

GENERAL PURPOSES COMMITTEE AGENDA



Friday 10 July 2009

at 10.00 am

in Committee Room A, Civic Centre, Hartlepool

MEMBERS: GENERAL PURPOSES COMMITTEE:

Councillors C Akers-Belcher, S Akers-Belcher, Atkinson, Flintoff, Griffin, Laffey, G Lilley, Shaw and R Cook

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 20 March 2009
4. **ITEMS REQUIRING DECISION**
 - 4.1 Appointment of Local Authority Representatives to Serve on School Governing Bodies – *Director of Children's Services*
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

GENERAL PURPOSES COMMITTEE

MINUTES AND DECISION RECORD

20 March 2009

The meeting commenced at 9.00 a.m. in the Civic Centre, Hartlepool

Present:

Councillors: Bob Flintoff (in the Chair)
Reuben Atkinson, Sheila Griffin, Geoff Lilley and Dr George Morris

Officers: Christine Armstrong, Central Services Manager
Ann Turner, Governor Support Officer
Denise Wimpenny, Principal Democratic Services Officer

25. Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Akers-Belcher and Jane Shaw.

26. Declarations of interest by Members

None.

27. Confirmation of the minutes of the meeting held on 13 February 2009

Confirmed.

28. Appointment of Local Authority Representatives to Serve on School Governing Bodies (*Director of Children's Services*)

Members were advised that applications had been invited from members of the general public, Elected Members and those governors whose term of office was about to expire and who were interested in serving or wished to continue to serve as a Local Authority (LA) representative governor on school governing bodies. The criteria agreed by the Council for the recruitment of LA representative governors in 2000 was outlined in the report.

A schedule, attached at Appendix A, was circulated, which set out details

of vacancies which existed for LA representative governors together with applications received in respect of the vacancies, attached as a confidential appendix to the report. Following agreement with the Chair, one additional application for Lynnfield Primary School was tabled at the meeting

In relation to the two vacancies at Kingsley Primary School, Members discussed the three expressions of interest and queried the possibility of one of the applicants being considered as a parent governor or associate member. Following discussion Members suggested that the governing body be requested to consider the application from Miss Rachel Price as an associate member.

Decision

That the following recommendations for the appointments of Local Authority representative governors be referred to the Children's Services Portfolio Holder for approval:

Fens Primary School – Councillor Arthur Preece
Holy Trinity CE Aided Primary School - Councillor Michael Turner
Kingsley Primary School – Mrs Janette Brough and Councillor Stephen Akers-Belcher
Lynnfield Primary School – Mr James Bryant
St Aidan's CE Aided Memorial Primary School – Mr Albert Samuel Lee
St Helen's Primary School – Mr John Ibbotson
Ward Jackson Primary School – Mrs Alison Jayne Darby
Dyke House School – Councillor John Lauderdale

29. Review of Polling Places *(Chief Solicitor)*

The Central Services Manager referred to the last meeting of the General Purposes Committee held on 13 February when Members were asked to discuss and agree proposals for changes to a number of polling places that were unavailable for use as polling stations for the elections to be held in June 2009. Details of the polling places included for review were set out in the report.

At the last meeting Members proposed Oxford Road Baptist Church to replace the ORB Centre instead of the Epilepsy Outlook shop in Oxford Road that had been identified as an alternative polling place. Members also requested that the polling place for Polling District LD revert to Orwell Walk when refurbishment was completed. As a result of the budget setting process Foggy Furze and Seaton Carew Branch libraries and Seaton Carew Youth Centre were now available for use.

Oxford Road Baptist Church was available and could, once again, be used as a polling station and would replace the ORB Centre. Although Oxford

Road Baptist Church was outside of the Burn Valley Ward electors had voted there previously and the building was well know in the area. Swinburne House was currently the polling place for Polling District LD and was unavailable this year. The Church of Latter Day Saints in Catcote Road had been identified as a possible alternative and the premises were available for use as a polling station. A further review of this area would be undertaken following refurbishment works to Orwell Walk sheltered complex.

Details of the changes to polling places was set out in Appendix A, a copy of which would be published in various Council buildings and the Council's website.

Decision

- (i) As the identified building for Polling District BC was outside the ward, it was agreed that the polling district became the polling place with Oxford Road Baptist Church being identified as the polling station to replace the ORB Centre.
- (ii) Agreed that Polling District LD be the polling place with the Church of Latter Day Saints identified as the polling station until such time as Orwell Walk was refurbished.

