

# **NORTH NEIGHBOURHOOD CONSULTATIVE FORUM AGENDA**



**Wednesday, 3<sup>rd</sup> December 2008**

**at 10.00 am**

**in West View Community Centre,  
Miers Avenue, Hartlepool**

## **NORTH NEIGHBOURHOOD CONSULTATIVE FORUM:**

Councillors Allison, Atkinson, Barker, R W Cook, Fenwick, Fleet, Fleming, Griffin, Jackson, McKenna, J Marshall, Plant, Rogan, Wallace and Wright.

Resident Representatives: John Cambridge, John Lynch, Mary Power, Linda Shields, Bob Steel, Joan Steel, Maureen Waller and Vacancy

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES FOR ABSENCE**
- 3. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 4. MINUTES**
  - 4.1 To confirm the minutes of the North Neighbourhood Consultative Forum held on 15<sup>th</sup> October 2008
  - 4.2 Matters arising
- 5. PUBLIC QUESTION TIME**
- 6. ITEMS FOR CONSULTATION**

No items

**7. RESIDENT REPRESENTATIVE ISSUES**

**8. WARD MEMBERS AND WARD ISSUES**

**9. ITEMS FOR DISCUSSION/INFORMATION**

No items

**10. ITEMS FOR DECISION**

10.1 Minor Works Proposals – *North Neighbourhood Manager*

**11. ITEMS OF ANY OTHER BUSINESS AGREED BY THE CHAIR**

**12. DATE, TIME AND VENUE OF NEXT MEETING**

The next meeting of the North Area Police and Community Safety Consultative Forum will take place on Wednesday 14<sup>th</sup> January 2009 at 10.00am at West View Community Centre, Miers Avenue, Hartlepool

The next meeting of the North Neighbourhood Consultative Forum will take place on Wednesday 4<sup>th</sup> February 2009 at 10.00am at West View Community Centre, Miers Avenue, Hartlepool

# ***NORTH NEIGHBOURHOOD CONSULTATIVE FORUM***

## **WARDS**

Brus  
Dyke House  
Hart  
St Hilda  
Throston

**15 October 2008**

## ***MINUTES OF THE MEETING***



The meeting commenced at 2.00 pm in West View Community Centre, Miers Avenue, Hartlepool

### **PRESENT:**

Chair: Councillor Mary Fleet - Dyke House Ward

Vice Chair: Linda Shields (Resident Representative)

Councillor Steve Allison	- St Hilda Ward
Councillor Reuben Atkinson	- Dyke House Ward
Councillor Rob Cook	Hart Ward
Councillor Tim Fleming	St. Hilda Ward
Councillor Sheila Griffin	- Brus Ward
Councillor Christopher McKenna	- Throston Ward
Councillor Michelle Plant	Brus Ward

Resident Representatives:

John Cambridge, John Lynch, Joan Steel, Robert Steel and Maureen Waller

Parish Council Representative: Pat Andrews

Public: J Crangle, John Maxwell, B Stringer, M Shaw, Liz Torley, Alan Vale,

Officers: Derek Reynolds, Project Manager, Neighbourhood Services  
Garry Jones, Neighbourhood Services Officer  
Ann Callaghan, Neighbourhood Development Officer (North)  
Peter Nixon, Senior Traffic Technician  
Tom Britcliffe, Principal Planning Officer  
Sarah Bird, Democratic Services Officer

Housing Hartlepool Representatives: Cath Purdy, Lynn McPartlin

Police Representatives: Sgt Stonehouse, PC Raine

### 23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Caroline Barker, Edna Wright and Resident Representative Mary Power.

### 24. DECLARATIONS OF INTEREST BY MEMBERS

None.

### 25. MINUTES OF THE NORTH NEIGHBOURHOOD CONSULTATIVE FORUM

The Minutes of the North Neighbourhood Consultative Forum held on 13 August 2008 were accepted as an accurate record.

### 26. MATTERS ARISING

Resolutions to issues which had been raised at the last meeting were contained in the Action Sheet circulated with the meeting papers.

### 27. MINUTES OF THE NORTH AREA POLICE AND COMMUNITY SAFETY CONSULTATIVE FORUM

The minutes of the meeting of the North Area Police and Community Safety Consultative Forum held on 10 September 2008 were received.

