

SCRUTINY CO-ORDINATING COMMITTEE AGENDA



Friday 19 September 2008

at 2.00 pm

in the Council Chamber
Civic Centre, Hartlepool

SCRUTINY CO-ORDINATING COMMITTEE :

Councillors Akers-Belcher, Atkinson, Brash, R W Cook, S Cook, James, Kaiser, London, A Marshall, McKenna, Preece, Richardson, Shaw, Simmons, Wright and Young

Resident Representatives: Christopher Akers-Belcher, Iris Ryder and Linda Shields

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 8th August 2008

3.2 To confirm the minutes of the meeting held on 5th September 2008 (*to follow*)

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY COORDINATING COMMITTEE

No Items

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS

No Items

6. FORWARD PLAN

No items

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

No Items

8. CONSIDERATION OF FINANCIAL MONITORING / CORPORATE REPORTS

8.1 Revenue Outturn 2007/2008 – *Chief Financial Officer*

8.2 NRF, Capital and Accountable Body Programme Outturn 2007/2008 – *Chief Financial Officer*

8.3 Quarter 1 – Revenue Financial Management Report 2008/2009 – *Chief Financial Officer*

8.4 Quarter 1 – WNF, Capital and Accountable Body Programme Monitoring Report 2008/2009 – *Chief Financial Officer*

9. ITEMS FOR DISCUSSION

9.1 Scrutiny Investigation into the Use of Agency Workers within the Council:-

(a) Covering Report – *Scrutiny Manager*;

(b) Setting the Scene Presentation – *Chief Personnel Officer*; and

(c) Verbal Evidence from the Portfolio Holders for Performance / Finance and Efficiency (subject to availability / confirmation)

9.2 Departmental Structures and Efficiencies Referral: Feedback from the Overview and Scrutiny Committees – *Chairs of the Overview and Scrutiny Committees*

9.3 Final Report – Hartlepool Borough Council's Community Closed Circuit Television (CCTV) Provision – *Chair of the Regeneration and Planning Services Scrutiny Forum*

9.4 Request for Items for discussion - Joint Cabinet / Scrutiny Meeting of 2nd October 2008 – *Scrutiny Manager*

10. CALL-IN REQUESTS

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

FOR INFORMATION:

Date of Next Meeting: Friday, 26 September 2008 at 2.30pm in the Council Chamber at the Civic Centre, Hartlepool.

SCRUTINY CO-ORDINATING COMMITTEE

MINUTES

8 AUGUST 2008

The meeting commenced at 2.00 p.m. at the Civic Centre, Hartlepool.

Present:

Councillor Marjorie James (In the Chair)

Councillors: Jonathan Brash, Rob Cook, Ann Marshall, Arthur Preece,
Carl Richardson, Jane Shaw and Chris Simmons.

Resident Representatives Iris Ryder and Linda Shields.

Officers: Joanne Machers, Chief Personnel Officer
Charlotte Burnham, Scrutiny Manager
David Cosgrove, Principal Democratic Services Officer

35. Apologies for Absence

Councillors Akers-Belcher, Atkinson, S Cook, Kaiser, London, and Wright.

36. Declarations of interest by Members

None.

37. Minutes of the meetings held on 4 and 18 July 2008

4 July 2008

Minute 19 – Scrutiny Topic Referral from the Neighbourhood and Communities Portfolio Holder – Kerbside Recycling. The chair proposed an amendment to the final paragraph of the preamble and also the recommendation of Minute 19. The Chair commented that the Chair of the Neighbourhood Services Scrutiny Forum was *unhappy* to receive the referral and therefore the investigation was to be undertaken by the Scrutiny Coordinating Committee with the members of the Neighbourhood Services Scrutiny Forum being invited to meetings when the investigation was being undertaken.

The Committee agreed that the last sentence of the final paragraph be deleted and the recommendation be amended to the following –

“RECOMMENDED - That the referral from the Neighbourhoods and Communities Portfolio Holder be formally received and the investigation undertaken by the Scrutiny Coordinating Committee with the members of the Neighbourhood Services Scrutiny Forum being invited to the meetings when the investigation was being undertaken.”

With the above amendment, the minutes of the meeting of 4 July, 2008 were confirmed.

Reference was made to Minute 22 Scrutiny Forums Draft Work Programmes 2008/09 and the comments in relation to the Regeneration and Planning Services Scrutiny Forum and the previous investigation into Railway approaches. Members requested that officers put further pressure on Network Rail to undertake the works it had made a commitment to, particularly the signing at the station which was confusing.

The minutes of the meeting of 18 July 2008 were confirmed.

38. Responses from the Council, the Executive or Committees of the Council to Reports of the Scrutiny Co-ordinating Committee

No items.

39. Consideration of request for scrutiny reviews from Council, Executive Members and Non Executive Members

No items.

40. The Executive's Forward Plan *(Scrutiny Manager)*

The Forward Plan for August to November 2008 was submitted for the Committee's consideration.

The Chair reported that she had met the Assistant Chief Executive, together with the Vice-Chair, Councillor Shaw, to discuss the issues raised by Members at previous meetings of the Committee when discussing the Forward Plan. A number of improvements were discussed, including the designation of which Forum area of the town, North, Central, South or town-wide, a particular issue may affect. It was considered that this may assist Members in identifying what issues would affect their ward. Ward Councillors affected by the key decisions should then be the first to speak on the issue when it was raised from the forward plan, so that the local perspective was always the initial consideration in any debate.

The improvements would take some time to filter through the Forward Plan and the departments but the Chair considered that Members would see

improvements in a relatively short time.

Members went onto to discuss the Forward Plan for August to November 2008 and sought further clarification on the following issues. These responses were to be circulated to Members by letter at the earliest opportunity rather than waiting for a report to the next meeting.

P24 RP132/07 Funding Agreement from English Partnerships
Has this issues changed following recent Government announcements in relation to closure disbanding of English Partnerships.

P14 NS112/07 Victoria Park
Ward Members had not been included in consultation process. All Members should have an opportunity to express their views. Clarification of the consultation process and when ward members would be involved was sought.

P23 RP125/07 Affordable Housing Responses
Clarification on the dates and times of the Members Seminars was sought.

P20 RP – BPF Plans and Strategies that together comprise The Development Plan
There was concern that the previous Local Agenda 21 Strategy aim should not be lost when it was incorporated in the new Local Area Agreement. Clarification was sought from the Portfolio Holder and relevant Officers that this was the case.

Recommended

That responses to Members queries, as detailed above, be circulated at the earliest opportunity.

41. Consideration of progress reports/budget and policy framework documents

No items.

42. Consideration of financial monitoring/corporate reports

No items.

43. Scrutiny Investigation into the Use of Agency Workers within the Council – Draft Scoping Report (Scrutiny Manager)

The Scrutiny Manger reported that the investigation into the 'Use of Agency Staff within the Council' has been delayed for the last two years due to a high number of referrals being considered by the Scrutiny Co-ordinating

Committee. Consequently, at a meeting of the Scrutiny Co-ordinating Committee held on 4 July 2008, it was unanimously agreed that this issue be investigated as a matter of utmost priority and was subsequently included within the Committee's Work Programme for 2008/09.

The proposed overall aim for the investigation was "to gain an understanding of the use of agency workers within the Council and to make suggestions for improvement, where possible". The following terms of reference for the investigation were proposed:-

- (a) To gain an understanding of the purpose of using agency workers;
- (b) To consider the extent and cost of using agency workers across the Authority, how these costs have been funded together with the reasons for using agency workers;
- (c) To explore the Authority's overall corporate approach to the long-term use of agency workers; and
- (d) To identify suggestions for improvement, if possible, for the use of agency workers within the Council.

The following timetable for the investigation was also set out within the report.

- 19 September 2008 - 'Setting the Scene' Presentation to be delivered by the Chief Personnel Officer and verbal evidence from the Performance Portfolio Holder (subject to availability)
- 24 October 2008 (likely to be re-arranged to 10 October 2008 due to clash with Hartlepool Partnership Meeting) – To receive evidence in relation to the extent of the use of agency workers across the Authority and on a departmental basis together with costings.
- 28 November 2008 – To agree the content of the Draft Final Report before being presented to the Cabinet thereafter.

Members discussed the process for the investigation and sought details of the following to be included in the information provided during the investigation.

- The detailed costs, broken down by department/division, of the expenditure on agency staff for 2006/07 and 2007/08. The Chief Personnel Officer commented that robust figures were held for 2007/08 but not for 2006/07. A consistent approach to expenditure coding had been put in place for 2007/08 but The Chief Personnel Officer indicated that she could not be confident that the figures recorded for 2006/07 fully reflected the expenditure on agency staff. This was of some concern to Members.
- The criteria used by officers before decisions to employ agency staff were made.
- Why agency staff were being used to cover maternity leave, cover for which could be better planned within departments.
- Had any consideration been given to a central pool of administrative staff, for example, that could be used to 'back-fill' posts that became

vacant in the short-term.

- The current numbers of agency staff and how long they had been employed on that basis by the authority.
- The numbers of agency staff utilised to cover 'blue collar' and 'white collar' positions.
- The potential use of recently retired staff rather than agency staff.

Members requested that senior officers from all departments should be involved in the investigation, with specific input from those departments where the use of agency staff was prevalent. Members also requested input from the Trade Unions. It was also considered that the Finance and Efficiency Portfolio Holder should be called to give evidence, as well as the Performance Portfolio Holder.

Members queried if the recent exercise undertaken by KPMG had included the use of agency staff within the authority. The Chief Personnel Officer stated that they had not. Members indicated that they would wish to receive the methodology set for KPMG. Members also referred to the business re-engineering work undertaken over recent years within the Council and asked if this had focussed on agency staff at any stage. Members also asked for details of the methodology used by the 'Change Agent' employed by the authority as part of the business re-engineering process.

Recommended

1. That the remit of the Scrutiny investigation as outlined in the report be approved.
2. That the additional information requested by Members be included in the presentation of evidence to the Committee.

44. Scrutiny Forum Progress Report - Adult and Community Services Scrutiny Forum *(Chair of the Adult and Community Services Scrutiny Forum)*

The Chair of the Adult and Community Services Scrutiny Forum, Councillor Simmons, informed the Scrutiny Co-ordinating Committee of the progress made to date by the Adult and Community Services Scrutiny Forum, since the start of the new 2008/09 Municipal Year. Councillor Simmons reported that the forum had agreed to conduct investigations into the 'Quality of Care Homes Provision in Hartlepool' followed by 'Access to Recreation Facilities for Vulnerable/Older People'.

The investigation into 'Quality of Care Homes Provision in Hartlepool' had commenced and Members would be involved in visits to care homes both in and out of the town. Councillor Simmons stressed that these would be visits and not inspections.

Recommended

That the Scrutiny Co-ordinating Committee notes the progress of the Adult and Community Services Scrutiny Forum.

45. Scrutiny Forum Progress Report - Health Scrutiny Forum *(Chair of the Health Scrutiny Forum)*

The Chair of the Health Scrutiny Forum, Councillor Brash, informed the Scrutiny Co-ordinating Committee of the progress made to date by the Health Scrutiny Forum, since the start of the new 2008/09 Municipal Year. Councillor Brash reported that the Forum selected the issue of 'Reaching Families in Need' as its main investigation for 2008/09. Formal consultations on the 'Momentum: Pathways to Healthcare' proposals commenced on the 2 June 2008, with a closing date of the 1 September 2008. The Tees Valley Health Scrutiny Joint Committee, on the 19 June 2008, approved a protocol for joint health scrutiny of this issue, including the creation of a Section 244 Health Scrutiny Joint Committee. The purpose of this Committee being to facilitate the formulation of a joint response to the consultation from Hartlepool and Stockton Borough Councils (with involvement from Durham and North Yorkshire).

Members raised the issue of the new GP surgery proposed at Throston, which they considered should have been placed in the Hart Ward. There were already facilities in Throston but none in Hart. Members supported the Primary Care Trust being informed that it was this committee's view that the placement of new GP facilities in the North of the town needed to be reviewed.

Recommended

1. That the Scrutiny Co-ordinating Committee notes the progress of the Adult and Community Services Scrutiny Forum.
2. That the matter of the proposed new GP surgery in Throston be taken up with the Primary Care Trust with a clear view from this Committee that the new facilities should be placed in the Hart Ward.

46. Scrutiny Forum Progress Report - Children's Services Scrutiny Forum *(Chair of the Children's Services Scrutiny Forum)*

The Chair of the Children's Services Scrutiny Forum, Councillor Shaw, informed the Scrutiny Co-ordinating Committee of the progress made to date by the Children's Services Scrutiny Forum, since the start of the new 2008/09 Municipal Year. Councillor Shaw reported that two final reports had been presented to Cabinet – 'Access to Recreation Activities for Children and Young People in Hartlepool' and 'Sustainability of Externally Funded Community Initiatives in Schools' – 'closing the loop' presentations had been made to the forum on both issues. The Forum had selected Hartlepool Borough Council's Foster Care Service and Appropriate Accommodation for Young People who are Homeless for investigation in 2008/09. Councillor Shaw indicated that the second subject had been put forward by the young people co-opted onto the forum. Members commented that the involvement of the young people in the Children's Services Scrutiny Forum had been exemplary. Members suggested that consideration should be given to

nominating the group of young people involved in the work of the forum last year for a Community Award.

Recommended

That the Scrutiny Co-ordinating Committee notes the progress of the Children's Services Scrutiny Forum.

47. Scrutiny Forum Progress Report - Neighbourhood Services Scrutiny Forum (*Chair of the Neighbourhood Services Scrutiny Forum*)

The Chair of the Neighbourhood Services Scrutiny Forum, Councillor Akers-Belcher, reported to the Scrutiny Co-ordinating Committee on the progress made to date by the Neighbourhood Services Scrutiny Forum, since the start of the new 2008/09 Municipal Year. The report indicated that the forum had commenced its investigation into the 'Condition of the Highways in Hartlepool', which would be followed by 'Coastline Defences and Shoreline Management in Hartlepool'.

Recommended

That the Scrutiny Co-ordinating Committee notes the progress of the Neighbourhood Services Scrutiny Forum.

48. Scrutiny Forum Progress Report - Regeneration and Planning Services Scrutiny Forum (*Chair of the Regeneration and Planning Services Scrutiny Forum*)

The Chair of the Regeneration and Planning Services Scrutiny Forum, Councillor S Cook, reported to the Scrutiny Co-ordinating Committee on the progress made to date by the Regeneration and Planning Services Scrutiny Forum, since the start of the new 2008/09 Municipal Year. The report indicated that the forum had commenced the investigation into Hartlepool Borough Council's Community CCTV Provision as referred by Cabinet and following the Scrutiny Coordinating Committee's interim investigation. The Forum had also agreed to investigate the Marketing of Hartlepool following the completion of the CCTV investigation.

Recommended

That the Scrutiny Co-ordinating Committee notes the progress of the Regeneration and Planning Services Scrutiny Forum.

49. Scrutiny Forum Progress Report - Scrutiny Coordinating Committee (*Chair of the Scrutiny Coordinating Committee*)

The Chair of the Scrutiny Co-ordinating Committee, Councillor James, informed Members of the progress made to date by the Committee, since the start of the new 2008/09 Municipal Year. Councillor James indicated that the

Committee had a significant workload for the new municipal year and had, as considered earlier in the meeting, commenced the investigation into the use of Agency Staff. The Committee's work programme also included Departmental Structures and Efficiencies Referral, the Current Operation of the Kerbside Recycling Scheme Referral (in conjunction with the Neighbourhood Services Scrutiny Forum), the Implementation of the Enhanced Role of Overview and Scrutiny (Councillor Call for Action), the Business Transformation Programme, the Single Status Agreement and the Schools Transformation Programme.

In relation to the investigation into kerbside recycling collections, Members commented that during the recent industrial action very poor information had been given to the public as to when their collections would take place. It was understood that the Council waste collection staff had only joined the industrial action at the very last minute and therefore no information could be circulated to residents, which was regrettable but unavoidable. The recycling collections were undertaken by the council's contractors and therefore should not have been affected by the industrial action. This appeared not to be the case, however, and Members suggested that this be raised during the meetings on this investigation. Members considered that if the contractors had failed to meet their obligations on the days of the industrial action, then consideration must be given to imposing appropriate contract deductions.

The Chair thanked Members for those comments and indicated that they would be informed in the near future of additional meeting dates to undertake this investigation.

Recommended

That Members note the progress of the Scrutiny Co-ordinating Committee.

50. Call-In Requests

No items.

The meeting concluded at 4.00 p.m.

CHAIR

SCRUTINY CO-ORDINATING COMMITTEE

MINUTES

5 September 2008

The meeting commenced at 2.00 p.m. at the Civic Centre, Hartlepool

Present:

Councillor: Marjorie James (In the Chair)

Councillors: Rueben Atkinson, Jonathan Brash, Rob Cook, Shaun Cook, Ann Marshall, Arthur Preece, Carl Richardson, Jane Shaw, Chris Simmons, Edna Wright and David Young.

Officers: Joanne Machers, Chief Personnel Officer
Charlotte Burnham, Scrutiny Manager
David Cosgrove, Democratic Services Officer

35. Apologies for Absence

Councillors Kaiser and London.

36. Declarations of interest by Members

None.

37. Previous Minutes

No items.

38. Responses from the Council, the Executive or Committees of the Council to Reports of the Scrutiny Co-ordinating Committee

No items.

39. Consideration of request for scrutiny reviews from Council, Executive Members and Non Executive Members

No items.

40. Issues Identified from the Forward Plan

No items.

41. Consideration of progress reports/budget and policy framework documents

No items.

42. Consideration of financial monitoring/corporate reports

No items.

42. Local Government (Access to Information) Act 1985

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) Order 2006

Minute 43 – “Departmental Structures and Efficiencies Referral - To Determine the Scrutiny Coordinating Committee’s response for consideration by the Meeting on 19 September 2008” (Para 2) - This item contains exempt information under Schedule 12A Local Government Act 1972, namely information which is likely to reveal the identity of an individual.

43. Departmental Structures and Efficiencies Referral - To Determine the Scrutiny Coordinating Committee’s response for consideration by the Meeting on 19 September 2008 *(Elected Members)*. This item contains exempt information under Schedule 12A Local Government Act 1972, namely (para. 2) information which is likely to reveal the identity of an individual.

Members gave consideration to the issues raised through the departmental structures and efficiencies referral. Details of the Members discussions and conclusions are set out in the exempt section of the minutes.

The meeting concluded at 3.45 p.m.

CHAIR

SCRUTINY CO-ORDINATING COMMITTEE

19th September, 2008



Report of: Chief Financial Officer

Subject: REVENUE OUTTURN 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's 2007/2008 Revenue Outturn.

2. CONSIDERATION OF ISSUES

2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 18th August, 2008 (copy attached as **Appendix 1**).

2.2 The contents page detailed on page 1 of the main report summarises the issues detailed in this report.

3. RECOMMENDATIONS

Members consider the report.

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: REVENUE OUTTURN REPORT 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's overall Revenue Outturn for 2007/2008.

2. SUMMARY OF CONTENTS

Detailed outturn reports for Revenue on a Portfolio Basis.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's Revenue Budget.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet are asked to note the report.

Report of: Chief Financial Officer

Subject: OUTTURN REPORT 2007/2008

1. PURPOSE OF REPORT

1.1 To provide details of the Council's 2007/2008 Revenue outturns.

2. BACKGROUND

2.1 Council approved a provisional General Fund Outturn Strategy for 2007/2008 as part of the 2008/2009 Medium Term Financial Strategy on 14th February, 2008. The report outlined a strategy for using the underspend on corporate costs to fund a number of specific one-off initiatives that will contribute to the achievement of the Community Strategy.

2.2 A final 2007/2008 Outturn Strategy was approved by Cabinet on 27th May, 2008. These reports are reflected in the 2007/2008 Statement of Accounts which was approved by Audit Committee on 30th June, 2008.

2.3 The above reports provided a strategic overview of the forecast outturn for 2007/2008. For Portfolio based expenditure these reports provided a summary of total expenditure against the approved budget. This report now provides a more detailed breakdown of Portfolio expenditure for each best value unit.

2.4 Previous monitoring reports integrated both performance information and budget monitoring information. A report on performance against Performance Indicators for 2007/2008 will be presented to Cabinet in September 2008.

2.5 This report covers the following headings: -

Section	Heading	Page
3	Revenue Outturn 2007/2008 – Summary	2-8
	Detailed Revenue Outturn Sections	
4	Adult and Public Health Portfolio	8-11
5	Children's Services Portfolio	11-17
6	Culture, Leisure and Tourism Portfolio	17-19
7	Finance and Efficiency Portfolio	19-21
8	Neighbourhood & Communities Portfolio	21-22
9	Performance Management Portfolio	22-23
10	Regeneration and Liveability Portfolio	23-25
11	Recommendations	25

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Appendix A	Summary Revenue Outturn Report to 31 st March, 2008 by Department	26-27
Appendix B	High Risk Budget Areas by Department	28
Appendix C	Progress Against Savings/Increased Income Targets identified in the 2007/2008 Budget Strategy	29-33
Appendices D – J	Revenue Outturn Report to 31 st March, 2008, by Portfolio	34-42

2.6 This report will be referred to Scrutiny Co-ordinating Committee on 19th September 2008. This arrangement will ensure that Scrutiny Co-ordinating Committee is provided with details of the final outturn as soon as practical.

3. REVENUE OUTTURN 2007/2008 - SUMMARY

3.1 This section provides details covering the following areas: -

- Overview of 2007/2008 Revenue Outturn.
- Outturn against departmental, corporate and high risk budget areas.
- Corporate Outturns.
- School Balances 2007/2008.
- Direct Revenue Funding (DRF)
- Outturn position on savings/increased income targets identified in the 2007/2008 Budget Strategy.
- Outturn position on departmental salary turnover targets.
- Key Balance Sheet information.

3.2 Overview of 2007/2008 Revenue Outturn

Summary Departmental Outturn

Department	Variance Adverse/(Favourable) £'000
Adult & Community Services	833.0
Children's Services (excluding Schools)	192.0
Chief Executives	(267.0)
Neighbourhood Services	135.0
Regeneration & Planning	126.0
Total	1,019.0

The forecast departmental variance is in line with previous reports.

3.3 Corporate Outturn and General Fund Balance

As reported in the final 2007/2008 Outturn Strategy there was a net favourable variance on corporate budgets of £1.816m, mainly owing to higher investment income, as detailed in **Appendix A, Table 2**.

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A review of General Fund Balances has also been reported to Cabinet and indicated that these reserves exceed the minimum requirement by £0.944m. Unfortunately, owing to the restricted timescale for preparing the 2007/2008 Accounts, the review of reserves excluded the existing commitment of General Fund Reserves approved by Cabinet and Council in February, 2008, to fund one-off issues identified during the 2008/2009 budget process. In total these amounts total £0.154m. When account is taken of these commitments the net Uncommitted General Fund Balances reduce from £0.944m to £0.790m.

3.4 **Outturn against Departmental and Corporate Budget and High Risk Budget Areas**

During 2007/2008, as well as monitoring budgets by individual departments and corporate budgets at a global level, high risk budget areas were identified and explicitly monitored. The outturn for each high risk budget area is attached at **Appendix B**, which indicates that there are significant variances on a number of the departmental budgets. However, these adverse variances have generally been offset by favourable variances on other departmental budgets. Detailed explanations of these areas are included in sections 4 to 10, covering detailed revenue outturns by Portfolio.

These detailed reports outline those areas where budget variances are continuing beyond 2007/2008 and departments have addressed these issues by either:

- making permanent budget transfers within the 2008/2009 base budget; or
- managing the variances within the overall 2008/2009 budget allocation pending the consideration of pressures/priorities as part of the 2009/2010 budget process.

3.5 **School Balances 2007/2008**

School Balances have increased during 2007/2008 to £4.123m. These balances include £3.136m of earmarked resources i.e. Supporting Schools 2008/2009 budgets, capital expenditure, staffing changes and to implement the next phase of the workforce remodelling. Balances that have not been earmarked for specific use equate in total to 2.3% of 2007/2008 budgets for primary schools and 0.7% of 2007/2008 budgets for secondary schools. DCSF guidelines are 8% and 5% respectively. Three schools are in deficit and the LEA is working closely with those schools to formulate recovery plans with a view to returning the schools to a surplus position within a maximum of three years. Further details on School Balances are set out in paragraph 5.3.

3.6 **Direct Revenue Funding (DRF)**

In accordance with Financial Procedure Rules departmental outturns reflect a number of contributions towards capital expenditure schemes as detailed

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below. These transfers have been agreed by the Chief Financial Officer and are detailed for Members information.

Department	Scheme	Amount (£)
Adult & Community Services	Central Library – Disabled Toilet	23,169
	Renaissance in the Regions – Museum of Hartlepool	96,000
	Sport & Recreation – Purchase Vehicle	16,343
	Clavering Play Area	20,000
	Nicholson Field Allotments	25,840
	Burn Valley Beck	10,000
	Burn Valley Drainage	15,000
	Rift House Recreation – Fence	1,000
	Jutland Road Play Area	5,000
	Jutland Road Community Centre	9,139
	Rossmere Pitch Improvements	5,000
	Throston Library Boiler Replacement	5,550
	Skateboard Park	70,000
	Multi-Use Games Area	2,450
	Headland Sports Hall – Office	751
	Havelock Centre – Disabled Access Ramps	687
	Throston Community Centre	166
Total		306,095
Children's Services	Information Sharing & Assessment	36,892
	General Sure Start Reserve – Children's Centres	16,580
	Carlton Outdoor Centre	4,455
	Greatham YC Boiler	2,925
Total		60,852
Chief Executives	Financial Management System Development	15,693
	ERDMS – Phase 2	13,519
	HR Analyser System	18,445
	Project Resolution	24,687
	Capital Project Management Solutions	46,750
Total		119,094

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Neighbourhood Services	Safer Streets Initiative	10,000
	Raby Road Puffin Crossing	15,000
	Owton Manor Lane Shops	15,000
	Local Safety Schemes	22,525
	Street Lighting	20,175
Total		82,700
Regeneration and Planning	Thermal Housing Scheme	19,372
	Community Safety CCTV Upgrade	12,775
Total		32,147

3.7 **Outturn Position on Savings/Increased Income Targets Identified in the 2007/2008 Budget Strategy**

A number of savings/increased income targets were included in the 2007/2008 Budget Strategy. These items are detailed at Appendix C. Detailed explanations of the variances on these items are included in sections 4 to 9, covering detailed revenue outturn by Portfolio.

3.8 **Outturn Position – Departmental Salary Turnover Targets**

An assumed saving from staff turnover was included with salary budgets and this allowance was increased to £0.846m in 2007/2008.

Details of the individual departmental outturns are summarised in the table below. All departments achieved and some exceeded, their turnover target.

Department	2007/2008 Turnover Target	Outturn Variance/ (Adverse) Favourable
	£'000	£'000
Adult & Community Services	363.3	0.0
Children's Services	161.8	73.2
Chief Executives	150.0	0.0
Neighbourhood Services	106.0	13.3
Regeneration and Planning	62.0	0.0
Total	846.1	86.5

3.9 **Key Balance Sheet Information**

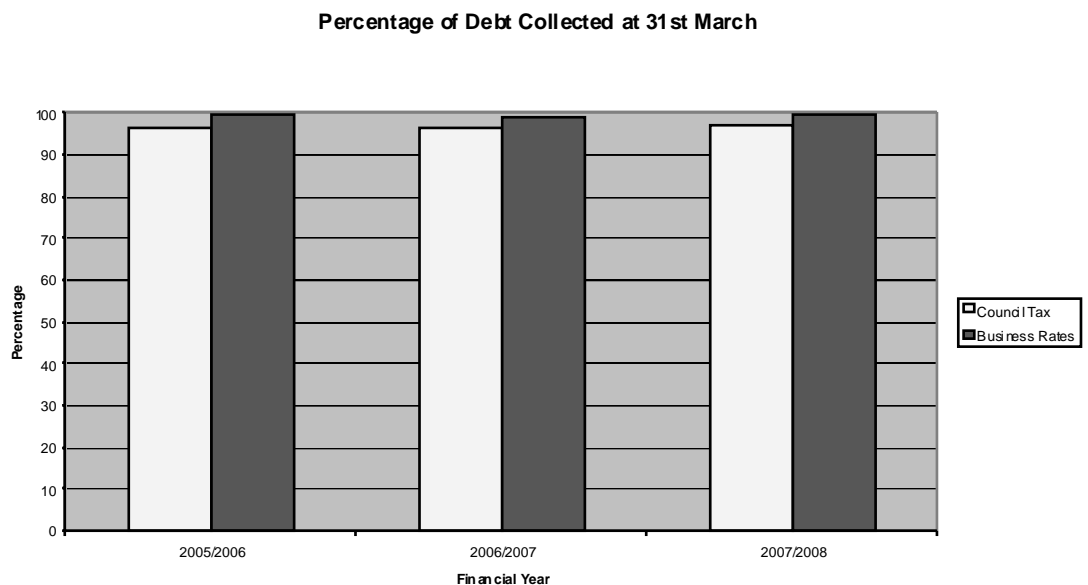
A Balance Sheet provides details of an organisation's assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally, local authorities have only produced a Balance Sheet on an annual basis and have managed Key Balance Sheet issues through other more appropriate methods. However, under the new CPA arrangements there is a greater emphasis on demonstrating effective management of the Balance Sheet. The Audit Commission's preferred

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option is the production of Interim Balance sheets throughout the year. In my opinion this option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of “notional” valuations for an Authority’s fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash based Balance Sheet items and these items are summarised below: -

- Debtors

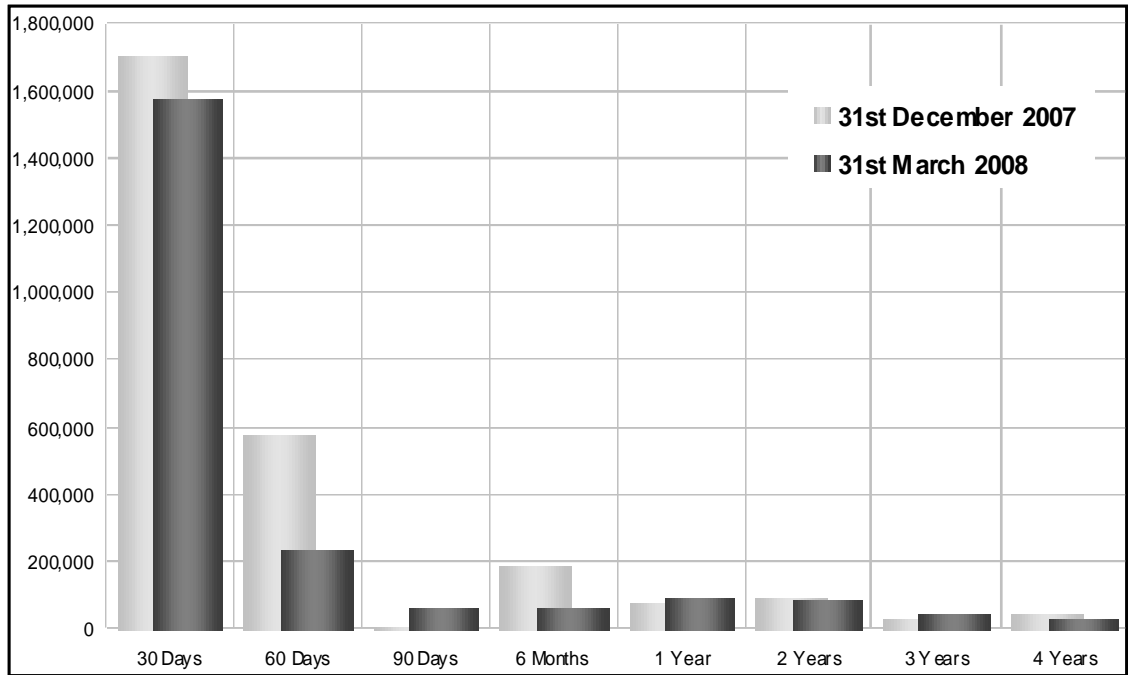
The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business Rates is summarised below:



The Council Tax collection rate is up by 0.2% (to 96.9%) and the NNDR collection rate is 0.3% (to 99.5%) when compared to the previous financial year.

The position in relation to Sundry Debtors is summarised below:

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At the start of the current financial year the Council had outstanding sundry debts of £4.784m. During the period 1st April, 2007 to 31st March, 2008, the Council issued 11,612 invoices with a value of £20.734m. Together these two amounts total £25.518m. As at 31st March, 2008, the Council had collected £22.872m.

- Current Year Debt

With regard to current outstanding debt, this totals £1.956m at 31st March, 2008, inclusive of approximately £1.577m of debt outstanding for less than thirty days.

- Previous Years Debt

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At 31st March, 2008, debts older than one year totalled £0.690m compared to £0.684m at 31st December, 2007.

- Borrowing Requirements

The Council's arrangements for borrowing accord with the Council's Treasury Management Strategy, which was drawn up to comply with the Code of Practice for Treasury Management in Local Authorities published by the Chartered Institute of Public Finance and Accountancy.

As indicated in the various Outturn Strategy reports the Council benefited from interest rate savings from using LOBOs (Lenders Option, Buyer Option) and from higher investment income on reserves and cashflow. In addition, there was also a benefit from a reduction in the interest

credited to the bad debt provision and Unsupported Prudential Borrowing costs were incurred later in the year than expected.

4. ADULT & PUBLIC HEALTH PORTFOLIO

4.1 Revenue Outturn 2007/2008

4.1.1 Details of the Adult & Public Health outturn position are shown at **Appendix D**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

4.1.2 **Appendix D** shows that the net outturn position is expenditure of £25,755,900 against a budget of £25,044,300 resulting in an adverse variance of £711,600. This outturn position is after contributions from Reserves of £61,900 and contributions to Reserves of £53,100.

4.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 2: Consumer Services **Outturn Variance: £98,200 Favourable**

Income from license applications remains much higher than anticipated. This trend is expected to continue and future budgets will be amended accordingly. A risk factor will be in place to mitigate the possibility of income falling.

Line 5: Assessment & Care Management **Outturn Variance: £83,100 Favourable**

This variance is mainly owing to staff vacancies during the year across this area. We are also moving down a route of offering the opportunity to do a self or supported assessment for individuals who require services so are looking at the skill mix required to do so. It is proposed to restructure this service in 2008/2009 to reconfigure some monies and move them into the budgets that purchase direct support and achieve efficiency savings.

In addition to this there has been reduced revenue expenditure on adaptations for individuals choosing to stay in their own homes in 2007/2008. This is mainly because a large proportion of works carried out were of a capital nature and able to be charged against the capital scheme.

Line 7: Learning Disabilities **Outturn Variance: £512,500 Adverse**

Increased demand resulted in additional costs against direct payments of £210,000 in 2007/2008. This was partly offset by a reduction in the costs of providing personal care as individuals transfer over to direct payments. This trend is expected to continue into 2008/2009.

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Supported Living and Additional Care costs were higher than anticipated by £100,000 and £220,000 respectively. This is in part due to higher care costs for some individuals owing to changes in need, however, a detailed audit of cases is now being carried out in this area.

Transport costs for day services were £105,000 higher than anticipated. An efficiency saving was offered up from this area with effect from the start of this financial year to fit in with the corporate procurement exercise. However, this exercise has not been completed and therefore this efficiency has not been met. This is also exacerbated by higher fuel costs. It is anticipated that this pressure will continue until the Integrated Transport Unit is in place.

This overspend is offset partly by vacancies on staffing but mainly by a contribution from corporate reserves of £272,000 which was set aside in previous years to offset increased demand in this service.

Line 9: Mental Health Outturn Variance: £172,900 Adverse

This adverse variance resulted following increased demand on agency placements of those individuals with Mental Health needs to the value of £350,000. This variance was largely offset by staff vacancies during the year.

It is expected that the pressure on placements resulting from increased demands will continue into 2008/2009. This issue was raised as part of the budget strategy and an increase in budget was granted of £100,000 for 2008/2009.

Line 10: Older People Purchasing Outturn Variance: £43,400 Adverse

Residential and Nursing Placement costs in excess of budget totalled £1,048,000 and were the main cause of the adverse variance in this area, however, they were offset by increased income of £878,000 and deferred charges income of £192,000. The deferred charges income related to cases dating back to previous years and this "windfall" will not be available in future years.

A pressure of £300,000 was granted in 2008/2009 for Older People residential and nursing care home fees.

Line 11: Physical Disabilities Outturn Variance: £195,000 Adverse

Increased demand and changes to the way in which we provide our services to be able to offer more choice and availability resulted in additional costs against direct payments of £140,000 in 2007/2008. This trend is expected to continue in 2008/2009.

Transport costs for day services in this area were £53,000 higher than anticipated. An efficiency saving was offered up from this area with effect from the start of this financial year to fit in with the corporate procurement exercise. However, this exercise has not been completed and therefore this efficiency has not been met. This is also exacerbated by higher fuel costs. It is anticipated that this pressure will continue until the Integrated Transport Unit is in place.

Line 12: Sensory Loss
Outturn Variance: £58,600 Adverse

The adverse variance relates to additional 'one-off' expenditure on agency staff employed to cover a senior officer's secondment and to fund interpreter fees.

Line 14: Support Services
Outturn Variance: £208,700 Adverse

The adverse variance was the result of recruitment and advertising for the Assistant Director post, Information Technology software licenses and security and maintenance costs at Briarfields.

Most of these costs are 'one-off' expenditure, particularly in relation to the Assistant Director post and Briarfields. It is expected that Briarfields will be sold in 2008/2009.

4.2 **Contributions from Reserves**

4.2.1 The following contributions were made from reserves to support the Adult & Public Health Portfolio:

Carefirst Upgrade

The use of this Reserve was delayed as the Carefirst upgrade was postponed while ContrOCC is implemented. It is proposed to use this Reserve to offset this expenditure when it is incurred in 2008/2009.

Older People Improving Rehabilitation

This Reserve is part of the LPSA Reward Grant. It is proposed to carry this forward to offset expenditure in 2008/2009 at Hartfields. This is the Extra Care Scheme which will offer improved facilities for individuals.

ContrOCC Implementation

This Reserve was set up to pay for the implementation of ContrOCC – a new Care/Financial Management package to sit alongside Carefirst. This package was not quite implemented before the end of the financial year. It has since been implemented for certain modules and it is proposed to carry this funding forward to offset the expenditure in 2008/2009.

Adult Education

This favourable variance is the result of expenditure against the Adult Education Special Projects Reserve being lower than anticipated as some projects have been rephased to future years.

4.3 Contribution to Reserves

4.3.1 In accordance with the Council's procedure rules, Strategic Risk reserves totalling £53,100 have been created.

4.3.2 The creation of these reserves will allow the future development of Adult and Public Health Service, as follows:

Pride in Hartlepool (£35,200)

This Reserve was created to carry forward the underspend on the Pride in Hartlepool revenue budget to fund future Pride in Hartlepool initiatives.

Adult Education (£17,900)

This Reserve was created from increased 'output-based' income and will be carried forward into 2008/2009 to fund future initiatives.

5. CHILDREN'S SERVICES PORTFOLIO

5.1 Revenue Outturn 2007/2008

5.1.1 Details of the Children's Services outturn position are shown at **Appendix E1** which compares actual expenditure against the approved budget plus departmental reserves created in previous years and earmarked for use during 2007/2008.

5.1.2 **Appendix E1** shows that the net outturn position is expenditure of £23,154,600 against a budget of £22,962,600, resulting in an adverse variance of £192,000. This outturn position is after contributions from Reserves of £827,100 and contributions to Reserves of £507,700 (see paragraph 5.2).

5.1.3 As previously reported the Children's Services Department's overall financial position has been affected by the introduction of the Dedicated Schools Grant (DSG) which requires the ring fencing of budgets and reserves. Essentially, whilst the LA has the option to fund any DSG overspending from its own resources any net underspend must be carried forward for use in the following year. This significantly reduces the flexibility to offset variances across the entire departmental budget. A summary of the outturn position is therefore provided in Table 1, paragraph 5.1.5 to fully illustrate the year-end position.

5.1.4 The main revenue expenditure variances to bring to Members attention are: -

Line 1: Access to Education

Outturn Variance: £154,400 Favourable

The favourable variance mainly relates to the following items:

- Vacancy savings in the Attendance Team of £36,000;
- Reduced charges to the Asset Management Team relating to Feasibility Studies, etc., resulted in net saving of £42,500;
- Home to school transport contracts were renewed during the year resulting in savings of £48,000;
- Underspend of £17,000 on the Pupil Support budget owing to lower demand than expected for the LA to fund the attendance of children from low-income families attending the Carlton and Lanehead Outdoor Centres.

Line 4: Children, Young People and Families Support

Outturn Variance: £629,500 Adverse

As reported throughout the year the department experienced significant cost pressures relating to an increase in the number of Looked After Children which resulted in an overspend of £629,500. The department reached its in-house fostering capacity and had to make a number of placements with agency fostering organisations and high cost residential placements.

Line 5: Early Years

Outturn Variance: £71,500 Favourable

Expenditure on early years is subject to demand for private nursery places from parents of 3 and 4 year old children and was lower than expected throughout the year resulting in an underspend of £71,500. This is, however, a DSG funded service and any reductions can only be reallocated to other DSG areas.

Line 7: Other School Related Expenditure

Outturn Variance: £249,900 Favourable

Recharges relating to premature retirement costs of former school staff and their dependants were lower than expected resulting in a saving of £76,000.

During the course of the year any underspends were transferred into the Department's Contingency fund, which is usually held to fund in-year cost pressures. This fund was not allocated resulting in an underspend of £141,000 which contributed to the Looked After Children pressure summarised above.

Line 9: Raising Educational Achievement
Outturn Variance: £49,400 Favourable

There was a favourable variance of £39,000 on LA Standards Fund budgets owing to the reduced requirement to match fund the ICT grant.

In addition, there were favourable variances at the Educational Development Centre totalling £8,000 mainly arising from increased grants and other minor staffing, premises and supplies savings.

Line 10: Special Educational Needs
Outturn Variance: £127,000 Favourable

The departmental policy of integrating pupils in Hartlepool mainstream schools wherever possible resulted in savings on placements at Independent schools and at schools in other Local Authorities totalling £249,000.

The above savings were partially offset by overspends on the Access 2 Learning (A2L) service of £124,000. This mainly related to additional agency staffing costs arising from long term sickness absence cover and increased premises costs. In addition, exclusions income was lower than anticipated resulting in a significant overall adverse variance. The department's successful strategy of minimising permanent exclusions continued to have an adverse effect on A2L income levels as funding transferred from schools was much lower than expected when the budget was set.

There was an adverse variance on the Home and Hospital service of £34,000 owing to increased charges from other Local Authorities following closure of the Hartlepool children's ward.

The Education Psychology service and Support Teachers budgets were underspent by £25,000 owing to staff vacancies.

- 5.1.5 As reported to Members throughout the year, owing to the complexities of the DSG and in particular, the ring fencing requirement, the Department's outturn needs to be considered as follows: -

Table 1

Funding	2007/2008 Budget including Reserves £'000	2007/2008 Actual Outturn £'000	2007/2008 Variance Adverse/ (Favourable) £'000
Schools – DSG	51,385.4	51,385.4	0.0
Centrally Retained – DSG	5,991.6	5,716.1	(275.5)
Total DSG	57,377.0	57,101.5	(275.5)
LA – General Fund	16,971.0	16,930.8	(40.2)
Transfer to Reserves	0.0	507.7	507.7
Total	74,348.0	74,540.0	192.0
Less Schools	(51,385.4)	(51,385.4)	0.0
LA Spending	22,962.6	23,154.6	192.0

5.2 Contribution to Reserves

- 5.2.1 In accordance with the Council's Financial Procedure Rules, transfers to Strategic Risk Reserves totalling £507,700 (**see Appendix E.1 – Table C**) have been agreed with the Chief Financial Officer. The creations of these reserves will allow the future development of Children's Services, as follows:-

Dedicated Schools Grant (£275,500)

Spending of the DSG is ring-fenced and the department's 2007/2008 underspend of £275,500 has therefore been carried forward in accordance with legislation. This includes £10,000 relating to the Transitional Support Fund which is operated by the Local Authority to provide assistance to schools in financial difficulties which meet criteria set out in the local scheme for financing schools. The use of the remainder of the underspend, totalling £265,500, is subject to Schools Forum consultation and has been earmarked to fund the capital costs of purchasing and installing temporary classrooms relating to the transfer of pupils from Brierton School.

Connexions Service (£90,300)

2007/2008 was the first year in which funding and responsibility for operating the Connexions service was passed over to the Children's Services Department. Specific funding for the service, arising from the transfer of responsibility to the Local Authority, was received late in the year and a Reserve for this has been created.

14-19 Funding (£54,400)

This Reserve has been created to carry forward contributions from 14-19 stakeholders received during 2007/2008 to fund future 14-19 initiatives.

Strategic ICT/Broadband (£20,000)

The City Learning Centre contributed £20,000 from their 2007/2008 budget to purchase ICT equipment during 2008/2009 as part of the Computer for Pupils Scheme.

Parenting Support (£20,400)

This Reserve has been created to carry forward external income contributions received during 2007/2008 to fund future initiatives.

Youth Service (£38,900)

This Reserve has been created to carry forward the surplus of £5,000 generated from catering sales across Hartlepool Youth Centres and the contribution of £33,900 received from Brierton School to fund the Brierton Exclusion project.

Teenage Pregnancy (£3,500)

This Reserve was established in 2006/2007 and has been credited with proceeds of £3,500 received during 2007/2008 from the sale of teaching packs. This funding will be reinvested in teenage pregnancy preventative measures during 2008/09.

Primary Swimming Programme (£4,700)

The Primary Swimming Programme is administered by the local authority and funded from buy-back charges to schools in accordance with a Service Level Agreement. Costs of the service were marginally lower than expected owing to reductions in the running costs of Brinkburn Pool resulting in a net surplus of £4,700. This surplus has been carried forward to 2008/2009 and will be used to fund minor refurbishments in those pools used by the Authority to deliver the programme.

5.3 School Balances as at 31st March, 2008

- 5.3.1 The level of School Balances has been regularly reported to the Schools Forum and was challenged during the last JAR inspection. It is recognised that schools may hold relatively high levels of reserves for strategic purposes linked to their development plans. Conversely they should not sit on “excessive” high levels of uncommitted balances at the detriment of providing Education services to today’s pupils.
- 5.3.2 School Balances have increased during 2007/2008 from £3.154m to £4.123m, an increase of almost 31%. However, of this £0.969m increase it is important to note that £0.653m relates to Brierton School where reserves have accrued as a consequence of falling pupil numbers. These reserves are being built up in liaison with the Children’s Services Finance Team specifically to support school spending throughout the closure period.

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- 5.3.3 In line with best practice the Children's Services Department has requested information from schools regarding their planned use of balances this year as discussed and agreed by the Schools Forum. The position is summarised in Table 2 below.

Table 2 - Summarised School Balances 2007/2008

Purpose Held	Primary £'000	Secondary £'000	Total £'000	%of Total
Setting Budget for 2008/2009	730.9	1,203.0	1,933.9	46.9
ICT Developments	131.6	19.0	150.6	3.7
Premises Improvements	231.2	238.1	469.3	11.4
Capital Projects	115.5	54.0	169.5	4.1
Pupil Number Changes	99.9	38.0	137.9	3.3
Workforce Remodelling	204.7	30.0	234.7	5.7
Long Term Sickness	81.0	0.0	81.0	2.0
Other Specific Purposes	170.6	50.0	220.6	5.4
Sub Total – earmarked	1,765.4	1,632.1	3,397.5	82.5
General	762.2	225.1	987.3	23.9
Deficit Recovery	(46.0)	(215.8)	(261.8)	(6.4)
Total	2,481.6	1,641.4	4,123.0	100.0

- 5.3.4 Overall School Balances include £3.397m of earmarked resources which have been allocated by schools over the eight areas of prescribed expenditure agreed by the Schools Forum. These areas were determined during 2007 when a local scheme for capping excess School Balances was formally introduced in accordance with DCSF guidance.
- 5.3.5 **Appendix E.2** shows analysis of individual School Balances over the last three years. Balances that have not been earmarked for specific use equate in total to 2.3% of 2007/2008 total budget shares for primary schools and 0.7% of 2007/2008 total budget shares for secondary schools. DCSF guidelines are that anything above 8% and 5% respectively are excessive. The Schools Forum will be reviewing those individual School Balances which exceed these guidelines in October. Three schools are in deficit and the LA is working closely with them to formulate recovery plans with a view to returning the schools to a surplus position within a maximum of three years. The position for two of the three schools improved significantly during 2007/2008.

