

CONSERVATION AREA ADVISORY COMMITTEE AGENDA



Wednesday, 5th April, 2006
at 6.00 p.m.

in Committee Room "B"

MEMBERS: CONSERVATION AREA ADVISORY COMMITTEE:

The Mayor, Stuart Drummond
Councillor Bill Iseley, Chair of Planning Committee
Sheila Bruce, Hartlepool Civic Society
Ms Smith, Hartlepool Archaeological and Historical Society
Mr Walker, Greatham Parish Council
A Representative of Headland Parish Council
Mr S Allison, Headland Residents Association
Mr Nichols, SCRAG
Richard Tinkler
Mrs Creed-Miles
Mr B Watson
Mr Riley.

1. **APPOINTMENT OF CHAIRPERSON**
2. **APOLOGIES FOR ABSENCE**
3. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
4. **ITEMS REQUIRING DECISION / FOR INFORMATION**
 - 4.1 Arrangements and Remit of Conservation Area Advisory Committee
(*Assistant Director (Planning and Economic Development)*)
 - 4.2 Additional groups requested to join the Conservation Area Advisory Committee
(*Assistant Director (Planning and Economic Development)*)

4.3 Presentation by Jules Brown of the North of England Civic Trust regarding his experiences in Newcastle chairing the Newcastle Conservation Area Advisory Committee

4.4 Conservation issues for discussion at future meetings.

5. ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT

CONSERVATION AREA ADVISORY COMMITTEE

5TH April 2005



Report of: Assistant Director (Planning & Economic Development)

Subject: ARRANGEMENTS AND REMIT OF CONSERVATION AREA ADVISORY COMMITTEE

1. INTRODUCTION

1.1 This report will outline the background to Conservation Area Advisory Committees and propose a remit and arrangements for the Hartlepool committee

2. BACKGROUND

2.1 The setting up of a Conservation Area Advisory Committee (CAAC) is consistent with the advice given in PPG 15 'Planning and the Historic Environment', which asks local planning authorities to consider setting up Conservation Area Advisory Committees. It states that committees should 'assist in formulating policies for the conservation area (or for several conservation areas in a particular neighbourhood), and also as a source of advice on planning and other applications which could affect an area'. It suggests that committees should consist 'mainly of people who are not members of the authority; local residential and business interests should be fully represented. In addition to local historical, civic and amenity societies, and local chambers of commerce'.

2.2 The purpose of a CAAC is to support the development of conservation policies and practice by bringing a wider perspective of interest and informed opinion to bear upon the management of the built heritage. A CAAC is intended to operate within the existing legislative and policy advice framework relating to the built heritage.

3. REMIT OF THE COMMITTEE

3.1 The agreed remit of the committee covers the following subjects

3.2 Policy

The CAAC could provide advice on any new policy emerging from the local plan conservation policies, central government policy and the integration of conservation into other relevant Council policies and strategies.

3.3 Conservation Area Appraisals

The Regeneration and Planning Services Departmental Service Plan includes a performance indicator on conservation area appraisals with the target of carrying out one conservation area appraisal a year. The CAAC could consider the choice of which conservation area to appraise. Once the work is complete the committee could advise on issues raised in the appraisal.

3.4 Development Briefs

The CAAC could provide comments on development briefs in and near to conservation areas.

3.5 Leaflets on Conservation Issues

The Regeneration and Planning Services Department currently provides a number of leaflets on the conservation areas in Hartlepool. The committee could review the provision of these leaflets and advise on areas where they feel there is pressure to provide further information. The committee could provide comments on any new leaflets produced.

3.6 Grant Schemes

Should any new grant schemes be offered within the conservation areas in Hartlepool the committee could be used to advise on possible distribution of funding and consulted on major public realm schemes.

4. ARRANGEMENT TO BE AGREED BY THE COMMITTEE

The following arrangements are required to be agreed by the committee;

4.1 Nomination of chair person

There is currently no agreed chairperson for the committee. It is suggested that a chairperson is agreed at this meeting

4.2 Agreement of suitable time to hold the committee

The committee should agree a time suitable to all members of the group to attend.

The Portfolio Holder has agreed that the meetings will take place on a quarterly basis however the committee would initially meet monthly to establish the group. It would be with the agreement of the majority of committee members that the meeting times switch from monthly to quarterly meetings.

4.3 Attendance at meetings

Members should attend meetings where possible. To ensure consistency of membership should a member of the groups not be able to attend a meeting an agreed substitute could stand in for that member.

5. RECOMMENDATION

5.1 It is recommended that members of the committee note the remit of the committee.

5.2 It is recommended that the committee take appropriate actions to agree a chairperson and arrangements for further meetings.

