

NEIGHBOURHOODS AND COMMUNITIES PORTFOLIO

DECISION SCHEDULE



Monday 22nd September 2008

at 9.00 am

**in Committee Room A,
Civic Centre, Hartlepool**

Councillor Jackson, Cabinet Member responsible for Neighbourhoods and Communities will consider the following items.

1. KEY DECISIONS

No items

2. OTHER ITEMS REQUIRING DECISION

- 2.1 A179 Provision of Toucan Crossing and Reduction in Speed Limits – *Head of Technical Services*
- 2.2 Hart Lane / Wiltshire Way – 2nd Phase of Road Safety Improvements – *Head of Technical Services*

3. ITEMS FOR INFORMATION

- 3.1 Dent and Derwent Resident Association Action Plan – *Head of Neighbourhood Management*
- 3.2 Regeneration and Planning Services Departmental Plan 2008/09 – Quarter 1 Monitoring Report – *Director of Regeneration and Planning Services*

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

6. **KEY DECISION**

No items

7. **OTHER ITEMS REQUIRING DECISION**

- 7.1 Emergency Demolition of Dangerous Structures, Osborne Road (Anderson's Old Workshops – *Head of Technical Services* (paras 6 and 7)

NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
22 September 2008



Report of: Head of Technical Services

Subject: A179 PROVISION OF TOUCAN CROSSING
AND REDUCTION IN SPEED LIMITS

SUMMARY

1. PURPOSE OF REPORT

To seek approval for the implementation of a Toucan Crossing on the A179 in the vicinity of the Tall Ships Public House and the reduction of the speed limit on this stretch of road.

2. SUMMARY OF CONTENTS

The report details the background to the scheme and the proposals put forward.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for Traffic and Transportation issues.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

This is an executive decision by the Portfolio Holder.

6. DECISION(S) REQUIRED

- 6.1 The Portfolio Holder approves the implementation of the scheme outlined.

Report of: Head of Technical Services

Subject: A179 PROVISION OF TOUCAN CROSSING
AND REDUCTION IN SPEED LIMITS

1. PURPOSE OF REPORT

- 1.1 To seek approval for the implementation of a Toucan Crossing on the A179 in the vicinity of the Tall Ships Public House and the reduction of the speed limit on this stretch of road.

2. BACKGROUND

- 2.1 The A179 is the main route into the north of Hartlepool. It is a dual carriageway road with a 50mph speed limit to the east of the Bamburgh Road roundabout and a 60mph (National Speed Limit) to the west. There are currently no footways or pedestrian crossing points.
- 2.2 Over the last 10 years construction of the Middle Warren housing estate has been progressing and earlier in the year the Tall Ships Public House and Sainsbury's Supermarket were completed. These are sited close to the Bamburgh Road roundabout. The construction of these businesses has attracted a significant amount of custom from the Clavering estate situated on the opposite side of the A179. Many of these customers are pedestrians and have significant problems crossing the A179, particularly during peak traffic hours.
- 2.3 There are also a number of school children who attend Clavering School (27) and St Hilds School (25) who live on the Middle Warren Estate. In order to walk to these schools it is necessary to cross the A179.
- 2.4 There have been two recorded injury accidents on the A179 in the vicinity of the Bamburgh Road Roundabout both these accidents were rear end shunts and were classed as slight.

3. PROPOSALS

- 3.1 It is proposed to introduce a Toucan Crossing on the east side of Bamburgh Road roundabout (see **Appendix 1**). A Toucan Crossing is a light controlled crossing which caters for both pedestrians and cyclists. Associated footways and cycle ways will be constructed

around the North East radius of Bamburgh Road roundabout to connect this facility to the existing footway/cycleway network.

- 3.2 Due to the increased development on the south side of the A179 and the potential presence of a Toucan Crossing it is considered appropriate to reduce the existing 50mph speed limit to 40mph.

Consultation

- 3.3 The Police and Emergency Services have been consulted with regards to these proposals and have no objections.

4. FINANCIAL IMPLICATIONS

- 4.1 This scheme is estimated to cost £100,000 and will be funded through the Local Transport Plan, although funding from the Middle Warren developers is also being sought.

5. RECOMMENDATION

- 5.1 That the proposals outlined in section 3 of the report are approved.

6. REASONS FOR RECOMMENDATIONS

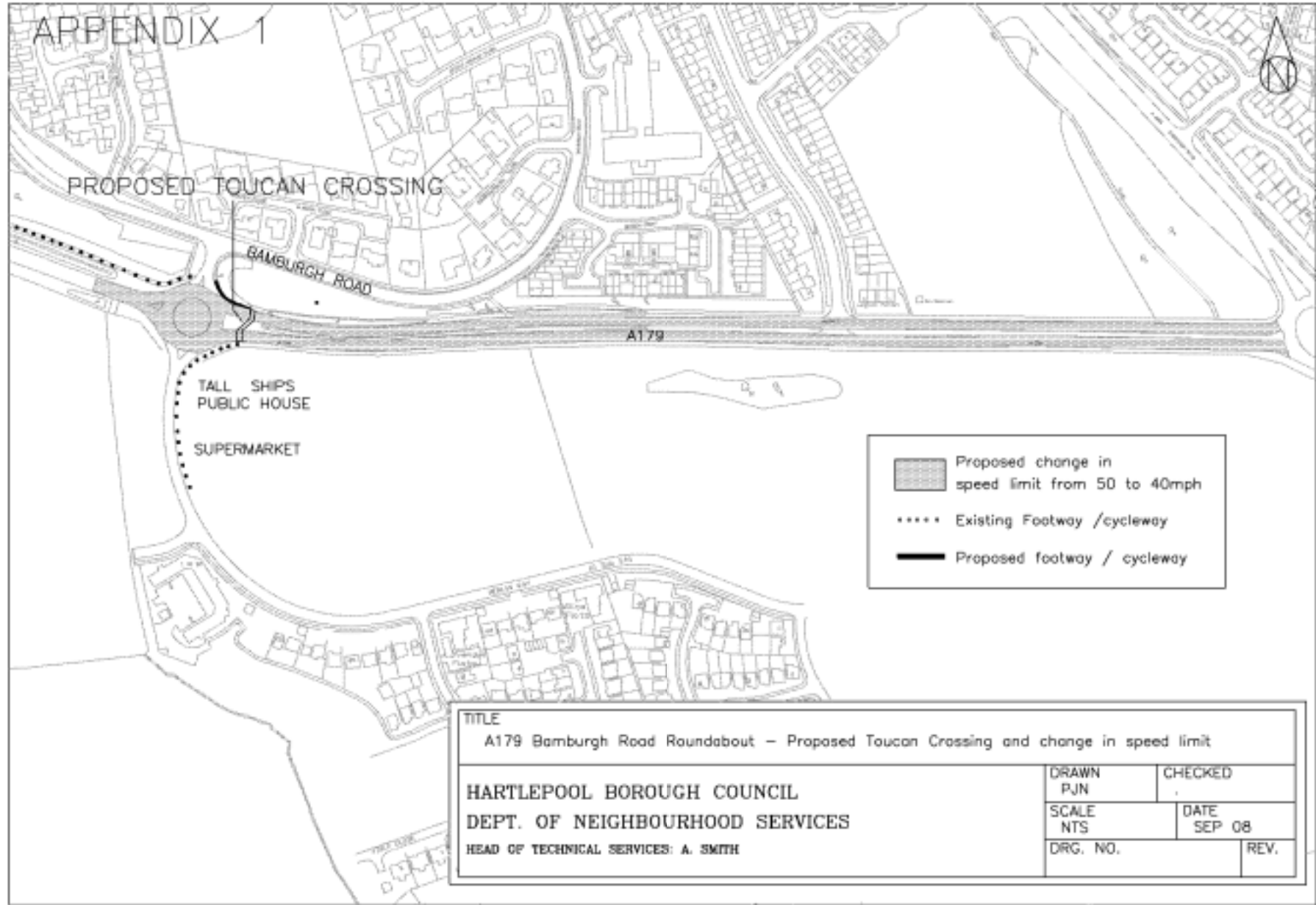
- 6.1 To improve pedestrian and cyclist safety whilst crossing the A179 in the vicinity of the Bamburgh Road roundabout.