5.4 Community Facility Balances 31st March, 2008

- 5.4.1 **Appendix E.3** shows an analysis of the Community Facility opening and closing balances for 2007/2008. The surplus across all schemes has reduced from £149,627 at the end of 2006/2007 to £52,630 at the end of 2007/2008. There are a number of different types of community facility operating within schools including sports facilities, E-Learning and Early Years facilities, many of which have received external funding towards set up and in some cases ongoing operating costs.
- 5.4.2 The full financial implications of each facility must, however, be separately accounted for as required by legislation and the local Scheme for Financing

Schools. Fundamentally there must be no cross subsidisation between the facility and the school budget share. Any deficits generated by a Community Facility must therefore be carried forward and funded from the following financial year.

- 5.4.3 As reported to Cabinet and the Children's Services Scrutiny Panel an exercise to review the financial management and sustainability of all community facilities operated by schools is currently under review. The department is particularly concerned over the position at the St John Vianney Early Years Centre where the deficit increased significantly during 2007/2008. Officers are currently reviewing the scope to retrospectively fund some 2007/08 costs from the General Sure Start Grant. A full report to the Scrutiny Panel on the outcomes of the review is scheduled for later this year.

6. CULTURE, LEISURE AND TOURISM PORTFOLIO

6.1 Revenue Outturn 2007/2008

- 6.1.1 Details of the Culture, Leisure and Tourism outturn position are shown at **Appendix F**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

- 6.1.2 **Appendix F** shows that the net outturn position is expenditure of £6,710,900 against a budget of £6,696,400, resulting in an adverse variance of £14,500. This outturn position is after contributions from Reserves of £200,500 and contributions to Reserves of £123,500 (see paragraph 6.2).

- 6.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 6: Foreshore

Outturn Variance: £14,400 Favourable

The favourable position relates to lower maintenance charges than anticipated and lower than expected employees salary and overtime costs following flexible working by existing staff.

Line 7: Libraries

Outturn Variance: £57,000 Favourable

A favourable variance on staff vacancies and supplies and services costs was managed, in order that a contribution could be made to reserves of £46,000 to contribute towards the Self Issue and RFID Scheme within Libraries. This scheme will be implemented in 2008/2009.

Line 8: Maintenance

Outturn Variance: £19,200 Adverse

The adverse position was the result of necessary completion of ongoing building works to comply with Health and Safety standards at a number of

establishments. This is 'one-off' expenditure by the nature of it being reactive and for Health and Safety reasons.

Line 11: Sport & Recreation
Outturn Variance: £47,500 Adverse

This variance relates to rates and staffing pressures at the Headland Sports Hall. These pressures were raised and agreed as part of the 2008/2009 Budget Strategy.

6.2 **Contribution from Reserves (Appendix F, Table B)**

Tall Ships Event

This expenditure relates to the development of the Tall Ships Event and the organisation and running of various promotional events in the build up to the Tall Ships Event to be held in 2010. This spend is funded partly by the authority from existing reserves and is matched with Government grants, sponsorship and fee income.

Home Library Service

Staff vacancies in this area resulted in less than expected being required from the Reserve. It is proposed to carry forward this reserve to be able to fund the supported staff in 2008/2009.

Museums Acquisition

This Reserve is set aside to purchase new pieces of artwork and artefacts for the museums and galleries. Donations received during 2007/2008 resulted in this Reserve not being drawn upon. It is proposed to carry this forward into 2008/2009.

Sports Development

This Reserve was not required in 2007/2008 following greater than expected income in this area. It is proposed to carry this funding forward to fund new initiatives in 2008/2009.

Tree Management

The expenditure from this reserve is dependant upon the findings of a detailed survey and report for the whole of Hartlepool. The report will not be available until the new financial year and it is therefore proposed to carry this funding forward to meet the needs highlighted in this report.

Football Development

This contribution relates to additional income received by the service in 2007/2008. This income has been offset against spend in 2007/2008 and

8.1 APPENDIX 1

results in a lower than expected use of reserve. The remaining Reserve will be used in 2008/2009 to support the schemes objectives.

Improving Health through Sport

This Reserve relates to LPSA Grant funding. This Reserve was planned to be spent over the two years, 2007/2008 and 2008/2009. The amount remaining is the allocation to be carried forward to 2008/2009 as expected.

6.3 Contribution to Reserves

6.3.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserves totalling £123,500 have been agreed with the Chief Financial Officer.

6.3.2 The creation of the reserves will allow the future development of Culture, Leisure and Tourism, as follows: -

Hartlepool Maritime Festival (£31,200)

This contribution to reserves is to fund the Biennial Hartlepool Maritime Festival to be held in July, 2008.

Libraries – Self Issue/RFID (£46,000)

This managed reserve was created from staff vacancies and reductions in supplies and services expenditure in 2007/2008 to enable a contribution to go towards the implementation of the efficiency strategy within Libraries.

Community Grants Pool (£38,400)

Reserve created from the favourable variance on the 2007/2008 Community Grants Pool to be utilised in this area in 2008/2009 in agreement with the Steering Group.

Sports Awards (£7,900)

The original reserve was created in 2006/2007 to help support the provision of Sports Awards to the public. It is proposed to use this additional contribution to support awards in 2008/2009.

7. FINANCE PORTFOLIO

7.1 Revenue Outturn 2007/2008

7.1.1 Details of the Finance outturn position are shown at **Appendix G**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

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7.1.2 **Appendix G** shows that the net outturn position is net income of £695,700 against a net income budget of £325,800, resulting in a favourable variance of £369,900. This outturn position is after contributions from Reserves of £202,400 and contributions to Reserves of £318,800 (see paragraph 7.2).

7.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 2: Benefits

Outturn Variance: £25,300 Favourable

The favourable variance along with the variances on lines 4, 5 and 6 total a nil overall variance across the Revenues and Benefits Section in total.

Reserves were utilised within 2007/2008 for IT Investments and Developments within the Revenues and Benefits Section and contributions towards the Civic Centre refurbishment.

Line 8: Shopping Centre

Outturn Variance: £70,700 Adverse

Shopping Centre income was £70,700 less than budgeted, the risk of which had been previously reported, owing to market conditions being both difficult and variable.

Line 13: Single Status

Outturn Variance: £80,900 Adverse

A provision of £150,000 was established as part of the 2006/2007 Outturn Strategy to meet the costs of undertaking detailed Job Evaluations. This has been more complex and taken longer than initially anticipated.

Line 14: Council Tax and Housing Benefits Payments

Outturn Variance: £547,500 Favourable

The favourable variance arises from Benefit Subsidy regulations which have applied for 2007/2008 having a beneficial impact for Hartlepool. However, during the final quarter of 2007/2008 this benefit has reduced as there has been an increase in the number of new benefit claimants. This will therefore reduce the ongoing benefit of the Benefit Subsidy regulations for Hartlepool.

7.2 **Contribution to Reserves**

7.2.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserves totalling £318,800 have been agreed with the Chief Financial Officer.

7.2.2 The creations of these reserves will allow the future development of Finance, as follows: -

Audit Section (£32,400)

The use of Internal Audit reserves will be across several areas, which are laptops, remote access to network, flowcharting software, home working contingency, agency cover, mobile communications and a shredder.

Accountancy Section (£83,900)

The use of the Accountancy Section reserves will be on investment in the new Human Resources/Payroll System, Accountancy Phased Employment and the introduction of International Financial Reporting Standards.

Revenues and Benefits (£202,500)

The use of the Revenues and Benefits Section reserves will be on IT investment, agency staff, two scanners, internal bailiff development, Intercept software, Financial Inclusion Programme and Project 2011.

8. NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

8.1 Revenue Outturn 2007/2008

8.1.1 Details of the Neighbourhood and Communities outturn position are shown at **Appendix H**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

8.1.2 **Appendix H** shows that the net outturn position is expenditure of £13,520,800 against a budget of £13,463,400 resulting in an adverse variance of £57,400. This outturn position is after contributions from Reserves of £402,500.

8.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 2: Environment

Outturn Variance: £49,600 Adverse

This overspend is the result of needing to retender the waste recycling centre contract. Tenders received were much higher than anticipated.

Line 5: Highways Services

Outturn Variance: £384,400 Favourable

This relates to a refund on electricity charges for Street Lighting. It is the culmination of negotiations with the supplier that have spanned three years. Whilst a small refund was expected the actual refund achieved was way above this expectation.

Line 11: Car Parking
Outturn Variance: £397,400 Adverse

Income from car parking charges and fines from parking offences were much lower than anticipated. Actions are in place to ensure that this does not occur in 2008/2009.

The Director will be reporting to Cabinet how this is being managed for 2008/2009 around September/October 2008.

Line 12: Housing
Outturn Variance: £59,500 Favourable

The main factor which led to this favourable variance was the savings made on a number of vacant posts which existed in this service at various points during the year.

9. PERFORMANCE MANAGEMENT PORTFOLIO

9.1 Revenue Outturn 2007/2008

9.1.1 Details of the Performance Management outturn position are shown at **Appendix I**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

9.1.2 **Appendix I** shows that the net outturn position is expenditure of £4,716,600 against a budget of £4,488,700, resulting in an adverse variance of £227,900. This outturn position is after contributions from Reserves of £289,000 and contributions to Reserves of £133,000 (see paragraph 9.2).

9.1.3 The main revenue expenditure variances to bring to Member's attention are: -

Line 4: Neighbourhood Services Internal Works
Outturn Variance: £101,900 Adverse

This variance resulted from lower than anticipated levels of surpluses generated from the trading areas.

Line 11: Other Office Services
Outturn Variance: £47,800 Adverse

Land charges income was £48,000 less than budgeted, the risk of which had been previously reported, owing to the market conditions being both difficult and variable.

Line 16: Administration Buildings Running Expenses **Outturn Variance: £57,400 Adverse**

The adverse variance is owing to an increase in responsive and cyclical maintenance, which was anticipated part way through the financial year.

9.2 Contribution to Reserves

9.2.1 In accordance with the Council's Financial Procedure Rules, Strategic Risk Reserve totalling £133,000 have been agreed with the Chief Financial Officer.

9.2.2 The creation of these reserves will allow the future development of the Performance Management Portfolio, as follows: -

Corporate Strategy (£60,600)

The use of the Corporate Strategy Reserve will be towards the costs leading up to the end of the current ICT partnership arrangements as reported during the year.

Neighbourhood Services Remedial Works (£41,000)

The Reserve has been created to finance remedial repair works in 2008/2009.

Registrars (£7,500)

The Registrars Reserve will be used for Building Maintenance.

Support to Members (£17,000)

The Reserve has been contributed to from Members General and Conference Expenses and will contribute to the Members' budget in 2008/2009

Training and Equality (£6,800)

The Reserve has been specifically created to fund training courses in the new financial year.

10. REGENERATION AND LIVEABILITY PORTFOLIO

10.1 Revenue Outturn 2007/2008

10.1.1 Details of the Regeneration and Liveability outturn position are shown at **Appendix J**, which compares actual expenditure against the approved budget plus departmental reserves created in previous years.

10.1.2 **Appendix J** shows that the net outturn position is expenditure of £4,815,000 against a budget of £4,629,500, resulting in an adverse variance of £185,500. This outturn position is after contributions from Reserves of £385,000.

10.1.3 The main revenue expenditure variances to bring to Members attention are: -

Line 3: Cadcam Centre
Outturn Variance: £68,100 Adverse

This is a legacy building from the former Cleveland County Council. The agreement signed by the County effectively ties the Tees Valley local authorities into a long term contractual commitment for meeting the lease costs of the property as well as charges for ongoing repairs, maintenance and legal costs. The likelihood of this adverse variance occurring was identified early in the year and on this occasion it has been possible to cover these costs from underspending elsewhere in the department's budget.

Line 6: Development Control
Outturn Variance: £118,700 Adverse

Some £57,000 of this adverse variance results from fee income being less than the budgeted target. The service is entirely demand led and the value of planning applications in the year was not as high as hoped for as a result of the credit crunch and less favourable national economic conditions. In addition, expenditure of £48,000 was required to meet legal and consultant costs on the Seaton Meadows planning appeal. Whilst costs incurred on the appeal and Public Inquiry in relation to the Ships Dismantling applications were met by a separate corporate budget, no similar provision was specifically identified for Seaton Meadows. Both adverse variance amounts described above were beyond the control of the department and account for almost the entire adverse gross outturn figure shown on Line 12.

Line 8: Economic Development
Outturn Variance: £74,900 Adverse

The adverse variance derived from several budget lines included from additional costs on the Hartlepool Enterprise Centre where finishing works and furniture and equipment were required following the major capital refurbishment in 2006/2007. The variance across this service was, however, expected and was met by a combination of underspending elsewhere in the department and by a small additional amount released from departmental reserves.

Line 10: Planning Policy and Regeneration
Outturn Variance: £77,800 Favourable

The favourable variance arose mainly as a result of unspent budget in relation to the Victoria Harbour development which occurred because of

8.1 APPENDIX 1

slower progress with the project than originally anticipated. In view of the uncontrollable overspend position within the Cadcam budget heading (Line 3) this favourable variance was effectively used to offset this pressure rather than being added to the department's reserve balances.

11. RECOMMENDATIONS

- 11.1 Members note the report.

Line No	Description of Expenditure	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / Income	2007/08 Variance: Adverse/ (Favourable)
		£'000	£'000	£'000
	TABLE 1 - Departmental Expenditure			
1	Adult & Community Services	30,300.0	31,133.0	833.0
2	Childrens Services (excl Schools)	22,963.0	23,155.0	192.0
3	Neighbourhood Services	14,218.0	14,353.0	135.0
4	Regeneration & Planning	5,372.0	5,498.0	126.0
5	Resources	4,106.0	3,839.0	(267.0)
6	Total Departmental Expenditure	76,959.0	77,978.0	1,019.0
	TABLE 2 - Corporate Costs			
	EXTERNAL REQUIREMENTS			
7	Magistrates, Probation and Coroner's Court	179.0	174.0	(5.0)
8	North Eastern Sea Fisheries Precept	19.0	19.0	0.0
9	Flood Defence Levy	44.0	45.0	1.0
10	Discretionary Rates Relief	32.0	53.0	21.0
	CORPORATE COMMITMENTS			
11	IT	0.0	247.0	247.0
12	Audit Fees	329.0	357.0	28.0
13	Centralised Estimates (inc Capital Strategy Prudential Costs)	5,621.0	3,444.0	(2,177.0)
14	Insurances	163.0	0.0	(163.0)
15	Risk Management	(15.0)	(15.0)	0.0
16	Designated Authority Costs	182.0	121.0	(61.0)
17	Pensions	450.0	396.0	(54.0)
18	Redundancies	0.0	(14.0)	(14.0)
19	Members' Allowances	341.0	362.0	21.0
20	Mayoral Allowance	73.0	69.0	(4.0)
21	Emergency Planning	90.0	82.0	(8.0)
	NEW PRESSURES			
22	Employers Pensions Contributions	(290.0)	(406.0)	(116.0)
23	Housing Stock Transfer Costs / Loss External Income	555.0	518.0	(37.0)
24	Contingency	21.0	0.0	(21.0)
25	Planning Grant Termination	104.0	0.0	(104.0)
26	Strategic Contingency	626.0	0.0	(626.0)
27	2006/07 Final Council Commitments	30.0	0.0	(30.0)
28	2007/08 Provision for Grants/Pressures/Priorities	50.0	0.0	(50.0)
29	2007/08 Provision for Grants/Pressures/Priorities - Members ICT	30.0	3.0	(27.0)
30	Provision for Cabinet Projects	30.0	30.0	0.0
31	Procurement and Contact Centre Savings	(211.0)	0.0	211.0
32	2007/08 Efficiency Savings	(600.0)	(89.0)	511.0
33	Bonus Payment Clawback	800.0	0.0	(800.0)
34	Reserves Released for Job Evaluation/Single Status Provision	0.0	(1,400.0)	(1,400.0)
35	Job Evaluation/Single Status Provision	2,260.0	3,960.0	1,700.0
36	Job Evaluation/Single Status Provision - Housing Hartlepool	0.0	250.0	250.0
37	Teesside Airport Study	0.0	1.0	1.0
38	Receipts for Government Pool	0.0	4.0	4.0
39	Receipts to Government Pool	0.0	(4.0)	(4.0)
40	NNDR Holding Account	(53.0)	(53.0)	0.0
38	Reserve Contribution - Termination Costs	0.0	743.0	743.0
39	Reserve Contribution - Building Schools for the Future	0.0	489.0	489.0
40	LABGI	0.0	(1,232.0)	(1,232.0)
41	Corporate ICT from Children's Services Dept	0.0	(176.0)	(176.0)
42	Reserve Contribution - Corporate ICT	0.0	176.0	176.0
43	RTB Share Income	0.0	(377.0)	(377.0)
44	RTB - Contribution to Budget Support	0.0	377.0	377.0
45	Contribution to Interest Equalisation Reserve	0.0	400.0	400.0
46	Release of Bad Debts Provision	0.0	(346.0)	(346.0)
47	Reserve Contribution - Collection Fund Deficit	0.0	423.0	423.0
48	Reserve Contribution - Equal Pay Back Pay	0.0	398.0	398.0
49	LATS Cost	0.0	148.0	148.0
50	Reserve Contribution - LATS	0.0	41.0	41.0
51	Reserve Contribution - LATS Impairment	0.0	(189.0)	(189.0)
52	Secure Remand - Corporate	0.0	15.0	15.0
53	Total Corporate Costs	10,860.0	9,044.0	(1,816.0)
54	Contribution from / (to) Non-Earmarked General Fund Balance	87,819.0	87,022.0	(797.0)

Table 3 - Movement in Total General Fund Balances

	Transfers To / (From) £'000	Balance £'000
General Fund Balance as at 1st April 2007		19,031.0
Contribution to School Balances	932.0	
Contribution to Non-Earmarked General Fund Balance (see Line 54)	797.0	
Contribution to Earmarked General Fund Balances:-		
Termination Costs	723.0	
Contributions from Earmarked General Fund Balances:-		
Revenue Managed Underspend	(148.0)	
Strategic Change Reserves	(84.0)	
Budget Support Fund	(2,011.0)	
Energy Saving Fund (Climate Change Levy)	(1.0)	
Provision for High Cost Children	(216.0)	
Stock Transfer	(200.0)	
The Way Forward	(129.0)	
Stock Transfer Warranty	(1,000.0)	
Young Peoples Services	(30.0)	
LPSA Reward Grant	(329.0)	
Cabinet Projects	(66.0)	
Net Movement on General Fund Balances		(1,762.0)
General Fund Balance as at 31st March 2008		17,269.0

Table 4 - Statement of Non-Earmarked General Fund Balances

	Balance £'000
Non-Earmarked General Fund Balance as at 1st April 2007	3,709.0
Contribution to Non-Earmarked General Fund Balance (see Line 54)	797.0
Non-Earmarked General Fund Balance as at 31st March 2008	4,506.0
Less:-	
Amount Earmarked for Potential Equal Pay Employment Tribunal Claims	(362.0)
Minimum 3% Requirement	(3,200.0)
One-Off Items approved as part of 2008/09 Medium Term Financial Strategy	(154.0)
Net Uncommitted Non-Earmarked General Fund Balances	790.0

High Risk Budget Areas by Department

Appendix B

Best Value Unit / Best Value Sub Unit	2007 / 2008 Budget £'000	2007 / 2008 Outturn £'000	2007 / 2008 Variance (Favourable) / Adverse £'000
Adult & Community Services			
Older People Purchasing	6,289.4	6,363.7	74.3
Learning Disabilities Purchasing	2,919.4	3,281.4	362.0
Occupational Therapy Equipment	306.3	271.8	(34.5)
Arts, Events & Museums, Sports & Recreation	(1,487.3)	(1,568.7)	(81.4)
Building Maintenance	308.1	327.3	19.2
Social Care - Direct Payments	997.3	1,521.8	524.5
Total	9,333.2	10,197.3	864.1
Regeneration & Planning			
Planning & Building Control - Fee Income	603.0	516.1	(86.9)
Economic Development - Rent Income	178.0	162.6	(15.4)
Total	781.0	678.7	(102.3)
Neighbourhood Services			
Engineers, Traffic & Road Safety, Highways, Highways & Transportation & Transporation Environment, Environmental Action & Town Care Management	5,706.9	5,757.0	50.1
Concessionary Fares	7,013.1	7,073.7	60.6
Property Services	1,389.6	1,405.4	15.8
	(228.4)	(235.0)	(6.6)
Total	13,881.2	14,001.1	119.9
Corporate Budgets			
Higher Cost of Borrowing and/or lower investment returns	5,621.0	3,444.0	(2,177.0)
Planned Maintenance Budget	221.0	221.0	0.0
VAT Partial Exemption Position	450.0	N/A (note 1)	N/A
IT Partnership Contract	2,352.0	2,386.0	34.0
Delivery of Planned Savings	(600.0)	(89.0)	511.0
Total	8,044.0	5,962.0	(1,632.0)
Children's Services			
Individual School Budget	51,137.0	51,137.0	0.0
Individual Pupils Budget for SEN	1,324.0	1,324.0	0.0
Home to School Transport Costs	1,395.9	1,333.2	(62.7)
Building Schools for the Future	443.0	355.6	(87.4)
Connexions	1,070.0	979.7	(90.3)
Independent School Fees (SEN)	784.4	535.5	(248.9)
Integrated Children's System	101.8	90.1	(11.7)
Special Guardianships Saving	(180.0)	0.0	180.0
Children Looked After Placements	3,556.4	4,120.2	563.8
Total	59,632.5	59,875.3	242.8
Grand Total	91,671.9	90,714.4	(507.5)

Note 1 - the budget is the maximum limit for the amount of partially exempt VAT reclaimable by the Council. At this stage it is not envisaged that this limit will be exceeded.

PROPOSED SAVINGS

CHIEF EXECUTIVES DIVISION

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Revenues	E - increase in Council Tax income by reducing number of single person discounts.	Amber - Phase 1 initiative is being implemented during 2006/07. Actual increase in income is lower than anticipated and this experience is reflected in the 2007/08 estimate.	No reduction in staffing levels, although initiative will increase sections workload.	Costs of using data enquires will be covered from savings.	100	62	This will be addressed as part of the Collection Fund outturn estimate when the Council Tax is set.
Internal Audit	E - restructuring of Internal Audit senior management has combined the roles of the Chief Internal Auditor and Group Auditor into a single post - Head Audit and Governance. At this stage full saving has been released as it is hoped workload can be managed within remaining resources and increased use IT. However, part of saving may need to be allocated to provide an additional Auditor post to support this change and a reduction in the hours worked by one of the Principal Auditors following their return from maternity leave. This would require identification of alternative savings.	Amber - Insufficient senior management capacity to deal with increasing regulatory requirements (i.e. SIC/Corporate Governance, CPA and International Auditing Standards).	Former Chief Internal Audit has taken voluntary early retirement.	Cost early retirement funded in 2006/07 from departmental reserves	13	13	
Corporate strategy General Running Expenses	Reduction in budgets across corporate strategy	Amber - the budgets include a range of provisions for professional fess and other related operating expense, although they can be reduced they reduce the ability of the services to support core functions with external expertise if required or to deal with variable workload pressures	No impact		15	15	
TOTAL					128	90	

PROPOSED SAVINGS

NEIGHBOURHOOD SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Car Parking	E - Package of measures as detailed in main body of report	Amber Risk: Political and public dissatisfaction.	Increased enforcement		90	40	Not achieved.
Car Parking	E - Introduce Monday-Friday contract parking at the Maritime Experience (100 bays), together with the introduction of charging for staff in Church Street.	Green Risk: Some public and political resistance.	Increased enforcement		100	0	Not achieved.
Trading Account Administration	E - Reduce by two posts	Amber Risk: Potential impact on services delivery. Efficiencies expected to come from introduction of new costing system. Unable to identify which two posts will be redundant until costing system fully installed and operating.	2 redundancies	redundancy payment	40	40	Redundancies made. Saving made
Financial Support	S - Reduce by half post	Green Risk: Low impact on services delivery. New system should enable remaining team to pick up this element of financial control.	.5 redeployment	Redeployment	22	22	Redeployment complete. Saving made
Consumer Services Contractor Payments	S - Non renewal of existing contract with the Citizens Advice Bureau to provide consumer advice service	Green Risk: Government have recently introduced a regional 'Consumer Direct' telephone service to advise public on consumer matters. This overlaps significantly with the service provided by CAB. Non renewal of existing contract may result in reduction of service provided by CAB. Government may impose charge for the 'Consumer Direct' service at some future date	Some increase in number of enquiries to the Trading Standards section may result but not expected to be significant		14	14	Target met
Buildings Management and Maintenance	E - Cut one post from a group of 6 posts involved to differing degrees in this service to the Civic Centre, in particular, but also other Council Buildings and Schools	Amber Risk: Potential impact on Service delivery to occupiers/building managers. Impact on remainder of team to provide services.	1 redundancy	Redundancy payment	35	35	Redundancy made. Saving made
Emergency Call Out	S - Revision of call-out arrangement	Amber Risk: Potential impact on delivery of service and reduction in employees willing to undertake call-out.			10	8	partial revision achieved
Section 38 Income - developers contribute to the inspection regime necessary	S - A one-off payment of £100,000 can be justified on the basis that the annual requirement for TOS and material testing is in the order of £90,000. The current balance is £256,572, which will leave approximately one and a half years funding for Technical Officer salaries and testing	Amber Risk: The current budget for Section 38s has increased over the past few years due, in the main, to the development at Middle Warren. This has generated a disproportionate surplus which may not be sustained in future years, particularly when Middle Warren is complete. TOS for two members of the Asset Management Team is paid for from this budget, supporting the overall Transportation and Traffic Management account. The future ability to cover this TOS will be dependant upon new developments which cannot be guaranteed with the possibility of budget pressures in subsequent years.	Staffing levels will be dependent upon income generated by new developments in future years. If the income is not sufficient it is possible that one or two members of staff cannot be sustained by existing staffing budgets.	N/A	100	100	Completed.
TOTAL					411	259	

PROPOSED SAVINGS

CHILDREN'S SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £000	Comments
Transport	E	Risk is GREEN – little service disruption and savings likely to be made within the next year. Efficiency due to ongoing review of bus routes, taxi services and school escort recruitment.			140	203	Further savings were made in 2007/08 with effect from September 2007 following the re-tendering exercise and reflected in the 2008/09 budget.
Education Psychology Service	E	Reduction of staffing arising from restructuring of the Education Psychology Service. Risk is GREEN – little service disruption, low impact and likely to occur in the next 12 months as the staffing element is currently vacant.	Reduction of approximately 0.5 wte member of staff.	None	12	12	
Student Support Team	E/S	Removal of student grant function/posts arising from DIES centralisation of grants and awards. Risk is GREEN – minor service disruption, low impact and likely to occur within the next 12 months. Possible redundancy costs because posts are part of substantive structure.	-2		40	40	
Adoption and special guardianship orders	E	Reduction in payments to independent agencies because half the number of eligible independent agency foster carers obtain a Special Guardianship Order. Risk is GREEN/AMBER – low impact and likely to occur within 12 months dependent upon some negotiations with the Independent Agencies.		None	90	0	The savings anticipated from the transfer of independent foster payments to Guardianship orders have not materialised. Although all eligible cases are still being pursued there are no savings in this financial year.
Pupil & Student Support Manager	E	Non-recruitment to the vacant manager post. Restructuring required and supervision of staff delivering school meals, transport, school swimming, allocation of places at Carlton. Risk is AMBER – Some service disruption possible over the next 12 months.			30	30	This saving has materialised. Temporary leadership of the School Transport service has been provided by a consultant funded from reserves.
Adoption and special guardianship orders	E	Reduction in payments to independent agencies because all the eligible independent agency foster carers obtain a Special Guardianship Order. Risk is AMBER/RED – high impact and likely to occur within 12 months as all placements will need to be reviewed and consents obtained by all parties.		None	90	0	The savings anticipated from the transfer of independent foster payments to Guardianship orders have not materialised. Although all eligible cases are still being pursued there are no savings in this financial year.
Reduction in external placements	S	Savings on external placement budget but risk is RED – extreme and almost certain to occur in the next 12 months due to unexpected and unprecedented new demand. Position will clarify later in this financial year when it is clearer as to which young people will be fully or part funded in 2007/08.		None	81	0	There was a significant net increase of new children coming into care this year resulting in external placements being significantly overspent
TOTAL					483	285	

PROPOSED SAVINGS

REGENERATION AND PLANNING SERVICES

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Youth Offending Service	E - Reduce operational support budgets for Youth Offending is proposed	GREEN RISK - It is suggested that this could be achieved with little risk and only minimal impact to the service	None		4	4	
Management and Administration	E - Reduce costs against some departmental management and administrative related budget headings.	GREEN RISK - It is anticipated that this saving could be achieved at low risk by ensuring a number of small expenses - currently absorbed within this heading but which could be legitimately charged to externally funded projects - are passed on. Increased effort would be required to record, calculate and transfer these costs	None		10	10	
Community Strategy	S - Reduce a variety of budget lines across the Division relating to printing, room hire, staff training and exhibitions	GREEN RISK - A reduction in opportunities to promote the work of the Hartlepool Partnership would occur. Direct impact on quality of services and impact on community engagement and awareness.	None		4	4	
Planning & Economic Development	S - Reduce running cost budgets for Building Control, Development Control, Economic Development and Landscape Planning and Conservation is suggested	GREEN RISK - Various small scale savings in materials, equipment, printing etc would be made which may result in service level reduction	None		8	8	
Economic Development	E - Seek to increase income from managed workspace (ie Brougham Enterprise Centre, Newburn Bridge)	GREEN RISK - Increasing licence fee income as a result of improvements to premises, increasing occupancy and reviewed fees should be achievable	None		20	0	Rentals insufficient to cover the increased target. The knock on affect of the major building refurbishment was carried over into the start of 2007/08. The situation will be monitored during 2008/9 and alternative efficiencies implemented if the higher income level is again looking to be unachievable.
Community Safety	S - Reduce several administration and maintenance headings in the Community Safety budget	AMBER/GREEN RISK - Small reductions to Safer Hartlepool Partnership support budgets would lead to less printing (eg leaflets) and less awareness raising campaigns. The assurance to communities would be reduced affecting perceptions and fear of crime. Less budget for maintenance of 8 Church St and local police offices would also occur	None		9	9	
Planning Policy & Regeneration	S - Reduce a variety of budget lines across the Regeneration, Planning Policy and Housing Market Renewal Teams (approx £2k per team)	AMBER/GREEN RISK - Reducing printing, copying, staff training, administration and other running costs would occur. The amount shown is considered to be the maximum achievable without incurring serious service level reductions	None		6	6	
Economic Development	S - Reduce the Sub-Regional Tourism promotion budget	AMBER RISK - Reducing the contribution to Tees Valley-wide tourism marketing and promotion may limit the new Area Tourism Partnership's marketing activity	None		5	5	
Community Safety	S - Reduce the Safer Hartlepool Partnership publicity budget	RED RISK - Only two editions of current quarterly newspaper (Hartbeat) could be produced per annum instead of 4 editions. Factual information and advice are important to provide reassurance to communities. Less funding would be available to publicise good news stories. Direct impact on services and fear of crime	None		13	13	
Development Control	E - Seek to increase fee income from volume of applications processed, with no increase in staff	RED RISK - The proposal would be to revise the planning application fee target based on high end projections from current levels. This is however a budget that could be subject to a fall in income, eg. as a result of unfavourable economic conditions. Given the economic and property cycle, a significant risk would apply to the achievement of this savings target. If there were to be a shortfall it has been agreed that this would be met corporately.	None		18	0	The service is entirely demand led and the value of planning applications was not as high as hoped for as a result of the credit crunch and less favourable national economic conditions.
TOTAL					97	59	

PROPOSED SAVINGS

ADULT & COMMUNITY SERVICES

APPENDIX C

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Description of One off cost of achieving efficiency/saving	Value of efficiency/saving £'000	Outturn £'000	Comments
Older Peoples Agency - Respite Services	S - Implementation of FACS and removal of moderate - reduce Substantial/ Critical level to 6 weeks	R - Politically sensitive. Sound project planning necessary for implementation. Likely significant increase in emergency assessments and placements or use of in-house homecare	None	None	135	135	
Management	S - Planning function - reduction in current capacity	R - Medium - reduces capacity in the longer term. Inability to achieve national objectives.	2 Fte	Potential Redundancy costs	88	88	
Homecare	E - Reduction from three geographical areas to two reconfiguring management/supervision of service	R - Manageable impact. Reduces management capacity for 7 day service. Future developments around Telecare may be impacted	3 Fte	Potential Redundancy costs	72	72	
Havelock	S - Deletion of Day Opportunity Clerk post	R - High ER/VR or redeployment	1 Fte (continue to invest in Modern Apprentice and administrative role)	Potential Redundancy costs	20	20	
Homecare	S - Reduction in home care service - 200 hours	R - Loss of flexibility in supporting discharge arrangements, placement management. Research on In Control & Direct Payments confirms LA' still have necessity to require flexible, responsive services as support and to be used as emergency support. Impact on	10 - 20hr Contracts	Potential Redundancy costs (natural wastage/vacancies)	95	95	
Community Centres	E - Planned closure of former Bridge Youth Centre and upgrading of neighbouring Burbank Community House to accommodate users	R - This proposal reduces the risk of considerable expenditure on a Victorian property - risk of new building being used to capacity in future years. Politically sensitive.	None	Capital improvement estimated £110K reqd to improve Burbank Community House.Demolition of Bridge costs TBD	36	22	Adverse variance on Bridge YC budget of £14k for unavoidable premises costs in 2007-08 following delayed closure. These will not continue into 2008-09.
Warren Road	S - Deletion of Day Opportunity Clerk post	R - High ER/VR or redeployment	1 Fte (continue to invest in Modern Apprentice and administrative role)	Potential Redundancy costs	20	20	
Transport	E - Reversion of service to achieve quality and flexibility (savings between 3-15%)	A - High - Tender and/or potential impact on staff in HBC fleet	Impact on fleet staff Responsibility on Service staff to co-ordinate transport		75	0	Not achieved awaiting completion of corporate transport efficiency review.
Sport & Recreation	S - Closure of Eldon Grove Community Sports Centre	A - Services relocated into Brierion Community Sports College and other Community Service property. The risk relates to the successful devt of the management SLA with Brierion Sports College to enable 1st April 07 commencement. Potentially politically sensit	Potential for staff redundancies however these are expected to be absorbed into recurring vacancies within other Sports Centre premises.	May include change requirements to Eldon Grove should other Service depts seek to relocate office based activity into vacated premises - ultimately leading to alternative premises savings elsewhere. Also potential for staff retention in short term unit	30	20	Adverse variance on Eldon Grove CSC of £10k following delayed closure and unavoidable premises costs in 2007-08.
Sport & Recreation	E - Change of Vending service provision from internal to contracted out within Sports Centres	A - Savings targets may not be realised dependent upon turnover and contract.	None expected - may involve hours reduction or p/t redundancy if cannot be absorbed within service	Potential redundancy if cannot be absorbed	17	0	Internal costs reduced however expected income from external provider not achieved.
Community Centres	S - Reduction of service cost by reduction of maintenance and premises costs	A - Risk of service premises rapidly deteriorating - particularly as this cost saving excludes Bridge and Burbank which are affected elsewhere	None	None	20	20	
Staff Development	S - Reduce course fees and training expenditure	G - Front line staff will not be able to maintain skills and knowledge, and risk failure to meet minimum statutory standards.	None	None	12	12	
Sport & Recreation	S - Increased income potential over service as a whole, over inflation	G - Risk of non achievement through lower than anticipated user levels	None	None	10	10	
Parks & Countryside	S - Closure of Ward Jackson and Burn Valley toilets	G - Reduces the contract sum payable to Neighbourhood Services but meets the recent WC Strategy recommendations as proposed by Neighbourhood Services. Ward J Park will have café Toilets during café opening hours and Burn Valley toilets are currently close	No impact in Adult & Community Services - potential impact on Neighbourhood Services Strategy (WC)	None	8	8	
Library Services	E - Review of Delivered services leading to greater efficiency in the provision of Mobile Library / Bookbus / Home Delivery Service	G - The review is expected to deliver a more efficient routing and delivery of service and will reduce the number of vehicles required due to the changing nature of the service	1 Fte Reduction in one driver - however current cover is restricted to short term contracts in anticipation of the changes.	None	50	50	
Library Services	E - In service reductions of budget across various headings to increase efficiency - out with the Vehicle delivered services	G - Less flexibility in ability to respond to service changes and developments.	None	None	15	15	
Lansdowne Road	S - Sale of Existing property (not used for service)	G - Low	None	None	5	4	Sale of property complete. Unavoidable premises costs incurred in 07-08 not to continue in 08-09.
Culture, Heritage & Grants	S - Revised opening / staffing hours at the Hartlepool Maritime Experience - lower hours in winter	G - Partnership with HMS Trincomalee requires joint agreement, aim is to reduce winter hours when quiet periods identified , potential for some longer hours in summer.	None - move staff to annualised hours and less reliance on the casual / temp staff pool	None	7	7	
Culture, Heritage & Grants	S - Increase level of Hire fees for Commercial hire of Theatre & Halls	G - Possible loss of bookings due to charge increases	Increases the differential between current community / subsidised hire rates and that of the Commercial hire.	None	5	5	
Culture, Heritage & Grants	S - Reduction in projects fund	G - Current demand on this support fund and changes to service provision in related premises is achievable with limited impact	None	None	8	8	
Day Services	E - Reconfiguration of Mental Health day opportunities	G - Low - review underway	Tbd	Tbd	51	51	
TOTAL					779	662	

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	Supporting People	146.5	152.2	5.7
2	Consumer Services	891.6	793.4	(98.2)
3	Environmental Standards	549.1	540.4	(8.7)
4	Adult Education	0.0	0.0	0.0
5	Assessment & Care Management	3,119.8	3,036.7	(83.1)
6	Home Care	1,364.9	1,332.0	(32.9)
7	Learning Disabilities	4,711.5	5,224.0	512.5
8	LDDF	1.1	1.1	0.0
9	Mental Health	1,181.9	1,354.8	172.9
10	Older People Purchasing	6,873.2	6,916.6	43.4
11	Physical Disabilities	1,633.3	1,828.3	195.0
12	Sensory Loss	312.4	371.0	58.6
13	Service Strategy	235.1	244.8	9.7
14	Support Services	3,751.9	3,960.6	208.7
	GROSS OUTTURN	24,772.3	25,755.9	983.6
15	Contribution from Corporate Reserves	272.0	0.0	(272.0)
	NET OUTTURN	25,044.3	25,755.9	711.6

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Graves in Perpetuity	(2.0)	(2.0)	0.0
Carefirst Upgrade - LPSA	(56.0)	0.0	56.0
Older People	(44.1)	0.0	44.1
Intermediate Care Team	(20.0)	(20.0)	0.0
CONTROC Implementation	(74.0)	0.0	74.0
Adult Education centres	(56.9)	(11.9)	45.0
Special Projects - Adult Education	(50.0)	(5.0)	45.0
Licensing	(23.0)	(23.0)	0.0
	(326.0)	(61.9)	264.1

TABLE C - Contributions to Reserves

	£'000
Pride in Hartlepool	35.2
Adult Education - Skills to Work	17.9
	53.1

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Access to Education	2,393.3	2,238.9	(154.4)
2	Central Support Services	1,533.0	1,537.7	4.7
3	Children's Fund Partnership	0.0	0.1	0.1
4	Children, Young People and Families Support	8,469.1	9,098.6	629.5
5	Early Years	401.6	330.1	(71.5)
6	Information, Sharing & Assessment	105.3	90.8	(14.5)
7	Other School Related Expenditure	1,713.4	1,463.5	(249.9)
8	Play & Care of Children	134.8	157.8	23.0
9	Raising Educational Achievement	2,951.1	2,901.7	(49.4)
10	Special Educational Needs	2,916.7	2,789.7	(127.0)
11	Strategic Management	944.2	923.1	(21.1)
12	Youth Justice	342.5	326.0	(16.5)
13	Youth Service	1,057.6	1,021.1	(36.5)
	GROSS OUTTURN	22,962.6	22,879.1	(83.5)
14	Contribution to Dedicated Schools Grant Reserve	0.0	275.5	275.5
	NET OUTTURN	22,962.6	23,154.6	192.0

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Building Schools for the Future	(421.0)	(355.6)	65.4
Looked after Children	(245.8)	(245.8)	0.0
Early Years	0.0	(94.0)	(94.0)
Carlton	0.0	(19.7)	(19.7)
DSG - Transitional Support	(96.0)	0.0	96.0
Transitional Support	(79.0)	0.0	79.0
DSG - A2L	(11.2)	(11.2)	0.0
Youth Service - ICT	(40.0)	(22.5)	17.5
Youth Service - Maintenance Works	(13.0)	0.0	13.0
Playing for Success	(40.0)	(18.1)	21.9
Interim Transport Manager	(36.5)	(36.5)	0.0
Behaviour & Attendance	(27.0)	(23.7)	3.3
Access 2 Learning Centre	(81.0)	0.0	81.0
Teenage Pregnancy Prevention	(7.0)	0.0	7.0
Broadband	(90.0)	0.0	90.0
	(1,187.5)	(827.1)	360.4

TABLE C - Contributions to Reserves

	£'000
Dedicated Schools Grant	275.5
Connexions	90.3
14 - 19 General	54.4
Strategic ICT	20.0
Parenting Support	20.4
Youth Service - Young People's Accounts	5.0
Youth Service - Brierton Exclusion Project	33.9
Teenage Pregnancy Prevention	3.5
Swimming	4.7
	507.7

SCHOOL BALANCES SUMMARY 2005/06 - 2007/08

SCHOOL	Recent Trends			Analysis of balances as at 31.3.08				
	Balance as at 31.03.06 £	Balance as at 31.03.07 £	Balance as at 31.03.08 £	Deficit Recovery £	Earmarked balances £	General reserves £	Total 2007/08 Budget share £	General reserves as % of budget share %
PRIMARY								
Barnard Grove	34,143	29,050	57,866	0	18,000	39,866	1,093,519	3.6%
Brougham	84,602	102,227	176,568	0	80,337	96,231	1,297,808	7.4%
Clavering	10,934	(30,747)	(7,425)	(7,425)	0	0	962,781	0.0%
Eldon Grove	93,615	46,741	89,369	0	35,863	53,506	1,642,475	3.3%
Elwick	90,367	73,563	132,662	0	82,000	50,662	521,864	9.7%
Fens	352,608	232,234	195,819	0	108,919	86,900	1,467,234	5.9%
Golden Flatts	69,917	21,216	32,486	0	32,486	0	810,827	0.0%
Grange	171,544	135,725	158,728	0	146,656	12,072	1,589,588	0.8%
Greatham	111,461	46,318	59,925	0	36,000	23,925	517,261	4.6%
Hart	32,537	41,093	42,139	0	42,139	0	440,433	0.0%
Holy Trinity	72,053	60,976	89,754	0	51,154	38,600	805,303	4.8%
Jesmond Road	53,374	3,762	38,399	0	38,399	0	1,286,104	0.0%
Kingsley	117,460	133,004	99,723	0	99,723	0	1,739,298	0.0%
Lynnfield	21,503	46,071	27,239	0	14,979	12,260	1,409,144	0.9%
Owton Manor	66,673	65,968	69,170	0	69,170	0	1,021,905	0.0%
Rift House	90,517	74,282	27,126	0	7,852	19,274	796,767	2.4%
Rossmere	27,156	22,836	7,960	0	7,960	0	1,279,065	0.0%
Sacred Heart	150,463	113,593	126,538	0	88,912	37,626	1,544,864	2.4%
St Aidans	49,185	78,565	58,014	0	58,014	0	1,283,565	0.0%
St Begas	386	(23,577)	(38,631)	(38,631)	0	0	572,237	0.0%
St Cuthberts	57,875	91,267	32,959	0	30,041	2,918	1,049,658	0.3%
St Helens	98,268	101,244	52,923	0	16,000	36,923	968,724	3.8%
St John Vianney	74,423	130,075	95,642	0	73,700	21,942	917,662	2.4%
St Josephs	151,907	130,009	135,424	0	103,000	32,424	832,531	3.9%
St Teresa's	95,311	52,319	70,971	0	61,000	9,971	1,066,684	0.9%
Stranton	61,379	51,972	83,919	0	58,000	25,919	1,066,854	2.4%
Throston	74,777	124,283	103,729	0	60,540	43,189	1,255,562	3.4%
Ward Jackson	96,734	142,507	137,523	0	98,000	39,523	788,447	5.0%
West Park	101,609	99,852	104,013	0	26,779	77,234	1,160,365	6.7%
West View	30,830	63,652	100,750	0	100,750	0	1,285,053	0.0%
Total Primary	2,543,613	2,260,080	2,361,282	(46,056)	1,646,373	760,965	32,473,582	2.3%
SECONDARY								
Brierton	188,498	218,118	652,674	0	652,674	0	5,113,201	0.0%
Dyke House	240,384	115,581	356,533	0	143,346	213,187	5,046,149	4.2%
English Martyrs	161,437	140,449	244,564	0	244,564	0	6,932,302	0.0%
High Tunstall	393,860	424,542	296,482	0	284,500	11,982	5,498,569	0.2%
Manor College	4,391	(283,221)	(215,833)	(215,833)	0	0	4,555,795	0.0%
St Hilds	93,483	79,346	304,846	0	304,846	0	4,351,088	0.0%
Total Secondary	1,082,053	694,815	1,639,266	(215,833)	1,629,930	225,169	31,497,104	0.7%
SPECIAL								
Catcote	20,648	12,985	2,158	0	2,158	0	1,325,877	0.0%
Springwell	174,700	168,902	104,304	0	103,074	1,230	1,225,677	0.1%
Total Special	195,348	181,887	106,462	0	105,232	1,230	2,551,554	0.0%
NURSERY								
Seaton Nursery	22,008	17,555	15,992	0	15,992	0	224,317	0.0%
Total Nursery	22,008	17,555	15,992	0	15,992	0	224,317	0.0%
TOTAL BALANCES	3,843,022	3,154,337	4,123,002	(261,889)	3,397,527	987,364	66,746,557	1.5%

Community Facility Balances as at 31st March 2008

Line no.	Cumulative Deficit / (Surplus) as at 31/03/2007 £	Community Facility	In-Year Deficit/(Surplus) for 2007/08 £	Cumulative Deficit / (Surplus) as at 31/03/2008 £
1	(34,300)	Brougham Community Facility	(166)	(34,466)
2	0	Lynnfield Community Learning Centre	0	0
3	1,612	Owton Manor Community Facility	5,032	6,644
4	23,296	St John Vianney Early Years Centre	96,425	119,721
5	0	Stranton Community Learning Centre	0	0
6	(6,068)	West View Community Facility	8,162	2,094
7	0	Brierton Community Sports Facility	(2,733)	(2,733)
8	(121,923)	Dyke House City Learning Centre	(15,156)	(137,079)
9	(5,947)	High Tunstall Life Centre	(728)	(6,675)
10	(6,297)	Manor ESF Mole	6,161	(136)
11	(149,627)	Total Balances carried forward	96,997	(52,630)

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/Income	2007/08 Variance: Adverse/(Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Allotments	57.4	56.4	(1.0)
2	Archaeology	29.8	30.7	0.9
3	Museums & Heritage	867.7	844.4	(23.3)
4	Community Support	752.4	761.4	9.0
5	Countryside	388.4	389.6	1.2
6	Foreshore	166.8	152.4	(14.4)
7	Libraries	1,846.1	1,789.1	(57.0)
8	Maintenance	308.1	327.3	19.2
9	Parks	543.1	554.5	11.4
10	Recharge Accounts	(0.4)	(0.4)	0.0
11	Sports & Recreation	1,384.6	1,432.1	47.5
12	Strategic Arts	352.4	373.4	21.0
	NET OUTTURN	6,696.4	6,710.9	14.5

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Tall Ships Event	0.0	(95.6)	(95.6)
General Allotments	(20.0)	(20.0)	0.0
Childrens Playgrounds	(20.0)	(20.0)	0.0
Home Library Service	(57.3)	(25.6)	31.7
Leisure LPSA1	(19.4)	(19.4)	0.0
Museums Acquisition	(8.0)	0.0	8.0
Sports Development	(5.0)	0.0	5.0
Tree Management	(6.0)	0.0	6.0
Football Development	(4.0)	(4.9)	(0.9)
Headland Paddling Pool	(8.0)	0.0	8.0
Burn Valley Gardens	(15.0)	(15.0)	0.0
LPSA2 Improving Health through Sport	(33.2)	0.0	33.2
	(195.9)	(200.5)	(4.6)

TABLE C - Contributions to Reserves

Maritime Festival	31.2
Libraries - General	20.0
Central Library	26.0
Community Grants Pool	38.4
Sports Awards	7.9
	123.5

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Accountancy & Payments	1,101.6	1,101.6	0.0
2	Benefits	54.2	28.9	(25.3)
3	Internal Audit	299.6	299.6	0.0
4	Revenues	1,093.9	1,155.5	61.6
5	Fraud	216.3	240.6	24.3
6	R & B Central	(22.2)	(82.7)	(60.6)
7	Legal Service	508.2	510.4	2.2
8	Shopping Centre	(840.8)	(770.1)	70.7
9	Financial Management	96.2	96.2	0.0
10	Registration of Electors	86.5	74.8	(11.6)
11	Municipal and Parliamentary Elections	87.5	94.7	7.3
12	Central Administration	(3,165.8)	(3,152.3)	13.5
13	Single Status	0.2	81.2	80.9
14	Council Tax and Housing Benefits Payments	159.5	(388.0)	(547.5)
15	Finance Miscellaneous	(0.8)	13.9	14.7
16	NET OUTTURN	(325.8)	(695.7)	(369.9)

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Legal	(8.5)	0.0	8.5
Finance - The Way Forward	(61.0)	0.0	61.0
Finance - Wireless Benefits	(47.0)	0.0	47.0
Finance - Audit Section	(32.6)	0.0	32.6
Finance - Accountancy Section	(30.0)	0.0	30.0
Finance - IT Investment	(100.0)	(38.2)	61.8
Finance - Home Working	(50.0)	0.0	50.0
Finance - Agency Staff R&B	(40.0)	0.0	40.0
Finance - IT Developments R&B	(20.0)	(4.4)	15.6
Finance - R&B Refurbishments	(50.0)	(1.0)	49.0
Finance - Training & Development	(7.0)	0.0	7.0
Finance - Office Relocation	(49.0)	0.0	49.0
Finance - Grant Flow Project	(30.0)	0.0	30.0
Finance	(108.0)	(30.4)	77.6
The Way Forward Reserve	(366.0)	(128.4)	237.6
	<u>(999.1)</u>	<u>(202.4)</u>	<u>796.7</u>

TABLE C - Contributions to Reserves

	£'000
Finance - Audit Section	32.4
Finance - Accountancy Section	83.9
Finance - Revenues and Benefits	202.5
	<u>318.8</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/Income	2007/08 Variance: Adverse/(Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Engineering Consultancy	722.7	732.4	9.7
2	Environment	6,602.8	6,652.4	49.6
3	Environmental Action	240.9	231.0	(9.9)
4	Highways Management	306.6	313.9	7.3
5	Highways Services	3,017.2	2,632.8	(384.4)
6	Town Care Management	170.0	190.4	20.4
7	Traffic Management	12.8	14.3	1.5
8	Traffic & Transportation	1,798.3	1,820.5	22.2
9	Transport Services	251.9	233.5	(18.4)
10	Transportation Management	482.6	504.1	21.5
11	Car Parking	(885.2)	(487.8)	397.4
12	Housing Services	742.8	683.3	(59.5)
13	GROSS OUTTURN	13,463.4	13,520.8	57.4

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
LPSA	(230.0)	(180.0)	50.0
Capital Funding	(222.5)	(222.5)	0.0
	<u>(452.5)</u>	<u>(402.5)</u>	<u>50.0</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ Income	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Property Services & Procurement	(228.4)	(235.0)	(6.6)
2	Neighbourhood Services Central Admin	990.0	997.5	7.5
3	Client Services	163.8	186.0	22.2
4	Neighbourhood Services Internal Works	(868.7)	(766.8)	101.9
5	Public Relations	133.5	135.1	1.6
6	Democratic Services	237.8	244.4	6.5
7	Corporate Strategy & Public Consultation	619.7	619.3	(0.4)
8	Corporate Management and Running Expenses	444.0	436.1	(7.8)
9	Registration Services	77.2	77.2	0.0
10	Support to Members	182.7	173.5	(9.2)
11	Other Office Services	(108.6)	(60.7)	47.8
12	Printing	80.3	79.5	(0.8)
13	Human Resources	760.5	756.1	(4.4)
14	Training & Equality	306.5	313.2	6.7
15	Contact Centre	438.3	434.1	(4.2)
16	Administration Buildings Running Expenses	1,150.3	1,207.7	57.4
17	Central Council Expenses	83.6	87.6	4.0
18	Performance Management Miscellaneous	26.1	31.8	5.7
19	NET OUTTURN	4,488.7	4,716.6	227.9

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Organisational & Corporate Workforce Development	(51.0)	(21.0)	30.0
Corporate Diversity	(2.3)	(2.3)	0.0
HR Service Improvement	(22.0)	(9.9)	12.1
Contact Centre	(5.0)	0.0	5.0
Resource Investment	(40.7)	(35.8)	4.9
Support to Members	(5.0)	0.0	5.0
Election Services	(8.0)	0.0	8.0
Corporate Strategy	(198.0)	(18.5)	179.5
Registrars	(10.0)	0.0	10.0
National Graduate Development Reserve	(19.0)	(18.1)	0.9
CRB Checks Reserve	(55.0)	(33.4)	21.6
Single Status Implementation	(150.0)	(150.0)	0.0
	<u>(566.0)</u>	<u>(289.0)</u>	<u>277.0</u>

TABLE C - Contributions to Reserves

	£'000
Corporate Strategy	60.6
Neighbourhood Services Remedial Works	41.0
Registrars	7.5
Support to Members	17.0
Training and Equality	6.8
	<u>133.0</u>

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE A

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/Income	2007/08 Variance: Adverse/(Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Administration	(108.7)	(119.3)	(10.6)
2	Building Control	152.0	165.0	13.0
3	CADCAM	51.4	119.5	68.1
4	Community Safety	807.6	787.3	(20.3)
5	Community Strategy	253.9	262.1	8.2
6	Development Control	212.2	330.9	118.7
7	Drug Action Team	0.7	(6.5)	(7.2)
8	Economic Development	1,121.4	1,196.3	74.9
9	Landscape & Conservation	327.3	332.0	4.7
10	Planning Policy & Regeneration	1,552.1	1,474.3	(77.8)
11	Youth Offending Service	259.6	273.4	13.8
12	GROSS OUTTURN	4,629.5	4,815.0	185.5

TABLE B - Contributions from Reserves

	Planned Use Of Reserves	Actual Release of Reserves	Rephased Amount
	£'000	£'000	£'000
Regeneration Reserve Specific	(204.6)	(204.6)	0.0
Drug Action Team Reserve	(6.0)	(6.0)	0.0
Regeneration MRU	(60.0)	(59.1)	0.9
Local Plan Reserve	(1.0)	(1.0)	0.0
Youth Offending Reserve	(74.0)	(74.0)	0.0
Community Safety Reserve	0.0	(0.3)	(0.3)
Economic Development Reserve	0.0	(10.0)	(10.0)
LPSA Reserve	(70.0)	(30.0)	40.0
SRB Match Funding	(40.0)	0.0	40.0
	(455.6)	(385.0)	70.6

SCRUTINY CO-ORDINATING COMMITTEE

19th September, 2008



Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
OUTTURN 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's 2007/2008 NRF, Capital and Accountable Body Outturn.

