

# **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO DECISION SCHEDULE**



**Tuesday 14<sup>th</sup> April 2009**

**at 10.00 am**

**in Committee Room A,  
Civic Centre, Hartlepool**

Councillor G Hall, Cabinet Member responsible for Adult and Public Health Services will consider the following items.

**1. KEY DECISIONS**

- 1.1 Delivery of the Community Grants Project – *Director of Adult and Community Services*
- 1.2 Delivery of the Event Volunteering Project – *Director of Adult and Community Services*

**2. OTHER ITEMS REQUIRING DECISION**

No items

**3. ITEMS FOR INFORMATION / DISCUSSION**

- 3.1 Adult and Community Services Departmental Plan 2008/09 – 3<sup>rd</sup> Quarter Monitoring Report – *Director Adult and Community Services*

**4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

No items.

## **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO**

Report to Portfolio Holder  
14 April 2009



**Report of:** Director of Adult and Community Services

**Subject:** DELIVERY OF THE COMMUNITY GRANTS  
PROJECT

---

### SUMMARY

#### **1.0 PURPOSE OF REPORT**

- 1.1 To update the portfolio holder on the successful bid to deliver the Community Grants project

#### **2.0 SUMMARY OF CONTENTS**

The report describes the proposals to deliver a Community Grants project

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

The report relates directly to the provision for Adult Education

#### **4.0 TYPE OF DECISION**

Key Decision – Key Test ii

#### **5.0 DECISION MAKING ROUTE**

Adult and Public Health Services Portfolio – 14 April 2009

#### **6.0 DECISION(S) REQUIRED**

To note the report

1.1 Adult 14.04.09 Delivery of the community grants project

**Report of:** Director of Adult and Community Services

**Subject:** DELIVERY OF THE COMMUNITY GRANTS PROJECT

---

## **1. PURPOSE OF REPORT**

- 1.1 To inform the portfolio holder of the successful bid for the delivery of Community Grants project

## **2. BACKGROUND**

- 2.1 The Adult Education Service was notified in February that they had been successful in achieving a bid from the Learning and Skills Council to deliver the Community Grants project across the North East. The service submitted the bid on behalf of Leam North East. Leam North East is a partnership of all the local Authority Adult Learning services. It was agreed by the partnership that Hartlepool would manage this project on their behalf.
- 2.2 The project is designed to be the coordinating body for the distribution of the ESF funds to small voluntary sector organisations.
- 2.3 The funds available are to be used by the VCS organisations to work with unemployed adults to provide them with a range of support for job search activities. The funds awarded will be dependent on the outcome provided by the VCS organisations
- 2.4 The funds will be distributed across the whole of the North East by the Leam North East partnership. They will be allocated according to the decision of a grants panel. The panel will include representatives of all the partners as well as the LSC
- 2.5 It is envisaged that the project will engage at least 2000 adults in a range of activities. It is also planned that many of these learners will progress onto further study and will have the opportunity to gain further qualifications. In addition it is hoped that a large number of participants will achieve a positive job outcome.

### **3. FINANCIAL IMPLICATIONS**

- 3.1 This project is fully funded from the Learning and Skills Council so there are no financial implications. The total amount allocated in the bid is £1.3 million over 2 years. This will be allocated to the successful organisations depending on their level of delivery. The project ends on 31<sup>st</sup> December 2010

### **4. RECOMMENDATIONS**

- 4.1 It is recommended that the Portfolio Holder note this report and approve the implementation of the project.