7 CONTACT OFFICER

Peter Nixon (Senior Traffic Technician)
Neighbourhood Services (Technical Services)
Hartlepool Borough Council

01429 523244
peter.nixon@hartlepool.gov.uk:

APPENDIX 1



NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
22 September 2008



Report of: Head of Technical Services

Subject: HART LANE/WILTSHIRE WAY – 2ND PHASE
OF ROAD SAFETY IMPROVEMENTS

SUMMARY

1. PURPOSE OF REPORT

To seek approval for the 2nd phase of the Hart Lane/Wiltshire Way improvement scheme.

2. SUMMARY OF CONTENTS

This report details the information collected in relation to the introduction of the 2nd phase.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for Traffic and Transportation issues.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

This is an executive decision by the Portfolio Holder.

6. DECISION(S) REQUIRED

The Portfolio Holder notes the information contained in the update report, and approves the amended design.

Report of: Head of Technical Services

Subject: HART LANE/WILTSHIRE WAY – 2ND PHASE OF ROAD SAFETY IMPROVEMENTS

1. PURPOSE OF REPORT

- 1.1 To seek approval for the 2nd Phase of the Hart Lane/ Wiltshire Way improvement scheme.

2. BACKGROUND

- 2.1 Following the introduction of the 1st phase improvements at Hart Lane/Wiltshire Way, it was agreed to carry out the 2nd phase the following year, when funding became available.
- 2.2. The 1st phase of the scheme was to change the road network at this location, which was carried out to improve road safety for all road users and also to reduce congestion.
- 2.3 The 2nd phase of the scheme was initially designed to improve car parking facilities for the shops and in addition, to prevent HGV's using Hartside Gardens and therefore improve safety and noise pollution for local residents (See **Appendix 1**). This would have been achieved by creating a new access into the shops car park from Wiltshire Way, taking away the need to use Hartside Gardens. Unfortunately, following extensive negotiations with the landlords for the shops, they were not prepared to allow this proposal to take place.

3. PROPOSALS

- 3.1 As a result, there has been no alternative other than to design a revised 2nd phase, which includes an additional lay-by on Hart Lane to cater for Tesco's deliveries (as agreed with Tesco themselves, see Appendix 2). This proposal discourages HGV's from using Hartside Gardens, and the weight restriction on Hartside Gardens would also then be reduced to 7.5 tonnes. Planning permission has already been granted for the main body of the scheme, however, permission is yet to be sought for the new lay-by. Part of this area is owned by the landlords for the shops and therefore their agreement is required.

- 3.2 Following the main planning permission approval, it has now been determined that the shops and the car park have a new landlord. As a result of this, discussions are currently ongoing to seek their comments on the original 2nd phase design to see if this can now be achieved, and also the lay-by. Initial feedback has not been particularly positive, however, negotiations will continue so that the best possible solution can be achieved.

4. FINANCIAL CONSIDERATIONS

- 4.1 The scheme is to be funded from the Council's Local Transport Plan.

5. RECOMMENDATION

- 5.1 The Portfolio Holder notes the information contained in the update report, and approves the amended design.

