

CONTRACT SCRUTINY PANEL AGENDA



Monday, 22 September 2008

at 10.00 am

in Committee Room B

MEMBERS: CONTRACT SCRUTINY PANEL:

Councillors Allison, Barker, Fleet, Griffin and Laffey (Chair)

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 8 September 2008
- 4. ITEMS FOR INFORMATION**

None
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. OPENING OF TENDERS

- 7.1 Town Wall Model Study and Project Appraisal Report (Contract Ref 234) –
Senior Engineer (Environmental Issues)

8. ITEMS REQUIRING DECISION

None

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY PANEL

MINUTES AND DECISION RECORD

8 September 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Pauline Laffey (In the Chair);
Councillors Barker and Fleet

OFFICERS: Karen Burke, Senior Procurement and Support Officer
Terry Maley, Commissioning and Contracts Manager
(Children's Services)
John Bell, Principal Project Officer
Sarah Bird, Democratic Services Officer

41. Apologies for Absence

Councillors Steve Allison and Sandra Fenwick.

42. Declarations of Interest

None.

43. Minutes of the Meeting held on 11 August 2008

These were agreed as an accurate record.

44. Local Involvement Networks *(Senior Procurement and Support Officer)*

The report was presented to inform the Panel of the decision made regarding the appointment of the Host organisation for Hartlepool's Local Involvement Network.

Invitations to tender had been issued to seven companies who had expressed an interest in providing the service but only two tenders had been received from Hartlepool Voluntary Development Agency (HVDA) and Shaw Trust. These had been opened at the Panel on 30 June 2008. Both companies had been interviewed and scored based on price (30%) and quality (70%). The quality element included a written submission, presentation and interview.

Decision

The Panel noted the decision to select HVDA as Host for Hartlepool's Local Involvement Network to March 2011.

45. Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 46 – Provision of Outreach Support Services for Adults with Families Suffering Domestic Violence (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 47 – Wooler Road Reconstruction (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 48 – Holdforth Road Reconstruction (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

46. Provision of Outreach Support Services for Adults with Families Suffering Domestic Violence (Commissioning and Contracts Manager)

The Commissioning and Contracts Manager explained that the timetable for submission of tenders for this contract had been rescheduled.

Decision

The Panel noted the reasons for the delay in this contract.

47. Wooler Road Reconstruction (Principal Projects Officer)

Four tenders had been received in respect of this contract and these were opened in the presence of the Panel.

Decision

The Panel noted the receipt of the tenders

48. Holdforth Road Reconstruction (Principal Projects Officer)

Four tenders had been received in respect of this contract which were opened in the presence of the Panel.

Decision

The Panel noted the receipt of these tenders.

The meeting concluded at 10.25 am.

COUNCILLOR P LAFHEY

CHAIR