

NEIGHBOURHOODS AND COMMUNITIES PORTFOLIO

DECISION SCHEDULE



Monday 19th January 2009

at 9.00 am

**in Committee Room D,
Civic Centre, Hartlepool**

Councillor Jackson, Cabinet Member responsible for Neighbourhoods and Communities will consider the following items.

1. KEY DECISIONS

No items

2. OTHER ITEMS REQUIRING DECISION

2.1 Local Safety Schemes – *Head of Technical Services*

2.2 Resident's Only Parking Controls – Sandringham Road – *Head of Technical Services*

3. ITEMS FOR INFORMATION

3.1 Seaton Carew Coastal Strategy Study and Town Wall Model Study – Award of Contracts – *Head of Technical Services*

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
19 January 2009



Report of: Head of Technical Services

Subject: Local Safety Schemes

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To update the Portfolio Holder with further details of the safety schemes planned for the A689 and Catcote Road.

2. SUMMARY OF CONTENTS

- 2.1 The report details the proposals for the A689 (Sapper's Comer – borough boundary) and Catcote Road (Elwick Road – Browning Avenue) and the expected timescale for implementation.

3. RELEVANCE TO PORTFOLIO HOLDER

- 3.1 The Portfolio Holder has responsibility for Traffic and Transportation issues.

4. TYPE OF DECISION

- 4.1 Non key.

5. DECISION MAKING ROUTE

- 5.1 This is an executive decision by the Portfolio Holder.

6. DECISION(S) REQUIRED

- 6.1 That the detailed schemes for the A689 and Catcote Road, which were approved in principle at the meeting of 16 June, are approved for implementation.

Report of: Head of Technical Services

Subject: Local Safety Schemes

1. PURPOSE OF REPORT

- 1.1 To update the Portfolio Holder with further details of the safety schemes planned for the A689 and Catcote Road.

2. BACKGROUND

- 2.1 Schemes were approved in principle for both locations in June 2008, with further details to be reported to a future meeting.
- 2.2 Safety schemes are prioritised primarily on the basis of the number of accidents, followed by the level of speeding recorded during surveys, and the A689 and Catcote Road were the top two locations based on 2007 data. Updated casualty information will be investigated in the New Year, and a report taken to a future meeting detailing proposed schemes for 2009/10.

3. PROPOSALS

3.1 **A689**

Following investigation of the road casualty data, the following measures have been proposed:-

- High performance Rainline edge of carriageway markings on unlit section from Sapper's Comer to Newton Bewley.
- New illuminated signs at Dalton Back Lane junction.
- General signing improvements along whole length of the road.
- New hazard marker posts in Dalton Back Lane.
- Refresh carriageway markings at Dalton Back Lane junction side roads.

3.2 **Cadcote Road (See Attached Plan No. PR344/CONS/EM1)**

- Parking lay-bys on east side of the road. This will tackle the major congestion that occurs at school times due to vehicles parking on the east side of Catcote Road.
- New School Crossing Patrol site, subject to Road Safety finance and resources.

- Upgraded pelican crossing at Browning Avenue. Provision of dropped kerbs and tactile paving, “Visirail” type guard rail and refresh anti-skid surfacing on approaches.

3.3 Both schemes are due to be implemented by the end of March 2009. The Catcote Road scheme originally included the section from Browning Avenue to Brierton Lane, however, due to cost implications this phase will be considered for 2009/10.

4. FINANCIAL IMPLICATIONS

4.1 Both schemes are to be funded by the Local Transport Plan, with estimated costs being £50,000 for the A689 and £120,000 for Catcote Road.

5. RECOMMENDATIONS

5.1 That the schemes developed for the A689 and Catcote Road be approved for implementation.

6. REASONS FOR RECOMMENDATIONS

6.1 The two sites (the A689 and Catcote Road) are the ones with the worst accident records in Hartlepool, and, therefore, safety schemes have been developed to address this.

7. CONTACT OFFICER

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NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
19 January 2009



Report of: Head of Technical Services

Subject: RESIDENT'S ONLY PARKING CONTROLS –
SANDRINGHAM ROAD

SUMMARY

1. PURPOSE OF REPORT

To consider a petition received from residents of Sandringham Road seeking the removal of the residents permit parking controlled scheme at this location and to assess the results of a subsequent consultation carried out with residents.

2. SUMMARY OF CONTENTS

The report outlines the background and considers the implications of the request.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for Traffic and Transportation issues.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

This is an executive decision by the Portfolio Holder.