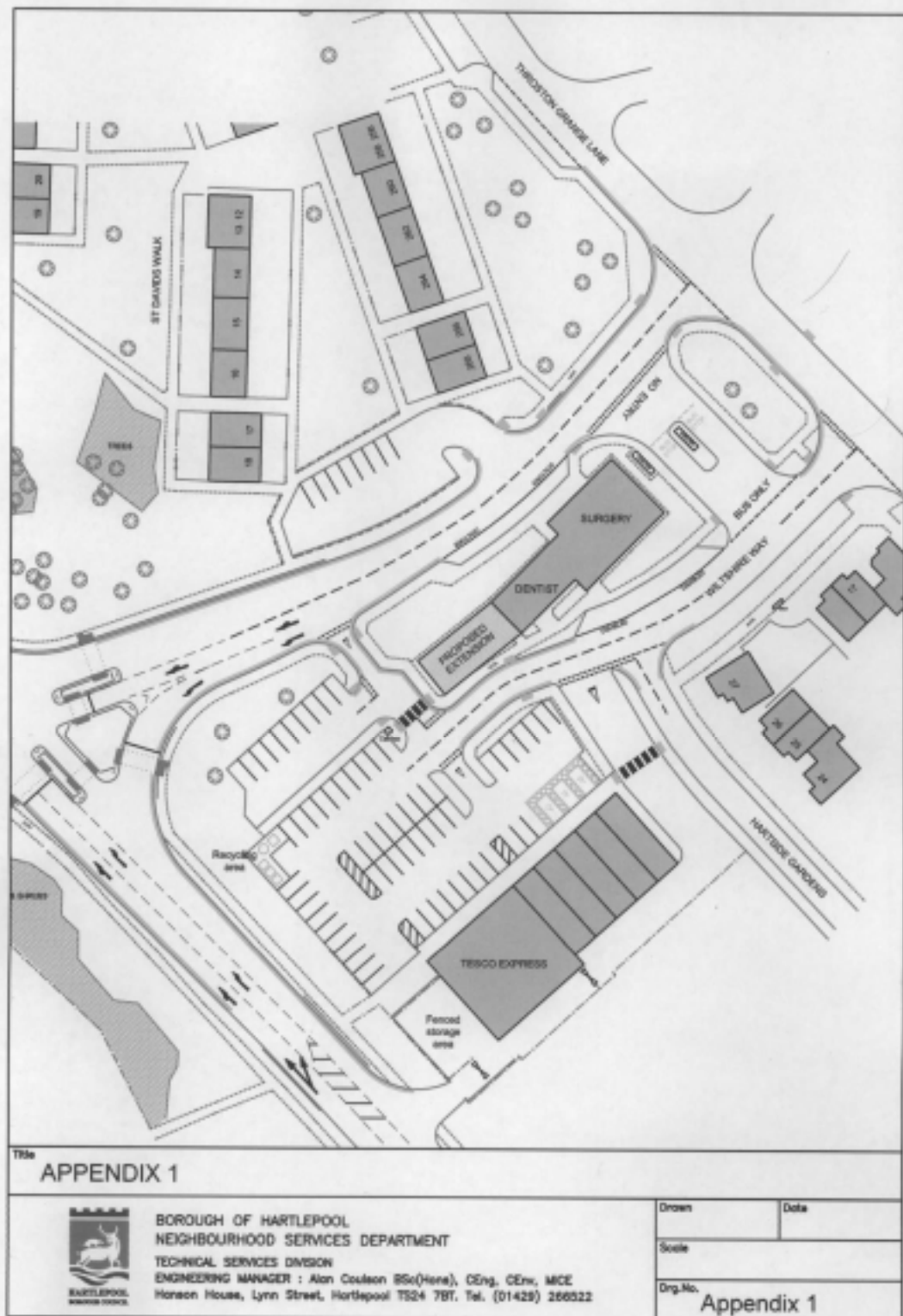
6. REASON FOR RECOMMENDATIONS

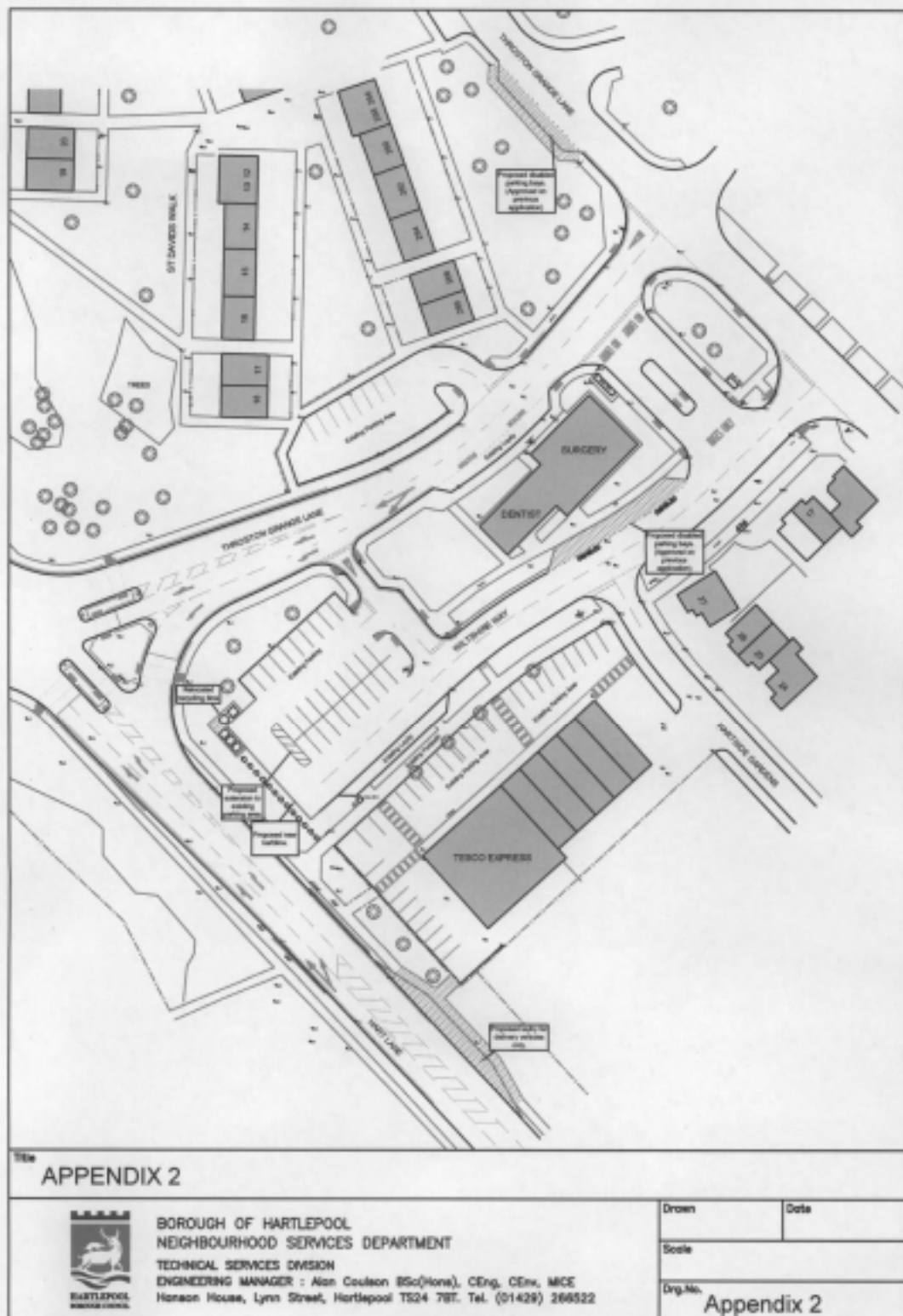
- 6.1 To gain approval for the second phase of the scheme, which will improve car parking facilities in the area and reduce the inconvenience to residents caused by deliveries.

7. CONTACT OFFICER

Mark Reed (Traffic Technician)
Neighbourhood Services (Technical Services)
Hartlepool Borough Council

Telephone Number: 523580
Email: mark.reed@hartlepool.gov.uk





NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
22 September 2008



Report of: Head of Neighbourhood Management

Subject: DENT & DERWENT RESIDENT ASSOCIATION
ACTION PLAN

SUMMARY

1. PURPOSE OF REPORT

To consider a request from the Dent/Derwent Resident Association for Hartlepool Borough Council's support in achieving the aims and objectives of the Associations recently published Action Plan.

2. SUMMARY OF CONTENTS

The Dent/Derwent Resident Association was established in 2001, its main aims and objectives being to work with partners to improve the quality of life of local residents living in the area bounded by Raby Road, Murray Street and Victoria Road.

Following a series of consultation events culminating in an Away Day the Association has recently published an action plan which sets out a vision for the area.

It is clear that the vision, key theme areas, and the aims and objectives contained in the Dent/Derwent Action are embraced by Hartlepool's Community Strategy and Neighbourhood Renewal Strategy.

3. RELEVANCE TO PORTFOLIO MEMBER

Neighbourhood Management and Neighbourhood Renewal are included within the Portfolio Holders remit.

4. TYPE OF DECISION

Non Key

5. DECISION MAKING ROUTE

Portfolio Holder's meeting on 22 September 2008.

6. DECISION(S) REQUIRED

That the portfolio holder communicate to the Dent/Derwent Association general Council support in assisting with achieving their vision through the Councils Neighbourhood Management Structure and NDC Neighbourhood Action Plan.

That the Portfolio Holder also congratulate the Dent/Derwent Association in the production of their Action Plan, and as a valued partner express thanks for their continuing contribution to improving the quality of life of the Dent/Derwent community.

Report of: Head of Neighbourhood Management

Subject: DENT & DERWENT RESIDENT ASSOCIATION
ACTION PLAN

1. PURPOSE OF REPORT

- 1.1 To consider a request from the Dent/Derwent Resident Association for Hartlepool Borough Council's support in achieving the aims and objectives of the Associations recently published Action Plan (**Appendix A**).

2. BACKGROUND

- 2.1 The Dent/Derwent Resident Association was established in 2001 its main aims and objectives being to work with partners to improve the quality of life of local residents living in the area bounded by Raby Road, Murray Street, and Victoria Road.

- 2.2 Following a series of consultation events culminating in an Away Day the Association has recently published an action plan which sets out the following vision for the area:-

‘Our vision is to have a community that is crime, drugs, and anti-social behaviour free that offers clean public spaces, where residents respect their neighbourhood and their neighbour, and take the opportunity to participate in community life, making it a community where people want to live and stay.’

- 2.3 The action plan points to the strength of existing partnerships with organisations such as Hartlepool Borough Council, New Deal for Communities, Hartlepool Police and others in contributing to this vision. It also highlights the need to strengthen partnerships and links with the NDC Neighbourhood Action Plan to ensure sustainable change, particularly in light of the time-limited New Deal for Communities Programme which is due to end in 2011. To this end the Dent/Derwent action plan is arranged around the following key theme areas and the Council is being asked to provide its continued support:-

- Crime and Safety
- Environmental Improvements
- Social Leisure and Educational Activities

- Health
- Private Rented Sector Housing
- Commercial Areas
- Traffic

3. CONTEXT

- 3.1 The geographical boundaries of the Dent/Derwent Association are located in the town centre area in Stranton Ward.
- 3.2 Stranton Ward falls within the top 1% of deprived wards nationally (Multiple Index of Deprivation) and is characterised by high levels of worklessness, low levels of educational attainment, poor health, high levels of crime and disorder, and a poor quality environment.
- 3.3 In recent years the area falling within the boundary of the Dent/Derwent Resident Association has benefited from a number of regeneration initiatives - most notably City Challenge in the 1990s, and more recently the New Deal for Communities Programme with the former focusing on physical improvements to housing and the environment, and the latter extending support to include broader social exclusion issues.

