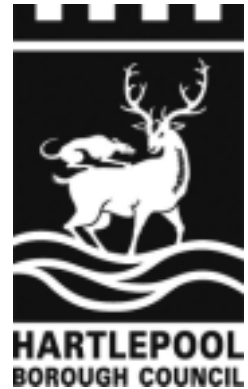


REGENERATION AND LIVEABILITY PORTFOLIO

DECISION SCHEDULE



Friday, 27 February 2009

at 10 am

in Committee Room A, Civic Centre, Hartlepool

The Mayor Stuart Drummond responsible for Regeneration and Liveability will consider the following items.

1. KEY DECISIONS

None

2. OTHER ITEMS REQUIRING DECISION

- 2.1 Pride In Hartlepool Proposals - *Head of Procurement, Property and Public Protection*
- 2.2 Traffic Management Consultancy and Park and Ride Bus Services tenders for The Tall Ships' Races 2010 - *Tall Ships Project Manager*
- 2.3 Conservation Area Visual Assessments - *Director of Regeneration and Planning Services*
- 2.4 Seaton Carew Regeneration Feasibility Framework – *The Head of Regeneration*

3. ITEMS FOR INFORMATION/DISCUSSION

- 3.1 Working Neighbourhoods Fund (WNF) & Neighbourhood Element Programme 2008/9 – Quarter 3 Progress Update - *Head of Community Strategy*
- 3.2 Regeneration And Planning Services Departmental Plan 2008/09 – Quarter 3 Monitoring Report -

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

None

Regeneration and Liveability Portfolio

Report to Portfolio Holder
27 February 2009



Report of: Head of Procurement, Property and Public Protection

Subject: PRIDE IN HARTLEPOOL PROPOSALS

SUMMARY

1. PURPOSE OF REPORT

To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

2. SUMMARY OF CONTENTS

List of Pride in Hartlepool proposals and recommendations for funding of those proposals.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder is responsible for sustainable development.

4. TYPE OF DECISION

Non key decision.

5. DECISION MAKING ROUTE

Recommendation of the Pride in Hartlepool Steering Group to Regeneration and Liveability Portfolio Holder.

6. DECISION(S) REQUIRED

To agree the recommendation of the Pride in Hartlepool Steering Group in respect of community environmental projects.

Report of: Head of Procurement, Property and Public Protection

Subject: PRIDE IN HARTLEPOOL PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To consider recommendations of the Pride in Hartlepool Steering Group in respect of proposals for community projects.

2. BACKGROUND

- 2.1 The Pride in Hartlepool Steering Group met on Monday 19th January and recommended the following for approval:
- 2.2 Owton Manor West Neighbourhood Watch and Residents Association
The organisation wants to improve the appearance and encourage nature in the area around the Brierton Lane Shops. They are requesting funding of £3,932 for landscaping, tree planting and bulb planting around the area. Members recommended that the £3,932 be approved in full.
- 2.3 Briarfields Allotment Association
Briarfields Allotment Association are requesting funding for access improvements to their site. They want to install a composting toilet on the site screened with fruit trees. The group are requesting £500 towards the cost of the toilet and are contributing a further £405 themselves. Members recommended that the £500 be approved, plus a further contribution of £250 towards the cost of the trees, making a total of £750.
- 2.4 Cleveland College of Art and Design (CCAD)/Tall Ships Education Group
CCAD are working with the Tall Ships Education Group to produce a large permanent mural, which will be displayed in Middleton Grange Shopping Centre to celebrate the Tall Ships Event. The mural will be designed and produced by the 6 local secondary schools. The group are requesting £4,500 towards the cost of the materials and the group have sourced an additional £7,000. Members recommended the £4,500 be approved in full.
- 2.5 Pride in Hartlepool Tool Store
The Pride in Hartlepool Officer is currently investigating setting up a tool store based in the old chapel building at West View Cemetery. The store will contain sets of tools, which can be loaned to community groups across Hartlepool, as well as for use by the Pride in Hartlepool Officer for community environmental events. The estimated cost of the project is £2,136.25. Members recommended that the £2136.25 be approved.
- 2.6 Headland NAP/Groundwork East Durham

The Headland NAP and Groundwork are requesting a contribution towards the cost of developing an attractive public space in Thorpe Street to bring two walled areas that currently serve no purpose into use. The total estimated cost of the project is £27,423.68 and they are requesting £5,000 towards this cost. Members recommended £5,000 be approved towards the cost of the project.

3. FINANCIAL IMPLICATIONS

- 3.1 The funding for the above projects is available within the Pride in Hartlepool budget.

4. RECOMMENDATION

- 4.1 That the recommendation of the Pride in Hartlepool Steering Group be approved.

REGENERATION & LIVEABILITY PORTFOLIO

Report To Portfolio Holder

27th February 2009



Report of: Tall Ships Project Manager

Subject: Traffic Management Consultancy and Park and Ride Bus Services tenders for The Tall Ships' Races 2010

SUMMARY

1.0 PURPOSE OF REPORT

To request from the Portfolio Holder approval to proceed with appointing companies to provide traffic management consultancy work and Park and Ride bus services for The Tall Ships' Races 2010 via a formal tender process.

2.0 SUMMARY OF CONTENTS

The report outlines the proposal to appoint companies to work with Hartlepool Borough Council, and in particular the Tall Ships Event Technical Work stream, to provide expertise in traffic management and to provide bus services for our Park and Rides.

The report requests that the successful companies be appointed for a 17 month period to enable them to work closely with the Tall Ships Event Technical Work stream during the project planning and delivery stages.

3.0 RELEVANCE TO PORTFOLIO MEMBER

Activities around the Tall Ships' Races 2010 fall within the Portfolio. It is essential to the successful delivery of the Tall Ships event that experienced companies are engaged to assist with traffic management plans and to provide adequate bus services to service our Park and Ride provision.

4.0 TYPE OF DECISION

Non-Key

5.0 DECISION MAKING ROUTE

Regeneration and Liveability Portfolio, 27th February 2009

6.0 DECISION (S) REQUIRED

To authorise procedures for the appointment of companies to provide traffic management consultancy expertise and Park and Ride bus services for The Tall Ships' Races 2010.