CONTACT OFFICER: Maggie Heaps, Adult Education Coordinator

## **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO**

Report to Portfolio Holder  
14 April 2009



**Report of:** Director of Adult and Community Services

**Subject:** DELIVERY OF THE EVENT VOLUNTEERING  
PROJECT

---

### SUMMARY

#### **1.0 PURPOSE OF REPORT**

To update the portfolio holder on the successful bid to deliver an Event Volunteering project

#### **2.0 SUMMARY OF CONTENTS**

The report describes the proposals to deliver an Event Volunteering project

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

The report relates directly to the provision for Adult Education

#### **4.0 TYPE OF DECISION**

Key Decision – Key Test ii

#### **5.0 DECISION MAKING ROUTE**

Adult and Public Health Portfolio – 14 April 2009

#### **6.0 DECISION(S) REQUIRED**

To note the report

**Report of:** Director of Adult and Community Services

**Subject:** DELIVERY OF THE EVENT VOLUNTEERING PROJECT

---

## **1. PURPOSE OF REPORT**

- 1.1 To inform the portfolio holder of the successful bid for the delivery of Event Volunteering project

## **2. BACKGROUND**

- 2.1 The Adult Education Service was notified in December that they had been successful in achieving a bid from the Learning and Skills Council to deliver an Event Volunteering project across Tees Valley. This project is part of a National project which is being supported jointly by the Department for Innovation and Skills and Department for Work and Pensions.
- 2.2 The project is designed to attract adults to volunteer in a range of events and activities across the Tees Valley. These events will include for example the Stockton Riverside Festival and the Tall Ships race in 2010
- 2.3 The project will deliver a Volunteering programme which will provide the volunteers with the essential skills needed to be effective event volunteers.
- 2.4 All those participants who successfully achieve the Personal Best event volunteering qualification will be given an interview to become a volunteer for the 2012 Olympics
- 2.5 The project will also deliver a range of job search skills which will enable the to use the skills they have acquired in volunteering to become job ready and hopefully progress to employment
- 2.6 The activities will be delivered across the Tees Valley by a partnership of all the Local authorities.
- 2.7 It is envisaged that the project will engage at least 350 learners in volunteering activities. It is also planned that many of these learners will progress onto further study and will have the opportunity to gain a qualification in Event volunteering. In addition it is hoped that a number of participants will achieve a positive job outcome.

### **3. FINANCIAL IMPLICATIONS**

- 3.1 This project is fully funded from the Learning and Skills Council so there are no financial implications. The total amount allocated in the bid is £350,000 over 2 years. This will be allocated to the 5 authorities depending on the level of delivery in each area.

### **4. RECOMMENDATIONS**

- 4.1 It is recommended that the Portfolio Holder note this report and approve its implementation.

CONTACT OFFICER: Maggie Heaps, Adult Education Coordinator

## **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO**

Report to Portfolio Holder  
14<sup>th</sup> April 2009



**Report of:** Director of Adult and Community Services

**Subject:** ADULT AND COMMUNITY SERVICES  
DEPARTMENTAL PLAN 2008/2009 – 3<sup>RD</sup>  
QUARTER MONITORING REPORT

---

### **SUMMARY**

#### **1. PURPOSE OF REPORT**

To inform the Portfolio Holder of the progress made against the Adult and Community Services Departmental Plan 2008/09 in the first three quarters of the year.

#### **2. SUMMARY OF CONTENTS**

The progress against the actions contained in the Adult and Community Services Departmental Plan 2008/09, and the third quarter outturns of key performance indicators.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

The Portfolio Member has responsibility for performance management issues in relation to Adult Services.

#### **4. TYPE OF DECISION**

Non-key.

#### **5. DECISION MAKING ROUTE**

Adult and Public Health Services Portfolio Holder – 14<sup>th</sup> April 2009.

#### **6. DECISION REQUIRED**

Achievement on actions and indicators be noted.



**Report of:** Director of Adult and Community Services

**Subject:** ADULT AND COMMUNITY SERVICES  
DEPARTMENTAL PLAN 2008/09 – 3<sup>RD</sup>  
QUARTER MONITORING REPORT

---

## **1. PURPOSE OF REPORT**

- 1.1 To inform the Portfolio Holder of the progress made against the key actions identified in the Adult and Community Services Departmental Plan 2008/09 and the progress of key performance indicators for the period up to 31<sup>st</sup> December 2008.