4. RELEVANT CURRENT COUNCIL STRATEGIES AND SUPPORT

- 4.1 The Hartlepool 'Community Strategy' and 'Neighbourhood Renewal Strategy' recognise that it is essential that in deprived neighbourhoods there is a need for additional support in order to improve the life chances of the residents who live and work there. These strategies are organised around the theme areas of Jobs and Economy, Lifelong Learning and Skills, Health, Community Safety, Housing and Environment, Culture and Leisure, and Strengthening Communities. The aim of the Neighbourhood Renewal Strategy is to:-

'Continue the regeneration of Hartlepool and ensure that local people, organisations and service providers work together to narrow the gap between the most deprived neighbourhoods and the rest of the Borough, so that in future, no-one is seriously disadvantaged by where they live.'

- 4.2 To assist in improving conditions at a local level nine areas in Hartlepool falling within the Neighbourhood Renewal Area have locally based plans known as 'Neighbourhood Action Plans' (NAPS). NAPS cover the thematic areas of the Community Strategy providing a more detailed set of priorities and actions identified and agreed by residents and agencies. They are endorsed by the Local Strategic Partnership, with the Councils Community Strategy, Regeneration,

and Neighbourhood Management Teams being responsible for their development, implementation and monitoring.

- 4.3 As part of its succession strategy New Deal for Communities has produced a Neighbourhood Action Plan, which covers the geographical area currently benefiting from NDC support. This area includes within its geography the Dent/Derwent area of benefit. Implementation of the NDC NAP is overseen by a Neighbourhood Panel that includes within its membership representatives from established resident associations in the New Deal for Communities area, including the Dent/Derwent Resident Association, and Ward Councillors from the four wards within the area. The Panel meets on bi-monthly basis and is supported by the Councils Central Neighbourhood Manager working with agencies to ensure that agreed priorities/actions are progressed and that services are accountable to, and meet the needs of the local community.
- 4.4 The Councils Central Neighbourhood Management Team, which is based at York Road in the heart of the NDC area, provides further opportunities to assist Dent/Derwent Association achieve its aims and objectives. This team, led by the Central Neighbourhood Manager is delivering rapid and co-ordinated responses on a daily basis to tackle immediate quality of life issues in relation to crime and the environment. Neighbourhood Development Staff working from this office provide grass roots support for residents groups developing their capacity to influence the way services are delivered, and the planning and organisation of events. One of the Central area Neighbourhood Development Officers has provided support in the development and production of the Dent/Derwent Action Plan.
- 4.5 A copy of the Action Plan is appended to this report. Key specific issues identified in the report include:
- The need for landlord licensing to tackle anti-social and transient tenancies
 - The need to tackle derelict key buildings/land (Young Street, Odeon, Church of the Nazarene)
 - The need to tackle litter, fly-tipping including business waste and recycling material
 - The need for continued cultural/educational community activities
 - The need to tackle chronic health problems

5. CONCLUSION

- 5.1 It is clear that the vision, key theme areas, and the aims and objectives contained in the Dent/Derwent Action are embraced by Hartlepool's Community Strategy and Neighbourhood Renewal Strategy.

- 5.2 The NDC Neighbourhood Action Plan and Panel supported by the Council's Central Neighbourhood Manager provide an appropriate vehicle through which the priorities and ambitions of the Dent/Derwent Community can be realised. The action plan will be reviewed at the end of this financial year and any outstanding issues that the Dent/Derwent Association wish to raise can be fed into the consultation process.
- 5.3 The production of the Dent/Derwent Action Plan demonstrates the maturity and commitment of the Dent/Derwent Resident Association to work in partnership with all those concerned to improve their area and for this they ought to be commended.

6. RECOMMENDATIONS

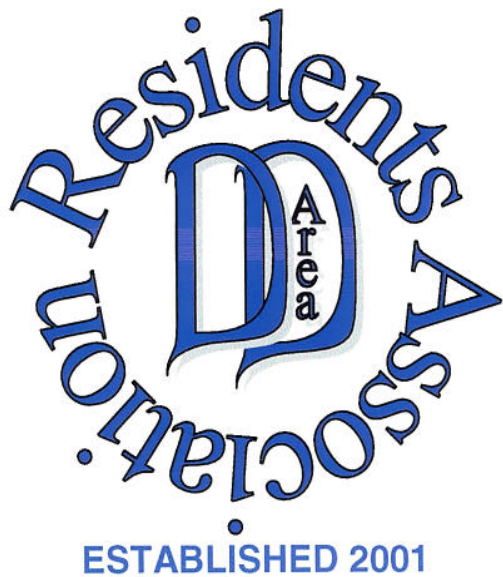
- 6.1 That the Portfolio Holder communicates to the Dent/Derwent Association general Council support in assisting with achieving their vision through the Council's Neighbourhood Management Structure and NDC Neighbourhood Action Plan.
- 6.2 That the Portfolio Holder also congratulate the Dent/Derwent Association in the production of their Action Plan, and as a valued partner express thanks for their continuing contribution to improving the quality of life of the Dent/Derwent community.

7. CONTACT OFFICER

- 7.1 Denise Ogden – Head of Neighbourhood Management
Neighbourhood Services Neighbourhood Management
Hartlepool Borough Council

Telephone Number: 523800

Email: denise.ogden@hartlepool.gov.uk



ACTION PLAN 2008-2011



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Chairman's Foreword

Dear Resident

I am honoured to have held the position of Chairman since the inception of the Association in 2001, which came about in response to residents growing concerns of increasing crime and anti-social behaviour within our private rented sector, absentee landlords, environmental concerns and other issues to name but a few. Since then a tremendous amount of work has been undertaken by the Association alongside partner organisations such as NDC, HBC and others to find solutions to make our community safer and cleaner to improve the quality of life for residents.

Belief in partnership working also enabled the Association to expand to include both Guinness Northern Counties Estates at the same time building strong links with the police, ward councillors etc, for the benefit of all residents.

The positive and often demanding work has also enabled our community to play a role in the successful development of the 'Good Citizen Initiative' being rolled out town wide that will help to tackle the negative and damaging influence of anti-social behaviour, which also forms part of the Landlords Licensing Scheme-soon to be introduced- to which our area of benefit has been chosen to participate in, under phase one of the initiative.

And lastly as we start to celebrate 7 years of action, the Association as been involved in many projects to tackle crime, anti-social behaviour, and environmental issues and organised educational, social and recreational activities and continue to work with a number of agencies to tackle issues affecting our area of benefit we now need progress on some longstanding issues such as the Odeon, Young St land and Church of the Nazarene Land to develop these and bring them back into use to the benefit of all the community, as well a need to see an improved and more varied day time economy within our commercial areas.

This action plan brings together all those issues and many others, residents have identified as concerns, it is needed to enable us to move forward and will act as a guide when undertaking discussions or pressing for action to find positive and lasting solutions to these issues

I take this opportunity to extend my thanks to all residents who continue to support the work of the Association, all agencies for their continued input and support in making our area of benefit a better and safer place to live and particularly to Julie Rudge (Association Secretary) for her continued hard work and commitment and for preparing this action plan that will take us forward over the next three years.