Report of: Tall Ships Project Manager

Subject: Traffic Management Consultancy and Park and Ride Bus Services tenders for The Tall Ships' Races 2010

1. PURPOSE OF REPORT

- 1.1 To request from the Portfolio Holder approval to proceed with appointing companies to provide traffic management consultancy work and Park and Ride bus services for The Tall Ships' Races 2010 via a formal tender process.

2. BACKGROUND

- 2.1 The Tall Ships' Races 2010 is an exciting opportunity for Hartlepool, Tees Valley and the Region to showcase what we can do on an international stage. The Tall Ships project team is working hard with local schools, businesses, community groups and other partners to successfully plan and deliver an event that is memorable and leaves a lasting legacy for the people of Hartlepool.
- 2.2 We are hoping to attract in the region of 1 million visitors from the local area, regionally, nationally and internationally, and generate £millions for the local and regional economy.
- 2.3 In order to deliver an event of this scale and impact, and to ensure that up to 1 million visitors are able to travel safely and have a place to park at the event, and also that the needs of local people and businesses are taken into account, the following services are required:-

2.4 Traffic Management Consultancy Services

The process will be managed by the Transportation and Traffic Section, in conjunction with representatives of the Tall Ships Event Technical Work stream, who will be responsible for the selection process.

The Council are seeking to appoint a suitably experienced partner to develop a detailed traffic management plan for the event.

The successful company will be required to develop the initial work undertaken by HBC, and will be able to demonstrate a proven ability in the design and implementation of traffic management measures for major events.

The detailed design work will involve the identification of designated Park and Ride routes, the necessary road closures, emergency access routes, fixed and variable message signing requirements, etc.

The successful company will be appointed with a view to the implementation and management of all necessary traffic management measures identified during the design phase.

They will also work in close conjunction with the Park and Ride bus operators and also the stewards at the sites, to ensure the smooth running of the overall operation.

It is anticipated that the successful company will be appointed by April 2009.

2.5 Park and Ride Bus Services

The process will be managed by the Integrated Transport Unit, in conjunction with representatives of the Tall Ships Event Technical Work stream, who will be responsible for the selection process.

3 Park and Ride sites have been identified at Hart, Greatham and Corus and each will require a regular bus service to transport visitors to the event site. The frequency of the bus service and identified routes into the event area will be key to the success of the event.

The sites are planned to operate from 8.00am–1.00am, and stewarding, lighting and security of the sites will form part of the tender process.

Following consultation with the Procurement Section, it is necessary to follow the Official Journal of the European Union process.

It is anticipated that the successful company will be appointed by April 2009.

3. FINANCIAL IMPLICATIONS

- 3.1 It is estimated that the cost for the traffic management consultancy work will be in the region of £90,000.
- 3.2 It is estimated that the cost for the Park and Ride bus services will be in the region of £250,000.

4. RECOMMENDATIONS

- 4.1 To authorise procedures for the appointment of companies to provide traffic management consultancy expertise and Park and Ride bus services for The Tall Ships' Races 2010.

**REGENERATION & LIVEABILITY & PORTFOLIO
REPORT TO PORTFOLIO HOLDER
27 February 2009**



Report of: Director of Regeneration and Planning Services

Subject: CONSERVATION AREA VISUAL ASSESSMENTS

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide information to the Portfolio Holder on the visual assessments that have recently been carried out in the Seaton Carew and Church Street Conservation Areas and request permission to take the draft documents out to public consultation.

2. SUMMARY OF CONTENTS

- 2.1 The report outlines the background to the visual appraisals and briefly summarises the topics covered. It is proposed that the documents are taken out to public consultation prior to being finalised.

3. RELEVANCE TO PORTFOLIO MEMBER

- 3.1 Conservation policy falls within the Portfolio.

4. TYPE OF DECISION

- 4.1 Non-key.

5. DECISION MAKING ROUTE

- 5.1 Portfolio Holder only.

6. DECISION (S) REQUIRED

- 6.1 That the Portfolio Holder notes the report and agrees to the public consultation for the Church Street and Seaton Carew Conservation Area Visual Assessments.

Report of: Director of Regeneration and Planning Services

Subject: CONSERVATION AREA VISUAL ASSESSMENTS

1. PURPOSE OF REPORT

- 1.1 To provide information to the Portfolio Holder on the visual assessments that have recently been carried out in the Seaton Carew and Church Street Conservation Areas and request permission to take the draft documents out to public consultation.

2. BACKGROUND

- 2.1 The Planning (Listed Buildings and Conservation Area) Act 1990 states that local planning authorities shall ‘determine which parts of their area are areas of special architectural or historic interest the character and appearance of which it is desirable to preserve or enhance.’ Once areas are designated it is then the ‘duty of a local planning authority from time to time to review the past exercise of functions under this section and to determine whether any parts or any further parts of their area should be designated as conservation areas; and, if they so determine, they shall designate those parts accordingly.’ The starting point in reviewing an existing conservation area is to carry out an appraisal.
- 2.2 Appraisals are a means of assessing the key factors contributing to the appearance and character of existing and potential conservation areas, local authorities are encouraged to undertake periodically conservation area appraisals. There is no formal requirement for the form and content of appraisals, or the methodology to be used, but typically appraisals cover such subjects as historical development of the area, archaeological significance, prevalent building materials, the character of open spaces, the quality and relationships of buildings and also of trees.
- 2.3 The local authority have committed to carrying out two conservation area appraisals a year. It is acknowledged that as an interim measure there is a need to carry out an assessment of the other existing conservation areas to review their boundaries and ensure that their character is clearly defined. In order to do this visual assessments will be carried out of these areas.
- 2.4 The visual assessments are based on the English Heritage document ‘Guidance on conservation area appraisals’. They include desk based work considering historic plans showing the development of the area, along with on site assessments of the current state of properties within the area.

3. VISUAL APPRAISALS

- 3.1 The appraisals consider the historic development of the areas including their rise and subsequent decline. The public investment in the area is outlined along with a description of the current state of the area.

