areas by Department	20
Appendix C	Progress Against Efficiency Saving Target Identified in the 2008/2009 Budget Strategy	21-28

Section	Heading	Page
Appendix D	Performance Against Schedule of Budget Pressures to be Treated as Contingency Items	29-30
Appendices E – K	Revenue Monitoring Report to 30 th June, 2008, by Portfolio	31-37

2.3 This report will be submitted to Scrutiny Co-ordinating Committee on 19th September, 2008. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. REVENUE MONITORING 2008/2009 - OVERVIEW

3.1 This section provides details covering the following areas: -

- Progress against departmental and corporate budgets and High Risk Budget Areas;
- Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy;
- Performance against Budget Pressures to be treated as Contingency Items;
- Progress against departmental salary turnover targets;
- Key Balance Sheet information.

3.2 Progress against Departmental and Corporate Budgets and High Risk Budget Areas

3.3 For 2008/2009, as well as monitoring department and corporate budgets at a global level, high risk budget areas are also identified and explicitly monitored. These arrangements ensure any problem areas are identified at an earlier stage to enable appropriate corrective action to be taken. The areas identified as high risk budgets are attached at **Appendix B**, which indicates that there are adverse variances on a number of budgets.

3.4 Detailed revenue monitoring reports are attached at **Appendix E to K**. These reports are prepared on a Portfolio basis to enable each Portfolio Holder to readily review their area of responsibility. However, the Council's budget is monitored on a departmental basis and the overall position is summarised at **Appendix A**, Table 1. In total this shows an adverse variance of £786,100.

3.5 Summary of Financial Position 2008/2009

3.6 An initial update on the Council's strategic financial position was reported on 9th June, 2008, highlighting the key issues which had arisen since the 2008/2009 budget was approved in February. In

overall terms these issues were favourable and increased the Councils stock of funds, as summarised below:

	Adverse/ (Favourable) £'000
• Timing of RTB receipts from Housing Hartlepool	400
• Funding Budget Deficits 2009/2010 and 2010/2011	639
• Uncommitted General Fund Reserves	(790) *
• LABGI year 3 grant allocation	<u>(2,100)</u>
Net Uncommitted one-off Resources	<u>(1,851)</u>

* Previously reported as £0.944m. £0.154m reduction reflects funds earmarked for one-off commitments approved by Cabinet and Council in February, 2008.

3.7 The report also indicated that whilst these funds may provide temporary support for the MTFs the Council faces a number of unbudgeted risks in the current year, which could not be quantified at that stage. This report provides an update on these risks and progress against the current year's budget.

3.8 These risks cover two specific issues – Tall Ships and Building School's for the Future (BSF). Specific resources have previously been earmarked for these initiatives, although it was recognised at the time that additional monies may be required. Detailed plans for hosting the Tall Ships in 2010 are still being developed and this work includes the determination of costs and the identification of funding from outside the Council. The initial work indicates that additional Council funding may need to be made available to meet costs which will be incurred in 2009 and 2010. Therefore, whilst there is not an immediate requirement for funding in the current year, it would be prudent to begin to set aside monies for this commitment as soon as possible.

3.9 Similarly, detailed planning for delivering the BSF programme is progressing. This work indicates that costs which it was initially anticipated would be capitalised and funded from the BSF grant will not be eligible for BSF grant funding. The majority of these costs will not need to be funded in the current year, although there will be a requirement for additional £0.16m in 2008/2009. Again it would be prudent to begin to set aside monies for this commitment as soon as possible.

3.10 At this stage the costs in relation to the Tall Ships and BSF have not yet been quantified and these details will be reported as soon

as they are available. However, initial indications suggest that these costs are likely to exceed £2 million.

- 3.11 On a more positive note the Council's investment income for the first six months of the year is better than anticipated. This is a complex area and the reason for this position are being investigated as there are a number of issues driving this position, including an improvement in cash flows, a slower net reduction in the overall level of reserves and higher than expected interest rates on investments. It is anticipated that these trends will continue for the remainder of the year, although there is still a possibility that interest rates may fall quickly if the economic position deteriorates.
- 3.12 On this basis it is expected that the under-spend on centralised estimates will substantially fund the additional one-off costs identified in paragraph 3.10. Any shortfall will either need to be funded over the next two years, or from the uncommitted one-off resources identified in paragraph 3.6. This issue can be revisited later in the budget process and before Cabinet determine the proposals to be put forward for consultation.
- 3.13 The position on departmental budgets has also been reviewed at the end of June. At this stage forecast outturns have generally not been prepared as in most areas it is difficult to predict trends on the basis of the first three months activity. Forecast outturns for all areas will be reported at the end of the next quarter. However, a number of adverse trends are beginning to emerge covering:
- Increased expenditure on demand lead services for Looked after Children. An initial outturn for this area has been prepared and this indicates expenditure will exceed the budget by £0.65m. A detailed explanation of this area is provided in paragraph 6.1.8.
 - Demand lead pressure on Learning Disabilities and services for Older People.
 - inflationary pressures – fuel costs;
 - reduction in income – owing to the impact of the credit crunch on a range of income streams, including planning/development control fees, land charges, car parks and shopping centre income;
 - delays in the achievement of efficiencies.
- 3.14 It is expected that these trends will continue to the year end and there will be an overspending on departmental budgets. Members will need to determine a strategy for funding these additional costs and at this stage there are two available options:

Option 1 – Carry forward the departmental overspends as managed overspends against Departments three year budgets. This will provide a longer time span within which to manage service provision and in practice mean that such overspends will need to be repaid from departmental budget allocations in 2009/2010 or 2010/2011. In the short-term this will result in a usage of cash from within the Balance Sheet. There is a risk that if departments are unable to adjust spending within the longer term budget strategy then in future years the shortfall may result in a need to write off such amounts from reserves.

Option 2 – Write-off the departmental overspends against the General Fund Reserves in the current year.

3.15 It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted, which will include forecast outturns for all areas. This will enable Directors to assess the impact of adopting Option 1 and to report the actions which will need to be taken to implement this strategy. The proposed strategy can then be included in the detailed 2009/2010 budget proposals which will be referred to Scrutiny in October, 2008.

3.16 **Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy**

3.17 The table below shows the summary of savings included in the 2008/2009 Budget Strategy. Delays in the achievement of some efficiencies is contributing to the adverse trends beginning to emerge in some areas. A comprehensive schedule of progress in achieving these savings is attached at Appendix C and further details regarding the overall monitoring position for each Portfolio are set out in sections 5 - 11 of this report

	Target	Savings Expected to be achieved from Efficiency £'000
Adult & Community Services	836	484
Chief Executives	145	145
Children's Services	490	490
Neighbourhood Services	451	419
Regeneration & Planning	129	129
Corporate	254	254
Total	2,305	1,921

3.18 Performance against Budget Pressures to be treated as Contingency Items

3.19 Members will recall that as part of the review of budget pressures for 2008/2009, it was determined that a number of pressures are not certain to arise, or the value of the pressure is not certain. These items were therefore classified as “contingency” items and a budget provision was made to underwrite these risks.

3.20 Appendix D provides a schedule of the pressures that are to be treated as contingency items and at this stage this indicates that they are all expected to require funding in the current year.

3.21 Progress against Departmental Salary Turnover Targets

3.22 An assumed saving from staff turnover is included within salary budgets. Details of individual department’s targets are summarised in the table below.

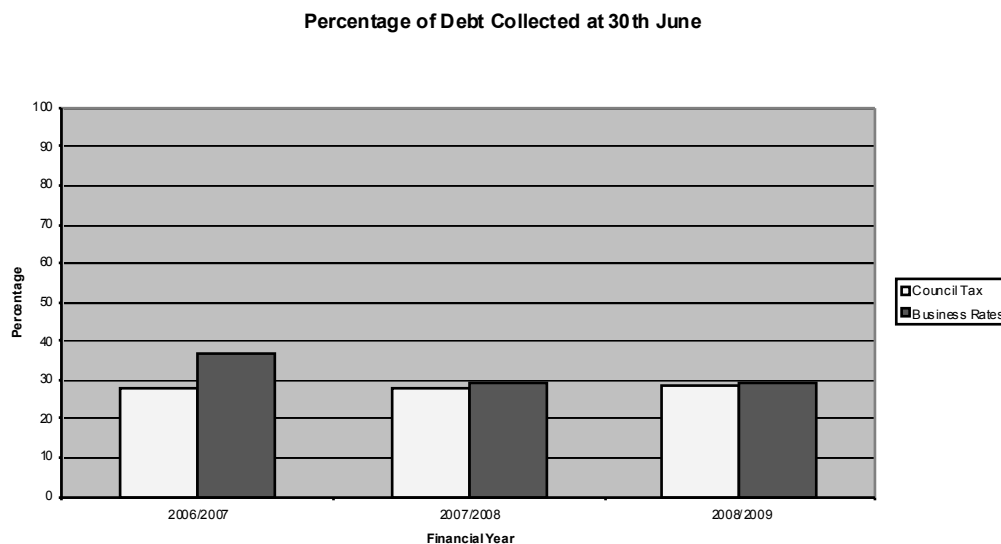
Department	2008/2009 Turnover Target £'000	Expected to 30.06.08 £'000	Actual to 30.06.08 £'000	Variance (Adverse)/ Fav ourable at 30.06.08 £'000
Adult & Community Services	434	109	109	0
Chief Executives	179	45	37	(8)
Children’s Services	207	52	52	0
Neighbourhood Services	116	29	29	0
Regeneration & Planning	91	23	71	48
Total	1027	258	298	40

3.23 Key Balance Sheet Information

A Balance Sheet provides details of an organisation’s assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally local authorities have only produced a Balance Sheet on an annual basis and have managed key Balance Sheet issues through other more appropriate methods. However, under CPA arrangements there is a greater emphasis on demonstrating effective management of the balance sheet. The Audit Commission’s preferred option is the production of interim balance sheets throughout the year. In my opinion the option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of notional valuations for the Authority’s fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash balance sheet items and these are summarised below:-

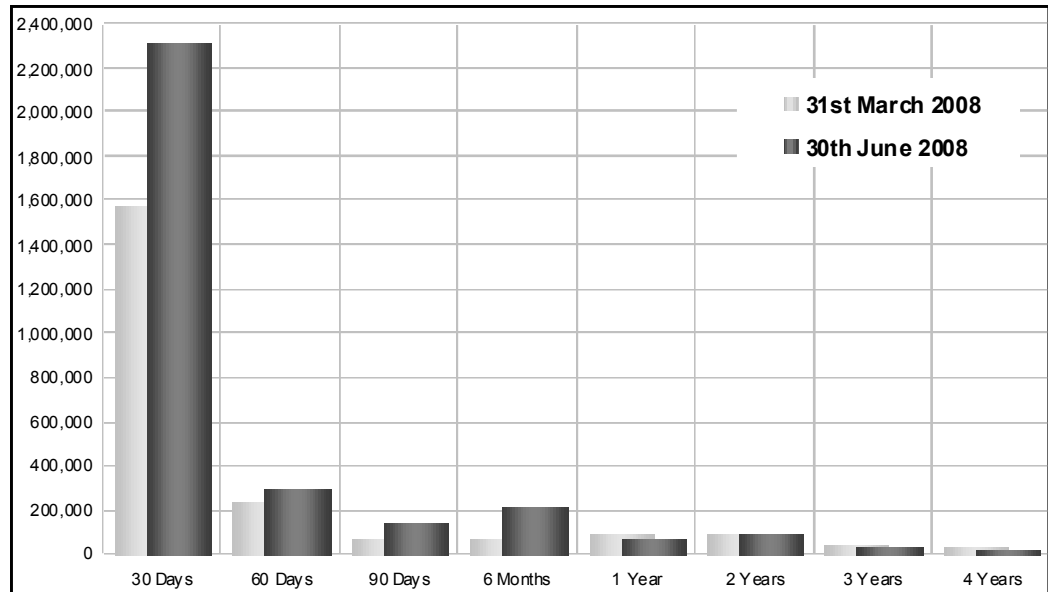
- Debtors

The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business rates are summarised below:-



The Council Tax collection rate is up slightly by 0.29% and the NNDR collection rate is down by 0.38% when compared to the same period last financial year. In year collection rates are affected by the timing of week/month ends. Whilst the Council Tax collection rate is slightly up there has been a recent increase in the number of failed direct debit payments, which is indicative of issues in the wider economy.

The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council has outstanding sundry debts of £2.646m. During the period 1st April, 2008 to 30th June, 2008, the Council issued approximately 3,300 invoices with a value of £4.081m. As at the 30th June, 2008, the Council had collected £3.091m, leaving £3.636m outstanding, which consist of: -

- Current Debt - £2.973m

With regard to current outstanding debt, this totals £2.973m at 30th June, 2008, inclusive of approximately £2.324m of debt less than thirty days old.

- Previous Years Debt - £0.663m

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At the 30th June, 2008, debts older than one year totalled £0.663m.

- Borrowing Requirements

The Council's borrowing requirement is the most significant Balance Sheet item. Decisions in relation to the Council's borrowing requirements are taken in accordance with the approved Treasury Management Strategy. At 31st March, 2008, the Council's external debt was held as long term loans. As detailed in the 2008/2009 in the Budget and Policy Framework report action has been taken over the past few months to manage the Authority's Loans Portfolio. This

action has secured a significant one-off benefit and a permanent reduction in the interest payable on the Authority's debt.

4. DETAILED PORTFOLIO REPORTS

4.1 Detailed monitoring reports for individual portfolios are set out in appendices E - K as follows:

- Appendix E - Adult and Public Health
- Appendix F - Children's Services
- Appendix G - Culture, Leisure & Tourism
- Appendix H - Finance & Efficiency
- Appendix I - Neighbourhood & Communities
- Appendix J - Performance Management
- Appendix K - Regeneration & Liveability

4.2 Detailed comments on each portfolio are set out in the following sections.

5. ADULT AND PUBLIC HEALTH PORTFOLIO

5.1 Financial Management Position Statement for Period Ending 30th June, 2008

5.1.1 In overall terms actual expenditure amounts to £6,770,000, compared to anticipated expenditure of £6,291,500, resulting in a current adverse variance of £478,500. (See Appendix E).

5.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Assessment & Care Management Current Variance: £74,100 Favourable

A number of staff vacancies within this area along with the delayed commencement of expenditure against the Stroke Service Grant have resulted in this favourable variance.

There continues to be a potential for increased pressure as a result of demands on equipment and adaptations owing to the departmental strategy of providing more community based care in line with Government initiatives. An efficiency saving was taken from this area in relation to an expected reduction in the cost of the stair lift contract. This expenditure is being monitored to confirm if these savings will be achieved.

Line 4: Learning Disabilities
Current Variance: £315,800 Adverse

A large portion of this adverse variance (£112,400) is in relation to the under achievement of an efficiency saving in this area. £225,000 was offered up on the understanding that an individual currently placed out of the borough and receiving a high cost package would have been brought back into Hartlepool at the start of the year. Various legal issues have resulted in this not being possible as yet. This package is paid biannually six months in advance and the variance reflects this.

Increased demand for the service is reflected in the current adverse variances on residential placements (£84,500) and additional care (£159,000). This trend is expected to continue although work is now being done to audit all of the current cases in this area.

Following the changes in service provision we currently have care costs in excess of budget on Direct Payments of £75,000 in this area. This is partly offset by a reduction in costs against personal care £42,000.

Day service transport costs are expected to be an issue as the efficiency was taken from this budget in 2007/2008, however, the Integrated Transport Unit is yet to be set up. We are currently awaiting charges in this area for the first quarter.