## **2. BACKGROUND**

- 2.1 The Adult and Community Services Department includes Community Services, reporting to Culture, Leisure and Tourism Portfolio Holder, and Adult Services, Adult Education and Supporting People reporting to the Adult and Public Health Services Portfolio Holder.
- 2.2 The Adult and Community Services Departmental Plan 2008/09 sets out the key tasks and issues with an Action Plan to show what is to be achieved by the department in the coming year. The plan also describes how the department contributes to the Organisational Development Improvement Priorities as laid out in the Corporate Plan. It provides a framework for managing the competing priorities, communicating the purpose and challenges facing the department, and monitoring progress against overall Council aims.
- 2.3 For 2008-09, the Council has introduced a new electronic Performance Management Database (Covalent) for collecting and analysing corporate performance. The database collects performance information detailed in the Corporate Plan and the five Departmental Plans. The aim is that the database will eventually collect performance information for all levels of the Council, including individual service/operational plans in each department.

## **3. QUARTER THREE PERFORMANCE**

- 3.1 This section looks in detail at how the Department has performed in relation to the key actions and performance indicators that were included in the Adult and Community Services Departmental Plan for this Portfolio.

- 3.2 On a quarterly basis officers from across the department are asked, via the Performance Management database (Covalent), to provide an update on progress against every action contained in the Departmental Plan and, where appropriate, every Performance Indicator.
- 3.3 Officers are asked to provide a short commentary explaining progress made to date, and asked to traffic light each action based on whether or not the action will be, or has been, completed by the target date set out in the Departmental Plan. The traffic light system is: -

Red	- Action/PI not expected to achieve target
Amber	- Action/PI expected to achieve target
Green	- Action/PI target achieved

- 3.4 Within the Adult & Community Services department there were a total of 102 actions and 58 Performance Indicators identified in the Departmental Plan. Table 1, below, summarises the progress made, to the 31<sup>st</sup> December 2008, towards achieving these actions and PIs.

Table1 – Adults Services (APH portfolio) progress summary

	Adults & Public Health Services	
	Actions	PIs
Green	26	1
Amber	76	41
Red	0	3
Annual	-	13
Total	102	58

- 3.5 A total of 26 actions (25%) have been completed or achieved, and a further 76 (75%) are on target to be completed by the target date. There are no actions that have been highlighted as not being on target.
- 3.6 It can also be seen that 42 (72%) of the Performance Indicators have been highlighted as being achieved or expected to hit the target. It can be seen that 3 indicators have been highlighted as not being expected to hit the year-end target, and an explanation for this is given in the relevant sections below. There are 13 indicators that are only collected on an annual basis and therefore no updates are available for those indicators (this includes those completed as part of annual surveys).

Table2: Adults Services Actions not completed on target / not on target

None.

Table3: Adults Services PI's not on target

Ref	PI	Milestone	Comment
P037	Prescribing of high level antidepressants (Hartlepool).	Mar-09	Not likely to achieve target. Until a range of alternative therapies are in place, this target will be likely to be at risk.
NI 120a	All age all cause mortality (females).	Mar-09	Trends suggest that this target will not be achieved. Work continues across the prevention agenda to impact on mortality rates. Of current initiatives, it is hoped that the introduction of the vascular risk assessment programme across Hartlepool will make a major contribution to reducing cardiovascular mortality- one of the major killer diseases in the town.
NI 120b	All age all cause mortality (males).	Mar-09	'Same as NI 120a'.

3.7 Within the third quarter Adult Services completed a number of actions, including: -

- Review advocacy services to ensure people receive effective support.
- Continue to develop joint commissioning approaches with health.
- Ensure support plans and reviews are person centred (transitions).
- Implement the allocations process.
- Ensure involvement of people in service and contract reviews.
- Increase the range of housing options for vulnerable adults.
- Develop short term contracts for housing related support.

#### 4. RECOMMENDATIONS

- i) It is recommended that achievement of key actions and third quarter outturns of performance indicators are noted.

CONTACT OFFICER: Trevor Smith,  
Principal Management Information Manager  
(Support Services)