6. DECISION(S) REQUIRED

That residents parking controls be retained on Sandringham Road between Murray Street and its junction with Christopher Street, but that restrictions be removed on the remainder of the road.

Report of: Head of Technical Services

Subject: RESIDENT'S ONLY PARKING CONTROLS –
SANDRINGHAM ROAD

1. PURPOSE OF REPORT

- 1.1 To consider a petition received from residents of Sandringham Road seeking the removal of the resident permit parking controlled scheme at this location and to consider the results of a subsequent consultation which has taken place with residents.

2. BACKGROUND

- 2.1 Sandringham Road is located to the North of the town centre. Properties situated at the eastern end of Sandringham Road have long been established as part of the central residential permit only parking zone. The remainder of Sandringham Road was included within the zone some seven years ago at the request of residents.
- 2.2 Sandringham Road is on the fringe of the current permit controlled zone and all streets to its southern boundary operate permit only parking. Several locations to the North of the Sandringham Road (Collingwood Road and Brook Street) which do not currently operate controlled parking zones will see permit parking introduced in the near future.
- 2.3 Along with all residents living in a controlled permit parking zone, Sandringham Road residents would be subject to an increased permit charge when the annual permits expire on 31 January 2009. The charge will increase from £1 per permit to £5 as per the decision made by Cabinet. Sandringham Road is however within the approved "discounted central area" and the cost of the permits is not therefore subject to any further phased charge increase.
- 2.4 The Head of Technical Services received a signed petition from 74 residents of Sandringham Road requesting the removal of the scheme, as residents considered there was no longer a requirement for the parking controls.
- 2.5 Recent visual surveys have indicated that parking spaces are available during the hours of enforcement which could concur with residents views that the controls are not now required, but could equally demonstrate that the scheme is working successfully in preventing the intrusion of vehicles into the controlled zone. The

request from residents living in Collingwood Road would suggest that there may still be a need for parking controls particularly to deal with excess vehicular demand from visitors attending football matches at the nearby Victoria Park.

- 2.6 The removal of Sandringham Road from any parking controls would leave the street isolated with the majority of surrounding streets still covered by parking restrictions, however residents have indicated within the signed petition, by a large majority, that they are aware that by opting out of the controlled parking scheme, there would be little or no parking enforcement action the Council could take particularly in relation to match day parking.
- 2.7 Following the decision of the Portfolio Holder at the Neighbourhood and Communities Portfolio on 18 December 2008 to re-consult with all residents over the proposal, a consultation exercise was carried out to advise residents of the full implication of a withdrawal from the scheme.
- 2.8 Responses were received from 56 residents of which 63% supported the removal of the current residents only parking controls. There was however a clear division within Sandringham Road with the majority of residents living to the east (closest to the Murray Street) wishing to see the restrictions remain. 88% of Sandringham Road residents living between Murray Street and Christopher Street favoured the retention of the parking controls.

3. PROPOSALS

- 3.1 The removal of the controlled parking restrictions would remove the need for residents to display a permit. The scheme would however be unrestricted and the Council would be limited in terms of what enforcement action, if any, it could take against vehicles that parked within the street.
- 3.2 The opt out from the scheme would require any signage and carriageway markings to be removed in Sandringham Road. The signs will however be reused within other controlled parking zones.
- 3.3 The permits for Sandringham Road are due for renewal in February 2009. It is proposed therefore that any withdrawal, or part withdrawal, should coincide with this renewal date.

4. FINANCIAL CONSIDERATIONS

- 4.1 The cost of advertising the amendments to the legal orders would be minimal and would be met from the parking services operational budget.

5. LEGAL CONSIDERATIONS

- 5.1 The removal of Sandringham Road from the residents parking scheme would require the revocation of the Order controlling parking at this location. The Order would be required to be advertised as part of the formal legal process.

6. RECOMMENDATION

- 6.1 That the residents only parking restrictions in Sandringham Road between Murray Street and Christopher Street (properties 2a – 38 inclusive) be retained, and that the remaining properties be withdrawn from the scheme with effect from 1 February 2009

7. REASONS FOR RECOMMENDATION

- 7.1 To reflect the views of residents who signed the petition and took part in the subsequent consultation in relation to this proposal.

