

REGENERATION AND LIVEABILITY PORTFOLIO

DECISION RECORD

24 October 2008

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

Present:

The Mayor (Stuart Drummond)

Officers: Dave Stubbs, Head of Neighbourhood Services
Michelle Daurat, Tall Ships Project Manager
Sarah Bird, Democratic Services Officer

15. Process to be Followed for the Procurement of Goods and Services Required for the Tall Ships Project – Tall Ships Project Manager/Procurement Officer

Type of decision

Non key.

Purpose of report

The report was presented to approve the principle and process to be adopted when procuring goods and services for the Tall Ships Project.

Issues for consideration by Portfolio Holder

The gross costs of the Tall Ships Project were expected to be in excess of £3m with funding to be obtained from private and public sources and the procurement of goods and services was to be carried out using the Authority's procurement regulations.

An external consultant had been contracted to develop the sponsorship strategy for the Tall Ships Project and to generate over £340,000 in private sector sponsorship income and in kind contributions.

The Council's procurement procedures in respect of all standard tender arrangements would be followed as necessary but there would be a number of situations which fell outside of normal practice relating to sponsorship package developments in that goods may be offered in kind in exchange for Public Relations or Marketing opportunities.

It was therefore proposed that the process for approving and accepting all offers under £5,000 were approved by the Tall Ships Project Manager and all offers over that threshold were brought to the Portfolio Holder for approval.

The Portfolio Holder asked that the Finance and Efficiency Portfolio Holder also be notified of these arrangements.

Decision

The Portfolio Holder approved the principle and process to be adopted when procuring goods and service for the Tall Ships Project through the sponsorship arrangements.

16. Operation Cleansweep – Head of Neighbourhood Management

Type of decision

Non key.

Purpose of report

The report was presented in order to advise the Portfolio Holder of the recent review of Operation Cleansweep and sought endorsement of the changes introduced.

Issues for consideration by the Portfolio Holder

The report outlined the background to Operation Cleansweep which was a multi agency campaign backed by the Portfolio Holder, aimed at addressing issues within a neighbourhood to transform the local environment, create safer and stronger communities and provide reassurance to the people of Hartlepool.

The campaign focussed intensive resources on a specific area for a maximum of a week and had initially begun in the Burbank area of the town. This first Cleansweep had proved successful as after the initiative, crime in the area had dropped significantly. A review of the Operation had been held recently following meetings with Partners including Police, the Fire Service, Neighbourhood Managers, Anti-Social Behaviour Co-ordinator and the Community Empowerment Network. Because of the short timescale involved it had proved difficult to get any residents' perspective via a survey and so feedback was provided by Neighbourhood Managers.

The review concluded that the programme had made a positive impact physically to neighbourhoods and identified that future programmes should be determined on local intelligence and need. The analysis of this would be presented by the community safety team to the

Neighbourhood Managers who were chairs of the Joint Action Groups (JAGs) and used to determine the Cleansweep programme.

It had been decided that there would be a minimum of 9 intelligence led Operation Cleansweep programmes each year, rotated in turn throughout the North, Central and South areas of Hartlepool. There would be no Operation Cleansweeps in June, October and December as these were already busy times of the year.

Intelligence would be collated and presented to the JAG for discussion and agreement. Once the area had been identified then an audit with key Officers/residents/Elected Members would be arranged for the week following the JAG where issues concerning residents could be looked at prior to agreement of what the work programme would be. A further Cleansweep meeting would be convened for partner agencies soon after the audit to agree on the works necessary to address the issues identified by the intelligence using a Cleansweep checklist from which a customised action plan could be drawn up.

The Operation would be publicized via the press office and posters and leaflets would be distributed as part of raising awareness in the community.

It was proposed that two weeks after the JAG, the Operation would be underway for a maximum of one week followed by a review of proposed actions. The time frame was designed so that the process of an area being identified at a JAG, undertaking the Cleansweep and reviewing the agreed actions would take one month with the results being fed back into the next appropriate JAG and Cleansweep meeting.

The Portfolio Holder commented on the success of the Operation being reliant on its flexibility in adapting to current problems and added that the health bus or Job Centre Plus could also be brought in if required by a particular area.

Decision

The Portfolio Holder noted the outcome of the recent review of Operation Cleansweep and approved the changes to the programme outlined in the report.

The meeting concluded at 10.15 am

P J DEVLIN

CHIEF SOLICITOR

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