2. CONSIDERATION OF ISSUES

2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 18th August, 2008 (copy attached as **Appendix 1**).

2.2 The contents page detailed on page 1 of the main report summarises the issues detailed in this report.

3. RECOMMENDATIONS

Members consider the report.

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2007/2008

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's overall Capital outturn for 2007/2008, the Neighbourhood Renewal Fund (NRF) and the Spending Programmes where the Council acts as the Accountable Body.

The report considers the following areas: -

- NRF
- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed outturn reports for Capital for each Portfolio along with outturns for the Neighbourhood Renewal Fund (NRF) and the spending programmes where the Council acts as the Accountable Body. The report follows the format adopted for previous reports, which allows each Portfolio Holder to readily review the outturn for their area of responsibility.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2007/2008

1. PURPOSE OF REPORT

1.1 To inform Cabinet of the Council's own 2007/2008 Capital outturn and outturns for the Neighbourhood Renewal Fund (NRF) and the spending programmes where the Council acts as the Accountable Body.

1.2 This report considers the following areas: -

- NRF
- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 In line with previous 2007/2008 monitoring reports, this report is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3.	NRF Outturn	2
4.	Capital Outturn	2
5.	Accountable Body Programme	2-3
6.	Adult and Public Health Service Portfolio	4
7.	Children's Services	4-5
8.	Culture, Leisure and Tourism Portfolio	5-6
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- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 19th September, 2008. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. NRF OUTTURN 2007/2008

- 3.1 Details of NRF expenditure are summarised at **Appendix A**. Details of individual schemes are contained in Appendices D, F, K and N. In overall terms total expenditure amounted to £4,085,600, compared to a budget of £4,146,500, resulting in a favourable variance of £60,900, which will be reallocated in 2008/2009.

4. CAPITAL OUTTURN 2007/2008

- 4.1 Details of the Capital outturns are summarised at **Appendix B**. In overall terms total expenditure amounted to £16,535,300, compared to the annual budget of £31,299,200, with £14,729,000 rephased to 2008/2009, resulting in a favourable variance of £34,900, which has been transferred corporately.

5. ACCOUNTABLE BODY PROGRAMME

5.1 Single Regeneration Budget (SRB)

The Council acts as Accountable Body for the North Hartlepool Partnership. Actual expenditure incurred during 2007/2008 on revenue was £37,600 against an approved budget of £31,500, resulting in an adverse variance of £6,100 funded from the Regeneration & Liveability Portfolio budget.

Capital expenditure amounted to £650,600, compared to an approved budget of £810,100. The remaining £153,800 has been rephased into 2008/2009. The remaining capital schemes within the Single Regeneration Budget now only have Hartlepool Borough Council funding available as Single Regeneration Budget Grant has now been fully claimed. In order to ensure that the overall programme is funded, some budget favourable variances have been reallocated to other schemes, which are currently projecting an adverse variance. In overall terms the programme will remain within budget.

Details of SRB expenditure are summarised at **Appendix C, Table 1**.

Detailed reports showing individual schemes are included within Appendix I, Table 1 and Appendix I, Table 2.

5.2 New Deal for Communities (NDC)

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). The partnership Action Plan for 2007/2008 totalled £5,735,000. There was also another £1,400,000 available to

NDC from grants and contributions from the Council's own resources and land receipts giving a total of £7,135,600. The outturn for both revenue and capital was £7,237,600, resulting in an adverse variance of £102,000.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

Details of NDC expenditure are summarised at **Appendix C, Table 2**. Detailed reports showing individual schemes are included in Appendix I, Table 2 and Appendix I, Table 3.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

5.3 **Single Programme (SP)**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. In total the Council budgeted £1,075,900 to spend in 2007/2008 on revenue. Total spend was £1,027,400, resulting in a favourable variance of £48,500, which has been rephased into 2008/2009.

The Council budgeted £1,174,800 to spend in 2007/2008 on capital. Actual expenditure was £1,007,800 with £167,000 rephased into 2008/2009.

Details of Single Programme expenditure are summarised at **Appendix C, Table 3**. Detailed reports showing individual schemes are included within Appendix I, Table 3 and Appendix I, Table 4.

5.4 **Children's Fund**

The Children's Fund Programme is funded by the Department for Children Schools & Families (DCSF).

The Children's Fund was granted a budget of £397,500 (including 2006/2007 carry forward) for financial year 2007/2008. Actual net expenditure amounted to £397,600, resulting in an adverse variance of £100 funded from the Children's Services revenue budget. From 2008/2009 the Children's Fund is part of the Area Based Grant allocation.

6. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

6.1 NRF Outturn 2007/2008

6.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix D**.

6.1.2 In overall terms actual expenditure amounted to £831,600, compared to anticipated expenditure of £840,900, resulting in a £9,300 favourable variance which will be reallocated in 2008/2009.

6.1.3 There are no major items to bring to Portfolio Holder's attention.

6.2 Capital Outturn 2007/2008

6.2.1 Details of the Adult & Public Health Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix E** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

6.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

6.2.3 Total expenditure for 2007/2008 amounted to £603,700, compared to the approved budget of £1,710,400 with £1,106,700 rephased to 2008/2009, resulting in a nil variance.

6.2.4 There are no major items to bring to Portfolio Holders attention.

7. CHILDREN'S SERVICES PORTFOLIO

7.1 NRF Outturn 2007/2008

7.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix F**.

7.1.2 In overall terms actual expenditure amounted to £190,100, compared to anticipated expenditure of £190,100, resulting in a nil variance.

7.1.3 There are no major items to bring to Portfolio Holders attention.

7.2 Capital Outturn 2007/2008

7.2.1 Details of the Children's Services Portfolio 2007/2008 Capital Outturn is summarised at **Appendix G** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

7.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

7.2.3 Total expenditure for 2007/2008 amounted to £5,499,900, compared to the approved budget of £7,467,500 with £1,967,600 rephased to 2008/2009, resulting in a nil variance.

7.2.4 The final budget for 2007/2008 changed during the year from that approved in the 2007/2008 Budget Book (£6,115,000) as a result of 2006/2007 slippage, inclusion in the Budget Book of funding for the Diocese which is paid directly and not through the Authority, grant funding announced during 2007/2008 (e.g. Standards Fund) and Children's Services/schools contributions to capital from revenue.

7.2.5 The balance rephased into 2008/2009 either related to retentions/final accounts still to be agreed, school determined expenditure with grant funding flexibility (e.g. Devolved Capital, Workforce Reform etc), and £164,800 of unallocated funding which is being slipped to contribute towards the 2008/2009 Capital Programme.

7.2.6 There are no major items to bring to Portfolio Holders attention.

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Outturn 2007/2008

8.1.1 Details of the Culture, Leisure and Tourism Portfolio 2007/2008 Capital Outturn is summarised at **Appendix H** and shows:

i) **Expenditure in Current Year**

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 31st March, 2008
- Column D - This represents the value of expenditure re-phased to 2008/2009
- Column E - 2007/2008 Expenditure: This is the sum of Columns C and D
- Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.
- Column G - Type of Financing:

8.1.2 Detailed analysis of these schemes are on deposit in the Members' Library.

8.1.3 Total expenditure for 2007/2008 amounted to £364,300, compared to the approved budget of £3,078,400 with £2,714,100 rephased to 2008/2009, resulting in a nil variance.

8.1.4 There are two significant items that have been rephased, the demolition of Bridge Community Centre, where work is scheduled to commence during 2008/2009 and the H₂O Centre which is a future years project.

9. **FINANCE AND EFFICIENCY PORTFOLIO**

9.1 **Accountable Body Revenue Outturn for 2007/2008**

9.1.1 The Council acts as Accountable Body for the North Hartlepool, Hartlepool New Deal for Communities, Single Programme Partnerships and the Children's Fund. Details of revenue outturns are summarised in the following tables at **Appendix I**.

9.1.2 **Table 1 – Single Regeneration Budget (SRB)**

Details of progress against the approved revenue budgets are summarised at Table 1. Actual expenditure amounted to £37,600 compared to anticipated expenditure of £31,500, resulting in an adverse variance of £6,100, funded from the Regeneration and Liveability Portfolio.

9.1.3 There no major items to bring to Portfolio Holder's attention.

9.1.4 **Table 2 – New Deal for Communities (NDC)**

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). Details of progress against the approved revenue budgets are summarised at Table 2. Actual expenditure

amounted to £3,657,300, compared to anticipated expenditure of £3,555,300, resulting in an adverse variance of £102,000.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

9.1.5 **Table 3 – Single Programme**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council was allocated £1,075,900 to spend in 2007/2008 on revenue projects. Actual expenditure amounted to £1,027,400, resulting in a favourable variance of £48,500, which has been rephased into 2008/2009.

9.1.6 There are no major items to bring to Portfolio Holder's attention.

9.1.7 **Table 4 – Children's Fund Programme**

The Children's Fund Programme is funded by the Department for Children Schools & Families (DCSF).

The Children's Fund was granted a budget of £397,500 (including 2006/2007 carry forward) for financial year 2007/2008. Actual net expenditure amounted to £397,600, resulting in an adverse variance of £100 funded from the Children's Services revenue budget. From 2008/2009 the Children's Fund is part of the Area Based Grant allocation.

9.1.8 There are no major items to bring to Portfolio Holder's attention.

9.2 **Capital Outturn 2007/2008**

9.2.1 Details of the Finance Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix J** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

- Column D - This represents the value of expenditure re-phased to 2008/2009
- Column E - 2007/2008 Expenditure: This is the sum of Columns C and D
- Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.
- Column G - Type of Financing:

9.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

9.2.3 **Table 1 – Resources**

Actual expenditure amounted to £3,012,100 compared to the approved budget of £6,382,600, with £3,354,200 rephased to 2008/2009 resulting in a £16,300 favourable variance, which has been transferred to a corporate account.

9.2.4 A significant part of the rephased expenditure, some £1,435,300, relates to the Civic Centre Refurbishment. Previous reports on this scheme highlighted the complexity of the works. The time required to consult and assess the available options has been longer than anticipated and delayed the implementation of the works to be undertaken, although these are well underway in 2008/2009. Further details on these works and their costs are included in the monitoring report to 30th June 2008.

9.2.5 **Table 2 – Single Regeneration Budget**

Capital expenditure amounted to £605,600, compared to an approved budget of £810,100, with £153,800 rephased into 2008/2009, resulting in a £5,600 favourable variance. The remaining capital schemes within the Single Regeneration Budget now only have Hartlepool Borough Council funding available as Single Regeneration Budget Grant has now been fully claimed. In order to ensure that the overall programme is funded, some budget favourable variances have been reallocated to other schemes, which are currently projecting an adverse variance. In overall terms the programme will remain within budget.

9.2.6 There are no major items to bring to Portfolio Holder's attention.

9.2.7 **Table 3 – New Deal for Communities**

Actual expenditure amounted to £2,857,000, compared to the approved budget of £3,580,300, with an additional £723,300 rephased into 2008/2009.

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

NDC is currently in negotiation with DCLG and GONE regarding the Capital and Revenue grant allocations for 2008/2009.

Members will be provided with further information detailing any future implications once these negotiations are complete.

9.2.8 **Table 4 – Single Programme**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. The Council budgeted £1,174,800 to spend in 2007/2008 on capital projects. Actual expenditure amounted to £1,007,800. The balance of £167,000 has been rephased into 2008/2009.

10. **NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO**

10.1 **NRF Outturn 2007/2008**

10.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix K**.

10.1.2 In overall terms actual expenditure amounted to £108,200, compared to anticipated expenditure of £110,200, resulting in a favourable variance of £2,000, which will be reallocated in 2008/2009.

10.1.3 There are no major items to bring to Portfolio Holder's attention.

10.2 **Capital Outturn 2007/2008**

10.2.1 Details of the Neighbourhood & Communities Portfolio 2007/2008 Capital Outturn is summarised at **Appendix L** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

10.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

10.2.3 Total expenditure for 2007/2008 amounted to £6,225,600, compared to the approved budget of £11,717,500 with £5,473,300 rephased to 2008/2009, resulting in a favourable variance of £18,600, which has been transferred to a corporate account to be reallocated.

10.2.4 The balance rephased into 2008/2009 mainly related to the Local Plan Transport Plan and the Contaminated Land around Lithgo Close.

11. PERFORMANCE MANAGEMENT PORTFOLIO

11.1 Capital Outturn 2007/2008

11.1.1 Details of the Performance Management Portfolio Service 2007/2008 Capital Outturn is summarised at **Appendix M** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure rephased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

11.1.2 Detailed analysis of these schemes are on deposit in the Members' Library.

11.1.3 Total expenditure for 2007/2008 amounted to £645,400 compared to the approved budget of £715,000, with the balance of £69,600 rephased into 2008/2009.

12. REGENERATION & LIVEABILITY PORTFOLIO

12.1 NRF Outturn 2007/2008

12.1.1 The Neighbourhood Renewal Fund Revenue Statement for 2007/2008 is shown at **Appendix N**.

12.1.2 In overall terms actual expenditure amounted to £2,955,700, compared to anticipated expenditure of £3,005,300, resulting in a favourable variance of £49,600, which will be reallocated in 2008/2009.

12.1.3 There are no major items to bring to Portfolio Holder's attention.

12.2 **Capital Outturn 2007/2008**

12.2.1 Details of the Regeneration and Liveability Portfolio 2007/2008 Capital Outturn is summarised at **Appendix O** and shows:

i) **Expenditure in Current Year**

Column A - Scheme Title

Column B - Budget for Year

Column C - Actual expenditure to 31st March, 2008

Column D - This represents the value of expenditure re-phased to 2008/2009

Column E - 2007/2008 Expenditure: This is the sum of Columns C and D

Column F - 2007/2008 Variance from Budget: Column E less Column B. Favourable variances are indicated in brackets.

Column G - Type of Financing:

12.2.2 Detailed analysis of these schemes are on deposit in the Members' Library.

12.2.3 Total expenditure for 2007/2008 amounted to £184,300, compared to the approved budget of £227,800 with £43,500 rephased to 2008/2009.

12.2.4 There are no major items to bring to Portfolio Holders attention.

13. **RECOMMENDATIONS**

13.1 It is recommended that Members note the report.

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Portfolio	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Adult & Public Health	840.9	831.6	(9.3)
2	Children's Services	190.1	190.1	0.0
3	Neighbourhood & Communities	110.2	108.2	(2.0)
4	Regeneration & Liveability	3,005.3	2,955.7	(49.6)
5	Total	4,146.5	4,085.6	(60.9)

CAPITAL OUTURN REPORT FOR YEAR ENDING 31st MARCH 2008

Line No	Portfolio	2007/08 Budget	2007/08 Actual	2007/08 Expenditure Rephased to 2008/2009	2007/08 Total Expenditure	2007/08 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G (G=F-C)
£	£	£	£	£	£	£
1	Regeneration & Liveability	227.8	184.3	43.5	227.8	0.0
2	Culture, Leisure & Tourism	3,078.4	364.3	2,714.1	3,078.4	0.0
3	Children's Services	7,467.5	5,499.9	1,967.6	7,467.5	0.0
4	Adult & Public Health Services	1,710.4	603.7	1,106.7	1,710.4	0.0
5	Finance (excluding accountable bodies)	6,382.6	3,012.1	3,354.2	6,366.3	(16.3)
6	Performance Management	715.0	645.4	69.6	715.0	0.0
7	Neighbourhood & Communities	11,717.5	6,225.6	5,473.3	11,698.9	(18.6)
	Total Capital Expenditure	31,299.2	16,535.3	14,729.0	31,264.3	(34.9)

ACCOUNTABLE BODY PROGRAMMES - FINANCIAL POSITION FOR YEAR ENDING 31st MARCH 2008

Line No Col. A	Accountable Body Programme Col. B	2007/08 Approved Budget Col . C £'000	2007/08 Actual Expenditure/(Income) Col. D £'000	2007/08 Variance: Adverse/ (Favourable) Col. E = (F=D-C) £'000
	<u>TABLE 1 - SRB North Hartlepool Partnership</u>			
1	Revenue Projects	31.5	37.6	6.1
2	Capital Projects	810.1	804.5	(5.6)
3	Total	841.6	842.1	0.5
	<u>TABLE 2 - New Deal for Communities</u>			
4	Revenue Projects	3,555.3	3,657.3	102.0
5	Capital Projects	3,580.3	3,580.3	0.0
6	Total	7,135.6	7,237.6	102.0
	<u>TABLE 3 Single Programme</u>			
7	Revenue Projects	1,075.9	1,027.4	(48.5)
8	Capital Projects	1,174.8	1,174.8	0.0
9	Total	2,250.7	2,202.2	(48.5)
	<u>TABLE 4 - Children's Fund</u>			
10	Childrens Fund	397.5	397.6	0.1
11	Total	397.5	397.6	0.1

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	NRF - Cardiac Rehab through Exercise	30.0	29.8	(0.2)
2	NRF - Mental Health Development Project	64.6	64.6	0.0
3	NRF - Mobile Maintenance Worker	20.6	20.0	(0.6)
4	NRF - Connected Care / Health Trainers	135.5	126.7	(8.8)
5	NRF - Anchor Trust Community Development	31.2	31.2	0.0
6	NRF - Integrated Health & Social Care Teams	40.7	39.8	(0.9)
7	NRF - Owton Ross Health Dev Worker	40.9	41.0	0.1
8	NRF - Smoking Issues	72.5	72.5	0.0
9	NRF - Alzheimers Day Service	61.9	61.9	0.0
10	NRF - MIND Manager & NDC Support Network	49.1	48.5	(0.6)
11	NRF - Hartlepool Carers	20.6	21.2	0.6
12	NRF - Reducing Childhood Obesity	95.3	96.0	0.7
13	NRF - Mental Health Carers Support	21.4	21.4	0.0
14	NRF - TNEY/MIND Common Mental Health	46.0	47.2	1.2
15	NRF - Discharge Planning Post	20.0	20.0	0.0
16	NRF - Belle Vue Sports Project	41.4	41.4	0.0
17	NRF - Independent Living	7.5	7.5	0.0
18	NRF - Occupational Care for Kids	41.7	40.9	(0.8)
19	Total	840.9	831.6	(9.3)

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7229	Cemetery Flooding Works	175.4	0.4	175.0	175.4	0.0	UDPB
7352	Brooklyn UK On-line IT Initiative	1.0	0.0	1.0	1.0	0.0	GRANT
7813	Care Homes - Environmental Improvements	165.0	165.0	0.0	165.0	0.0	GRANT
7234	Chronically Sick & Disabled Persons Adaptations	110.0	110.0	0.0	110.0	0.0	RCCO
7349	Disabled Access Ramps - Havelock Centre	0.7	0.7	0.0	0.7	0.0	RCCO
7351	Improving Information Management (IIM) - Systems	32.4	27.7	4.7	32.4	0.0	GRANT
7479	Improving Information Management (IIM) - Single Assessment Project (SAP)	10.0	0.0	10.0	10.0	0.0	GRANT
7480	Improving Information Management (IIM) - Electronic Social Care Record	10.0	4.5	5.5	10.0	0.0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	30.0	24.3	5.7	30.0	0.0	GRANT
7616	Learning Disability - Extra Care Housing	308.4	0.0	308.4	308.4	0.0	GRANT
7578	Lynn Street ATC Demolition	12.8	1.5	11.3	12.8	0.0	RCCO
7389	Mental Health projects	317.1	49.7	267.4	317.1	0.0	SCE(R)
7869	Rift House Nursery (NDA Accommodation)	100.0	7.9	92.1	100.0	0.0	MIX
7723	Resettlement Capital Works	300.0	150.0	150.0	300.0	0.0	GRANT
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	86.4	62.0	24.4	86.4	0.0	GRANT
7531	Adult Education - Office Accommodation - Education Development Centre	14.2	0.0	14.2	14.2	0.0	RCCO
7622	Adult Education - Capital Equipment Replacement	23.8	0.0	23.8	23.8	0.0	GRANT
ED400007	Adult Education - Capital Equipment Replacement	13.2	0.0	13.2	13.2	0.0	GRANT
		1,710.4	603.7	1,106.7	1,710.4	0.0	

Key	
RCCO	Revenue Contribution towards Capital
MIX	Combination of Funding Types
UCPB	Unsupported Corporate Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)
GRANT	Grant Funded
CAP REC	Capital Receipt
UDPB	Unsupported Prudential Borrowing
SPB	Supported Prudential Borrowing

PORTFOLIO : CHILDRENS SERVICES

Appendix F

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure/ (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	NRF - Hartlepool On-Track project	104.1	104.1	0.0
2	NRF Project Coordination	3.0	3.0	0.0
3	NRF Education Business links	50.0	50.0	0.0
4	NRF Contingency	3.0	3.0	0.0
5	NRF New Initiatives	30.0	30.0	0.0
6	Total	190.1	190.1	0.0

CAPITAL OUTFURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7758	Barnard Grove - New Pipework and Fan Convectors	14.1	13.0	1.1	14.1	0.0	SCE (R)
7757	Barnard Grove - KS2 Roofworks	64.5	64.5	0.0	64.5	0.0	GRANT
7851	Barnard Grove - Refurbish Toilets	34.6	4.0	30.6	34.6	0.0	MIX
7726	Brierton - Roof Works	45.2	45.2	0.0	45.2	0.0	GRANT
7275	Brierton - Relocation to Single Site	6.7	0.0	6.7	6.7	0.0	MIX
7276	Brierton - Install/Move Boundary Fence	14.3	0.0	14.3	14.3	0.0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6.6	0.0	6.6	6.6	0.0	MIX
7478	Brierton - Re-Roof Craft Block	1.2	1.2	0.0	1.2	0.0	GRANT
7451	Brierton - Build Sports Hall & Sports Facilities	20.4	0.0	20.4	20.4	0.0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	0.6	0.0	0.6	0.6	0.0	MIX
7742	Brierton Sports Centre Roof Works	3.5	3.5	0.0	3.5	0.0	RCCO
7767	Brierton - Upgrade Fire Alarm System	27.1	25.0	2.1	27.1	0.0	RCCO
7501	Brougham - Install Nursery Toilet / Change Facility	0.7	0.7	0.0	0.7	0.0	SCE (R)
7655	Brougham - Improvement Works to Kitchen/Courtyard	2.8	2.8	0.0	2.8	0.0	GRANT
7666	Brougham - Modifications to SPACE Centre	0.7	0.7	0.0	0.7	0.0	GRANT
7769	Brougham - Resurface Play Area	10.0	9.1	0.9	10.0	0.0	RCCO
7357	Brougham - Develop Outside Play Area	4.9	4.9	0.0	4.9	0.0	GRANT
7746	Brougham - Refurbish Toilets	20.6	20.6	0.0	20.6	0.0	RCCO
7768	Brougham - Replace Windows at Front & Part Rear	19.9	18.5	1.4	19.9	0.0	GRANT
7759	Catcote - Window Replacement	29.0	29.0	0.0	29.0	0.0	GRANT
7747	Catcote - Caretakers Bungalow Roof Replacement	26.1	0.2	25.9	26.1	0.0	GRANT
7832	Catcote - Purchase New Minibus	18.6	18.6	0.0	18.6	0.0	RCCO
7748	Clavering - Replace Caretakers Bungalow Roof	21.1	21.1	0.0	21.1	0.0	GRANT
7491	Clavering - Replace Roof Phase 4 (06/07)	46.3	37.4	8.9	46.3	0.0	SCE (R)
7664	Clavering - Create New Foundation Stage Unit	299.8	256.9	42.9	299.8	0.0	GRANT
7749	Clavering - Renew Pipework / Radiators / Convectors	13.4	13.4	0.0	13.4	0.0	GRANT
7619	Clavering - Asbestos Removal	3.0	3.0	0.0	3.0	0.0	GRANT
7765	Dyke House - Resurface Car Park	20.0	20.0	0.0	20.0	0.0	RCCO
7849	Dyke House - Replace Boilers (07/08)	59.8	47.1	12.7	59.8	0.0	RCCO
7575	Dyke House - ICT Equipment Purchase	215.0	132.3	82.7	215.0	0.0	RCCO
7586	Dyke House City Learning Centre ICT Purchase	152.1	125.1	27.0	152.1	0.0	GRANT
7500	Dyke House - Specialist School Capital (Various Works & ICT)	89.5	89.5	0.0	89.5	0.0	MIX
7854	Dyke House - Floor Renewal	7.1	7.1	0.0	7.1	0.0	MIX
7288	English Martyrs - Build new outdoor Sports Pitch	8.2	0.0	8.2	8.2	0.0	MIX
7628	Eldon Grove - Major Internal Works	129.3	129.3	0.0	129.3	0.0	RCCO
7663	Eldon Grove - Erect Perimeter Fence	26.0	24.2	1.8	26.0	0.0	MIX
7760	Fens - Replace Fan Convectors & Radiators (Ph 1)	13.0	9.4	3.6	13.0	0.0	GRANT
7738	Fens - Improvements to Toilets	1.6	1.6	0.0	1.6	0.0	RCCO
7740	Fens - New Office Extension	43.0	23.0	20.0	43.0	0.0	RCCO
7879	Fens - New Infant Corridor	20.0	20.0	0.0	20.0	0.0	RCCO
7750	Fens - Upgrade Kitchen Electrics	11.5	11.5	0.0	11.5	0.0	MIX
7780	Fens - Replace Boiler	83.7	83.7	0.0	83.7	0.0	GRANT
7729	Golden Flatts - Window Replacement (07/08)	82.6	79.3	3.3	82.6	0.0	MIX
7294	Golden Flatts - Classroom Alterations	0.1	0.1	0.0	0.1	0.0	GRANT
7527	Golden Flatts - Improve Kitchen Ventilation	12.7	0.0	12.7	12.7	0.0	GRANT
7295	Grange - Replace Classrooms (03/04)	26.3	0.0	26.3	26.3	0.0	GRANT
7571	Grange - Window Replacement	44.2	44.2	0.0	44.2	0.0	MIX
7815	Grange - Internal Works to Kitchen	132.9	115.0	17.9	132.9	0.0	RCCO
7851	Refurbish Toilets - Greatham	60.0	6.3	53.7	60.0	0.0	MIX
7665	Greatham - Create Play Area	17.7	17.7	0.0	17.7	0.0	GRANT
7665	Hart - Create Outdoor Play Area	12.3	12.3	0.0	12.3	0.0	GRANT
7633	High Tunstall - 'C' Block Roof Replacement (06/07)	126.4	126.3	0.1	126.4	0.0	MIX
7305	High Tunstall - Install Step Lift	2.9	2.9	0.0	2.9	0.0	GRANT
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	3.1	0.0	3.1	3.1	0.0	GRANT
7533	Jesmond Rd - Relocate Nursery to form Foundation Unit, installation of ramps & internal works	5.8	0.0	5.8	5.8	0.0	MIX
7834	Jesmond Rd - Improve Car Park Lighting	9.5	9.5	0.0	9.5	0.0	RCCO
7307	Jesmond Rd - Resite Kitchen	1.4	1.4	0.0	1.4	0.0	GRANT
7751	Kingsley - Caretakers Roof Replacement	20.4	20.4	0.0	20.4	0.0	GRANT
7773	Kingsley - Caretakers Bungalow Heating	6.7	5.9	0.8	6.7	0.0	GRANT
7469	Kingsley - Extension to School for Children's Centre	424.9	315.1	109.8	424.9	0.0	GRANT
7772	Kingsley - Window Replacement	130.6	120.6	10.0	130.6	0.0	GRANT
7311	Lynnfield - Roof Works (05/06)	1.7	1.7	0.0	1.7	0.0	GRANT
7057	Lynnfield - Build Community Facility	17.8	0.0	17.8	17.8	0.0	GRANT
7762	Lynnfield - Boiler Plant Replacement	94.6	85.0	9.6	94.6	0.0	GRANT
7727	Lynnfield - Refurbish Toilets	35.8	35.8	0.0	35.8	0.0	MIX
7312	Manor - Build New Science Lab	6.6	0.0	6.6	6.6	0.0	MIX
7565	Manor - Upgrade Fire Alarm System	46.8	46.8	0.0	46.8	0.0	GRANT
7619	Manor - Asbestos Removal	6.5	6.5	0.0	6.5	0.0	RCCO
7314	Manor - Build E-Learning Centre	29.4	7.9	21.5	29.4	0.0	MIX
7315	Manor - Replace Boiler to Drama Block	0.4	0.4	0.0	0.4	0.0	GRANT
7316	Manor - Replace Windows (05/06)	2.4	2.4	0.0	2.4	0.0	GRANT
7568	Manor - Develop new SEN/Resource Centre	2.7	2.7	0.0	2.7	0.0	MIX
7824	Manor - Improve Stage Access	19.0	17.0	2.0	19.0	0.0	MIX
7596	Owton Manor - Relocate Entrance, New Staffroom/Kitchen, Relocate/Refurbish Library, New Lift	77.2	77.2	0.0	77.2	0.0	MIX
7666	Owton Manor - Modifications to SPACE Centre	36.9	27.4	9.5	36.9	0.0	GRANT
7653	Owton Manor - Modify & Refurbish Nursery	1.2	1.2	0.0	1.2	0.0	0
7819	Rift House - ICT Development	94.2	27.8	66.4	94.2	0.0	GRANT
7654	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	193.5	164.7	28.8	193.5	0.0	GRANT

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7669	Rift House - Create Outdoor Play Area	50.0	50.0	0.0	50.0	0.0	GRANT
7775	Rift House - Window Replacement (07/08)	63.8	60.7	3.1	63.8	0.0	GRANT
7850	Rift House - Disabled Toilet/Entrance Works	30.7	0.0	30.7	30.7	0.0	SCE (R)
7563	Rossmere - Kitchen Boiler Replacement	5.9	0.0	5.9	5.9	0.0	GRANT
7752	Rossmere - Pipe Works (Final Phase)	12.8	12.8	0.0	12.8	0.0	GRANT
7728	Rossmere - Window Replacement	41.6	41.6	0.0	41.6	0.0	GRANT
7527	Rossmere - Kitchen Ventilation	6.6	6.6	0.0	6.6	0.0	GRANT
7825	Rossmere - Install Lift	30.4	30.4	0.0	30.4	0.0	SCE (R)
7597	Sacred Heart - Create Outdoor Play Area	6.0	6.0	0.0	6.0	0.0	GRANT
7659	Sacred Heart - Renewal of Electr. Serv Phs1	35.4	35.4	0.0	35.4	0.0	GRANT
7662	Seaton Nursery - Alterations to Building	21.3	21.3	0.0	21.3	0.0	GRANT
7322	Springwell - Build Trim Trail & Ball Play Area	1.7	1.7	0.0	1.7	0.0	MIX
7323	Stranton - Build New Community Facility	22.0	0.0	22.0	22.0	0.0	MIX
7753	Stranton - Replace Caretakers Bungalow Roof	18.8	18.8	0.0	18.8	0.0	GRANT
7763	Stranton - Replace Windows (07/08)	34.9	31.0	3.9	34.9	0.0	GRANT
7597	Stranton - Develop Outside Play Area	0.5	0.0	0.5	0.5	0.0	GRANT
7656	Stranton - Children's Centre modifications to kitchen & offices	80.4	80.4	0.0	80.4	0.0	GRANT
7515	Stranton - Improvements to Kitchen Ventilation	0.4	0.4	0.0	0.4	0.0	GRANT
7888	Stranton - Purchase & Install CCTV	2.3	0.0	2.3	2.3	0.0	RCCO
7505	St Aidans - Playground Equipment	1.9	1.9	0.0	1.9	0.0	MIX
7567	St Cuthberts - Boiler Replacement	1.5	0.0	1.5	1.5	0.0	MIX
7908	St Cuthberts - Governors 10% Contribution	0.4	0.4	0.0	0.4	0.0	RCCO
7326	St Helens - Extension to build Children's Centre	7.2	7.2	0.0	7.2	0.0	GRANT
7327	St Helens - Kitchen Refurbishment	0.1	0.0	0.1	0.1	0.0	GRANT
7764	St Helens - Boiler House Roof Replacement	3.7	3.7	0.0	3.7	0.0	GRANT
7636	St John Vianney - Develop Outside Nature Garden	0.2	0.2	0.0	0.2	0.0	GRANT
7328	St John Vianney - Build Children's Centre	7.5	7.5	0.0	7.5	0.0	GRANT
7907	St John Vianney - Governors 10% Cont towards Roof Replacement	11.0	11.0	0.0	11.0	0.0	RCCO
7330	St Teresa's - Extension to build Childrens Centre	2.1	0.0	2.1	2.1	0.0	GRANT
7588	St Teresa's - Boiler Replacement	1.4	1.4	0.0	1.4	0.0	MIX
7826	Throston - Works to Shower Room	4.9	4.9	0.0	4.9	0.0	GRANT
7754	Ward Jackson - Caretakers Bungalow Roof Replacement	22.1	22.1	0.0	22.1	0.0	GRANT
7745	Ward Jackson - Replace Windows (07/08)	54.5	54.5	0.0	54.5	0.0	GRANT
7873	Ward Jackson - Extend Car Park	21.6	20.3	1.3	21.6	0.0	RCCO
7755	West Park - Roofwork	33.1	33.1	0.0	33.1	0.0	GRANT
7776	West Park - Pipework (Phase 1)	18.0	9.0	9.0	18.0	0.0	GRANT
7766	West Park - Caretakers Bungalow Heating	2.6	2.6	0.0	2.6	0.0	GRANT
7527	West Park - Kitchen Ventilation	3.4	3.4	0.0	3.4	0.0	RCCO
7848	West Park - Security Works inc. CCTV, Fencing etc	53.9	53.9	0.0	53.9	0.0	RCCO
7829	West Park - Disabled Toilet	33.5	0.1	33.4	33.5	0.0	SCE (R)
7827	West Park - Access Ramps/Install Lift	23.4	23.4	0.0	23.4	0.0	SCE (R)
7598	West View - Improve / Refurbish Nursery & Reception	193.4	174.6	18.8	193.4	0.0	GRANT
7340	West View - Develop Football Facilities (03/04)	5.5	0.0	5.5	5.5	0.0	GRANT
7777	West View - Pipework (Phase 1)	9.7	0.0	9.7	9.7	0.0	GRANT
7597	West View - Create Outdoor Play Area	4.1	4.1	0.0	4.1	0.0	GRANT
7756	West View - Replace Windows (07/08)	32.9	32.9	0.0	32.9	0.0	GRANT
7527	West View - Kitchen Ventilation	3.4	3.4	0.0	3.4	0.0	GRANT
7730	West View - Remodel KS2 Offices	16.7	16.7	0.0	16.7	0.0	GRANT
7342	Carlton Camp Redevelopment Phase 1 - New Accommodation Block; Create Meeting Room & Storage; Develop Challenge Course and other on-site adventure opportunities	38.9	38.9	0.0	38.9	0.0	MIX
7863	Carlton Outdoor Centre - Redevelopment Phase 2 (Works to be determined)	90.0	0.0	90.0	90.0	0.0	MIX
7641	Carlton Outdoor Centre - Purchase & Install Challenge Course and Climbing Wall	7.8	2.7	5.1	7.8	0.0	MIX
7820	Improve Ventilation in Classrooms - Various Schools	2.3	2.0	0.3	2.3	0.0	RCCO
7521	Children's Centres - Miscellaneous Capital Expenditure	0.6	0.0	0.6	0.6	0.0	GRANT
7429	Children's Centres - IT and Tel	6.5	0.4	6.1	6.5	0.0	GRANT
7874	Children's Centres - Improvement Projects 1 (General Works)	20.7	20.7	0.0	20.7	0.0	GRANT
7875	Children's Centres - Improvement Projects 2 (General Equipment etc)	6.1	6.1	0.0	6.1	0.0	GRANT
7668	Playmates - Install Canopies	5.4	5.4	0.0	5.4	0.0	GRANT
7857	Installation of Sound Systems - Various Schools	6.6	6.6	0.0	6.6	0.0	RCCO
7428	Workforce Remodelling - Misc School Projects to better utilise space	66.7	24.1	42.6	66.7	0.0	GRANT
7384	Devolved Capital - Various Misc Individual School Projects	1,461.5	1,264.0	197.5	1,461.5	0.0	GRANT
7463	Youth Capital Fund - Spend to be determined by Young People	97.4	81.3	16.1	97.4	0.0	GRANT
7870	Greatham Youth Centre - Replacement of Plant	3.0	3.0	0.0	3.0	0.0	RCCO
7437	Playing for Success - Develop New Classroom at H'pool Utd	0.5	0.0	0.5	0.5	0.0	MIX
7421	School Travel Plans - Develop Cycle Storage at Schools	133.0	55.5	77.5	133.0	0.0	GRANT
7858	Computers for Pupils	503.5	236.9	266.6	503.5	0.0	GRANT
7779	Improve Ventilation in ICT Suites (O Manor, Rossmere, W View)	18.2	12.5	5.7	18.2	0.0	RCCO
n/a	Funding (Modernisation, Access, RCCO) Currently Unallocated	164.8	0.0	164.8	164.8	0.0	MIX
7447	Purchase of Interactive Whiteboards (Various Schools)	2.1	0.0	2.1	2.1	0.0	GRANT
7344	Brinkburn Pool - Reinstatement of Pool after Fire	0.6	0.0	0.6	0.6	0.0	MIX

CAPITAL OUTTURN REPORT 2007/2008

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget	2007/2008 Actual	2007/2008 Expenditure	C+D 2007/2008 Total Expenditure	E-B 2007/2008 Variance from budget	Type of financing
		£'000	as at 31/03/08 £'000	Rephased to 2008/09 £'000	£'000	£'000	
7814	ICT / Mobile Technology for Children's Social Workers	30.1	19.1	11.0	30.1	0.0	GRANT
7818	Sure Start Centre - Miers Avenue Toilets	14.5	10.8	3.7	14.5	0.0	GRANT
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	272.4	82.4	190.0	272.4	0.0	GRANT
7652	Sure Start Central - Refurbish Daycare Suite at Chatham House	31.8	31.8	0.0	31.8	0.0	GRANT
7460	Sure Start North - Landscaping Works at Main Centre	7.7	7.7	0.0	7.7	0.0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	2.7	0.0	2.7	2.7	0.0	MIX
7210	Capital Grant Contribution towards building Rift House Neighbourhood Nursery	4.3	0.0	4.3	4.3	0.0	MIX
7506	SSC - Chatham Road	5.9	0.0	5.9	5.9	0.0	MIX
		7,467.5	5,499.9	1,967.6	7,467.5	0.0	0.0

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE @	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7474	Briarfields Allotments Refurbishment	2.5	0.0	2.5	2.5	0.0	RCCO
7712	Bridge Community Centre - Demolition	137.0	10.0	127.0	137.0	0.0	UCPB
7713	Burbank Community Centre - Refurbishment	149.1	141.6	7.5	149.1	0.0	UCPB
7214	Burn Valley Park Improvements	7.4	7.4	0.0	7.4	0.0	MIX
7651	Burn Valley Park Beck	69.0	0.0	69.0	69.0	0.0	GRANT
7377	Central Library - Various Improvement Works	36.0	0.0	36.0	36.0	0.0	RCCO
7375	Countryside Development Works	15.0	0.0	15.0	15.0	0.0	MIX
7864	Foreshore - Replacement Lifeguard Vehicle	9.0	0.0	9.0	9.0	0.0	RCCO
7213	Grayfields Sports Pavilion / Football Strategy	77.7	30.6	47.1	77.7	0.0	MIX
7382	Greatham Play Area Equipment	40.0	31.4	8.6	40.0	0.0	MIX
7657	Headland Sports Hall - Develop Office	1.4	1.4	0.0	1.4	0.0	RCCO
7380	H2O Watersports Centre	1,998.7	0.0	1,998.7	1,998.7	0.0	MIX
7831	Jutland Road Community Centre - Internal Alterations	9.1	6.5	2.6	9.1	0.0	MIX
7414	Jutland Road Play Area Upgrade	55.0	0.0	55.0	55.0	0.0	MIX
7865	Museum of Harlepool - Redisplay	96.0	0.3	95.7	96.0	0.0	MIX
7271	Rossmere Fountain Improvements	0.6	0.5	0.1	0.6	0.0	MIX
7845	Rossmere - Pitch Improvements	5.0	0.0	5.0	5.0	0.0	GRANT
7215	Seaton Carew Cricket Club Ground Imps	20.0	10.3	9.7	20.0	0.0	CAPR
7771	Seaton Allotments - Drainage Works	15.0	12.9	2.1	15.0	0.0	MIX
7203	Sir William Gray House - Disability Improvements	2.6	0.0	2.6	2.6	0.0	MIX
7676	Sport & Recreation - Purchase of New Vehicles	33.9	33.9	0.0	33.9	0.0	RCCO
7217	Throston Community Centre Refurbishment	3.5	3.5	0.0	3.5	0.0	MIX
7853	Throston Library - Boiler replacement	5.6	3.6	2.0	5.6	0.0	RCCO
7844	Town Moor - Develop Multi Use Games Area	10.0	0.0	10.0	10.0	0.0	MIX
7590	Ward Jackson Car Park - Tunstall Court	77.7	1.3	76.4	77.7	0.0	MIX
7367	Ward Jackson Park Refurbishment	16.5	8.6	7.9	16.5	0.0	MIX
7081	Waverley Allotments	3.9	1.8	2.1	3.9	0.0	MIX
7882	Rift House Rec Fencing	6.0	6.0	0.0	6.0	0.0	RCCO
7881	Burn Valley Garden Sewers	15.0	0.0	15.0	15.0	0.0	GRANT
7887	Nicholson Fields Allotments	25.8	10.8	15.0	25.8	0.0	RCCO
7894	Library Archives	18.7	18.7	0.0	18.7	0.0	RCCO
7893	Clavering Play Area	20.0	0.0	20.0	20.0	0.0	RCCO
7877	Central Library Disabled Toilet	23.2	23.2	0.0	23.2	0.0	RCCO
not allocated	Multi Use Gymn Area	2.5	0.0	2.5	2.5	0.0	Cont Reserve
not allocated	Skateboard Park	70.0	0.0	70.0	70.0	0.0	Cont Reserve
		3,078.4	364.3	2,714.1	3,078.4	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE @	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

ACCOUNTABLE BODY REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

TABLE 1 - SINGLE REGENERATION BUDGET

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Programme Administration	31.5	37.6	6.1
2	Totals	31.5	37.6	6.1