Line 6: Older People Purchasing
Current Variance: £90,900 Adverse

The current adverse variance in older peoples services is mainly owing to increased demand for services, in particular increased demand for care funded via Direct Payments in excess of budget of £55,000. This has been exacerbated following the closure of St Cuthbert's Day Centre as the individuals previously accessing this service are now receiving alternative services at a greater cost to the Council.

Line 7: Physical Disabilities
Current Variance: £118,400 Adverse

The majority of this current adverse variance relates to increased demand for care funded via Direct Payments. There is currently expenditure in excess of budget in this area of £112,000 relating to four periods.

Day service transport costs are expected to be an issue as the efficiency was taken from this budget in 2007/2008, however, the

Integrated Transport Unit is yet to be set up. We are currently awaiting charges in this area for the first quarter.

Line 10: Support Services
Current Variance: £48,400 Adverse

The current adverse variance is the result of adverse variances at Briarfields of £17,500 and costs in excess of budget for the whole department which are held in this area of £48,000. Specifically these relate to our one-off contribution towards the Integrated Transport Unit of £35,000 and the annual confidential waste arrangements agreed corporately of £13,000.

The sale of Briarfields is hoped to be completed shortly, however, there are still outstanding problems and security is costing approximately £6,000 per month.

These adverse variances are partly offset against staff vacancies in this area.

6. CHILDREN'S SERVICES PORTFOLIO

6.1 Financial Management Position Statement for Period Ending 30th June, 2008

6.1.1 Background

6.1.2 Members will be aware that 2006/2007 saw a significant change in the funding of the Education Service with the introduction of a specific ring-fenced grant (called the Dedicated Schools Grant – DSG) replacing the Revenue Support Grant in funding the 'schools' budget. The 'schools' budget includes not only all of the funding devolved to individual schools but other centrally retained school related expenditure such as the Pupil Referral Unit, Independent and Extra District School fees and Education Out of School.

6.1.3 The DSG finances £58.5m of the total 2008/2009 Children's Services base budget of £80.3m. As the DSG is ring-fenced, the Authority has the option to fund from its own resources any overspend, or alternatively this overspend could be carried forward as the first call on the 2009/2010 schools budget. Any underspend on the schools budget, however, must be retained and carried forward into 2009/2010 for use on the schools budget only.

6.1.4 This significantly reduces the flexibility within the Children's Services Department to offset any variances across the entire Children's Services budget.

6.1.5 Current Year Budget Monitoring Position

6.1.6 In overall terms actual expenditure amounts to £5,109,900, compared to anticipated expenditure of £4,956,500, resulting in a current adverse variance of £153,400. (See Appendix F).

6.1.7 Owing to the complexities of the Dedicated Schools Grant this variance needs to be considered as follows:

• Underspend on DSG funded services;	(£56,200)
• Overspend on LEA Children's Service;	<u>£209,600</u>
• Net Overspend	£153,400

6.1.8 The main items to bring to Portfolio Holder's attention are: -

Line 1: Access to Education

Current Variance: £42,900 Adverse

This mainly relates to the costs of the Schools Transformation project which as well as BSF now includes preparatory work relating to the Primary Capital Programme. The BSF project is rapidly progressing, various consultants have been engaged and a number of site inspection surveys are required.

The costs of this project are funded entirely from corporate reserves and a revised spending plan has recently been prepared. For 2008/2009 full year costs are now estimated at £959,000 which will require a budget increase of £164,000. Further information will be provided to Cabinet once the full impact of the spending requirements are known.

Line 4: Children and Families

Current Variance: £106,700 Adverse

This position is expected to worsen considerably by the year-end.

As reported throughout 2007/2008 the department experienced significant cost pressures relating to a net increase in the number of Looked After Children which resulted in high cost care packages and placements. This ongoing pressure was reported as part of the department's 2008/2009 budget setting proposals and additional funding was allocated, both for placement costs and for additional social care staff, needed to build up in-house fostering capacity.

In recognition of the volatility of these costs a further £250,000 was provided through corporate contingencies when the 2008/2009 budget was set. Unfortunately, spending commitments have continued throughout 2008/2009. There are currently 164 children in care and there has been a net increase

of 16 agency foster placements since the start of the year. One child has required a move from an agency foster placement to a specialist residential setting at an increased annual cost of £175,800.

Recruitment of the additional social care staff is almost complete and when fully operating, this will enable the department to recruit and support additional in-house foster carers. Together with savings envisaged from improved commissioning this should, in accordance with the placement strategy, reduce spending on agency and residential placements.

At the end of the first quarter there is an adverse variance on Looked After Children of £62,800 and the projected costs of current placements will exceed the existing budget by £642,000 at the year-end.

The costs of care proceedings have also increased significantly as a direct consequence of the Public Law Outline introduced in April, 2008, to replace an earlier protocol for managing public law Children Act cases. This was designed to improve the overall system and provide better outcomes for children while ensuring court resources are used in a timely and effective way. The reform significantly changed the way in which local authorities make applications to the Court for orders where children are suffering or are at risk of suffering significant harm. The process increases LA spending owing to the need to incur costs on specialist assessments prior to hearings. The additional costs to the Children's Services department could not be predicted at the time the budget was set.

All Local Authorities were, however, allocated some additional funding through the general Revenue Support Grant settlement for this, although it was anticipated that this would not cover the additional costs falling on the Council. So far this year additional costs have totalled £44,000 and it is likely that this will rise to a least £100,000 by the year-end.

Savings have been made this year following revised operational arrangements at Exmoor Grove and part year staffing savings have arisen owing to delays in the filling of vacant posts. Year-end savings of £100,000 are projected which will partially offset the above pressures.

The total projected year-end variance on Children and Families is currently estimated at £642,000 adverse.

Line 10: Special Education Needs
Current Variance: £40,500 Favourable

The favourable variance arises mainly from savings on the Pupil Referral Unit and Attendance Team staffing costs. These items are funded from the Dedicated Schools Grant and savings cannot be used to offset other departmental overspends.

Line 11: Strategic Management
Current Variance: £74,200 Adverse

The main reason for this is the need to employ consultants to cover two of the vacant Assistant Director posts and the high recruitment costs of the permanent posts. Both have now been filled meaning consultant costs will reduce for the rest of the year.

The department expects to achieve salary abatement savings over and above the annual target which should offset this overspend by the year-end.

6.1.10 Reserves Update

As part of the schools transformation project a number of temporary classrooms are required to accommodate the transfer of pupils from Brierton School and the number and costs of these classrooms has significantly exceeded the provision of £200,000 made in the department's Capital Programme. A package of funding has therefore been agreed with the Schools Forum and Secondary Headteachers to enhance the LA's Capital Programme which includes the release of two departmental reserves.

The department holds a reserve of £81,000 relating to the A2L service which has now been successfully reconfigured including the transfer of the BESD (Behavioural, Emotional and Social Difficulties) service to Catcote School. This service is no longer considered as a high financial risk area for the department.

As reported in the Outturn Report, the Children's Services department underspent on its DSG services by £275,000 during 2007/2008 and in accordance with legislation, the sum was carried forward for use in 2008/2009. The use of this funding includes £220,000 for temporary classrooms, as agreed by the Schools Forum.

Revised costs for temporary classrooms total £896,000 and the overall funding of these costs is proposed as follows:

• Children's Services Department Capital Programme	£200,000
• Reduced LA contribution to St Hild's Classroom of the Future	£70,000
• Release of A2L Reserve	£81,000
• Release of DSG General Reserve c/fwd from 2007/2008	£220,000
• PRU Burn Valley net Capital Receipts	£35,800
• School Devolved Formula Capital Contributions	<u>£290,000</u>
	<u>£896,000</u>

7. CULTURE, LEISURE AND TOURISM PORTFOLIO

7.1 Financial Management Position Statement for Period Ending 30th June, 2008

7.1.1 In overall terms actual expenditure amounts to £1,643,000, compared to anticipated expenditure of £1,672,300, resulting in a current favourable variance of £29,300. (See Appendix G).

7.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Archaeology

Current Variance: £4,200 Favourable

The current favourable variance relates to the delay of some schemes within this area. It is expected that these schemes will be implemented before the end of the year.

Line 5: Countryside

Current Variance: £28,900 Favourable

This favourable variance is in relation to the Tees Forest. The Service Level Agreement previously in place in this area is unlikely to be renegotiated with Tees Forest as it is disbanding and is expected to become part of Groundwork Trust. It is proposed to use this saving at Summerhill on Park Improvements and ICT efficiency measures.

Line 8: Maintenance

Current Variance: £19,400 Favourable

The current favourable variance is owing to less than expected expenditure on reactive maintenance across the Community Services buildings. It is not expected to continue owing to the reactive nature of this budget based upon previous year's trends.

There is a pressure in this area in relation to cyclical maintenance at Grayfields Recreation Ground where no budget exists.

Line 12: Strategic Arts
Current Variance: £25,100 Adverse

This variance is owing to an adverse variance against the Maritime Festival of £10,000 in relation to equipment costs for the festival. The festival has now taken place and a projected outturn is expected on this heading of £15,000.

In addition to this, there are adverse variances on staffing and income at the Borough Hall. It is anticipated that these areas will be pulled back into line by the year end.

8. FINANCE AND EFFICIENCY PORTFOLIO

8.1 Financial Management Position Statement for Period Ending 30th June, 2008

8.1.1 In overall terms actual expenditure amounts to £790,300, compared to anticipated expenditure of £773,500, resulting in a current adverse variance of £16,800. (See Appendix H).

8.1.2 The main item to bring to Portfolio Holder's attention is: -
Line 7: Legal Services
Outturn Variance: £45,500 Adverse

Several areas within the Chief Executives Department are currently a favourable variance, with the anticipation that this will continue to the year-end. This favourable variance is likely to be offset by the adverse variance projected by the Legal Section. The current adverse variance is as a result of staff vacancies and a pending staff restructure, which has resulted in the use of Agency Staff, which has increased the staffing costs to the Section. It also results from a loss of income to the Section from the Regeneration Partnership work previously required for Compulsory Purchase Orders.

9. NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

9.1 Financial Management Position Statement for Period Ending 30th June, 2008

9.1.1 In overall terms actual expenditure amounts to £3,548,200, compared to anticipated expenditure of £3,346,200, resulting in a current adverse variance of £202,000. (See Appendix I).

9.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 1: Highways Services
Current Variance: £63,000 Adverse

This relates to the cost of energy for Street lighting and is expected to result in whole year additional cost of £245,000. A corporate provision was included in the 2008/09 budget for increased energy costs and a detailed review is being undertaken to determine whether increased energy costs will be contained within the approved budget

Line 7: Car Parking
Current Variance: £71,700 Adverse

Whilst the current variance is above expectation it is, anticipated that the increased activity which normally occurs in quarters 3 and 4 should partially recover this. It is anticipated that the contingency set in the budget will be required to cover any shortfall.

10. PERFORMANCE MANAGEMENT PORTFOLIO

10.1 Financial Management Position Statement for Period Ending 30th June, 2008

10.1.1 In overall terms actual expenditure amounts to £1,757,200, compared to anticipated expenditure of £1,720,100 resulting in a current adverse variance of £37,100. (See Appendix J).

10.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Neighbourhood Services Internal Works
Current Variance: £17,500 Adverse

The Trading accounts are expected to be broadly within budget, assuming that trading income continues in line with previous years and assistance is given towards the cost of fuel. If the current price increases to the year end will incur additional expenditure of approximately £200,000.

Line 11: Other Office Services
Current Variance: £26,700 Adverse

Land Charges income is continuing to come in less than budgeted for, as reported throughout last financial year. This is owing to the market conditions being both difficult and variable.

11. REGENERATION AND LIVEABILITY PORTFOLIO

11.1 Financial Management Position Statement for Period Ending 30th June, 2008

- 11.1.1 In overall terms actual expenditure amounts to £781,700 compared to expected expenditure of £854,100, resulting in a current favourable variance of £72,400. (See Appendix K).
- 11.1.2 There are no major items to bring to the Portfolio Holder's attention.

12. CONCLUSIONS

- 12.1 The report provides an update on the potential one-off costs relating to the Tall Ships and Building Schools for the Future (BSF). At this stage these costs have not yet been quantified. However, initial indications suggest that these costs will exceed the one-off resources previously reported.
- 12.2 The report also provides details of progress against the current year's budget. In respect of corporate budgets it is anticipated there will be an underspend owing to higher investment income on the Council's reserves and cashflows.
- 12.3 Forecast outturns for departmental budgets have not been prepared and will be reported in the next monitoring report. However, initial indications suggest that a number of adverse trends are beginning to emerge which are likely to continue and result in an overspend at the year-end. A strategy for funding these additional costs will need to be developed and the report details potential options for addressing these issues. It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted.

13. RECOMMENDATIONS

- 13.1 It is recommended that Members note the current position with regard to revenue monitoring.

TABLE 2 - GENERAL FUND - REVENUE MONITORING REPORT TO 30TH JUNE 2008

Line No	2008/2009 Latest Budget	Description of Expenditure	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
		<u>TABLE 1 - Departmental Expenditure</u>			
1	32,362.0	Adult and Community Services	7,763.7	8,256.4	492.7
2	27,356.0	Children's Services	4,956.5	5,109.9	153.4
2	15,823.0	Neighbourhood Services	4,026.8	4,200.5	173.7
3	5,928.0	Regeneration & Planning	1,050.0	983.0	(67.0)
4	5,023.0	Resources	1,817.2	1,850.5	33.3
5	86,492.0	Total Departmental Expenditure	19,614.2	20,400.3	786.1
		<u>TABLE 2 - Corporate Costs</u>			
		<u>EXTERNAL REQUIREMENTS</u>			
6	33.0	Discretionary NNDR Relief	0	0.1	0.1
7	45.8	Flood Defence Levy	11.5	13.3	1.8
8	182.0	Magistrates, Probation and Coroners Court	49	26.4	(22.6)
9	20.0	North Eastern Sea Fisheries Levy	20	21.1	1.1
		<u>CORPORATE COMMITMENTS</u>			
10	337.0	Audit Fees	84.2	70.2	(14.0)
10	5,629.9	Centralised Estimates	586.6	86.6	(500.0)
11	87.0	Designated Authority Costs	0.0	(2.2)	(2.2)
12	91.0	Emergency Planning	13.4	36.8	23.4
13	2,561.0	I.T.	850.0	851.6	1.6
14	369.0	Insurances	0.0	1.5	1.5
15	75.0	Mayoral Allowance	18.8	17.2	(1.6)
16	346.0	Members Allowances	86.5	89.8	3.3
17	398.0	Pensions	47.5	30.7	(16.8)
		<u>NEW PRESSURES</u>			
18	46.0	2006/07 Final Council Commitments	0.0	0.0	0.0
19	(406.0)	2007/08 Efficiency Savings	0.0	0.0	0.0
20	76.0	2007/08 Provision for Grants/Pressures/Priorities	0.0	0.0	0.0
21	(254.0)	2008/09 Corporate efficiencies	0.0	0.0	0.0
22	(9,542.0)	Area Based Grant	(2,638.8)	(2,638.8)	0.0
23	22.0	Contingency	0.0	0.0	0.0
24	(300.0)	Employers Pension Contributions	0.0	0.0	0.0
25	569.0	Housing Stock Transfer Costs/Loss external income	0.0	0.0	0.0
26	3,470.0	Job Evaluation	0.0	0.0	0.0
27	(370.0)	LABGI income	0.0	0.0	0.0
28	11.0	New Burdens funded from Formula Grant	0.0	0.0	0.0
29	114.0	Planning Delivery Grant terminated	0.0	0.0	0.0
30	(410.0)	Procurement and contact centre savings	0.0	0.0	0.0
31	51.0	Provision for Cabinet projects	0.0	0.0	0.0
32	(174.0)	Red. in non pay inflation from 3% to 2.5% not applied 08/09	0.0	0.0	0.0
33	(400.0)	Reduction in Employers Pension Contribution	0.0	0.0	0.0
34	1,146.0	Strategic Contingency	0.0	0.0	0.0
35	(423.0)	CONT. (FROM 07/08 UNDERSPEND	0.0	0.0	0.0
36	(200.0)	CONT. TO / (FROM) STOCK TRANSFER RESERVE	0.0	0.0	0.0
37	(2,000.0)	CONTRIBUTION FROM BUDGET SUPPORT FUND	0.0	0.0	0.0
38	21.2	PARISHES PRECEPTS	21.2	21.2	0.0
39	(626.0)	USE MARCH 2007 DISCOUNT	0.0	0.0	0.0
40	87,087.9	Total General Fund Expenditure	18,764.1	19,025.8	261.7