Edwin Jeffries
Chairman

VISION FOR OUR COMMUNITY

Our vision

Our vision is to have a community that is crime, drugs and anti social behaviour free that offers clean public spaces, where residents respect their neighbourhood and their neighbour, and take the opportunity to participate in community Life, making it a community where people want to live and stay

AREA OF BENEFIT

The area of benefit of the association comprises of residences and legitimate businesses contained in the following streets (a) and those Guinness Trust domestic properties contained in (b):

- a) Elliott Street (part No's 1, 2A-12) Dent Street, Derwent Street, Lowthian Road (Murray Street/York Road) Hartley Close, Lynnfield Road (2 & 4) Young Street (5-11) Morton Street, Straker Street.
- b) **Guinness Northern Counties(GNC)**
Joicey Court, Ridley Court, Murray Street (74-96 evens only) Young Street (2 – 22)
Barbara Mann Court, Elliott St (3-47 odds only)

Please note

Any future expansion to be included

See Appendix 1 & 2

CODE OF CONDUCT

- Treat other members with respect.
- One member shall speak at a time through the chair.
- All committee members to send apologies when they are unable to attend meetings.
- All members to abide by the constitution. (See appendix 1)
- Members shall treat all invited guests and speakers with respect.
- No member shall attend meetings under the influence of drug's or alcohol. If members do so they shall be asked to leave the meeting. If the behaviour is persistent the member shall be expelled from the management committee
- Members will not swear or act in a way that will bring the Association into disrepute at either association or committee meetings or at meetings organised by other agencies.
- Members will not speak on behalf of the association unless they have permission to do so.
- Management committee members shall not bring the association into disrepute with other individuals/groups by discussing any matter deemed confidential or unwritten with other association members or persons not associated with the association, unless specifically requested too.

AIMS & OBJECTIVES

- Safe guard and promote the interests of all people resident and/or operating a business in the area of benefit
- Provide social, leisure and educational activities.
- Improve the Health and quality of life of residents in the area.
- Achieve maximum environmental improvements of the area of benefit.
- Reduce crime and increase safety of all residents/business within the area of benefit.
- Ensure all issues pertinent to the above are addressed in conjunction with other groups of interest.

Also see appendix 1

SUSTAINABILITY

- Bi-Monthly Meetings with the flexibility to call additional meetings when required
- Management Committee meetings-continue to meet monthly
- Strengthen Partnership with Guinness Northern Counties
- Strengthen ties with and support the New Deal for Communities(NDC) Neighbourhood action plan(NAP)
- Continue to work closely with the Police and PCSOS-operate an open invitation to Association meetings

Also refer

Funding pg11

Social, Leisure & Educational Activities pg19

FUNDING

Fund-Raising

- Football card
- Raffles
- Events
- Activities

Contributions

Grant Providers

Earned Income

- New Deal for Communities (NDC) Leaflet deliveries
- Guinness Northern Counties-leaflet deliveries

Also refer

Sustainability pg10

Social Leisure & Educational Activities pg19

EXPANSION OF THE ASSOCIATION

Potential expansion of boundaries

3 Rivers

- Elliott St 14-42, Hartley Close 8-10a, 1 Derwent St 20

Others

- Elliott St 44 Hunter St 24, 25 Hartley St 25 48 Murray St 6

* Wharton/ Errol area

- Errol St 2-12 1-3 shop 9
- Wharton St 1-27, 2-24 26
- Lowthian Road 2-18,1-19a 21
- Raby Road 29-57 15
- Avenue Road 48-54 Residential only 4
- Rium Terrace 2-20 10
- York Road 2-42 (Raby Rd-Errol St-Residential properties only) 21
- 11-59, 63-69,79(Young St- Elliott St-Residential only) 28

Total 160

Responsibility-Management Committee & all members

* Subject to funding and resident involvement

GUINNESS NORTHERN COUNTIES (GNC) PARTNERSHIP

- Work in partnership to resolve estate issues relevant with the constitutional aims & Objectives of the association (eg signpost to other agencies, beautification & designing out crime scheme- Barbara Mann Court)
- Association provide GNC with all minutes of management committee & Association meetings, audited Accounts, forthcoming meetings and any relevant information on planning applications or objections
- 3 Places available on management committee for GNC resident (Refer to Constitution)
- Provide a section on association agenda for residents to raise issues
- Invite GNC to Association meetings when requested by residents or for matters of interest
- Arrange & facilitate meetings for residents & GNC
- Participate in estate inspections
- Assist with GNC publicity material, when applicable
- Work towards becoming a Tenant Resident Association (TRA)

Also refer

Management Committee pg14
Aims & Objectives pg8
Code of conduct pg9
Sustainability pg10
Constitution appendix 1

MANAGEMENT COMMITMENTS

- Provide a welcoming place where any resident can come, meet, raise and discuss issues with others
- Make aware through leaflets to each household within our area of benefit, notice of Association meetings, activities & events
- Provide minutes of each meeting, which are written appropriately
- Arrange for individuals, agencies, organisations to attend Association meetings relevant to any issue or interest
- Work in partnership with any agency, organisation or individual on solutions to issues concerning residents relevant to the associations area of benefit and potential wider community
- Abide by the constitution (See Appendix1)

Also refer

Area of benefit pg7

Aims & Objectives pg 8

Code of Conduct pg 9

Sustainability pg 10

CRIME & SAFETY

Priority	Potential Action	Responsibility
Burglary	<ul style="list-style-type: none"> •Raise awareness- Home security & crime prevention events •Neighbourhood watch schemes 	All residents, DDARA, police, wardens, PCSOs, victim support, NDC Crime prevention team, Landlords & agents
Drug Dealing	<ul style="list-style-type: none"> •Report •Enforcement, evictions etc •Crack house closures 	DDARA, all residents, police, PCSOs, wardens, Neighbourhood watch, ASB, Victim Support
Anti-Social Behaviour	<ul style="list-style-type: none"> •Support, encourage reporting of incidence •Safer, Cleaner, Greener initiative(SCG) •enforcement action (eg evictions, ABCS) •Foam Ball are best(FAB) •Alcohol Ban enforced •Regular street audits 	ASB unit & partner agencies, Police, PCSOs, wardens, Victim Support, HBC-Private sector housing & enforcement, Guinness All residents, Landlords & agents
Arson	<ul style="list-style-type: none"> •Contact emergency services •Report incidence of deliberate fire •Report & tackle areas of potential arson •Home Safety checks 	All residents, landlords & agents Fire Brigade, Arson reduction team Victim Support
Any other act deemed unlawful	Any of the Above	Any of the Above
CCTV	•Work with agencies, discuss feasibility evidence based	DDARA, police,all relevant agencies
Reduce Fear of Crime	•Crime prevention, support	Any of the ABOVE

ASB= Anti-Social Behaviour ABC'S=Acceptable Behaviour Contracts
PCSO=Police Community Support Officer

HBC=Hartlepool Borough Council



Also refer

Environment pg17

Health pg20

Private rented sector housing pg21

Voice Makers pg24

ENVIRONMENTAL IMPROVEMENTS



Priorities	Potential Action	Responsibility
The Odeon	<ul style="list-style-type: none"> •Purchased, Demolished & developed Outcome: Eye sore gone & Back in use	NDC, HBC, Revival, DDARA, Owner
Young St Land	<ul style="list-style-type: none"> •Purchase- Possibly Green space •See Traffic Outcome: Safe & Greener space	NDC, HBC, Revival, DDARA, Owner
Church of the Nazarene cabin & land	<ul style="list-style-type: none"> •Cabin-demolished •Land-purchased & developed Outcome: Eye sore gone & back in use	NDC, HBC, Revival, DDARA, Owner
Old tile shop plot (Corner Elliott St-Murray St)	<ul style="list-style-type: none"> •See Commercial Areas 	NDC, HBC, Revival, DDARA, Owner
Beautification Schemes where applicable	<ul style="list-style-type: none"> •Identify & Consult with residents Outcome: Cleaner, Greener	NDC Neighbourhood Management, HBC-Pride in Hartlepool, DDARA, Guinness, any resident
Graffiti	<ul style="list-style-type: none"> •Encourage reporting offences & offenders •Remove Outcome: Visually pleasing	HBC, Probation Service. All residents, DDARA