8. CONTACT OFFICER

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NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

Report to Portfolio Holder
19 January 2009



Report of: Head of Technical Services

Subject: SEATON CAREW COASTAL STRATEGY
STUDY AND TOWN WALL MODEL STUDY –
AWARD OF CONTRACTS

SUMMARY

1. PURPOSE OF REPORT

To update the Portfolio Holder on the actions taken by the Head of Technical Services in awarding the contracts for the Seaton Carew Coastal Strategy Study and Town Wall Model Study.

2. SUMMARY OF CONTENTS

Report for information.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for coastal defence issues.

4. TYPE OF DECISION

Non key.

5. DECISION MAKING ROUTE

Portfolio Holder meeting on 19 January 2009.

6. DECISION(S) REQUIRED

That the Portfolio Holder notes the actions taken by the Head of Technical Services in exercising delegated powers in awarding these contracts.

Report of: Head of Technical Services

Subject: SEATON CAREW COASTAL STRATEGY
STUDY AND TOWN WALL MODEL STUDY –
AWARD OF CONTRACTS

1. PURPOSE OF REPORT

- 1.1 To update the Portfolio Holder on the actions taken by the Head of Technical Services in awarding the contracts for the Seaton Carew Coastal Strategy Study and Town Wall Model Study.

2. BACKGROUND

- 2.1 Following a previous report to the Portfolio Holder dated 24th September 2007, approval was given to advertise and compile a restricted list of tenderers and go to tender for consultancy services for coast protection in order to progress the Seaton Carew Strategy Study and Town Wall Model Study.
- 2.2 Given the specialist nature of the works the cost of the contracts could not be accurately identified until after opening of the tenders. However the potential costs of the studies were estimated using a similar study. The estimated costs were based on the North Sands to Newburn Bridge Coastal Strategy Study previously completed and adopted by the Council in 2006.
- 2.3 Following discussions with the Council's Procurement Section, based on the estimated value of the studies and following the appropriate Contract Procedure Rules from the Council's Constitution, adverts for expressions of interest were produced. These adverts were placed in a local newspaper, national trade publication, Hartlepool Borough Council's website and the Supply 2 Gov website in order to compile a restricted list of tenderers for both schemes. An OJEU notification was not considered necessary due to the estimated contract values.
- 2.4 A restricted list of tenderers for both studies was developed and prioritised after considering the Consultants financial status, health and safety policies, completed pre-qualification questionnaires (PQQ) and references.
- 2.5 A further report was presented to the Portfolio Holder on 20th December 2007; this report was written prior to tenders going out for both studies. Approval to evaluate tenders received for the studies on

a quality / price basis was given, with the evaluation criteria being 80% quality and 20% price.

3. TENDER – SEATON CAREW COASTAL STRATEGY STUDY

- 3.1 The tender for the Seaton Carew Coastal Strategy Study was sent out on 11th February 2008 to five Consultants selected from the prioritised list. After receiving the tenders and determining the extent of the works, two of the Consultants withdrew from the tender process. It was therefore decided that the two reserve Consultants on the prioritised list would be invited to tender.
- 3.2 Only two tenders were returned for the study and these were opened at Contract Scrutiny Panel on 21st April 2008. Both returned tenders were considerably higher than expected and had this been known at the expressions of interest stage, an OJEU advert would have been necessary. It is considered that the increased costs could be due to market forces and high demand for the specialist services. Another factor to this could be losses sustained by Consultants when carrying out previous strategies resulting in higher tenders to cover their commercial risks.
- 3.3 After consideration of the two returned tenders, one was found to be a non- conforming tender, leaving only 1 tender. In accordance with the tender procedures, the remaining tenderer was interviewed and marked in accordance with the quality matrix on 13th May 2008. The results indicated that the submission was very good and therefore they were selected as the preferred tender.
- 3.4 After discussion with the Environment Agency's local Area Flood Risk Manager it was decided that, as the cost increase was substantially above the grant figure originally approved, a new application for grant should be made to the EA for consideration. This application was forwarded to the EA on 28th May 2008.
- 3.5 Officers attended the Environment Agency's Project Appraisal Board (PAB) in Leeds on 12th June 2008. The PAB comprises Environment Agency staff from a wide range of disciplines including finance and corporate services, project management, environmental assessment, management and planning, procurement and asset and investment.
- 3.6 A presentation was given by officers outlining the origin of the study, the tender process followed and the reasons and benefits for approving the additional amount of grant to allow the study to be carried out. This presentation was followed by a series of questions and answers.