Best Value Unit / Best Value Sub Unit	2008/2009 Budget £'000	Variance to 30 June 2008 (Favourable) / Adverse £'000
Adult & Community Services		
Strategic Arts, Museums & Heritage, Sports & Recreation - Income	1,296.0	(77.2)
Building Maintenance	266.0	(19.4)
Learning Disabilities Purchasing	3,329.0	197.4
Occupational Therapy Equipment	315.0	(11.7)
Older People Purchasing	6,405.0	70.1
Social Care - Direct Payments	1,213.0	270.6
Total	12,824.0	429.8
Regeneration & Planning		
Economic Development - Rent Income	187.0	(37.6)
Planning & Building Control - Fee Income	620.0	(16.7)
Total	620.0	(16.7)
Neighbourhood Services		
Car Parking	1,825.0	71.7
Environment, Environmental Action & Town Care Management	7,097.0	17.7
Property Services	2,126.0	6.5
Total	11,048.0	95.9
Corporate Budgets		
Centralised Estimates	5,849.0	(500.0)
Delivery of Planned Savings	2,305.0	384.0
IT Partnership Contract	2,561.0	0.0
Total	60,637.0	(116.0)
Children's Services		
Building Schools for the Future	674.0	81.0
Children Looked After Placements	3,242.0	106.8
Home to School Transport Costs	1,430.0	0.0
Independent School Fees (SEN)	643.0	0.0
Individual Pupils Budget for SEN	1,383.0	0.0
Individual School Budget	54,296.0	0.0
Integrated Children's System	102.0	0.0
Total	61,770.0	187.8

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
Support Services	Re-examination of staffing and processes following joint commissioning, and introduction of CONTROCC computer system. Also review management of Supporting People programme, absorbing some of the work into other sections	R	Review is at an early stage	This is a growing area of work, and reduced staffing could affect capacity to support developments	40	0	Expected to slip into 08-09
Domestic support Swinburne House	Proposed closure of Swinburne will reduce requirement for domestic support staff	A	1 x vacancy to be 'given up' and 1 x domestic post to be deleted. This will leave 1 x 20hr domestic post to remain for re-provisioning Swinburne elsewhere.	This will not directly affect the service provision	33	0	Expected to slip into 08-09
Assessment & Care Mgt	Review management arrangements for social work teams	R	Diminishes management capacity and potentially increases span of control for remaining managers above an acceptable level.	May result in delays in allocation and completion of statutory assessments	45	45	
Libraries	Staffing efficiencies in library service delivery	A	These will be achieved through a revised and improved way of allocating staff – i.e. adjustment of rotas to allow 3x scale 2 fte posts to be saved whilst delivering services as are currently provided. These staff rotas are across the whole service but will be significantly achieved through the Central Library.	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	41	41	
Libraries	Reduction in relief driver requirement for library mobile bus service	A	The new structure was introduced April 2007. First quarter indicates that a lower demand for driver cover is needed. This is a little early and demand needs monitoring full 12 months including winter	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	4	4	
Libraries	Strategic reduction in target areas of printed materials fund where consortium/supplier purchasing agreements facilitate efficiencies	A	failure to provide continually improving stock and maintenance of PI statistics.	Hope to be minimized but stock provision of the highest quality is principal aim of the service.	14	14	
Libraries	Improved efficiency in online resource provision	A	Risk of not meeting public demand by changing suppliers	Aim to maintain similar service provision through improved supplier contracts.	4	4	
Warren Road & Havelock	Review and integrate the management and staff structure across the two day services, this will reduce ancillary and management costs. The impact on direct service provision will be minimal as this is based on meeting assessed needs through individual support plans.	A	Business continuity & training required for staff to work across Learning & Physical disabilities	Performance measures, impact on PSSEX1 cost of day care.	103	26	On target for implementation by Jan 09. £29k given for ITU worker.
Home Care Service	Transfer 100 hrs from in-house provision to independent provider and review management arrangements.	A	Reconfiguration of home care and amalgamation with Intensive Social Support Team under service heading of 'Direct Care and Support Service' will help provide sustainability going forward and alleviate stress challenges. Potential for complaints if service users prefer local authority service provision. However statutory responsibilities will be still be achieved.	Long term cases in home care (dementia) will be transferred to alternative independent provision. Leaving in house home care services to focus upon rapid response operations. In comparison with all other Providers in Hartlepool, the Local Authority Home Care Service is best placed to do this.	53	53	

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments	Appendix C
Older People Purchasing	Change commissioning and contractual arrangements for 'step up / step down' beds, moving away from spot contract towards block purchase. Anticipated demand base on analysis over three year period indicates 15 vulnerable people can be supported more efficiently using this approach	A	This proposal increases capacity and provides the LA with more value for money through securing a lower rate per bed.	Service performance would be enhanced. However this work does require support from the Commissioning Team to tender for the revised contractual arrangement.	39	39		
Intensive Social Support Team	Reorganisation of intensive social support team to cover SP contract only.	A	Supporting People element of this service will continue to function but transitional care / intermediate care support will be limited.	The impact could be minimized by amalgamating the ISSTeam with the Home Care Service, one service to be created 'Direct Care and Support Service under more stream-lined managerial arrangement.	58	58		
Support Services	Efficiency improvements in Finance Section as indicated by CSED	A	Review is still in early stages	Loss of staffing could affect service to users and income levels	19	19		
Support Services	Cut in audio-visual and technical support to department	A	This will impact on Children's Service (40% funding for post) and corporate projects which are supported by this post.	Lost opportunity for improved presentation of information for public and staff	15	15		
Libraries	Reduction of agency advertising for vacant posts	G	Increased internal recruitment/advertising.	Where deemed necessary for maintenance of service standards posts will still be advertised externally.	2	2		
Libraries	Reduction in energy costs	G	Limited-according to predictions of energy consumption based on new lighting system efficiency savings should be achieved.	Improved lighting, saving of money and improved carbon footprint.	2	2	Efficiency achieved but energy price increases negating saving.	
Parks & Countryside	Weekend Litter Picking additional staffing plus bank holiday and event cover in parks.	G	Not undertaking this work will result in increased user dissatisfaction and greater amounts of litter in parks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The ad hoc approach to cover in parks on weekends will be formalised with a dedicated team of staff covering weekends and providing cover where necessary for events.	4	4		
Parks & Countryside	Lifebelt checks to be undertaken by Playground Inspector will allow additional income to be brought in by the Beach safety Officer in delivering First Aid Courses.	G	Lifebelt Checks are essential in maintaining safe areas around water. Most landowners now pay the Department to undertake the checks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The incorporation of lifebelt checks into the work programme of the new staff team identified as a budget pressure will greatly increase the capacity of the Beach Safety Officer to deliver first aid courses to increase income into the department. The pressure is a combination of additional income from first aid courses and the lifebelt management.	5	5		
Parks & Countryside	Annual Cost to Department to maintain and clean the paddling pools. The maintenance to be undertake by play ground inspection team and the cleaning to be undertaken by the beach lifeguards. To implement this the Block Sands Paddling Pool would need to come in line with the start of the Lifeguard Season.	G	The cleaning and maintenance of paddling pools are essential to the service. The maintenance work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance. For cleaning tasks it is proposed that the beach lifeguards undertake this duty but this would rely on the Block Sands facility opening at the same time as the Beach Lifeguards Service (May not Easter).	The work is currently undertaken by Neighbourhood services agency staff at a cost of £11k to the department. This money would be used to fund the playground inspection pressure and also increase the duties and resources into this post.	11	11		
Grounds Maintenance Contract	Contribution from Parks and Countryside to Neighbourhood Services for Playground Inspections. This is not easily identified through the contracts but believed to be in the region of £30K	G	The contribution to NHS is supplemented by insurance funding to operate a playground inspection and maintenance operation. Under new proposals the playground inspection would transfer to Parks and Countryside but would increase to a 7 days service to incorporate other tasks such as lifebelt checks.	The playgrounds would be inspected 7 days per week which will increase user satisfaction and reduce impact of anti social behaviour.	30	30		

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments	Appendix C
Parks & Countryside	To replace the Weekend Leisure Assistant Post at Summerhill with the extended playground and site inspection service.	G	The loss of a staff post at Summerhill would result in increased man hours to keep the site cleaned and maintained. Weekend site cleansing and maintenance would be undertaken by the Playground Inspection post on weekends therefore reducing the need for the Weekend leisure assistant	The playground inspection service will be increased to 7 days per week and will incorporate Summerhill site cleaning and maintenance into the weekend work programme.	10	10		
The Firs	De-commissioning the Firs as an office base	G	No Risk to Service, but un-occupied property may be vulnerable to vandalism	Service will be re-provisioned from alternative site, no impact identified.	19	19	The Firs de-comissioned.	
17057 Warren Road	Reduction in the number of ancillary hours at warren road	G	Minimum risk as change is around processes for delivery of meals	Limited impact on service	8	8		
17057 Warren Road	Reduction in vacant staffing hours at Warren Road, 42 hours vacant due to setting up of independent theatre and drama groups	G	Reduction in the number of direct support staff, reflected by the number of people leaving the service to take up direct payments	Corporate management database, impact on the number of people attending FE, leisure, sport, as a reduction in the number of people attending day services. Increase in the number of people accessing a direct payment	23	23		
17100 Havelock N/HOOD SERVICES IMPACT	Reduction in the use of ancillary staff in the cleaning of the building by using more flexible rotas	G	Flexibility in Rota creating efficiencies	No impact on PI's	2	2	Rota changed and efficiency met.	
17058 LD Agency	Bringing people back home / campus reprovion - review of complex out of area packages of care in partnership with PCT.	R	Returning of high cost packages to Hartlepool for people who have been living out of area in specialist provision	24 people over 5 years - Teesside initiative including PCT's	220	18	Relates to one Out of Borough Placement to be moved back to Hartlepool. Not yet achieved owing to Legal issues. On target for March 09.	
Stair lift Contract	Change contractual arrangement for stair lifts away from comprehensive cover to costed model	G	Limited	More appropriate contractual arrangement to be established	20	20	Target expected to be achieved however too early to confirm based on usage.	
Assessment & Care Management	Replace Social Worker top of Level E plus two, with Social Care Officer through management of vacancies	G	This will be a short term saving to the Local Authority, going forward there will be additional training implications	Social worker due to retire	12	12		
TOTAL OF 3% EFFICIENCIES					836	484		

CHIEF EXECUTIVES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/ saving £'000's	Projected Outturn £000	Comments
Accountancy 21412	A recent mini reorganisation produces an ongoing salary saving, from the deletion of 0.5 FTE Accountancy Technician post.	A	Reduction in capacity available to support none core activities, such as financial support for additional corporate initiatives (e.g. Job Evaluation) , or support of departmental finance teams when they have vacancies, or support of new grant regimes.	None - provided there are no new demands for higher service levels and existing staff are retained.	11	11	
Internal Audit 21414	A review of the Internal Audit sections senior management structure resulted in the amalgamation of the roles of Chief Internal Auditor and Group Auditor into a single post - Head of Audit and Governance. Only Part of this saving was taken in the 2007/08, pending a review of the new arrangements.	A	New arrangements are working satisfactorily. It is therefore not inappropriate to take the remaining saving in 2008/09. However, the continued success of current arrangements is dependant upon the retention of existing employees and/or the recruitment of appropriate replacements (which cannot be guaranteed).	None - provided remaining staff are retained, particularly Head of Audit and Governance.	28	28	
Revenues Recovery 21453	Income Generation from extending the Internal Bailiff function pilot to 2 officers. A greater proportion of bailiff activity will in future be undertaken by in house bailiffs, with the associated bailiff charges accruing to the Council instead of external bailiff companies.	A	Internal Bailiff pilot exercise to be extended from Sept 07. Performance monitoring of activity levels and values of fees levied in 2007/8 from early stages of pilot indicate relatively low risk of failure but dependency is on available recovery caseloads.	None. Internal Bailiffs will be "certificated" , work within defined codes of conduct / protocols and will be subject to robust performance management controls including using comparative performance data from external bailiffs. These arrangements will ensure effectiveness / accountability.	30	30	
HR	Income generation from extending charging arrangements for information in respect of mortgage applications and CRB. Restructure of section will result in deletion of 2 FTE during 2008/9.	A	Risk that charging employees to supply employment details will be controversial. Reduced employee /health & safety monitoring capacity will place greater reliance on managers, employees and trade unions to operate safely. Implementing Single Status will initially create additional workload therefore reducing HR posts will impact on ability to support managers and employees.	Greater reliance on managers to implement HR policies without personal support. Significant risk of subsequent litigation/claims, absenteeism, poor performance, etc	76	76	
TOTAL OF 3% EFFICIENCIES					145	145	

CHILDREN'S SERVICES DEPARTMENT PROPOSED EFFICIENCIES/SAVINGS

Appendix C

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
Home to School Transport	Full year savings arising from 1st September 2007 renewal of home to school and school to swimming pools transport contracts including agreed rationalisation of escort service LESS £100,000 allocated against the corporate efficiency target.	G	The exact transport requirements of children varies from year to year depending on pupil numbers. In addition the requirements of special needs pupils can vary at any time. Projected savings are based on the costs of current needs and provide limited scope to absorb increases above inflation.	This will have a positive effect on VFM indicators	61	61	
Advisory Service	Part saving on Senior Adviser salary following recruitment to a lower graded redesigned post. Savings assume regrade from Soulbury sp 27 to Soulbury sp 13.	G	Re-allocation of responsibilities to Assistant Director and other Senior Advisers required.		20	20	
Premature Retirement Costs	Reduced base budget to meet level of current spending on former employees and their dependants deleting scope to fund new costs.	A	The department has a PRC budget which funds the ongoing added years element of early retirement costs. Reducing the base budget will delete any contingency for new cases. Over time the departments commitments will reduce as former teachers/staff and their dependants die.	The departments policy since 2002 has been that schools must meet the costs of any premature retirements from their delegated budgets. Schools can however, in exceptional financial circumstances, approach the department to request financial assistance.	60	60	
Carlton Outdoor Centre - Usage	Increased income assumption from Hartlepool schools and other customers following reopening of the centre.	A	The budgeted level of income from Hartlepool schools attending the Centre was set pessimistically due to concerns that customers may not return following closure during refurbishment. Increased income of approximately £15,000 will be received if schools take up their full allocation of days and the centre's external income target for summer and weekend customers is achieved.	If this increased income is sustainable the Council's net cost of running the centre would reduce by 25%.	15	15	
Carlton Outdoor Centre - Charges	13% Increased charges to Hartlepool schools for attendance at the centre (up to the levels charged by Redcar and Cleveland) will reduce the net costs of Hartlepool's subsidy.	A	Increased charges to schools could lead to reduced demand which would adversely affect overall income levels - see above	Although joint user authorities pay proportionate contributions towards Carlton centre costs each Council sets its own charges for schools in their areas. Hartlepool charges are currently substantially below Middlesbrough and Redcar.	5	5	
Youth Service	Review of Service Level Agreements to provide savings on overheads with minimal impact of front line delivery.	A	It is envisaged that savings can be achieved on repairs and maintenance and that better value for money can be achieved from more robust monitoring of some SLA's	There is a risk of a reduction in service delivery depending on how services are reconfigured.	10	10	
Departmental Contingency	Delete contingency fund held by Director	A	During setting of the 2007/08 base budget, within the departments overall cash limit, all uncommitted budgets were deleted to create one strategic contingency against unexpected departmental costs. This budget is held by the Director and is allocated out to meet identified pressures as part of the departments monthly monitoring procedures.	If deleted the department will be unable to absorb any unexpected cost pressures	64	64	