CONTINUED

Litter, fly-tipping including business waste & recycling material	<ul style="list-style-type: none"> •Regular clean ups & Inspections •Re-educate offenders •Enforcement action •More bins in area Outcome: All public spaces cleaner & Safer	NDC Neighbourhood Management, HBC Neighbourhood Services-SCG Church of Nazarene, Guinness, All residents, businesses & landlords
Dog Fouling & control	<ul style="list-style-type: none"> •Support & encourage reporting of offenders •HBC dog control Strategy Outcome: Clean & safe to play	All Residents, HBC enforcement SCG initiative
Road & Pavement Maintenance -eg. potholes	<ul style="list-style-type: none"> •Encourage reporting Outcome: Safer to walk	HBC Highway Management
Damaged drain pipes & trailing TV wiring	<ul style="list-style-type: none"> •Renew •Secure to walls, Possibly encase Outcome: Aesthetically pleasing & Safer	Possibly NDC Neighbourhood Management, Individual households & landlords, see anti-social behaviour pg14



Also refer

Sustainability pg10

Crime & Safety pg16

Health pg20

Private sector housing pg21

Traffic pg23

SOCIAL, LEISURE & EDUCATIONAL ACTIVITIES



Potential Activities & Events

- Alley-Barbi
- Outings-eg. day trips, theatre
- Race night
- Quiz night
- Male voice choir
- Family/Children's activities
- Cultural / Educational events
- Training Courses where applicable
- Any event or activity deemed appropriate

Please note

All events & activities are subject to the Capacity to deliver

Also refer

Funding pg9

Sustainability pg8

HEALTH

Priorities	Potential Action	Responsibility
Reduce Mental Health	•Signpost, encourage & support into activities & treatment	Any potential Partners, DDARA, Mind, PATH, Carers-Low level Support, PCT
Reduce Substance Misuse (drugs, alcohol etc)	•Signpost into treatment •Raise awareness •Report drug dealing •HBC Alcohol Ban	DAT, DDARA, Police, ASB, Wardens, PCSOS, all residents, PCT
Reduce Isolation	•Signpost •Encourage participation in activities	Any potential Partners, DDARA, Mind, Careers-Low level support, Lynnfield Learning Centre
Long term conditions	Signpost & encourage into activities & treatment	Any potential Partners, DDARA, Mind, PATH, PCT
Healthy environment (clean)	•Support & encourage SCG initiative & Recycling •Report fly-tipping, dog fouling, graffiti	DDARA, Neighbourhood management, HBC, All residents
Health of the Community	•Raised community spirit	DDARA, Guinness, partners

DAT=Drug Action Team

PATH=Peoples Access to Health

PCT=Primary Care Trust



Also refer

Crime & Safety pg16

Environment pg17

Social, Leisure & Educational Activities pg19

PRIVATE RENTED SECTOR HOUSING

Priority	Potential Action	Responsibility
Tackle anti social tenants , transient tenancies , absent landlords & sub-standard properties	<ul style="list-style-type: none"> •Engage with landlords & agents, •Develop tenant welcome pack •Improvements to properties (Decent home standard) •Encourage reporting of incidence •Enforcement Action(eg Evictions) •Support-Proposed landlord selective Licensing scheme <p>Outcome: sustained tenancies</p>	DDARA, HBC private sector housing, ASB unit NDC Neighbourhood management, all landlords & agents, Police, residents

Also refer

Crime & Safety pg16

Environment pg17

Health pg20

COMMERCIAL AREAS

Priority	Potential Action	Responsibility
Wider choice of daytime retail outlets -Murray St -Raby Road (Lynnfield Rd-Hart lane) - York Rd (Victoria Rd-Raby Rd)	<ul style="list-style-type: none"> •Raise awareness, support & encourage petitions & objections •Respond at planning where applicable 	HBC planning, business liaison officer, DDARA, any resident
Prevent any further proliferation of hot food outlets & as a night time economy	<ul style="list-style-type: none"> •Inform, support & encourage petitions & objections • Respond at planning 	DDARA, all residents, HBC Planning
Old tile shop plot (Corner Elliott St-Murray St)	Rebuild like for like See Environmental Improvements Outcome -Back un use	Owner, HBC Planning
Future planning Applications	Respond at planning where applicable	Any Residents, DDARA



Also refer
Environment pg17
Traffic pg23

TRAFFIC



Priority	Potential action	Responsibility
Remove illegal car park-Young St	•See environment	DDARA, residents, NDC, Revival
Reduce traffic within our residential areas	•Maintain residential parking, •Encourage greater use of Murray St car park	HBC Traffic Management

Linkages

- Parking permit Consultative group

Also refer

Environment pg17

VOICE MAKERS

Your Voice	Responsibility
New Deal for Communities Steering Group	Julie Rudge (Elected)
Guinness Northern Counties- -Customer Panels -Estate Inspections	-Any Guinness Northern Counties Resident -Any Guinness Northern Counties Resident & DDARA
Neighbourhood Action Plan Panel	1 Management Committee member
Parking Permit consultative Group	Secretary
Hartlepool Community Safety Forum	Julie Rudge (Part of NDC Resident Representative role)
Central Police and community Safety consultative Forum	Open to any resident
Central Neighbourhood Forum	Open to any resident

Dent/Derwent Area Residents Association J Rudge (Sec)	7Dent St	01429 868310 answer phone only
Hartlepool Borough Council Parking Issues Neighbourhood Services Dog Fouling, Noise Nuisance, Fly Tipping Recycling Private Sector Housing	Civic Centre-Victoria Rd	266522 523333
Cllrs P Hargreaves, R Payne & J Shaw	As above	
New Deal for Communities	The Arches, 79 Park Rd	01429 894046
Guinness Northern Counties -Repairs	1Tudor Court, The Greenway, Thorntree, Middlesbrough, TS3 9PZ	01642 247000 08000 853585
Hartlepool Credit Union	Avenue Road	01429 863542
MIND	Tees St	01429 269303
Community Safety Office Officers available: Police, Crime Prevention, Anti-Social Behaviour, Victim Support, Environmental, Neighbourhood Management, Community Development	173 York Road	01429 855560
Police emergencies Police Station	-Crime in progress	999 01429 221151
Neighbourhood Police Officers	Single Point of contact	01429 235811
Drug abuse	Whitby St clinic	01429 854063
Domestic Violence Women's Aid	National Helpline Mon-Fri 9am-4pm	0808 2000 247 01429 890558
Ringmaster (to join)	Steve Darcy	01429 405579
Victim Support	Peoples Centre	01429 221920

APPENDIX 1.

Dent/Derwent Area Residents Association D.D.A.R.A.

CONSTITUTION

1. Name

The name of the group shall be Dent/Derwent Areas Residents Association. – (DDARA)
(Henceforth known as the Association)

2. Area of Benefit

The area of benefit of the association comprises of residences and legitimate businesses contained in the following streets (a) and those Guinness Trust domestic properties contained in (b) & ((c) – to be confirmed)):

- a) Elliott Street (part No's 1, 2A-12) Dent Street, Derwent Street, Lowthian Road (Murray Street/York Road) Hartley Close, Lynnfield Road (2 & 4) Young Street (5-9) Morton Street, Straker Street.
- b) Joicey Court, Ridley Court, Murray Street (74-96) Young Street (2 – 22)
- c) Elliott Street 3 – 47, Barbara Mann Court 1 – 52

3. Aims and Objectives

The Association objectives are to:

- a) Safeguard and promote the interests of all people resident and/or operating a business in the area of benefit
- b) Provide social, leisure and educational activities.
- c) Improve the Health and quality of life of residents in the area.
- d) Achieve maximum environmental improvements of the area of benefit.
- e) Reduce crime and increase safety of all residents/business within the area of benefit.
- f) Ensure all issues pertinent to the above are addressed in conjunction with other groups of interest.

