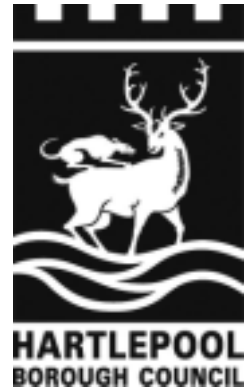


CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 27 April 2009

at 10 am

in Committee Room A

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

The Mayor Stuart Drummond

Councillors Aiken, Allison, Atkinson, S Cook, Laffey (Chair), Richardson, Simmons and Sutheran

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 14 April 2009
- 4. ITEMS FOR INFORMATION**

No items
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Supported Bus Services (CRN 334) (para 3)- *Public Transport Co-ordinator*

8. ITEMS FOR INFORMATION

- 8.1 Contract for the future provision of an Early Years Outreach Support Package (CRF 115) (para 3)– *Commissioning and Contracts Manager*

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

14 April 2009

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Pauline Laffey (In the Chair);
Councillors Carl Richardson, Chris Simmons, Lilian Sutheran

OFFICERS: Graham Frankland, Head of Procurement, Property and Public Protection
Rachel Smith, Strategy Manager, Building Schools for the Future
Anne Smith, Head of Information Planning and Support Services
Derek Reynolds, Project Manager
Karen Burke, Senior Procurement & Support Officer
Sally Scott, Senior Support Officer
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

64. Apologies for Absence

Apologies had been received from The Mayor, Stuart Drummond and Councillors Aiken and Allison.

65. Declarations of Interest

Councillor Simmons declared an interest in items 68 and 70 as he was employed by St Hild's school and was to be on the panel to evaluate the Pre-Qualification Questionnaires.

66. Minutes of the Meeting held on 30 March 2009

The minutes were confirmed as an accurate account.

67. Procurement Manager

The Head of Procurement, Property and Public Protection clarified a query made at the last meeting regarding the advertisement of the vacancy for Procurement Manager. He explained that a member of staff from the Procurement Team had left in 2008 and this had been the subject of vacancy monitoring. This post had been held open whilst there were potential redundancies but there had been no suitable candidates and therefore the post had been advertised. Interview were to be held the following week.

Decision

Members noted this.

68. Pre-Qualification Questionnaire (PQQ) Opening: Building Schools for the Future(BSF) ICT Managed Service (Ref 320) - Head of Information Planning and Support Services

Councillor Simmons left the meeting prior to discussion of this item for reasons outlined in item 65. The Head of Information Planning and Support Services outlined how Hartlepool was a Wave 5 authority in the BSF programme and money would be made available from the Government regarding the ICT phase of this. This gives Hartlepool the opportunity to receive state of the art ICT, a step change in the level of ICT provision in secondary schools along with buildings designed to maximise the use of ICT

The timetable for the procurement of this was outlined and that following the PQQ submissions a shortlist of three bidders would be selected which would be given to the Portfolio Holder for approval and reported to the Contract Scrutiny Committee. It was envisaged that the contract would commence on 1 February 2010.

It was clarified that there was £90 million for the BSF project and a further £9 million ring-fenced for ICT provision. The Authority had set aside money for the tendering and contract management processes.

Decision

The Committee noted the report.

69. Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 70 – PQQ Opening: BSF ICT Managed Service – para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

70. Pre-Qualification Questionnaire (PQQ) Opening: Building Schools for the Future(BSF) ICT Managed Service (Ref 320) - Head of Information Planning and Support Services

6 pre-qualification questionnaires for the BSF ICT Managed Service had been received and these were opened in the presence of the Committee.

Decision

The Committee noted the receipt of these PQQs.

The meeting concluded at 10.25 am.

P LAFHEY

CHAIR