4. TENDER – TOWN WALL MODEL STUDY

- 4.1 The tender for the Town Wall Model Study was sent out on 3rd July 2008 to four Consultants selected from the prioritised list. After receiving the tenders and determining the extent of the works, two of the Consultants withdrew from the tender process. All of the remaining four Consultants on the restricted list were then given the opportunity to tender, two of which declined this offer.
- 4.2 Only two tenders were returned for the study and these were opened at Contract Scrutiny Panel on 22nd September 2008. Both returned tenders were higher than expected, again had this been known at the expressions of interest stage, an OJEU advert would have been necessary.
- 4.3 In accordance with the tender procedures, the two tenderers were interviewed on 20th October 2008. Using the quality / price scoring mechanism, a preferred tenderer was selected.
- 4.4 After discussion with the Environment Agency's local Area Flood Risk Manager it was decided that a variation of the original approval should be submitted. A report containing the application for this variation, consisting of an increase in the award of grant, was submitted on 22nd October 2008.

5. FINANCIAL IMPLICATIONS

- 5.1 After detailed consideration, both studies were fully approved by the Environment Agency for 100% grant. The grant awarded covers all Consultants fees and Hartlepool Borough Council staff costs and the figures are £715,780 for the Seaton Carew Strategy Study and £481,940 for the Town Wall Model Study. Both studies were awarded to Scott Wilson Consultants.

6. CURRENT PROGRESS - SEATON CAREW COASTAL STRATEGY STUDY

- 6.1 For the Seaton Carew Strategy Study, the data review and collection, topographical survey, aerial photography and visual and photographic inspection of the defences are complete.
- 6.2 The consultation process has commenced and rotary coring through the existing defences and boreholes to the front and rear of the existing walls along the entire frontage will commence early in 2009. This exercise will involve moving pockets of the existing rock armour and placing a barrier around small sections of promenade.

- 6.3 It is anticipated that a report on the condition and performance of the existing structures will be available in mid-2009. This report will be presented to members of the public by a public presentation.
- 6.4 Following this, a thorough technical and environmental assessment will be carried out and a wide range of potential options will be appraised and possible preferred options will be selected. It is anticipated that this report will be available late 2009. This report will again be presented to members of the public by a public presentation.
- 6.5 Following this, a final Project Appraisal Report (PAR) will be written and presented by officers of the Council to the Environment Agency's National Review Group (NRG) and the Council's Cabinet for adoption. It is expected that this report will be available early 2010 and will include priorities for action in the short term (next 5 years), medium terms (5 – 25 years) and long term (25 – 100 years)

7. CURRENT PROGRESS - TOWN WALL MODEL STUDY

- 7.1 For the Town Wall Model Study, the topographical survey and data review and collection is ongoing.
- 7.2 The consultation process will begin early January 2009, along with the intrusive works comprising boreholes and trial pits to the rear and along the toe of the wall and ground penetrating radar.
- 7.3 It is anticipated that a report on the condition and performance of the existing structures will be available in mid-2009. This report will be presented to members of the public by a public presentation.
- 7.4 Following this, a thorough technical and environmental assessment will be carried out and a wide range of potential options will be appraised and a preferred option selected. It is anticipated that this report will be available early 2010. This report will again be presented to members of the public by a public presentation.
- 7.5 Following this, a final Project Appraisal Report (PAR) will be written and presented by officers of the Council, in mid 2010, to the Environment Agency's Project Assessment Board (PAB) for grant approval. This application will be considered against the Environment Agency's priorities nationally and it must be stressed that there is no guarantee that approval will be given, as this funding stream is under extreme pressure.

8. CONCLUSIONS AND RECOMMENDATIONS

- 8.1 It is considered that in future when carrying out similar studies, these two studies can be used to benchmark possible tender prices. However, where any uncertainty exists it is concluded that it should be assumed that the tender value will exceed EU limits and an OJEU notice and procurement procedure should be followed.
- 8.2 It is recommended that the Portfolio Holder notes the actions taken by the Head of Technical Services in exercising delegated powers and awarding these contracts.

9. REASONS FOR RECOMMENDATIONS

- 9.1 To update the Portfolio Holder on the actions taken by the Head of Technical Services in awarding the contracts for the Seaton Carew Coastal Strategy Study and Town Wall Model Study.

10. BACKGROUND PAPERS

- 10.1 Report to the Portfolio Holder dated 24th September 2007.
Report to the Portfolio Holder dated 20th December 2007.
Scheme files in the Engineering Consultancy Unit.

11. CONTACT OFFICER

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