4. Powers

In the furtherance of the objects, but not otherwise, the Executive Committee may exercise the following powers:

- i. Power to raise funds and to invite and receive contributions provided that in raising funds the executive Committee shall not undertake any substantial trading activities and shall conform to any relevant requirements of the law.
- ii. Power to employ such staff (who shall not be members of the Executive Committee) as are necessary for the proper pursuit of the Aims and Objectives.

- iii. Power to cooperate with other charities, voluntary bodies and statutory authorities operating in furtherance of the Aims and Objectives or of similar purpose and exchange information and advice with them.
- iv. Power to appoint and constitute such advisory committees as the Executive Committee may think fit.
- v. Power to rent, take on lease, or exchange any property necessary for the achievements of the Aims and Objectives and to maintain equipment for use.
- vi. Power to do all other lawful things as are necessary for the achievements of the Aims and Objectives.

5. Equal Opportunities

The Association shall not discriminate against anyone on the grounds of Race, Colour, Religion, Political Opinion, Gender, Sexuality or Disability.

6. Membership

Membership of the Association shall be open to all individuals over the age of 18 who are resident and/or operate a legitimate business within the area of benefit The Executive Committee may level an annual subscription, to be agreed at an AGM, which will form part of the pre-requisite of membership. Every member shall have one vote.

7. Management

- i. No more than 11 people shall be elected at the Annual General Meeting (AGM) to serve as a Management Committee (The Executive). Five (5) places from those premises as outlined in 2(a) above. Three (3) Management Committee places to be allocated to the residents contained within those Guinness Trust domestic properties outlined in 2(b & c) above and three (3) places to be open for co-optees.
- ii. The following officers may be nominated and elected at the Annual General Meeting and will automatically become members of the management committee.
 - a) Chairperson
 - b) Vice Chair
 - c) Secretary*
 - d) Treasurer

* Limited to residents contained in those properties outlined in 2 (a) above..

Posts of Asst Secretary and Asst Treasurer may be nominated to and elected to as ex-officio members of the Management Committee (7.vi) Members of a Social Committee may also be identified.

- iii. Management Committee members who miss 3 consecutive meetings without sending apologies may by a majority vote of the committee be removed from the committee.
- iv. All members of the management committee shall retire from office together at the Annual General Meeting next after the date on which they were elected. All retiring members may be re-elected or re-appointed.

- v. All officers and members of the management committee must reside and have at least 12 months residency and/or operate a legitimate business within the area of benefit for at least 12 months and be members of the association in accordance with Para 6 of the constitution.
- vi. The management Committee may appoint any officer that is deemed necessary for the efficient discharge of business. These officers will be ex-officio members of the management committee.
- vii. Management Committee members must agree to a CRB check (If Required) Any member proven to be involved in criminal activities, convicted of fraud or currently declared bankrupt may not be elected to executive posts

8. Meetings

- i. Committee meetings shall be open to committee members and invited guests. These will be held at least 9 times per year. (No meetings will take place in the month of August except in accordance with 8(vi) of this constitution)
- ii. Special Committee meetings and Special Association meetings shall be called in accordance with this constitution at the appropriate time and with 14 days noticed.
- iii. Association meetings will be open to all residents and will be held at least 6 times per year.
- iv. A quorum at committee meetings will be at least 50% of those elected. Committee meetings may take place if there is less than a quorum but no decision can be made/taken.
- v. All decisions/actions of the committee will be reported to the next subsequent Association meeting.
- vi. Minutes of committee meetings shall be kept and made available as widely as possible within the area of benefit.
- vii. The committee will undertake to publicise the meetings as widely as practicable within the area of benefit.
- viii. Sub-groups of the committee may be formed if required to look at particular issues. Such groups may co-opt other residents and officers and representatives of outside agencies as deemed appropriate
- ix. Legitimate expenses (to be agreed) may be paid to committee members when acting in accordance with the Aims and Objectives of the Association. No claim will be accepted unless accompanied by a bona-fide receipt
- x. Requests to attend committee meetings from individuals not members of the committee will be considered by the chair and secretary of the committee. Observers and ex-officio status may be granted on request providing that the individual can attend the meeting in that capacity. Observers and ex-officio attendees may speak but do not have the right to vote in the event of a vote been required.
- xi. Speakers requested to attend meetings may claim legitimate expenses (to be agreed) on production of a valid receipt.
- xii. Members of the management committee cannot be a member of any other resident association management committee
- xiii. All Members of the Association including Members of the Management Committee have to abide by the Associations Code of Conduct (See Appendix 1)

9. Motions

- i. Motions to Association meetings must be received by the Secretary at least 14 days prior to the appropriate meeting.

- ii. Motions for, management committee meetings, must be received by the secretary at least 7 days prior to the appropriate meeting.
- iii. Motions to special meetings must accompany the request for a special meeting.
- iv. Motions must be relevant to the Pursuance of the Associations Aims and Objectives.

10. Finance

- i. All finances received by the Association must be maintained in a bank account(s) held in the name of the Association and used solely for the benefit of achieving the Aims and Objectives of the Association. With drawls and cheques will require the signatories of at least two of three named signatories, elected at the AGM. Bank signatories should be management committee members.
- ii. No two signatories to reside in the same household and/or same business.
- iii. The treasurer will only pay legitimate expenses with 8(iv) above when accompanied by a Bona-fide receipt.
- iv. Self-Signed receipts from will not be accepted as proof of expenditure.
- v. The treasurer will keep detailed accounts of all financial transaction.
- vi. The treasurer will produce quarterly financial spends to the management committee/Association.
- vii. All accounts will be audited and financial statements presented at the Annual General Meeting.
- viii. Any Resident in the Area of Benefit wishing to see accounts thereafter must do so in writing and the treasurer to act in accordance with that request at a time and place suitable to the treasurer.

11. Annual General Meeting

- i. There shall be an Annual General Meeting in each year, and not more than 15 months after the previous Annual General Meeting, at which, officers shall make a report of the groups activities. The officers and committee shall then stand down and new officers and committee elected.
- ii. Appropriate notification of the AGM will be given at least 31 days prior to the date/time of the AGM
- iii. Motions to the AGM must be received by the Secretary in writing, at least 21 days prior to the AGM.
- iv. Emergency motions may be accepted onto the agenda if agreed by a majority of those members present at the meeting. The chairperson to guide the meeting on the genuineness of the emergency.

12. Special Association Meetings

A special Association meeting is open to all members will be held if at least 10 members submit in writing, a request for such a meeting to the secretary, who shall arrange for such a meeting to take place with 14 days notice.