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments	Appendix C
Departmental Administration	Reduction in admin support	A	Reduced admin support will have an impact on the operations of various departmental teams and some areas of work will have to be absorbed. It may be possible to automate some functions via use of ICT.		110	110	Proposed Restructurings of Admin Support on hold owing to Job Evaluation but savings are being achieved through non-filling vacant posts.	
Children and Families Admin	Reduction of admin support in Social Care	A	A reduction in staffing levels has already been committed relating to the new ICS system	The new ICS system will streamline the administration of care records and as this is embedded admin support will be reviewed.	40	40	Proposed Restructurings of Admin Support on hold owing to Job Evaluation but savings are being achieved through non-filling vacant posts.	
Department wide Salaries	Increase to salary abatement target from 2.4% to 3.0%	A	Over recent years the department has achieved its salary abatement target (currently £160,000 equating to approximately 2.4%) through natural vacancy savings. All vacant posts are reviewed by CSMT prior to submission to the MOV panel and "forced delays" in the recruitment process may need to be made to maximise vacancy savings.	The projected saving assumes a 25% increase in vacancy / turnover savings, requiring savings of 3.0%. CSMT would try to focus this on (non grant funded) support services rather than frontline services wherever possible.	40	40		
Childcare - Summer Play scheme	Deletion of the summer play scheme.	A	The existing provision for play schemes is not necessarily targeting those most in need. Managers will be assessing the need within the Children's Centres localities and will commission new summer activities from the voluntary and community sector funded from Sure Start grant.	Overall provision may be slightly reduced but should be better matched to local need.	65	65		
TOTAL OF 3% EFFICIENCIES					490	490		

NEIGHBOURHOOD SERVICES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
3% EFFICIENCIES							
1010/36740	Restructure of Senior Management of Public Protection	G	Alternative but inadequate management arrangements of Public Protection functions could result in inefficiencies and not meeting performance standards in several statutory functions	Minimal impact provided adequate arrangements are in place, otherwise not meeting PI's could result in external auditing of the service by e.g., FSA	35	35	
	Do not increase costs through inflation where possible	A	small risk	Some revenue budgets pressured	169	169	
	School crossing patrol - remove from controlled crossings	A	Some public reaction	N/A	32	0	The anticipated changes to the provision of school crossing patrol did not materialise when the regulations reached their final stage. This has realised itself in the inability to achieve the required efficiencies in this area. Alternative areas are being investigated to bridge this gap in efficiencies.
	Xmas lights - full sponsorship	A	Sponsorship may not be achieved	Possible reduction in standard	18	18	
	Restructure B.H.H admin team	G	Increased workload on other staff	Reduced admin performance	18	18	
	Not replacing Technical Officer when he retires in April 2008	G	Increased workload on other staff	Reduced Technical performance	28	28	
	Reorganise drug related litter service	A	Possible injury to people who find litter	Drug litter will not be collected after 8pm	10	10	
	Reduce Pest Control	G	Minimal	Promised increased service not provided. 20k additional funding agreed by Council last year to improve service - insufficient to employ additional pest control operative.	20	20	
	Redesign staffing in transport section	A	Minimal	Management capacity reduced. Increased workload on remaining staff	55	55	
	Don't replace one member of admin team in civic centre	A	Workload too high - deadlines missed	Increased workload for remaining staff	17	17	
	Redesign of building management and maintenance services (including energy)	A	Building management services (including energy) efficiencies may not be achieved	Workload on remaining staff members / change of services to customers	37	37	
	Restructuring of licensing service in Public Protection	A	Taxi inspections not carried out on time	Performance indicators will suffer and criticism from licence holders	12	12	
TOTAL EFFICIENCIES					451	419	

REGENERATION & PLANNING DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
Youth Offending Service	Reduce the budget for the payments of carers and fostering allowances	G	It is anticipated that this budget can be reduced with minimal risk and impact by not recruiting to one of the vacant Carer's positions.	It is not anticipated that service performance will be adversely affected by this reduction.	14	14	
Economic Development	HBC Contribution to Joint Strategy Unit	G	It is expected that the JSU will again reduce their budget to reflect national cashable efficiency target. The precise saving to Hartlepool will depend on the final inflation indicator and population statistics applied by the JSU but a budget reduction in the region of £5,000 should be possible.	This reduction will have no direct impact on the Economic Development service. The department currently passports some £230k to the JSU but has no control over this budget. In view of the total reductions required and the growing pressures on HBC budgets, Members may wish to seek a revised JSU budget formula for future years in conjunction with the other Tees Valley authorities.	5	5	
Staff Turnover	Increase in Vacancy Abatement target by 0.5%	A	The Vacancy Abatement target for 2007/8 has been achieved albeit largely through three long term vacancies. It is expected these vacancies will shortly be filled. Achievement of the 2008/9 target will depend on HBC funded staff leaving a relatively stable department in recent years and therefore some risk does exist in increasing this target.	An impact on service performance may occur if, to meet this target, posts had to be held vacant for longer than appropriate.	20	20	
Community Safety	Reduce Staffing Budgets / Efficiency Review	A	Community Safety is one of the areas undergoing a departmental review in the current year as part of the overall Efficiency Strategy. No final conclusions have yet been reached in the review but it is felt that some efficiencies may be achievable.	It is anticipated that the impact on the part of the service where efficiencies are likely to be generated can be managed without a major affect on performance. However potential pressures in other areas of Community Safety most notably those previously funded via NRF mean that the overall risk to the service has been judged as 'Amber' at this stage.	20	20	The intended departmental review and subsequent restructuring did not deliver the original anticipated efficiency. Further work is required to identify how an alternative efficiency amount could be generated. However at this stage it is still assumed this can be achieved.
Housing Division	Reduce Staffing Budgets / Efficiency Review	A	The Housing Service is another area undergoing a departmental efficiency review in the current year. Scope for modifications to the staffing structure may also exist. No actions have been agreed at this stage but it is anticipated that some efficiencies would be achievable in 2008/09.	The main impact of this reduction would be that no budget flexibility would exist to address in-year changes or the unexpected small scale pressures which regularly arise in this increasingly high profile service. The Amber risk shown might however need to be upgraded to 'Red' should adequate funding not be agreed for Housing related pressures including the introduction of Choice Based Lettings and Selective Licensing, details of which are set out elsewhere in the budget process.	30	30	
General	Inflation freeze imposed on various budget headings	A	It is proposed to freeze inflation increases for a number of non contractual departmental budget headings.	The impact on service performance would be spread across a number of headings and is expected therefore to be manageable.	30	30	
Planning Policy and Regeneration	Reduce the Major Regeneration Projects Budget	A	It is proposed to reduce this budget by £10,000 in order to meet the 3% target.	Though this is a high priority project for HBC it is anticipated that a reduction at this modest level could be managed.	10	10	
TOTAL OF 3% EFFICIENCIES					129	129	
TOTAL OF 3% EFFICIENCIES FOR ALL DEPARTMENTS					2051	1667	
CORPORATE 3% EFFICIENCIES TARGET					254	254	
TOTAL 2008/09 3% EFFICIENCIES TARGET					2305	1921	

**ADULT & COMMUNITY SERVICES DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

7.3 Appendix D

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Hartfields Extra Care Village	R	60	51	51	0	Hartfields not expected to open until later in the year however one-off set up costs of £30k have already been incurred. Full contingency expected to be utilised.
Self Directed Support - Adult Social Care	R	100	60	60	0	Difficult to quantify at this stage but will be requiring some funds.
Housing Hartlepool - Extra Care Developments @ Bamburgh Court/Bramley Court	A	50	30	30	0	Expected to be required.
Adult Education Service - Staffing		20	12	20	8	Expected to be required although not until December 08 to tie in with savings. Potential costs in excess of £20k.
Total for Adult & Community Services		230	153	161	8	

**CHILDREN'S SERVICES DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Children and Families - placements	R	250	250	892	642	Sustained increase in LAC numbers requiring external placements.
Performance and Achievement - School Improvement Partners	A	20	17	17	0	
Total for Childrens Services		270	267	909	642	

**NEIGHBOURHOOD SERVICES – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Appendix D

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Car Parking	R	131	105	105	0	
Waste Management	R	50	43	43	0	
Corporate Property	R	100	85	85	0	
Environment - Removal of Toxic Waste	R	15	13	13	0	
School Catering	A	35	21	21	0	
Total for Neighbourhood Services		331	267	267	0	

**REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Conservation Area Appraisal	R	20	12	12	0	
Total for Regeneration and Planning		20	12	12	0	

Overall Total		851	699	1349	650	
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REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	12.0	Adult Education	3.0	3.0	0.0
2	3,282.0	Assessment and Care Management	642.8	568.7	(74.1)
3	1,353.2	Home Care	325.2	284.7	(40.5)
4	5,097.1	Learning Disability	1,658.2	1,974.0	315.8
5	1,856.4	Mental Health	417.8	429.9	12.1
6	8,929.2	Older People - Purchasing	1,967.2	2,058.1	90.9
7	1,640.2	Physical Disability	440.8	559.2	118.4
8	275.0	Sensory Loss and Occupational Therapy	68.5	74.3	5.8
9	257.3	Service Strategy & Regulation	(75.9)	(73.6)	2.3
10	2,449.2	Support Services	579.1	627.5	48.4
11	256.2	Supporting People	64.7	107.6	42.9
12	875.2	Consumer Services	77.6	30.0	(47.6)
13	521.9	Environmental Standards	122.5	126.6	4.1
14	26,804.9	TOTAL	6,291.5	6,770.0	478.5

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	2,680.2	Access to Education	345.6	388.5	42.9
2	964.3	Central Support Services	0.0	0.0	0.0
3	395.0	Children's Fund	121.3	121.3	0.0
4	10,589.7	Children, Young People and Families Support	2,145.4	2,252.1	106.7
5	363.0	Early Years	511.7	513.6	1.9
6	85.4	Information, Sharing & Assessment	(7.1)	(7.1)	0.0
7	3,099.0	Other School Related Expenditure	227.6	219.3	(8.3)
8	70.7	Play & Care of Children	25.7	41.3	15.6
9	2,856.9	Raising Educational Achievement	523.4	506.4	(17.0)
10	4,049.9	Special Educational Needs	329.6	289.1	(40.5)
11	765.2	Strategic Management	349.3	423.5	74.2
12	348.6	Youth Justice	87.2	73.7	(13.5)
13	1,087.6	Youth Service	296.8	288.2	(8.6)
14	27,355.5	TOTAL	4,956.5	5,109.9	153.4

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
654.4	Building Schools for the Future	Access to Education
8.0	Teenage Pregnancy Prevention	Children, Young People & Families
33.1	Playing for Success	Raising Educational Achievement
20.0	Advisory Service / E-Learning	Raising Educational Achievement
715.5		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	58.3	Allotments	(19.7)	(19.4)	0.3
2	30.4	Archaeology Service	(20.2)	(24.4)	(4.2)
3	819.6	Museums & Heritage	307.8	327.6	19.8
4	754.9	Community Support	247.5	247.2	(0.3)
5	391.5	Countryside	116.8	87.9	(28.9)
6	152.6	Foreshore	36.6	44.3	7.7
7	1,829.5	Libraries	388.7	365.1	(23.6)
8	266.4	Maintenance	124.2	104.8	(19.4)
9	573.8	Parks	43.4	50.1	6.7
10	(5.2)	Recharge Accounts	52.5	43.4	(9.1)
11	1,426.7	Sports & Physical Recreation	259.2	255.8	(3.4)
12	348.1	Strategic Arts	108.1	133.2	25.1
13	307.6	Tall Ships Event 2010	27.4	27.4	0.0
14	6,954.2	TOTAL	1,672.3	1,643.0	(29.3)

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
31.2	Maritime Festival	Strategic Arts
14.0	Countryside	Countryside
85.7	Community Grants	Community Support
8.2	Football	Sports & Physical Recreation
139.1		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	1,088.8	Accountancy & Payments	281.3	281.2	(0.1)
2	67.7	Benefits	(0.2)	(32.4)	(32.2)
3	280.8	Internal Audit	78.7	58.9	(19.8)
4	1,152.8	Revenues	304.4	291.4	(13.0)
5	184.1	Fraud	41.4	68.1	26.7
6	(59.9)	R & B Central	139.6	142.5	2.9
7	524.1	Legal Services	128.1	173.6	45.5
8	(870.9)	Shopping Centre	(339.9)	(339.9)	0.0
9	104.8	Financial Management	27.4	25.9	(1.5)
10	89.2	Registration of Electors	8.9	8.0	(0.9)
11	90.2	Municipal and Parliamentary Elections	78.9	78.9	0.0
12	(2,218.4)	Central Administration	0.0	0.0	0.0
13	0.0	Single Status	0.0	9.2	9.2
14	164.3	Council Tax and Housing Benefit Payments	0.0	0.0	0.0
15	0.0	Finance Miscellaneous	24.9	24.9	0.0
16	597.6	TOTAL	773.5	790.3	16.8

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
(14.3)	Audit Software - Purchase and Maintenance	Internal Audit
(30.0)	Hartlepool Financial Inclusion Partnership	Revenues
(35.0)	Business Improvement District Initiative	Revenues
(29.6)	Job Evaluation	Accountancy & Payments
(108.9)		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	3,082.8	Highways Services	671.6	734.6	63.0
2	282.6	Transport Services	10.9	10.7	(0.2)
3	1,231.3	Engineering Consultancy	(551.1)	(557.7)	(6.6)
4	399.4	Transportation Management Acct	106.4	131.5	25.1
5	314.0	Highways Management Account	68.8	92.8	24.0
6	13.2	Traffic Management	21.3	20.6	(0.7)
7	(826.4)	Car Parking	82.2	153.9	71.7
8	1,884.9	Traffic & Transportation	80.9	83.5	2.6
9	6,916.0	Environment	2,512.1	2,532.4	20.3
10	251.8	Environmental Action	63.0	58.5	(4.5)
11	175.2	Town Care Management	43.8	45.7	1.9
12	0.0	Minor Works	40.4	40.4	0.0
13	920.6	Housing Services	195.9	201.3	5.4
14	14,645.4	TOTAL	3,346.2	3,548.2	202.0