### 28. PUBLIC QUESTION TIME

**West View Cemetery** - A resident objected to people playing golf in the cemetery. The Neighbourhood Services Officer agreed to see whether this could be monitored by Local Authority staff.

**West View Cemetery** - A resident stated that despite a notice advising that only vehicles attending a funeral or disabled vehicles should enter the cemetery, this was being disregarded. The Neighbourhood Services Officer agreed to liaise with the Traffic Team Leader to see whether this could be monitored.

**Brus Tunnel** – A resident highlighted that there was rubble on the public right of way through the tunnel. The Neighbourhood Services Officer agreed to check this.

**Council Telephone Line** – A resident complained that the message at the beginning of telephone calls wasted callers' time and money. He was informed that this was a legal requirement but his comments were noted.

**Headland Conservation Area** – A resident alluded to the current debate on UPVC windows in the Conservation Area and stated that there was a grant available for loft and thermal insulation and asked whether there would be a grant to install secondary glazing. Members stated that no decision had as yet been made on what material would be recommended by the Planning Working Group but that English Heritage would only grant funds for like for like replacements.

**York Place** – A resident asked about a dropped kerb being installed and was informed by the Neighbourhood Services Officer that an order for this had been placed.

**St Andrew's Church** – A resident stated that there was still scaffolding on the building and it was blocking pavement access. The Neighbourhood Services Officer stated that he would see whether it could be removed.

**King Oswy Drive** – A resident stated that the speed humps which had been asked for were in the process of being installed.

**29. AFFORDABLE HOUSING  
DEVELOPMENT PLAN DOCUMENT  
– PREFERRED OPTIONS PAPER  
CONSULTATION**

The Principal Planning Officer informed the Forum of the consultation arrangements for the preferred options paper, comprising the second stage in the production of the Affordable Housing Development Plan Document (AHDPD), part of the Local Development Framework. This would address the issue of affordable housing provision in Hartlepool and set out the Council's preferred approach to the AHDPD. The paper provided detailed feedback on the previous consultation stage (Issues and Options) and outlined the Council's preferred option and the reasons behind it. It looked at issues regarding site size, percentage of affordable housing and tenure of housing. The outcome of this consultation would provide a Policy Framework to secure affordable housing on new developments

The consultation had been extended and would now run until 27 October 2008. The Preferred Options paper and associated documents were available from the Civic Centre, Bryan Hanson House, Central Library and branch libraries throughout Hartlepool. Copies were also available online at <http://planningpolicy.hartlepool.gov.uk>. Comments could be submitted either by completing a questionnaire for return to Bryan Hanson House, completing an on-line questionnaire and sending a letter or email to the Planning Policy Team at Bryan Hanson House ([planningpolicy@hartlepool.gov.uk](mailto:planningpolicy@hartlepool.gov.uk))

It had been suggested that there should be approximately 30% affordable housing on new developments of over 15 units although if there were problems such as contamination or drainage issues, this could be reduced to a level of 20%. He stated that the policy would recommend that there should be no difference in design between affordable and other housing on a development so that it was not obvious which was the affordable housing.

The Principal Planning Officer stated that a document would be produced following this round of consultation which would be brought to the January Neighbourhood Forums prior to consideration by the Secretary of State.

A resident stated he thought that there was a shortage of brown field sites available for building in Hartlepool and that it appeared that the affordable housing appeared to be in the town centre not on land which was previously green field.

The Principal Planning Officer stated that there had only been 8 houses built in Hartlepool the previous month and that none of these were on the Middle Warren site due to the current economic climate.

A resident asked whether the empty housing in Easington Road would be re-developed and was informed that it was likely to be.

**30. DYKE HOUSE SCHOOL –  
BUILDING SCHOOLS FOR THE  
FUTURE – PROGRAMME OF  
COMMUNITY INVOLVEMENT**

The Project Manager, Neighbourhood Services outlined that as part of the Building Schools for the Future Programme Hartlepool Borough Council would be making an outline planning

application for proposals to carry out development to re-model Dyke House School. The consultation was designed to ensure that local people could shape the outcome of proposals which may affect them and identify local issues of concern which may assist in revising the proposals. Events had been held at the school for consultation with nearby residents and users affected by the proposals and the Forum were asked to make any comments using the available form that had been circulated with the meeting papers.

A Resident Representative asked which buildings would be demolished and was informed that it was proposed that the old entrance and science blocks should be demolished.