13. Changes to the constitution

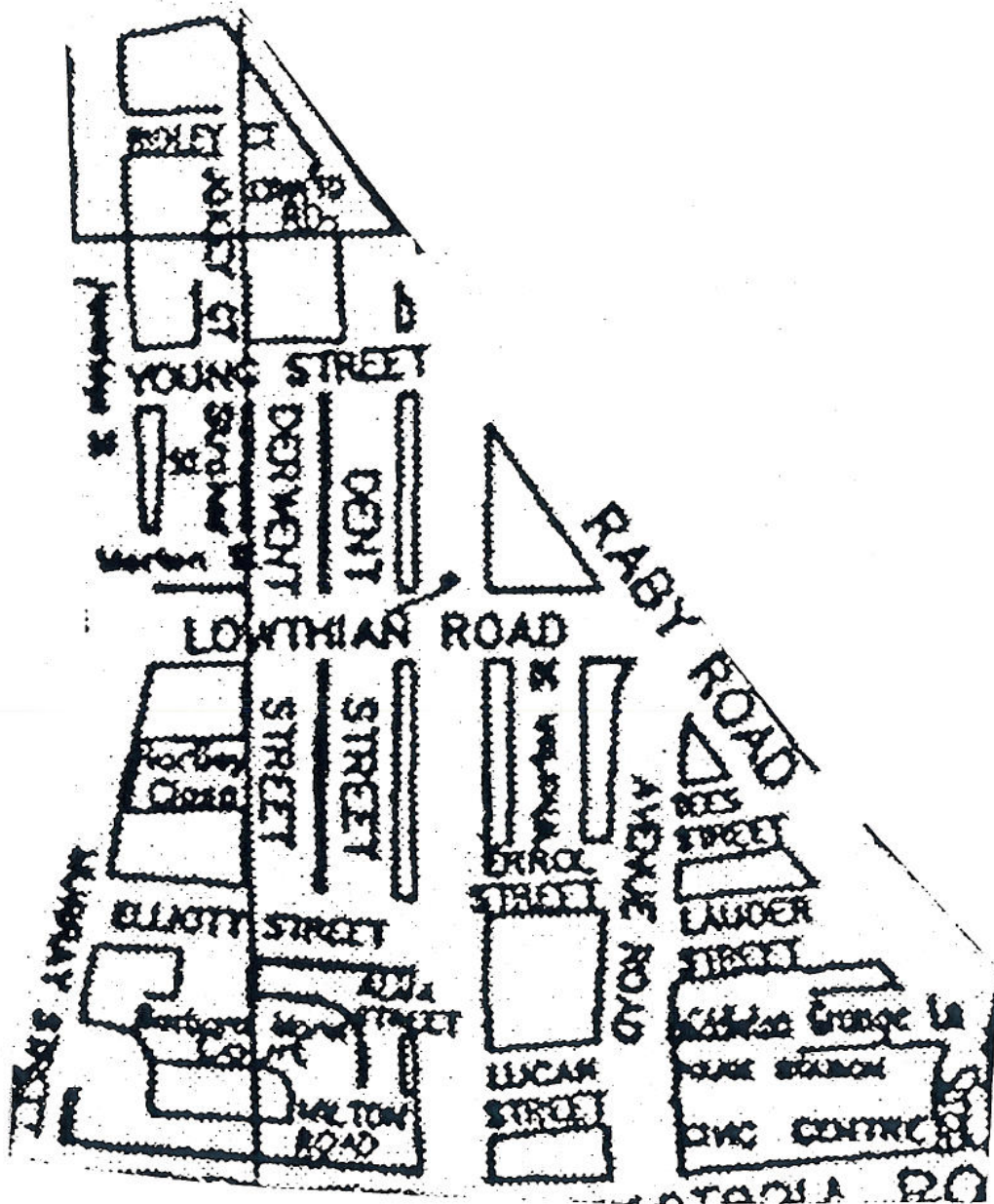
- i. All proposed changes to the constitution must be submitted in writing to the secretary at least 14 days before the Annual General Meeting
- ii. Any changes too the constitution must be agreed by a majority of two-thirds of the membership present at the Annual General Meeting.

14. Dissolution of the Association.

- i. The, Association may only be dissolved by a Special General Meeting called for that purpose.
- ii. Such a meeting must be publicised at least 14 days before the day of the meeting,
- iii. A proposal to dissolve the Association shall only take effect if agreed by two-thirds of the members present at the meeting.
- iv. All funds and documents relating to the group shall be disposed of in accordance with the wishes of the meeting except were funds or equipment have been granted or supplied by another body, in which case the funds or equipment reverts back to that body.

Name EDWIN SEFFRIES Signed [Signature] Chair Date 25/06/06

Name Julie Rudge Signed J. Rudge Secretary Date 25-06-06



For Further information contact:

Julie Rudge (Secretary)
7Dent Street
Hartlepool
TS26 8AY

Tel : (01429) 868310

Edwin Jeffries (Chairman)
28 Lowthian Road
Hartlepool
TS26 8AN



a member of
The Guinness Partnership



NEIGHBOURHOODS AND COMMUNITIES PORTFOLIO

Report To Portfolio Holder

22 September 2008



Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2008/09 – QUARTER 1
MONITORING REPORT

SUMMARY

1.0 PURPOSE OF REPORT

To inform Portfolio Holder of the progress made against Regeneration and Planning Services Departmental Plan 2008/09 in the first quarter of the year.

2.0 SUMMARY OF CONTENTS

The report describes the progress against actions contained in the Departmental Plan and the first quarter outturn of key performance indicators.

3.0 RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for performance management issues in relation to the housing functions within the Regeneration and Planning Services Departmental Plan.

4.0 TYPE OF DECISION

Non key.

5.0 DECISION MAKING ROUTE

Portfolio Holder.

6.0 DECISION(S) REQUIRED

Progress against actions and indicators is noted.

Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2008/09 – QUARTER 1
MONITORING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Portfolio Holder of the progress made against the key actions identified in the Regeneration and Planning Departmental Plan 2008/09 and the progress of relevant performance indicators for the period up to 30 June 2008.

2. BACKGROUND

- 2.1 The Portfolio Holder for Neighbourhoods and Communities has responsibility for Housing Services within the Regeneration and Planning Departmental Plan.
- 2.2 The Regeneration and Planning Departmental Plan 2008/09 sets out the key tasks and issues along with an Action Plan to show what is to be achieved by the department in the coming year.
- 2.3 The Council's new Covalent performance management database is used for collecting and analysing performance in relation to both the Corporate Plan and the five Departmental Plans.
- 2.4 Where appropriate more detailed service plans are also produced detailing how each individual section contributes to the key tasks and priorities contained within the Regeneration and Planning Departmental Plan and ultimately those of the Corporate Plan. These plans are managed within the department.

3. FIRST QUARTER PERFORMANCE

- 3.1 This section looks in detail at how Regeneration and Planning Services has performed in relation to the key actions and performance indicators that were included within the Departmental Plan for 2008/09.
- 3.2 On a quarterly basis, officers from across the department are asked, via the Covalent Performance Management database, to provide an

update on progress against every action contained in the performance plan and where appropriate, every performance indicator.

- 3.3 Officers are asked to provide a short commentary explaining progress made to date and asked to 'traffic light' each section based on whether or not the action will be, or has been, completed by the target date set out in the plans. The traffic light system is:-

RED	Action / PI not expected to meet target
AMBER	Action / PI expected to meet target
GREEN	Action / PI target achieved

- 3.4 Within the Regeneration and Planning Services Departmental Plan, there are a total of 18 actions and 14 performance indicators assigned to this portfolio.
- 3.5 Table 1 below summarises the progress made as at 30 June 2008 towards achieving these actions and performance indicators:-

Table 1 – Regeneration and Planning progress summary

	Departmental Plan	
	Actions	PIs
Green	0 (0.0%)	0 (0.0%)
Amber	18 (100.0%)	9 (64.3%)
Red	0 (0.0%)	0 (0.0%)
Annual	0 (0.0%)	5 (35.7%)
Total	18	14

- 3.6 At this early stage of the year all actions and performance indicators are expected to meet targets set by the year end and as such there are no specific issues to bring to the portfolio holder's attention.
- 3.7 The service can report the following progress for information.
- The Council supported two Registered Social Landlords (RSLs) working in Hartlepool to successfully bid for grant funding from the Housing Corporation to part fund the construction of 22 units of Affordable Housing. The properties will be rented at social rent levels. This also contributes to meeting our LAA targets.
 - The consultation on the introduction of a selective licensing scheme was concluded in Quarter 1. At their meeting on 27 May 2008, Cabinet agreed the areas to be included within the scheme and to seek the necessary approval from the Department for Communities and Local Government for its introduction.
 - Progress continues to be made on the preparation for Choice Based Lettings. Work on the configuration of the IT system has

been completed and is shortly expected to be signed off by the Steering Group.

4. RECOMMENDATION

- 4.1 That the progress against key actions and indicators in the first quarter of the year is noted.