

CHILDREN'S SERVICES PORTFOLIO DECISION SCHEDULE



Tuesday, 12 May 2009

at 10.00 am

in Committee Room A, Civic Centre, Hartlepool

Councillor Hill, Cabinet Member responsible for Children's Services will consider the following items.

1. KEY DECISIONS

- 1.1 Schools Capital Works Programme For 2009/10 And 2010/11 – *Director of Children's Services*

2. OTHER ITEMS REQUIRING DECISION

- 2.1 Appointment Of Local Authority Representatives To Serve On School Governing Bodies – *Director of Children's Services*

3. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

None

CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder
12 May 2009



Report of: Director of Children's Services

Subject: SCHOOLS CAPITAL WORKS PROGRAMME
FOR 2009/10 AND 2010/11

SUMMARY

1. PURPOSE OF REPORT

To seek approval to the Schools Capital Works Programme for 2009/10 and approval in principle to an outline programme for 2010/11.

2. SUMMARY OF CONTENTS

- Report requiring decision.
- Information relating to the funding available.
- The proposed programme of works for 2009/10.
- The outline programme of works for 2010/11.

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder for Children's Services has responsibility for all matters relating to Children's Services.

4. TYPE OF DECISION

Key decision, tests 1 and 2 apply.

5. DECISION MAKING ROUTE

Children's Services Portfolio Holder meeting 12th May 2009.

6. DECISION(S) REQUIRED

The Schools Capital Works Programme for 2009/10 be approved and the outline programme for 2010/11 be approved in principle.

Report of: Director of Children's Services

Subject: SCHOOLS CAPITAL WORKS PROGRAMME
FOR 2009/10 AND 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek Portfolio Holder approval to the Schools Capital Works Programme for 2009/10 and approval in principle to the outline programme for 2010/11.

2. BACKGROUND

- 2.1 On an annual basis, the Authority receives Government (capital) funding to support, maintain and develop school buildings. Individual schools have their own maintenance budgets (revenue) which generally focus on day to day repairs whilst the Authority tends to support major replacement or refurbishment projects with capital funding.
- 2.2 In addition, individual schools receive pupil based Devolved Formula Capital (DFC) from the DCSF via the LA or, in the case of Voluntary Aided schools, the local Diocese. This funding can be applied to a variety of 'capital' initiatives including building related projects.
- 2.3 The prime motivation behind the Works Programme is to realise improvements in education and raise levels of attainment. Accordingly, the programme will seek to provide:
- A safe and stimulating working environment for both staff and pupils;
 - School buildings and facilities which are capable of delivering the national curriculum; and
 - Projects which provide value for money.
- 2.4 This year's programme is set against a background of major capital investment in the Authority's school buildings via Building Schools for the Future (BSF) and the Primary Capital Programme (PCP). Clearly the introduction of such major capital investment is bound to have an impact on the annual works programme and indeed, the thinking behind it:

BSF

- 2.5 Hartlepool is included in Wave 5 of the Government's BSF programme and with the Outline Business Case having been approved the Authority is well on course to deliver a £104 million programme of works impacting on all secondary schools over the next five years.

PCP

- 2.6 The Primary Capital Programme will be spread over a fourteen year period during which time approximately half of our primary schools can expect to receive significant investment in the form of new build or major remodelling. The amount of funding that will be available to support the Primary Capital Programme in Hartlepool will depend on future national government funding decisions.
- 2.7 The Primary Programme will commence this year with a new school for Jesmond Road and a major remodel for Rossmere. These two schemes are scheduled for completion by 2011 at a combined cost of £8.4 million (the first 2 years allocation).
- 2.8 In the first instance, it is unlikely that schools who are about to benefit from major capital investment via BSF or PCP should require funding from the LA's annual works programme. Wherever possible, during this transition period, it is envisaged that the immediate needs of these schools will be relatively minor and will be met by the school itself. Where this is not possible the Authority will offer proportionate support to ensure an acceptable working environment.