4 CONSULTATION

- 4.1 It is felt that the documents would benefit from public consultation prior to their finalisation. The documents will be placed on the Council's website to allow them to be considered and comments submitted to officers. A press release will notify residents of the intention to do this.
- 4.2 Local groups and interested parties will also be consulted on the documents. This will include groups such as the Conservation Area Advisory Committee, Civic Society and interested parties such as English Heritage.

5 RECOMMENDATION

- 5.1 That the Portfolio Holder notes the report and agrees to the public consultation for the Church Street and Seaton Carew Conservation Area Visual Assessments.

REGENERATION & LIVEABILITY PORTFOLIO

Report To Portfolio Holder

27 February 2009



Report of: The Head of Regeneration

Subject: SEATON CAREW REGENERATION
FEASIBILITY FRAMEWORK

SUMMARY

1.0 PURPOSE OF REPORT

1.1 The report seeks to update the Portfolio Holder on the progress made with the submission of funding bids to Seachange and Single Programme to carry out regeneration feasibility work in Seaton Carew. This work will inform a more detailed bid to Seachange in June 2009. The report also provides further information about the draft cost plan that has been prepared to implement the brief and seeks agreement on how the work may be procured and delivered.

2.0 SUMMARY OF CONTENTS

2.1 The report refers to the most recent feedback received by officers regarding funding bids submitted to One North East and Seachange in December 08. This includes confirmation of the change in submission deadlines for round three Seachange funding and the shortening of the time available to prepare more detailed bids for further funding from this source. The report provides a suggested alternative procurement and delivery arrangement for the work to mitigate the risks associated with this change in the submission timetable. The report also includes a draft cost plan that has been prepared on the basis that wherever possible 'in house' provision is utilised and external consultants are used to provide further support and specialist input to fully meet the requirements of the brief.

3.0 RELEVANCE TO PORTFOLIO MEMBER

3.1 The proposal relates to the regeneration of Seaton Carew and bids for regeneration funding.

4.0 TYPE OF DECISION

Non Key.

5.0 DECISION MAKING ROUTE

5.1 Regeneration and Liveability Portfolio Holder meeting 27th February 2009.

6.0 DECISION(S) REQUIRED

6.1 The Portfolio Holder is requested to:-

Agree the detailed cost plan that explains how the previously agreed brief will be delivered; and note the update with regard to the funding applications and the implications for the previously agreed HBC match funding resource.

Report of: The Head of Regeneration

Subject: SEATON CAREW REGENERATION
FEASIBILITY FRAMEWORK

1.0 PURPOSE OF REPORT

1.1 The report seeks to update the Portfolio Holder on the progress made with the submission of funding bids to Seachange and Single Programme to carry out regeneration feasibility work in Seaton Carew. This work will inform a more detailed bid to Seachange in June 2009. The report also provides further information about the draft cost plan (see **Appendix 1**) that has been prepared to implement the brief and seeks agreement on how the work may be procured and delivered.

2.0 BACKGROUND

2.1 A previous report to the Portfolio Holder 21st November 2008, detailed the nature and scope of the funding bids that have now been submitted to Seachange and the Single Programme to allow for the funding of the Seaton Carew regeneration feasibility framework. This work would provide the detail needed to submit a further Seachange bid in June 2009 for a more substantive bid of up to £1m. The report also included a draft brief that included the specific requirements for the design and feasibility work. The Portfolio Holder previously agreed that the use of Council funding through the already confirmed regeneration match funding resource could be used to cover any shortfall in the cost of this work resulting from external funding bids being unsuccessful, if the use of 'in house' resources are utilised where possible, to carry out the work.

3.0 PROGRESS

3.1 A response regarding the Seachange bid is expected by the end of March 2009. It has now been confirmed that the deadline for Seachange round three applications is 30th June 2009, this having been brought forward from the original deadline of December 2009. This will mean that if the current Seachange bid is successful a detailed bid for round three funding would need to be prepared within a three month timeframe. Given this shortening of the time available to prepare a detailed bid, it has been confirmed by the Seachange funders that there will be some flexibility in terms of the level of detail

required by the 30th June deadline and draft details in terms of plans and designs would be accepted.

- 3.2 A Project Initiation and Planning (PIP) proposal was submitted to Single Programme in December 2008. One North East is currently assessing the Tess Valley Investment Plan that has been submitted by Tees Valley Unlimited. The Investment Plan includes all of the projects across the Tees Valley within the programme which includes the proposals for Seaton Carew. Whilst this Investment Plan is still being assessed, ONE North East have indicated that no decisions on any PIPs will be made until the Investment Plan is approved. Discussions with One North East has also confirmed that their future budgets have been reduced by central Government, increasing the pressure and competition for the remaining future Single Programme resource. Given these circumstances the informal advice from One North East is that there is going to be a requirement to prioritise resources further and from their perspective Seaton Carew is being viewed as less of a priority than other schemes in Hartlepool and the sub-region.
- 3.3 Given the increased risk that Single Programme Funding will not be achieved and the fact that there is no detailed timetable agreed with regard to the determination of this funding and the shortening of the time period available for the preparation of a detailed Seachange bid, it is proposed as previously agreed that some HBC resource is used to fill this gap in funding. Utilising HBC funding in this way will allow the feasibility work to be completed in line with the previously agreed brief and also allow work to begin prior to the approval of Seachange funding. This will give a greater opportunity to the team employed to carry out the work to complete all of the tasks requested in the work brief, and provide the fullest possible bid document to Seachange by the end of June 09
- 3.4 Since the previous report to Portfolio Holder more detailed work has been carried out regarding the costs of undertaking the work and meeting the requirements of the agreed brief. Given the preference expressed by Ward Members and supported by the Portfolio Holder that the work should be carried out 'in house', officers have looked at developing a hybrid cost plan utilising wherever possible 'in house' provision and looking to external providers to cover any areas of expertise that could not be covered by Council provision. This approach would build upon the current links with external consultants that are already in place through existing secondment and framework arrangements.
- 3.5 By utilising the 'in house' provision for some elements of the works, specialists would still be required to carry out certain elements of the brief. The elements requiring specialist input would include advice and input on the technical solutions relating to the extent of the sea defence improvements that may be required in Seaton Carew, further Landscape Architecture support and urban design input. Other areas

requiring specialist input would be the tourism aspects and marketing of the former fairground site. It is suggested that these specialist elements could be procured through a framework agreement which has been put in place previously between the Tees Valley authorities. As part of the local government efficiency drive the framework agreement has identified a list of consultants involving a broad range of disciplines who have been selected following a competitive process based around quality and cost. The framework has been assessed against competitive tendering rules/requirements.