30. Any Other Business – CRB Checks

A Member raised concerns regarding the current process for completion of CRB forms and, in particular, the requirement of Councillors to attend the civic centre and receive assistance with completion of the form and requested information on the background to the reasons for introducing this process. Following discussion, the Committee requested that a report outlining the process as well as the reasons for introducing this process be provided to the next meeting of this Committee.

Decision

That a report of the Chief Personnel Officer outlining the CRB checking process together with the benefits of this process be submitted to the next meeting of this Committee

The meeting concluded at 9.35 am.

CHAIRMAN

GENERAL PURPOSES COMMITTEE

10th July 2009



Report of: Director of Children's Services

Subject: APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO SERVE ON SCHOOL GOVERNING BODIES

1. PURPOSE OF REPORT

To update members of the General Purposes Committee in respect of vacancies that currently exist and which will exist in the Summer and the coming Autumn school term 2009 for Local Authority representative governors, and to request members to make recommendations to the Children's Services Portfolio Holder in respect of the appointment of Local Authority representative governors to serve on school governing bodies.

2. BACKGROUND

Applications are invited from members of the general public, elected members and those governors whose term of office is about to expire or has expired and who are, interested in serving or wish to continue to serve as a LA representative governor on school governing bodies.

The following criteria were agreed by the Borough Council for the recruitment of LA representative governors in 2000. LA governors should be able to show:

- demonstrable interest in and commitment to education;
- a desire to support the school concerned;
- a commitment to attend regular meetings of the governing body (and committees as appropriate) and school functions generally;
- good communication/interpersonal skills;
- ability to work as part of a team;
- a clearly expressed willingness to participate in the governor training programme.

A schedule (**Appendix 1**) is attached setting out details of vacancies which currently exist for LA representative governors and the vacancies occurring in the summer and the coming Autumn term 2009, together with applications received in respect of the vacancies (**Appendix 2**). **This item contains exempt information under Schedule 12A of the Local Government Act 1972, (as amended by the Local Government (Access to Information)(Variation) Order 2006) namely, information relating to any individual (para 1)**

3. RECOMMENDATIONS

That the recommendations for the appointments set out in the confidential section of the minutes, of LA representative governors be referred to the Children's Services Portfolio Holder for approval.

Contact Officer:

Ann Turner, Governor Support Officer, telephone 523766

Children's Services In Hartlepool

Every Child Matters

APPENDIX 1



VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

JULY 2009

Contact Officer: Ann Turner
01429 523766

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Barnard Grove Primary Councillor R Cook Mr J M Kay	1 vacancy	No interest expressed	
Brougham Primary Mr P L H Bowes Mrs S Marshall	1 vacancy	No interest expressed	
Clavering Primary Councillor R Cook Councillor T Fleming	1 vacancy	No interest expressed	
Eldon Grove Primary Mrs P Vaughan Mr P Hamilton	2 vacancies including Mrs P Vaughan (term of office expires 11 th October 2009) Mr P Hamilton (term of office expires 29 th August 2009)	Mrs P Vaughan Mr P Hamilton Mr M Gersham	
Federated Governing Body of Hart Primary and St Peter's Elwick CE VA Primary	2 vacancies for the new Governing Body	Mrs D Adamson Mr G Newbury	
Grange Primary Councillor R Flintoff	3 vacancies Including Councillor R Flintoff (term of office expires 14 th August 2009)	Councillor R Flintoff	

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Kingsley Primary Mr J Vale Mrs J Brough	Mr J Vale (term of office expires 14 th August 2009)	Mr J Vale	
Owton Manor Primary Mrs J Thompson Mr J Vale Mrs S Hayes	1 vacancy	No interest expressed	
Rossmere Primary Mrs M Smith Councillor A Marshall	2 vacancies including Mrs M Smith (term of office expires 29 th August 2009)	Mrs M Smith	
Springwell Mrs E Parkinson	2 vacancies Including Mrs E Parkinson (term of office expires 27 th September 2009)	Mrs E Parkinson Mrs J Worthy Mrs E M Barraclough	
St Helen's Primary Miss C Lamb Mr J Ibbotson	2 vacancies	No interest expressed	
St Joseph's RC Primary	1 vacancy	Mrs T A Dent	

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Stranton Primary Mr R P Gleeson Councillor J Lauderdale Mr B Hanna	Mr R P Gleeson (term of office expires 14 th August 2009)	Mr R P Gleeson	
Throston Primary Mrs J Norman Mr K Shears	Mrs J Norman (term of office expires 14 th August 2009)	Mrs J Norman	
West Park Primary Mrs S Kirby Mr M W Ward	2 vacancies Including Mr M W Ward (term of office expires 29 th August 2009) (Does not wish to be reconsidered)	Mrs M A Boddy	