

APPOINTMENTS PANEL AGENDA



Friday 19 June 2009

at 1.30 pm

in Committee Room A, Civic Centre, Hartlepool

MEMBERS: APPOINTMENTS PANEL:

The Mayor, Stuart Drummond
The Chairman of the Council, Carl Richardson
Councillors James, Griffin, Fleet, London, Gibbon and Laffey

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 27 MAY 2009**
- 4. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

- 6. ITEMS REQUIRING DECISION**
 - 6.1 Appointment of Scrutiny Manager – Interviews - *Chief Personnel Officer/Assistant Chief Executive (Para 1)*
- 7. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

<p style="text-align: center;">APPOINTMENTS PANEL</p> <p style="text-align: center;">MINUTES AND DECISION RECORD</p> <p style="text-align: center;">27 May 2009</p>
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The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

Present:

The Mayor, Stuart Drummond

Councillors Fleet, Gibbon, Griffin, Laffey, James, London and Richardson

Officers: Andrew Atkin, Assistant Chief Executive
Alison Swann, Human Resources Advisor
Denise Wimpenny, Principal Democratic Services Officer

1. APPOINTMENT OF CHAIR

It was agreed that Councillor Carl Richardson be appointed as Chair for this appointment process.

COUNCILLOR RICHARDSON TOOK THE CHAIR

2. APOLOGIES FOR ABSENCE

None

3. DECLARATIONS OF INTEREST BY MEMBERS

None

4. LOCAL GOVERNMENT ACCESS TO INFORMATION

Under Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006

Minute 5 [Appointment of Scrutiny Manager] (Para 1 - information relating to any individual)

5. APPOINTMENT OF SCRUTINY MANAGER – Chief Personnel Officer/Assistant Chief Executive

The Human Resources Advisor submitted a report which sought the Panel's consideration of which candidates should be shortlisted for interview, agree the component parts of the interview process, set the interview questions and presentation topic and agree the timetable for interviews.

Decision

The decision was set out in the exempt section of the minutes.

CHAIRMAN