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
69.3	LPSA Reward Grant	Housing Services
69.3		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	794.0	Property Services & Procurement	147.4	153.9	6.5
2	(501.6)	Neighbourhood Services Internal Works	145.9	163.4	17.5
3	397.7	Client Services	304.6	299.2	(5.4)
4	11.0	Technical Services and Public Protection Admin	78.5	80.5	2.0
5	139.3	Public Relations	26.3	37.5	11.2
6	261.5	Democratic Services	59.9	55.1	(4.8)
7	695.5	Corporate Strategy & Public Consultation	175.1	160.3	(14.8)
8	472.8	Corporate Management and Running Expenses	163.3	158.6	(4.7)
9	101.3	Registration Services	23.2	18.0	(5.2)
10	185.8	Support to Members	45.9	34.2	(11.7)
11	(111.3)	Other Office Services	(27.9)	(1.2)	26.7
12	82.4	Printing	35.7	49.7	14.0
13	806.0	Human Resources	42.2	53.6	11.4
14	292.5	Training & Equality	81.1	84.7	3.6
15	494.9	Contact Centre	123.6	106.6	(17.0)
16	891.3	Administration Buildings Running Expenses	215.2	222.4	7.2
17	86.1	Central Council Expenses	74.3	74.3	0.0
18	27.2	Performance Management Miscellaneous	5.8	6.4	0.6
19	5,126.4	TOTAL	1,720.1	1,757.2	37.1

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	(25.0)	Administration	144.5	127.7	(16.8)
2	145.0	Building Control	19.2	25.2	6.0
3	51.4	CADCAM	(17.3)	(31.1)	(13.8)
4	1,113.7	Community Safety	532.8	508.3	(24.5)
5	308.7	Community Strategy	69.1	54.9	(14.2)
6	182.4	Development Control	14.6	0.0	(14.6)
7	0.0	Divisional Management	26.1	33.6	7.5
8	0.0	Drug Action Team	(322.9)	(322.9)	0.0
9	1,375.7	Economic Development	(114.8)	(98.8)	16.0
10	361.6	Landscape & Conservation	59.4	47.1	(12.3)
11	412.8	Neighbourhood Element	61.7	61.7	0.0
12	885.4	Planning Policy & Regeneration	269.5	276.2	6.7
13	(91.2)	Regeneration Staff Savings	(70.8)	(70.8)	0.0
14	287.0	Youth Offending Service	183.0	170.6	(12.4)
15	5,007.5	TOTAL	854.1	781.7	(72.4)

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
36.0	Regeneration Reserve - Specific	Administration
10.0	Youth Offending Reserve	Administration
8.3	Anti Social Behaviour Unit	Anti-Social Behaviour Team
20.0	Regeneration Reserve - Specific	Anti-Social Behaviour Team
5.0	Regeneration Reserve - Specific	Community Strategy
26.5	Regeneration Reserve - Specific	Development Control
20.0	Economic Development	Economic Development
13.3	Regeneration Reserve - Specific	Landscape & Conservation
6.7	Local Plan	Planning Policy & Regeneration
20.0	Regeneration Reserve - Specific	Planning Policy & Regeneration
105.0	Youth Offending Reserve	Youth Offending Service
270.8		

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: QUARTER 1 – WNF, CAPITAL AND ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall Capital budget for 2008/2009, the Working Neighbourhoods Fund (WNF), (previously called the Neighbourhood Renewal Fund, NRF) and the spending programmes where the Council acts as the Accountable Body.

The report considers the following areas: -

- Working Neighbourhoods Fund (WNF)
- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed monitoring information for each Portfolio up to 30th June, 2008.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: QUARTER 1 – NRF, CAPITAL AND
ACCOUNTABLE BODY PROGRAMME
MONITORING REPORT 2008/2009

1. PURPOSE OF REPORT

1.1 To inform Cabinet of progress against the Council's own 2008/2009 Capital budget, the Working Neighbourhoods Fund (WNF), (previously called the Neighbourhood Renewal Fund, NRF) and the spending programmes where the Council acts as the Accountable Body for the period to 30th June, 2008.

1.2 This report considers the following areas: -

- Working Neighbourhoods Fund (WNF)
- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 In line with previous monitoring reports, this document is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See Contents Table below). The report firstly provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3	WNF Monitoring	2
4	Capital Monitoring	2
5	Accountable Body Programme	2-3
6	Adult and Public Health Service Portfolio	3-4
7	Children's Services Portfolio	4-5
8	Culture, Leisure and Tourism Portfolio	6
9	Finance and Efficiency Portfolio	6-8
10	Neighbourhood and Communities Portfolio	8-9
11	Regeneration and Liveability Portfolio	9-10
12	Recommendations	10
Appendix A	WNF Monitoring	11
Appendix B	Capital Monitoring	12
Appendix C	Accountable Body Monitoring	13
Appendices D-N	Detailed Spend by Portfolio	14-28

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee for review at the earliest opportunity.

3. WNF MONITORING 2008/2009

- 3.1 Details of WNF expenditure are summarised at Appendix A. Details of individual schemes are contained in appendices D, E, F & G. At this stage actual expenditure amounts to £1,814,800 compared to expected expenditure of £1,814,800, resulting in a nil variance.

4. CAPITAL MONITORING 2008/2009

- 4.1 Expenditure for all Portfolios is summarised at Appendix B.
- 4.2 Actual expenditure to 30th June, 2008, totals £4,093,300, compared to the approved budget of £33,199,500, with a further £29,121,700 expected to be paid before the year-end.
- 4.3 The position is not unusual as there is traditionally a long lead time between the commencement of capital projects and payment for works executed. Detailed monitoring of progress on implementing capital projects indicate that the required financial outputs will be achieved by the year-end. The position will continue to be closely monitored throughout the remainder of the year.

5. ACCOUNTABLE BODY PROGRAMME

- 5.1 The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). As part of its role as Accountable Body the Council needs to be satisfied that expenditure is properly incurred and is progressing as planned. In addition, the Council has been allocated monies from the Tees Valley Single Programme Partnership (SP). Although, we are not the Accountable Body for the Partnership, the Council still has responsibilities for ensuring that expenditure is properly incurred and progressing as planned. This objective is achieved through a variety of means, including your consideration of monitoring reports for these areas as follows: -

i) New Deal for Communities (NDC)

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme. NDC is currently in negotiation with the Department for Communities and Local Government (DCLG) and Government Office, North East (GONE) around the capital and revenue split of grant approved and the implications of this.

The programme is currently forecasting full year expenditure at £4,033,000 against a grant approval of £4,033,000.

Appendix C provides details of the latest agreed budget in relation to this target along with the total actual expenditure as at 30th June, 2008.

In order to ensure that the Partnership achieves as close to its target allocation as possible the NDC Steering Group will approve additional allocations during the year and each project will be closely monitored up to the financial year-end.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

ii) **Single Programme (SP)**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Partnership Board approves the annual delivery plan. Details of progress against budgets are summarised at Appendix C, Table 2. Schemes are detailed within Appendices N, Table 2 and N, Table 3.

There are no items to bring to Members attention and expenditure will be on target at the year-end.

6. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

6.1 WNF Monitoring for Period Ending 30th June, 2008

6.1.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008 are shown at **Appendix D**.

6.1.2 In overall terms actual expenditure amounts to £33,500, compared to anticipated expenditure of £33,500, resulting in a nil variance. It is anticipated that there will be no variance at outturn.

6.1.3 There are no major items to bring to Portfolio Holder's attention.

6.2 Capital Monitoring for Period Ending 30th June, 2008

6.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix H** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

6.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

6.2.3 Capital expenditure to date amounts to £42,700 compared to the approved budget of £1,280,400, with £1,237,700 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

6.2.4 There are no major items to bring to the Portfolio Holder's attention.

7. CHILDREN'S SERVICES PORTFOLIO

7.1 WNF Monitoring for Period Ending 30th June 2008

7.1.1 Details of Children's Services WNF actual expenditure and anticipated expenditure as at 30th June, 2008, are shown at **Appendix E**.

7.1.2 In overall terms actual expenditure amounts to £3,300, compared to anticipated expenditure of £3,300 resulting in a current variance of nil.

7.1.3 The majority of expenditure will be incurred from September, 2008, onwards, coinciding with the start of the new school academic year.

7.1.4 There are no major items to bring to the Portfolio Holder's attention.

7.2 Capital Monitoring for Period Ending 30th June, 2008

7.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix I** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

- 7.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 7.2.3 **Appendix I** provides a summary of the Children's Service's Capital Programme, which includes schemes funded from specific capital allocations and schemes from the revenue budget which are managed as capital projects owing to the nature of the expenditure and the accounting regulations.
- 7.2.4 Actual expenditure to date amounts to £619,500, compared to the approved budget of £8,635,000, with £8,015,500 of expenditure remaining. This is not unusual for this time of year and it is expected that expenditure will be in line with budget at outturn.
- 7.2.5 There are a number of schemes on the Appendix from previous years where the final account balance is still outstanding. Officers are currently working to try and finalise any outstanding payments in this financial year.
- 7.2.6 There are some funding sources not currently fully allocated – Children's Centres, Early Years and Extended Schools grants. A separate report will be taken in August, 2008, to the Children's Services Portfolio Holder identifying the planned nature of expenditure.
- 7.2.7 The items to bring to the Portfolio Holder's attention are: -

The latest school's Capital Works Programme was approved by the Children's Services Portfolio Holder on 25th March, 2008. This involved very early identification of both schemes and indicative funding and resulted in an 'over commitment' of £287,000. Owing to the unallocated slippage at outturn being £28,300 more than initially expected the current over provision is £258,700 as shown in **Appendix J**. An updated school's Capital Works Programme is being taken to Portfolio Holder in August, 2008, which will reflect revised costing changes to schemes and/or additional contributions from schools and should result in this over-provision being significantly reduced and/or eliminated.

Kingsley (Extension to school to build Children's Centre) and Rift House (ICT Development) are both 100% funded by 2006-2008 Children's Centre grant which has been carried forward into 2008/2009. They are both in the same Children's Centre area of town and in order to meet some of the increased costs of the new build at Kingsley (arising from the need for a temporary access road and landscaping works) it is proposed to transfer the underspend at Rift House to this scheme. A separate report on 2006-2008 Children's Centre grant slippage will be taken to Children's Services Portfolio Holder as part of the Children's Centre 2008/2009 Capital grant report.

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Monitoring for Period Ending 30th June, 2008

8.1.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix J** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

8.1.2 Detailed analysis of these schemes are on deposit in the Member's Library.

8.1.3 Actual expenditure to date amounts to £160,700, compared to the approved budget of £2,818,300, with £2,657,600 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

8.1.4 There are no major items to bring to Portfolio Holder's attention.

9. FINANCE AND EFFICIENCY PORTFOLIO

9.1 Accountable Body Revenue Monitoring for Period Ending 30th June, 2008

9.1.1 The Council acts as Accountable Body for New Deal for Communities and Single Programme Partnerships. Details of progress against the approved revenue budgets are summarised at **Appendix N**.

9.1.2 **Table 1 – New Deal for Communities (NDC)**

The management of NDC resources is subject to specific Government regulations were the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

The Partnership has been allocated £1,943,700 to spend in 2008/2009 on revenue projects. Appendix N, Table 1 provides details of the latest agreed budget in relation to this target.

Actual expenditure to date amounts to £534,600, compared to anticipated expenditure of £541,000, resulting in a current favourable variance of £6,400.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

9.1.3 **Table 2 – Single Programme**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council has been allocated £478,700 to spend in 2008/2009 on revenue projects. Actual expenditure to date amounts to £62,900, compared to anticipated expenditure of £119,700, resulting in a current favourable variance of £56,800. It is not expected that there will be a variance at outturn.

9.1.4 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

9.2 **Capital Monitoring for Period Ending 30th June, 2008**

9.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix K** and shows:

Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual expenditure to 30th June, 2008
 Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
 Column E - Expenditure Rephased into 2009/2010
 Column F - 2008/2009 Total Expenditure
 Column G - Variance from Budget
 Column H - Type of financing

9.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

9.2.3 **Table 1 – Resources**

Actual expenditure to date amounts to £1,078,400, compared to the approved budget of £5,885,100, with £4,806,600 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

9.2.4 The main item to bring to the Portfolio Holder's attention is:

9.2.5 **Table 2 – New Deal for Communities**

The management of NDC resources is subject to specific Government regulations were the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

The Partnership has been allocated £2,089,000 to spend in 2008/2009 on capital projects. Appendix K, Table 2 provides details of the latest agreed budget in relation to this target.

Actual expenditure to date amounts to £35,300, compared to the approved budget of £1,259,900, with £1,224,600 of expenditure remaining.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

9.2.6 **Table 3 – Single Programme**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership. The Council has been allocated £463,200 to spend in 2008/2009 on capital projects. Actual expenditure to date amounts to £194,000 with £269,200 of expenditure remaining.

9.2.7 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at yearend.

10. **NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO**

10.1 **WNF Monitoring for Period Ending 30TH June, 2008**

10.1.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008, are shown at **Appendix F**.

10.1.2 In overall terms actual expenditure amounts to £18,600, compared to anticipated expenditure of £18,600, resulting in a nil variance. It is anticipated there will be no variance at outturn.

10.1.3 There are no major items to bring to the Portfolio Holder's attention.

10.2 **Capital Monitoring for Period Ending 30th June 2008**

10.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix L** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

10.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

10.2.3 Actual expenditure to date amounts to £2,011,400, compared to the approved budget of £14,644,900 with £12,648,900 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

10.2.4 Officers will be seeking to identify possible budget transfers so that expenditure can be contained within the existing level of funding.

10.2.5 There are no major items to bring to the Portfolio Holder's attention.

11. REGENERATION AND LIVEABILITY PORTFOLIO

11.1 WNF Monitoring for Period Ending 30th June, 2008

111.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008 are shown at **Appendix G**.

11.1.2 In overall terms actual expenditure amounts to £1,759,400, compared to anticipated expenditure of £1,759,400, resulting in a nil current variance. It is anticipated there will be no variance at outturn.

11.1.3 There are no major items to bring to Portfolio Holder's attention.

11.2 Capital Monitoring for Period Ending 30th June, 2008

11.2.1 Details of anticipated and actual capital expenditure as at 30th June 2008, is summarised in **Appendix M** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010

Column F - 2008/2009 Total Expenditure
Column G - Variance from Budget
Column H - Type of financing

11.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

11.2.3 Actual expenditure to date amounts to £50,500, compared to the approved budget of £675,000 with £624,500 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

11.2.4 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at the year-end.

12. RECOMMENDATIONS

12.1 It is recommended that Members note the report.

7.4 Appendix A

WORKING NEIGHBOURHOOD FUND - REVENUE MONITORING REPORT TO 30th JUNE 2008.

