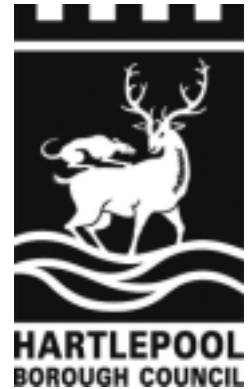


CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 30 March 2009

at 10.00 am

in Committee Room A

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

The Mayor Stuart Drummond

Councillors Aiken, Allison, Atkinson, S Cook, Laffey (Chair), Richardson, Simmons and Sutheran

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 16 March 2009
- 4. ITEMS FOR INFORMATION**

None
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs

referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Musculo Therapy/Physiotherapy Services (CRN 332) – *Health, Safety and Wellbeing Manager*

8. ITEMS FOR INFORMATION

- 8.1 Exception to the Contract Procedure Rules - *Director Of Adult And Community Services*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

16 March 2009

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Pauline Laffey (In the Chair);
Councillors Martyn Aiken, Steve Allison, Reuben Atkinson, Carl Richardson, Chris Simons, Lilian Sutheran

OFFICERS: Graham Frankland, Head of Procurement, Property and Public Protection
Colin Bolton, Building Consultancy Manager
Brendon Colarossi, Senior Engineer (Construction)
Michelle Daurat, Tall Ships Project Manager
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

47. Apologies for Absence

The Mayor, Stuart Drummond and Councillor S Cook

48. Declarations of Interest

None.

49. Minutes

The minutes of the meeting held on 16 February 2009 were accepted as an accurate account

50. Ward Jackson Park Toilets – Head of Procurement, Property and Public Protection

The Head of Procurement, Property and Public Protection outlined the report which had been circulated to Members and reminded Members of other correspondence which had been circulated giving details of the estimated costs. A draft response letter to a concern by a Resident Representative was circulated at the meeting.

A Member commented that work was still ongoing on the toilets earlier this month. He also asked why the toilets were closed for a period in July and August 2008 when the report indicated that work had been completed on 18 July 2008. The Building Consultancy Manager agreed to investigate this and report back. A Member commented that since

the last meeting when it had been highlighted that the guttering had not been cleared, this problem had been rectified and was informed that this would have been done during the standard maintenance programme. Members expressed concern about the disparity between the estimated and actual costs of works not just in relation to this tender but for others throughout the council. It was clarified that on occasions, some works may not have been included in an original tender document or drawings but after the estimate had been given, extra work had become necessary thereby increasing costs.

The Head of Procurement, Property and Public Protection confirmed that the partnership contract was currently being reviewed ready for re-tender. He stated that there was a residents' meeting the following week which would be attended by a representative from the department.

Decision

The Committee noted the additional information submitted and agreed the draft letter in response to the concerns of a Resident Representative.

51. Five Year Procurement Plan – Head of Procurement, Property and Public Protection

The Head of Procurement, Property and Public Protection had submitted a report outlining the Procurement Plan which had been approved by the Finance and Efficiency Portfolio Holder who was updated with six monthly reports on its progress. The Plan detailed activity to be undertaken, that which was ongoing or completed and who was responsible for these. Some of the projects outlined related to the Tall Ships 2010, Building Schools for the Future programme, and the ICT partnership with Northgate which had been extended for a further two years.

A Member of the Committee suggested that the Committee track progress on the Northgate ICT project and the Schools Transformation project.

Decision

The Committee agreed to receive regular reports on the Five Year Procurement Plan.

52. Hartlepool Dockfest/Tall Ships Infrastructure Tenders – Tall Ships Project Manager

Members were informed that a genuine tender which had been received in time for the previous meeting had been overlooked and were asked to approve the consideration of this tender for Barriers and Fencing.

Decision

Members agreed that the company should not be penalised and the tender should be considered because of the oversight.

53. Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 54 – Tall Ships Event – Provision of Traffic Management – para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

54. Tall Ships Event – Provision of Traffic Management (CRN 340) – Senior Projects Officer

One tender had been received which was opened in the presence of the Committee.

Decision

The Committee noted the opening of the tenders.

The meeting concluded at 10.50 am.

P LAFHEY

CHAIR