- 3.6 Utilising these specialists for certain areas of the brief, through the existing Tees Valley framework agreement would also reduce the time needed to secure the services of consultants as there is no need to advertise in the press (this stage having been carried out in setting up the original framework agreement) which will help with the reduced time available to prepare the bid.
- 3.7 The draft cost plan has been prepared by officers in conjunction with private sector consultants therefore the fee arrangements are based on an accurate reflection of current market rates. The draft fee total is approximately £64,000. This is based on completing all of the work outlined in the previously approved work brief. If the Seachange bid is successful this would mean that £34,000 of HBC resource will be required to implement the brief, and if the Seachange bid was not achieved then the full cost of the work would be met by HBC, assuming that Single Programme funds are not forthcoming.
- 3.8 Depending upon the result of the Seachange funding bid and the overall amount of resource that is available to carry out the work then there will be some flexibility within the brief and the cost plan to reduce the overall value of the work. Although core elements of the work include design, consultation and liaison with the consultants carrying out the sea defence strategy study will be critical to informing the feasibility work other areas could be reduced or carried out at a later date, depending on the availability of further resource. If for example the Seachange funding bid was not successful then the market testing element of the work could be reduced or delayed as this was an area that was important to the outcomes more associated with the Single Programme element of funding.

4.0 FINANCIAL IMPLICATIONS AND RISK

- 4.1 A risk associated with this approach is that HBC regeneration match funding may be used to prepare the detailed information for the second bid to Seachange in June 2009 with no guarantee that the bid will be successful. As indicated above however the arrangements being made to deliver the feasibility work have looked at maximising the role of HBC 'in house' provision where possible which will provide further benefit to the authority. In addition, the completion of this design and

development work could be used as the basis for further funding bids to as yet unidentified regeneration funding opportunities, which can arise at short notice or as part of longer term programmes. So this work will also allow the authority to be more prepared to take advantage of future opportunities if the second Seachange bid is unsuccessful.

- 4.2 At the meeting on 21st November 2008, the Portfolio holder was asked to approve the Council contribution towards this scheme from the Regeneration match funding capital fund, which forms part of the Council's approved capital programme. Following subsequent advice from the Assistant Chief Finance Officer, it would appear that the proposed design works for this scheme do not qualify as capital expenditure (as there is no guarantee that this will subsequently lead to the implementation of a capital project, this being dependent upon the securing of additional external funds) and cannot therefore be directly funded from the Regeneration match funding capital budget. Therefore, an alternative funding strategy is needed. This alternative strategy would involve funding other capital expenditure, which it was originally planned to fund from Revenue Contributions to Capital Outlay (RCCO)'s, from the Regeneration match funding capital budget. The RCCO's would then be released to fund these works.

5.0 RECOMMENDATIONS

- 5.1 The Portfolio Holder is requested to:-

Agree the detailed cost plan that explains how the previously approved brief will be delivered; and note the update with regard to the funding applications and the implications for the previously agreed HBC match funding resource.

Appendix 1

Seaton Carew Regeneration Feasibility Study - Draft Cost Plan

This cost plan should be read in conjunction with the draft Seaton Carew Regeneration Feasibility Study briefing document. These costs have been prepared based on the draft brief and therefore represent a draft fee estimate for the works. Disbursement costs for potential surveys have not been included, though time has been incorporated for environmental work.

Requirement 1: Examine existing land-uses within the wider Seaton Sands area and consider realistic opportunities for rationalization and development which will improve the physical coherence of the area and strengthen the economic viability of the main development site.

Work required: Landscape architecture; landscape spatial analysis; masterplanning; economic feasibility work; recreation and leisure analysis. Identify environmental and heritage constraints and opportunities. Identify key land use policy for the area.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	2,258.63
Landscape Architecture	Scott Wilson landscape architect	1,687.50
Planning	Scott Wilson Planner	840.00
Economic Feasibility	RHA (see lump sum, below)	0.00
Archaeology & Heritage	Tees Archaeology	320.04
Ecology	HBC ecologist (overhead service)	0.00
Total		5,106.17

Requirement 2: Produce a coherent set of design options for public realm and landscape improvements which will enhance the character of the resort and improve its attractiveness for visitors, local residents, existing businesses and potential investors.

Work required: Landscape architecture and urban design; tourism development; digital media specialists (for presentation purposes); consultation specialists (for public consultation). Review potential linkages into existing underused features, including environmental and heritage issues.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	2,891.04
Landscape Architecture	Scott Wilson landscape architect	2,160.00
Civic Art & Design	Scott Wilson civic artist/designer	1,944.96
Urban Design	Scott Wilson urban designer	3,000.00
Urban Design - technical	Scott Wilson technician	1,125.00
Digital Media (see below)	Scott Wilson digital artist	0.00
Digital Media (see below)	Scott Wilson digital technician	0.00
Archaeology & Heritage	Tees Archaeology	320.04
Ecology	HBC ecologist (overhead service)	0.00
Total		11,441.04

Requirement 2a: Take account of specific requirements of the Sea Defence Strategy Study.

Work required: Liaison capabilities with the Sea Defence consultants; awareness of sea defence requirements and impacts.

Discipline	Resource	Fee (£)
Civil Engineering	Scott Wilson civil engineer	840.00
Civil Engineering	Scott Wilson coastal protection engineer	600.00
Landscape Architecture	HBC landscape architect	481.84
Landscape Architecture	Scott Wilson landscape architect	360.00
Archaeology & Heritage	Tees Archaeology	53.34
Ecology	HBC ecologist (overhead service)	0.00
Total		2,335.18

Appendix 1

Requirement 2b: Maintain as far as possible the open aspects and sea views in the most sensitive locations.