Schools Forum Capital Sub-Group

- 2.9 In July 2008 the LA established a sub-group of the Schools Forum made up of Headteachers and representatives from the Children's Services and Neighbourhood Services department to work with the LA on capital issues. The LA has been keen to improve the transparency of our prioritisation procedures and to include the sub-group in this process. The LA would also like to extend this more collaborative approach to local Dioceses so that Voluntary Aided schools are included.
- 2.10 The main focus for this group has been to develop a much more coordinated approach to all capital investment in Hartlepool schools. The major investment programmes (BSF and PCP) have also encouraged a more strategic outlook for all schools in relation to building issues. The term 'transformation' is being used increasingly to describe a progressive move to modernise and revitalise teaching methods and school buildings must help and enable that progression. Through the introduction of the Schools Forum Capital Sub-Group steps are being taken to harness all available funding to ensure all

schools can be brought up to the highest of standards with a clear direction in terms of on-going maintenance and future development.

3. FUNDING

- 3.1 Traditionally, the School Capital Work Programme has focused on community schools delivering a variety of projects funded from specific Government funding streams i.e. Modernisation, Basic Needs and Access. This 'pot' has been further supplemented by departmental revenue funding from the Dedicated Schools Grant giving in total a budget for the Works Programme approaching £2 million.
- 3.2 Quite separate from the above, schools receive their own Devolved Formula Capital and the Dioceses receive their equivalent of the LA's Government funding in the form of LCVAP (Locally Co-ordinated Voluntary Aided Programme).
- 3.3 Thus, if all available funding were to be brought together, the potential is there for a more co-ordinated approach to asset management. This would lead to a more extensive Capital Works Programme providing not only a more effective maintenance programme but also being able to meet the transformational wishes of schools unlikely to figure in the Primary Capital Programme. A summary of potential funding available for investment in Hartlepool Schools during 2009/11 is summarised below:

	2009/10 £	2010/11 £
Modernisation	984,508	984,508
Basic Need	274,862	274,862
Access	158,682	158,682
Dedicated Schools Grant (RCCO)	546,900	546,900
Sub total *	1,964,952	1,964,952
DFC (Non voluntary Aided)	1,843,237	789,959
LCVAP (Voluntary Aided)	726,994	726,994
DFC (Voluntary Aided)	778,895	333,812
Corporate School Swimming Fund	90,000	
Total	5,404,078	3,815,717

* funding generally applied to Capital Works Programme

- 3.4 The table above illustrates that significant funding is available over and above the £2m provided by the LA. Historically, whilst there has been some coordination of funding this has been on an adhoc basis and separate spending plans have been in operation by the LA, the two local Dioceses and individual schools.
- 3.5 It is relevant to note that DFC allocations to schools for 2009/10 include an extra 40% accelerated from 2010/11 DFC allocations. This is part of the government's "fiscal stimulus package" aimed at boosting the national economy. In addition, community schools have carried forward a further £200,000 of unspent DFC allocations from previous years and the LA has been keen to establish an equitable and transparent "cost sharing" approach with schools via the capital sub group.
- 3.6 This year, 2009/10, is therefore the first year in which extensive engagement has taken place both within the Capital Sub-Group and with individual schools regarding immediate condition issues, future aspirations and how schools can financially contribute to that process. In broad terms the proposed 2009/10 and outline 2010/11 programmes have been prepared in consultation with the Capital Sub-Group in accordance with the following principles:
- Priorities for capital spending on each school have been determined from a review of condition and suitability/transformational needs taking account of likely BSF and PCP programmes
 - All schools will be asked to make contributions towards their own schemes from available DFC funding up to 100% of total costs based on affordability levels
 - Those schools who are receiving or likely to receive BSF or PCP funding are asked to "bank" their DFC allocations so that they can make contributions towards the scheme costs
 - The LA recognises that, as a result of making greater contributions to LA schemes, school DFC balances will reduce. The LA will therefore set aside "contingency" funds in each year's programme which will be used to cover unexpected capital works such as roof and boiler replacements. Schools will not need therefore to earmark their funds for these items.
 - A proportion of the LA's capital programme will include "Transformational " schemes and bids will be invited from all schools
- 3.7 The above principles have already been agreed for the secondary sector in relation to the BSF programme. Whilst they have also been endorsed by the Capital Sub-Group negotiations with individual schools are on-going to confirm that they can be applied to this year's programme.

