

# PLEASE NOTE VENUE

## CONTRACT SCRUTINY PANEL AGENDA



**Monday, 20 October 2008**

**at 10.00 am**

**in Committee Room B**

MEMBERS: CONTRACT SCRUTINY PANEL:

Councillors Allison, Barker, Fleet, Griffin and Laffey

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 6 October 2008
4. **ITEMS FOR INFORMATION**
  - 4.1 Verbal Advice on Completion of Tender Packs – *Senior Procurement Officer*
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

### EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

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## 7. TENDERS TO BE OPENED

- 7.1 Tender for Demolition of Blakelock Day Centre (Contract Reference Number 15) – *Trainee Technician (Environmental Issues)*

## 8. ITEMS REQUIRING DECISION

None

## 9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

## **CONTRACT SCRUTINY PANEL**

### **MINUTES AND DECISION RECORD**

6 October 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

**PRESENT:** Councillor Pauline Laffey (In the Chair);  
Councillors Steve Allison, Caroline Barker, Mary Fleet, Sheila Griffin

**OFFICERS:** Brendon Colarossi, Senior Engineer (Construction)  
Louise Dauncey, Contracts Officer  
Chris Walker, Senior Legal Assistant  
Sarah Bird, Democratic Services Officer

#### **54. Apologies for Absence**

None.

#### **55. Declarations of Interest**

Councillor Steve Allison declared an interest in item 7.1 as a client of his had submitted a tender and left the meeting for the duration of the opening of those tenders.

#### **56. Minutes of the Meeting held on 22 September 2008**

These were confirmed as an accurate record.

#### **57. Local Government Access to Information**

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006.

Minute 58 – Highways Resurfacing (Contract Reference 151) (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 59 – Installation of Toucan Crossing (A179 Tall Ships Roundabout) (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

Minute 60 – Contract for the Provision of an Emergency, Home Based, Respite Support Service for Carers (para 3 information relating to the financial or business affairs of any particular person (including the Authority holding that information))

**58. Highways Resurfacing (Contract Reference 151) – Senior Projects Officer**

Councillor Steve Allison left the meeting for the duration of this item. Five tenders had been received in respect of the above contract and these were opened in the presence of the Panel.

**Decision**

The Panel noted the receipt of these tenders.

Councillor Allison returned to the meeting.

**59. Installation of Toucan Crossing (A179 Tall Ships Roundabout) – Senior Projects Officer**

Four tenders had been received in respect of this item and these were opened in the presence of the Panel.

**Decision**

The Panel noted the receipt of these tenders.

**60. Contract for the Provision of an Emergency, Home Based, Respite Support Service for Carers – Contracts Officer**

Members were informed of the results of the tenders for this contract.

The meeting concluded at 10.30 am

PAULINE LAFFEY

CHAIR