A Resident Representative asked whether this would lead to an increase in the number of school places and was informed that the demographic forecast would be checked before deciding whether this would occur.

A Resident Representative asked whether the building would be Disability Discrimination Act (DDA) compliant and was informed that this was part of the design process and that there would also be input from school children and adults who may use the building.

A Resident Representative asked whether there would be a percentage of disabled children attending the school and was informed that the major site would be at Catcote but children could be integrated into mainstream schools as currently occurs if desired.

A Member asked what the timescale for this building would be, and was informed that it was estimated that detailed planning permission would be sought in approximately 12 months.

A Member asked whether there would be disruption for pupils during the building work and was informed that pupils may have to decant to other buildings during the work. She also asked who would pay for any extra costs incurred by pupils for travel. No decision had been made as yet but this would be considered as part of the decant proposals.

### **31. RESIDENT REPRESENTATIVE ISSUES**

A Resident Representative asked for progress on the work on the bus shelter in Cleveland Road and was informed by the Neighbourhood Services Officer that this was going ahead.

A Resident Representative asked for details on an empty property in West View Road and the Neighbourhood Services Officer agreed to investigate this.

A Resident Representative reported that the Hart Ward Residents' Association had recently met and discussed issues including Anti-Social Behaviour and dog fouling.

A Resident Representative asked whether a garage in Wells Street could be tidied up. The Neighbourhood Services Officer agreed to look into this.

A Resident Representative stated that a number of street lights in the Town Square were not working properly and asked whether this could be rectified. The Neighbourhood Services Officer agreed to liaise with the Public Lighting Manager.

A Resident Representative stated that Merlin Way was badly lit. The Neighbourhood Services Officer agreed to speak with the developer to see

whether this could be addressed as the road was not yet adopted by the Council.

A Resident Representative referred to cars speeding between the A179 and the Hart Lane Traffic Lights and asked whether something could be done about it. The Neighbourhood Services Officer agreed to see whether something could be done about this.

### **32. WARD MEMBERS' ISSUES**

A Member asked whether anything could be done to regulate the speed on Merlin Way. The Neighbourhood Services Officer agreed to speak to the Traffic Team Leader.

A Ward Member complained that there was anti-social behaviour and broken glass on Marine Drive, the Heugh Battery and Bandstand. He stated that this was cleaned up during the week but it was a regular occurrence at weekends and that there should be some police involvement. The Neighbourhood Services Officer agreed to bring this to the attention of the Neighbourhood Policing Team.

A Ward Member referred to overgrown grass in the area of the shops at Northgate. A representative from Housing Hartlepool agreed to progress this.

### **33. HOUSING HARTLEPOOL UPDATE**

The Chief Executive of Housing Hartlepool updated the Forum on the work of Housing Hartlepool which was the largest housing association in the town and a key partner with the Council in the regeneration of homes and neighbourhoods. In the previous two years improvements had been made to over 5,000 homes with 87% of Housing Hartlepool properties above the required

standard. Tenant services had also been improved including the provision of 24-hour access, a freephone for repairs and dedicated neighbourhood teams for the promotion of tenancy relations and enforcement action. 38 homes had been built and the current programme was aimed at building 100 new homes each year. There were also a 60 unit extra care units scheduled for Orwell Walk.

Housing Hartlepool intended to continue the trend of improving services, increasing satisfaction and helping to deliver Hartlepool's housing regeneration agenda. From a business point of view they would retain and possibly increase Hartlepool jobs while bringing in income to benefit Housing Hartlepool residents. The Chief Executive stated that 320 people were employed by the organisation including a number of apprentices who had been kept on at the end of their apprenticeships.

The Chief Executive of Housing Hartlepool stated that £31 million had been spend in the North Area. £600,000 had been spend on adapting houses for tenants. She told the Forum of a Skills for Life project at Dyke House School and said that the organisation had been rated 2 star by the Audit Commission and any feedback would be welcome as it strived to improve its services.

A Member thanked the Chief Executive for her presentation and asked what provision Housing Hartlepool had for former Council house tenants who had previously bought their property but now wished to sell. She stated that the organisation did not have the financial capacity to buy all houses, but had bought 8 thus far. She stated that each case would be considered on its merits.

A Resident Representative commented on the value of the visual audits

undertaken by staff and said that he thought they were a good initiative.