4. PROGRAMME OF WORKS

- 4.1 A programme of works for 2009/10 and an indicative programme of works for 2010/11 have been proposed in consultation with Schools. This programme makes assumptions about the level of individual contributions from schools which will need to be agreed over the next few weeks. If individual schools are able to afford maximum DCF contributions to projects in their schools then the full programme for 2009/11 can be achieved – including significant funding towards “Transformational” schemes. If however schools are unable/unwilling to commit their funding then the programme will have to be modified accordingly. For those reasons, the Portfolio Holder is asked to approve the 2009/10 programme in the knowledge that some modifications may be required.
- 4.2 In undertaking the assessment of condition and suitability issues on each site, swimming pools were included and the programme includes a scheme to provide disability access facilities at Brinkburn pool.
- 4.3 The 2009/11 programmes can be summarised as follows:

<u>2009/10 Programme</u>	LA Capital £	Schools DFC £	Total Capital £
Condition Issues	634,500	662,500	1,297,000
Transformational Issues	1,172,500	195,500	1,368,000
Further Transformation Schemes subject to Feasibility Studies (*)	248,000	TBC	248,000
Total Programme	2,055,000	858,000	2,913,000

<u>2010/11 Programme</u>	LA Capital £	Schools DFC £	Total Capital £
Condition Issues	532,000	263,000	795,000
Transformational Issues	612,000	120,000	732,000
Further Transformation Schemes subject to Feasibility Studies (*)	821,000	TBC	821,000
Total Programme	1,965,000	383,000	2,348,000

(*) The following transformation schemes are supported in principle by the sub group for inclusion in either the 2009/10 or 2010/11 capital programmes subject to guidance from GWK consultants on transformation options, feasibility studies and costings:

- Grange – develop courtyard to create multi purpose area and replace annexe with extension
- Lynnfield – remodel school to gain more flexible use of space including more “whole” class teaching areas

- Rift House – Create extra space for hall, office, meeting area and refurbish garden
- 4.4 Whilst some uncertainty exists regarding the overall budget and the overall list of projects to be delivered, in the final analysis the programme of works will operate and be delivered within its approved budget. Individual schemes will only be given authorisation to proceed once budget arrangements are confirmed.
- 4.5 The Capital Sub-Group will meet on a temply basis to review and monitor progress on this year's Works Programme and at the same time develop plans for future programmes. As a matter of course, Cabinet will be kept up to date during the year on progress and developments to the programme via quarterly reports produced by the Authority's Central Finance Team. In addition there will be direct reports to the Portfolio Holder for Children's Services as required.
- 4.6 Other than in response to an emergency situation, or for minor price adjustment (within financial procedures) there will be no variation to the programme of works as detailed in **Appendix 1** without the prior approval of the Portfolio Holder.

5. RISK MANAGEMENT

- 5.1 This report is concerned with the maintenance, protection and development of Council estate i.e. school buildings.
- 5.2 The proposed programme of works has been compiled on the basis of those areas/sections of our buildings which are showing clear sign of failure together with aspects of the buildings which have the potential to transform education within our schools.

6. RECOMMENDATIONS

- 6.1 It is recommended that:
- The School Capital Works Programme for 2009/10 be approved and the outline programme for 2010/11 be approved in principle.
 - The Children's Services Department be allowed dispensation and discretion to authorise works not included in the initial programmes of work but where a significant health and safety risk is exposed in advance of formal approval by the Portfolio Holder for Children's Services.