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	£'000
1	Longhill - Site Manager	40.5	45.7	5.2
2	Longhill - Business Security Scheme	14.4	14.4	0.0
3	Longhill - ILM Scheme	82.0	78.9	(3.1)
4	Longhill CCTV	141.6	116.5	(25.1)
5	Childcare Training	3.1	3.1	(0.0)
6	Employment Advice and Support: At Work	(7.1)	(7.0)	0.1
7	Enterprise Development Package	135.5	82.9	(52.6)
8	Commercial Areas - Building Modernisation	22.8	22.5	(0.3)
9	Commercial Areas - Bus Support Manager	58.5	47.6	(10.9)
10	Opening Doors - Phase 2	92.4	92.4	(0.0)
11	Mental Health Support Workers	90.5	86.7	(3.8)
12	Complementary Therapies	15.8	15.8	0.0
13	Drop in for Health - Health Bus	16.0	16.2	0.2
14	Sure Start Extension	38.3	0.0	(38.3)
15	Practical Support to Individuals	58.6	56.1	(2.6)
16	Drug Outreach	31.2	31.2	(0.0)
17	Childrens Emotional Wellbeing	88.3	91.9	3.6
18	Football Development Officer	38.8	38.8	(0.0)
19	Peoples Access to Health	142.1	132.3	(9.8)
20	Young Persons Emotional Wellbeing	17.8	6.9	(10.9)
	Early Diagnosis Pilot	10.0	0.0	(10.0)
21	Community Wardens	209.5	190.9	(18.6)
22	Target Hardening - Phase 3	100.5	97.2	(3.3)
23	Community Safety Grants Pool	20.7	14.1	(6.6)
24	Good Citizenship Initiative	22.3	22.3	(0.0)
25	Drug Enforcement Unit	50.0	50.0	0.0
26	Victim Support	28.0	7.5	(20.5)
27	Community Safety Premises	38.0	3.4	(34.6)
28	Domestic Violence	56.7	56.7	(0.0)
29	Dordrecht	21.6	20.3	(1.3)
30	CCTV Implementation - Phase 3	41.2	36.6	(4.6)
31	Offending / Mentoring Scheme	14.3	9.0	(5.3)
32	Anti-Social Behaviour	37.1	19.8	(17.3)
33	Anti-Social Behaviour - Phase 2	32.0	25.0	(7.0)
	Private Rented Sector Anti Social Behaviour	25.0	0.0	(25.0)
34	Police Community Support Officers	8.3	25.0	16.7
35	Community Learning Centre - Stranton	71.0	68.5	(2.5)
36	Community Learning Centre - Lynnfield	72.8	66.1	(6.7)
37	Social Inclusion	26.9	26.9	(0.0)
38	Bursary Fund	59.1	56.2	(2.9)
39	Reach for Success	1.2	1.2	(0.0)
40	Educational Achievement Project	99.8	99.8	(0.0)
41	Targeted Educational Achievement	25.0	25.0	0.0
42	Key Stage 2 & 3 Transition	61.1	61.1	(0.0)
43	Raising Aspirations	99.4	55.5	(43.9)
44	Sustaining Attainment	30.0	30.0	0.0
45	Community Chest	18.0	18.0	0.0
46	Belle Vue Extension	13.9	13.9	0.0
47	Osbourne Road Hall	11.8	8.8	(3.0)
48	Ethnic Minorities	84.2	45.9	(38.3)

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
47	Money Advice and Debt Counselling Service	34.2	34.2	(0.0)
48	Peoples Centre	41.6	41.6	(0.0)
49	Family Support	10.2	10.2	(0.0)
50	Voluntary Sector Premises Pool	6.3	6.3	0.0
51	Hartlepool Youth Project	160.0	79.2	(80.8)
52	Capacity Building	140.7	124.4	(16.3)
53	Arts Development Initiative	8.6	11.7	3.1
54	Grange Road Methodist Church	15.0	15.0	0.0
55	Community Transport	13.1	4.0	(9.1)
56	Lynnfield Play Area	0.0	0.0	0.0
57	Childrens Activities Project inc Hart Beat	97.4	102.2	4.8
58	Environmental Task Force	151.6	143.2	(8.4)
59	Housing Regeneration Company	277.6	277.6	0.0
60	Evaluation Project	70.7	57.5	(13.2)
61	Communications Project	65.0	73.3	8.3
62	Neighbourhood Management	105.3	64.3	(41.0)
63	Management and Administration	571.7	485.0	(86.7)
64	Income from Revival	(724.4)	0.0	724.4
78	Totals	3,555.3	3,657.3	102.0

TABLE 3 - SINGLE PROGRAMME

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
79	Single Programme Management and Administration	60.0	60.0	0.0
80	Building Futures	935.6	891.5	(44.1)
81	Coastal Arc Coordinator	40.3	39.6	(0.7)
82	Tall Ships Races - The Cultural Surround Build Up	40.0	36.3	(3.7)
83	Totals	1,075.9	1,027.4	(48.5)

TABLE 4 - CHILDREN'S FUND

Line No	Description of Best Value Unit	Outturn Position		
		2007/2008 Approved Budget	2007/2008 Actual Expenditure / Income	2007/2008 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
84	Children's Fund Partnership	397.5	397.6	0.1
85	Totals	397.5	397.6	0.1

CAPITAL OUTFURN REPORT 2007/2008

TABLE 1 - RESOURCES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7200	Civic Centre Capital Maintenance	3,676.7	2,241.4	1,435.3	3,676.7	0.0	UCPB
7201	Corp Planned Maint - Civic Centre PH4 Bal System	0.4	0.4	0.0	0.4	0.0	RCCO
7257	DDA Works	10.1	7.9	2.2	10.1	0.0	UDPB
7496	Corp Planned Maint - Throston Library Roofing	43.8	43.8	0.0	43.8	0.0	MIX
7602	Corp Lanned Maint - EDC Roofing Ph 2 Conf Hall	0.8	0.8	0.0	0.8	0.0	RCCO
7604	Corp Planned Maint - Civic Centre Ph 4 Electrical Test	6.0	6.0	0.0	6.0	0.0	RCCO
7618	Sale of Briarfields	0.0	13.2	0.0	13.2	13.2	MIX
7705	Repairs / Decoration - Seaton Carew Bus Station	194.0	9.9	184.1	194.0	0.0	UCPB
7713	Burbank Community Centre DDA (Contribution)	16.0	0.0	16.0	16.0	0.0	UCPB
7716	Demolition of HQ Toilets	51.0	0.0	51.0	51.0	0.0	UCPB
7718	Demolition of Eldon Grove Leisure Centre	120.0	54.0	66.0	120.0	0.0	UCPB
7720	Civic Centre DDA (Contribution)	20.0	0.0	20.0	20.0	0.0	UCPB
7781	Corp Planned Maint - 111/20 MB Renew Boiler & Heat	151.0	6.1	144.9	151.0	0.0	UCPB
7782	Corp Planned Maint - 317/06 Crematorium Roof Repair	34.0	5.2	28.8	34.0	0.0	UCPB
7783	Corp Planned Maint - 400/12 Borough Buildings Renew	23.6	2.5	21.1	23.6	0.0	UCPB
7784	Corp Planned Maint - 400/13 Replace Water Heater	8.4	0.9	7.5	8.4	0.0	UCPB
7785	Corp Planned Maint - Brinkburn Centre - Renew Sport	62.5	28.8	33.7	62.5	0.0	UCPB
7786	Corp Planned Maint - Brinkburn Centre - Renew filter t	20.5	1.2	19.3	20.5	0.0	UCPB
7822	DDA Lynn Street Depot	7.0	4.4	2.6	7.0	0.0	UCPB
7823	DDA Jutland Road Community Centre	7.0	6.9	0.1	7.0	0.0	UCPB
7830	LIFT Scheme - Purchase Park Road Hoarding Site	88.4	88.4	0.0	88.4	0.0	CAP REC
7090	City Challenge Architects TOS Costs	1.5	0.0	0.0	0.0	(1.5)	CAP REC
7091	City Challenge Clawback	228.8	0.0	228.8	228.8	0.0	GRANT
7867	Burbank/Murray Street	130.4	0.0	130.4	130.4	0.0	GRANT
7256	Memorial for Lives Lost at Sea	4.8	0.0	0.0	0.0	(4.8)	CAP REC
7258	Improvements to Public Facilities	6.6	0.0	0.0	0.0	(6.6)	CAP REC
7259	Demolition of Stranton House	0.8	0.0	0.0	0.0	(0.8)	CAP REC
7260	Piazza and Slipway - Trincomalee Trust	0.3	0.0	0.3	0.3	0.0	GRANT
7261	Regeneration Office Accommodation	7.9	0.0	0.0	0.0	(7.9)	CAP REC
7262	Archive Store Refurbishment	7.9	0.0	0.0	0.0	(7.9)	CAP REC
7263	York Flatlets Demolition	7.7	0.0	7.7	7.7	0.0	CAP REC
7264	Mobile Benefits	129.3	0.0	129.3	129.3	0.0	CAP REC
7418	St Benedicts/Barlows Building Work	35.1	0.4	34.7	35.1	0.0	CAP REC
7467	War Memorials Refurbishment	95.6	33.8	61.8	95.6	0.0	UCPB
7445	Financial Management System Development	15.7	15.7	0.0	15.7	0.0	RCCO
7471	ERDMS - Phase 2	13.5	13.5	0.0	13.5	0.0	RCCO
7468	Information Technology Strategy	500.0	0.0	500.0	500.0	0.0	UDPB
7470	HR Analyser System	18.4	18.4	0.0	18.4	0.0	RCCO
7623	Corporate IT Projects (prev IEG)	93.7	5.2	88.5	93.7	0.0	CAP REC
7631	Members ICT/Flexible/Remote Access	115.7	65.5	50.2	115.7	0.0	CAP REC
7634	Town Centre LIFT Scheme	90.0	0.0	90.0	90.0	0.0	CAP REC
7836	Project Resolution	24.7	24.7	0.0	24.7	0.0	RCCO
7743	The Way Forward Capital Project Management Solutio	46.8	46.8	0.0	46.8	0.0	RCCO
7952	Managed Print Service	266.4	266.4	0.0	266.4	0.0	CAP REC
		6,382.6	3,012.1	3,354.2	6,366.4	(16.3)	

TABLE 2 - SINGLE REGENERATION BUDGET

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2007/2008 Budget	2007/2008 Actual as at 31/03/08	2007/2008 Expenditure Rephased to 2008/09	C+D 2007/2008 Total Expenditure	E-B 2007/2008 Variance from budget	Type of financing
		£'000	£'000	£'000	£'000	£'000	
7001	Headland Community Resource Centre Ph 1 & 2	20.9	3.5	18.4	22.0	1.1	HBC
7002	Sports Improvement Scheme	17.0	22.0	19.7	41.7	24.7	HBC
7003	Carnegie Building Refurbishment	114.0	7.9	16.5	24.4	(89.6)	HBC
7011	Headland Key Buildings (Grants)	96.0	94.9	0.0	94.9	(1.1)	SRB
7012	Headland Regeneration Programme	106.4	112.6	3.8	116.4	10.0	MIX
7013	Headland Town Square	50.0	13.7	37.1	50.8	0.8	HBC
7015	Targeted Private Housing Improvements	12.0	24.9	39.2	64.1	52.1	HBC
7016	Environmental Improvements - Key Residential Areas	0.0	0.9	0.0	0.9	0.9	HBC
7021	Heugh Battery Project - Phase 2/2B	357.9	357.9	0.0	357.9	0.0	MIX
7024	Green Corridors and Gateways	3.2	3.2	0.0	3.2	0.0	HBC
7417	Friarage Environmental Scheme	20.2	0.3	6.6	6.9	(13.3)	HBC
7647	Headland Bowls Pavillion Renovation	0.0	8.8	0.0	8.8	8.8	HBC
New	Headland Paddling Pool	12.5	0.0	12.5	12.5	0.0	HBC
		810.1	650.6	153.8	804.5	(5.6)	

TABLE 3 - NEW DEAL FOR COMMUNITIES

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2007/2008 Budget	2007/2008 Actual as at 31/03/08	2007/2008 Expenditure Rephased to 2008/09	C+D 2007/2008 Total Expenditure	E-B 2007/2008 Variance from budget	Type of financing
		£'000	£'000	£'000	£'000	£'000	
7059/7060	Longhill Business Security and Environmental Imps	116.5	66.2	50.3	116.5	0.0	MIX
7061	Business Security Fund	140.8	120.0	20.8	140.8	0.0	NDC
7062	CIA Building Modernisation Grant	303.2	79.3	223.9	303.2	0.0	NDC
7063	CIA Environmental Improvements	419.0	182.7	236.3	419.0	0.0	NDC
7054	Crime Premises	51.5	36.6	14.9	51.5	0.0	NDC
7056	Target Hardening Phase 3	232.7	161.2	71.5	232.7	0.0	NDC
7050	Osbourne Road Hall	1.4	0.1	1.3	1.4	0.0	NDC
7051	Voluntary Sector Premises Pool	44.6	43.1	1.5	44.6	0.0	NDC
7052	Peoples Centre	62.7	0.0	62.7	62.7	0.0	NDC
7053	Hartlepool Youth Project	14.5	14.5	0.0	14.5	0.0	NDC
7058/7069	Longhill Junction Improvements	15.8	14.9	0.9	15.8	0.0	NDC
7065/7070	Neighbourhood management	69.7	69.7	0.0	69.7	0.0	NDC
7071	Area Remodelling Project	1,523.0	1,523.0	0.0	1,523.0	0.0	MIX
7076	Physical Improvements	316.5	316.5	0.0	316.5	0.0	NDC
7086	Lynnfield Play Area	237.2	229.2	8.0	237.2	0.0	NDC
7087	Longhill CCTV	31.2	0.0	31.2	31.2	0.0	MIX
		3,580.3	2,857.0	723.3	3,580.3	0.0	

TABLE 4 - SINGLE PROGRAMME

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7103	Central Area Attractors - Wingfield Castle	779.6	637.6	142.0	779.6	0.0	GRANT
7105	Coastal Walkway Phase 1	195.2	195.2	0.0	195.2	0.0	GRANT
7871	Central Area Development Frame	125.0	100.0	25.0	125.0	0.0	GRANT
7872	Southern Business Zone	75.0	75.0	0.0	75.0	0.0	GRANT
		1,174.8	1,007.8	167.0	1,174.8	0.0	

Key

RCCO Revenue Contribution towards Capital

MIX Combination of Funding Types

UCPB Unsupported Corporate Prudential Borrowing

SCE® Supported Capital Expenditure (Revenue)

GRANT Grant Funded

CAP REC Capital Receipt

UDPB Unsupported Prudential Borrowing

SPB Supported Prudential Borrowing

PORTFOLIO : NEIGHBOURHOOD & COMMUNITIES

Appendix K

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E (E=D-C)
		£'000	£'000	£'000
1	Dyke House Environment Team	88.5	84.4	(4.1)
2	Environmental Education	21.7	23.8	2.1
3	Totals	110.2	108.2	(2.0)

CAPITAL OUTTURN REPORT 2007/2008

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7080	NRF Street Lighting	20.2	20.2	0.0	20.2	0.0	RCCO
7206	CSS Social Lighting Programme	15.0	10.6	4.4	15.0	0.0	UCPB
7207	LTP-Community Safety-Car Park Security/CCTV	30.4	30.4	0.0	30.4	0.0	SPB
7208	CSS - Alleyway Stopping Up Programme	0.8	0.0	0.0	0.0	(0.8)	CAP REC
7235	Low Floor Infrastructure	16.1	16.1	0.0	16.1	0.0	SPB
7236	Bus Shelter Improvements	5.6	5.6	0.0	5.6	0.0	SPB
7237	Cycle Routes General	47.7	47.7	0.0	47.7	0.0	GRANT
7240	Hartlepool Transport Interchange	46.7	46.7	0.0	46.7	0.0	GRANT
7241	Dropped Crossings	23.1	23.1	0.0	23.1	0.0	GRANT
7242	Other Street Lighting	39.6	39.6	0.0	39.6	0.0	SPB
7243	Highways Maintenance Other Schemes	22.8	22.8	0.0	22.8	0.0	SPB
7244	Travel Plans	13.3	13.3	0.0	13.3	0.0	SPB
7247	Bus Quality Corridor	15.4	15.4	0.0	15.4	0.0	SPB
7250	Sustainable Travel Awareness	13.4	13.4	0.0	13.4	0.0	MIX
7251	Public Transport CCTV	0.0	0.0	0.0	0.0	0.0	SPB
7252	Safer Streets Initiative	36.3	36.3	0.0	36.3	0.0	MIX
7265	Coastal Protection Strategic Study	2.0	0.0	2.0	2.0	0.0	GRANT
7267	Morrisons Supermarket Section 278	26.8	26.8	0.0	26.8	0.0	GRANT
7424	Pride in Hartlepool	17.1	0.0	17.1	17.1	0.0	UCPB
7452	Local Safety Scheme	84.7	84.7	0.0	84.7	0.0	MIX
7454	Murray Street LSS	0.0	0.0	0.0	0.0	0.0	SPB
7455	Hart Lane Road Safety Improvements	20.4	20.4	0.0	20.4	0.0	SPB
7456	New Car Park York Road Flatlets	0.0	0.0	0.0	0.0	0.0	CAP REC
7458	Marks & Spencer Car Park Refurbishment	6.1	6.1	0.0	6.1	0.0	UDPB
7487	Local Transportation Plan-Monitoring	3.5	3.5	0.0	3.5	0.0	SPB
7499	Lithgo Close - Contaminated Land	1,984.2	196.9	1,787.3	1,984.2	0.0	MIX
7508	Anhydrite Mine	435.8	303.7	132.1	435.8	0.0	MIX
7540	LTP - Tees Valley Major Scheme Bid	27.1	27.1	0.0	27.1	0.0	SPB
7541	LTP - Safer Routes to School	19.7	19.7	0.0	19.7	0.0	SPB
7542	LTP - Parking Lay-By	27.6	27.6	0.0	27.6	0.0	MIX
7543	LTP - School Safety Zones	18.8	18.8	0.0	18.8	0.0	SPB
7544	LTP - Shop Mobility	20.0	20.0	0.0	20.0	0.0	SPB
7545	LTP - Motorcycle Training	21.0	21.0	0.0	21.0	0.0	SPB
7546	LTP - Road Safety Education & Training	0.8	0.8	0.0	0.8	0.0	SPB
7548	LTP - Greatham Creek Bridge Repairs	1.9	1.9	0.0	1.9	0.0	SPB
7552	LTP - Owton Manor Lane	3.7	3.7	0.0	3.7	0.0	SPB
7557	LTP - Winterbottom Avenue	0.2	0.2	0.0	0.2	0.0	SPB
7580	Highways Remedial Works - Hartlepool Marina	7.9	3.1	4.8	7.9	0.0	TDC
7581	Tees Valley Boundary Signs	5.4	0.0	5.4	5.4	0.0	GRANT
7605	Focus - Section 278	37.0	37.0	0.0	37.0	0.0	GRANT
7613	Newburn Bridge LSS	45.1	45.1	0.0	45.1	0.0	GRANT
7624	LTP - Headland Traffic Management	11.1	11.1	0.0	11.1	0.0	SPB
7639	Footpath Works at Hartlepool Marina	32.7	32.7	0.0	32.7	0.0	GRANT
7644	LTP - School Travel Plans	12.1	12.1	0.0	12.1	0.0	SPB
7645	LTP - General	2,510.4	15.0	2,495.4	2,510.4	0.0	SPB
7674	LTP - A689 Stockton Street	10.7	10.7	0.0	10.7	0.0	SPB
7677	LTP - HM - York Road Improvements	1.6	1.6	0.0	1.6	0.0	SPB
7678	LTP - HM - Wiltshire Way	0.1	0.1	0.0	0.1	0.0	SPB
7679	LTP - HM - A689 Stranton	36.9	36.9	0.0	36.9	0.0	SPB
7680	LTP - HM - Allendale Street(RS)	6.2	6.2	0.0	6.2	0.0	SPB
7681	HM - Arch Court	5.6	5.6	0.0	5.6	0.0	SPB
7682	HM - Berwick Street	1.8	1.8	0.0	1.8	0.0	SPB
7683	LTP - HM - Carlisle Street	8.6	8.6	0.0	8.6	0.0	SPB
7684	HM - Catherine Street	6.5	6.5	0.0	6.5	0.0	SPB
7685	LTP - HM - Dalton Village Road	15.1	15.1	0.0	15.1	0.0	SPB
7686	LTP - HM - Duncan Road	13.2	13.2	0.0	13.2	0.0	SPB
7687	LTP - HM - Eldon Grove	23.6	23.6	0.0	23.6	0.0	SPB
7688	LTP - HM - Elmwood Road	20.6	20.6	0.0	20.6	0.0	SPB
7689	LTP - HM - Elwick Road	68.3	68.3	0.0	68.3	0.0	GRANT
7690	LTP - HM - Farndale Road	9.0	9.0	0.0	9.0	0.0	SPB
7691	LTP - HM - Flaxton Street	1.0	1.0	0.0	1.0	0.0	SPB
7692	LTP - HM - Grantham Avenue	24.9	24.9	0.0	24.9	0.0	GRANT
7693	LTP - HM - Grasmere Street	12.3	12.3	0.0	12.3	0.0	SPB
7695	LTP - HM - Hartville Road	11.5	11.5	0.0	11.5	0.0	SPB
7696	LTP - HM - Holt Sreet	8.8	8.8	0.0	8.8	0.0	SPB
7697	LTP - HM - Kesteven Road CDS (110-128)	3.2	3.2	0.0	3.2	0.0	SPB
7698	LTP - HM - Kesteven Road CDS (138-152)	3.6	3.6	0.0	3.6	0.0	SPB
7699	LTP - HM - Kesteven Road CDS (1628-176)	3.8	3.8	0.0	3.8	0.0	SPB
7700	HM - Keswick Street	12.4	12.4	0.0	12.4	0.0	SPB
7701	LTP-HM - Kipling Road	17.3	17.3	0.0	17.3	0.0	SPB
7702	LTP-HM - Oakley Gardens	12.5	12.5	0.0	12.5	0.0	SPB
7706	Waterproofing Phase 2 - Multi Storey Car Park	300.0	2.5	297.5	300.0	0.0	UCPB

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget	2007/2008 Actual	2007/2008 Expenditure	C+D 2007/2008 Total	E-B 2007/2008 Variance	Type of financing
		£'000	as at 31/03/08 £'000	Rephased to 2008/09 £'000	Expenditure £'000	from budget £'000	
7714	Owton Manor Lane Shops	99.1	81.3	0.0	81.3	(17.8)	MIX
7732	LTP - Speed Activated Signs	18.6	18.6	0.0	18.6	0.0	MIX
7734	LTP - Hart Lane/Wiltshire Way Junction Improvement 07-0	32.3	32.3	0.0	32.3	0.0	SPB
7736	LTP - York Road (Park Road to Lister Street)	50.3	50.3	0.0	50.3	0.0	GRANT
7787	Stockton Road - Prevent Flooding	93.9	93.9	0.0	93.9	0.0	MIX
7788	Coniscliffe Road - Outside School	22.3	22.3	0.0	22.3	0.0	MIX
7790	Resurface Dowson Road	14.1	14.1	0.0	14.1	0.0	MIX
7791	Resurface Nesbyt Road	6.4	6.4	0.0	6.4	0.0	CAP REC
7792	Resurface North Close Elwick	0.8	0.8	0.0	0.8	0.0	SPB
7793	Resurface Penrith Street	3.4	3.4	0.0	3.4	0.0	CAP REC
7794	Resurface Purvis Place	8.9	8.9	0.0	8.9	0.0	CAP REC
7796	Resurface Rosedale Avenue	5.3	5.3	0.0	5.3	0.0	CAP REC
7797	Resurface Staindrop Street	13.4	13.4	0.0	13.4	0.0	CAP REC
7798	Resurface Stockton Road Service Area	28.6	28.6	0.0	28.6	0.0	CAP REC
7799	Resurface Swainby Road	14.2	14.2	0.0	14.2	0.0	CAP REC
7800	Resurface The Green Greatham	12.3	12.3	0.0	12.3	0.0	CAP REC
7801	Resurface The Grove Greatham	14.3	14.3	0.0	14.3	0.0	CAP REC
7802	Resurface West Park	17.3	17.3	0.0	17.3	0.0	CAP REC
7803	Resurface Westwood Way	13.5	13.5	0.0	13.5	0.0	CAP REC
7804	Resurface Whitby Walk	8.5	8.5	0.0	8.5	0.0	CAP REC
7805	LTP - Footpath - West View Road	20.5	20.5	0.0	20.5	0.0	CAP REC
7807	LTP - Footpath - Verner Road	52.3	52.3	0.0	52.3	0.0	SPB
7809	LTP - Retention (Integrated Transport Block)	0.7	0.7	0.0	0.7	0.0	SPB
7810	LTP - Clavering Area Traffic Management	15.8	15.8	0.0	15.8	0.0	SPB
7835	Primary Health Care Centre Park Road	250.0	157.7	92.3	250.0	0.0	CAP REC
7838	LTP - Tees Road Footways (west side)	76.7	76.7	0.0	76.7	0.0	GRANT
7841	LTP - Footways - Winterbottom Avenue	15.1	15.1	0.0	15.1	0.0	SPB
7842	LTP - Footways - Warren Road	14.9	14.9	0.0	14.9	0.0	SPB
7846	Raby Road Puffin Crossing	40.0	29.1	10.9	40.0	0.0	MIX
7847	Coast Protection - Headland Fencing and Promenade	120.0	92.4	27.6	120.0	0.0	CAP REC
7852	Highway Improvements - Tesco Section 106 Expenditure	66.8	66.8	0.0	66.8	0.0	GRANT
7903	Howden/Ridlington Way Footways	59.9	59.9	0.0	59.9	0.0	CAP REC
7904	Caithness Road Footways	80.0	80.0	0.0	80.0	0.0	CAP REC
7905	Grange Road Footways	13.2	13.2	0.0	13.2	0.0	CAP REC
7906	Bryan Hanson House On Street Parking	89.8	0.0	89.8	89.8	0.0	UDPB
7218	Disabled Facility Grants	425.5	456.8	0.0	456.8	31.3	GRANT
7595	Tees Valley Empty Property Initiative	179.5	180.6	0.0	180.6	1.1	GRANT
7219	Home Plus Grants (provided by Endeavour HA)	110.0	116.2	0.0	116.2	6.2	GRANT
7220	Private Sector Housing Grants	520.0	452.1	14.2	466.3	(53.7)	GRANT
7231	Housing Thermal Efficiency	323.5	319.2	19.4	338.6	15.1	GRANT
7222	Minor Works - North	1.4	0.0	1.4	1.4	0.0	UCPB
7223	Minor Works - South	14.4	8.9	5.5	14.4	0.0	UCPB
7224	Minor Work - Central	26.3	2.7	23.6	26.3	0.0	UCPB
7230	Housing Regeneration	1,638.9	1,638.9	0.0	1,638.9	0.0	MIX
7272	Wheely Bin Purchase	75.6	69.0	6.6	75.6	0.0	UDPB
7821	Waste Performance Efficiency	93.0	93.0	0.0	93.0	0.0	GRANT
7720	Public Conveniences	395.0	39.9	355.1	395.0	0.0	UDPB
7465	Recycling	143.5	71.7	71.8	143.5	0.0	UDPB
7404	HRA Residual	9.1	0.0	9.1	9.1	0.0	RCCO
		11,717.5	6,225.6	5,473.3	11,698.9	(18.6)	0.0

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL OUTTURN REPORT 2007/2008

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7466	Vehicles Prudential Borrowing (3yr programme)	715.0	645.4	69.6	715.0	0.0	UDPB
		715.0	645.4	69.6	715.0	0.0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

NEIGHBOURHOOD RENEWAL FUND

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2007/2008

Line No	Description of Best Value Unit	Outturn Position		
		2007/08 Approved Budget	2007/08 Actual Expenditure / (Income)	2007/08 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Community Safety Small Grants Fund	16.5	15.6	(0.9)
2	Anti Social Behaviour Officer	72.0	69.2	(2.8)
3	Partnership Working with Communities	182.2	162.5	(19.7)
4	Hartlepool Scheme for Prolific Offenders	124.8	124.7	(0.1)
5	Project Assistant Small Grants / Community Safety	23.6	21.2	(2.4)
6	Cool Project Out of School activities for children	63.2	63.2	0.0
7	Families Changing Communities	180.2	184.2	4.0
8	Landlord Accreditation Scheme	10.0	9.7	(0.3)
9	Young Firefighters	33.0	33.0	0.0
10	Neighbourhood Policing	273.0	273.0	0.0
11	Management & Consultancy	73.0	76.7	3.7
12	Neighbourhood Renewal Officer	48.0	39.2	(8.8)
13	Neighbourhood Action Plan Development	40.0	25.8	(14.2)
14	Community Empowerment Network	125.0	125.0	0.0
15	Administration of Lifelong Learning Partnership	4.6	4.6	0.0
16	Level 3 Progression - HCFE	79.0	79.0	0.0
17	Active Skills - West View Project	24.5	24.5	0.0
18	Hartlepool Deaf Centre	12.0	11.9	(0.1)
19	Career Coaching HVDA	32.0	32.0	0.0
20	Dyke House/Stranton/Grange Neighbourhood Action Plan	50.3	46.9	(3.4)
21	Central Neighbourhood Action Plan	18.8	17.5	(1.3)
22	West View/King Oswy Neighbourhood Action Plan	45.2	35.3	(9.9)
23	Targeted Training	52.1	52.1	0.0
24	Womens Opportunities	61.5	61.5	0.0
25	Jobsbuild - pre employment training	78.2	78.2	0.0
26	Intermediate Labour Market (ILM) Employment Assistant	120.9	120.9	0.0
27	Marketing Assistant	25.2	26.1	0.9
28	Employment Co-ordinator	25.0	25.0	0.0
29	Improving the Employment Offer	42.3	43.1	0.8
30	North Central Hartlepool Delivery Team Staff Cost	105.0	105.0	0.0
31	Assisting Local People into Work	83.4	84.7	1.3
32	Incubator System - support business start ups	160.2	169.3	9.1
33	Volunteering into Employment	78.6	78.6	0.0
34	Skills & Knowledge-training Stratgric Partnership Board	8.6	3.1	(5.5)
35	Community Employment Outreach	127.2	130.6	3.4
36	STEP Homelessness Project	44.0	44.9	0.9
37	Positive Choice for Carers - Training & Education	10.0	10.0	0.0
38	Owton Manor West N'hood Watch Residents Assoc.	23.0	23.0	0.0
39	West View Project - Training for Young People	20.0	20.0	0.0
40	Grange Road Methodist Church	20.0	20.0	0.0
41	Community Chest-grants to community groups	90.0	90.0	0.0
42	Local Enterprise Scheme Growing Opportunities	9.0	9.0	0.0
43	Voluntary Wheels-training project	2.0	2.0	0.0
44	Financial Inclusion Partnership-credit union	9.0	9.0	0.0
45	Burbank Neighbourhood Action Plan	20.0	20.3	0.3
46	Rift House/Burn Valley Neighbourhood Action Plan	29.1	29.1	0.0
47	Owton Neighbourhood Action Plan	41.7	37.3	(4.4)
48	Rossmere Neighbourhood Action Plan	28.3	28.2	(0.1)
49	Headland Neighbourhood Action Plan (North Hartlepool)	9.8	9.0	(0.8)
50	Community Safety Wardens	150.3	151.0	0.7
51	Totals	3,005.3	2,955.7	(49.6)

CAPITAL OUTTURN REPORT 2007/2008

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Project Code	Scheme Title	2007/2008 Budget £'000	2007/2008 Actual as at 31/03/08 £'000	2007/2008 Expenditure Rephased to 2008/09 £'000	C+D 2007/2008 Total Expenditure £'000	E-B 2007/2008 Variance from budget £'000	Type of financing
7083	Hartlepool Business Security Fund	19.0	19.0	0.0	19.0	0.0	UCPB
7368	Building Safer Communities	48.5	42.6	5.9	48.5	0.0	MIX
7431	Community Safety Strategy	3.7	0.0	3.7	3.7	0.0	UCPB
7525	HLF-Railing Restoration	6.2	6.2	0.0	6.2	0.0	GRANT
7579	Newburn Bridge Units - Elect.Refit Works	7.2	7.2	0.0	7.2	0.0	CAP REC
7866	Friarage Manor House	20.0	0.8	19.2	20.0	0.0	CAP REC
7878	Community Safety CCTV Upgrade	123.2	108.5	14.7	123.2	0.0	MIX
		227.8	184.3	43.5	227.8	0.0	0.0

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

SCRUTINY CO-ORDINATING COMMITTEE

19th September, 2008



Report of: Assistant Chief Executive and
Chief Financial Officer

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall revenue budget for 2008/2009.

2. CONSIDERATION OF ISSUES

2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 18th August, 2008 (copy attached as **Appendix 1**). This report sets out the key issues to bring to your attention.

2.2 Previous monitoring reports integrated both performance and budget monitoring information. The attached report includes only financial management information for Quarter 1, and a report on the progress against Performance Indicators and actions for 2008/2009 will be presented in October, 2008.

2.3 The report firstly provides an overall picture on the progress against the approved 2008/2009 revenue budget, followed by a section for each Portfolio where more detailed information is provided.

3. RECOMMENDATIONS

Members consider the report.

CABINET REPORT

18th August, 2008



Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

1.1 To inform Cabinet of: -

- To provide details of progress against the Council's overall revenue budget for 2008/2009.

2. SUMMARY OF CONTENTS

2.1 The Revenue Budget Monitoring report covers the following areas:

- Progress against departmental and corporate budgets and High Risk Budget Areas;
- Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy;
- Performance against Budget Pressures to be treated as Contingency Items;
- Progress against departmental salary turnover targets;
- Key Balance Sheet information.

2.2 The report provides Members with an update on the potential one-off costs relating to the Tall Ships and Building Schools for the Future (BSF). At this stage these costs have not yet been quantified. However, initial indications suggest that these costs will exceed the one-off resources previously reported.

2.3 The report also provides details of progress against the current year's budget. In respect of corporate budgets it is anticipated there will be an underspend owing to higher investment income on the Council's reserves and cashflows.

2.4 Forecast outturns for departmental budgets have not been prepared and will be reported in the next monitoring report. However, initial indications suggest that a number of adverse trends are beginning to emerge which are

likely to continue and result in an overspend at the year-end. A strategy for funding these additional costs will need to be developed and the report details potential options for addressing these issues. It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's Corporate Plan and the Revenue budget.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report and take any decisions necessary to address the financial risks identified.

Report of: Corporate Management Team

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of the progress against the Council's own 2008/2009 Revenue Budget, for the period to 30th June, 2008.

2. BACKGROUND

- 2.1 In line with previous monitoring reports, this report is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report firstly provides an overall picture of the progress against the approved 2008/2009 revenue budget, followed by a section for each Portfolio where more detailed information is provided.

- 2.2 Previous monitoring reports integrated both performance and budget monitoring information. A report on the progress against Performance Indicators for 2008/2009 will be presented to Cabinet in September, 2008.

Section	Heading	Page
3	Revenue Monitoring 2008/2009 – Overview	2-9
4	Detailed Revenue Monitoring Sections	9
5	Adult and Public Health Portfolio	9-11
6	Children's Services Portfolio	11-15
7	Culture, Leisure and Tourism Portfolio	15-16
8	Finance and Efficiency Portfolio	16
9	Neighbourhood and Communities Portfolio	16-17
10	Performance Management Portfolio	17
11	Regeneration and Liveability Portfolio	18
12	Conclusions	18
13	Recommendations	18
Appendix A	Summary Revenue Monitoring Report to 30 th June, 2008 by Department	19
Appendix B	High Risk Budget Areas by Department	20
Appendix C	Progress Against Efficiency Saving Target Identified in the 2008/2009 Budget Strategy	21-28

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Section	Heading	Page
Appendix D	Performance Against Schedule of Budget Pressures to be Treated as Contingency Items	29-30
Appendices E – K	Revenue Monitoring Report to 30 th June, 2008, by Portfolio	31-37

2.3 This report will be submitted to Scrutiny Co-ordinating Committee on 19th September, 2008. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. REVENUE MONITORING 2008/2009 - OVERVIEW

3.1 This section provides details covering the following areas: -

- Progress against departmental and corporate budgets and High Risk Budget Areas;
- Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy;
- Performance against Budget Pressures to be treated as Contingency Items;
- Progress against departmental salary turnover targets;
- Key Balance Sheet information.

3.2 Progress against Departmental and Corporate Budgets and High Risk Budget Areas

3.3 For 2008/2009, as well as monitoring department and corporate budgets at a global level, high risk budget areas are also identified and explicitly monitored. These arrangements ensure any problem areas are identified at an earlier stage to enable appropriate corrective action to be taken. The areas identified as high risk budgets are attached at **Appendix B**, which indicates that there are adverse variances on a number of budgets.

3.4 Detailed revenue monitoring reports are attached at **Appendix E to K**. These reports are prepared on a Portfolio basis to enable each Portfolio Holder to readily review their area of responsibility. However, the Council's budget is monitored on a departmental basis and the overall position is summarised at **Appendix A**, Table 1. In total this shows an adverse variance of £786,100.

3.5 Summary of Financial Position 2008/2009

3.6 An initial update on the Council's strategic financial position was reported on 9th June, 2008, highlighting the key issues which had arisen since the 2008/2009 budget was approved in February. In

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overall terms these issues were favourable and increased the Councils stock of funds, as summarised below:

	Adverse/ (Favourable) £'000
• Timing of RTB receipts from Housing Hartlepool	400
• Funding Budget Deficits 2009/2010 and 2010/2011	639
• Uncommitted General Fund Reserves	(790) *
• LABGI year 3 grant allocation	<u>(2,100)</u>
Net Uncommitted one-off Resources	<u>(1,851)</u>

* Previously reported as £0.944m. £0.154m reduction reflects funds earmarked for one-off commitments approved by Cabinet and Council in February, 2008.

3.7 The report also indicated that whilst these funds may provide temporary support for the MTFs the Council faces a number of unbudgeted risks in the current year, which could not be quantified at that stage. This report provides an update on these risks and progress against the current year's budget.

3.8 These risks cover two specific issues – Tall Ships and Building School's for the Future (BSF). Specific resources have previously been earmarked for these initiatives, although it was recognised at the time that additional monies may be required. Detailed plans for hosting the Tall Ships in 2010 are still being developed and this work includes the determination of costs and the identification of funding from outside the Council. The initial work indicates that additional Council funding may need to be made available to meet costs which will be incurred in 2009 and 2010. Therefore, whilst there is not an immediate requirement for funding in the current year, it would be prudent to begin to set aside monies for this commitment as soon as possible.

3.9 Similarly, detailed planning for delivering the BSF programme is progressing. This work indicates that costs which it was initially anticipated would be capitalised and funded from the BSF grant will not be eligible for BSF grant funding. The majority of these costs will not need to be funded in the current year, although there will be a requirement for additional £0.16m in 2008/2009. Again it would be prudent to begin to set aside monies for this commitment as soon as possible.

3.10 At this stage the costs in relation to the Tall Ships and BSF have not yet been quantified and these details will be reported as soon

8.3 APPENDIX 1

as they are available. However, initial indications suggest that these costs are likely to exceed £2 million.

- 3.11 On a more positive note the Council's investment income for the first six months of the year is better than anticipated. This is a complex area and the reason for this position are being investigated as there are a number of issues driving this position, including an improvement in cash flows, a slower net reduction in the overall level of reserves and higher than expected interest rates on investments. It is anticipated that these trends will continue for the remainder of the year, although there is still a possibility that interest rates may fall quickly if the economic position deteriorates.
- 3.12 On this basis it is expected that the under-spend on centralised estimates will substantially fund the additional one-off costs identified in paragraph 3.10. Any shortfall will either need to be funded over the next two years, or from the uncommitted one-off resources identified in paragraph 3.6. This issue can be revisited later in the budget process and before Cabinet determine the proposals to be put forward for consultation.
- 3.13 The position on departmental budgets has also been reviewed at the end of June. At this stage forecast outturns have generally not been prepared as in most areas it is difficult to predict trends on the basis of the first three months activity. Forecast outturns for all areas will be reported at the end of the next quarter. However, a number of adverse trends are beginning to emerge covering:
- Increased expenditure on demand lead services for Looked after Children. An initial outturn for this area has been prepared and this indicates expenditure will exceed the budget by £0.65m. A detailed explanation of this area is provided in paragraph 6.1.8.
 - Demand lead pressure on Learning Disabilities and services for Older People.
 - inflationary pressures – fuel costs;
 - reduction in income – owing to the impact of the credit crunch on a range of income streams, including planning/development control fees, land charges, car parks and shopping centre income;
 - delays in the achievement of efficiencies.
- 3.14 It is expected that these trends will continue to the year end and there will be an overspending on departmental budgets. Members will need to determine a strategy for funding these additional costs and at this stage there are two available options:

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Option 1 – Carry forward the departmental overspends as managed overspends against Departments three year budgets. This will provide a longer time span within which to manage service provision and in practice mean that such overspends will need to be repaid from departmental budget allocations in 2009/2010 or 2010/2011. In the short-term this will result in a usage of cash from within the Balance Sheet. There is a risk that if departments are unable to adjust spending within the longer term budget strategy then in future years the shortfall may result in a need to write off such amounts from reserves.

Option 2 – Write-off the departmental overspends against the General Fund Reserves in the current year.

3.15 It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted, which will include forecast outturns for all areas. This will enable Directors to assess the impact of adopting Option 1 and to report the actions which will need to be taken to implement this strategy. The proposed strategy can then be included in the detailed 2009/2010 budget proposals which will be referred to Scrutiny in October, 2008.

3.16 **Progress against Efficiency Savings Targets Identified in the 2008/2009 Budget Strategy**

3.17 The table below shows the summary of savings included in the 2008/2009 Budget Strategy. Delays in the achievement of some efficiencies is contributing to the adverse trends beginning to emerge in some areas. A comprehensive schedule of progress in achieving these savings is attached at Appendix C and further details regarding the overall monitoring position for each Portfolio are set out in sections 5 - 11 of this report

	Target	Savings Expected to be achieved from Efficiency £'000
Adult & Community Services	836	484
Chief Executives	145	145
Children's Services	490	490
Neighbourhood Services	451	419
Regeneration & Planning	129	129
Corporate	254	254
Total	2,305	1,921

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3.18 Performance against Budget Pressures to be treated as Contingency Items

3.19 Members will recall that as part of the review of budget pressures for 2008/2009, it was determined that a number of pressures are not certain to arise, or the value of the pressure is not certain. These items were therefore classified as “contingency” items and a budget provision was made to underwrite these risks.

3.20 Appendix D provides a schedule of the pressures that are to be treated as contingency items and at this stage this indicates that they are all expected to require funding in the current year.

3.21 Progress against Departmental Salary Turnover Targets

3.22 An assumed saving from staff turnover is included within salary budgets. Details of individual department’s targets are summarised in the table below.

Department	2008/2009 Turnover Target £'000	Expected to 30.06.08 £'000	Actual to 30.06.08 £'000	Variance (Adverse)/ Fav ourable at 30.06.08 £'000
Adult & Community Services	434	109	109	0
Chief Executives	179	45	37	(8)
Children’s Services	207	52	52	0
Neighbourhood Services	116	29	29	0
Regeneration & Planning	91	23	71	48
Total	1027	258	298	40

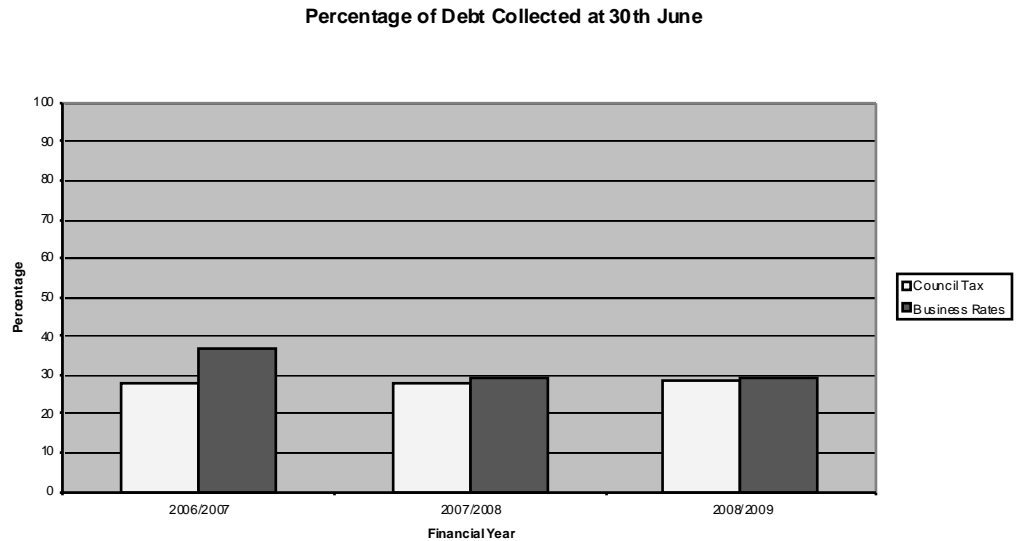
3.23 Key Balance Sheet Information

A Balance Sheet provides details of an organisation’s assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally local authorities have only produced a Balance Sheet on an annual basis and have managed key Balance Sheet issues through other more appropriate methods. However, under CPA arrangements there is a greater emphasis on demonstrating effective management of the balance sheet. The Audit Commission’s preferred option is the production of interim balance sheets throughout the year. In my opinion the option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of notional valuations for the Authority’s fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash balance sheet items and these are summarised below:-

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- Debtors

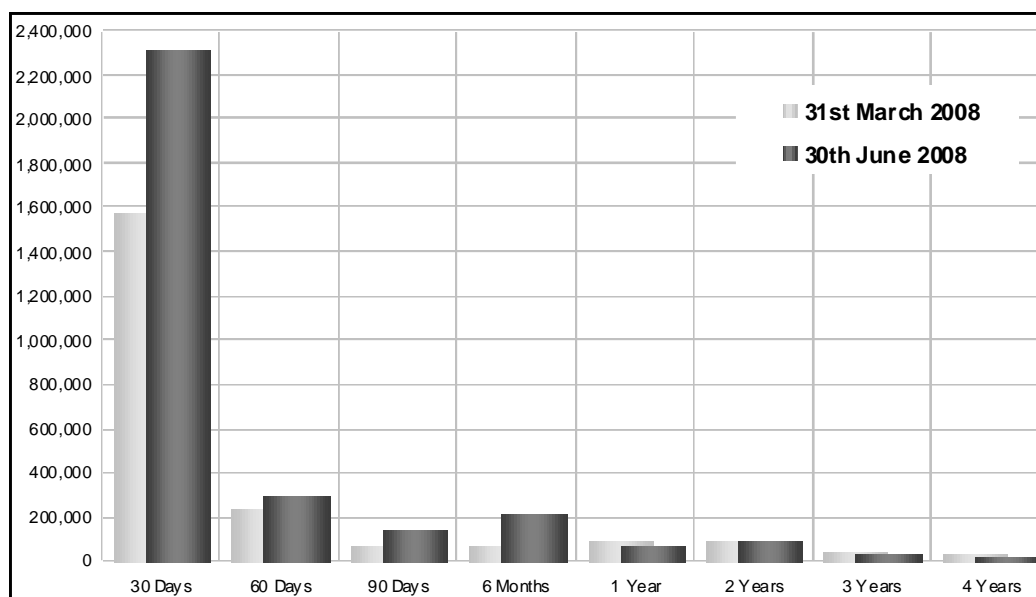
The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business rates are summarised below:-



The Council Tax collection rate is up slightly by 0.29% and the NNDR collection rate is down by 0.38% when compared to the same period last financial year. In year collection rates are affected by the timing of week/month ends. Whilst the Council Tax collection rate is slightly up there has been a recent increase in the number of failed direct debit payments, which is indicative of issues in the wider economy.

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The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council has outstanding sundry debts of £2.646m. During the period 1st April, 2008 to 30th June, 2008, the Council issued approximately 3,300 invoices with a value of £4.081m. As at the 30th June, 2008, the Council had collected £3.091m, leaving £3.636m outstanding, which consist of: -

- Current Debt - £2.973m

With regard to current outstanding debt, this totals £2.973m at 30th June, 2008, inclusive of approximately £2.324m of debt less than thirty days old.

- Previous Years Debt - £0.663m

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At the 30th June, 2008, debts older than one year totalled £0.663m.

- Borrowing Requirements

The Council's borrowing requirement is the most significant Balance Sheet item. Decisions in relation to the Council's borrowing requirements are taken in accordance with the approved Treasury Management Strategy. At 31st March, 2008, the Council's external debt was held as long term loans. As detailed in the 2008/2009 in the Budget and Policy Framework report action has been taken over the past few months to manage the Authority's Loans Portfolio. This

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action has secured a significant one-off benefit and a permanent reduction in the interest payable on the Authority's debt.