CONSERVATION AREA ADVISORY COMMITTEE

5th April 2006



Report of: Assistant Director (Planning & Economic Development)

Subject: ADDITIONAL GROUPS REQUESTED TO JOIN THE CONSERVATION AREA ADVISORY COMMITTEE

1. INTRODUCTION

- 1.1 In setting up the CAAC the Portfolio Holder agreed that should new resident, business or amenity groups be established in the future they can be invited to join the CAAC with the agreement of the members of the committee at the time.
- 1.2 Two further residents groups have been brought to the attention of officers and have expressed an interest in joining the CAAC.

2. PARK RESIDENTS ASSOCIATION

- 2.1 The Park Residents Association is an organisation that covers the Park Ward. Within conservation area on the committee.
- 2.2 At a meeting on the 22nd March the residents association expressed an interest in being represented on the Conservation Area Advisory Committee. It was suggested that at the next available meeting a representative would be chosen. Until a representative has been chosen they have requested that all agendas and minutes be forwarded to the group for information.

3. PRINCESS STREET RESIDENTS ASSOCIATION

- 3.1 The Princess Street Residents Association is a resident groups located within the Headland Conservation Area. They have expressed a strong interest in being involved in the Hartlepool CAAC, attached in Appendix 1 is a copy of their letter. The Headland Residents Association and the Headland Parish Council currently represent the Headland Conservation Area on the CAAC.

4. RECOMMENDATION

- 4.1 The committee agree any additional members it feels appropriate.

APPENDIX 1

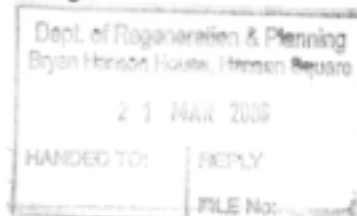
Princess
Residents
Association



42830

17th March 2006

Ms. Sarah Scarr
Landscape Planning and Conservation Manager
Regeneration and Planning Services
Bryan Hanson House
Hanson Square
Hartlepool



Dear Ms. Scarr,

Proposed Headland Conservation Area Advisory Committee
Your Ref. DX 0669 – 1

I am sorry for the delay in writing to you. However, I received your letter after the Association's February 2006 meeting and, therefore, I had no alternative but to address your letter at the Association's March 2006 meeting. The opinion of the members present was unanimous that we, as an Association, should have representation on the CAAC.

As I have already explained, during our last telephone conversation, I was concerned as to the lack of our Association's involvement in the setting up of the Advisory Committee, considering we are a formal fully constituted Residents' Association, and have received funding from Hartlepool Council for the past two years. I find it difficult to believe that, due to an oversight, we are now in a position where we have to be considered by the present committee for eligibility to participate on the CAAC.

However, if we are to move forward, then let us put the past behind us. The Princess Residents' Association was established with the aim of developing projects specific to the area, since no immediate funding was available through Hartlepool Borough Council for the installation of railings, in line with the original design of houses, as well as traffic management. We do, however, keep officers of Hartlepool Borough Council informed at every stage of the way.

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The Association was initially set up to encompass the areas bounded by the rear street known as Princess Street, but within the constitution there is scope to expand this area as the need arises. However, it was felt at the time that we must proceed as quickly as possible hence the aforementioned area.

My individual background is in Project Management. Whilst living in Buckinghamshire I was chairman of a local village Parish Council for eight years. When I came back to my home town of Hartlepool, I wished to participate in some voluntary activities. I was confused as to the set up of local groups and their interface with Hartlepool Borough Council. At the time I had a meeting with Janet Barker. My main question to her was that all local groups seem to do their own thing, with funding being given, but that each group was not subject to reporting to one central body like Hartlepool Borough Council. In addition, I was aware the individual groups did not communicate with each other; in fact, in some cases publicly criticising each other. My views were what a waste of valuable volunteer time and effort in addition to what was inevitable inefficient spending of funds available.

As the Hartlepool area in general develops, it is apparent that we must all take ownership of the project tasks ahead of us. I agree with the comments that the Headland Committee should be made up with a majority of Headland residents. However, let us not forget the large impact that the future Victoria Harbour will have on the Headland. ALL volunteer groups should be able to participate without any "Hidden Agendas"; let us be honest, the CAAC is for the good of the Headland and representatives such as the Schools Parent Teacher Association, and The Headland Development Trust should be involved. The chair of the committee should always be the Portfolio Holder as a duly public elected representative of Hartlepool Borough Council.

In closing, my own personal views are quite clear. There is a need to maintain part of the Headland (Old Hartlepool) Borough that will represent our heritage for the education of the next generation. This can only be achieved if we stop the exploitation of old buildings for business profiteering. The achievement of such can only lead to a greater development of tourism in the area which will lead to small enterprises developing trade and employment for the area.

I trust that this letter gives you the clear views of not only myself but of a representative body known as the Princess Residents Association.

Yours sincerely,



Ron Clark
Chairperson

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