Line No	2007/08 Latest Budget	Portfolio	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	2,735.0	Regeneration and Liveability	1,759.4	1,759.4	0.0
2	205.0	Neighbourhoods and Communities	18.6	18.6	0.0
3	141.0	Children's Services	3.3	3.3	0.0
4	134.0	Adult and Public Health	33.5	33.5	0.0
5	3,215.0		1,814.8	1,814.8	0.0

CAPITAL MONITORING REPORT TO 30th JUNE 2008

Line No	Portfolio	2008/09 Budget	2008/09 Actual to 30/06/2008	2008/09 Expenditure Remaining	2008/09 Expenditure	2008/09 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G
£		£	£	£	£	£
1	Regeneration & Liveability	675.0	50.5	624.5	675.0	0.0
2	Culture, Leisure & Tourism	2,818.3	160.7	2,657.6	2,818.3	0.0
3	Neighbourhoods & Communities	14,644.9	2,011.4	12,648.9	14,660.3	15.4
4	Children's Services	8,635.0	619.5	8,015.5	8,635.0	0.0
5	Adult & Public Health Services	1,280.4	25.6	1,254.8	1,280.4	0.0
6	Finance & Efficiency	7,608.2	1,307.8	6,300.4	7,608.2	0.0
7	Total Capital Expenditure	35,661.8	4,175.5	31,501.8	35,677.2	15.4

ACCOUNTABLE BODY PROGRAMMES

Line No	2008/09 Latest Budget	Accountable Body Programme	Actual Position 30/06/08		
			2008/09 Expected Expenditure/(Income)	2008/09 Actual Expenditure/(Income)	Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F = (F=E-D)
	£'000		£'000	£'000	£'000
		<u>TABLE 1 - New Deal for Communities</u>			
1	1,943.7	Revenue Projects	541.0	534.6	(6.4)
2	1,259.9	Capital Projects	35.3	35.3	0.0
3	3,203.6	Total NDC	576.3	569.9	(6.4)
		<u>TABLE 2 Single Programme</u>			
4	478.7	Revenue Projects	119.7	62.9	(56.8)
5	463.2	Capital Projects	231.6	194.0	(37.6)
6	941.9	Total SP	351.3	256.9	(94.4)

WORKING NEIGHBOURHOOD FUND

REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	51.0	Mental Health Development Project	12.7	12.7	0.0
2	21.0	Mobile Maintenance Worker	5.3	5.3	0.0
3	38.0	MIND Manager & NDC Support Network	9.5	9.5	0.0
4	24.0	TNEY/MIND Common Mental Health	6.0	6.0	0.0
5	134.0	TOTAL	33.5	33.5	0.0

WORKING NEIGHBOURHOOD FUND

REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	46.0	Hartlepool On-Track Project	3.3	3.3	0.0
2	5.0	Project Co-ordination	0.0	0.0	0.0
3	50.0	Education Business Links	0.0	0.0	0.0
4	40.0	Boys Underachieving	0.0	0.0	0.0
5	141.0	TOTAL	3.3	3.3	0.0

WORKING NEIGHBOURHOOD FUND

REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	180.0	Environment Team	18.1	18.1	0.0
2	25.0	Environmental Education	0.5	0.5	0.0
3	205.0	TOTAL	18.6	18.6	0.0

WORKING NEIGHBOURHOOD FUND**REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008**

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	150.0	Community Safety Wardens	27.3	27.3	0.0
2	70.0	Anti Social Behaviour Officer	14.2	14.2	0.0
3	200.0	Partnership Working with Communities	7.7	7.7	0.0
4	125.0	Prolific Offender	(3.3)	(3.3)	0.0
5	24.0	Project Assistant	5.2	5.2	0.0
6	65.0	COOL Project	65.1	65.1	0.0
7	190.0	Families Changing Communities	42.6	42.6	0.0
8	10.0	Landlord Accreditation Scheme	2.1	2.1	0.0
9	33.0	Young Firefighters	33.0	33.0	0.0
10	180.0	Management & Consultancy	78.4	78.4	0.0
11	0.0	Neighbourhood Renewal Officer	8.9	8.9	0.0
12	0.0	NAP Development	2.5	2.5	0.0
13	129.0	Community Empowerment Network	136.6	136.6	0.0
14	4.0	Administration of Lifelong Learning Partnership	4.0	4.0	0.0
15	81.0	Level 3 Progression	81.4	81.4	0.0
16	26.0	Active Skills - West View Project	25.8	25.8	0.0
17	4.0	Hartlepool Deaf Centre	3.1	3.1	0.0
18	33.0	Career Coaching HVDA	36.1	36.1	0.0
19	200.0	Dyke House/Stranton/Grange NAP	0.0	0.0	0.0
20	0.0	Central NAP(North Hartlepool)	0.9	0.9	0.0
21	0.0	W View/K Oswy NAP(North Hartlepool)	3.2	3.2	0.0
22	53.0	Targetted Training	43.4	43.4	0.0
23	63.0	Womens Opportunities	17.5	17.5	0.0
24	81.0	JobsBuild	37.7	37.7	0.0
25	125.0	Intermediate Labour Market	97.0	97.0	0.0
26	26.0	Marketing Assistant	6.6	6.6	0.0
27	30.0	Employment Co-ordinator	4.2	4.2	0.0
28	0.0	Contribution to Regeneration Board	0.0	0.0	0.0
29	46.0	Improving the Employment Offer	8.9	8.9	0.0
30	120.0	North Central Hartlepool-DeliveryTeam Staff Cost	120.0	120.0	0.0
31	86.0	Assisting Local People into Work	13.6	13.6	0.0
32	165.0	Incubator System	93.4	93.4	0.0
33	81.0	Volunteering into Employment	81.0	81.0	0.0
34	0.0	Skills & Knowledge	0.2	0.2	0.0
35	144.0	Community Employment Outreach	161.8	161.8	0.0
36	46.0	STEP(Homelessness Project)	91.3	91.3	0.0
37	10.0	Positive Choice for Carers	45.3	45.3	0.0
38	24.0	Owton Manor West Nwra	39.9	39.9	0.0
39	21.0	West View Project	36.0	36.0	0.0
40	90.0	Community Chest	90.0	90.0	0.0
41	0.0	WNF Local Employment Assistance - OFCA	46.0	46.0	0.0
42	0.0	Youth into Employment Wharton Trust	38.5	38.5	0.0
43	0.0	Introduction to Construction	15.9	15.9	0.0
44	0.0	Adventure Traineeship	39.4	39.4	0.0
45	0.0	Employment Support MIND	49.9	49.9	0.0
46	0.0	Burbank Neighbourhood Action Plan	4.6	4.6	0.0
47	0.0	Rift House / Burn Valley Neighbourhood Action Plan	1.5	1.5	0.0
48	0.0	Owton Neighbourhood Action Plan	0.9	0.9	0.0
49	0.0	Rossmere Neighbourhood Action Plan	0.1	0.1	0.0
50	2,735.0	TOTAL	1,759.4	1,759.4	0.0

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7229	Cemetery Flooding Works	175.0	0.0	175.0	0.0	175.0	0.0	UDPB
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	67.3	28.3	39.0	0.0	67.3	0.0	GRANT
7234	Chronically Sick & Disabled Adaptations	46.0	0.0	46.0	0.0	46.0	0.0	GRANT
New	DDA (SCRAPT) - to be allocated	50.0	0.0	50.0	0.0	50.0	0.0	UCPB
7480	Improving Information Management (IIM) - Electronic Social Care Record	5.5	0.0	5.5	0.0	5.5	0.0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	14.7	14.3	0.4	0.0	14.7	0.0	GRANT
7479	Improving Information Management (IIM) - Single Assessment Project (SAP)	1.0	0.0	1.0	0.0	1.0	0.0	GRANT
7351	Improving Information Management (IIM) - Systems	4.7	0.0	4.7	0.0	4.7	0.0	GRANT
7616	Learning Disability - Extra Care Housing	308.4	0.0	308.4	0.0	308.4	0.0	GRANT
7578	Lynn Street ATC Demolition	11.3	0.0	11.3	0.0	11.3	0.0	RCCO
7389	Mental Health Projects	354.4	0.0	354.4	0.0	354.4	0.0	SCE(R)
7723	Resettlement Capital Works - Capital Grant	150.0	0.0	150.0	0.0	150.0	0.0	GRANT
7869	Rift House Nursery (NDNA Accommodation) - Purchase & Develop Building	92.1	0.1	92.0	0.0	92.1	0.0	MIX
		1,280.4	42.7	1,237.7	0.0	1,280.4	0.0	

Key

RCCO Revenue Contribution towards Capital
 MIX Combination of Funding Types
 UCPB Unsupported Corporate Prudential Borrowing
 SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
 CAP REC Capital Receipt
 UDPB Unsupported Departmental Prudential Borrowing
 SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7930	Barnard Grove - Replace Windows	46.0	0.0	46.0	0.0	46.0	0.0	MIX
7931	Barnard Grove - Replace Roof KS1	92.0	0.0	92.0	0.0	92.0	0.0	MIX
7758	Barnard Grove - New Pipework and Fan Convectors	1.6	1.6	0.0	0.0	1.6	0.0	SCE(R)
7851	Barnard Grove - Refurbish Toilets	31.5	31.5	0.0	0.0	31.5	0.0	MIX
7932	Barnard Grove - New Flooring in Caretakers Bungalow	10.0	0.0	10.0	0.0	10.0	0.0	MIX
7275	Brierton - Relocation to Single Site	6.7	0.0	6.7	0.0	6.7	0.0	MIX
7276	Brierton - Install/Move Boundary Fence	14.3	0.0	14.3	0.0	14.3	0.0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6.6	0.0	6.6	0.0	6.6	0.0	MIX
7451	Brierton - Build Sports Hall & Sports Facilities	20.4	0.0	20.4	0.0	20.4	0.0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	0.6	0.0	0.6	0.0	0.6	0.0	MIX
7767	Brierton - Upgrade Fire Alarm System	2.1	0.7	1.4	0.0	2.1	0.0	RCCO
7909	Brierton - Replace Roof Dance Studio, Corridors, Changing	92.0	0.3	91.7	0.0	92.0	0.0	MIX
7932	Brougham - Replacement Windows	20.0	0.0	20.0	0.0	20.0	0.0	MIX
7769	Brougham - Resurface Play Area	0.9	0.0	0.9	0.0	0.9	0.0	RCCO
7768	Brougham - Replace Windows at Front & Part Rear	1.4	0.0	1.4	0.0	1.4	0.0	GRANT
7747	Catcote - Caretakers Bungalow Roof Replacement	25.9	0.3	25.6	0.0	25.9	0.0	GRANT
7929	Catcote - Window Replacement	66.0	0.0	66.0	0.0	66.0	0.0	MIX
7915	Catcote - Replace Roof over Kitchen	14.0	0.5	13.5	0.0	14.0	0.0	MIX
7491	Clavering - Replace Roof Phase 4 (06/07)	9.0	0.0	9.0	0.0	9.0	0.0	SCE(R)
7664	Clavering - Create New Foundation Stage Unit	42.9	8.8	34.1	0.0	42.9	0.0	GRANT
7934	Clavering - Replace Hall Roof	40.0	0.2	39.8	0.0	40.0	0.0	MIX
7849	Dyke House - Replace Boilers (07/08)	12.6	0.0	12.6	0.0	12.6	0.0	RCCO
7575	Dyke House - ICT Equipment Purchase	82.7	0.0	82.7	0.0	82.7	0.0	RCCO
7586	Dyke House City Learning Centre - ICT/Equipment Purchase	177.0	0.0	177.0	0.0	177.0	0.0	GRANT
7288	English Martyrs - Build new outdoor Sports Pitch	8.2	0.0	8.2	0.0	8.2	0.0	MIX
7663	Eldon Grove - Erect Perimeter Fence	16.8	0.0	16.8	0.0	16.8	0.0	MIX
7628	Eldon Grove - Major Internal Works	0.2	0.2	0.0	0.0	0.2	0.0	RCCO
7760	Fens - Replace Fan Convectors & Radiators (Ph 1)	3.6	0.8	2.8	0.0	3.6	0.0	GRANT
7740	Fens - New Office Extension	20.0	0.0	20.0	0.0	20.0	0.0	RCCO
7916	Fens - Renew Heating Distribution System	62.0	0.0	62.0	0.0	62.0	0.0	MIX
7935	Fens - Replace Windows	70.0	0.0	70.0	0.0	70.0	0.0	MIX
7729	Golden Flatts - Window Replacement (07/08)	3.3	0.0	3.3	0.0	3.3	0.0	MIX
7527	Golden Flatts - Improve Kitchen Ventilation	12.7	0.0	12.7	0.0	12.7	0.0	GRANT
7922	Golden Flatts - Renew Heating Distribution System	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7923	Golden Flatts - Window Replacement Kitchen / Dining	32.0	0.0	32.0	0.0	32.0	0.0	MIX
7295	Grange - Replace Classrooms (03/04)	26.3	0.0	26.3	0.0	26.3	0.0	GRANT
7815	Grange - Internal Works to Kitchen	17.8	0.0	17.8	0.0	17.8	0.0	RCCO
7924	Grange - Window Replacement Office	41.0	0.4	40.6	0.0	41.0	0.0	MIX
7851	Refurbish Toilets - Greatham	53.7	50.7	3.0	0.0	53.7	0.0	MIX
7937	Greatham - Window Replacement Hall & Conservatory	15.0	0.0	15.0	0.0	15.0	0.0	MIX
7920	High Tunstall - Replace Roof Admin Block	95.0	0.3	94.7	0.0	95.0	0.0	MIX
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	3.1	0.0	3.1	0.0	3.1	0.0	GRANT
	Jesmond Rd - Relocate Nursery to form Foundation Unit, installation of ramps & internal works	5.8	0.0	5.8	0.0	5.8	0.0	MIX
-	Jesmond Road - Renew Heating System in Reception	14.0	0.0	14.0	0.0	14.0	0.0	MIX
7925	Jesmond Road - Install Kitchen Equipment / Develop Kitchen	100.0	0.0	100.0	0.0	100.0	0.0	MIX
7773	Kingsley - Caretakers Bungalow Heating	0.7	0.0	0.7	0.0	0.7	0.0	GRANT
7469	Kingsley - Extension to School for Children's Centre	78.8	127.8	0.0	0.0	127.8	49.0	GRANT
7772	Kingsley - Window Replacement	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
7939	Kingsley - Hall Roof Replacement	39.0	0.0	39.0	0.0	39.0	0.0	MIX
7938	Kingsley - Window Replacement North Elevation	54.0	0.4	53.6	0.0	54.0	0.0	MIX
-	Kingsley - Convert Storage Areas into classrooms (inc poss extension)	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7057	Lynnfield - Build Community Facility	17.8	0.0	17.8	0.0	17.8	0.0	GRANT
7762	Lynnfield - Boiler Plant Replacement	9.6	0.7	8.9	0.0	9.6	0.0	GRANT
7926	Lynnfield - Upgrade Toilets inc DDA	35.0	0.0	35.0	0.0	35.0	0.0	MIX
7312	Manor - Build New Science Lab	6.6	0.0	6.6	0.0	6.6	0.0	MIX
7565	Manor - Upgrade Fire Alarm System & Electrical Works	0.1	0.1	0.0	0.0	0.1	0.0	GRANT
7568	Manor - Develop New SEN/Resource Centre	2.3	2.3	0.0	0.0	2.3	0.0	MIX
7314	Manor - Build E-Learning Centre	21.5	0.0	21.5	0.0	21.5	0.0	MIX
7824	Manor - Improve Stage Access	2.0	0.0	2.0	0.0	2.0	0.0	MIX
7912	Manor - Replace External Doors - Improve Security	20.0	0.0	20.0	0.0	20.0	0.0	MIX