4. DETAILED PORTFOLIO REPORTS

4.1 Detailed monitoring reports for individual portfolios are set out in appendices E - K as follows:

- Appendix E - Adult and Public Health
- Appendix F - Children's Services
- Appendix G - Culture, Leisure & Tourism
- Appendix H - Finance & Efficiency
- Appendix I - Neighbourhood & Communities
- Appendix J - Performance Management
- Appendix K - Regeneration & Liveability

4.2 Detailed comments on each portfolio are set out in the following sections.

5. ADULT AND PUBLIC HEALTH PORTFOLIO

5.1 Financial Management Position Statement for Period Ending 30th June, 2008

5.1.1 In overall terms actual expenditure amounts to £6,770,000, compared to anticipated expenditure of £6,291,500, resulting in a current adverse variance of £478,500. (See Appendix E).

5.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Assessment & Care Management Current Variance: £74,100 Favourable

A number of staff vacancies within this area along with the delayed commencement of expenditure against the Stroke Service Grant have resulted in this favourable variance.

There continues to be a potential for increased pressure as a result of demands on equipment and adaptations owing to the departmental strategy of providing more community based care in line with Government initiatives. An efficiency saving was taken from this area in relation to an expected reduction in the cost of the stair lift contract. This expenditure is being monitored to confirm if these savings will be achieved.

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Line 4: Learning Disabilities **Current Variance: £315,800 Adverse**

A large portion of this adverse variance (£112,400) is in relation to the under achievement of an efficiency saving in this area. £225,000 was offered up on the understanding that an individual currently placed out of the borough and receiving a high cost package would have been brought back into Hartlepool at the start of the year. Various legal issues have resulted in this not being possible as yet. This package is paid biannually six months in advance and the variance reflects this.

Increased demand for the service is reflected in the current adverse variances on residential placements (£84,500) and additional care (£159,000). This trend is expected to continue although work is now being done to audit all of the current cases in this area.

Following the changes in service provision we currently have care costs in excess of budget on Direct Payments of £75,000 in this area. This is partly offset by a reduction in costs against personal care £42,000.

Day service transport costs are expected to be an issue as the efficiency was taken from this budget in 2007/2008, however, the Integrated Transport Unit is yet to be set up. We are currently awaiting charges in this area for the first quarter.

Line 6: Older People Purchasing **Current Variance: £90,900 Adverse**

The current adverse variance in older peoples services is mainly owing to increased demand for services, in particular increased demand for care funded via Direct Payments in excess of budget of £55,000. This has been exacerbated following the closure of St Cuthbert's Day Centre as the individuals previously accessing this service are now receiving alternative services at a greater cost to the Council.

Line 7: Physical Disabilities **Current Variance: £118,400 Adverse**

The majority of this current adverse variance relates to increased demand for care funded via Direct Payments. There is currently expenditure in excess of budget in this area of £112,000 relating to four periods.

Day service transport costs are expected to be an issue as the efficiency was taken from this budget in 2007/2008, however, the

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Integrated Transport Unit is yet to be set up. We are currently awaiting charges in this area for the first quarter.

Line 10: Support Services **Current Variance: £48,400 Adverse**

The current adverse variance is the result of adverse variances at Briarfields of £17,500 and costs in excess of budget for the whole department which are held in this area of £48,000. Specifically these relate to our one-off contribution towards the Integrated Transport Unit of £35,000 and the annual confidential waste arrangements agreed corporately of £13,000.

The sale of Briarfields is hoped to be completed shortly, however, there are still outstanding problems and security is costing approximately £6,000 per month.

These adverse variances are partly offset against staff vacancies in this area.

6. CHILDREN'S SERVICES PORTFOLIO

6.1 Financial Management Position Statement for Period Ending 30th June, 2008

6.1.1 Background

6.1.2 Members will be aware that 2006/2007 saw a significant change in the funding of the Education Service with the introduction of a specific ring-fenced grant (called the Dedicated Schools Grant – DSG) replacing the Revenue Support Grant in funding the 'schools' budget. The 'schools' budget includes not only all of the funding devolved to individual schools but other centrally retained school related expenditure such as the Pupil Referral Unit, Independent and Extra District School fees and Education Out of School.

6.1.3 The DSG finances £58.5m of the total 2008/2009 Children's Services base budget of £80.3m. As the DSG is ring-fenced, the Authority has the option to fund from its own resources any overspend, or alternatively this overspend could be carried forward as the first call on the 2009/2010 schools budget. Any underspend on the schools budget, however, must be retained and carried forward into 2009/2010 for use on the schools budget only.

6.1.4 This significantly reduces the flexibility within the Children's Services Department to offset any variances across the entire Children's Services budget.

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6.1.5 Current Year Budget Monitoring Position

6.1.6 In overall terms actual expenditure amounts to £5,109,900, compared to anticipated expenditure of £4,956,500, resulting in a current adverse variance of £153,400. (See Appendix F).

6.1.7 Owing to the complexities of the Dedicated Schools Grant this variance needs to be considered as follows:

- Underspend on DSG funded services; (£56,200)
- Overspend on LEA Children's Service; £209,600
- Net Overspend £153,400

6.1.8 The main items to bring to Portfolio Holder's attention are: -

Line 1: Access to Education **Current Variance: £42,900 Adverse**

This mainly relates to the costs of the Schools Transformation project which as well as BSF now includes preparatory work relating to the Primary Capital Programme. The BSF project is rapidly progressing, various consultants have been engaged and a number of site inspection surveys are required.

The costs of this project are funded entirely from corporate reserves and a revised spending plan has recently been prepared. For 2008/2009 full year costs are now estimated at £959,000 which will require a budget increase of £164,000. Further information will be provided to Cabinet once the full impact of the spending requirements are known.

Line 4: Children and Families **Current Variance: £106,700 Adverse**

This position is expected to worsen considerably by the year-end.

As reported throughout 2007/2008 the department experienced significant cost pressures relating to a net increase in the number of Looked After Children which resulted in high cost care packages and placements. This ongoing pressure was reported as part of the department's 2008/2009 budget setting proposals and additional funding was allocated, both for placement costs and for additional social care staff, needed to build up in-house fostering capacity.

In recognition of the volatility of these costs a further £250,000 was provided through corporate contingencies when the 2008/2009 budget was set. Unfortunately, spending commitments have continued throughout 2008/2009. There are currently 164 children in care and there has been a net increase

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of 16 agency foster placements since the start of the year. One child has required a move from an agency foster placement to a specialist residential setting at an increased annual cost of £175,800.

Recruitment of the additional social care staff is almost complete and when fully operating, this will enable the department to recruit and support additional in-house foster carers. Together with savings envisaged from improved commissioning this should, in accordance with the placement strategy, reduce spending on agency and residential placements.

At the end of the first quarter there is an adverse variance on Looked After Children of £62,800 and the projected costs of current placements will exceed the existing budget by £642,000 at the year-end.

The costs of care proceedings have also increased significantly as a direct consequence of the Public Law Outline introduced in April, 2008, to replace an earlier protocol for managing public law Children Act cases. This was designed to improve the overall system and provide better outcomes for children while ensuring court resources are used in a timely and effective way. The reform significantly changed the way in which local authorities make applications to the Court for orders where children are suffering or are at risk of suffering significant harm. The process increases LA spending owing to the need to incur costs on specialist assessments prior to hearings. The additional costs to the Children's Services department could not be predicted at the time the budget was set.

All Local Authorities were, however, allocated some additional funding through the general Revenue Support Grant settlement for this, although it was anticipated that this would not cover the additional costs falling on the Council. So far this year additional costs have totalled £44,000 and it is likely that this will rise to a least £100,000 by the year-end.

Savings have been made this year following revised operational arrangements at Exmoor Grove and part year staffing savings have arisen owing to delays in the filling of vacant posts. Year-end savings of £100,000 are projected which will partially offset the above pressures.

The total projected year-end variance on Children and Families is currently estimated at £642,000 adverse.

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Line 10: Special Education Needs **Current Variance: £40,500 Favourable**

The favourable variance arises mainly from savings on the Pupil Referral Unit and Attendance Team staffing costs. These items are funded from the Dedicated Schools Grant and savings cannot be used to offset other departmental overspends.

Line 11: Strategic Management **Current Variance: £74,200 Adverse**

The main reason for this is the need to employ consultants to cover two of the vacant Assistant Director posts and the high recruitment costs of the permanent posts. Both have now been filled meaning consultant costs will reduce for the rest of the year.

The department expects to achieve salary abatement savings over and above the annual target which should offset this overspend by the year-end.

6.1.10 Reserves Update

As part of the schools transformation project a number of temporary classrooms are required to accommodate the transfer of pupils from Brierton School and the number and costs of these classrooms has significantly exceeded the provision of £200,000 made in the department's Capital Programme. A package of funding has therefore been agreed with the Schools Forum and Secondary Headteachers to enhance the LA's Capital Programme which includes the release of two departmental reserves.

The department holds a reserve of £81,000 relating to the A2L service which has now been successfully reconfigured including the transfer of the BESD (Behavioural, Emotional and Social Difficulties) service to Catcote School. This service is no longer considered as a high financial risk area for the department.

As reported in the Outturn Report, the Children's Services department underspent on its DSG services by £275,000 during 2007/2008 and in accordance with legislation, the sum was carried forward for use in 2008/2009. The use of this funding includes £220,000 for temporary classrooms, as agreed by the Schools Forum.

Revised costs for temporary classrooms total £896,000 and the overall funding of these costs is proposed as follows:

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• Children's Services Department Capital Programme	£200,000
• Reduced LA contribution to St Hild's Classroom of the Future	£70,000
• Release of A2L Reserve	£81,000
• Release of DSG General Reserve c/fwd from 2007/2008	£220,000
• PRU Burn Valley net Capital Receipts	£35,800
• School Devolved Formula Capital Contributions	<u>£290,000</u>
	£896,000

7. CULTURE, LEISURE AND TOURISM PORTFOLIO

7.1 Financial Management Position Statement for Period Ending 30th June, 2008

7.1.1 In overall terms actual expenditure amounts to £1,643,000, compared to anticipated expenditure of £1,672,300, resulting in a current favourable variance of £29,300. (See Appendix G).

7.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Archaeology

Current Variance: £4,200 Favourable

The current favourable variance relates to the delay of some schemes within this area. It is expected that these schemes will be implemented before the end of the year.

Line 5: Countryside

Current Variance: £28,900 Favourable

This favourable variance is in relation to the Tees Forest. The Service Level Agreement previously in place in this area is unlikely to be renegotiated with Tees Forest as it is disbanding and is expected to become part of Groundwork Trust. It is proposed to use this saving at Summerhill on Park Improvements and ICT efficiency measures.

Line 8: Maintenance

Current Variance: £19,400 Favourable

The current favourable variance is owing to less than expected expenditure on reactive maintenance across the Community Services buildings. It is not expected to continue owing to the reactive nature of this budget based upon previous year's trends.

There is a pressure in this area in relation to cyclical maintenance at Grayfields Recreation Ground where no budget exists.

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Line 12: Strategic Arts **Current Variance: £25,100 Adverse**

This variance is owing to an adverse variance against the Maritime Festival of £10,000 in relation to equipment costs for the festival. The festival has now taken place and a projected outturn is expected on this heading of £15,000.

In addition to this, there are adverse variances on staffing and income at the Borough Hall. It is anticipated that these areas will be pulled back into line by the year end.

8. FINANCE AND EFFICIENCY PORTFOLIO

8.1 Financial Management Position Statement for Period Ending 30th June, 2008

8.1.1 In overall terms actual expenditure amounts to £790,300, compared to anticipated expenditure of £773,500, resulting in a current adverse variance of £16,800. (See Appendix H).

8.1.2 The main item to bring to Portfolio Holder's attention is: -
Line 7: Legal Services
Outturn Variance: £45,500 Adverse

Several areas within the Chief Executives Department are currently a favourable variance, with the anticipation that this will continue to the year-end. This favourable variance is likely to be offset by the adverse variance projected by the Legal Section. The current adverse variance is as a result of staff vacancies and a pending staff restructure, which has resulted in the use of Agency Staff, which has increased the staffing costs to the Section. It also results from a loss of income to the Section from the Regeneration Partnership work previously required for Compulsory Purchase Orders.

9. NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

9.1 Financial Management Position Statement for Period Ending 30th June, 2008

9.1.1 In overall terms actual expenditure amounts to £3,548,200, compared to anticipated expenditure of £3,346,200, resulting in a current adverse variance of £202,000. (See Appendix I).

9.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 1: Highways Services
Current Variance: £63,000 Adverse

This relates to the cost of energy for Street lighting and is expected to result in whole year additional cost of £245,000. A corporate provision was included in the 2008/09 budget for increased energy costs and a detailed review is being undertaken to determine whether increased energy costs will be contained within the approved budget

Line 7: Car Parking
Current Variance: £71,700 Adverse

Whilst the current variance is above expectation it is, anticipated that the increased activity which normally occurs in quarters 3 and 4 should partially recover this. It is anticipated that the contingency set in the budget will be required to cover any shortfall.

10. PERFORMANCE MANAGEMENT PORTFOLIO

10.1 Financial Management Position Statement for Period Ending 30th June, 2008

10.1.1 In overall terms actual expenditure amounts to £1,757,200, compared to anticipated expenditure of £1,720,100 resulting in a current adverse variance of £37,100. (See Appendix J).

10.1.2 The main items to bring to Portfolio Holder's attention are: -

Line 2: Neighbourhood Services Internal Works
Current Variance: £17,500 Adverse

The Trading accounts are expected to be broadly within budget, assuming that trading income continues in line with previous years and assistance is given towards the cost of fuel. If the current price increases to the year end will incur additional expenditure of approximately £200,000.

Line 11: Other Office Services
Current Variance: £26,700 Adverse

Land Charges income is continuing to come in less than budgeted for, as reported throughout last financial year. This is owing to the market conditions being both difficult and variable.

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11. REGENERATION AND LIVEABILITY PORTFOLIO

11.1 Financial Management Position Statement for Period Ending 30th June, 2008

- 11.1.1 In overall terms actual expenditure amounts to £781,700 compared to expected expenditure of £854,100, resulting in a current favourable variance of £72,400. (See Appendix K).
- 11.1.2 There are no major items to bring to the Portfolio Holder's attention.

12. CONCLUSIONS

- 12.1 The report provides an update on the potential one-off costs relating to the Tall Ships and Building Schools for the Future (BSF). At this stage these costs have not yet been quantified. However, initial indications suggest that these costs will exceed the one-off resources previously reported.
- 12.2 The report also provides details of progress against the current year's budget. In respect of corporate budgets it is anticipated there will be an underspend owing to higher investment income on the Council's reserves and cashflows.
- 12.3 Forecast outturns for departmental budgets have not been prepared and will be reported in the next monitoring report. However, initial indications suggest that a number of adverse trends are beginning to emerge which are likely to continue and result in an overspend at the year-end. A strategy for funding these additional costs will need to be developed and the report details potential options for addressing these issues. It is suggested that Members defer a decision on which strategy to adopt until the second quarters monitoring report is submitted.

13. RECOMMENDATIONS

- 13.1 It is recommended that Members note the current position with regard to revenue monitoring.

TABLE 2 - GENERAL FUND - REVENUE MONITORING REPORT TO 30TH JUNE 2008

Line No	2008/2009 Latest Budget	Description of Expenditure	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
		<u>TABLE 1 - Departmental Expenditure</u>			
1	32,362.0	Adult and Community Services	7,763.7	8,256.4	492.7
2	27,356.0	Children's Services	4,956.5	5,109.9	153.4
2	15,823.0	Neighbourhood Services	4,026.8	4,200.5	173.7
3	5,928.0	Regeneration & Planning	1,050.0	983.0	(67.0)
4	5,023.0	Resources	1,817.2	1,850.5	33.3
5	86,492.0	Total Departmental Expenditure	19,614.2	20,400.3	786.1
		<u>TABLE 2 - Corporate Costs</u>			
		<u>EXTERNAL REQUIREMENTS</u>			
6	33.0	Discretionary NNDR Relief	0	0.1	0.1
7	45.8	Flood Defence Levy	11.5	13.3	1.8
8	182.0	Magistrates, Probation and Coroners Court	49	26.4	(22.6)
9	20.0	North Eastern Sea Fisheries Levy	20	21.1	1.1
		<u>CORPORATE COMMITMENTS</u>			
10	337.0	Audit Fees	84.2	70.2	(14.0)
10	5,629.9	Centralised Estimates	586.6	86.6	(500.0)
11	87.0	Designated Authority Costs	0.0	(2.2)	(2.2)
12	91.0	Emergency Planning	13.4	36.8	23.4
13	2,561.0	I.T.	850.0	851.6	1.6
14	369.0	Insurances	0.0	1.5	1.5
15	75.0	Mayoral Allowance	18.8	17.2	(1.6)
16	346.0	Members Allowances	86.5	89.8	3.3
17	398.0	Pensions	47.5	30.7	(16.8)
		<u>NEW PRESSURES</u>			
18	46.0	2006/07 Final Council Commitments	0.0	0.0	0.0
19	(406.0)	2007/08 Efficiency Savings	0.0	0.0	0.0
20	76.0	2007/08 Provision for Grants/Pressures/Priorities	0.0	0.0	0.0
21	(254.0)	2008/09 Corporate efficiencies	0.0	0.0	0.0
22	(9,542.0)	Area Based Grant	(2,638.8)	(2,638.8)	0.0
23	22.0	Contingency	0.0	0.0	0.0
24	(300.0)	Employers Pension Contributions	0.0	0.0	0.0
25	569.0	Housing Stock Transfer Costs/Loss external income	0.0	0.0	0.0
26	3,470.0	Job Evaluation	0.0	0.0	0.0
27	(370.0)	LABGI income	0.0	0.0	0.0
28	11.0	New Burdens funded from Formula Grant	0.0	0.0	0.0
29	114.0	Planning Delivery Grant terminated	0.0	0.0	0.0
30	(410.0)	Procurement and contact centre savings	0.0	0.0	0.0
31	51.0	Provision for Cabinet projects	0.0	0.0	0.0
32	(174.0)	Red. in non pay inflation from 3% to 2.5% not applied 08/09	0.0	0.0	0.0
33	(400.0)	Reduction in Employers Pension Contribution	0.0	0.0	0.0
34	1,146.0	Strategic Contingency	0.0	0.0	0.0
35	(423.0)	CONT. (FROM 07/08 UNDERSPEND	0.0	0.0	0.0
36	(200.0)	CONT. TO / (FROM) STOCK TRANSFER RESERVE	0.0	0.0	0.0
37	(2,000.0)	CONTRIBUTION FROM BUDGET SUPPORT FUND	0.0	0.0	0.0
38	21.2	PARISHES PRECEPTS	21.2	21.2	0.0
39	(626.0)	USE MARCH 2007 DISCOUNT	0.0	0.0	0.0
40	87,087.9	Total General Fund Expenditure	18,764.1	19,025.8	261.7

High Risk Budget Areas by Department

Appendix B

Best Value Unit / Best Value Sub Unit	2008/2009 Budget £'000	Variance to 30 June 2008 (Favourable) / Adverse £'000
Adult & Community Services		
Strategic Arts, Museums & Heritage, Sports & Recreation - Income	1,296.0	(77.2)
Building Maintenance	266.0	(19.4)
Learning Disabilities Purchasing	3,329.0	197.4
Occupational Therapy Equipment	315.0	(11.7)
Older People Purchasing	6,405.0	70.1
Social Care - Direct Payments	1,213.0	270.6
Total	12,824.0	429.8
Regeneration & Planning		
Economic Development - Rent Income	187.0	(37.6)
Planning & Building Control - Fee Income	620.0	(16.7)
Total	620.0	(16.7)
Neighbourhood Services		
Car Parking	1,825.0	71.7
Environment, Environmental Action & Town Care Management	7,097.0	17.7
Property Services	2,126.0	6.5
Total	11,048.0	95.9
Corporate Budgets		
Centralised Estimates	5,849.0	(500.0)
Delivery of Planned Savings	2,305.0	384.0
IT Partnership Contract	2,561.0	0.0
Total	60,637.0	(116.0)
Children's Services		
Building Schools for the Future	674.0	81.0
Children Looked After Placements	3,242.0	106.8
Home to School Transport Costs	1,430.0	0.0
Independent School Fees (SEN)	643.0	0.0
Individual Pupils Budget for SEN	1,383.0	0.0
Individual School Budget	54,296.0	0.0
Integrated Children's System	102.0	0.0
Total	61,770.0	187.8

ADULT & COMMUNITY SERVICES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Support Services	Re-examination of staffing and processes following joint commissioning, and introduction of CONTROCC computer system. Also review management of Supporting People programme, absorbing some of the work into other sections	R	Review is at an early stage	This is a growing area of work, and reduced staffing could affect capacity to support developments	40
Domestic support - Swinburne House	Proposed closure of Swinburne will reduce requirement for domestic support staff	A	1 x vacancy to be 'given up' and 1 x domestic post to be deleted. This will leave 1 x 20hr domestic post to remain for re-provisioning Swinburne elsewhere.	This will not directly affect the service provision	33
Assessment & Care Mgt	Review management arrangements for social work teams	R	Diminishes management capacity and potentially increases span of control for remaining managers above an acceptable level.	May result in delays in allocation and completion of statutory assessments	45
Libraries	Staffing efficiencies in library service delivery	A	These will be achieved through a revised and improved way of allocating staff – i.e. adjustment of rotas to allow 3x scale 2 fte posts to be saved whilst delivering services as are currently provided. These staff rotas are across the whole service but will be significantly achieved through the Central Library.	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	41
Libraries	Reduction in relief driver requirement for library mobile bus service	A	The new structure was introduced April 2007. First quarter indicates that a lower demand for driver cover is needed. This is a little early and demand needs monitoring full 12 months including winter	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	4
Libraries	Strategic reduction in target areas of printed materials fund where consortium/supplier purchasing agreements facilitate efficiencies	A	failure to provide continually improving stock and maintenance of PI statistics.	Hope to be minimized but stock provision of the highest quality is principal aim of the service.	14
Libraries	Improved efficiency in online resource provision	A	Risk of not meeting public demand by changing suppliers	Aim to maintain similar service provision through improved supplier contracts.	4
Warren Road & Havelock	Review and integrate the management and staff structure across the two day services, this will reduce ancillary and management costs. The impact on direct service provision will be minimal as this is based on meeting assessed needs through individual support plans.	A	Business continuity & training required for staff to work across Learning & Physical disabilities	Performance measures, impact on PSSEX1 cost of day care.	103
Home Care Service	Transfer 100 hrs from in-house provision to independent provider and review management arrangements.	A	Reconfiguration of home care and amalgamation with Intensive Social Support Team under service heading of 'Direct Care and Support Service' will help provide sustainability going forward and alleviate stress challenges. Potential for complaints if service users prefer local authority service provision. However statutory responsibilities will be still be achieved.	Long term cases in home care (dementia) will be transferred to alternative independent provision. Leaving in house home care services to focus upon rapid response operations. In comparison with all other Providers in Hartlepool, the Local Authority Home Care Service is best placed to do this.	53

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Older People Purchasing	Change commissioning and contractual arrangements for 'step up / step down' beds, moving away from spot contract towards block purchase. Anticipated demand base on analysis over three year period indicates 15 vulnerable people can be supported more efficiently using this approach	A	This proposal increases capacity and provides the LA with more value for money through securing a lower rate per bed.	Service performance would be enhanced. However this work does require support from the Commissioning Team to tender for the revised contractual arrangement.	39
Intensive Social Support Team	Reorganisation of intensive social support team to cover SP contract only.	A	Supporting People element of this service will continue to function but transitional care / intermediate care support will be limited.	The impact could be minimized by amalgamating the ISSTeam with the Home Care Service, one service to be created 'Direct Care and Support Service under more stream-lined managerial arrangement	58
Support Services	Efficiency improvements in Finance Section as indicated by CSED	A	Review is still in early stages	Loss of staffing could affect service to users and income levels	19
Support Services	Cut in audio-visual and technical support to department	A	This will impact on Children's Service (40% funding for post) and corporate projects which are supported by this post.	Lost opportunity for improved presentation of information for public and staff	15
Libraries	Reduction of agency advertising for vacant posts	G	Increased internal recruitment/advertising.	Where deemed necessary for maintenance of service standards posts will still be advertised externally.	2
Libraries	Reduction in energy costs	G	Limited-according to predictions of energy consumption based on new lighting system efficiency savings should be achieved.	Improved lighting, saving of money and improved carbon footprint.	2
Parks & Countryside	Weekend Litter Picking additional staffing plus bank holiday and event cover in parks.	G	Not undertaking this work will result in increased user dissatisfaction and greater amounts of litter in parks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The ad hoc approach to cover in parks on weekends will be formalised with a dedicated team of staff covering weekends and providing cover where necessary for events.	4
Parks & Countryside	Lifebelt checks to be undertaken by Playground Inspector will allow additional income to be brought in by the Beach safety Officer in delivering First Aid Courses.	G	Lifebelt Checks are essential in maintaining safe areas around water. Most landowners now pay the Department to undertake the checks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The incorporation of lifebelt checks into the work programme of the new staff team identified as a budget pressure will greatly increase the capacity of the Beach Safety Officer to deliver first aid courses to increase income into the department. The pressure is a combination of additional income from first aid courses and the lifebelt management.	5
Parks & Countryside	Annual Cost to Department to maintain and clean the paddling pools. The maintenance to be undertake by play ground inspection team and the cleaning to be undertaken by the beach lifeguards. To implement this the Block Sands Paddling Pool would need to come in line with the start of the Lifeguard Season.	G	The cleaning and maintenance of paddling pools are essential to the service. The maintenance work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance. For cleaning tasks it is proposed that the beach lifeguards undertake this duty but this would rely on the Block Sands facility opening at the same time as the Beach Lifeguards Service (May not Easter).	The work is currently undertaken by Neighbourhood services agency staff at a cost of £11k to the department. This money would be used to fund the playground inspection pressure and also increase the duties and resources into this post.	11

Grounds Maintenance Contract	Contribution from Parks and Countryside to Neighbourhood Services for Playground Inspections. This is not easily identified through the contracts but believed to be in the region of £30K	G	The contribution to NHS is supplemented by insurance funding to operate a playground inspection and maintenance operation. Under new proposals the playground inspection would transfer to Parks and Countryside but would increase to a 7 days service to incorporate other tasks such as lifebelt checks.	The playgrounds would be inspected 7 days per week which will increase user satisfaction and reduce impact of anti social behaviour.	30
Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Parks & Countryside	To replace the Weekend Leisure Assistant Post at Summerhill with the extended playground and site inspection service.	G	The loss of a staff post at Summerhill would result in increased man hours to keep the site cleaned and maintained. Weekend site cleansing and maintenance would be undertaken by the Playground Inspection post on weekends therefore reducing the need for the Weekend leisure assistant	The playground inspection service will be increased to 7 days per week and will incorporate Summerhill site cleaning and maintenance into the weekend work programme.	10
The Firs	De-commissioning the Firs as an office base	G	No Risk to Service, but un-occupied property may be vulnerable to vandalism	Service will be re-provisioned from alternative site. no impact identified.	19
17057 Warren Road	Reduction in the number of ancillary hours at warren road	G	Minimum risk as change is around processes for delivery of meals	Limited impact on service	8
17057 Warren Road	Reduction in vacant staffing hours at Warren Road, 42 hours vacant due to setting up of independent theatre and drama groups	G	Reduction in the number of direct support staff, reflected by the number of people leaving the service to take up direct payments	Corporate management database, impact on the number of people attending FE, leisure, sport, as a reduction in the number of people attending day services. Increase in the number of people accessing a direct payment	23
17100 Havelock N/HOOD SERVICES IMPACT	Reduction in the use of ancillary staff in the cleaning of the building by using more flexible rotas	G	Flexibility in Rota creating efficiencies	No impact on Pl's	2
17058 LD Agency	Bringing people back home / campus reprovision - review of complex out of area packages of care in partnership with PCT.	R	Returning of high cost packages to Hartlepool for people who have been living out of area in specialist provision	24 people over 5 years - Teesside initiative including PCT's	220
Stair lift Contract	Change contractual arrangement for stair lifts away from comprehensive cover to costed model	G	Limited	More appropriate contractual arrangement to be established	20
Assessment & Care Management	Replace Social Worker top of Level E plus two, with Social Care Officer through management of vacancies	G	This will be a short term saving to the Local Authority, going forward there will be additional training implications	Social worker due to retire	12
TOTAL OF 3% EFFICIENCIES					836

CHIEF EXECUTIVES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Accountancy 21412	A recent mini reorganisation produces an ongoing salary saving, from the deletion of 0.5 FTE Accountancy Technician post.	A	Reduction in capacity available to support none core activities, such as financial support for additional corporate initiatives (e.g. Job Evaluation) , or support of departmental finance teams when they have vacancies, or support of new grant regimes.	None - provided there are no new demands for higher service levels and existing staff are retained.	11
Internal Audit 21414	A review of the Internal Audit sections senior management structure resulted in the amalgamation of the roles of Chief Internal Auditor and Group Auditor into a single post - Head of Audit and Governance. Only Part of this saving was taken in the 2007/08, pending a review of the new arrangements.	A	New arrangements are working satisfactorily. It is therefore not inappropriate to take the remaining saving in 2008/09. However, the continued success of current arrangements is dependant upon the retention of existing employees and/or the recruitment of appropriate replacements (which cannot be guaranteed).	None - provided remaining staff are retained, particularly Head of Audit and Governance.	28
Revenues Recovery 21453	Income Generation from extending the Internal Bailiff function pilot to 2 officers. A greater proportion of bailiff activity will in future be undertaken by in house bailiffs, with the associated bailiff charges accruing to the Council instead of external bailiff companies.	A	Internal Bailiff pilot exercise to be extended from Sept 07. Performance monitoring of activity levels and values of fees levied in 2007/8 from early stages of pilot indicate relatively low risk of failure but dependency is on available recovery caseloads.	None. Internal Bailiffs will be "certificated" , work within defined codes of conduct / protocols and will be subject to robust performance management controls including using comparative performance data from external bailiffs. These arrangements will ensure effectiveness / accountability.	30
HR	Income generation from extending charging arrangements for information in respect of mortgage applications and CRB. Restructure of section will result in deletion of 2 FTE during 2008/9.	A	Risk that charging employees to supply employment details will be controversial. Reduced employee /health & safety monitoring capacity will place greater reliance on managers, employees and trade unions to operate safely. Implementing Single Status will initially create additional workload therefore reducing HR posts will impact on ability to support managers and employees.	Greater reliance on managers to implement HR policies without personal support. Significant risk of subsequent litigation/claims, absenteeism, poor performance, etc	76
TOTAL OF 3% EFFICIENCIES					145

CHILDREN'S SERVICES DEPARTMENT PROPOSED EFFICIENCIES/SAVINGS

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Home to School Transport	Full year savings arising from 1st September 2007 renewal of home to school and school to swimming pools transport contracts including agreed rationalisation of escort service LESS £100,000 allocated against the corporate efficiency target.	G	The exact transport requirements of children varies from year to year depending on pupil numbers. In addition the requirements of special needs pupils can vary at any time. Projected savings are based on the costs of current needs and provide limited scope to absorb increases above inflation.	This will have a positive effect on VFM indicators	61
Advisory Service	Part saving on Senior Adviser salary following recruitment to a lower graded redesigned post. Savings assume regrade from Soulbury sp 27 to Soulbury sp 13.	G	Re-allocation of responsibilities to Assistant Director and other Senior Advisers required.		20
Premature Retirement Costs	Reduced base budget to meet level of current spending on former employees and their dependants deleting scope to fund new costs.	A	The department has a PRC budget which funds the ongoing added years element of early retirement costs. Reducing the base budget will delete any contingency for new cases. Over time the departments commitments will reduce as former teachers/staff and their dependants die.	The departments policy since 2002 has been that schools must meet the costs of any premature retirements from their delegated budgets. Schools can however, in exceptional financial circumstances, approach the department to request financial assistance.	60
Carlton Outdoor Centre - Usage	Increased income assumption from Hartlepool schools and other customers following reopening of the centre.	A	The budgeted level of income from Hartlepool schools attending the Centre was set pessimistically due to concerns that customers may not return following closure during refurbishment. Increased income of approximately £15,000 will be received if schools take up their full allocation of days and the centre's external income target for summer and weekend customers is achieved.	If this increased income is sustainable the Council's net cost of running the centre would reduce by 25%.	15
Carlton Outdoor Centre - Charges	13% Increased charges to Hartlepool schools for attendance at the centre (up to the levels charged by Redcar and Cleveland) will reduce the net costs of Hartlepool's subsidy.	A	Increased charges to schools could lead to reduced demand which would adversely affect overall income levels - see above	Although joint user authorities pay proportionate contributions towards Carlton centre costs each Council sets its own charges for schools in their areas. Hartlepool charges are currently substantially below Middlesbrough and Redcar.	5
Youth Service	Review of Service Level Agreements to provide savings on overheads with minimal impact of front line delivery.	A	It is envisaged that savings can be achieved on repairs and maintenance and that better value for money can be achieved from more robust monitoring of some SLA's	There is a risk of a reduction in service delivery depending on how services are reconfigured.	10
Departmental Contingency	Delete contingency fund held by Director	A	During setting of the 2007/08 base budget, within the departments overall cash limit, all uncommitted budgets were deleted to create one strategic contingency against unexpected departmental costs. This budget is held by the Director and is allocated out to meet identified pressures as part of the departments monthly monitoring procedures.	If deleted the department will be unable to absorb any unexpected cost pressures	64

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Departmental Administration	Reduction in admin support	A	Reduced admin support will have an impact on the operations of various departmental teams and some areas of work will have to be absorbed. It may be possible to automate some functions via use of ICT.		110
Children and Families Admin	Reduction of admin support in Social Care	A	A reduction in staffing levels has already been committed relating to the new ICS system	The new ICS system will streamline the administration of care records and as this is embedded admin support will be reviewed.	40
Department wide Salaries	Increase to salary abatement target from 2.4% to 3.0%	A	Over recent years the department has achieved its salary abatement target (currently £160,000 equating to approximately 2.4%) through natural vacancy savings. All vacant posts are reviewed by CSMT prior to submission to the MOV panel and "forced delays" in the recruitment process may need to be made to maximise vacancy savings.	The projected saving assumes a 25% increase in vacancy / turnover savings, requiring savings of 3.0%. CSMT would try to focus this on (non grant funded) support services rather than frontline services wherever possible.	40
Childcare - Summer Play scheme	Deletion of the summer play scheme.	A	The existing provision for play schemes is not necessarily targeting those most in need. Managers will be assessing the need within the Children's Centres localities and will commission new summer activities from the voluntary and community sector funded from Sure Start grant.	Overall provision may be slightly reduced but should be better matched to local need.	65
TOTAL OF 3% EFFICIENCIES					490

NEIGHBOURHOOD SERVICES DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
3% EFFICIENCIES					
1010/36740	Restructure of Senior Management of Public Protection	G	Alternative but inadequate management arrangements of Public Protection functions could result in inefficiencies and not meeting performance standards in several statutory functions	Minimal impact provided adequate arrangements are in place, otherwise not meeting PI's could result in external auditing of the service by e.g.. FSA	35
	Do not increase costs through inflation where possible	A	small risk	Some revenue budgets pressured	169
	School crossing patrol - remove from controlled crossings	A	Some public reaction	N/A	32
	Xmas lights - full sponsorship	A	Sponsorship may not be achieved	Possible reduction in standard	18
	Restructure B.H.H admin team	G	Increased workload on other staff	Reduced admin performance	18
	Not replacing Technical Officer when he retires in April 2008	G	Increased workload on other staff	Reduced Technical performance	28
	Reorganise drug related litter service	A	Possible injury to people who find litter	Drug litter will not be collected after 8pm	10
	Reduce Pest Control	G	Minimal	Promised increased service not provided. 20k additional funding agreed by Council last year to improve service - insufficient to employ additional pest control operative.	20
	Redesign staffing in transport section	A	Minimal	Management capacity reduced. Increased workload on remaining staff	55
	Don't replace one member of admin team in civic centre	A	Workload too high - deadlines missed	Increased workload for remaining staff	17
	Redesign of building management and maintenance services (including energy)	A	Building management services (including energy) efficiencies may not be achieved	Workload on remaining staff members / change of services to customers	37
	Restructuring of licensing service in Public Protection	A	Taxi inspections not carried out on time	Performance indicators will suffer and criticism from licence holders	12
TOTAL EFFICIENCIES					451

REGENERATION & PLANNING DEPARTMENT PROPOSED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's
Youth Offending Service	Reduce the budget for the payments of carers and fostering allowances	G	It is anticipated that this budget can be reduced with minimal risk and impact by not recruiting to one of the vacant Carer's positions.	It is not anticipated that service performance will be adversely affected by this reduction.	14
Economic Development	HBC Contribution to Joint Strategy Unit	G	It is expected that the JSU will again reduce their budget to reflect national cashable efficiency target. The precise saving to Hartlepool will depend on the final inflation indicator and population statistics applied by the JSU but a budget reduction in the region of £5,000 should be possible.	This reduction will have no direct impact on the Economic Development service. The department currently passports some £230k to the JSU but has no control over this budget. In view of the total reductions required and the growing pressures on HBC budgets, Members may wish to seek a revised JSU budget formula for future years in conjunction with the other Tees Valley authorities.	5
Staff Turnover	Increase in Vacancy Abatement target by 0.5%	A	The Vacancy Abatement target for 2007/8 has been achieved albeit largely through three long term vacancies. It is expected these vacancies will shortly be filled. Achievement of the 2008/9 target will depend on HBC funded staff leaving a relatively stable department in recent years and therefore some risk does exist in increasing this target.	An impact on service performance may occur if, to meet this target, posts had to be held vacant for longer than appropriate.	20
Community Safety	Reduce Staffing Budgets / Efficiency Review	A	Community Safety is one of the areas undergoing a departmental review in the current year as part of the overall Efficiency Strategy. No final conclusions have yet been reached in the review but it is felt that some efficiencies may be achievable.	It is anticipated that the impact on the part of the service where efficiencies are likely to be generated can be managed without a major affect on performance. However potential pressures in other areas of Community Safety most notably those previously funded via NRF mean that the overall risk to the service has been judged as 'Amber' at this stage.	20
Housing Division	Reduce Staffing Budgets / Efficiency Review	A	The Housing Service is another area undergoing a departmental efficiency review in the current year. Scope for modifications to the staffing structure may also exist. No actions have been agreed at this stage but it is anticipated that some efficiencies would be achievable in 2008/09.	The main impact of this reduction would be that no budget flexibility would exist to address in-year changes or the unexpected small scale pressures which regularly arise in this increasingly high profile service. The Amber risk shown might however need to be upgraded to 'Red' should adequate funding not be agreed for Housing related pressures including the introduction of Choice Based Lettings and Selective Licensing, details of which are set out elsewhere in the budget process.	30
General	Inflation freeze imposed on various budget headings	A	It is proposed to freeze inflation increases for a number of non contractual departmental budget headings.	The impact on service performance would be spread across a number of headings and is expected therefore to be manageable.	30
Planning Policy and Regeneration	Reduce the Major Regeneration Projects Budget	A	It is proposed to reduce this budget by £10,000 in order to meet the 3% target.	Though this is a high priority project for HBC it is anticipated that a reduction at this modest level could be managed.	10
TOTAL OF 3% EFFICIENCIES					129

TOTAL OF 3% EFFICIENCIES FOR ALL DEPARTMENTS	2051
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CORPORATE 3% EFFICIENCIES TARGET	254
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TOTAL 2008/09 3% EFFICIENCIES TARGET	2305
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**ADULT & COMMUNITY SERVICES DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Appendix D

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Hartfields Extra Care Village	R	60	51	51	0	Hartfields not expected to open until later in the year however one-off set up costs of £30k have already been incurred. Full contingency expected to be utilised.
Self Directed Support - Adult Social Care	R	100	60	60	0	Difficult to quantify at this stage but will be requiring some funds.
Housing Hartlepool - Extra Care Developments @ Bamburgh Court/Bramley Court	A	50	30	30	0	Expected to be required.
Adult Education Service - Staffing		20	12	20	8	Expected to be required although not until December 08 to tie in with savings. Potential costs in excess of £20k.
Total for Adult & Community Services		230	153	161	8	

**CHILDREN'S SERVICES DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Children and Families - placements	R	250	250	892	642	Sustained increase in LAC numbers requiring external placements.
Performance and Achievement - School Improvement Partners	A	20	17	17	0	
Total for Childrens Services		270	267	909	642	

**NEIGHBOURHOOD SERVICES – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Appendix D

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Car Parking	R	131	105	105	0	
Waste Management	R	50	43	43	0	
Corporate Property	R	100	85	85	0	
Environment - Removal of Toxic Waste	R	15	13	13	0	
School Catering	A	35	21	21	0	
Total for Neighbourhood Services		331	267	267	0	

**REGENERATION AND PLANNING DEPARTMENT – SCHEDULE OF 2008/09
BUDGET PRESSURES TO BE TREATED AS CONTINGENCY ITEMS**

Budget Heading/Description	Risk - Red, Amber, Green	Gross Value of Budget Pressure in 2008/09	Value of Budget Pressure included in 2008/09 Contingency	Forecast Outturn for 2008/09	Variance	Comments
		£'000	£'000	£'000	£'000	
Conservation Area Appraisal	R	20	12	12	0	
Total for Regeneration and Planning		20	12	12	0	

Overall Total		851	699	1349	650	
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REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	12.0	Adult Education	3.0	3.0	0.0
2	3,282.0	Assessment and Care Management	642.8	568.7	(74.1)
3	1,353.2	Home Care	325.2	284.7	(40.5)
4	5,097.1	Learning Disability	1,658.2	1,974.0	315.8
5	1,856.4	Mental Health	417.8	429.9	12.1
6	8,929.2	Older People - Purchasing	1,967.2	2,058.1	90.9
7	1,640.2	Physical Disability	440.8	559.2	118.4
8	275.0	Sensory Loss and Occupational Therapy	68.5	74.3	5.8
9	257.3	Service Strategy & Regulation	(75.9)	(73.6)	2.3
10	2,449.2	Support Services	579.1	627.5	48.4
11	256.2	Supporting People	64.7	107.6	42.9
12	875.2	Consumer Services	77.6	30.0	(47.6)
13	521.9	Environmental Standards	122.5	126.6	4.1
14	26,804.9	TOTAL	6,291.5	6,770.0	478.5

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	2,680.2	Access to Education	345.6	388.5	42.9
2	964.3	Central Support Services	0.0	0.0	0.0
3	395.0	Children's Fund	121.3	121.3	0.0
4	10,589.7	Children, Young People and Families Support	2,145.4	2,252.1	106.7
5	363.0	Early Years	511.7	513.6	1.9
6	85.4	Information, Sharing & Assessment	(7.1)	(7.1)	0.0
7	3,099.0	Other School Related Expenditure	227.6	219.3	(8.3)
8	70.7	Play & Care of Children	25.7	41.3	15.6
9	2,856.9	Raising Educational Achievement	523.4	506.4	(17.0)
10	4,049.9	Special Educational Needs	329.6	289.1	(40.5)
11	765.2	Strategic Management	349.3	423.5	74.2
12	348.6	Youth Justice	87.2	73.7	(13.5)
13	1,087.6	Youth Service	296.8	288.2	(8.6)
14	27,355.5	TOTAL	4,956.5	5,109.9	153.4

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
654.4	Building Schools for the Future	Access to Education
8.0	Teenage Pregnancy Prevention	Children, Young People & Families
33.1	Playing for Success	Raising Educational Achievement
20.0	Advisory Service / E-Learning	Raising Educational Achievement
715.5		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	58.3	Allotments	(19.7)	(19.4)	0.3
2	30.4	Archaeology Service	(20.2)	(24.4)	(4.2)
3	819.6	Museums & Heritage	307.8	327.6	19.8
4	754.9	Community Support	247.5	247.2	(0.3)
5	391.5	Countryside	116.8	87.9	(28.9)
6	152.6	Foreshore	36.6	44.3	7.7
7	1,829.5	Libraries	388.7	365.1	(23.6)
8	266.4	Maintenance	124.2	104.8	(19.4)
9	573.8	Parks	43.4	50.1	6.7
10	(5.2)	Recharge Accounts	52.5	43.4	(9.1)
11	1,426.7	Sports & Physical Recreation	259.2	255.8	(3.4)
12	348.1	Strategic Arts	108.1	133.2	25.1
13	307.6	Tall Ships Event 2010	27.4	27.4	0.0
14	6,954.2	TOTAL	1,672.3	1,643.0	(29.3)

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
31.2	Maritime Festival	Strategic Arts
14.0	Countryside	Countryside
85.7	Community Grants	Community Support
8.2	Football	Sports & Physical Recreation
139.1		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	1,088.8	Accountancy & Payments	281.3	281.2	(0.1)
2	67.7	Benefits	(0.2)	(32.4)	(32.2)
3	280.8	Internal Audit	78.7	58.9	(19.8)
4	1,152.8	Revenues	304.4	291.4	(13.0)
5	184.1	Fraud	41.4	68.1	26.7
6	(59.9)	R & B Central	139.6	142.5	2.9
7	524.1	Legal Services	128.1	173.6	45.5
8	(870.9)	Shopping Centre	(339.9)	(339.9)	0.0
9	104.8	Financial Management	27.4	25.9	(1.5)
10	89.2	Registration of Electors	8.9	8.0	(0.9)
11	90.2	Municipal and Parliamentary Elections	78.9	78.9	0.0
12	(2,218.4)	Central Administration	0.0	0.0	0.0
13	0.0	Single Status	0.0	9.2	9.2
14	164.3	Council Tax and Housing Benefit Payments	0.0	0.0	0.0
15	0.0	Finance Miscellaneous	24.9	24.9	0.0
16	597.6	TOTAL	773.5	790.3	16.8

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
(14.3)	Audit Software - Purchase and Maintenance	Internal Audit
(30.0)	Hartlepool Financial Inclusion Partnership	Revenues
(35.0)	Business Improvement District Initiative	Revenues
(29.6)	Job Evaluation	Accountancy & Payments
(108.9)		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	3,082.8	Highways Services	671.6	734.6	63.0
2	282.6	Transport Services	10.9	10.7	(0.2)
3	1,231.3	Engineering Consultancy	(551.1)	(557.7)	(6.6)
4	399.4	Transportation Management Acct	106.4	131.5	25.1
5	314.0	Highways Management Account	68.8	92.8	24.0
6	13.2	Traffic Management	21.3	20.6	(0.7)
7	(826.4)	Car Parking	82.2	153.9	71.7
8	1,884.9	Traffic & Transportation	80.9	83.5	2.6
9	6,916.0	Environment	2,512.1	2,532.4	20.3
10	251.8	Environmental Action	63.0	58.5	(4.5)
11	175.2	Town Care Management	43.8	45.7	1.9
12	0.0	Minor Works	40.4	40.4	0.0
13	920.6	Housing Services	195.9	201.3	5.4
14	14,645.4	TOTAL	3,346.2	3,548.2	202.0

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
69.3	LPSA Reward Grant	Housing Services
69.3		

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	794.0	Property Services & Procurement	147.4	153.9	6.5
2	(501.6)	Neighbourhood Services Internal Works	145.9	163.4	17.5
3	397.7	Client Services	304.6	299.2	(5.4)
4	11.0	Technical Services and Public Protection Admin	78.5	80.5	2.0
5	139.3	Public Relations	26.3	37.5	11.2
6	261.5	Democratic Services	59.9	55.1	(4.8)
7	695.5	Corporate Strategy & Public Consultation	175.1	160.3	(14.8)
8	472.8	Corporate Management and Running Expenses	163.3	158.6	(4.7)
9	101.3	Registration Services	23.2	18.0	(5.2)
10	185.8	Support to Members	45.9	34.2	(11.7)
11	(111.3)	Other Office Services	(27.9)	(1.2)	26.7
12	82.4	Printing	35.7	49.7	14.0
13	806.0	Human Resources	42.2	53.6	11.4
14	292.5	Training & Equality	81.1	84.7	3.6
15	494.9	Contact Centre	123.6	106.6	(17.0)
16	891.3	Administration Buildings Running Expenses	215.2	222.4	7.2
17	86.1	Central Council Expenses	74.3	74.3	0.0
18	27.2	Performance Management Miscellaneous	5.8	6.4	0.6
19	5,126.4	TOTAL	1,720.1	1,757.2	37.1

REVENUE MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
1	(25.0)	Administration	144.5	127.7	(16.8)
2	145.0	Building Control	19.2	25.2	6.0
3	51.4	CADCAM	(17.3)	(31.1)	(13.8)
4	1,113.7	Community Safety	532.8	508.3	(24.5)
5	308.7	Community Strategy	69.1	54.9	(14.2)
6	182.4	Development Control	14.6	0.0	(14.6)
7	0.0	Divisional Management	26.1	33.6	7.5
8	0.0	Drug Action Team	(322.9)	(322.9)	0.0
9	1,375.7	Economic Development	(114.8)	(98.8)	16.0
10	361.6	Landscape & Conservation	59.4	47.1	(12.3)
11	412.8	Neighbourhood Element	61.7	61.7	0.0
12	885.4	Planning Policy & Regeneration	269.5	276.2	6.7
13	(91.2)	Regeneration Staff Savings	(70.8)	(70.8)	0.0
14	287.0	Youth Offending Service	183.0	170.6	(12.4)
15	5,007.5	TOTAL	854.1	781.7	(72.4)

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

2008/09 Budget £'000	Description of Reserve	Best Value Unit
36.0	Regeneration Reserve - Specific	Administration
10.0	Youth Offending Reserve	Administration
8.3	Anti Social Behaviour Unit	Anti-Social Behaviour Team
20.0	Regeneration Reserve - Specific	Anti-Social Behaviour Team
5.0	Regeneration Reserve - Specific	Community Strategy
26.5	Regeneration Reserve - Specific	Development Control
20.0	Economic Development	Economic Development
13.3	Regeneration Reserve - Specific	Landscape & Conservation
6.7	Local Plan	Planning Policy & Regeneration
20.0	Regeneration Reserve - Specific	Planning Policy & Regeneration
105.0	Youth Offending Reserve	Youth Offending Service
270.8		

SCRUTINY CO-ORDINATING COMMITTEE

19th September 2008



Report of: Assistant Chief Executive and
Chief Financial Officer

Subject: QUARTER 1 – CORPORATE PLAN
PROGRESS & REVENUE FINANCIAL
MANAGEMENT REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of: -

- the progress made towards achieving the Corporate Plan Service Improvements (SIPS) in order to provide timely information and allow any necessary decisions to be taken;
- to provide details of progress against the Council's overall revenue budget for 2008/2009.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 15 September 2008 and this report is attached at **Appendix A**. This report sets out the key issues to bring to your attention.
- 2.2 Previous monitoring reports integrated both performance and budget monitoring information. However, the introduction of Covalent – the Council's new performance management system and the resultant need to train almost 200 officers on the new system has resulted in a slight delay in reporting quarter one performance information. To accommodate the need to report timely information to members and the training requirements of officers, for this quarter only – a detailed report on the revenue budget was submitted to Cabinet on 18th August 2008 (See Section 8.3 of this Agenda). This report now sets out the key financial management issues previously reported to

enable Members to review financial and performance issues at the same time. Future reports will be presented to members as one comprehensive report in line with previous practice.