7. BACKGROUND PAPERS

- 7.1 Children's Services Asset Management Plan 2006/07 (Statement of Priorities).

8. CONTACT OFFICER

Alan Kell, Asset Manager
Children's Services Department
Hartlepool Borough Council
Telephone Number 01429 523051
Email address alan.kell@hartlepool.gov.uk

Schools Capital Work Programme 2009/10

APPENDIX 1

Sector / School	Scheme	Proposed 2009/10 Programme						
		Condition			Suitability / Transformation			Total all LA schemes
		LA	School	Total Condition	LA	School	Total Suitability	
<u>Primary</u>								
Brougham	Replace boiler, continue window replacement, roofwork etc.	65,000	65,000	130,000	0	0	0	130,000
Clavering	Continue window replacement	17,500	17,500	35,000	0	0	0	35,000
Eldon Grove	Extend school to create additional teaching areas & improve circulation	0	0	0	80,000	55,000	135,000	135,000
Fens	Complete heating distribution work and roofwork to front elevation	0	70,000	70,000	0	0	0	70,000
Golden Flatts	Kitchen improvements, replace heating distribution system (year 1 of 2)	70,000	25,000	95,000	0	0	0	95,000
Greatham C.E.	Roofwork over nursery/hall (year 1 of 2)	4,000	20,000	24,000	0	0	0	24,000
Hart	Replace fire alarm system / Creation multi purpose studio for arts, music etc	0	20,000	20,000	55,000	65,000	120,000	140,000
Kingsley	Toilet refurbishment with associated window replacements (year 1 of 2)	60,000	45,000	105,000	0	0	0	105,000
Rift House	Annexe 2 heating	5,000	25,000	30,000	0	0	0	30,000
St. Helen's	Continue roof work	75,000	45,000	120,000	0	0	0	120,000
Stranton	Continue window replacement	0	52,000	52,000	0	0	0	52,000
Throston	Window replacement and rewire Key Stage 1 areas	67,000	70,000	137,000	0	0	0	137,000
Ward Jackson	Roofwork, window replacement and creation of Intervention room quiet area	46,500	42,500	89,000	6,500	6,500	13,000	102,000
West Park	Window replacement and heating distribution (year 1 of 2)	27,000	50,000	77,000	0	0	0	77,000
West View	Window replacements and Key stage 1 playground resurfacing,	0	58,000	58,000	0	0	0	58,000
To be confirmed	Further Transformation Schemes subject to feasibility studies			0	248,000	TBC	248,000	248,000
Total Primary		437,000	605,000	1,042,000	389,500	126,500	516,000	1,558,000
<u>Secondary</u>								
Brierton School - upper & lower	Refurbishment to facilitate decant of Dyke House pupils (year 1 of 2)			0	396,000	44,000	440,000	440,000
Space to Learn	LA contribution towards Diocese and School funded project			0	320,000		320,000	320,000
Total Secondary		0	0	0	716,000	44,000	760,000	760,000
<u>Special</u>								
Catcote	Modified boiler unit and roof repairs	22500	22,500	45,000	0	0	0	45,000
Springwell	Replace pool and roof above hall and rooms 26 -28	45000	35,000	80,000	0	0	0	80,000
Total Special		67,500	57,500	125,000	0	0	0	125,000
<u>Other</u>								
EDC - PRU	Adaptations to facilitate transfer of Pupil Referral Unit			0	225000	25,000	250,000	250,000
Brinkburn pool	Provision of access ramps , disabled changing facilities and hoist			0	90000		90,000	90,000
Various	To fund emergency works at any school - roofing, heating etc	100000		100,000			0	100,000
Various	Continue programme of replacing gas interlocks	30000	0	30,000			0	30,000
Total Special		130,000	0	130,000	315,000	25,000	340,000	470,000
Total All Sectors		634,500	662,500	1,297,000	1,420,500	195,500	1,616,000	2,913,000