Work required: Landscape character and visual analysis/appraisal; visual impact assessment of any proposals; provision of high quality graphics identifying key views, impacted views and the likely impact of works on existing views.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	1,204.60
Landscape Architecture	Scott Wilson landscape architect	1,350.00
Digital Media (see below)	Scott Wilson digital artist	0.00
Digital Media (see below)	Scott Wilson digital technician	0.00
Total		2,554.60

Requirement 2c: Take account of other environmental and physical constraints, particularly in relation to the Seaton Dunes and Common special environmental designations (SSSI, RAMSAR and SPA).

Work required: Landscape character assessment; environmental assessment; liaison with environmental organisations.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	1,204.60
Landscape Architecture	Scott Wilson landscape architect	1,687.50
Environmental Assessment	Scott Wilson ecologist/surveyor	360.00
Environmental Assessment	HBC ecologist (overhead service)	0.00
Archaeology & Heritage	Tees Archaeology	320.04
Total		3,572.14

Requirement 2d: Take account of the Sea Change funding criteria and its partners' objectives to ensure that the proposals adequately address these key issues.

Work required: Develop design proposals and economic/tourism proposals in conjunction with the funding source requirements, aims and objectives.

Discipline	Resource	Fee (£)
Economic Appraisal	RHA (see lump sum, below)	0.00
Landscape Architecture	HBC landscape architect	301.15
Total		301.15

Requirement 2e: Consider the potential for incorporating a multi-functional open space/performance area.

Work required: Investigate key sites for the development of an integral, accessible, multi-functional space as a primary focus for events and activities.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	1,204.60
Landscape Architecture	Scott Wilson landscape architect	900.00
Civic Art & Design	Scott Wilson civic artist/designer	810.40
Total		2,915.00

Appendix 1

Requirement 2f: Consider options for further enhancement to the listed Seaton Bus Station.

Work required: Investigate opportunities for further development to the Seaton Bus Station and Clock Tower in relation to a strategic Seaton Carew overview, including tourism, economics and design.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	1,204.60
Landscape Architecture	Scott Wilson landscape architect	900.00
Civic Art & Design	Scott Wilson civic artist/designer	810.40
Economic Appraisal	RHA (see lump sum, below)	0.00
Total		2,915.00

Requirement 2g: Maintain and enhance accessibility through and within the site.

Work required: Investigate opportunities for further development of visitor traffic throughout the Seaton Carew study area. While this is likely to primarily apply to pedestrian traffic, it is envisioned that this will also include cyclists and the relation between vehicle access and parking provision and the pedestrian traffic/footway network. This will relate to existing visitor features and any proposed visitor attractions.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	481.84
Landscape Architecture	Scott Wilson landscape architect	360.00
Traffic	Scott Wilson traffic planner/engineer	840.00
Total		1,681.84

Requirement 2h: Incorporate a sustainable development approach.

Work required: Ensure that sustainable development issues underpin any design proposals; investigate options for material selection, material 'life costs' and environmental impact.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	481.84
Landscape Architecture	Scott Wilson landscape architect	360.00
Environmental Consultancy	HBC ecologist (overhead service)	0.00
Total		841.84

Requirement 3: Consider opportunities for other enhancements to areas surrounding and adjacent to the Seaton Sands Development Site, such as the 'backdrop zone' created by the adjacent commercial buildings, highways, Seaton Park etc, which would strengthen the character of the area, create synergies and offer the potential for other funding, and possibly including 'Living Streets' design considerations.

Work required: Ensure that the study area is not considered in isolation to the wider Seaton Carew area. Any strategy for the study area should integrate with the existing 'backdrop zone' and adjacent area and provide opportunities for enhancement within these areas.

Discipline	Resource	Fee (£)
Landscape Architecture	HBC landscape architect	1,204.60
Landscape Architecture	Scott Wilson landscape architect	900.00
Civic Art & Design	Scott Wilson civic artist/designer	810.40
Economic Feasibility	RHA (see lump sum, below)	0.00
Total		2,915.00

Appendix 1

Requirement 4: Liaise proactively with the consultants engaged on the Sea Defence strategy Study to consider the most appropriate ways of accommodating and enhancing the requirements of that study.

Work required: Ensure that the wider considerations of Seaton Carew can be developed in harmony with any sea defence requirements, allowing for an integration of design, tourism, environmental and economic issues.

Discipline	Resource	Fee (£)
Civil Engineering	Scott Wilson civil engineer	560.00
Civil Engineering	Scott Wilson coastal protection engineer	600.00
Landscape Architecture	HBC landscape architect	481.84
Landscape Architecture	Scott Wilson landscape architect	360.00
Environmental Assessment	HBC ecologist (overhead service)	0.00
Archaeology & Heritage	Tees Archaeology	106.68
Total		2,108.52

Requirement 5: Investigate and assess the appropriateness, feasibility and deliverability of options for the key development locations taking account of the strategic objective of securing a commercial indoor visitor attraction and achieving economic benefits for the resort. This includes a requirement to carry out market testing including approaches to specialist leisure providers to assess interest and identify potential investment opportunities.

Work required: Undertake feasibility work to determine the viability of a commercial indoor visitor attraction (integrated within an overall Masterplan strategy for the wider Seaton Carew area). Market testing and consultation will be required to support the feasibility study, with clear indications given regarding potential funding and investment.

Discipline	Resource	Fee (£)
Economic/tourism Feasibility	RHA (see lump sum, below)	0.00
Total		0.00

Requirement 6: Develop and implement a proactive programme of engagement with the local community that ensures their involvement, support and 'buy in', and which affords them the opportunity to express views at key stages in the development of scheme proposals.

Work required: Undertake consultation with both the public and local businesses/key stakeholders. Consultation events allowing for public input and ongoing publicity would be required to ensure that any proposals are accessible and informed by the requirements and perceptions of local, visitors and businesses. High quality images will be required to facilitate the presentation of proposals.