- 2.3 The appended report has been page numbered, thus allowing Members easier navigation around the report. See Contents Table on page 1 of main report. The report firstly provides an overall picture of performance and progress against the approved 2008/2009 revenue budget, followed by a section for each Portfolio where more detailed information is provided.

3. RECOMMENDATIONS

- 3.1 That Members consider the report.

CABINET REPORT

15th September 2008



Report of: Corporate Management Team

Subject: QUARTER 1 – CORPORATE PLAN AND REVENUE
FINANCIAL MANAGEMENT REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

1.1 To inform Cabinet of: -

- The progress made towards achieving the Corporate Plan Actions in order to provide timely information and allow any necessary decisions to be taken;
- To provide details of progress against the Council's overall revenue budget for 2008/2009.

2. SUMMARY OF CONTENTS

2.1 The report describes progress towards achieving the actions within the Corporate Plan using the traffic light system of Green, Amber and Red. The report provides an overview of Council performance, with separate sections providing more detailed information for each Portfolio Holder to consider.

2.2 The Revenue Budget Monitoring report covers the following areas:

- General Fund Emerging Financial Issues
- Review of High Risk Budget Areas;
- Progress against Planned Efficiency Targets Identified in the 2008/2009 Budget Strategy;
- Progress against Departmental Salary Turnover Targets;
- Key Balance Sheet information.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's Corporate Plan and the Revenue budget.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet 15th September 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report and take any decisions necessary to address the performance or financial risks identified.

Report of: Corporate Management Team

Subject: QUARTER 1 – CORPORATE PLAN AND
REVENUE FINANCIAL MANAGEMENT
REPORT 2008/2009

1 PURPOSE OF REPORT

- 1.1 To inform Cabinet of the progress made towards achieving the Corporate Plan outcomes through identified actions and of progress against the Council's own 2008/2009 Revenue Budget, for the period to 30th June, 2008.

2 BACKGROUND

- 2.1 In line with previous monitoring reports, this report is an integrated document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report firstly provides an overall picture of performance and progress against the approved 2008/2009 revenue budget.

Section	Heading	Page
3.	Overall Performance and Progress on Actions and key Performance Indicators	2
4.	Revenue Financial Management Information	3
	Detailed Performance Monitoring Sections	6-10
5.	Adult and Public Health Portfolio	6
6.	Children's Services Portfolio	6
7.	Culture, Leisure and Tourism Portfolio	7
8.	Finance and Efficiency Portfolio	8
9.	Neighbourhoods and Communities Portfolio	8
10.	Performance Portfolio	9
11.	Regeneration and Liveability Portfolio	10
12.	Conclusions	10
13.	Recommendations	11

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 19th September, 2008. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3 OVERALL PERFORMANCE AND PROGRESS ON ACTIONS AND KEY PERFORMANCE INDICATORS

3.1 For a number of years, Cabinet has received quarterly performance information and financial management information as one integrated report. However, the introduction of Covalent – the Council's new performance management system and the resultant need to train almost 200 officers on the new system has resulted in a delay in reporting quarter one performance information. To accommodate the need to report timely information to members and the training requirements of officers, for this quarter only – a detailed report on the revenue budget was submitted to Cabinet on 18th August 2008. This report now sets out the key financial management issues previously reported to enable Members to review financial and performance issues at the same time. Future reports will be presented to members as one comprehensive report in line with previous practice.

3.2 The Council identified 121 actions with specific completion dates and 118 key performance indicators (KPIs) as measures of success in the 2008/2009 Corporate Plan. Overall performance is good, and in line with expectations as the start of the municipal year with all actions and 94% of the KPIs (when annually reported PIs, or PIs with no targets have been removed) judged to be either on or above targets. Tables 1 and 2 below summarise officers' views on progress as at 30th June, 2008, for each Portfolio Holder's responsibilities: -

- A RED traffic light signifies the Action/KPI is not expected to meet target.
- An AMBER traffic light signifies the Action/KPI is expected to meet target.
- A GREEN traffic light signifies the target for the Action/KPI has been achieved.

Table 1 – Progress on Actions within the Corporate Plan

Portfolio	Actions by Traffic Light					
	Green		Amber		Red	
	No.	%	No.	%	No.	%
Adult Services and Public Health	0	0%	23	100%	0	0%
Children's Services	1	4%	25	96%	0	0%
Culture, Leisure and Tourism	0	0%	4	100%	0	0%
Finance and Efficiency	0	0%	10	100%	0	0%
Neighbourhood and Communities	0	0%	14	100%	0	0%
Performance	0	0%	12	100%	0	0%
Regeneration and Liveability	1	3%	31	97%	0	0%
Total	2	2%	119	98%	0	0%

*figure may not always add to 100% due to rounding

Table 2 – Progress on Key Performance Indicators

Portfolio	KPIs by Traffic Light					
	Green		Amber		Red	
	No.	%	No.	%	No.	%
Adult Services and Public Health	1	14%	6	86%	0	0%
Children's Services	1	17%	4	66%	1	17%
Culture, Leisure and Tourism	1	25%	3	75%	0	0%
Finance and Efficiency	2	67%	1	33%	0	0%
Neighbourhood and Communities	2	18%	7	64%	2	18%
Performance	0	0%	3	100%	0	0%
Regeneration and Liveability	3	19%	13	81%	0	0%
Total	10	20%	37	74%	3	6%

*figure may not always add to 100% due to rounding

3.3 Key areas of progress included: -

- Annual Crucial Crew Event is currently being planned.
- Funding has been obtained to deliver the MEND (Mind, Exercise, Nutrition...Do it) for children in the Borough.
- Hartlepool's % 16-18 year olds who are Not in Employment, Education or Training (NEET) is the second lowest in the Tees Valley group and below the Tees Valley regional averages.
- New enterprise education activities are being developed in all Hartlepool Secondary Schools.
- A new summer school programme has been developed for the summer of 2008 using funding from multiple sources to promote social activity. These activities will promote access to further education and training. The programme is being provided by the 3rd sector and will cost £23,000.
- A substantial reduction in the under 18 conception rate has been achieved.
- Street cleansing rounds are currently being reviewed following the reconfiguration of the refuse rounds.
- The Regional Spatial Strategy has now been published by the Secretary of State
- Violent crime has reduced during the first quarter of 2008/09 and actions continue to tackle domestic abuse.

4. Revenue Financial Management Information – Quarter 1 2008/09

- 4.1 A comprehensive financial management report was submitted to Cabinet on 18th August, 2008 detailing progress against the Council's overall revenue budget for 2008/2009.

This report sets out the key issues previously reported to enable Members to review financial and performance issues at the same time. The report covers the following areas: -

- General Fund Emerging Financial Issues
- Review of High Risk Budget Areas;
- Progress against Planned Efficiency Targets Identified in the 2008/2009 Budget Strategy;
- Progress against Departmental Salary Turnover Targets;
- Key Balance Sheet information.

4.2 General Fund Emerging Financial Issues

4.3 An initial update on the Council's strategic financial position was reported on 9th June, 2008, highlighting the key issues which had arisen since the 2008/2009 budget was approved in February. In overall terms these issues were favourable and increased the Council's stock of funds by £1.851m.

4.4 The report also indicated that whilst these funds may provide temporary support for the MTFs the Council faces a number of unbudgeted risks in the current year, which could not be quantified at that stage.

4.5 The risks cover two specific issues – Tall Ships and Building Schools for the Future (BSF). Specific resources have previously been earmarked for these initiatives, although it was recognised at the time that additional monies may be required. At this stage the costs for each have not yet been quantified and these details will be reported as soon as they are available. However, initial indications suggest that they are likely to exceed £2 million. Whilst there is not an immediate requirement for funding in the current year, it would be prudent to begin to set aside monies for these commitments as soon as possible.

4.6 On a more positive note the Council's investment income for the first six months of the year is better than anticipated, and it is expected that this trend will continue for the remainder of the year.

4.7 On this basis it is expected that the under-spend on centralised estimates will substantially fund the additional one-off costs identified in paragraph 4.5. Any shortfall will either need to be funded over the next two years, or from the uncommitted one-off resources identified in paragraph 4.3. This issue can be revisited later in the budget process and before Cabinet determine the proposals to be put forward for consultation.

4.8 The position on departmental budgets was also reviewed at the end of June. At this stage forecast outturns have generally not

been prepared as in most areas it is difficult to predict trends on the basis of the first three months activity. Forecast outturns for all areas will be reported at the end of the next quarter. However, a number of adverse trends are beginning to emerge.

- 4.9 It is expected that these trends will continue to the year end and there will be an overspending on departmental budgets. Members will need to determine a strategy for funding these additional costs and at this stage there are two available options:

Option 1 – Carry forward the departmental overspends as managed overspends against Departments three year budgets.

Option 2 – Write-off the departmental overspends against the General Fund Reserves in the current year.

- 4.10 As suggested Members determined to defer a decision on which strategy to adopt until the second quarters monitoring report is submitted, which will include forecast outturns for all areas. This will enable Directors to assess the impact of adopting Option 1 and to report the actions which will need to be taken to implement this strategy. The proposed strategy can then be included in the detailed 2009/2010 budget proposals which will be referred to Scrutiny in October, 2008.

4.11 Review of High Risk Budget Areas

- 4.12 For 2008/2009, as well as monitoring department and corporate budgets, high risk budget areas are also identified and explicitly monitored. These arrangements ensure any problem areas are identified at an earlier stage to enable appropriate corrective action to be taken. Progress against the areas identified as high risk budgets were reported to your meeting on the 18th August and this indicated that there are adverse variances on a number of budgets.

4.13 Progress against Planned Efficiency Targets Identified in the 2008/2009 Budget Strategy

- 4.14 Progress against the Efficiency Savings Targets identified in the 2008/09 budget strategy was reported to your meeting on the 18th August and this indicated that the delays in the achievement of some efficiencies are contributing to the adverse trends beginning to emerge in some areas.
- 4.15 A comprehensive schedule of progress in achieving these efficiencies was included in the previous report, as well as the overall monitoring position for each Portfolio.

4.16 Progress against Departmental Salary Turnover Targets

4.17 An assumed saving from staff turnover is included within salary budgets. Details of the progress against individual departmental targets were reported on the 18th August, showing that most Departments have achieved their target for the first quarter of the year.

4.18 Key Balance Sheet Information

4.19 Key Balance Sheet information was reported previously in detail and this provided information relating to Debt collected, outstanding Debtors and the Council's borrowing requirement.

DETAILED PERFORMANCE MONITORING SECTIONS**5 ADULT AND PUBLIC HEALTH PORTFOLIO- Performance Update for the Period Ending 30th June, 2008**

5.1 Within the Adult and Public Health Portfolio there are a total of 23 actions that were identified in the 2008/2009 Corporate Plan. All actions have been assessed as being on target for completion by the agreed date.

There are 7 Performance Indicators that are within the Corporate Plan for the Adult and Public Health Portfolio that are not reported only an annual basis. 6 of these have been assessed as either as being expected to achieve target and a further one PI has achieved its target.

5.2 Key areas of progress made to date in the Adult and Public Health Portfolio include: -

- Annual Crucial Crew Event is currently being planned.
- Funding has been obtained to deliver the MEND (Mind, Exercise, Nutrition...Do it) for children in the Borough

6 CHILDREN'S SERVICES PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

6.1 Within the Children's Services Portfolio there are a total of 26 actions that were identified in the 2008/2009 Corporate Plan. All of these actions have been assessed as being on target for completion by the agreed date or as target achieved.

6.2 There were a total of 6 key performance indicators (KPIs) included in the corporate plan as measures of success that are not reported only on an annual basis. 5 of these (83%) have

been assessed as being on target, but 1 (17%) has been assessed as not being expected to achieve the target agreed in the Corporate Plan. These KPI's are detailed in table CS1, below: -

Table CS1 – KPI assessed as being below target

PI	Indicator	Target 08/09	1 st Qtr Outturn	Comment
NI 62	Stability of placements of looked after children: number of moves (BVPI 49)	10.0%	12.4%	The target set for 08/09 is challenging and aspirational. The outturn against this indicator in 07/08 was 12.9% and any outturn less than 16% is considered as good performance. The majority of children who have had three or more moves are children and young people who have become looked after in an emergency situation where it has been difficult to achieve the right placement match immediately. Monitoring activity is in place around this indicator and cases where a child experiences two placement moves are reviewed by the Head of Business Unit and additional resources allocated.

6.3 Key areas of progress made to date in the Children's Services Portfolio include: -

- A substantial reduction in the under 18 conception rate has been achieved. The latest figures available are for 2006 and this showed a reduction in the conception rate for the under 18s from 77.5 to 64.5.
- A parenting strategy has been developed and a number of parenting courses developed.

7 CULTURE, LEISURE AND TOURISM PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

7.1 Within the Culture, Leisure and Tourism Portfolio there are a total of 4 actions that were identified in the 2008/2009 Corporate Plan. All of these actions have been assessed as being on target for completion by the agreed date.

7.2 A total of 4 key performance indicators (KPIs) were included in the corporate plan as measures of success that are not reported on an annual basis. All of the indicators have been assessed as either having met their target, or being on target to achieve their target by the end of the year.

7.3 Key areas of progress made to date in the Culture, Leisure and Transportation Portfolio include: -

- Work is ongoing to increase opportunities for participation in a wide range of cultural and leisure activity focussing on areas of disadvantage.
- The playground scheme at Jutland Road includes £30,000 Section 106 agreement funding from local developments.

8 FINANCE AND EFFICIENCY PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

8.1 Within the Finance and Efficiency Portfolio there are a total of 10 actions that were identified in the 2008/2009 Corporate Plan. All of these actions have been assessed as having been completed or on target to be completed by the agreed date.

8.2 There are 3 indicators within the Corporate Plan for the Finance Portfolio which are not reported on an annual basis, all of which have been assessed as being expected to hit their year end target or as target achieved.

8.3 Key areas of progress made to date in the Finance Portfolios include: -

- The procurement strategy will be reviewed through 2008/09.

9 NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

9.1 Within the Neighbourhood and Communities Portfolio there are a total of 14 actions that were identified in the 2008/09 Corporate Plan. All of these actions have been identified as being on target to be completed by the agreed date.

9.2 There are a total of 11 key performance indicators (KPIs) that have been identified as measures of success that are not reported only on an annual basis, or that have no targets set as they are new indicators. 9 of these indicators have been assessed as having already achieved target or being expected to achieve their target by year end. However, 2 key performance indicators have been assessed as not being expected to achieve the target agreed in the Corporate Plan. These KPI's are detailed in table NC1 below: -

Table NC1 – KPIs assessed as being below target

PI	Indicator	Target 08/09	Comment
NI 47	People killed or seriously injured in road traffic accidents	38.4%	Information relates to accidents which occur during previous years. Outturn when final figures are available to calculate are expected to be above target set
NI 48	Children killed or seriously injured in road traffic accidents	7.4%	

9.3 Key areas of progress made to date in the Neighbourhood and Communities Portfolio include: -

- Street cleansing rounds are currently being reviewed following the reconfiguration of the refuse rounds.
- The Integrated Transport Unit is on target to develop and implement an integrated transport strategy with anticipated roll out beginning in August 2008.

10 PERFORMANCE MANAGEMENT PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

10.1 Within the Performance Portfolio there are a total of 12 actions that were identified in the 2008/2009 Corporate Plan, all of which have either been completed or assessed as being expected to be completed by the agreed date.

10.2 There are 3 indicators within the Corporate Plan for the Performance Portfolio which are not reported on an annual basis, all of which have been assessed as being expected to hit their year end target or as target achieved

10.3 Key areas of progress made to date in the Performance Portfolio include: -

- The Corporate ICT Strategy has been agreed and key projects have been identified.
- The implementation of the Council's web based performance management system was successfully launched and implementation continues.
- The implementation of the Pay and Grading and Single Status arrangements continues satisfactorily.
- Phase A of the Hartlepool Connect roll out programme implementation commenced and the queue management system is being upgraded

11 REGENERATION AND LIVEABILITY PORTFOLIO - Performance Update for the Period Ending 30th June, 2008

- 11.1 Within the Regeneration, Liveability and Housing Portfolio there are a total of 32 actions that were identified in the 2008/2009 Corporate Plan. All of these have either been completed or have been assessed as being on target for completion by the agreed date.
- 11.2 There are 16 key performance indicators (KPIs) included in the Corporate Plan as measures of success that are not reported on an annual basis all of which have been assessed as either having achieved target or being on target to do so.
- 11.3 Key areas of progress made to date in the Regeneration and Liveability Portfolio includes: -
- A criminal damage and arson task group has been established and implementing an action plan to reduce anti-social behaviour and criminal damage, including deliberate fire setting;
 - The Regional Spatial Strategy has now been published by the Secretary of State. (July 2008)
 - Violent crime has reduced during the first quarter of 2008/09 and actions continue to tackle domestic abuse.
 - A task group has been assigned to support reducing Class A drug availability and supply.

12 CONCLUSIONS

- 12.1 The report details progress towards achieving the Corporate Plan outcomes and progress against the Council's own 2008/2009 Revenue Budget for the period to 30th June, 2008.
- 12.2 Performance towards delivering the actions included in the Corporate Plan are progressing well, with all actions either having been completed or being on target to be completed by the agreed date. Over 94% of all KPIs, that can be assessed, have also been assessed as either having achieved target, or being expected to achieve target by year end.
- 12.3 The report provides an update on the potential one-off costs relating to the Tall Ships and Building Schools for the Future (BSF). At this stage these costs have not yet been quantified. However, initial indications suggest that these costs will exceed the one-off resources previously reported.

12.4 In respect of corporate budgets it is anticipated there will be an underspend owing to higher investment income on the Council's reserves and cashflows.

12.5 Forecast outturns for departmental budgets have not been prepared and will be reported in the next monitoring report. However, initial indications suggest that a number of adverse trends are beginning to emerge which are likely to continue and result in an overspend at the year-end. A strategy for funding these additional costs will need to be developed and the report details potential options for addressing these issues. Members have already determined to defer a decision on which strategy to adopt until the second quarters monitoring report is submitted.

13 RECOMMENDATIONS

13.1 It is recommended that Members: -

- Note the current position with regard to performance and revenue monitoring;
- Take any decisions necessary to address the performance or financial risks identified.

SCRUTINY CO-ORDINATING COMMITTEE

19th September, 2008



Report of: Chief Financial Officer

Subject: QUARTER 1 - WNF, CAPITAL &
ACCOUNTABLE BODY PROGRAMME
MONITORING REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall Capital budget for 2008/2009, the Working Neighbourhoods Fund (WNF) and the Spending Programme where the Council acts as the Accountable Body.

2. CONSIDERATION OF ISSUES

2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 18th August, 2008 (copy attached as **Appendix 1**). This report sets out the key issues to bring to your attention.

2.2 The contents page detailed on page 1 of the main report summarises the issues detailed in this report.

3. RECOMMENDATIONS

Members consider the report.

CABINET REPORT

18th August, 2008



Report of: Chief Financial Officer

Subject: QUARTER 1 – WNF, CAPITAL AND ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall Capital budget for 2008/2009, the Working Neighbourhoods Fund (WNF), (previously called the Neighbourhood Renewal Fund, NRF) and the spending programmes where the Council acts as the Accountable Body.

The report considers the following areas: -

- Working Neighbourhoods Fund (WNF)
- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed monitoring information for each Portfolio up to 30th June, 2008.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet 18th August, 2008.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: QUARTER 1 – NRF, CAPITAL AND ACCOUNTABLE BODY PROGRAMME MONITORING REPORT 2008/2009

1. PURPOSE OF REPORT

1.1 To inform Cabinet of progress against the Council's own 2008/2009 Capital budget, the Working Neighbourhoods Fund (WNF), (previously called the Neighbourhood Renewal Fund, NRF) and the spending programmes where the Council acts as the Accountable Body for the period to 30th June, 2008.

1.2 This report considers the following areas: -

- Working Neighbourhoods Fund (WNF)
- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 In line with previous monitoring reports, this document is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See Contents Table below). The report firstly provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3	WNF Monitoring	2
4	Capital Monitoring	2
5	Accountable Body Programme	2-3
6	Adult and Public Health Service Portfolio	3-4
7	Children's Services Portfolio	4-5
8	Culture, Leisure and Tourism Portfolio	6
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8.4 APPENDIX 1

2.2 This report will be submitted to Scrutiny Co-ordinating Committee for review at the earliest opportunity.

3. WNF MONITORING 2008/2009

3.1 Details of WNF expenditure are summarised at Appendix A. Details of individual schemes are contained in appendices D, E, F & G. At this stage actual expenditure amounts to £1,814,800 compared to expected expenditure of £1,814,800, resulting in a nil variance.

4. CAPITAL MONITORING 2008/2009

4.1 Expenditure for all Portfolios is summarised at Appendix B.

4.2 Actual expenditure to 30th June, 2008, totals £4,093,300, compared to the approved budget of £33,199,500, with a further £29,121,700 expected to be paid before the year-end.

4.3 The position is not unusual as there is traditionally a long lead time between the commencement of capital projects and payment for works executed. Detailed monitoring of progress on implementing capital projects indicate that the required financial outputs will be achieved by the year-end. The position will continue to be closely monitored throughout the remainder of the year.

5. ACCOUNTABLE BODY PROGRAMME

5.1 The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). As part of its role as Accountable Body the Council needs to be satisfied that expenditure is properly incurred and is progressing as planned. In addition, the Council has been allocated monies from the Tees Valley Single Programme Partnership (SP). Although, we are not the Accountable Body for the Partnership, the Council still has responsibilities for ensuring that expenditure is properly incurred and progressing as planned. This objective is achieved through a variety of means, including your consideration of monitoring reports for these areas as follows: -

i) New Deal for Communities (NDC)

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme. NDC is currently in negotiation with the Department for Communities and Local Government (DCLG) and Government Office, North East (GONE) around the capital and revenue split of grant approved and the implications of this.

8.4 APPENDIX 1

The programme is currently forecasting full year expenditure at £4,033,000 against a grant approval of £4,033,000.

Appendix C provides details of the latest agreed budget in relation to this target along with the total actual expenditure as at 30th June, 2008.

In order to ensure that the Partnership achieves as close to its target allocation as possible the NDC Steering Group will approve additional allocations during the year and each project will be closely monitored up to the financial year-end.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

ii) **Single Programme (SP)**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Partnership Board approves the annual delivery plan. Details of progress against budgets are summarised at Appendix C, Table 2. Schemes are detailed within Appendices N, Table 2 and N, Table 3.

There are no items to bring to Members attention and expenditure will be on target at the year-end.

6. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

6.1 WNF Monitoring for Period Ending 30th June, 2008

6.1.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008 are shown at **Appendix D**.

6.1.2 In overall terms actual expenditure amounts to £33,500, compared to anticipated expenditure of £33,500, resulting in a nil variance. It is anticipated that there will be no variance at outturn.

6.1.3 There are no major items to bring to Portfolio Holder's attention.

6.2 Capital Monitoring for Period Ending 30th June, 2008

6.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix H** and shows:

8.4 APPENDIX 1

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

6.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

6.2.3 Capital expenditure to date amounts to £42,700 compared to the approved budget of £1,280,400, with £1,237,700 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

6.2.4 There are no major items to bring to the Portfolio Holder's attention.

7. CHILDREN'S SERVICES PORTFOLIO

7.1 WNF Monitoring for Period Ending 30th June 2008

7.1.1 Details of Children's Services WNF actual expenditure and anticipated expenditure as at 30th June, 2008, are shown at **Appendix E**.

7.1.2 In overall terms actual expenditure amounts to £3,300, compared to anticipated expenditure of £3,300 resulting in a current variance of nil.

7.1.3 The majority of expenditure will be incurred from September, 2008, onwards, coinciding with the start of the new school academic year.

7.1.4 There are no major items to bring to the Portfolio Holder's attention.

7.2 Capital Monitoring for Period Ending 30th June, 2008

7.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix I** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

8.4 APPENDIX 1

- 7.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 7.2.3 **Appendix I** provides a summary of the Children's Service's Capital Programme, which includes schemes funded from specific capital allocations and schemes from the revenue budget which are managed as capital projects owing to the nature of the expenditure and the accounting regulations.
- 7.2.4 Actual expenditure to date amounts to £619,500, compared to the approved budget of £8,635,000, with £8,015,500 of expenditure remaining. This is not unusual for this time of year and it is expected that expenditure will be in line with budget at outturn.
- 7.2.5 There are a number of schemes on the Appendix from previous years where the final account balance is still outstanding. Officers are currently working to try and finalise any outstanding payments in this financial year.
- 7.2.6 There are some funding sources not currently fully allocated – Children's Centres, Early Years and Extended Schools grants. A separate report will be taken in August, 2008, to the Children's Services Portfolio Holder identifying the planned nature of expenditure.
- 7.2.7 The items to bring to the Portfolio Holder's attention are: -

The latest school's Capital Works Programme was approved by the Children's Services Portfolio Holder on 25th March, 2008. This involved very early identification of both schemes and indicative funding and resulted in an 'over commitment' of £287,000. Owing to the unallocated slippage at outturn being £28,300 more than initially expected the current over provision is £258,700 as shown in **Appendix J**. An updated school's Capital Works Programme is being taken to Portfolio Holder in August, 2008, which will reflect revised costing changes to schemes and/or additional contributions from schools and should result in this over-provision being significantly reduced and/or eliminated.

Kingsley (Extension to school to build Children's Centre) and Rift House (ICT Development) are both 100% funded by 2006-2008 Children's Centre grant which has been carried forward into 2008/2009. They are both in the same Children's Centre area of town and in order to meet some of the increased costs of the new build at Kingsley (arising from the need for a temporary access road and landscaping works) it is proposed to transfer the underspend at Rift House to this scheme. A separate report on 2006-2008 Children's Centre grant slippage will be taken to Children's Services Portfolio Holder as part of the Children's Centre 2008/2009 Capital grant report.

8.4 APPENDIX 1

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Monitoring for Period Ending 30th June, 2008

8.1.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix J** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

8.1.2 Detailed analysis of these schemes are on deposit in the Member's Library.

8.1.3 Actual expenditure to date amounts to £160,700, compared to the approved budget of £2,818,300, with £2,657,600 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

8.1.4 There are no major items to bring to Portfolio Holder's attention.

9. FINANCE AND EFFICIENCY PORTFOLIO

9.1 Accountable Body Revenue Monitoring for Period Ending 30th June, 2008

9.1.1 The Council acts as Accountable Body for New Deal for Communities and Single Programme Partnerships. Details of progress against the approved revenue budgets are summarised at **Appendix N**.

9.1.2 **Table 1 – New Deal for Communities (NDC)**

The management of NDC resources is subject to specific Government regulations were the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

The Partnership has been allocated £1,943,700 to spend in 2008/2009 on revenue projects. Appendix N, Table 1 provides details of the latest agreed budget in relation to this target.

8.4 APPENDIX 1

Actual expenditure to date amounts to £534,600, compared to anticipated expenditure of £541,000, resulting in a current favourable variance of £6,400.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

9.1.3 **Table 2 – Single Programme**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council has been allocated £478,700 to spend in 2008/2009 on revenue projects. Actual expenditure to date amounts to £62,900, compared to anticipated expenditure of £119,700, resulting in a current favourable variance of £56,800. It is not expected that there will be a variance at outturn.

9.1.4 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

9.2 **Capital Monitoring for Period Ending 30th June, 2008**

9.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix K** and shows:

Column A - Scheme Title
Column B - Budget for Year
Column C - Actual expenditure to 30th June, 2008
Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
Column E - Expenditure Rephased into 2009/2010
Column F - 2008/2009 Total Expenditure
Column G - Variance from Budget
Column H - Type of financing

9.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

9.2.3 **Table 1 – Resources**

Actual expenditure to date amounts to £1,078,400, compared to the approved budget of £5,885,100, with £4,806,600 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

9.2.4 The main item to bring to the Portfolio Holder's attention is:

9.2.5 **Table 2 – New Deal for Communities**

The management of NDC resources is subject to specific Government regulations were the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme.

The Partnership has been allocated £2,089,000 to spend in 2008/2009 on capital projects. Appendix K, Table 2 provides details of the latest agreed budget in relation to this target.

Actual expenditure to date amounts to £35,300, compared to the approved budget of £1,259,900, with £1,224,600 of expenditure remaining.

NDC is currently in negotiation with DCLG and GONE around the capital and revenue split of grant approved and the implications of this.

An update will be provided to Members detailing any future implications of the outcome of the negotiations once these are confirmed.

9.2.6 **Table 3 – Single Programme**

These monies are allocated to the Council by the Tees Valley Single Programme Partnership. The Council has been allocated £463,200 to spend in 2008/2009 on capital projects. Actual expenditure to date amounts to £194,000 with £269,200 of expenditure remaining.

9.2.7 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at yearend.

10. **NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO**

10.1 **WNF Monitoring for Period Ending 30TH June, 2008**

10.1.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008, are shown at **Appendix F**.

10.1.2 In overall terms actual expenditure amounts to £18,600, compared to anticipated expenditure of £18,600, resulting in a nil variance. It is anticipated there will be no variance at outturn.

10.1.3 There are no major items to bring to the Portfolio Holder's attention.

10.2 **Capital Monitoring for Period Ending 30th June 2008**

8.4 APPENDIX 1

10.2.1 Details of anticipated and actual capital expenditure as at 30th June, 2008, is summarised in **Appendix L** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010
- Column F - 2008/2009 Total Expenditure
- Column G - Variance from Budget
- Column H - Type of financing

10.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

10.2.3 Actual expenditure to date amounts to £2,011,400, compared to the approved budget of £14,644,900 with £12,648,900 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.

10.2.4 Officers will be seeking to identify possible budget transfers so that expenditure can be contained within the existing level of funding.

10.2.5 There are no major items to bring to the Portfolio Holder's attention.

11. REGENERATION AND LIVEABILITY PORTFOLIO

11.1 WNF Monitoring for Period Ending 30th June, 2008

111.1 Details of WNF actual and anticipated expenditure as at 30th June, 2008 are shown at **Appendix G**.

11.1.2 In overall terms actual expenditure amounts to £1,759,400, compared to anticipated expenditure of £1,759,400, resulting in a nil current variance. It is anticipated there will be no variance at outturn.

11.1.3 There are no major items to bring to Portfolio Holder's attention.

11.2 Capital Monitoring for Period Ending 30th June, 2008

11.2.1 Details of anticipated and actual capital expenditure as at 30th June 2008, is summarised in **Appendix M** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th June, 2008
- Column D - Expected remaining expenditure to be incurred in the period July to March, 2009
- Column E - Expenditure Rephased into 2009/2010

8.4 APPENDIX 1

Column F - 2008/2009 Total Expenditure
Column G - Variance from Budget
Column H - Type of financing

- 11.2.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 11.2.3 Actual expenditure to date amounts to £50,500, compared to the approved budget of £675,000 with £624,500 of expenditure remaining. This is not unusual for this time of the year and it is expected that expenditure will be in line with budget at outturn.
- 11.2.4 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at the year-end.

12. RECOMMENDATIONS

- 12.1 It is recommended that Members note the report.

Appendix A

WORKING NEIGHBOURHOOD FUND - REVENUE MONITORING REPORT TO 30th JUNE 2008.

Line No	2007/08 Latest Budget	Portfolio	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	2,735.0	Regeneration and Liveability	1,759.4	1,759.4	0.0
2	205.0	Neighbourhoods and Communities	18.6	18.6	0.0
3	141.0	Children's Services	3.3	3.3	0.0
4	134.0	Adult and Public Health	33.5	33.5	0.0
5	3,215.0		1,814.8	1,814.8	0.0

CAPITAL MONITORING REPORT TO 30th JUNE 2008

Line No	Portfolio	2008/09 Budget	2008/09 Actual to 30/06/2008	2008/09 Expenditure Remaining	2008/09 Expenditure	2008/09 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G
£		£	£	£	£	£
1	Regeneration & Liveability	675.0	50.5	624.5	675.0	0.0
2	Culture, Leisure & Tourism	2,818.3	160.7	2,657.6	2,818.3	0.0
3	Neighbourhoods & Communities	14,644.9	2,011.4	12,648.9	14,660.3	15.4
4	Children's Services	8,635.0	619.5	8,015.5	8,635.0	0.0
5	Adult & Public Health Services	1,280.4	25.6	1,254.8	1,280.4	0.0
6	Finance & Efficiency	7,608.2	1,307.8	6,300.4	7,608.2	0.0
7	Total Capital Expenditure	35,661.8	4,175.5	31,501.8	35,677.2	15.4

ACCOUNTABLE BODY PROGRAMMES

Line No	2008/09 Latest Budget	Accountable Body Programme	Actual Position 30/06/08		
			2008/09 Expected Expenditure/(Income)	2008/09 Actual Expenditure/(Income)	Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F = (F=E-D)
	£'000		£'000	£'000	£'000
		<u>TABLE 1 - New Deal for Communities</u>			
1	1,943.7	Revenue Projects	541.0	534.6	(6.4)
2	1,259.9	Capital Projects	35.3	35.3	0.0
3	3,203.6	Total NDC	576.3	569.9	(6.4)
		<u>TABLE 2 Single Programme</u>			
4	478.7	Revenue Projects	119.7	62.9	(56.8)
5	463.2	Capital Projects	231.6	194.0	(37.6)
6	941.9	Total SP	351.3	256.9	(94.4)

PORTFOLIO : ADULT & PUBLIC HEALTH SERVICE

Appendix D

WORKING NEIGHBOURHOOD FUND**REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008**

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	51.0	Mental Health Development Project	12.7	12.7	0.0
2	21.0	Mobile Maintenance Worker	5.3	5.3	0.0
3	38.0	MIND Manager & NDC Support Network	9.5	9.5	0.0
4	24.0	TNEY/MIND Common Mental Health	6.0	6.0	0.0
5	134.0	TOTAL	33.5	33.5	0.0

PORTFOLIO : CHILDREN'S SERVICES

Appendix E

WORKING NEIGHBOURHOOD FUND**REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008**

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	46.0	Hartlepool On-Track Project	3.3	3.3	0.0
2	5.0	Project Co-ordination	0.0	0.0	0.0
3	50.0	Education Business Links	0.0	0.0	0.0
4	40.0	Boys Underachieving	0.0	0.0	0.0
5	141.0	TOTAL	3.3	3.3	0.0

PORTFOLIO : NEIGHBOURHOODS & COMMUNITIES

Appendix F

WORKING NEIGHBOURHOOD FUND**REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008**

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	180.0	Environment Team	18.1	18.1	0.0
2	25.0	Environmental Education	0.5	0.5	0.0
3	205.0	TOTAL	18.6	18.6	0.0

WORKING NEIGHBOURHOOD FUND

REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
1	150.0	Community Safety Wardens	27.3	27.3	0.0
2	70.0	Anti Social Behaviour Officer	14.2	14.2	0.0
3	200.0	Partnership Working with Communities	7.7	7.7	0.0
4	125.0	Prolific Offender	(3.3)	(3.3)	0.0
5	24.0	Project Assistant	5.2	5.2	0.0
6	65.0	COOL Project	65.1	65.1	0.0
7	190.0	Families Changing Communities	42.6	42.6	0.0
8	10.0	Landlord Accreditation Scheme	2.1	2.1	0.0
9	33.0	Young Firefighters	33.0	33.0	0.0
10	180.0	Management & Consultancy	78.4	78.4	0.0
11	0.0	Neighbourhood Renewal Officer	8.9	8.9	0.0
12	0.0	NAP Development	2.5	2.5	0.0
13	129.0	Community Empowerment Network	136.6	136.6	0.0
14	4.0	Administration of Lifelong Learning Partnership	4.0	4.0	0.0
15	81.0	Level 3 Progression	81.4	81.4	0.0
16	26.0	Active Skills - West View Project	25.8	25.8	0.0
17	4.0	Hartlepool Deaf Centre	3.1	3.1	0.0
18	33.0	Career Coaching HVDA	36.1	36.1	0.0
19	200.0	Dyke House/Stranton/Grange NAP	0.0	0.0	0.0
20	0.0	Central NAP(North Hartlepool)	0.9	0.9	0.0
21	0.0	W View/K Oswy NAP(North Hartlepool)	3.2	3.2	0.0
22	53.0	Targetted Training	43.4	43.4	0.0
23	63.0	Womens Opportunities	17.5	17.5	0.0
24	81.0	JobsBuild	37.7	37.7	0.0
25	125.0	Intermediate Labour Market	97.0	97.0	0.0
26	26.0	Marketing Assistant	6.6	6.6	0.0
27	30.0	Employment Co-ordinator	4.2	4.2	0.0
28	0.0	Contribution to Regeneration Board	0.0	0.0	0.0
29	46.0	Improving the Employment Offer	8.9	8.9	0.0
30	120.0	North Central Hartlepool-DeliveryTeam Staff Cost	120.0	120.0	0.0
31	86.0	Assisting Local People into Work	13.6	13.6	0.0
32	165.0	Incubator System	93.4	93.4	0.0
33	81.0	Volunteering into Employment	81.0	81.0	0.0
34	0.0	Skills & Knowledge	0.2	0.2	0.0
35	144.0	Community Employment Outreach	161.8	161.8	0.0
36	46.0	STEP(Homelessness Project)	91.3	91.3	0.0
37	10.0	Positive Choice for Carers	45.3	45.3	0.0
38	24.0	Owton Manor West NWRA	39.9	39.9	0.0
39	21.0	West View Project	36.0	36.0	0.0

WORKING NEIGHBOURHOOD FUND

REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

Line No	2008/09 Latest Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col.E	Col. F
	£'000		£'000	£'000	(F=E-D) £'000
40	90.0	Community Chest	90.0	90.0	0.0
41	0.0	WNF Local Employment Assistance - OFCA	46.0	46.0	0.0
42	0.0	Youth into Employment Wharton Trust	38.5	38.5	0.0
43	0.0	Introduction to Construction	15.9	15.9	0.0
44	0.0	Adventure Traineeship	39.4	39.4	0.0
45	0.0	Employment Support MIND	49.9	49.9	0.0
46	0.0	Burbank Neighbourhood Action Plan	4.6	4.6	0.0
47	0.0	Rift House / Burn Valley Neighbourhood Action Plan	1.5	1.5	0.0
48	0.0	Owton Neighbourhood Action Plan	0.9	0.9	0.0
49	0.0	Rossmere Neighbourhood Action Plan	0.1	0.1	0.0
50	2,735.0	TOTAL	1,759.4	1,759.4	0.0

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7229	Cemetery Flooding Works	175.0	0.0	175.0	0.0	175.0	0.0	UDPB
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	67.3	28.3	39.0	0.0	67.3	0.0	GRANT
7234	Chronically Sick & Disabled Adaptations	46.0	0.0	46.0	0.0	46.0	0.0	GRANT
New	DDA (SCRAPT) - to be allocated	50.0	0.0	50.0	0.0	50.0	0.0	UCPB
7480	Improving Information Management (IIM) - Electronic Social Care Record	5.5	0.0	5.5	0.0	5.5	0.0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	14.7	14.3	0.4	0.0	14.7	0.0	GRANT
7479	Improving Information Management (IIM) - Single Assessment Project (SAP)	1.0	0.0	1.0	0.0	1.0	0.0	GRANT
7351	Improving Information Management (IIM) - Systems	4.7	0.0	4.7	0.0	4.7	0.0	GRANT
7616	Learning Disability - Extra Care Housing	308.4	0.0	308.4	0.0	308.4	0.0	GRANT
7578	Lynn Street ATC Demolition	11.3	0.0	11.3	0.0	11.3	0.0	RCCO
7389	Mental Health Projects	354.4	0.0	354.4	0.0	354.4	0.0	SCE(R)
7723	Resettlement Capital Works - Capital Grant	150.0	0.0	150.0	0.0	150.0	0.0	GRANT
7869	Rift House Nursery (NDNA Accommodation) - Purchase & Develop Building	92.1	0.1	92.0	0.0	92.1	0.0	MIX
		1,280.4	42.7	1,237.7	0.0	1,280.4	0.0	

Key

RCCO Revenue Contribution towards Capital
 MIX Combination of Funding Types
 UCPB Unsupported Corporate Prudential Borrowing
 SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
 CAP REC Capital Receipt
 UDPB Unsupported Departmental Prudential Borrowing
 SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7930	Barnard Grove - Replace Windows	46.0	0.0	46.0	0.0	46.0	0.0	MIX
7931	Barnard Grove - Replace Roof KS1	92.0	0.0	92.0	0.0	92.0	0.0	MIX
7758	Barnard Grove - New Pipework and Fan Convectors	1.6	1.6	0.0	0.0	1.6	0.0	SCE(R)
7851	Barnard Grove - Refurbish Toilets	31.5	31.5	0.0	0.0	31.5	0.0	MIX
7932	Barnard Grove - New Flooring in Caretakers Bungalow	10.0	0.0	10.0	0.0	10.0	0.0	MIX
7275	Brierton - Relocation to Single Site	6.7	0.0	6.7	0.0	6.7	0.0	MIX
7276	Brierton - Install/Move Boundary Fence	14.3	0.0	14.3	0.0	14.3	0.0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6.6	0.0	6.6	0.0	6.6	0.0	MIX
7451	Brierton - Build Sports Hall & Sports Facilities	20.4	0.0	20.4	0.0	20.4	0.0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	0.6	0.0	0.6	0.0	0.6	0.0	MIX
7767	Brierton - Upgrade Fire Alarm System	2.1	0.7	1.4	0.0	2.1	0.0	RCCO
7909	Brierton - Replace Roof Dance Studio, Corridors, Changing	92.0	0.3	91.7	0.0	92.0	0.0	MIX
7932	Brougham - Replacement Windows	20.0	0.0	20.0	0.0	20.0	0.0	MIX
7769	Brougham - Resurface Play Area	0.9	0.0	0.9	0.0	0.9	0.0	RCCO
7768	Brougham - Replace Windows at Front & Part Rear	1.4	0.0	1.4	0.0	1.4	0.0	GRANT
7747	Catcote - Caretakers Bungalow Roof Replacement	25.9	0.3	25.6	0.0	25.9	0.0	GRANT
7929	Catcote - Window Replacement	66.0	0.0	66.0	0.0	66.0	0.0	MIX
7915	Catcote - Replace Roof over Kitchen	14.0	0.5	13.5	0.0	14.0	0.0	MIX
7491	Clavering - Replace Roof Phase 4 (06/07)	9.0	0.0	9.0	0.0	9.0	0.0	SCE(R)
7664	Clavering - Create New Foundation Stage Unit	42.9	8.8	34.1	0.0	42.9	0.0	GRANT
7934	Clavering - Replace Hall Roof	40.0	0.2	39.8	0.0	40.0	0.0	MIX
7849	Dyke House - Replace Boilers (07/08)	12.6	0.0	12.6	0.0	12.6	0.0	RCCO
7575	Dyke House - ICT Equipment Purchase	82.7	0.0	82.7	0.0	82.7	0.0	RCCO
7586	Dyke House City Learning Centre - ICT/Equipment Purchase	177.0	0.0	177.0	0.0	177.0	0.0	GRANT
7288	English Martyrs - Build new outdoor Sports Pitch	8.2	0.0	8.2	0.0	8.2	0.0	MIX
7663	Eldon Grove - Erect Perimeter Fence	16.8	0.0	16.8	0.0	16.8	0.0	MIX
7628	Eldon Grove - Major Internal Works	0.2	0.2	0.0	0.0	0.2	0.0	RCCO
7760	Fens - Replace Fan Convectors & Radiators (Ph 1)	3.6	0.8	2.8	0.0	3.6	0.0	GRANT
7740	Fens - New Office Extension	20.0	0.0	20.0	0.0	20.0	0.0	RCCO
7916	Fens - Renew Heating Distribution System	62.0	0.0	62.0	0.0	62.0	0.0	MIX
7935	Fens - Replace Windows	70.0	0.0	70.0	0.0	70.0	0.0	MIX
7729	Golden Flatts - Window Replacement (07/08)	3.3	0.0	3.3	0.0	3.3	0.0	MIX
7527	Golden Flatts - Improve Kitchen Ventilation	12.7	0.0	12.7	0.0	12.7	0.0	GRANT
7922	Golden Flatts - Renew Heating Distribution System	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7923	Golden Flatts - Window Replacement Kitchen / Dining	32.0	0.0	32.0	0.0	32.0	0.0	MIX
7295	Grange - Replace Classrooms (03/04)	26.3	0.0	26.3	0.0	26.3	0.0	GRANT
7815	Grange - Internal Works to Kitchen	17.8	0.0	17.8	0.0	17.8	0.0	RCCO
7924	Grange - Window Replacement Office	41.0	0.4	40.6	0.0	41.0	0.0	MIX
7851	Refurbish Toilets - Greatham	53.7	50.7	3.0	0.0	53.7	0.0	MIX
7937	Greatham - Window Replacement Hall & Conservatory	15.0	0.0	15.0	0.0	15.0	0.0	MIX
7920	High Tunstall - Replace Roof Admin Block	95.0	0.3	94.7	0.0	95.0	0.0	MIX
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	3.1	0.0	3.1	0.0	3.1	0.0	GRANT
	Jesmond Rd - Relocate Nursery to form Foundation Unit, installation of ramps & internal works	5.8	0.0	5.8	0.0	5.8	0.0	MIX
-	Jesmond Road - Renew Heating System in Reception	14.0	0.0	14.0	0.0	14.0	0.0	MIX
7925	Jesmond Road - Install Kitchen Equipment / Develop Kitchen	100.0	0.0	100.0	0.0	100.0	0.0	MIX
7773	Kingsley - Caretakers Bungalow Heating	0.7	0.0	0.7	0.0	0.7	0.0	GRANT
7469	Kingsley - Extension to School for Children's Centre	78.8	127.8	0.0	0.0	127.8	49.0	GRANT
7772	Kingsley - Window Replacement	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
7939	Kingsley - Hall Roof Replacement	39.0	0.0	39.0	0.0	39.0	0.0	MIX
7938	Kingsley - Window Replacement North Elevation	54.0	0.4	53.6	0.0	54.0	0.0	MIX
-	Kingsley - Convert Storage Areas into classrooms (inc poss extension)	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7057	Lynnfield - Build Community Facility	17.8	0.0	17.8	0.0	17.8	0.0	GRANT
7762	Lynnfield - Boiler Plant Replacement	9.6	0.7	8.9	0.0	9.6	0.0	GRANT
7926	Lynnfield - Upgrade Toilets inc DDA	35.0	0.0	35.0	0.0	35.0	0.0	MIX
7312	Manor - Build New Science Lab	6.6	0.0	6.6	0.0	6.6	0.0	MIX
7565	Manor - Upgrade Fire Alarm System & Electrical Works	0.1	0.1	0.0	0.0	0.1	0.0	GRANT
7568	Manor - Develop New SEN/Resource Centre	2.3	2.3	0.0	0.0	2.3	0.0	MIX
7314	Manor - Build E-Learning Centre	21.5	0.0	21.5	0.0	21.5	0.0	MIX
7824	Manor - Improve Stage Access	2.0	0.0	2.0	0.0	2.0	0.0	MIX
7912	Manor - Replace External Doors - Improve Security	20.0	0.0	20.0	0.0	20.0	0.0	MIX