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Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
		B	C	D	E	F	G	
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	
7910	Manor - External Decoration / Window Replacement	32.0	0.0	32.0	0.0	32.0	0.0	MIX
7666	Owton Manor - Modifications to SPACE Centre	9.5	0.0	9.5	0.0	9.5	0.0	GRANT
7940	Owton Manor - Replace Windows & External Doors	99.0	0.4	98.6	0.0	99.0	0.0	MIX
7819	Rift House - ICT Development	65.6	0.0	16.6	0.0	16.6	(49.0)	GRANT
	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	28.9	17.6	11.3	0.0	28.9	0.0	GRANT
7654	Rift House - Window Replacement (07/08)	3.2	0.0	3.2	0.0	3.2	0.0	GRANT
7775	Rift House - Disabled Toilet/Entrance Works	30.7	17.1	13.6	0.0	30.7	0.0	SCE (R)
7927	Rift House - Upgrade Toilets	85.0	0.0	85.0	0.0	85.0	0.0	MIX
7928	Rift House - Resurface Car Park / Pedestrian Access	35.0	0.0	35.0	0.0	35.0	0.0	MIX
7563	Rossmere - Kitchen Boiler Replacement	5.9	0.0	5.9	0.0	5.9	0.0	GRANT
7941	Rossmere - Window Replacement Dining Hall	82.0	0.4	81.6	0.0	82.0	0.0	MIX
7942	Springwell - Replace Existing Hydrotherapy Pool	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7917	Springwell - Install Mobile Classroom	50.0	0.7	49.3	0.0	50.0	0.0	MIX
7323	Stranton - Build New Community Facility	21.9	0.0	21.9	0.0	21.9	0.0	MIX
7763	Stranton - Replace Windows (07/08)	3.9	0.0	3.9	0.0	3.9	0.0	GRANT
7597	Stranton - Develop Outside Play Area	0.5	0.0	0.5	0.0	0.5	0.0	GRANT
0	Stranton - Purchase & Install CCTV	2.3	0.0	2.3	0.0	2.3	0.0	RCCO
7944	Stranton - Window Replacement	44.0	0.2	43.8	0.0	44.0	0.0	MIX
7567	St Cuthberts - Boiler Replacement	1.5	1.5	0.0	0.0	1.5	0.0	MIX
7327	St Helens - Kitchen Refurbishment	0.1	0.0	0.1	0.0	0.1	0.0	GRANT
7943	St Helens - Replace Roof KS2 Area	75.0	0.3	74.7	0.0	75.0	0.0	MIX
7330	St Teresa's - Extension to build Childrens Centre	2.1	0.0	2.1	0.0	2.1	0.0	GRANT
-	St Hilds - Build Classroom of the Future	100.0	0.0	100.0	0.0	100.0	0.0	MIX
7946	Throston - Install Lift	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7945	Throston - Rewire School Electrics	85.0	0.0	85.0	0.0	85.0	0.0	MIX
7873	Ward Jackson - Extend Car Park	1.3	0.0	1.3	0.0	1.3	0.0	RCCO
7947	Ward Jackson - Replace Roof	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7918	Ward Jackson - Window Replacement	35.0	0.4	34.6	0.0	35.0	0.0	MIX
-	Ward Jackson - Increase size of office (internal works)	12.0	0.0	12.0	0.0	12.0	0.0	MIX
7776	West Park - Pipework (Phase 1)	9.0	0.0	9.0	0.0	9.0	0.0	GRANT
7829	West Park - Disabled Toilet	33.4	0.0	33.4	0.0	33.4	0.0	SCE (R)
7848	West Park - Security Works ie. Fencing	45.0	0.0	45.0	0.0	45.0	0.0	RCCO
7598	West View - Improve / Refurbish Nursery & Reception	18.8	0.0	18.8	0.0	18.8	0.0	GRANT
7777	West View - Pipework (Phase 1)	9.7	0.0	9.7	0.0	9.7	0.0	GRANT
7340	West View - Develop Football Facilities	5.5	0.0	5.5	0.0	5.5	0.0	GRANT
7730	West View - Remodel KS2 Offices	0.6	0.6	0.0	0.0	0.6	0.0	GRANT
7948	West View - Replace Windows	50.0	0.4	49.6	0.0	50.0	0.0	MIX
	Carlton Outdoor Centre Redevelopment Phase 1 - New Accommodation Block; Create Meeting Room & Storage; Develop Challenge Course and other on-site adventure opportunities	1.1	1.1	0.0	0.0	1.1	0.0	MIX
7863	Carlton Outdoor Centre - Redevelopment of Site (Proposed Phase 2 although works/funding to be determined)	90.0	0.0	90.0	0.0	90.0	0.0	MIX
	Carlton Outdoor Centre - Purchase & Install Challenge Course and Climbing Wall	5.1	0.0	5.1	0.0	5.1	0.0	MIX
7820	Improve Ventilation in Classrooms - Various Schools	0.3	0.0	0.3	0.0	0.3	0.0	RCCO
7521	Children's Centres - Miscellaneous Capital Expenditure	0.6	0.0	0.6	0.0	0.6	0.0	GRANT
7429	Children's Centres - IT and Tel	6.1	0.0	6.1	0.0	6.1	0.0	GRANT
-	Early Years (GSSG) - to be allocated	351.8	0.0	351.8	0.0	351.8	0.0	GRANT
0	Children's Centres - Maintenance	20.1	1.2	18.9	0.0	20.1	0.0	GRANT
7630	Children's Centres - Unallocated 08/09	295.6	0.0	295.6	0.0	295.6	0.0	GRANT
7428	Workforce Remodelling - Misc School Projects to better utilise space	42.6	0.0	42.6	0.0	42.6	0.0	GRANT
7384	Devolved Capital - Various Misc Individual School Projects	1,420.5	127.1	1,293.4	0.0	1,420.5	0.0	GRANT
7463	Youth Capital Fund - Spend to be determined by Young People	79.3	13.7	65.6	0.0	79.3	0.0	GRANT
7437	Playing for Success - Develop New Classroom at H'pool Utd	0.5	0.0	0.5	0.0	0.5	0.0	MIX
7859	Kitchen Ventilation Improvements - Various Schools	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7421	School Travel Plans - Develop Cycle Storage at Schools	81.4	10.6	70.8	0.0	81.4	0.0	GRANT
7858	Computers for Pupils	530.4	9.5	520.9	0.0	530.4	0.0	GRANT
7779	Improve Ventilation in ICT Suites (O Manor, Rossmere, W View)	5.7	0.0	5.7	0.0	5.7	0.0	RCCO
9004	Funding (Modernisation, Access, RCCO) Currently Unallocated - see Report paragraph 7.2.7	(258.7)	0.0	(258.7)	0.0	(258.7)	0.0	MIX
7447	Purchase of Interactive Whiteboards (Various Schools)	2.1	0.0	2.1	0.0	2.1	0.0	GRANT

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7344	Brinkburn Pool - Reinstatement of Pool after Fire	0.6	0.0	0.6	0.0	0.6	0.0	MIX
7814	ICT / Mobile Technology for Children's Social Workers	27.9	0.0	27.9	0.0	27.9	0.0	GRANT
7818	Sure Start Centre - Miers Avenue Toilets	3.7	0.0	3.7	0.0	3.7	0.0	GRANT
7652	SS Central - Refurbish daycare suite at Chatham House	0.8	0.8	0.0	0.0	0.8	0.0	GRANT
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	190.0	0.0	190.0	0.0	190.0	0.0	GRANT
7901	Purchase & Install CELTICS Project - Case Management System for Children's & Families Team	350.2	93.6	256.6	0.0	350.2	0.0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	2.7	0.0	2.7	0.0	2.7	0.0	MIX
7210	Capital Grant Contribution towards building Rift House							
	Neighbourhood Nursery	4.3	0.0	4.3	0.0	4.3	0.0	MIX
0	SSC - Chatham Road	5.9	0.0	5.9	0.0	5.9	0.0	MIX
0	Caretakers Cavity Wall Insulation - Various	10.0	0.0	10.0	0.0	10.0	0.0	MIX
0	Harnessing Technology Grant	350.5	0.0	350.5	0.0	350.5	0.0	GRANT
7898	BSF - Purchase additional accommodation for Brierton pupils	789.8	94.7	695.1	0.0	789.8	0.0	MIX
0	BSF - Demolition of Brierton Upper School Buildings (PRU)	410.0	0.0	410.0	0.0	410.0	0.0	SCE®
0	Extended Schools - to be allocated	176.0	0.0	176.0	0.0	176.0	0.0	GRANT
0	Emergency Response - Contingency	100.0	0.0	100.0	0.0	100.0	0.0	MIX
0	Information System for Parents & Providers Project	18.6	0.0	18.6	0.0	18.6	0.0	GRANT
0	Youth Capital Fund Plus	452.0	0.0	452.0	0.0	452.0	0.0	GRANT
		8,635.0	619.5	8,015.5	0.0	8,635.0	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
		B	C	D	E	F	G	
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	
7712	Bridge Community Centre - Demolition	127.0	65.0	62.0	0.0	127.0	0.0	UCPB
7713	Burbank Community Centre - Refurbishment	7.5	0.0	7.5	0.0	7.5	0.0	UCPB
7881	Burn Valley Garden Sewers/Drainage Works	15.0	0.0	15.0	0.0	15.0	0.0	GRANT
7651	Burn Valley Park Beck - Reduce Flood Risk/Landscaping	68.9	0.0	68.9	0.0	68.9	0.0	MIX
7377	Central Library - Lighting Improvements	38.0	0.0	38.0	0.0	38.0	0.0	RCCO
7893	Clavering Play Area - Tarmac Surface	20.0	0.0	20.0	0.0	20.0	0.0	RCCO
7375	Countryside - Purchase Replacement Vehicle	15.0	0.0	15.0	0.0	15.0	0.0	MIX
7737	DDA Capital Works (Various) - to be allocated	50.0	0.0	50.0	0.0	50.0	0.0	UCPB
7864	Foreshore - Replacement Lifeguard Vehicle	9.0	0.0	9.0	0.0	9.0	0.0	RCCO
7213	Grayfields Sports Pavillion / Football Strategy	47.0	16.0	31.0	0.0	47.0	0.0	MIX
7382	Greatham Play Area Equipment	8.6	0.0	8.6	0.0	8.6	0.0	MIX
7380	H2O Watersports Centre	1,998.7	0.0	1,998.7	0.0	1,998.7	0.0	MIX
7831	Jutland Road Community Centre - Internal Alterations	2.6	1.2	1.4	0.0	2.6	0.0	MIX
7414	Jutland Road Play Area Upgrade	55.0	0.0	55.0	0.0	55.0	0.0	MIX
New	St Patricks Multi Use Games Area (MUGA) - Feasibility	2.4	0.0	2.4	0.0	2.4	0.0	RCCO
7865	Museum of Harlepool - Internal Works to create new display area	95.7	78.5	17.2	0.0	95.7	0.0	MIX
7887	Nicholson Fields Allotments - Security Improvements	19.6	0.0	19.6	0.0	19.6	0.0	RCCO
7845	Rossmere - Pitch Improvements	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7771	Seaton Allotments, Station Lane - Drainage Works	2.1	0.0	2.1	0.0	2.1	0.0	MIX
7215	Seaton Carew Cricket Club Ground Imps	9.7	0.0	9.7	0.0	9.7	0.0	CAPR
7203	Sir William Gray House - Disability Improvements	2.6	0.0	2.6	0.0	2.6	0.0	MIX
New	Skateboard Park - to be allocated	70.0	0.0	70.0	0.0	70.0	0.0	RCCO
7844	Town Moor - Develop Multi Use Games Area	10.0	0.0	10.0	0.0	10.0	0.0	MIX
7590	Ward Jackson Park Car Park - Improvement Works	76.4	0.0	76.4	0.0	76.4	0.0	MIX
7367	Ward Jackson Park Refurbishment	7.9	0.0	7.9	0.0	7.9	0.0	MIX
7001	Headland Community Resource Centre	18.4	0.0	18.4	0.0	18.4	0.0	MIX
7002	Headland Sports Hall - Sports Improvement	19.7	0.0	19.7	0.0	19.7	0.0	MIX
7003	Carnegie Building Refurbishment	16.5	0.0	16.5	0.0	16.5	0.0	MIX
		2,818.3	160.7	2,657.6	0.0	2,818.3	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ©	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

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TABLE 1 - RESOURCES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7466	Vehicle Purchases	1,069.6	234.7	834.9	0.0	1,069.6	0.0	UDPB
7091	City Challenge Clawback	228.8	0.0	228.8	0.0	228.8	0.0	GRANT
7867	City Challenge Burbank/Murray Street	130.4	0.0	130.4	0.0	130.4	0.0	GRANT
7260	Piazza and Slipway - Trincomalee Trust	0.3	0.0	0.3	0.0	0.3	0.0	GRANT
7263	York Flatlets Demolition	7.7	0.0	7.7	0.0	7.7	0.0	CAP REC
7264	Mobile Benefits	129.3	0.0	129.3	0.0	129.3	0.0	CAP REC
7418	St Benedicts Barlow's Building Demolition	34.7	0.0	34.7	0.0	34.7	0.0	CAP REC
7468	IT Strategy	500.0	0.0	500.0	0.0	500.0	0.0	UDPB
7623	Corporate IT Projects	88.5	6.3	82.2	0.0	88.5	0.0	CAP REC
7634	Town Centre LIFT Scheme	90.0	0.0	90.0	0.0	90.0	0.0	CAP REC
7445	Financial Management System Development	29.6	29.6	0.0	0.0	29.6	0.0	RCCO
7446	EDRMS and Workflow	0.1	0.1	0.0	0.0	0.1	0.0	RCCO
7471	EDRMS - Phase 2	129.9	129.9	0.0	0.0	129.9	0.0	RCCO
7631	Members ICT/Remote Access	50.2	17.9	32.3	0.0	50.2	0.0	CAP REC
7467	Refurbishment of War Memorials	61.8	3.7	58.0	0.0	61.8	0.0	UCPB
7200	Civic Centre Refurbishment	2,427.9	464.4	1,963.5	0.0	2,427.9	0.0	UCPB
7257	Disabled Adaptations	305.4	6.0	299.4	0.0	305.4	0.0	UCPB
7496	Re-roofing Throston Library	3.7	3.7	0.0	0.0	3.7	0.0	MIX
7705	Seaton Bus Station Refurbishment	184.1	151.2	32.9	0.0	184.1	0.0	UCPB
7716	Demolition of HQ Toilets	51.0	0.0	51.0	0.0	51.0	0.0	UCPB
7718	Demolition of Eldon Grove Lesiure Centre	66.0	30.9	35.1	0.0	66.0	0.0	UCPB
7781	Replace Boilers - Municipal Buildings	144.9	0.0	144.9	0.0	144.9	0.0	UCPB
7782	Stranton Crematorium Roof Repair	28.8	0.0	28.8	0.0	28.8	0.0	UCPB
7783	Borough Buildings Renew Roof Valley	21.0	0.0	21.0	0.0	21.0	0.0	UCPB
7784	Borough Buildings Replace 5 Water Heater	7.5	0.0	7.5	0.0	7.5	0.0	UCPB
7785	Brinkburn Centre - Renew Sports Hall Change Rms Roof	33.7	0.0	33.7	0.0	33.7	0.0	UCPB
7786	Brinkburn Centre - Renew Filter to Swimming Pool	19.3	0.0	19.3	0.0	19.3	0.0	UCPB
Various	Removal of Major Barriers to Access	40.9	0.0	40.9	0.0	40.9	0.0	UCPB
		5,885.1	1,078.4	4,806.6	0.0	5,885.1	0.0	