Discipline	Resource	Fee (£)
Consultation specialist	RHA (see lump sum, below)	0.00
Planning	Scott Wilson Planner	1,120.00
Landscape Architecture	HBC landscape architect	2,258.63
Landscape Architecture	Scott Wilson landscape architect	1,687.50
Digital Media (see below)	Scott Wilson digital artist	0.00
Digital Media (see below)	Scott Wilson digital technician	0.00
Total		5,066.13

Draft Fee Summary

Topic	Notes	Total
Requirement 1:	(to include RHA fees)	5,106.17
Requirement 2:	(to include Digital Media fees)	11,441.04
Requirement 2a:		2,335.18
Requirement 2b	(to include Digital Media fees)	2,554.60
Requirement 2c		3,572.14
Requirement 2d	(to include RHA fees)	301.15
Requirement 2e:		2,915.00
Requirement 2f:	(to include RHA fees)	2,915.00
Requirement 2g		1,681.84
Requirement 2h:		841.84
Requirement 3:	(to include RHA fees)	2,915.00
Requirement 4:		2,108.52
Requirement 5:	(to include RHA fees)	0.00
Requirement 6:	(to include RHA fees & Digital Media fees)	5,066.13
Ray Hopper Associates	(see inputs above)	7,200.00
Scott Wilson Digital Media	(see inputs above)	
	Photomontages (per view)- allow for 6No.at £650	3,900.00
	Animations & modelling	3,500.00
	Real Time Digital Presentation	6,000.00
	Draft Fee Total	64,353.60

REGENERATION & LIVEABILITY PORTFOLIO

Report To Portfolio Holder

27th February 2009



Report of: Head of Community Strategy

Subject: WORKING NEIGHBOURHOODS FUND (WNF)
& NEIGHBOURHOOD ELEMENT PROGRAMME
2008/9 – QUARTER 3 PROGRESS UPDATE

SUMMARY

1.0 PURPOSE OF REPORT

The purpose of this report is to update the Portfolio Holder on the position of the Working Neighbourhoods Fund (WNF) and Neighbourhood Element Programmes at the end of the 3rd quarter of the 2008/9 financial year and to update the Portfolio Holder on the quick win schemes agreed for the Throston Neighbourhood Action Plan (NAP) budget.

2.0 SUMMARY OF CONTENTS

The report sets out the spend position of the projects within the WNF and Neighbourhood Element programmes at the end of December 2008. It also sets out the quick win schemes that have been identified through the Throston NAP consultation process and funded through the Throston NAP budget.

3.0 RELEVANCE TO PORTFOLIO MEMBER

Neighbourhood Renewal, the Working Neighbourhoods Fund and Neighbourhood Element Fund are within the remit of the Regeneration & Liveability Portfolio.

4.0 TYPE OF DECISION

Non-Key.

5.0 DECISION MAKING ROUTE

Regeneration & Liveability Portfolio – 27th February 2009.

6.0 DECISION(S) REQUIRED

The Portfolio Holder is requested to note the spend position of the WNF and Neighbourhood Element programmes at the end of December 2008 and note the quick win schemes agreed for the Throston Neighbourhood Action Plan (NAP) budget.

Report of: Head of Community Strategy

Subject: WORKING NEIGHBOURHOODS FUND (WNF)
& NEIGHBOURHOOD ELEMENT PROGRAMME
2008/9 – QUARTER 3 PROGRESS UPDATE

1. PURPOSE OF REPORT

1.1 The purpose of this report is to update the Portfolio Holder on the position of the Working Neighbourhoods Fund (WNF) and Neighbourhood Element Programmes at the end of the 3rd quarter of the 2008/9 financial year and to update the Portfolio Holder on the quick win schemes agreed for the Throston Neighbourhood Action Plan (NAP) budget.

2. BACKGROUND

2.1 Cabinet agreed the 2008/9 budgets for the WNF and Neighbourhood Element programmes on the 11th February 2008.

2.2 At the Regeneration & Liveability Portfolio Holder meeting in November 2008 the Portfolio Holder gave delegated authority for the Principal Community Strategy Officer in consultation with the North Neighbourhood Manager to authorise quick win schemes up to the value of £10,000 to utilise the Throston NAP budget. It was agreed that these quick win schemes, which would respond to issues identified in the consultation process for the Throston NAP, would be reported back to the Portfolio Holder at a future meeting.

3. QUARTER 3 SPEND POSITION OF THE 2008/9 WNF PROGRAMME

3.1 In total £4,532,317 of WNF is available to spend in 2008/9. This includes £12,737 carried forward from the Neighbourhood Renewal Fund (NRF) programme in 2007/8. **Appendix 1** sets out in detail the financial position at the end of quarter 3 as reported by the financial system, Integra. In total £2,760,688 is shown as spent which is 61% of the available grant. Although not fully reflected by the expenditure shown on Integra, projects are progressing as planned and it is expected that the majority of funding will be spent by year end. The expenditure showing on Integra for a number of projects has been queried because through the quarterly WNF monitoring returns projects are known to be progressing well and within their budget profiles. There are a number of reasons for the variances and they can be summarised as follows:

- Some projects have received external match funding and therefore look like they are underspending however this will be balanced out with additional expenditure by year end;
- Some projects are yet to receive their match funding and therefore look like they have overspent;
- There are errors on the financial system which will be rectified by year end i.e. payments have been miscoded;
- Invoices are yet to be received from project delivery organisations including the PCT, Safe in Tees Valley.

3.2 Within the WNF programme for 2008/9 there is an allocation of £19,098 for the Throston Neighbourhood Action Plan (NAP). The first Throston NAP is currently being developed in consultation with residents and service providers and as the NAP is at such an early stage of development the NAP Forum for the neighbourhood will not be in place until spring 2009. In November 2008 the Portfolio Holder gave delegated authority for the Principal Community Strategy Officer in consultation with the North Neighbourhood Manager to authorise quick win schemes which would respond to issues identified in the consultation process. **Appendix 2** sets out the schemes that have been approved to fully utilise the available funding.

4. **QUARTER 3 SPEND POSITION OF THE 2008/9 NEIGHBOURHOOD ELEMENT PROGRAMME**

4.1 In total £467,734 of Neighbourhood Element funding is available to spend in 2008/9. This includes £54,934 carried forward from 2007/8. **Appendix 3** sets out in detail the financial position at the end of quarter 3. In total £209,431 has been spent which is 45% of the available grant. At this stage projects are progressing as expected and it is expected that the majority of funding will be spent by year end although there will need to be an element of funding carried forward for approved physical schemes.