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
		B	C	D	E	F	G	
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	
7910	Manor - External Decoration / Window Replacement	32.0	0.0	32.0	0.0	32.0	0.0	MIX
7666	Owton Manor - Modifications to SPACE Centre	9.5	0.0	9.5	0.0	9.5	0.0	GRANT
7940	Owton Manor - Replace Windows & External Doors	99.0	0.4	98.6	0.0	99.0	0.0	MIX
7819	Rift House - ICT Development	65.6	0.0	16.6	0.0	16.6	(49.0)	GRANT
	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	28.9	17.6	11.3	0.0	28.9	0.0	GRANT
7654	Rift House - Window Replacement (07/08)	3.2	0.0	3.2	0.0	3.2	0.0	GRANT
7775	Rift House - Disabled Toilet/Entrance Works	30.7	17.1	13.6	0.0	30.7	0.0	SCE (R)
7850	Rift House - Upgrade Toilets	85.0	0.0	85.0	0.0	85.0	0.0	MIX
7927	Rift House - Resurface Car Park / Pedestrian Access	35.0	0.0	35.0	0.0	35.0	0.0	MIX
7928	Rossmere - Kitchen Boiler Replacement	5.9	0.0	5.9	0.0	5.9	0.0	GRANT
7563	Rossmere - Window Replacement Dining Hall	82.0	0.4	81.6	0.0	82.0	0.0	MIX
7941	Springwell - Replace Existing Hydrotherapy Pool	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7942	Springwell - Install Mobile Classroom	50.0	0.7	49.3	0.0	50.0	0.0	MIX
7917	Stranton - Build New Community Facility	21.9	0.0	21.9	0.0	21.9	0.0	MIX
7323	Stranton - Replace Windows (07/08)	3.9	0.0	3.9	0.0	3.9	0.0	GRANT
7763	Stranton - Develop Outside Play Area	0.5	0.0	0.5	0.0	0.5	0.0	GRANT
7597	Stranton - Purchase & Install CCTV	2.3	0.0	2.3	0.0	2.3	0.0	RCCO
0	Stranton - Window Replacement	44.0	0.2	43.8	0.0	44.0	0.0	MIX
7944	St Cuthberts - Boiler Replacement	1.5	1.5	0.0	0.0	1.5	0.0	MIX
7567	St Helens - Kitchen Refurbishment	0.1	0.0	0.1	0.0	0.1	0.0	GRANT
7327	St Helens - Replace Roof KS2 Area	75.0	0.3	74.7	0.0	75.0	0.0	MIX
7943	St Teresa's - Extension to build Childrens Centre	2.1	0.0	2.1	0.0	2.1	0.0	GRANT
7330	St Hilds - Build Classroom of the Future	100.0	0.0	100.0	0.0	100.0	0.0	MIX
-	Throston - Install Lift	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7946	Throston - Rewire School Electrics	85.0	0.0	85.0	0.0	85.0	0.0	MIX
7945	Ward Jackson - Extend Car Park	1.3	0.0	1.3	0.0	1.3	0.0	RCCO
7873	Ward Jackson - Replace Roof	60.0	0.0	60.0	0.0	60.0	0.0	MIX
7947	Ward Jackson - Window Replacement	35.0	0.4	34.6	0.0	35.0	0.0	MIX
7918	Ward Jackson - Increase size of office (internal works)	12.0	0.0	12.0	0.0	12.0	0.0	MIX
-	West Park - Pipework (Phase 1)	9.0	0.0	9.0	0.0	9.0	0.0	GRANT
7776	West Park - Disabled Toilet	33.4	0.0	33.4	0.0	33.4	0.0	SCE (R)
7829	West Park - Security Works ie. Fencing	45.0	0.0	45.0	0.0	45.0	0.0	RCCO
7848	West View - Improve / Refurbish Nursery & Reception	18.8	0.0	18.8	0.0	18.8	0.0	GRANT
7598	West View - Pipework (Phase 1)	9.7	0.0	9.7	0.0	9.7	0.0	GRANT
7777	West View - Develop Football Facilities	5.5	0.0	5.5	0.0	5.5	0.0	GRANT
7340	West View - Remodel KS2 Offices	0.6	0.6	0.0	0.0	0.6	0.0	GRANT
7730	West View - Replace Windows	50.0	0.4	49.6	0.0	50.0	0.0	MIX
7948	Carlton Outdoor Centre Redevelopment Phase 1 - New Accommodation Block; Create Meeting Room & Storage; Develop Challenge Course and other on-site adventure opportunities	1.1	1.1	0.0	0.0	1.1	0.0	MIX
7342	Carlton Outdoor Centre - Redevelopment of Site (Proposed Phase 2 although works/funding to be determined)	90.0	0.0	90.0	0.0	90.0	0.0	MIX
7863	Carlton Outdoor Centre - Purchase & Install Challenge Course and Climbing Wall	5.1	0.0	5.1	0.0	5.1	0.0	MIX
7641	Improve Ventilation in Classrooms - Various Schools	0.3	0.0	0.3	0.0	0.3	0.0	RCCO
7820	Children's Centres - Miscellaneous Capital Expenditure	0.6	0.0	0.6	0.0	0.6	0.0	GRANT
7521	Children's Centres - IT and Tel	6.1	0.0	6.1	0.0	6.1	0.0	GRANT
7429	Early Years (GSSG) - to be allocated	351.8	0.0	351.8	0.0	351.8	0.0	GRANT
-	Children's Centres - Maintenance	20.1	1.2	18.9	0.0	20.1	0.0	GRANT
0	Children's Centres - Unallocated 08/09	295.6	0.0	295.6	0.0	295.6	0.0	GRANT
7630	Workforce Remodelling - Misc School Projects to better utilise space	42.6	0.0	42.6	0.0	42.6	0.0	GRANT
7428	Devolved Capital - Various Misc Individual School Projects	1,420.5	127.1	1,293.4	0.0	1,420.5	0.0	GRANT
7384	Youth Capital Fund - Spend to be determined by Young People	79.3	13.7	65.6	0.0	79.3	0.0	GRANT
7463	Playing for Success - Develop New Classroom at H'pool Utd	0.5	0.0	0.5	0.0	0.5	0.0	MIX
7437	Kitchen Ventilation Improvements - Various Schools	30.0	0.0	30.0	0.0	30.0	0.0	MIX
7859	School Travel Plans - Develop Cycle Storage at Schools	81.4	10.6	70.8	0.0	81.4	0.0	GRANT
7421	Computers for Pupils	530.4	9.5	520.9	0.0	530.4	0.0	GRANT
7858	Improve Ventilation in ICT Suites (O Manor, Rossmere, W View)	5.7	0.0	5.7	0.0	5.7	0.0	RCCO
7779	Funding (Modernisation, Access, RCCO) Currently Unallocated - see Report paragraph 7.2.7	(258.7)	0.0	(258.7)	0.0	(258.7)	0.0	MIX
9004	Purchase of Interactive Whiteboards (Various Schools)	2.1	0.0	2.1	0.0	2.1	0.0	GRANT
7447								

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
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7344	Brinkburn Pool - Reinstatement of Pool after Fire	0.6	0.0	0.6	0.0	0.6	0.0	MIX
7814	ICT / Mobile Technology for Children's Social Workers	27.9	0.0	27.9	0.0	27.9	0.0	GRANT
7818	Sure Start Centre - Miers Avenue Toilets	3.7	0.0	3.7	0.0	3.7	0.0	GRANT
7652	SS Central - Refurbish daycare suite at Chatham House	0.8	0.8	0.0	0.0	0.8	0.0	GRANT
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	190.0	0.0	190.0	0.0	190.0	0.0	GRANT
7901	Purchase & Install CELTICS Project - Case Management System for Children's & Families Team	350.2	93.6	256.6	0.0	350.2	0.0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	2.7	0.0	2.7	0.0	2.7	0.0	MIX
7210	Capital Grant Contribution towards building Rift House							
	Neighbourhood Nursery	4.3	0.0	4.3	0.0	4.3	0.0	MIX
0	SSC - Chatham Road	5.9	0.0	5.9	0.0	5.9	0.0	MIX
0	Caretakers Cavity Wall Insulation - Various	10.0	0.0	10.0	0.0	10.0	0.0	MIX
0	Harnessing Technology Grant	350.5	0.0	350.5	0.0	350.5	0.0	GRANT
7898	BSF - Purchase additional accommodation for Brierton pupils	789.8	94.7	695.1	0.0	789.8	0.0	MIX
0	BSF - Demolition of Brierton Upper School Buildings (PRU)	410.0	0.0	410.0	0.0	410.0	0.0	SCE@
0	Extended Schools - to be allocated	176.0	0.0	176.0	0.0	176.0	0.0	GRANT
0	Emergency Response - Contingency	100.0	0.0	100.0	0.0	100.0	0.0	MIX
0	Information System for Parents & Providers Project	18.6	0.0	18.6	0.0	18.6	0.0	GRANT
0	Youth Capital Fund Plus	452.0	0.0	452.0	0.0	452.0	0.0	GRANT
		8,635.0	619.5	8,015.5	0.0	8,635.0	0.0	

Key

RCCO Revenue Contribution towards Capital
 MIX Combination of Funding Types
 UCPB Unsupported Corporate Prudential Borrowing
 SCE @ Supported Capital Expenditure (Revenue)

GRANT Grant Funded
 CAP REC Capital Receipt
 UDPB Unsupported Departmental Prudential Borrowing
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CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7712	Bridge Community Centre - Demolition	127.0	65.0	62.0	0.0	127.0	0.0	UCPB
7713	Burbank Community Centre - Refurbishment	7.5	0.0	7.5	0.0	7.5	0.0	UCPB
7881	Burn Valley Garden Sewers/Drainage Works	15.0	0.0	15.0	0.0	15.0	0.0	GRANT
7651	Burn Valley Park Beck - Reduce Flood Risk/Landscaping	68.9	0.0	68.9	0.0	68.9	0.0	MIX
7377	Central Library - Lighting Improvements	38.0	0.0	38.0	0.0	38.0	0.0	RCCO
7893	Clavering Play Area - Tarmac Surface	20.0	0.0	20.0	0.0	20.0	0.0	RCCO
7375	Countryside - Purchase Replacement Vehicle	15.0	0.0	15.0	0.0	15.0	0.0	MIX
7737	DDA Capital Works (Various) - to be allocated	50.0	0.0	50.0	0.0	50.0	0.0	UCPB
7864	Foreshore - Replacement Lifeguard Vehicle	9.0	0.0	9.0	0.0	9.0	0.0	RCCO
7213	Grayfields Sports Pavillion / Football Strategy	47.0	16.0	31.0	0.0	47.0	0.0	MIX
7382	Greatham Play Area Equipment	8.6	0.0	8.6	0.0	8.6	0.0	MIX
7380	H2O Watersports Centre	1,998.7	0.0	1,998.7	0.0	1,998.7	0.0	MIX
7831	Jutland Road Community Centre - Internal Alterations	2.6	1.2	1.4	0.0	2.6	0.0	MIX
7414	Jutland Road Play Area Upgrade	55.0	0.0	55.0	0.0	55.0	0.0	MIX
New	St Patricks Multi Use Games Area (MUGA) - Feasibility	2.4	0.0	2.4	0.0	2.4	0.0	RCCO
7865	Museum of Harlepool - Internal Works to create new display area	95.7	78.5	17.2	0.0	95.7	0.0	MIX
7887	Nicholson Fields Allotments - Security Improvements	19.6	0.0	19.6	0.0	19.6	0.0	RCCO
7845	Rossmere - Pitch Improvements	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7771	Seaton Allotments, Station Lane - Drainage Works	2.1	0.0	2.1	0.0	2.1	0.0	MIX
7215	Seaton Carew Cricket Club Ground Imps	9.7	0.0	9.7	0.0	9.7	0.0	CAPR
7203	Sir William Gray House - Disability Improvements	2.6	0.0	2.6	0.0	2.6	0.0	MIX
New	Skateboard Park - to be allocated	70.0	0.0	70.0	0.0	70.0	0.0	RCCO
7844	Town Moor - Develop Multi Use Games Area	10.0	0.0	10.0	0.0	10.0	0.0	MIX
7590	Ward Jackson Park Car Park - Improvement Works	76.4	0.0	76.4	0.0	76.4	0.0	MIX
7367	Ward Jackson Park Refurbishment	7.9	0.0	7.9	0.0	7.9	0.0	MIX
7001	Headland Community Resource Centre	18.4	0.0	18.4	0.0	18.4	0.0	MIX
7002	Headland Sports Hall - Sports Improvement	19.7	0.0	19.7	0.0	19.7	0.0	MIX
7003	Carnegie Building Refurbishment	16.5	0.0	16.5	0.0	16.5	0.0	MIX
		2,818.3	160.7	2,657.6	0.0	2,818.3	0.0	

Key

RCCO

Revenue Contribution towards Capital

MIX

Combination of Funding Types

UCPB

Unsupported Corporate Prudential Borrowing

SCE ®

Supported Capital Expenditure (Revenue)

GRANT

Grant Funded

CAP REC

Capital Receipt

UDPB

Unsupported Departmental Prudential Borrowing

SPB

Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

TABLE 1 - RESOURCES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7466	Vehicle Purchases	1,069.6	234.7	834.9	0.0	1,069.6	0.0	UDPB
7091	City Challenge Clawback	228.8	0.0	228.8	0.0	228.8	0.0	GRANT
7867	City Challenge Burbank/Murray Street	130.4	0.0	130.4	0.0	130.4	0.0	GRANT
7260	Piazza and Slipway - Trincomalee Trust	0.3	0.0	0.3	0.0	0.3	0.0	GRANT
7263	York Flatlets Demolition	7.7	0.0	7.7	0.0	7.7	0.0	CAP REC
7264	Mobile Benefits	129.3	0.0	129.3	0.0	129.3	0.0	CAP REC
7418	St Benedicts Barlow's Building Demolition	34.7	0.0	34.7	0.0	34.7	0.0	CAP REC
7468	IT Strategy	500.0	0.0	500.0	0.0	500.0	0.0	UDPB
7623	Corporate IT Projects	88.5	6.3	82.2	0.0	88.5	0.0	CAP REC
7634	Town Centre LIFT Scheme	90.0	0.0	90.0	0.0	90.0	0.0	CAP REC
7445	Financial Management System Development	29.6	29.6	0.0	0.0	29.6	0.0	RCCO
7446	EDRMS and Workflow	0.1	0.1	0.0	0.0	0.1	0.0	RCCO
7471	EDRMS - Phase 2	129.9	129.9	0.0	0.0	129.9	0.0	RCCO
7631	Members ICT/Remote Access	50.2	17.9	32.3	0.0	50.2	0.0	CAP REC
7467	Refurbishment of War Memorials	61.8	3.7	58.0	0.0	61.8	0.0	UCPB
7200	Civic Centre Refurbishment	2,427.9	464.4	1,963.5	0.0	2,427.9	0.0	UCPB
7257	Disabled Adaptations	305.4	6.0	299.4	0.0	305.4	0.0	UCPB
7496	Re-roofing Throston Library	3.7	3.7	0.0	0.0	3.7	0.0	MIX
7705	Seaton Bus Station Refurbishment	184.1	151.2	32.9	0.0	184.1	0.0	UCPB
7716	Demolition of HQ Toilets	51.0	0.0	51.0	0.0	51.0	0.0	UCPB
7718	Demolition of Eldon Grove Lesiure Centre	66.0	30.9	35.1	0.0	66.0	0.0	UCPB
7781	Replace Boilers - Municipal Buildings	144.9	0.0	144.9	0.0	144.9	0.0	UCPB
7782	Stranton Crematorium Roof Repair	28.8	0.0	28.8	0.0	28.8	0.0	UCPB
7783	Borough Buildings Renew Roof Valley	21.0	0.0	21.0	0.0	21.0	0.0	UCPB
7784	Borough Buildings Replace 5 Water Heater	7.5	0.0	7.5	0.0	7.5	0.0	UCPB
7785	Brinkburn Centre - Renew Sports Hall Change Rms Roof	33.7	0.0	33.7	0.0	33.7	0.0	UCPB
7786	Brinkburn Centre - Renew Filter to Swimming Pool	19.3	0.0	19.3	0.0	19.3	0.0	UCPB
Various	Removal of Major Barriers to Access	40.9	0.0	40.9	0.0	40.9	0.0	UCPB
		5,885.1	1,078.4	4,806.6	0.0	5,885.1	0.0	

TABLE 2 - NEW DEAL FOR COMMUNITIES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7069	Longhill Junction Improvements	0.8	0.0	0.8	0.0	0.8	0.0	MIX
7059/7060	Longhill Business Security and Environmental Imps	100.3	0.8	99.6	0.0	100.3	0.0	MIX
7061	Business Security Fund	20.8	2.0	18.8	0.0	20.8	0.0	NDC
7062	CIA Building Modernisation Grant	223.9	0.0	223.9	0.0	223.9	0.0	NDC
7063	CIA Environmental Improvements	446.7	2.3	444.4	0.0	446.7	0.0	NDC
7054	Crime Premises	14.9	0.7	14.2	0.0	14.9	0.0	NDC
7056	Target Hardening Phase 3	71.5	28.8	42.7	0.0	71.5	0.0	NDC
7050	Osbourne Road Hall	1.3	0.0	1.3	0.0	1.3	0.0	NDC
7051	Voluntary Sector Premises Pool	1.5	0.9	0.6	0.0	1.5	0.0	NDC
7052	Peoples Centre	62.7	0.0	62.7	0.0	62.7	0.0	NDC
7086	Lynfield Play Area	34.4	0.0	34.4	0.0	34.4	0.0	NDC
tb	Home Improvement Project	250.0	0.0	250.0	0.0	250.0	0.0	MIX
tb	Longhill CCTV	31.2	0.0	31.2	0.0	31.2	0.0	MIX
		1,259.9	35.3	1,224.6	0.0	1,259.9	0.0	

TABLE 3 - SINGLE PROGRAMME

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7103	Central Area Attractors - Wingfield Castle	413.2	144.6	268.6	0.0	413.2	0.0	MIX
7871	Central Area Development Frame - Feasibility Study Town Centre	25.0	24.6	0.4	0.0	25.0	0.0	RCCO
7872	Southern Business Zone - Feasibility Study Brenda Road Area	25.0	24.8	0.2	0.0	25.0	0.0	MIX
		463.2	194.0	269.2	0.0	463.2	0.0	

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2008/2009 Budget £'000	2008/2009 Actual as at 30/06/08 £'000	2008/2009 Expenditure Remaining £'000	Expenditure Rephased into 2009/10 £'000	C+D+E 2008/2009 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7222	Minor Works - North	62.0	0.0	62.0	0.0	62.0	0.0	MIX
7223	Minor Works - South	85.6	7.8	77.8	0.0	85.6	0.0	MIX
7224	Minor Work - Central	67.5	57.9	9.6	0.0	67.5	0.0	MIX
7272	Wheelee Bin Purchase	51.5	1.8	49.7	0.0	51.5	0.0	UDPB
7465	Recycling Scheme (containers etc)	71.8	15.1	56.7	0.0	71.8	0.0	UDPB
7821	Waste Performance Efficiency Grant (containers etc)	160.6	0.0	160.6	0.0	160.6	0.0	GRANT
7404	HRA Residual Expenditure	9.1	0.0	9.1	0.0	9.1	0.0	CAP REC
7218	Disabled Facility Grants	666.3	59.8	606.5	0.0	666.3	0.0	GRANT
7230	Housing Market Renewal (house purchases)	4,241.0	357.5	3,883.5	0.0	4,241.0	0.0	GRANT
7219	Home Plus Grants (provided by Endeavour HA)	90.0	5.6	84.4	0.0	90.0	0.0	GRANT
7231	Housing Thermal Efficiency	120.4	0.0	120.4	0.0	120.4	0.0	GRANT
7220	Private Sector Housing Grants	359.3	45.9	313.4	0.0	359.3	0.0	GRANT
7220	Public Conveniences	948.1	134.0	814.1	0.0	948.1	0.0	UDPB
7206	CSS Social Lighting Programme	4.4	0.0	4.4	0.0	4.4	0.0	UCPB
7207	LTP-Community Safety-Car Park Security/CCTV	69.6	42.8	26.8	0.0	69.6	0.0	SPB
7235	Low Floor Infrastructure	30.0	6.3	23.7	0.0	30.0	0.0	SPB
7236	Bus Shelter Improvements	69.4	24.1	45.3	0.0	69.4	0.0	SPB
7237	Cycle Routes General	150.0	0.0	150.0	0.0	150.0	0.0	MIX
7240	Hartlepool Transport Interchange	2,047.4	34.8	2,009.9	0.0	2,044.7	(2.7)	SPB
7241	Dropped Crossings	30.0	23.5	6.5	0.0	30.0	0.0	SPB
7242	Other Street Lighting	82.4	0.4	82.0	0.0	82.4	0.0	MIX
7244	Travel Plans	10.0	0.0	10.0	0.0	10.0	0.0	SPB
7245	LTP-Cycle Parking	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7247	Bus Quality Corridor	15.0	0.0	15.0	0.0	15.0	0.0	SPB
7250	Sustainable Travel Awareness	10.0	3.3	6.7	0.0	10.0	0.0	GRANT
7251	Public Transport CCTV	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
7252	Safer Streets Initiative	20.0	2.8	17.2	0.0	20.0	0.0	GRANT
7265	Coastal Protection Strategic Study	2.0	0.0	2.0	0.0	2.0	0.0	GRANT
7424	Pride in Hartlepool	17.1	1.2	15.9	0.0	17.1	0.0	UCPB
7452	Local Safety Scheme	0.0	4.9	0.0	0.0	4.9	4.9	0.0
7455	Hart Lane Road Safety Improvements	82.3	78.7	0.0	0.0	78.7	(3.6)	MIX
7487	Local Transportation Plan-Monitoring	5.0	1.4	3.6	0.0	5.0	0.0	SPB
7499	Lithgo Close - Contaminated Land	1,787.3	431.8	1,355.5	0.0	1,787.3	0.0	MIX
7508	Anhydrite Mine	132.1	2.3	129.8	0.0	132.1	0.0	MIX
7540	LTP - Tees Valley Major Scheme Bid	0.0	2.7	0.0	0.0	2.7	2.7	0.0
7541	Safer Routes to School	76.1	0.0	76.1	0.0	76.1	0.0	GRANT
7542	LTP - Parking Lay-By	25.0	0.0	25.0	0.0	25.0	0.0	SPB
7544	LTP - Shop Mobility	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7545	LTP - Motorcycle Training	20.0	21.0	0.0	0.0	21.0	1.0	GRANT
7546	LTP - Road Safety Education & Training	20.0	0.0	19.0	0.0	19.0	(1.0)	GRANT
7549	LTP - Other Bridge Schemes	70.0	0.5	69.5	0.0	70.0	0.0	SPB
7580	Highways Remedial Works - Hartlepool Marina	4.5	0.9	3.6	0.0	4.5	0.0	TDC
7581	Tees Valley Boundary Signs	5.4	0.0	5.4	0.0	5.4	0.0	GRANT
7624	LTP - Headland Traffic Management	27.9	0.0	27.9	0.0	27.9	0.0	SPB
7644	LTP - School Travel Plans	15.0	1.9	13.1	0.0	15.0	0.0	SPB
7645	LTP - General	372.5	1.3	362.8	0.0	364.1	(8.4)	SPB
7706	Waterproofing Phase 2 - Multi Storey Car Park	659.5	438.9	220.6	0.0	659.5	0.0	UCPB
7707	Highways Maintenance - Other Schemes (non LTP)	40.0	0.0	40.0	0.0	40.0	0.0	UCPB
7714	Owton Manor Lane Shops	0.0	14.1	0.0	0.0	14.1	14.1	0.0
7734	LTP - Hart Lane/Wiltshire Way Junction Improvement 07-0	79.0	5.7	73.3	0.0	79.0	0.0	SPB
7736	LTP - York Road (Park Road to Lister Street)	788.8	0.8	788.0	0.0	788.8	0.0	SPB
7805	LTP - Footpath - West View Road	0.0	8.4	0.0	0.0	8.4	8.4	0.0
7835	LTP - Clavering Area Traffic Management	19.0	19.0	0.0	0.0	19.0	0.0	TDC
7838	LTP - Tees Road Footways (west side)	63.5	63.5	0.0	0.0	63.5	0.0	0.0
7846	Raby Road Puffin Crossing	10.9	3.3	7.6	0.0	10.9	0.0	UCPB
7847	Coast Protection - Headland Fencing and Promenade	27.6	0.0	27.6	0.0	27.6	0.0	CAP REC
7852	Highway Improvements - TESCO Secion 106 Expenditure	333.2	29.7	303.5	0.0	333.2	0.0	GRANT
7856	Stranton Traffic Management	50.0	0.0	50.0	0.0	50.0	0.0	SPB
7899	Stranton Traffic Management	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
7906	Bryan Hanson House On Street Parking	89.8	55.8	34.0	0.0	89.8	0.0	UDPB
7955	LTP-Cycling-Advanced Stop Sign	5.0	0.0	5.0	0.0	5.0	0.0	GRANT
7956	LTP-Cycle Route Signage	5.0	0.0	5.0	0.0	5.0	0.0	SPB
7957	LTP-Seaton Carew Railway Station Improvements	50.0	0.0	50.0	0.0	50.0	0.0	SPB
7959	LTP-Other Walking Schemes	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7960	LTP-Highway Signage Improvements	10.0	0.0	10.0	0.0	10.0	0.0	SPB
7961	LTP-School 20mph Zones	10.0	0.2	9.8	0.0	10.0	0.0	SPB
7972	Other Traffic Management Schemes	40.0	0.0	40.0	0.0	40.0	0.0	SPB
7973	Other Safety Schemes	25.0	0.0	25.0	0.0	25.0	0.0	GRANT
7974	Signalised Crossings	10.0	0.0	10.0	0.0	10.0	0.0	GRANT
		14,644.9	2,011.4	12,648.9	0.0	14,660.3	15.4	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Departmental Prudential Borrowing
SCE @	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2008

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						H Type of financing
		B 2008/2009 Budget £'000	C 2008/2009 Actual as at 30/06/08 £'000	D 2008/2009 Expenditure Remaining £'000	E Expenditure Rephased into 2009/10 £'000	F C+D+E 2008/2009 Total Expenditure £'000	G F-B 2008/2009 Variance from budget £'000	
7012	Headland Regeneration Programme	3.9	3.9	0.0	0.0	3.9	0.0	CAP REC
7013	Headland Town Square	37.1	36.7	0.4	0.0	37.1	0.0	MIX
7015	Targeted Private Housing Improvements	39.1	0.0	39.1	0.0	39.1	0.0	CAP REC
7025	Headland Paddling Pool	12.5	0.0	12.5	0.0	12.5	0.0	MIX
7368	Building Safer Communities	5.8	0.0	5.8	0.0	5.8	0.0	GRANT
7417	Friarage Field Building Demolition	6.6	0.0	6.6	0.0	6.6	0.0	CAP REC
7431	Community Safety Strategy	153.7	0.0	153.7	0.0	153.7	0.0	UCPB
7530	Developers Contribution Fund	142.4	0.0	142.4	0.0	142.4	0.0	GRANT
7866	Friarage Manor House	19.2	0.0	19.2	0.0	19.2	0.0	CAP REC
7878	Community Safety CCTV Upgrade	14.7	9.9	4.8	0.0	14.7	0.0	UCPB
7895	Economic Development - Industrial & Commercial	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
7896	BEC Toilet & Shower Facilities	40.0	0.0	40.0	0.0	40.0	0.0	UCPB
7897	Regeneration Match Funding	100.0	0.0	100.0	0.0	100.0	0.0	UCPB
		675.0	50.5	624.5	0.0	675.0	0.0	

Key

- RCCO Revenue Contribution towards Capital
- MIX Combination of Funding Types
- UCPB Unsupported Corporate Prudential Borrowing
- SCE @ Supported Capital Expenditure (Revenue)

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

TABLE 1 - NEW DEAL FOR COMMUNITIES

Line No	2008/9 Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F
			£'000	£'000	(F=E-D) £'000
1	48.2	Longhill - Site Manager	12.04	10.1	(2.0)
2	38.7	Longhill - ILM Scheme	38.7	69.8	31.2
3	25.1	Longhill CCTV	6.3	0.0	(6.3)
4	93.4	Enterprise Development Package - Enterprise Support Scheme	18.7	15.7	(3.0)
5	0.3	Commercial Areas - Building Modernisation	0.3	0.0	(0.3)
6	46.3	Commercial Areas - Bus Support Manager	11.6	9.6	(2.0)
7	106.2	Opening Doors - Phase 2	0.0	0.0	0.0
8	3.7	Mental Health Support Workers	0.0	0.0	0.0
9	53.5	Sure Start Extension	0.0	0.0	0.0
10	56.8	Low Level Support - Phase II	18.9	19.3	0.4
11	16.1	Drug Outreach	0.0	0.0	0.0
12	49.1	Childrens Emotional Wellbeing	0.0	0.0	0.0
13	39.6	Football Development Officer	0.0	0.0	0.0
14	141.1	Peoples Access to Health	43.0	43.9	0.9
15	9.2	Young Persons Emotional Wellbeing	0.0	0.0	0.0
16	59.5	Community Wardens	41.7	41.7	(0.0)
17	3.3	Target Hardening - Phase 3	0.0	0.0	0.0
18	6.5	Community Safety Grants Pool	2.2	2.1	(0.1)
19	37.6	Selective Licensing	0.0	0.0	0.0
20	15.1	Victim Support	3.8	3.6	(0.1)
21	29.5	Crime Premises	7.4	0.0	(7.4)
22	12.5	Police Community Support Officers	0.0	0.0	0.0
23	1.3	Dordrecht	1.3	0.0	(1.3)
24	47.4	CCTV Implementation - Phase 3	0.0	0.0	0.0
25	5.2	Offendering / Mentoring Scheme	0.0	0.0	0.0
26	17.3	Anti-Social Behaviour	8.6	7.1	(1.5)
27	37.7	Anti-Social Behaviour - Phase 2	0.0	0.0	0.0
28	39.4	Community Learning Centre - Stranton	0.0	0.0	0.0
29	69.4	Community Learning Centre - Lynnfield	0.0	0.0	0.0
30	2.9	Bursary Fund	2.9	1.6	(1.3)
31	10.2	Family Support	0.0	0.0	0.0
32	50.0	Educational Achievement Project	0.0	0.0	0.0
33	63.5	Key Stage 2 & 3 Transition	0.0	0.0	0.0
34	73.0	Raising Aspirations	0.0	0.0	0.0
35	44.3	Sustaining Attainment	0.0	0.0	0.0
36	10.0	Community Chest	6.9	7.0	0.1
37	9.2	Belle Vue Extension	0.0	0.0	0.0
38	10.9	Osbourne Road Hall	5.4	5.1	(0.3)
39	38.3	Ethnic Minorities	11.3	12.8	1.5
40	35.1	Money Advice and Debt Counselling Service	8.8	8.8	0.0
41	28.5	Peoples Centre	14.2	14.2	(0.0)
42	12.8	Lynfield Play area	0.0	0.0	0.0
43	1.9	Childrens Participation Worker	0.0	0.0	0.0
44	90.0	Hartlepool Youth Project	35.0	35.0	0.0
45	83.7	Capacity Building	15.8	14.9	(1.0)
46	(3.1)	Arts Development Initiative	0.0	0.0	0.0
47	15.0	Grange Road Methodist Church	3.8	3.8	0.0
48	9.1	Community Transport	2.3	1.0	(1.3)
49	(0.3)	Childrens Activities Project	0.0	0.0	0.0
50	0.0	Oxygen Centre - Cap Building	0.0	4.0	4.0
51	0.0	Resident Steering Group - Cap Building	0.8	0.2	(0.6)
52	24.0	Home Improvement Project	0.0	0.0	0.0
53	102.6	Evaluation Project	15.0	13.9	(1.1)
54	60.9	Communications Project Phase II	40.6	40.4	(0.2)
55	337.2	Neighbourhood Management	84.3	69.5	(14.8)
56	441.3	Management and Administration	79.6	79.6	0.0
57	(716.0)	Income from Revival	0.0	0.0	0.0
68	1,943.7		541.0	534.6	(6.4)

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2008

TABLE 2 - SINGLE PROGRAMME Revenue

Line No	2008/9 Budget	Description of Best Value Unit	Actual Position 30/06/08		
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
			£'000	£'000	£'000
69	30.0	Management and Administration	7.5	7.5	0.0
70	395.0	Building Futures	98.8	35.5	(63.3)
71	53.7	Tall Ships Cultural Support	13.4	19.9	6.5
72	478.7		119.7	62.9	(56.8)

SCRUTINY CO-ORDINATING COMMITTEE

19 September 2008



Report of: Scrutiny Manager

Subject: SCRUTINY INVESTIGATION INTO THE USE OF AGENCY WORKERS WITHIN THE COUNCIL – COVERING REPORT

1. PURPOSE OF THE REPORT

- 1.1 To inform Members that the Chief Personnel Officer will be in attendance at today's meeting to deliver a 'Setting the Scene' presentation along with verbal evidence from the Portfolio Holders for Performance / Finance and Efficiency (subject to confirmation of availability), as part of the Committee's ongoing investigation into the Use of Agency Workers within the Council.

2. BACKGROUND INFORMATION

- 2.1 As agreed at the meeting of the Scrutiny Co-ordinating Committee held on 8 August 2008, arrangements have been made for the Chief Personal Officer to be in attendance at today's meeting to deliver a presentation that provides an overview of the Council's current approach to the use of agency workers with particular focus on the circumstances (expected/unexpected) surrounding the use of agency workers; associated costs and the duration of employment.
- 2.2 In addition to the above, Members requested that the Portfolio Holders for Performance / Finance and Efficiency be invited to this meeting, to provide verbal evidence in relation to the Council's current practice.
- 2.3 Consequently, invitations have been extended to the relevant Portfolio Holders and subject to their availability, their attendance / non-attendance will be confirmed during this meeting. During this evidence gathering session with the Authority's Portfolio Holders, it is suggested that responses should be sought to the following key questions:-
- (a) What are your roles and responsibilities in relation to Council's current use of agency workers?;
 - (b) What are your views on the Council's current approach to the use of agency workers?; and

(c) What areas of improvement if any, would you suggest in relation to the Council's current use of agency workers?

3. RECOMMENDATION

3.1 That Members note the content of the covering report and presentation of the Chief Personnel Officer, together with the verbal evidence of the Council's Portfolio Holders (subject to confirmation of availability).

Contact Officer:- Charlotte Burnham – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
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BACKGROUND PAPERS

There were no background papers referred to in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

19 September 2008



Report of: Chairs of the Overview and Scrutiny Committees

Subject: DEPARTMENTAL STRUCTURES AND EFFICIENCIES REFERRAL: FEEDBACK FROM THE OVERVIEW AND SCRUTINY COMMITTEES

1. PURPOSE OF THE REPORT

- 1.1 To feedback the collective views of the Scrutiny Co-ordinating Committee and the four standing Scrutiny Forums (with the exception to the Health Scrutiny Forum), following their recent consideration of the Chief Executive's Departmental Structures and Efficiencies proposals.

2. BACKGROUND INFORMATION

- 2.1 By way of background information, the Authority's Cabinet, at its meeting on 23 June 2008, considered a report of the Chief Executive proposing a review of the Authority's overall departmental structure, taking into account the need to make 3% cashable efficiency savings for each of the next three years.
- 2.2 At this meeting, it was subsequently agreed that the Scrutiny Co-ordinating Committee's views be sought on the content of the report and formally reported back to the Cabinet by the end of September 2008.
- 2.3 On 4 July 2008, the Scrutiny Co-ordinating Committee agreed it was appropriate for all of the Scrutiny Forums to be involved in the undertaking of the Referral.
- 2.4 In doing so, on the 18 July 2008, Members of the Scrutiny Co-ordinating Committee and the Scrutiny Forums (with the exception to the Health Scrutiny Forum) considered the same report of the Chief Executive proposing a review of the Authority's overall department structure (**Appendix A refers**).

- 2.5 Furthermore, throughout July to September 2008, a series of joint meetings were held to enable Members to undertake a very thorough question and answer session with the Chief Executive in relation to his proposals and to determine their joint responses for consideration by the Scrutiny Co-ordinating Committee at today's meeting, as per the agreed timetable attached as **Appendix B**.
- 2.6 Having considered the views of the Overview and Scrutiny Committees outlined in Section 3 of this report, the Scrutiny Co-ordinating Committee is then required to determine its formal response for presentation to the Cabinet at its meeting on 29 September 2008.
- 2.7 However, before consideration is given to the feedback of the Overview and Scrutiny Committees, the Scrutiny Co-ordinating Committee wishes to formally express its disappointment of the non-attendance of the Chief Executive and key officers at their last evidence gathering meeting held on 5 September 2008. Whilst it is acknowledged that apologies were submitted in advance of the meeting, a written explanation has been sought by the Chair of the Scrutiny Co-ordinating Committee from the Chief Executive, which will be shared with Members at this meeting. Consequently the feedback of the Scrutiny Co-ordinating Committee is based mainly on the evidence received prior to the 5 September 2008, but takes into consideration the more recent additional information submitted by the Chief Executive.

3. FEEDBACK FROM THE OVERVIEW AND SCRUTINY COMMITTEES TO THE CHIEF EXECUTIVE'S DEPARTMENTAL STRUCTURES AND EFFICIENCIES PROPOSALS

- 3.1 Summarised below is the collective feedback of the Authority's Overview and Scrutiny Committees in relation to the Chief Executive's Departmental Structures and Efficiencies Proposals:-
- (a) That Members are not against the proposals but feel the timing is not right hence the proposals should be delayed on the basis that the Council needs a clearer understanding of the work of KPMG together with its likely impact and associated implications;
 - (b) That Members strongly recognise the need to make efficiency savings and draw attention to the potential cashable efficiencies of between £6-12m arising from the work of KPMG against the very small projected saving from the restructure proposal;
 - (c) That as part of the KPMG's original brief, a review of the Council's top management structure should have been included, as part of the Business Transformation Programme;

- (d) That Cabinet should consider any savings achieved under the Business Transformation process being returned to the Council's General Fund;
- (e) That the Chief Executive should embark upon a cultural change within the senior management of the Council. A direction of travel should be established to move the role of Directors to a more strategic planning role and Assistant Directors to operational management;
- (f) That to assist the Council in responding to the likely retirement of some but not all of the Directors during the next five years, the concept of succession planning should be further explored;
- (g) That whilst it was acknowledged that the Elected Mayor's role is only recognised by statute, that should the Elected Mayor's role be reviewed as part of the Chief Executive's proposals, that of the Deputy Mayor's role should also be included due to the significant level of responsibility in the absence of the Elected Mayor;
- (h) That Members are of the view that by reviewing the Directors posts in isolation will lead to an increase in the salaries of the Assistant Directors through enhanced responsibilities and this will absorb, if not all, any savings to be made, proving extremely difficult for Councillors to justify to the public;
- (i) That concern was expressed regarding the short time span for the consideration of the Chief Executive's proposals; and
- (j) That the proposals put forward by the Chief Executive have not proved sufficiently persuasive, particularly as the savings predicted are significantly lower than those that could be achieved through the Business Transformation Programme.

4. RECOMMENDATIONS

4.1 It is recommended that the Scrutiny Co-ordinating Committee:-

- (a) considers the feedback from the Authority's Overview and Scrutiny Committees' in conjunction with the Chief Executive's Departmental Structures and Efficiencies proposals attached as **Appendix A**;
- (b) determines its formal response in relation to the Chief Executive's Departmental Structures and Efficiencies proposals to be presented to the Cabinet on 29 September 2008; and
- (c) grants delegated authority to the Chair of this Committee to approve the content of the formal response to enable its

submission to the Cabinet on 29 September 2008 in accordance with the agreed timetable.

Contact:- Charlotte Burnham – Scrutiny Manager
Chief Executive’s Department – Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523 087
Email: charlotte.burnham@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Minutes of the Scrutiny Co-ordinating Committee held on 4 and 18 July 2008 and 5 September 2008.
- (ii) Minutes of the Joint Meetings of the Adult and Community Services and Children’s Services Scrutiny Forums held on 30 July 2008 and 11 August 2008.
- (iii) Minutes of the Joint Meetings of the Neighbourhood Services and Regeneration and Planning Services Scrutiny Forums held on 31 July 2008 and 28 August 2008.

APPENDIX A



Report of: CHIEF EXECUTIVE

Subject: DEPARTMENTAL STRUCTURES AND EFFICIENCIES

SUMMARY

1. PURPOSE OF REPORT

To review the Council's overall departmental structure, taking into account the need to make 3% cashable efficiency savings for each of the next three years.

2. SUMMARY OF CONTENTS

The report identifies proposals for the restructure of the departmental structure of the Council to be phased in over the next 2 years

3. RELEVANCE TO CABINET

The decision relates to the overall management structure of the Council and as such is part of the remit of Cabinet

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

Cabinet 23rd June 2008

6. DECISION(S) REQUIRED

- i) The new Departmental structure, a reduction in the number of departments from 5 to 3 as outlined in section 4 of this report be agreed and implemented, subject to it being phased in by the Summer of 2010.
- ii) That reviews of the operational and management structures in each of the newly created departments be undertaken in line with the phased timescales outlined in this report.

- iii) The new organisational structure be reviewed in three years time – 2011/12.
- iv) Rockpools now be engaged to review the role of Elected Mayor and to undertake job evaluation for the chief executive and the new director posts.

Report of: Chief Executive

Subject: DEPARTMENTAL STRUCTURES AND EFFICIENCIES

SUMMARY

1. PURPOSE OF REPORT

To review the Council’s overall departmental structure, taking into account the need to make 3% cashable efficiency savings for each of the next three years.

2. SUMMARY OF CONTENTS

This report briefly considers the Government’s new agenda for local government; the impact this will have on the overall departmental structure of the council, the means by which the required efficiency savings can be achieved and the outline timescales for further consideration of departmental structures over the next 2 years.

3. BACKGROUND

The 2006 Local Government White Paper, the 2007 Lyons Report and subsequent legislation, set out an ambitious new agenda for the delivery of local public services. This agenda requires a new set of organisational competencies:

- Councils must lead their communities and also meet rising citizen and customer expectations.
- A shift in focus from service led, pre-designed provision to flexible services provided through multi-agency partnerships and networks with voluntary, community and business partners, focused on customer needs and choice.
- Services to be managed through commissioning, market management and partnership co-ordination.

Table 1 below shows the traditional approach to organisational structures and career pathways, whilst Table 2 provides a representation of potential new structures.

Table 1

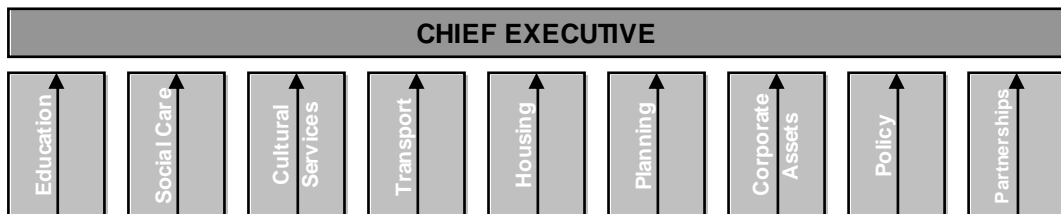
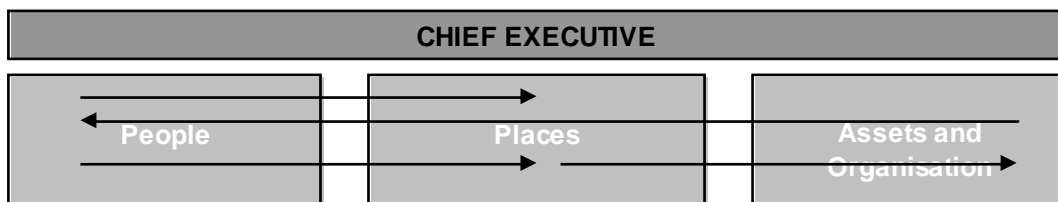


Table 2



From 2009 Government inspection will broaden out from Comprehensive Performance Assessment (CPA) of local authorities, to Comprehensive Area Assessment (CAA), which will review all public sector service provision in the area and then “extract” the local authority’s performance rating from the overall assessment. Local Area Agreements (LAA) are intended to be the performance basis from which CAA will be measured. The Council has an excellent track record of delivering high quality services and continuous improvement.

At sub-regional level, in our case the Tees Valley City Region, local authorities are required to work in partnership with one another and with other public, private and voluntary sector organisations, through Multi Area Agreements (MAA). MAAs cover such issues as strategic planning, housing, transport, regeneration, learning and skills, sustainability, environment, and tourism.

Regional structures are now being put in place, to become effective from April 2009, which will bring together Regional Spatial Strategies (RSS) and Regional Economic Strategies (RES) under the control of the Regional Development Agencies (RDA). However, the development and scrutiny of these new Integrated Regional Strategies (IRS) must involve regional local government, which for us will be the Association of North East Councils (ANEC).

From 1 April 2009, the Housing Corporation and English Partnerships will be merged to become one national body, the Homes and Communities Agency, which is intended to have a regional sub-structure. The Learning and Skills Council will be disbanded from April 2010 with some of their duties and responsibilities passing directly to local authorities (e.g. 14-19 Agenda) and others going to groups of local authorities based upon travel to learn areas.

In addition, the Government is setting up a national performance framework, and has an agreed National Improvement and Efficiency Strategy (NIES) for local government. Nine local government Regional Improvement and Efficiency Partnerships (RIEP) have been established across the country and they are required to work to the NIEP.

Section 3 of the NIEP states:

“Local authorities and their partners are responsible for driving their own improvement. They will lead the identification of local improvement priorities, the drive to secure continuous improvement across local public services and the achievement of ambitious LAA outcomes.

“This strategy will support localities to drive improvement by:

- *“placing RIEPs at the heart of delivery support arrangements; and building the capacity and capability of RIEPs to support councils and partners to take increased responsibility for a range of improvement issues;*
- *“leading locally the co-ordinated support of councils in difficulty and tackling poor performance where it persists through:*
 - *tailored and co-ordinated support from RIEPs, working in partnership with Government Offices, inspectorates and other government departments where concerns arise;*
 - *peer support and challenge by the Improvement and Development Agency (IDeA);*
 - *political challenge by the Local Government Association (LGA) Improvement Board lead members, where councils are not utilising the support available and where it exists political blockages to improvement; and,*
 - *putting in place strong accountability frameworks to ensure that improvement support is correctly targeted to the right areas and priorities.*

“In addition, Government will want ongoing reassurance that issues of poor performance are being dealt with, through close partnership between the Government Office and the RIEP.”

Our Elected Mayor, the Chief Executive, directors and Cabinet will be required to operate at a more strategic level across the region, sub-region and the whole of Hartlepool. They must therefore adapt and change to meet the rigors of the new agenda if the interests of Hartlepool are to be best represented and the benefits which have been realised to date built upon.

The Council has already gone some way to put in place an organisational structure with the creation of our Children's Services and Adult and Community Services Departments, suitable to carry out this new agenda. We must now take this a further step forward, but bearing in mind the composition of our workforce, the national recruitment position and the need to make cashable efficiencies in conjunction with the need to ensure that the current high levels of service and achievement can be maintained.

Nationally, two thirds of local government employees are over the age of 40, and, if teachers are excluded, 31% of the workforce is over 50 (this compares with 24% in the wider economy). The proportion of those under 25 is 7% compared to 15% in the wider economy. Put simply, local government has an ageing workforce with insufficient young people working or attracted to working within it.

4. RISKS

This will be by no means easy, and will involve a number of risks. It will therefore be necessary to phase in the reduction to mitigate those risks and ensure they can be effectively managed. They include:

- Very knowledgeable and experienced staff may leave, possibly to be replaced by those with less experience;
- A loss of focus on the delivery of high quality services
- We may not be able to appoint suitable staff to the new enhanced roles;
- Insufficient strategic capacity;
- Lack of senior management capacity;
- Reduction in quality and level of service provision due to loss of "hands on" leadership;
- May require more use of external support to cover peaks in workload.