#### **34. A179 PROVISION OF TOUCAN CROSSING AND REDUCTION IN SPEED LIMITS**

The Senior Traffic Technician presented a report outlining the proposed implementation of a Toucan Crossing on the A179 in the vicinity of the Tall Ships Public House and the reduction of the speed limit on this stretch of the road.

A Resident Representative asked whether the crossing would be touch sensitive and was informed that there would be tactile indicators and an audible signal.

A Resident Representative asked whether flashing speed indicators could be installed on that road and the Senior Traffic Technician stated that this possibility could be looked at.

#### **35. HART LANE/WILTSHIRE WAY 2<sup>ND</sup> PHASE**

The Senior Traffic Technician informed the Forum of the planned changes to the area in order to improve car parking facilities. The scheme initially proposed was unable to be progressed despite extensive negotiations with the previous and new landlords. It was anticipated that the new works would begin in November 2008.

A Resident Representative stated that the changes were welcomed especially by the residents of Hartside Gardens.

#### **36. MINOR WORKS PROPOSALS**

The Neighbourhood Services Officer put forward a scheme for Minor Works in

Gleneagles Road at a cost of £4,500 which was approved.

A Member asked whether consideration could be given to putting paving slabs across the grass verge to access the post box in Teignmouth and Torcross Way. The Neighbourhood Services Officer agreed to look into this.

A representative of the Headland Parish Council asked whether consideration could be given to putting boulders around the Town Moor to prevent vehicular access. After discussion it was agreed that this was a large area to cover and if there were concerns, Police should be informed if vehicles were accessing the area.

The meeting concluded at 3.30 pm.

Chair



## North Neighbourhood Consultative Forum

Wednesday, 13<sup>TH</sup> August 2008

### Issues Raised/Action Sheet

ISSUE DETAILS	ACTION TAKEN	OFFICER
<p><b><u>Public Question Time</u></b></p> <p><b>West View Cemetery</b> A resident objected to people playing golf in the cemetery.</p> <p>In addition to this resident also raised issue of unauthorised vehicles entering the cemetery.</p> <p><b>York Place</b> Request to have a dropped kerb installed.</p> <p><b>Brus Tunnel</b> A resident highlighted that there was rubble on the public right of way through the tunnel.</p> <p><b>St Andrew's Church</b> A resident stated that there was still scaffolding on the building and it was blocking pavement access.</p>	<p>There are permanent staff in the Cemetery who would deal with any public concerns. Action has been taken regarding this matter.</p> <p>Any unauthorised vehicles will be monitored by Cemetery staff.</p> <p>Work commenced 17 November 2008.</p> <p>At present the footpath has a temporary closure on it until mid March 2009.</p> <p>Work should be completed by early January and the scaffolding will then be removed.</p>	<p>Garry Jones</p> <p>Garry Jones</p> <p>Garry Jones</p>
<p><b><u>Resident Representatives Issues</u></b></p> <p>A Resident Representative asked for details on an empty property in West View Road.</p> <p>A Resident Representative asked whether a garage in Wells</p>	<p>A new tenant has now moved in and the rubbish in the back yard will be removed.</p> <p>The owner has been contacted and the garage will be</p>	<p>Garry Jones</p> <p>Garry Jones</p>

ISSUE DETAILS	ACTION TAKEN	OFFICER
Street could be tidied up.	removed.	
<p>A Resident Representative stated that a number of lights in the Town Square were not working.</p> <p>A Resident Representative referred to cars speeding between the A179 and the Hart Lane Traffic Lights and asked whether something could be done about it.</p>	<p>The Lighting Manager is aware of this and repairs will be made as soon as the electricity board have carried out their repairs.</p> <p>Officer to feedback at the next Neighbourhood Consultative Forum.</p>	<p>Garry Jones</p> <p>Garry Jones</p>
<p><b><u>Ward Members Issues</u></b></p> <p>A Member asked whether anything could be done to regulate the speed on Merlin Way.</p> <p>A Ward Member complained that there was anti-social behaviour and broken glass on Marine Drive, the Heugh Battery and Bandstand. He stated that this was cleaned up during the week but it was a regular occurrence at weekends and that there should be some police involvement.</p> <p>A Ward Member referred to overgrown grass in the area of the shops at Northgate.</p>	<p>The Traffic Section is to carry out an updated speed survey.</p> <p>Neighbourhood Police Teams alerted to this situation and will monitor weekend activity.</p> <p>A representative from Housing Hartlepool agreed to progress this.</p>	<p>Garry Jones</p> <p>Garry Jones</p>
<p><b><u>Minor Works</u></b></p> <p>A Member asked whether consideration could be given to putting paving slabs across the grass verge to access the post box in Teignmouth and Torcross Way.</p>	<p>Minor works scheme to be considered at November's Forum.</p>	<p>Garry Jones</p>