Schools Capital Work Programme 2010/11

APPENDIX 1

Sector / School	Scheme	Proposed 2010/11 Programme						
		Condition			Suitability / Transformation			Total all LA schemes
		LA	School	Total Condition	LA	School	Total Suitability	
<u>Primary</u>								
Clavering	Reconfigure community space and KS2 teaching space	0	0	0	45,000	45,000	90,000	90,000
Golden Flatts	Kitchen improvements, replace heating distribution system (year 2 of 2)	75,000	20,000	95,000	0	0	0	95,000
Grange	Window replacements subject to compatability with possible transformation scheme (#)	0	48,000	48,000	TBC	TBC	0	48,000
Greatham C.E.	Roofwork over nursery/hall (year 2 of 2)	9,000	15,000	24,000	0	0	0	24,000
Kingsley	Toilet refurbishment with associated window replacements (year 2 of 2)	60,000	45,000	105,000	0	0	0	105,000
Lynnfield	Possible transformational scheme - remodel school to improve flexible use of space (#)	0	0	0	TBC	TBC	0	0
Owton Manor	Window replacements subject to compatability with possible transformation scheme	5,000	70,000	75,000	0	0	0	75,000
Rift House	Window replacements subject to compatability with possible transformation scheme (#)	25,000	20,000	45,000	TBC	TBC	0	45,000
St. Helen's	Possible transformational scheme - extend foundation unit, modernise interior etc	0	0	0	160,000	20,000	180,000	180,000
West Park	Window replacement and heating distribution (year 2 of 2)	103,000	20,000	123,000	0	0	0	123,000
To be confirmed	Transformation Schemes subject to feasibility studies re schemes above marked(#)	0	0	0	821,000	TBC	821,000	821,000
Total Primary		277,000	238,000	515,000	1,026,000	65,000	1,091,000	1,606,000
<u>Secondary</u>								
Brierton School - upper & lower	Refurbishment to facilitate decant of Dyke House pupils (year 2 of 2)		0	0	396,000	44,000	440,000	440,000
Total Secondary		0	0	0	396,000	44,000	440,000	440,000
<u>Special</u>								
Catcote	Window replacement	25000	25,000	50,000			0	50,000
Springwell	Covered link way between mobile unit and play area	0	0	0	11000	11,000	22,000	22,000
Total Special		25,000	25,000	50,000	11,000	11,000	22,000	72,000
<u>Other</u>								
Various	To fund emergency works at any school - roofing, heating etc	200000		200,000			0	200,000
Various	Continue programme of replacing gas interlocks	30000	0	30,000			0	30,000
		230,000	0	230,000	0	0	0	230,000
		532,000	263,000	795,000	1,433,000	120,000	1,553,000	2,348,000

CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder

12 May 2009



Report of: Director of Children's Services

Subject: APPOINTMENT OF LOCAL AUTHORITY
REPRESENTATIVES TO SERVE ON SCHOOL
GOVERNING BODIES

SUMMARY

1 PURPOSE OF REPORT

To request the Portfolio Holder for Children's Services' consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative Governors to serve on school governing bodies where vacancies currently exist and those which will exist in the Autumn term following the expiry of terms of a number of Governors.

2 SUMMARY OF CONTENTS

The report summarises the process for inviting applications for representative governors and the criteria for their selection.

3. RELEVANCE TO PORTFOLIO MEMBER

It is the responsibility of the Portfolio Holder to decide the appointment of Local Authority representative school governors following advice from the General Purposes Sub Committee.

4 TYPE OF DECISION

Non-key decision.

5 DECISION MAKING ROUTE

Portfolio Holder's meeting on 12 May 2009.

6 DECISION(S) REQUIRED

Approval by the Portfolio Holder of the recommendations of the General Purposes Committee, in respect of the appointment of representative Governors to serve on school governing bodies where vacancies current exist and those which will occur in the Autumn term.