It is important to recognise that in recognising that these risks exist, but giving them due consideration as part of an overall change programme provides an effective means for their management. Given the risks associated with this proposal, I will recommend that a review of the organisational structure be undertaken in three years time – 2011/12.

5. FINANCIAL IMPLICATIONS

The proposed structure will produce savings of £155,000 as a minimum, over the three year period 2009/10 – 2011/12. It is more probable that this saving will be around £255,000, with annual savings of £170,000 per annum for each subsequent year. In total, for the five years from 2009/10, probable savings will be in the region of £600,000. (All these figures allow for 27% oncosts and are net of redundancy and job evaluation costs.)

6. CONCLUSIONS

There is a fundamental shift underway in the manner in which local authorities are required to work. This will impact to some extent on the role of Elected Mayor, and potentially his Cabinet, but far more substantially on the Chief Executive, his directors and other chief officers. We must ensure our management structure is fit for purpose and as lean as is feasible.

In the confidential appendix to this report I identify the means by which a phased reduction in the number of departments from 5 (Children's, Neighbourhood, Regeneration and Planning, Adult and Community and Chief Executives) to 3 (People,

Place and Chief Executives) can be implemented. The overall proposed structure is shown as **Appendix 1** to this report. **This items contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely information which is likely to reveal the identity of an individual.** The overall change incorporates the combining of Children's and Adult and Community Services (People) and Neighbourhood and Regeneration and Planning (Place).

In order for this to be undertaken in a manner which enables it to be effectively managed I am proposing a phased approach as follows;

- Creation of People Department by August 2009
- Creation of Place Department by August 2010

Recruitment to chief executive and the proposed new directors, if they went out to the open market, would need to be carried out on a national basis. Consequently, job evaluation of these posts will be more appropriately undertaken within a national rather than regional context. Given also the fact that Hartlepool is one of only a handful of local authorities having a directly elected mayor without allegiance to any political party, the broadening of the mayoral role and his relationships with the chief executive and directors, it seems more appropriate to use a national organisation with a degree of specialist knowledge of how the mayoral model works in practice. As one of the senior consultants with Rockpools previously held the role of deputy elected mayor with another mayoral authority, I propose that they/he be engaged to undertake a job evaluation exercise for the chief executive and the proposed new director roles, and a review of the role of Elected Mayor.

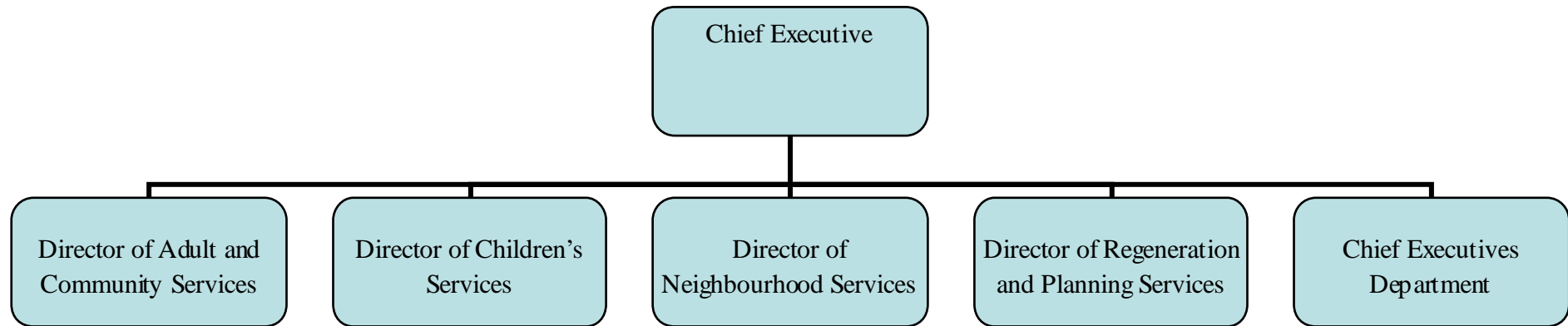
The management arrangements to underpin these structures will require further development and the overall programme for change will need to be closely aligned with the Business Transformation Programme to which Cabinet (and Council) have already agreed and which is currently being developed by KPMG (with the Council). It is intended therefore that this proposal, and any associated requirements, form an integral part of the transformation programme which is being overseen by a Programme Board, with decision making retained by Cabinet. This approach should provide good, effective management for the overall project.

7. RECOMMENDATIONS

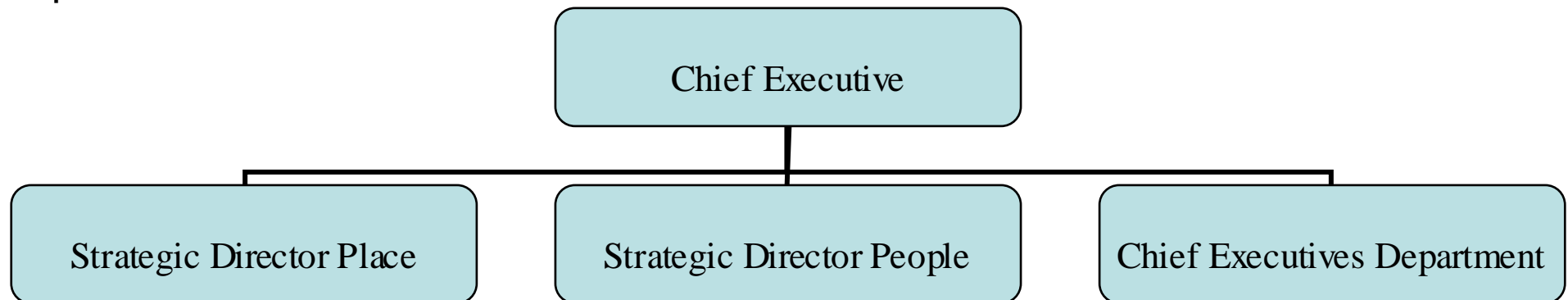
1. A reduction in the number of departments from 5 to 3 as outlined in section 4 of this report be agreed and implemented, subject to it being phased in by the Summer of 2010.
2. That reviews of the operational and management structures in each of the newly created departments be undertaken in line with the phased timescales outlined in this report.
3. The new organisational structure be reviewed in three years time – 2011/12.
4. Rockpools now be engaged to review the role of Elected Mayor and to undertake job evaluation for the chief executive and the new director posts.

DEPARTMENTAL STRUCTURES

Current



Proposed



APPENDIX B

**DEPARTMENTAL STRUCTURES AND EFFICIENCIES REFERRAL
- TIMETABLE FOR SCRUTINY'S INVOLVEMENT**

<p>18 July 2008 – 2.00 pm (Additional Meeting) (D/L for papers: 7 July 08)</p>	<p>Scrutiny Co-ordinating Cttee with invitations extended to the Scrutiny Forums (with the exception to Health)</p>	<p>To consider the Departmental Structures and Efficiencies report to be presented by the Chief Executive</p>
<p>30 July 2008 – 2.00 pm (D/L for papers: 17 Jul 08) Cllr Shaw to Chair</p> <p>11 August 2008 – 4.00 pm (D/L for papers: 30 Jul 08) Cllr Simmons to Chair</p>	<p>Joint Meeting of the Adult and Community Services / Children Services Scrutiny Forums</p> <p>*BOTH CLOSED MEETINGS* (Para 2 - Exempt info likely to reveal identity of an individual)</p>	<p>First Meeting - Question and Answer Session with the Chief Executive with regard to the restructure proposals, with particular focus on the proposed People Department</p> <p>Second Meeting – To determine the Joint Scrutiny Forums' views / mop up session if required</p>
<p>31 July 2008 – 9.30 am (D/L for papers: 18 Jul 08) Cllr Akers-Belcher to Chair</p> <p>28 August 2008 – 4.00 pm (D/L for papers: 14 Aug 08) Cllr S Cook to Chair</p> <p>NB Stephen Akers-Belcher on a/l 16/7 to 1/8 / Shaun Cook on a/l 31/7 to 26/8</p>	<p>Joint Meeting of the Neighbourhood Services / Regeneration and Planning Services Scrutiny Forums</p> <p>*BOTH CLOSED MEETINGS*</p>	<p>First Meeting - Question and Answer Session with the Chief Executive with regard to the restructure proposals, with particular focus on the proposed Places Department</p> <p>Second Meeting – To determine the Joint Scrutiny Forums' views / mop up session if required</p>
<p>5 September 2008 – 2.00 pm (D/L for papers: 22 Aug 08)</p>	<p>Scrutiny Co-ordinating Committee</p> <p>*CLOSED MEETING*</p>	<p>Question and Answer Session with the Chief Executive with regard to the restructure proposals, with particular focus on the proposed Organisation Department / To determine the Cttee's view</p>
<p>19 September 2008 – 2.00 pm (D/L for papers: 8 Sept 08)</p>	<p>Scrutiny Co-ordinating Committee</p>	<p>To receive feedback from the Scrutiny Forums and to determine the formal response of the Scrutiny Co-ordinating Committee for consideration by Cabinet</p>
<p>29 September 2008 – 9.00 am (D/L for papers: 17 Sept 08)</p> <p>NB – Holding Report required for Cabinet as paper deadline before SCC mtg of 19 Sept 08</p>	<p>Cabinet</p>	<p>To consider the formal response of the Scrutiny Co-ordinating Committee</p>

SCRUTINY CO-ORDINATING COMMITTEE

19 September 2008



Report of: Regeneration and Planning Services Scrutiny Forum

Subject: FINAL REPORT – HARTLEPOOL BOROUGH COUNCIL'S COMMUNITY CLOSED CIRCUIT TELEVISION (CCTV) PROVISION

1. PURPOSE OF REPORT

- 1.1 To present the findings of the Regeneration and Planning Services Scrutiny Forum following its investigation into 'Hartlepool Borough Council's Community CCTV Provision'.

2. SETTING THE SCENE

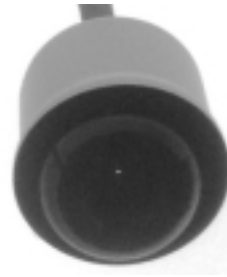
- 2.1 On 22 January 2008, Cabinet gave consideration to a report of the Head of Community Safety and Prevention that outlined the progress made in the development of a CCTV Strategy for the town. Consequently it was agreed that the Scrutiny Co-ordinating Committee be asked to undertake a scrutiny investigation into the appropriate CCTV camera system for Hartlepool with recommendation to be reported to Cabinet by the end of April 2008.
- 2.2 Scrutiny Co-ordinating Committee met on the 8 February 2008 and agreed to the referral from Cabinet on the topic of Hartlepool Borough Council's CCTV Provision. Due to the time constraints to complete the referral by the end of the 2007/08 Municipal Year, the Scrutiny Co-ordinating Committee agreed to provide Cabinet with an Interim Report which would form the basis of an in-depth investigation into Hartlepool Borough Council's Community CCTV Provision to be undertaken by the Regeneration and Planning Services Scrutiny Forum during the 2008/09 Municipal Year.
- 2.3 Cabinet considered the Interim Report from the Scrutiny Co-ordinating Committee at their meeting of 28 April 2008 and agreed that the Regeneration and Planning Services Scrutiny Forum should undertake a detailed investigation into Hartlepool Borough Council's Community CCTV Provision and report their findings back to Cabinet by the end of September 2008.

- 2.4 As outlined within the Authority's Constitution, the Regeneration and Planning Services Scrutiny Forum (via the Scrutiny Co-ordinating Committee) has a mandatory obligation to consider referrals from Cabinet within Cabinet's prescribed timescale.
- 2.5 Subsequently, at the meeting of this Forum on 19 June 2008, Members agreed on the remit of the Forum to undertake the investigation into 'Hartlepool Borough Council's Community CCTV Provision'.
- 2.6 Hartlepool's CCTV system was established in the early 1990s with eight black and white imaging cameras in Church Street. Regeneration capital funding from City Challenge, Single Regeneration Budget (SRB) and specific Home Office initiatives extended the system and introduced colour imaging cameras at various sites across the Town. The New Deal for Communities (NDC) initiative extended the number of sites covered with the Authority providing funding towards cameras covering car parks and other strategic sites.
- 2.7 Back in the early 1990s the CCTV cameras were monitored by the police, but control of these was handed over to the Council in the mid 1990s. In 2004 Hartlepool Borough Council transferred its housing stock, including the building housing the Community CCTV Monitoring Centre, to a new Registered Social Landlord, Housing Hartlepool. During this transfer of housing stock, Hartlepool Borough Council agreed a five year Service Level Agreement for the monitoring of the CCTV camera system to be undertaken by Housing Hartlepool.
- 2.8 Currently the CCTV coverage in Hartlepool is managed and operated by Hartlepool Borough Council and Housing Hartlepool on behalf of the Safer Hartlepool Partnership. The Community Monitoring Centre building, where the CCTV system is monitored 24 hours per day and 365 days a year, is owned and staffed by Housing Hartlepool. All equipment within the Community Monitoring Centre associated with CCTV monitoring is owned by Hartlepool Borough Council.

- 2.9 There are over 80 CCTV Camera positioned in over 70 community locations throughout Hartlepool. Some of these cameras have been in operation since 1995 and can be classified as either 'dome' or 'shoebox', with the latter being the majority classification for CCTV cameras in Hartlepool. Shoebox cameras (fig.1) have an oblong outer casing and often have a greater deterrent effect due to their visibility. Dome cameras (fig.2) have a semi-circular casing thus concealing the direction that the camera inside is pointing.



(fig.1)



(fig.2)

- 2.10 Many of the cameras are situated in strategic positions, covering the town centre streets, car parks and out of town shopping parades. Some cameras are also sited in residential streets and in / on Council assets, such as Mill House Leisure Centre, Rossmere Park and Newburn Bridge Industrial Estate.
- 2.11 The CCTV system in Hartlepool acts both as a deterrent to criminal and anti-social behaviour, but also as a provider of vital evidence for the Police and other enforcement agencies. CCTV cameras have also helped reduce the fear of crime amongst residents in Hartlepool.
- 2.12 There are a number of issues that have been identified in relation to the community CCTV provision in Hartlepool, that need addressing before a CCTV strategy for Hartlepool can be finalised. These issues are as follows:-
- (a) The ageing cameras require increasing maintenance and repairs, which has an impact on the annual revenue budget. A request for additional budget allocation was approved for 2008/09.
 - (b) The monitoring arrangements are subject to a Service Level Agreement with Housing Hartlepool, which ends in March 2009.
 - (c) The current staffing capacity in the Community Monitoring Centre will be less effective if further cameras are added to the system.
 - (d) Rather than continuing to add more cameras to the system, cameras could be decommissioned or relocated.
 - (e) Technology continues to develop and therefore opportunities for more efficient / effective methods of utilising the current CCTV system maybe available.

- (f) The monitoring of other organisation's camera system may reduce the cost to the Council of the current community CCTV provision. This option would, however, not be in line with the current Council policy of the CCTV system being maintained for the benefit of the community and not a generator of income.

3. OVERALL AIM OF THE SCRUTINY INVESTIGATION

- 3.1 To determine the current overall purpose and objectives of the provision of CCTV cameras in Hartlepool and to formulate clear guidance on the rationale behind any future developments.

4. TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION

- 4.1 The following Terms of Reference for the investigation were agreed by the Regeneration and Planning Services Scrutiny Forum on 19 June 2008:-
 - (a) To consider the establishment of a fund for the repair, replacement, renewal and appropriate running costs of the community CCTV system, investigating with partner organisations (e.g. Cleveland Police, Cleveland Fire Brigade) for a financial contribution into this fund;
 - (b) To investigate the utilisation of planning gain to ensure that where appropriate, CCTV camera provision is built in, or where this is not viable then funding sought to add to the repair, replacement, renewal and running costs fund;
 - (c) To review the current camera provision throughout Hartlepool to recommend if cameras should be decommissioned, relocated or new cameras commissioned;
 - (d) To engage with all partners to ensure that CCTV cameras continue to contribute to combating crime and the fear of crime;
 - (e) To seek ways of partnership working with utilities and other authorised contractors who dig up the roads in Hartlepool, to ensure that fibre optic cables can be laid at the same time, therefore, improving the network;
 - (f) To investigate if the current transmission service provider, British Telecommunications, are providing a quality service or if other providers in the market place might exceed those standards; and
 - (g) To assess the current siting of the Community Monitoring Centre and engage with Housing Hartlepool to discuss future plans for the building, as well as the Service Level Agreement between the Council and Housing Hartlepool for the operation of the CCTV system that is due to expire in March 2009.

5. MEMBERSHIP OF THE REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

5.1 The membership of the Regeneration and Planning Services Scrutiny Forum for the 2008/09 Municipal Year was as detailed below:-

Councillors R Cook, S Cook (Chair), Gibbon, London, A Marshall, Morris, Richardson, Wright (Vice Chair), and Young

Resident Representatives:

John Lynch, Brian McBean and Iris Ryder

6. METHODS OF INVESTIGATION

6.1 Members of the Regeneration and Planning Services Scrutiny Forum met formally from 19 June 2008 to 4 September 2008 to discuss and receive evidence relating to this investigation. A detailed record of the issues raised during these meetings is available from the Council's Democratic Services.

6.2 A brief summary of the methods of investigation are outlined below:-

- (a) Detailed presentations and reports from Hartlepool Borough Council Officers which was enhanced with verbal evidence;
- (b) Written evidence from the Authority's Elected Mayor in his role as Mayor and Portfolio Holder for Regeneration and Liveability;
- (c) Site visit by Members to see community CCTV cameras in situ throughout Hartlepool and observation of the operation of these cameras by the Community Monitoring Centre;
- (d) Written and verbal evidence from Cleveland Fire Brigade;
- (e) Verbal evidence from Cleveland Police;
- (f) Verbal evidence from Housing Hartlepool;
- (g) Written evidence from Redcar and Cleveland Borough Council;
- (h) Site visit to Darlington Borough Council to examine the good practice that exists in relation to community CCTV provision; and
- (i) Focus Group held with members of the public in the Council Chamber on 30 July 2008.

FINDINGS**7. CURRENT AND FUTURE BUDGETARY PRESSURES ON COMMUNITY CCTV PROVISION**

7.1 The Forum received a detailed breakdown of the income and expenditure relating to the Community CCTV Cameras by the Authority's Head of Community Safety and Protection. Table 1 (below) indicates the current and predicted future costs for the monitoring of the Community CCTV Cameras in Hartlepool:-

Table1. Hartlepool Borough Council's Community CCTV Camera Costs

	2007/08 Actual Spend	2008/09 Budget	2009/10 Projected Budget
Repairs / Maintenance (Contractor)	66,250	60,370	58,500
Maintenance / (Electricals Cables) – DSO	3,380	3,500	3,800
Power	4,400	5,150	5,500
Transmission (Fibre / Telephone)	37,040	44,800	45,000
Monitoring	73,230	76,090	79,130
Exceptional Items	0	0	4,500*
TOTAL EXPENDITURE	184,300	189,910	196,430
NDC	36,580	42,710	#
Section 106	7,000	7,000	7,000
TOTAL INCOME	43,580	49,710	#
OVERALL COST	140,720	140,200	#

* Security Industry Authority (SIA) Re-licence

To be finalised as NDC will cease to exist by the 2010/11 Budget.

7.2 Members were concerned that the New Deal for Communities (NDC) contribution would cease by the 2010/11 Budget and that increasing World energy prices would be likely to impact further on the budgetary requirements for the Community CCTV provision.

8. CONSIDERATION OF A FUND FOR REPAIR, REPLACEMENT, RENEWAL AND RUNNING COSTS OF COMMUNITY CCTV PROVISION

8.1 In relation to the consideration of the identification of a fund for the repair, replacement, renewal and running costs of the Community CCTV provision in Hartlepool, Members received evidence from a variety of witnesses as outlined underneath:-

Evidence from Cleveland Police

- 8.2 The Forum was pleased to receive information from Cleveland Police's Acting Chief Inspector for Neighbourhoods to their meeting of the 25 July 2008.
- 8.3 Whilst acknowledging that the Community CCTV cameras in Hartlepool were a major tool in the prevention and detection rates of crime, Cleveland Police felt that budgetary constraints would make it very difficult for them to contribute towards the running costs of the Community CCTV system in Hartlepool.
- 8.4 The Acting Chief Inspector for Neighbourhoods felt that the public in Hartlepool were the end users of the CCTV system and that Cleveland Police gathered images to counteract criminal activities on behalf of the people of Hartlepool. However, Members were pleased to hear that Cleveland Police would continue to deploy officers to the Community Monitoring Centre in times of high profile need. For example, major football matches in the Town or threats of terrorism.
- 8.5 Members raised the issue of generating income for the Community CCTV cameras from court cases where Cleveland Police convictions had been aided by the utilisation of images captured by Hartlepool Borough Council's Community CCTV cameras. The Acting Chief Inspector for Neighbourhoods welcomed the suggestion and reported that currently no contributions were drawn from this possible funding resource.

Evidence from Cleveland Fire Brigade

- 8.6 At the Forum's meeting of 25 July, Members received written evidence by the District Fire Manager and welcomed the Arson Task Force Manager to provide additional verbal evidence.

The Arson Task Force manager informed Members that Cleveland Fire Brigade only utilised CCTV images when one of three situations arose:

- (i) Risk of Attack;
 - (ii) Need for Evidence; and
 - (iii) Occupied Premises.
- 8.7 Members were saddened to learn that the Fire Brigade had been forced to fit their own vehicles with CCTV cameras as it was now not unusual for fire crews to be subjected to threatening behaviour. Where this could be anticipated in advance, Members learnt that the Fire Brigade often worked in partnership with the Police and the Community Monitoring Centre to ensure that Fire Officers could concentrate on the task of dealing with the emergency, whilst the CCTV cameras kept watch for possible actions that might result in the fire crews having to withdraw from the scene.

- 8.8 Although Cleveland Fire Brigade acknowledged the contribution of the Community CCTV cameras in contributing towards a safer Hartlepool and the benefits of the CCTV images for Cleveland Fire Brigade, due to budgetary constraints they currently felt unable to contribute towards the running costs.

9. THE UTILISATION OF PLANNING GAIN

- 9.1 Members were informed at their meeting of the 21 August 2008 that there was an annual income of £7,000 under a Section 106 planning obligation. This income was scheduled over a ten year period and the arrangement was currently in its fifth year. Members were encouraged by this example and agreed that where relevant, opportunities for income generation through Section 106 Agreements should be sought.
- 9.2 Members were also informed that eleven CCTV cameras are being installed on the Longhill Industrial Estate with a link back to the Community Monitoring Centre. The capital investment for this project had been provided by NDC and Hartlepool Borough Council, but the maintenance, upkeep, monitoring and running costs for the CCTV cameras were being financed through a successful Business Improvement District (BID) agreement for those businesses part of the Longhill and Sandgate Business Association. Members were informed that any business groups could make a BID application and that in the case of Longhill and Sandgate Business Association the BID would last for five years.
- 9.3 Members discussed their findings from their tour of the Community CCTV Cameras in situ in Hartlepool at the meeting of the Forum on 25 July 2008. It was agreed by Members that businesses should contribute towards the running cost for the Community CCTV cameras that benefitted their businesses.

10. COMISSIONING, DECOMISSIONING AND RELOCATION OF COMMUNITY CCTV CAMERAS

- 10.1 The Community Safety Officer provided members with a detailed breakdown of the location of the Community CCTV cameras throughout Hartlepool at the meeting of the Forum of 21 August. The Community CCTV cameras were classified for general operational purposes in five distinct areas:-
- (i) Town Centre – focus on business, retail and general public use;
 - (ii) Suburban – focus on strategic locations, out of town shopping arcades and leisure facilities;
 - (iii) Residential areas;

- (iv) Cameras under consideration for relocation; and
 - (v) Cameras whose purpose may now be obsolete.
- 10.2 Members were informed that the Community Monitoring Centre was almost running at full capacity and without a major overhaul of the facility and an increase in staffing numbers, it would prove to be very difficult to add more cameras to the current portfolio. The Community Safety Officer advised the Forum that the addition of eleven new cameras at Longhill Industrial Estate had only been achieved, as it had been agreed that these cameras were not going to be monitored 24:7; although images were constantly recorded.
- 10.3 Recently the Home Office had issued an update to their CCTV Code of Practice. Within their recommendations was that the location and purpose of all CCTV cameras should be notified annually to the Information Commissioner. Prior to this update only when new cameras were commissioned or relocated, was notification required to the Information Commissioner.
- 10.4 Members agreed that there could be occasions when CCTV cameras ceased to serve their purpose, although Members voiced some reluctance to remove cameras as their presence maybe having a deterrent effect. 'Dummy cameras' were suggested although this idea was rejected on the grounds that as the 'dummy cameras' could not capture images, public confidence in the CCTV system as a whole would be undermined if an incident had occurred but no images available despite the 'seeming' presence of a CCTV camera.
- 10.5 The Electrical Engineering Team Leader reported to Members that although there were occasions where cameras eventually became obsolete and unsuitable for redeployment, more often than not the lens in the fixed camera could be reused at a saving of £2,000, based on the cost of a new lens. It was also noted that other pieces of equipment from the cameras could also be reused.
- 10.6 Members were surprised to learn that Newholme Court currently sited five CCTV cameras and considered whether other areas in Hartlepool had CCTV coverage that seemed to be unjustifiably excessive. Members were advised that it would be sensible to decommission CCTV cameras that were no longer fit for purpose, by utilising redeployable CCTV cameras and leaving the pole and wiring in place as part of a phased withdrawal. Although satisfied with the proposed protocols surrounding the decommissioning of CCTV cameras that no longer served a purpose, Members emphasised the need to consult with local residents before any decommissioning exercise took place.

11. COMBATING CRIME AND THE FEAR OF CRIME

11.1 The Forum was interested to learn to what extent the Community CCTV cameras in Hartlepool contributed towards the detection, prevention and evidence gathering process for criminal activities and if the Community CCTV provision helped alleviate the fear of crime for residents in Hartlepool. Evidence gathered by Members is detailed below:-

Evidence from Cleveland Police

11.2 Members were encouraged to hear that Cleveland Police actively used the CCTV camera images to combat crime, anti-social behaviour and the fear of crime in Hartlepool. Table 2 (below) was presented to Members demonstrating the number of times CCTV images had been used to assist in arrests.

11.3 The Acting Chief Inspector for Neighbourhoods informed Members that it was not possible to confirm how many of these arrests had led to convictions, the only figures available were for the number of convictions as a total and did not specify where CCTV evidence captured by the Community CCTV Cameras had been utilised. Members were, however, reassured that there were no occasions when the quality of the CCTV images captured were the cause of an arrest not leading to a conviction.

Table 2. Cleveland Police's Requests for CCTV Footage and Arrest Rates from these Images

January – December 2007	Viewing Requests	Footage Copied	Arrests Recorded
January	16	12	21
February	17	10	27
March	24	17	24
April	26	19	28
May	18	13	21
June	30	24	29
July	18	11	33
August	35	23	36
September	28	14	29
October	39	23	37
November	9	13	24
December	24	26	29
TOTALS	284	205	338
January – June 2008	Viewing Requests	Footage Copied	Arrests Recorded
January	30	19	37
February	28	13	29
March	30	8	32
April	54	20	38
May	44	23	28
June	36	20	33
TOTALS	222	103	197

Evidence from Cleveland Fire Brigade

- 11.4 Written evidence presented by Cleveland Fire Brigade confirmed their long standing commitment to continue to work in partnership with all agencies to combat crime and the fear of crime. Members were encouraged to learn that Cleveland Fire Brigade attended bi-monthly meetings of the CCTV Management Group and supported the activities of the Safer Hartlepool Partnership Reassurance Task Group. Members were informed that this would continue in order that information and intelligence is shared.

Evidence from Members of the Public – Focus Group Event

- 11.5 The Forum was very keen to engage with members of the public to hear their views in relation to the Community CCTV provision within the Town.
- 11.6 As such, a Focus Group was held on 30 July 2008 in the Council Chamber. Whilst turnout from members of the public was low, the event was well publicised on the Council's website together with the distribution of leaflets / posters to libraries, community groups and venues throughout the Town.
- 11.7 Members of the public were given the opportunity to provide their views on their perception of the purpose of the CCTV cameras in Hartlepool and whether this purpose was reflective of their needs. The issues raised at the event were as summarised below:-
- (i) Concern over the CCTV focus (and subsequently police resources) being focussed on the 'night time economy', meaning that residents had a heightened 'fear of crime' in their local communities outside of the Town centre;
 - (ii) That where premises applied to the Licensing Committee for licenses that part of this application process should include a contribution towards the cost of the Community CCTV provision;
 - (iii) That as Hartlepool currently only had three redeployable CCTV cameras, investment should be sought to increase this number, to help combat crime / anti-social behaviour problems when they occurred for short-periods of time, as had recently been highlighted in the Greatham Ward;
 - (iv) With the general public being unable to influence the patrol / positioning of CCTV cameras, the public needed to know the channels of communication so that if there was a concern about anti-social behaviour or criminal activities, these could be brought to the attention of the relevant authorities. These concerns could then be considered in relation to a possible change in patrol or positioning of the Community CCTV cameras; and

- (v) That the public in Hartlepool would welcome the introduction of 'talking cameras' in the Town to aid dealing with the problems of littering and a possible catalyst towards the diffuser of violent behaviour.

Evidence from Viewpoint

11.8 At the meeting of the Regeneration and Planning Services Scrutiny Forum of 21 August, Members considered the results of the recent Viewpoint survey carried out by the Authority in April 2008. Members of the Viewpoint Panel had made a number of observations in relation to the Community CCTV provision throughout Hartlepool and these are summarised below:-

- (i) 93% of respondents were supportive of the current Community CCTV provision in Hartlepool;
- (ii) Over 50% of respondents said that the CCTV cameras made them feel safer in Hartlepool;
- (iii) 62% of respondents indicated that their feelings were that CCTV camera provision reduced crime in the Town;
- (iv) Nearly 60% of respondents felt that financial contributions towards the running costs of the Community CCTV cameras should come from Cleveland Police and local businesses;
- (v) 61% of the Viewpoint respondents felt that the CCTV cameras should be focussed on the Town Centre area and in particular the pubs and clubs in the Town;
- (vi) Outside of the Town Centre, 66% of respondents said that CCTV cameras should concentrate on areas of high crime or high levels of nuisance and anti-social behaviour; and
- (vii) 80% of respondents would welcome the introduction of 'talking cameras' into Hartlepool.

12. TRANSMISSION SERVICE, METHOD AND PROVISION

12.1 The Electrical Engineering Team Leader was present at the meeting of the Forum on 21 August, to provide evidence in relation to the methods of transmission utilised by the Community CCTV camera system in Hartlepool. This evidence gathered by Members is detailed below:-

Transmission Arrangements

12.2 Members were interested to learn that the CCTV images captured by the Community CCTV cameras are transmitted back to the Community Monitoring Centre via a number of different methods, which included fibre optic cable, broadband and radio communications.

- 12.3 The majority of the Community CCTV cameras had their images relayed back to the Community Monitoring Centre through fibre optic cables that are the property of Hartlepool Borough Council or rented from British Telecommunications (BT) and this was the preferred method of transmission.
- 12.4 Members heard that the major area of development for the transmission of CCTV camera images was via radio waves. However, Hartlepool suffered in that there was a lack of tall buildings to 'bounce' the radio waves off and onto the Community Monitoring Centre, although the Forum was informed that Redcar and Cleveland Borough Council had informally offered usage of police communication towers (subject to planning permission) situated across the bay.
- 12.5 The Forum discovered that no live link existed between the redeployable cameras and the Community Monitoring Centre and that images were recorded on site and then downloaded at a later date for viewing.

Transmission Service Provider

- 12.6 Members learnt that Hartlepool was restricted to a choice of two service providers for the transmission of services, one being BT the other being Virgin Media.
- 12.7 Historically BT was the only market player available to the Authority when looking at a service provider for the transmission of their CCTV images. Before the merger of ntl:Telewest with Virgin Mobile in 2006, there had been very little interest from ntl:Telewest towards providing a transmission service for CCTV images in Hartlepool. However, since the merger in 2006 Virgin Media are now beginning to provide a more competitive quota and Members were pleased to learn that the Authority was examining in detail which provider offered the best and most competitive service for the rate payers of Hartlepool.
- 12.8 Members were concerned to learn that around twenty community sites for CCTV cameras in Hartlepool were utilising BT fibre optic cables at a rental cost of between £1,000 and £1,500 per line per annum. Although this cost was fully inclusive of maintenance and in some cases included more than one camera 'sharing' a BT line, Members were disappointed that something in the region of £30,000 was being spent each year.
- 12.9 The Electrical Engineering Team Leader informed Members that the money spent on the rented BT lines was more cost effective to Hartlepool Borough Council than the installation of the Council's own ducting and fibre optic cable. It was estimated that ducting alone costs the Borough Council £50 per metre and that the Council was not able to simply place its cables into BT's ducting. It was hoped that developments in other forms of CCTV image transmission (e.g. radio waves) may in future reduce the need to utilise rented cables.

12.10 After receiving evidence from the Electrical Engineering Team Leader that ducting was already in place along Church Street and Victoria Road, Members suggested that where major developments took place in the town then ducting should be laid for usage by the Council should this ever become a necessity in the future.

13. PAST, PRESENT AND FUTURE RATIONALE BEHIND THE OPERATION OF THE COMMUNITY MONITORING CENTRE

13.1 The Director of Housing Services was welcomed by Members to the meeting of the Forum on 25 July, to provide evidence on the role of Housing Hartlepool as the current owners of the building housing the Community Monitoring Centre and the provider of the operational monitoring of the Community CCTV cameras. Members received evidence on two areas relating to Housing Hartlepool's role in the Community CCTV monitoring and these are detailed below:-

The Service Level Agreement for the Monitoring of Community CCTV Cameras

13.2 The Forum heard background evidence to the reasons behind Hartlepool Borough Council entering into a Service Level Agreement (SLA) for the monitoring of the Community CCTV cameras with Housing Hartlepool (see sections 2.7 - 2.8). The cost of the SLA was in the opinion of both the Head of Community Safety and Protection and the Director of Housing Services very good value for money. There had been some small increases each year in line with inflation, but this was less than other Local Authorities were paying.

13.3 The Director of Housing Services confirmed to Members that Housing Hartlepool wished to continue with the monitoring of the Community CCTV cameras on behalf of Hartlepool Borough Council, although Members were warned that monitoring costs were likely to increase. There was, however, reassurance that the future increase in monitoring costs would happen with the realisation that the Council had a limited budget and that the tax payers of Hartlepool received value for money. Members acknowledged the excellent service provided by Housing Hartlepool, that the Authority would have to budget for.

The Community Monitoring Centre

13.4 Those Members who visited the Community Monitoring Centre on 21 July reported back to the Forum that the facility was excellent and compared very favourably to other CCTV monitoring systems that Members had visited. Digital storage of CCTV footage meant that the quality of playback was extremely high and cameras had captured images of the vehicle used by the Glasgow Bombers when it had passed through Hartlepool. Members were advised that the release of images from CCTV Cameras was strictly controlled under the Data Protection Act 1998.

- 13.5 Along with the monitoring of the Community CCTV cameras, Members noted that the Community Monitoring Centre also provide coverage of Housing Hartlepool's Homecall service, along with Automatic Number Plate Recognition (ANPR) on behalf of the DVLA, although the Police had sometimes used the ANPR cameras for detection of non-licensed vehicles or vehicles used by known criminals.
- 13.6 At the Forum's meeting of 25 July, the Director of Housing Services informed Members that there may be future plans to relocate the Community Monitoring Centre from its current site to another location operated by Housing Hartlepool. The Director of Housing Services placed no timescales on any possible relocation, but reassurance was given that no relocation would be carried out without full consultation with Hartlepool Borough Council; as the equipment for the monitoring of the Community CCTV cameras was the property of Hartlepool Borough Council.

14. TO EXAMINE GOOD PRACTICE OF CCTV PROVISION AT A NEIGHBOURING LOCAL AUTHORITY

- 14.1 In order to further enhance their investigation into the provision of Community CCTV cameras in Hartlepool, Members sought evidence from local authority's who were considered to be demonstrating good practice. Evidence gathered by Members from these sources is detailed as follows:-

Visit to Darlington Borough Council

- 14.2 On 24 July 2008, Members of the Regeneration and Planning Services Scrutiny Forum visited the CCTV Monitoring Centre at Darlington Borough Council. Darlington Borough Council were considered nationally to be a Local Authority who demonstrated good practice in the engagement of the local community to the CCTV provision in Darlington. The evidence gathered by Members who undertook the visit is detailed as follows:-
- (i) CCTV is not the total focus of the monitoring centre in Darlington, instead the 24:7 operation of the building is utilised to introduce other sources of funding such as coverage of Warden Link, alarm installations and contracted monitoring of CCTV cameras for the local Railway Station and Wear Valley District Council;
 - (ii) The package of commissioned work enables the Council to balance the books. Where more capital or staff are required, then the Council investigates if revenue can be drawn from services that maybe complementary to the 24:7 CCTV monitoring;
 - (iii) Talking Cameras – Darlington utilise their talking cameras to give general public announcements and as an aid to diffuse potential violent flashpoints. Darlington feels that street wardens are more appropriate to tackle littering (littering is the one of the rationales behind usage of 'Talking Cameras' in Middlesbrough) and dog fouling problems;

- (iv) Traffic Enforcement – Darlington Borough Council are reluctant to utilise the CCTV system to capture traffic offences as this could lead to them losing public support for the CCTV system. Currently the public are happy that the main focus of cameras is for gathering intelligence for criminal acts rather than as a punitive measure; and
- (v) Inspection – Darlington have a team of 8 Independent Inspectors who can visit the CCTV Control Room at anytime to assess the operation of the facility. In addition to this, guided tours are arranged for certain groups within the Town. Groups are asked to confirm the bona fide nature of the visitors and group leaders are asked to feedback to their respective organisations to aid in the dispelling of myths connected to the CCTV cameras. In order to ensure that these visits take place on a regular basis they are built in as Performance Indicators.

Evidence from Redcar and Cleveland Borough Council

14.3 At the meeting of the Forum on 21 August 2008, Members received written evidence from Redcar and Cleveland Borough Council's CCTV and Security Manager. Redcar and Cleveland Borough Council had recently brought their CCTV monitoring service 'in-house' from an external provider. The evidence submitted to Members is summarised as follows:-

- (i) The decision to take the CCTV back under the direct control of the Local Authority started around September 2007, although it wasn't until February 2008 that premises were identified and the actual process for the relocation of the monitoring centre started;
- (ii) Redcar and Cleveland Borough Council were fortunate that at the time of bringing the CCTV provision 'in-house', Cleveland Police were developing a new multi-million pound police station at Redcar. This ensured that cotemporosity could be achieved between the siting of the CCTV Monitoring Centre and the local Police district;
- (iii) The rationale behind bringing the CCTV system 'in-house' was due to the long-term savings that could be made from withdrawing the contract from an external provider. The contract was costing the Local Authority £625,000 a year, which included CCTV;
- (iv) Relocation costs have been in the region of £450,000 with a large proportion of this outlay being the costs for the BT lines / connections;
- (v) There is now greater partnership working between the Police and the CCTV system operated by Redcar and Cleveland Borough Council. The major benefit is not increased funding, but better intelligence; and
- (v) By bringing the service 'back in-house' efficiencies have been made in other Council budgets. Previously schools in Redcar and Cleveland were paying £5,000 per annum to an external provider towards the

monitoring of their alarms; this facility has been picked up by the new Monitoring Centre in Redcar at a reduced cost of £500 per annum.

15. CONCLUSIONS

15.1 The Regeneration and Planning Services Scrutiny Forum concluded:-

- (a) That the Community CCTV provision in Hartlepool is positively received by the majority of residents of the Town;
- (b) That there is support amongst the residents of Hartlepool for expansion of the Community CCTV provision to combat crime and issues of anti-social behaviour, although this must be tempered so that the 'big brother' effect doesn't become a major issue;
- (c) That there it is important to engender public support for the purpose of the CCTV cameras in the Town;
- (d) That Cleveland Police continue to be the major users of the Community CCTV camera system;
- (e) That the Community Monitoring Centre is currently almost working at full capacity and that further expansion of the Community CCTV provision cannot be achieved at the current funding levels;
- (f) That expenditure on the monitoring and running costs of the Community Monitoring Centre is rising on a yearly basis, due to increasing utility and service costs;
- (g) That there is very little income being generated by the Community CCTV camera provision, although it is acknowledged that any future plans for income generation need to be carefully managed to avoid loss of public support for the system;
- (h) That the current Council policy is for the focus of the Community CCTV system be towards the benefit of the community and not as an income generating exercise;
- (i) To reduce overall costs for the Community CCTV system some income generation needs to be sought, however, it is easier to achieve greater sources of income generation if the CCTV system is 'in-house';
- (j) That although the cost of bringing the Community CCTV system under the control of Hartlepool Borough is currently not a cost effective exercise, no plans have been made to calculate when an 'in-house' provision might be beneficial to the Authority;

- (k) That there is major public support for 'talking cameras' to follow the examples of good practice demonstrated by other Local Authorities in the Cleveland area;
- (l) That Housing Hartlepool provide an excellent service, currently offers great value for money and arrangements for the extension of the Service Level Agreement should take place, however, there is still long-term uncertainty over the future of the Community Monitoring Centre at its current location and concerns over possible rises in the monitoring costs;
- (m) That there are a number of CCTV cameras in Hartlepool that are possible candidates for consideration to be decommissioned or relocated, but that dialogue with the local community needs to take place before this happens;
- (n) That a network of ducting throughout Hartlepool would be beneficial in ensuring that expansion or relocation of Community CCTV cameras does not impose greater pressure on expenditure costs;
- (o) That redeployable cameras are beneficial in demonstrating that the provision of CCTV cameras would have a sufficient deterrent or evidential effect to make the placement of a fixed camera financially viable;
- (p) That there are some myths surrounding the purpose and scope of the Community CCTV cameras and that this should be addressed by greater publicity of the activities at the Community Monitoring Centre; and
- (q) That Darlington Borough Council's CCTV provision is an example of a multi-functional monitoring centre, where the focus isn't just on CCTV and where income can be generated for a number of different sources to help finance the whole package and reduce expenditure for the Borough Council.

16. RECOMMENDATIONS

16.1 The Regeneration and Planning Services Scrutiny Forum has taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to the Cabinet are as outlined below:-

- (a) That contributions to the operating costs of the Council's Community CCTV system be explored with:-
 - (i) Safer Hartlepool Partnership – Contribution towards the annual monitoring costs as part of their mission statement towards a safer Hartlepool;
 - (ii) Court Costs – Where Community CCTV cameras have provided evidence that has resulted in a conviction;

- (iii) Cleveland Police – As the major user of the Community CCTV system in Hartlepool; and
 - (iv) Local Businesses – Where cameras are in existence, a business case be presented highlighting the pre-emptive and reactive benefits of the CCTV cameras, value for money and the number of arrests achieved.
- (b) That a detailed exercise be undertaken to calculate the costs of bringing the monitoring provision ‘in-house’ together with the feasibility of co-location with Cleveland Police;
 - (c) That consideration be given to the future tendering for the monitoring of the Community CCTV camera system, to ensure that the Council continues to receive best value;
 - (d) That as major building developments take place in Hartlepool (e.g. Victoria Harbour), contractors be obligated to ensure that a network of ducting is laid, suitable to carry the Authority’s fibre optic cables;
 - (e) That before Community CCTV cameras are commissioned, decommissioned or relocated, an assessment is made of the merits and appropriateness of the installation, by consulting local residents, police, Ward Councillors, community groups and utilising redeployable cameras to monitor crime levels;
 - (f) That a trial of ‘Talking Cameras’ in Church Street / York Road be explored;
 - (g) That a planned series of public events highlighting the importance of the Community CCTV Cameras be arranged;
 - (h) That following Cabinet’s consideration of this Final Report, the Draft CCTV Strategy be re-submitted to the Cabinet incorporating the agreed recommendations from this enquiry.

ACKNOWLEDGEMENTS

The Committee is grateful to all those who have presented evidence during the course of our investigation. We would like to place on record our appreciation, in particular of the willingness and co-operation we have received from the below named:-

Hartlepool Borough Council:

The Mayor, Stuart Drummond – Portfolio Holder for Regeneration and Liveability;

Alison Mawson – Head of Community Safety and Prevention;

Peter Gouldsbro – Community Safety Officer;

Brian Neale – Crime and Disorder Co-ordinator;

Andrew Dent – Electrical Engineering Team Leader

External Representatives:

Peter Knights – Acting Chief Inspector for Neighbourhoods, Cleveland Police;

Dave Turton – District Fire Manager, Cleveland Fire Brigade;

Lol Craven – Arson Task Force Manager, Cleveland Fire Brigade;

Andy Powell – Director of Housing Services, Housing Hartlepool;

Martin Booth – Assistant Programme Director, NDC;

Graham Putt – CCTV General Manager, Darlington Borough Council;

Peter Bowerbank – Control Room Co-ordinator, Darlington Borough Council;

Chris Mulgrew – Community Monitoring Centre Manager, Housing Hartlepool;

Kevan Taylor – CCTV and Security Manager, Redcar and Cleveland Borough Council;

Members of the public who participated throughout the investigation and at the Focus Group Event held on 30 July 2008.

**COUNCILLOR SHAUN COOK
CHAIR OF THE REGENERATION AND PLANNING SERVICES SCRUTINY
FORUM**

September 2008

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BACKGROUND PAPERS

The following background papers were consulted or referred to in the preparation of this report:-

- (a) Decision Record of the Cabinet Meetings held on 22 January 2008 and 28 April 2008.
- (b) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into Hartlepool Borough Council's Community CCTV Provision – Scoping Report' presented to the Regeneration and Planning Services Scrutiny Forum of 19 June 2008.
- (c) Report of the Scrutiny Support Officer entitled 'Hartlepool Borough Council's Community CCTV Provision – Setting the Scene Presentation: Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 19 June 2008.
- (d) Presentation of the Community Safety Officer entitled 'CCTV provision in Hartlepool' delivered to the Regeneration and Planning Services Scrutiny Forum of 19 June 2008.
- (e) Report of the Head of Community Safety and Prevention entitled 'CCTV (Closed circuit television) – running costs' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (f) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Cleveland Police' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (g) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Cleveland Fire Brigade' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (h) Written Evidence of the District Fire Manager entitled 'Scrutiny Investigation into Hartlepool Borough Council's Community CCTC Provision – Response by Cleveland Fire Brigade' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Housing Hartlepool' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (j) Written Evidence of the Elected Mayor entitled 'Hartlepool Borough Council's Community CCTC Provision' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.

- (k) Report of the Scrutiny Support Officer entitled 'Hartlepool Borough Council's Community CCTV Provision: Feedback from Site Visit – Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 25 July 2008.
- (l) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Electrical Engineering Team Leader – Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (m) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence on the Location and Purpose of Community CCTV Cameras – Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (n) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Redcar and Cleveland Borough Council – Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (o) Report of the Head of Community Safety and Prevention entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Evidence from Viewpoint Survey' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (p) Report of the Scrutiny Support Officer entitled 'Hartlepool Borough Council's Community CCTV Provision – Feedback from Focus Group and Site Visits – Covering Report' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (q) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation Hartlepool Borough Council's Community CCTV Provision – Report on Arrest Figures from Community CCTV Footage' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (r) Written Evidence of the CCTV and Security Manager entitled 'Scrutiny Investigation into Hartlepool Borough Council's Community CCTV Provision – Response by Redcar and Cleveland Borough Council' presented to the Regeneration and Planning Services Scrutiny Forum of 21 August 2008.
- (s) Minutes of the Regeneration and Planning Services Scrutiny Forum of 19 June 2008, 25 July 2008 and 21 August 2008.
- (t) Viewpoint Survey – April 2008.
- (u) Minutes of the Scrutiny Co-ordinating Committee of 8 February 2008.

SCRUTINY CO-ORDINATING COMMITTEE

19 September 2008



Report of: Scrutiny Manager

Subject: REQUEST FOR ITEMS FOR DISCUSSION –
JOINT CABINET / SCRUTINY MEETING OF
2nd OCTOBER 2008

1. PURPOSE OF REPORT

- 1.1 To request items for discussion at the next Joint Cabinet / Scrutiny Meeting to be held on 7 July 2008.

2. BACKGROUND INFORMATION

- 2.1 As Members will recall it was agreed that the next Joint/Cabinet Scrutiny Meeting would be held on **Thursday 2 October 2008, 4.30 pm to 5.30 pm in Committee Room B of the Civic Centre.**
- 2.2 As such items for discussion are sought from Members of this Committee, which will then be used to form the basis of the Joint Agenda in conjunction with the issues received from the Cabinet.

3. RECOMMENDATION

- 3.1 That agenda items be sought from Members of the Scrutiny Co-ordinating Committee for the Joint Cabinet/Scrutiny Meeting to be held on 2 October 2008.

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BACKGROUND PAPERS

No background papers were used in the preparation of this report.