TABLE 2 - NEW DEAL FOR COMMUNITIES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7069	Longhill Junction Improvements	0.8	0.0	0.8	0.0	0.8	0.0	MIX
7059/7060	Longhill Business Security and Environmental Imps	100.3	0.8	99.6	0.0	100.3	0.0	MIX
7061	Business Security Fund	20.8	2.0	18.8	0.0	20.8	0.0	NDC
7062	CIA Building Modernisation Grant	223.9	0.0	223.9	0.0	223.9	0.0	NDC
7063	CIA Environmental Improvements	446.7	2.3	444.4	0.0	446.7	0.0	NDC
7054	Crime Premises	14.9	0.7	14.2	0.0	14.9	0.0	NDC
7056	Target Hardening Phase 3	71.5	28.8	42.7	0.0	71.5	0.0	NDC
7050	Osbourne Road Hall	1.3	0.0	1.3	0.0	1.3	0.0	NDC
7051	Voluntary Sector Premises Pool	1.5	0.9	0.6	0.0	1.5	0.0	NDC
7052	Peoples Centre	62.7	0.0	62.7	0.0	62.7	0.0	NDC
7086	Lynfield Play Area	34.4	0.0	34.4	0.0	34.4	0.0	NDC
tbc	Home Improvement Project	250.0	0.0	250.0	0.0	250.0	0.0	MIX
tbc	Longhill CCTV	31.2	0.0	31.2	0.0	31.2	0.0	MIX
		1,259.9	35.3	1,224.6	0.0	1,259.9	0.0	

TABLE 3 - SINGLE PROGRAMME

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7103	Central Area Attractors - Wingfield Castle	413.2	144.6	268.6	0.0	413.2	0.0	MIX
7871	Central Area Development Frame - Feasibility Study Town Centre	25.0	24.6	0.4	0.0	25.0	0.0	RCCO
7872	Southern Business Zone - Feasibility Study Brenda Road Area	25.0	24.8	0.2	0.0	25.0	0.0	MIX
		463.2	194.0	269.2	0.0	463.2	0.0	

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types

GRANT Grant Funded
CAP REC Capital Receipt

UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
		B	C	D	E	F	G	
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	
7222	Minor Works - North	62.0	0.0	62.0	0.0	62.0	0.0	MIX
7223	Minor Works - South	85.6	7.8	77.8	0.0	85.6	0.0	MIX
7224	Minor Work - Central	67.5	57.9	9.6	0.0	67.5	0.0	MIX
7272	Wheelee Bin Purchase	51.5	1.8	49.7	0.0	51.5	0.0	UDPB
7465	Recycling Scheme (containers etc)	71.8	15.1	56.7	0.0	71.8	0.0	UDPB
7821	Waste Performance Efficiency Grant (containers etc)	160.6	0.0	160.6	0.0	160.6	0.0	GRANT
7404	HRA Residual Expenditure	9.1	0.0	9.1	0.0	9.1	0.0	CAP REC
7218	Disabled Facility Grants	666.3	59.8	606.5	0.0	666.3	0.0	GRANT
7230	Housing Market Renewal (house purchases)	4,241.0	357.5	3,883.5	0.0	4,241.0	0.0	GRANT
7219	Home Plus Grants (provided by Endeavour HA)	90.0	5.6	84.4	0.0	90.0	0.0	GRANT
7231	Housing Thermal Efficiency	120.4	0.0	120.4	0.0	120.4	0.0	GRANT
7220	Private Sector Housing Grants	359.3	45.9	313.4	0.0	359.3	0.0	GRANT
7220	Public Conveniences	948.1	134.0	814.1	0.0	948.1	0.0	UDPB
7206	CSS Social Lighting Programme	4.4	0.0	4.4	0.0	4.4	0.0	UCPB
7207	LTP-Community Safety-Car Park Security/CCTV	69.6	42.8	26.8	0.0	69.6	0.0	SPB
7235	Low Floor Infrastructure	30.0	6.3	23.7	0.0	30.0	0.0	SPB
7236	Bus Shelter Improvements	69.4	24.1	45.3	0.0	69.4	0.0	SPB
7237	Cycle Routes General	150.0	0.0	150.0	0.0	150.0	0.0	MIX
7240	Hartlepool Transport Interchange	2,047.4	34.8	2,009.9	0.0	2,044.7	(2.7)	SPB
7241	Dropped Crossings	30.0	23.5	6.5	0.0	30.0	0.0	SPB
7242	Other Street Lighting	82.4	0.4	82.0	0.0	82.4	0.0	MIX
7244	Travel Plans	10.0	0.0	10.0	0.0	10.0	0.0	SPB
7245	LTP-Cycle Parking	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7247	Bus Quality Corridor	15.0	0.0	15.0	0.0	15.0	0.0	SPB
7250	Sustainable Travel Awareness	10.0	3.3	6.7	0.0	10.0	0.0	GRANT
7251	Public Transport CCTV	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
7252	Safer Streets Initiative	20.0	2.8	17.2	0.0	20.0	0.0	GRANT
7265	Coastal Protection Strategic Study	2.0	0.0	2.0	0.0	2.0	0.0	GRANT
7424	Pride in Hartlepool	17.1	1.2	15.9	0.0	17.1	0.0	UCPB
7452	Local Safety Scheme	0.0	4.9	0.0	0.0	4.9	4.9	0.0
7455	Hart Lane Road Safety Improvements	82.3	78.7	0.0	0.0	78.7	(3.6)	MIX
7487	Local Transportation Plan-Monitoring	5.0	1.4	3.6	0.0	5.0	0.0	SPB
7499	Lithgo Close - Contaminated Land	1,787.3	431.8	1,355.5	0.0	1,787.3	0.0	MIX
7508	Anhydrite Mine	132.1	2.3	129.8	0.0	132.1	0.0	MIX
7540	LTP - Tees Valley Major Scheme Bid	0.0	2.7	0.0	0.0	2.7	2.7	0.0
7541	Safer Routes to School	76.1	0.0	76.1	0.0	76.1	0.0	GRANT
7542	LTP - Parking Lay-By	25.0	0.0	25.0	0.0	25.0	0.0	SPB
7544	LTP - Shop Mobility	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7545	LTP - Motorcycle Training	20.0	21.0	0.0	0.0	21.0	1.0	GRANT
7546	LTP - Road Safety Education & Training	20.0	0.0	19.0	0.0	19.0	(1.0)	GRANT
7549	LTP - Other Bridge Schemes	70.0	0.5	69.5	0.0	70.0	0.0	SPB
7580	Highways Remedial Works - Hartlepool Marina	4.5	0.9	3.6	0.0	4.5	0.0	TDC
7581	Tees Valley Boundary Signs	5.4	0.0	5.4	0.0	5.4	0.0	GRANT
7624	LTP - Headland Traffic Management	27.9	0.0	27.9	0.0	27.9	0.0	SPB
7644	LTP - School Travel Plans	15.0	1.9	13.1	0.0	15.0	0.0	SPB
7645	LTP - General	372.5	1.3	362.8	0.0	364.1	(8.4)	SPB
7706	Waterproofing Phase 2 - Multi Storey Car Park	659.5	438.9	220.6	0.0	659.5	0.0	UCPB
7707	Highways Maintenance - Other Schemes (non LTP)	40.0	0.0	40.0	0.0	40.0	0.0	UCPB
7714	Owton Manor Lane Shops	0.0	14.1	0.0	0.0	14.1	14.1	0.0
7734	LTP - Hart Lane/Wiltshire Way Junction Improvement 07-0	79.0	5.7	73.3	0.0	79.0	0.0	SPB
7736	LTP - York Road (Park Road to Lister Street)	788.8	0.8	788.0	0.0	788.8	0.0	SPB
7805	LTP - Footpath - West View Road	0.0	8.4	0.0	0.0	8.4	8.4	0.0
7835	LTP - Clavering Area Traffic Management	19.0	19.0	0.0	0.0	19.0	0.0	TDC
7838	LTP - Tees Road Footways (west side)	63.5	63.5	0.0	0.0	63.5	0.0	0.0
7846	Raby Road Puffin Crossing	10.9	3.3	7.6	0.0	10.9	0.0	UCPB
7847	Coast Protection - Headland Fencing and Promenade	27.6	0.0	27.6	0.0	27.6	0.0	CAP REC
7852	Highway Improvements - TESCO Secion 106 Expenditure	333.2	29.7	303.5	0.0	333.2	0.0	GRANT
7856	Stranton Traffic Management	50.0	0.0	50.0	0.0	50.0	0.0	SPB
7899	Stranton Traffic Management	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
7906	Bryan Hanson House On Street Parking	89.8	55.8	34.0	0.0	89.8	0.0	UDPB
7955	LTP-Cycling-Advanced Stop Sign	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7956	LTP-Cycle Route Signage	5.0	0.0	5.0	0.0	5.0	0.0	SPB
7957	LTP-Seaton Carew Railway Station Improvements	50.0	0.0	50.0	0.0	50.0	0.0	SPB
7959	LTP-Other Walking Schemes	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7960	LTP-Highway Signage Improvements	10.0	0.0	10.0	0.0	10.0	0.0	SPB
7961	LTP-School 20mph Zones	10.0	0.2	9.8	0.0	10.0	0.0	SPB
7972	Other Traffic Management Schemes	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7973	Other Safety Schemes	25.0	0.0	25.0	0.0	25.0	0.0	GRANT
7974	Signalised Crossings	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
		14,644.9	2,011.4	12,648.9	0.0	14,660.3	15.4	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7012	Headland Regeneration Programme	3.9	3.9	0.0	0.0	3.9	0.0	CAP REC
7013	Headland Town Square	37.1	36.7	0.4	0.0	37.1	0.0	MIX
7015	Targeted Private Housing Improvements	39.1	0.0	39.1	0.0	39.1	0.0	CAP REC
7025	Headland Paddling Pool	12.5	0.0	12.5	0.0	12.5	0.0	MIX
7368	Building Safer Communities	5.8	0.0	5.8	0.0	5.8	0.0	GRANT
7417	Friarage Field Building Demolition	6.6	0.0	6.6	0.0	6.6	0.0	CAP REC
7431	Community Safety Strategy	153.7	0.0	153.7	0.0	153.7	0.0	UCPB
7530	Developers Contribution Fund	142.4	0.0	142.4	0.0	142.4	0.0	GRANT
7866	Friarage Manor House	19.2	0.0	19.2	0.0	19.2	0.0	CAP REC
7878	Community Safety CCTV Upgrade	14.7	9.9	4.8	0.0	14.7	0.0	UCPB
7895	Economic Development - Industrial & Commercial	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
7896	BEC Toilet & Shower Facilities	40.0	0.0	40.0	0.0	40.0	0.0	UCPB
7897	Regeneration Match Funding	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
		675.0	50.5	624.5	0.0	675.0	0.0	

Key

- RCCO Revenue Contribution towards Capital
- MIX Combination of Funding Types
- UCPB Unsupported Corporate Prudential Borrowing
- SCE ® Supported Capital Expenditure (Revenue)

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

TABLE 1 - NEW DEAL FOR COMMUNITIES

Line No	2008/9 Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
			£'000	£'000	(F=E-D) £'000
1	48.2	Longhill - Site Manager	12.04	10.1	(2.0)
2	38.7	Longhill - ILM Scheme	38.7	69.8	31.2
3	25.1	Longhill CCTV	6.3	0.0	(6.3)
4	93.4	Enterprise Development Package - Enterprise Support Scheme	18.7	15.7	(3.0)
5	0.3	Commercial Areas - Building Modernisation	0.3	0.0	(0.3)
6	46.3	Commercial Areas - Bus Support Manager	11.6	9.6	(2.0)
7	106.2	Opening Doors - Phase 2	0.0	0.0	0.0
8	3.7	Mental Health Support Workers	0.0	0.0	0.0
9	53.5	Sure Start Extension	0.0	0.0	0.0
10	56.8	Low Level Support - Phase II	18.9	19.3	0.4
11	16.1	Drug Outreach	0.0	0.0	0.0
12	49.1	Childrens Emotional Wellbeing	0.0	0.0	0.0
13	39.6	Football Development Officer	0.0	0.0	0.0
14	141.1	Peoples Access to Health	43.0	43.9	0.9
15	9.2	Young Persons Emotional Wellbeing	0.0	0.0	0.0
16	59.5	Community Wardens	41.7	41.7	(0.0)
17	3.3	Target Hardening - Phase 3	0.0	0.0	0.0
18	6.5	Community Safety Grants Pool	2.2	2.1	(0.1)
19	37.6	Selective Licensing	0.0	0.0	0.0
20	15.1	Victim Support	3.8	3.6	(0.1)
21	29.5	Crime Premises	7.4	0.0	(7.4)
22	12.5	Police Community Support Officers	0.0	0.0	0.0
23	1.3	Dordrecht	1.3	0.0	(1.3)
24	47.4	CCTV Implementation - Phase 3	0.0	0.0	0.0
25	5.2	Offendering / Mentoring Scheme	0.0	0.0	0.0
26	17.3	Anti-Social Behaviour	8.6	7.1	(1.5)
27	37.7	Anti-Social Behaviour - Phase 2	0.0	0.0	0.0
28	39.4	Community Learning Centre - Stranton	0.0	0.0	0.0
29	69.4	Community Learning Centre - Lynnfield	0.0	0.0	0.0
30	2.9	Bursary Fund	2.9	1.6	(1.3)
31	10.2	Family Support	0.0	0.0	0.0
32	50.0	Educational Achievement Project	0.0	0.0	0.0
33	63.5	Key Stage 2 & 3 Transition	0.0	0.0	0.0
34	73.0	Raising Aspirations	0.0	0.0	0.0
35	44.3	Sustaining Attainment	0.0	0.0	0.0
36	10.0	Community Chest	6.9	7.0	0.1
37	9.2	Belle Vue Extension	0.0	0.0	0.0
38	10.9	Osbourne Road Hall	5.4	5.1	(0.3)
39	38.3	Ethnic Minorities	11.3	12.8	1.5
40	35.1	Money Advice and Debt Counselling Service	8.8	8.8	0.0
41	28.5	Peoples Centre	14.2	14.2	(0.0)
42	12.8	Lynfield Play area	0.0	0.0	0.0
43	1.9	Childrens Participation Worker	0.0	0.0	0.0
44	90.0	Hartlepool Youth Project	35.0	35.0	0.0
45	83.7	Capacity Building	15.8	14.9	(1.0)
46	(3.1)	Arts Development Initiative	0.0	0.0	0.0
47	15.0	Grange Road Methodist Church	3.8	3.8	0.0
48	9.1	Community Transport	2.3	1.0	(1.3)
49	(0.3)	Childrens Activities Project	0.0	0.0	0.0
50	0.0	Oxygen Centre - Cap Building	0.0	4.0	4.0
51	0.0	Resident Steering Group - Cap Building	0.8	0.2	(0.6)
52	24.0	Home Improvement Project	0.0	0.0	0.0
53	102.6	Evaluation Project	15.0	13.9	(1.1)
54	60.9	Communications Project Phase II	40.6	40.4	(0.2)
55	337.2	Neighbourhood Management	84.3	69.5	(14.8)
56	441.3	Management and Administration	79.6	79.6	0.0
57	(716.0)	Income from Revival	0.0	0.0	0.0
68	1,943.7		541.0	534.6	(6.4)

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

TABLE 2 - SINGLE PROGRAMME Revenue

Line No	2008/9 Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
			£'000	£'000	£'000
69	30.0	Management and Administration	7.5	7.5	0.0
70	395.0	Building Futures	98.8	35.5	(63.3)
71	53.7	Tall Ships Cultural Support	13.4	19.9	6.5
72	478.7		119.7	62.9	(56.8)