**Report of:** North Neighbourhood Manager

**Subject:** MINOR WORKS PROPOSALS

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**1. PURPOSE OF REPORT**

- 1.1 To consider improvement schemes for potential funding from the North Neighbourhood Consultative Forum Minor Works Budget.

**2 SCHEME 1: THROSTON WARD - PADSTOW CLOSE  
HORTICULTURE SCHEME**

- 2.1 Officers and Ward Members have received a number of complaints, regarding anti-social problems taking place in the dense undergrowth adjacent to Padstow Close. In order to eradicate the issue officers are proposing to remove dense undergrowth and thin cut the tree area at the rear of properties.  
**(Appendix A)**

- 2.2 The total cost for this scheme would be **£450**.

**3. SCHEME 2: ST HILDS WARD - BAKERS MEAD**

- 3.1 Local residents have made requests for funding to improve security to the perimeter fencing at the rear of the estate. Local residents are experiencing problems with pedestrians and motor bikes damaging wooden fencing and cutting through the estate creating anti social behavior.
- 3.2 Working with residents, Police and the Crime Disorder Coordinator, a scheme has been put foreword to replace parts of the wooden perimeter fencing with Palisade fencing, along with boulders and additional planting. The resident group has asked for a contribution of £500 towards funding this scheme.  
**(Appendix D)**
- 3.3 Total cost of this scheme is **£500**

#### **4. SCHEME 3: HART WARD - WESTWOOD WAY**

- 4.1 Local residents and Ward Members have requested that part of a grass verge area be Tarmaced over allowing pedestrian access to a post box from the roadside to avoid having to stand on the grass.
- 4.2 The proposed scheme is to Tarmac an area measuring approximately 1 metre x 1.8mtrs allowing residents to pull up road side in their cars and have hard standing to access the post box.  
**(Appendix C)**
- 4.3 The Total cost of this scheme is **£400**.

#### **5. RECOMMENDATIONS**

- 5.1 The Forum is asked to consider the above schemes. Approved schemes will need to be presented to the Regeneration, Liveability and Housing Portfolio for final approval.