Report of: Director of Children's Services

Subject: APPOINTMENT OF LOCAL AUTHORITY
REPRESENTATIVES TO SERVE ON SCHOOL
GOVERNING BODIES

1. PURPOSE OF REPORT

To request the Portfolio Holder for Children's Services' consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school governing bodies where vacancies currently exist and to those which will exist in the Autumn term following the expiry of terms of office for a number of Governors.

2. BACKGROUND

Applications are invited from members of the general public, elected members and those governors whose term of office is about to expire or have expired who are interested in serving or wish to continue serving as a Local Authority representative governor on school governing bodies.

The following criteria were agreed by the Borough Council for the recruitment of Local Education Authority representative governors in 2000. Local Authority governors should be able to show:

- demonstrable interest in and commitment to education;
- a desire to support the school concerned;
- a commitment to attend regular meetings of the governing body (and committees as appropriate) and school functions generally;
- good communication/interpersonal skills;
- ability to work as part of a team;
- a clearly expressed willingness to participate in the governor training programme.

A schedule setting out details of vacancies together with applications received in respect of the vacancies was considered by members of the General Purposes Sub Committee at their meeting held on 20th March 2009 (**Appendix 1**).

3. RECOMMENDATIONS

The Portfolio Holder for Children's Services approve recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school Governing Bodies. A schedule outlining recommendations of the General Purposes Sub Committee is attached at **Appendix 1**.

4. Contact Officer:

Ann Turner, Governor Support Officer, telephone 523766

Children's Services In Hartlepool

Every Child Matters



VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

20th MARCH 2009

**Contact Officer: Ann Turner
01429 523766**

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Barnard Grove Primary School	1 vacancy	No interest expressed	
Councillor R Cook			No nomination
Mr J M Kay			
Clavering Primary School	1 vacancy Vice Councillor Mrs S Griffin	No interest expressed	
Councillor T Fleming			No nomination
Councillor R Cook			
Fens Primary School	Councillor A Preece Term of office end 14 th August 2009	Councillor A Preece	
Councillor Mrs A Lilley			Councillor A Preece
Mrs P Rayner			
Councillor A Preece			
Grange Primary School	1 vacancy	No interest expressed	
Councillor R Flintoff			No nomination
Mr H D Smith			
Holy Trinity CE Aided Primary School	Councillor M W Turner Term of office expires 3 rd September 2009	Councillor M W Turner	
Councillor M W Turner			Councillor M W Turner

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Kingsley Primary School	2 vacancies Vice Mrs G Hanson Mr K Clark	Mrs J Brough Mrs R Price Councillor S Aikers-Belcher (form aw aited)	
Mr J Vale			Mrs J Brough
			Councillor S Aikers-Belcher
			Belcher
Lynnfield Primary School	1 vacancy Vice Councillor V Tumilty	No interest expressed	
Councillor C Richardson			Mr J Bryant
Councillor C J Simmons			
Ow ton Manor Primary School Mrs J Thompson Mr J Vale Mrs S Hayes	1 vacancy Vice Mrs P Rayner	No interest Expressed	No nomination
Rossmere Primary School		No interest expressed	
Mrs. M. Smith	Vacancy		No nomination
Councillor Mrs A Marshall	Vice Councillor M Johnson		
	Deceased		
St Aidan's CE Aided Memorial Primary School			
	Vacancy Vice Mrs B Pearson	Mr A S Lee	Mr A S Lee
St Helen's Primary School		Mr. J. Ibbotson	
Miss C Lamb	3 vacancies		Mr J Ibbotson

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Ward Jackson Primary School		Mrs A Darby	
Mrs O Little	Vacancy Vice		Mrs A Darby
Councillor J Brash	PC Hetherington		
West Park Primary School		No interest expressed	
Mrs S A Kirby	1 vacancy		No interest expressed
Mr MW Ward			
Dyke House School	Councillor J Lauderdale	Councillor J Lauderdale	
Councillor J Lauderdale	Term of office expires 11 th October 2009		Councillor J Lauderdale