5. **FINANCIAL IMPLICATIONS**

5.1 The report sets out the quarter 3 financial position for both the Working Neighbourhoods and Neighbourhood Element Funds. There are no financial implications for the Council as the report refers to funding that has already been allocated through the budget process.

6. **RECOMMENDATIONS**

6.1 The Portfolio Holder is requested to note the spend position of the WNF and Neighbourhood Element programmes at the end of December 2008 and note the quick win schemes agreed for the Throston Neighbourhood Action Plan (NAP) budget.

Project	2008/9 Budget	Qtr 3 Spend	Variance
Women's Opportunities	£72,037	£36,762	£35,275
Enhancing Employability	£2,607	£1,010	£1,597
Homelessness Project*	£91,253	£143,350	-£52,097
Carers into Training and Employment*	£45,300	£49,482	-£4,182
Targeted Training	£106,561	£61,375	£45,186
Jobs Build*	£29,189	£48,263	-£19,074
Workroute ILM	£203,823	£141,281	£62,542
Progression to Work - Assisting local people into work	£248,122	£119,046	£129,076
Volunteering into Employment	£80,983	£60,737	£20,246
OFCAs - Community Employment Outreach*	£91,520	£92,084	-£564
Wharton Annex - Community Employment Outreach	£49,887	£37,412	£12,475
WVEAC - Community Employment Outreach	£12,332	£12,332	£0
Owton Manor West Neighbourhood Watch & Resident's Association	£39,920	£39,920	£0
West View Project	£35,960	£26,970	£8,990
Hartlepool Worksmart - Improving the Employment Offer	£16,557	£6,610	£9,947
Incubation Systems and Business Skills Training	£223,754	£183,895	£39,859
Business & Tourism Marketing	£7,216	£2,420	£4,796
Skills to work*	£49,800	£0	£49,800
Local Employment Assistance	£46,000	£34,500	£11,500
Jobsmart*	£35,100	-£10,745	£45,845
Youth into employment	£38,500	£28,875	£9,625
Introduction to construction	£15,930	£3,983	£11,948
Adventure traineeship	£39,400	£29,550	£9,850
Employment support	£49,900	£37,425	£12,475
Primary/Secondary Schools Direct Funding	£400,000	£261,059	£138,941
Education Business Links	£50,000	£37,500	£12,500
New Initiatives	£40,000	£32,984	£7,016
Project Coordination	£5,000	£3,750	£1,250
Active Skills - West View Project	£25,750	£19,313	£6,438
Hartlepool Deaf Centre	£3,069	£3,069	£0
Career Coaching - HVDA	£36,131	£27,098	£9,033
Level 3 Progression - HCFE	£81,370	£61,027	£20,343
Hartlepool "On Track" Project	£50,000	£10,000	£40,000
Administration of LLP	£4,000	£4,000	£0
Belle Vue Sports	£42,642	£29,582	£13,061
Exercise Referral	£27,000	£17,279	£9,721
Connected Care	£30,460	£20,770	£9,690
Dyke House Health Dev. Worker	£40,000	£10,111	£29,889
Healthy Schools	£94,635	£5,300	£89,335
Mobile Maintenance	£20,552	£0	£20,552

Mental Health Dev. & NRF Support Network	£88,628	£66,471	£22,157
Integrated Care Teams	£40,000	£20,000	£20,000
Safer Streets & Homes, Target Hardening	£200,000	£20,489	£179,511
Dordrecht Prolific Offenders Scheme	£125,000	£30,784	£94,216
Environmental Enforcement Wardens	£153,546	£97,791	£55,755
NRF Project Assistant	£24,205	£15,722	£8,483
ASB Officer & Analyst	£69,525	£43,040	£26,485
COOL Project	£65,096	£65,096	£0
FAST	£189,705	£148,971	£40,734
Landlord Accreditation Scheme	£10,000	£6,561	£3,439
LIFE - Fire Brigade	£33,000	£15,000	£18,000
Environmental Action Team	£100,000	£63,391	£36,609
Schools Environmental Action Officer	£23,164	£13,069	£10,095
HMR- Support for Scheme Delivery	£120,000	£90,000	£30,000
Community Empowerment Network Core Costs	£136,624	£102,468	£34,156
Community Chest	£90,000	£90,000	£0
Burbank Resident's Priorities Budget	£17,758	£2,226	£15,532
Central Resident's Priorities Budget	£10,453	£4,026	£6,427
Dyke House/Stranton/Grange Resident's Priorities Budget	£48,127	£86	£48,041
Headland Resident's Priorities Budget	£11,476	£0	£11,476
Owton Resident's Priorities Budget	£38,376	£14,773	£23,603
Rift House/Burn Valley Resident's Priorities Budget	£31,093	£3,500	£27,593
Rossmere Resident's Priorities Budget	£18,100	£2,350	£15,750
West View/King Oswy Resident's Priorities Budget	£38,515	£12,911	£25,604
NAP Family Caseload Workers (Utilising contributions from the Resident's Priorities Budgets above)		£25,934	
Throston Resident's Priorities Budget	£19,098	£0	£19,098
NAP Development	£54,255	£8,948	£45,307
Management & Consultancy	£138,913	£67,704	£71,209
Job Evaluation Provision	£55,400	£0	£55,400
TOTAL	£4,532,317	£2,760,688	£1,771,629

* expenditure on financial system has been queried

**THROSTON NAP RESIDENTS PRIORITIES BUDGET – QUICK WIN
SCHEMES 2008/9**

2008/9 BUDGET =	£19,098
TOTAL SPEND AGREED 2008/9 =	£19,098
BUDGET TO BE ALLOCATED =	£0

PROJECT	AMOUNT
Planting of shrubs in raised bed and maintenance – Winchester Walk	£200.00
Removal of existing shrubs and replacement with 6 trees with protective cages – Bodmin Grove	£2,200.00
Removal and replacement of 15 concrete bollards with static and collapsible bollards – locations to be determined	£3,400.00
3 boxes of universal locks for use on collapsible bollards	£13.47
To overlay four existing parking areas with tarmac – Bodmin Grove and Plymouth Walk areas	£3,600.00
Replacement of coping edging like-for-like on raised beds – Winchester Walk area	£1,400.00
Supply of 3 dog foul bins	£810.00
Posts for dog foul bins	£400.00
Activities for young people	£7,074.53
TOTAL	£19,098