## APPENDIX A

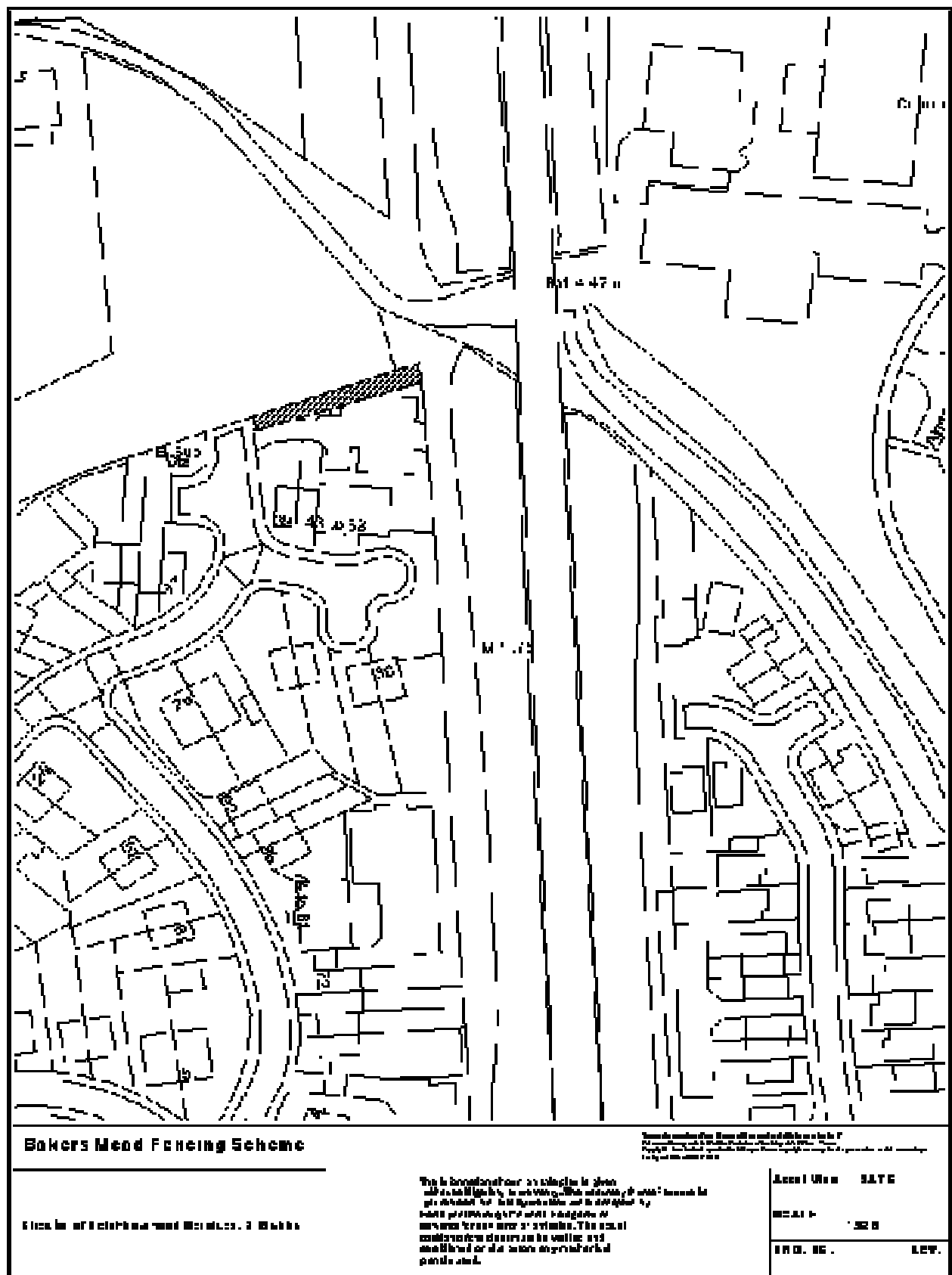




**APPENDIX B**



## APPENDIX B





## APPENDIX C



## APPENDIX C



## North Neighbourhood Consultative Forum

### Minor Works - 2008/2009 - £88,831

Forum - £52,000  
 Highway Maintenance - £20,000  
 Grass Verges - £15,000  
 Carried Forward - £1,831

Ward	Name of Scheme	Date Approved	Minor Works Funding £	Other Funding
St Hilda	Hazelwood Rise trees and bollards	18 <sup>th</sup> June 2008	4,850	
St Hilda	St Mary Street (rear) steps	18 <sup>th</sup> June 2008	4,460	
St Hilda	Prissick Street parking	18 <sup>th</sup> June 2008	9,000	
Brus	Coast Road steps	18 <sup>th</sup> June 2008	3,000	
Dyke House	Allerton Close environmental improvements	18 <sup>th</sup> June 2008	3,400	
St Hilda	West View Road verge works	18 <sup>th</sup> June 2008	11,550	
Throston	Throston Allotments security	18 <sup>th</sup> June 2008	7,000	
Various	Dropped crossings	18 <sup>th</sup> June 2008	3,500	
Various	Pride in Hartlepool	18 <sup>th</sup> June 2008	5,000	
Various	Key Routes	13 <sup>th</sup> June 2007	20,000	
Various	Multi Use Games Areas	13 <sup>th</sup> June 2007	10,000	
Hart Ward	Gleneagles Road Horitculture	15 <sup>th</sup> October 2008	4,500	

Total spend      £86,260  
**Balance        £2,571**

## Minor Works Schemes – 2008/09

Ward	Total cost of Schemes
Brus	3,000
Dyke House	3,400
Hart	4,500
St Hilda	29,860
Throston	7,000
Various	38,500 } <div>             £20,000 Key Routes              £10,000 Multi Use Games Areas              £5,000 Pride in Hartlepool              £3,500 Dropped Crossings           </div>
<b>TOTAL</b>	<b>86,260</b>

Key Routes and MUGA's (second year of a three year rolling programme)