

CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 22 June 2009

at 10 am

in Committee Room A, Civic Centre, Hartlepool

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

The Mayor, Stuart Drummond

Councillors Aiken, Allison, Atkinson, S Cook, Laffey, Richardson, Simmons, Sutheran

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 1 June 2009
- 4. ITEMS FOR INFORMATION**
 - 4.1 Intention to Tender for the Provision 24 Hour, Short Stay Care and Accommodation for Adults with Learning Disabilities - *Strategic Commissioner – Working Age Adults*
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Wooler Road Reconstruction Phase 2 and Easington Road Remedials
(Contract Reference 391) (para 3) - *Principal Project Officer*

8. ITEMS FOR INFORMATION

- 8.1 Briarfields House (para 3) – *Head of Procurement, Property and Public Protection*

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

1 June 2009

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor P Laffey (In the Chair);
Councillors Aiken and Richardson

OFFICERS: Stuart Langston, Health, Safety and Wellbeing Manager
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

91. Apologies for Absence

Apologies were received from Councillors Allison and Simmons.

92. Declarations of Interest

None.

93. Minutes of the Meeting held on 26 May 2009

The minutes were confirmed as an accurate record.

94. Results of Tender for Provision Musculo Therapy/Physiotherapy Services *(Health, Safety and Wellbeing Manager)*

The Health, Safety and Wellbeing Manager outlined the background to this contract i.e. that 8 companies had submitted tenders and these had been evaluated on the basis of price and quality. The company which had scored the highest was K2 Physiocare.

Members questioned whether the Authority was satisfied with awarding this 2 year contract to a business that was relatively new. The Health, Safety and Wellbeing Manager stated that financial checks had made and the firm was not thought of as being high risk. Members asked how much was expected to be spent on these services yearly but the Health, Safety and Wellbeing Manager was unable to answer this and agreed to provide details at a further date. It was hoped that this contract would provide better value for money.

The Chair asked that the Health, Safety and Wellbeing Manager would convey to those who had submitted a tender that Members were not

involved the decision making process and that the report was submitted for them to note.

Decision

Members noted the awarding of the contract to K2 Physiocare for the provision of Musculotherapy/Physiotherapy Services.

95. Any Other Items which the Chair Considers Urgent

The Chair queried the urgency of this meeting and asked who called the meeting and why the Chair and Vice Chair were not informed. She was informed that it was felt that Members should be made aware of the successful tenderer for the above contract as soon as possible.

The meeting concluded at 2.50 pm.

P LAFHEY
CHAIR

CONTRACT SCRUTINY COMMITTEE

22 June 2009



Report of: Strategic Commissioner – Working Age Adults

Subject: Intention to Tender for the Provision 24 Hour, Short Stay Care and Accommodation for Adults with Learning Disabilities

1. PURPOSE OF REPORT

- 1.1 To advise the Contract Scrutiny Committee of the intention to Tender for the provision of 24 hour, short stay care and accommodation for Adults with Learning Disabilities.

2. BACKGROUND

- 2.1 There has been an extended consultation exercise with Service Users and the Carers of Individuals who access the current provision at Greenfields. This exercise, together with the Council's own analysis identifies the need for buildings based respite care as some individual's needs are such that they cannot be met within alternative types of provision.
- 2.2 The number of Service Users accessing the current service provision has decreased from 52 to 32 over the last 18 months and it is clear that other, more diverse services are being accessed by Individuals, for example the HUDSA Caravan.
- 2.3 The Director of Adult & Community Services has delegated authority within the HBC Constitution to make arrangements for social care services. In making such arrangements the Adult & Community Services Department is exempt from the Contract Procedure Rules where such contracts are in relation to caring services for vulnerable people.
- 2.4 The contract for the provision of 24 hour, short stay care and accommodation for Adults with Learning Disabilities would be exempt from the Contract Procedure Rules. It is proposed that in the interests of best practice, the tender procedure should, in principle, follow elements of the contract procedure rules to ensure transparency and accountability.

- 2.6** The Director of Adult and Community Services has approved the proposed tender procedure as of 8th June 2009.

3. CURRENT POSITION

- 3.1** The current provision for this specialist respite service for adults with Learning Disabilities will terminate on 31st March 2010.
- 3.2** The current contract is for eight beds, available for fifty two weeks of the year.

4. PROPOSAL

- 4.1** In order to purchase quality, cost effective services and ensure a level of competition amongst providers it is proposed to undertake a tender exercise for six respite beds plus one bed for emergencies.
- 4.2** The contract term is anticipated to be for a five year period (plus a two year extension period) subject to satisfactory performance reviews and is estimated to cost c£330,000 p/a.
- 4.3** The proposed tender exercise will be reported to Portfolio Holder and also the Mayor on 15th June 2009.
- 4.4** The outcome of the tender procedure will be the subject of a further report to the Director of Adult and Community Services.

5. RECOMMENDATIONS

- 5.1** This is for information only

6. BACKGROUND PAPERS

None

7. CONTACT OFFICERS

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