NAP Area	2008/9 Budget	Quarter 3 Spend	Variance
Burbank	£32,483	£7,438	£25,045
Dyke House / Stranton / Grange	£105,182	£53,530	£51,652
North Hartlepool - West View / King Oswy	£79,574	£15,561	£64,013
North Hartlepool - Central	£26,113	£8,898	£17,214
North Hartlepool - Headland	£28,719	£8,820	£19,899
Owton	£89,455	£69,880	£19,576
Community Coordination	£106,209	£45,304	£60,905
TOTAL	£467,734	£209,431	£258,303

REGENERATION & LIVEABILITY PORTFOLIO

Report To Portfolio Holder

27 February 2009



Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2008/09 – QUARTER 3
MONITORING REPORT

SUMMARY

1.0 PURPOSE OF REPORT

To inform Portfolio Holder of the progress made against Regeneration and Planning Services Departmental Plan 2008/09 in the third quarter of the year.

2.0 SUMMARY OF CONTENTS

The report describes the progress against actions contained in the Departmental Plan and the third quarter outturn of key performance indicators.

3.0 RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder has responsibility for performance management issues in relation to the Regeneration and Planning Services Departmental Plan.

4.0 TYPE OF DECISION

Non key.

5.0 DECISION MAKING ROUTE

Portfolio Holder.

6.0 DECISION(S) REQUIRED

Progress against actions and indicators be noted and the proposed amendment to the original departmental plan is agreed.

Report of: Director of Regeneration and Planning Services

Subject: REGENERATION AND PLANNING SERVICES
DEPARTMENTAL PLAN 2008/09 – QUARTER 3
MONITORING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Portfolio Holder of the progress made against the key actions identified in the Regeneration and Planning Departmental Plan 2008/09 and the progress of key performance indicators for the period up to 31 December 2008.

2. BACKGROUND

- 2.1 The Portfolio Holder for Regeneration and Liveability has responsibility for the Regeneration and Planning Services Departmental Plan which was agreed in May 2008.
- 2.2 The Regeneration and Planning Departmental Plan 2008/09 sets out the key tasks and issues along with an Action Plan to show what is to be achieved by the department in the coming year.
- 2.3 The Council's Covalent performance management database is used for collecting and analysing performance in relation to both the Corporate Plan and the five Departmental Plans.
- 2.4 Where appropriate more detailed service plans are also produced detailing how each individual section contributes to the key tasks and priorities contained within the Regeneration and Planning Departmental Plan and ultimately those of the Corporate Plan. These plans are managed within the department.

3. THIRD QUARTER PERFORMANCE

- 3.1 This section looks in detail at how Regeneration and Planning Services has performed in relation to the key actions and performance indicators that were included within the Departmental Plan for 2008/09.
- 3.2 On a quarterly basis, officers from across the department are asked, via the Covalent Performance Management database, to provide an

update on progress against every action contained in the performance plan and where appropriate, every performance indicator.

- 3.3 Officers are asked to provide a short commentary explaining progress made to date and asked to 'traffic light' each section based on whether or not the action will be, or has been, completed by the target date set out in the plans.
- 3.4 Within Regeneration and Planning Services Departmental Plan, there are currently a total of 146 actions and 28 performance indicators assigned to this portfolio. Table 1 below summarises the progress made at 31 December 2008 towards achieving these actions and performance indicators:-

Table 1 – Regeneration and Planning progress summary

	Departmental Plan	
	Actions	PIs
Green	69 (47.3%)	6 (21.4%)
Amber	76 (52.1%)	15 (53.6%)
Red	0 (0.0%)	3 (10.7%)
Annual	0 (0.0%)	4 (14.3%)
Plan Revisions	1 (0.6%)	0 (0.0%)
Total	146	28

- 3.5 A total of 69 actions have already been achieved and a further 76 are expected to be completed by the milestone date. There is one action where it is proposed that the original departmental plan is amended to reflect a change in the timescale. Details of this proposed amendment are shown in Table 2 below.

Table 2 – Action where an amendment to the timescale is proposed

Ref	Action	Milestone	Comment
PED A07-1	Undertake two conservation area character appraisals	31/03/2009	One character appraisal in the Park area has been completed. The second appraisal in the Grange Conservation Area will not be completed by the target date originally set. A desire to ensure a better quality public consultation process and therefore a better appraisal has lengthened the time needed for this work. A completion date in Quarter 2 of 2009/10 is now anticipated.

- 3.6 From Table 1 it can also be seen that 21 PIs are completed or on target but three are 'red rated' and not expected to be achieved. The issues in relation to two of these indicators have been highlighted in previous

quarterly reports and details of the remaining 'red' indicator are shown in Table 3 below.

Table 3 – Performance Indicators not on target

Ref	Action	Target	Outturn	Comment
NI45	Young offenders' engagement in suitable education, training and employment	90%	76.6%	The 90% is a target the YJB aspired to. It is difficult to engage and maintain young people beyond statutory school age in ETE. We have however maintained an outcome near to 80% which has compared favourably with the national, regional and family group most of whom are not able to meet the YJB 90% target.

3.7 Portfolio Holder's attention is drawn to progress and achievements of the department up to 31 December 2008 which include:

- Re-launch of the Hartlepool Compact and achieving first prize in the North East VCS Awards (organised by the Voluntary Organisations Network North East) under the Compact category.
- Continued successful partnership working with other agencies to tackle drug dealing and supply including conducting intelligence led enforcement operations and developing assertive outreach services to engage drug misusing offenders in treatment.
- Some 744 residents already assisted into training exceeding the 600 target set for the year.

4. RECOMMENDATION

- 4.1 That the progress against key actions and third quarter outturn of performance indicators is noted.
- 4.2 The proposed amendment to the original departmental plan is agreed.