

SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM AGENDA



Friday 24th July 2009

at 6.00 pm

**in Owton Rossmere Resource Centre,
Wynyard Road, Hartlepool**

SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM:

Councillors C Akers-Belcher, S Cook, Flintoff, Gibbon, Hill, James, A E Lilley, G Lilley, A Marshall, Preece, Turner, Wistow and Young

Resident Representatives: Mary Green, Ray Harriman, Rosemarie Kennedy, Iris Ryder, Sally Vokes and Mike Ward

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES FOR ABSENCE**
- 3. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 4. MINUTES**
 - 4.1 To confirm the minutes of the meeting of the South Neighbourhood Consultative Forum held on 17th April 2009
 - 4.2 Matters arising
- 5. PUBLIC QUESTION TIME**

6. ITEMS FOR CONSULTATION

- 6.1 Master Plan For The Refurbishment Of The Upper Part Burn Valley Gardens And Beyond, In Partnership With The Development Of An Environmental Educational And Involvement Program For The People Of Hartlepool– *Parks Development Officer*
- 6.2 Foundation Status Consultation – presentation by the North East Ambulance Trust

7. ITEMS FOR DISCUSSION and/or INFORMATION

No items

8. ITEMS FOR DECISION

- 8.1 Minor Works Proposals – *Neighbourhood Manager (South)*
- 8.2 Greatham Safety Scheme – *Head of Technical Services*

9. WARD ISSUES

10. DATE, TIME AND VENUE OF NEXT MEETING

The next meeting of the South Area Police and Community Safety Consultative Forum will take place on Thursday 6th August at 2.00pm at Owton Rossmere Resource Centre (ORCEL), Wynyard Road.

The next meeting of the South Neighbourhood Consultative Forum will take place on Friday 4th September at 2.00pm at Owton Manor Community Centre, Wynyard Road.

WARDS

Fens
Greatham
Owton
Rossmere
Seaton

SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM

17th April 2009

MINUTES OF THE MEETING



The meeting commenced at 2.00 pm in Owton Rossmere Resource Centre (ORCEL)
Wynyard Road, Hartlepool

PRESENT:

Chair: Councillor Marjorie James - Owton Ward

Vice Chair: Iris Ryder (Resident Representative)

Councillor Bob Flintoff	- Owton Ward
Councillor Steve Gibbon	- Fens Ward
Councillor Alison Lilley	- Fens Ward
Councillor Ann Marshall	- Rossmere Ward
Councillor Michael Turner	- Seaton Ward

Resident Representatives: Mary Green and Ray Harriman

Public: Ray Bennett, Dorothy Clark, S Kell, H Oxley, J and M Unwin, Angie Wilcox

Officers:

- David Frame, Neighbourhood Manager (South)
- David Mitchell, Neighbourhood Co-ordinator
- Sue McBride, Neighbourhood Development Officer (South)
- Chris Wenlock, Parks and Countryside Manager
- Richard Waldmeyer, Team Leader Policy Planning and Information
- Helen Williams, Planning Officer
- Kate Ainger, Pride in Hartlepool Officer
- Jo Wilson, Democratic Services Officer

Police Representative: Acting Sergeant Mansell, PCSO Adair, PCSO Dobson,
PCSO Kennedy and PCSO Moore

Fire Brigade Representative: P Bradley and S Simpson

Housing Hartlepool Representative: Helen Ivison

Prior to the commencement of the main business, the Chair referred in terms of regret to the recent deaths of Councillor Michael Johnson, formerly Chair of the South Neighbourhood Consultative Forum and Michael Arnold, formerly Resident Representative for the South area. Those present stood in silence as a mark of respect.

58. APOLOGIES FOR ABSENCE

Apologies were submitted by Councillors Shaun Cook, Geoff Lilley, Arthur Preece and Gerald Wistow and Resident Representative Rosemarie Kennedy.

59. DECLARATIONS OF INTEREST

None.

60. MINUTES OF THE SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM

The minutes of the meeting held on 6th February 2009 were confirmed

61. MATTERS ARISING

Minor Works Proposals – Councillor Steve Gibbon thanked the Forum for the monies approved to alleviate flooding problems in the Fens area. These works had now been completed.

62. MINUTES OF THE SOUTH POLICE AND COMMUNITY SAFETY CONSULTATIVE FORUM

The minutes of the meeting held on 13th March 2009 were received.

63. PUBLIC QUESTION TIME

Owton Manor Lane – Resident Representative Mary Green advised that youngsters were engaging in anti-social behaviour. The Chair asked that Mrs Green give police the details after the meeting.

Greatham Village – Resident Dorothy Clark referred to a report made previously of a number of incidents in Greatham. She indicated that following her concerns being raised the problems had been dealt

with very quickly and thanked all concerned.

Off-road bikes – A resident reported that this was becoming more of a problem, particularly at night. The Neighbourhood Manager suggested he speak to Sergeant Mansell during the meeting who would be able to target the affected areas.

Minor Works Funding – A Resident queried where the minor works monies originated from. The Neighbourhood Manager advised it came from capital monies allocated by the Council, £52,000 as a general fund and £25,000 from highways and Local Transport Plan budgets. Its distribution was delegated to the meeting with suggestions for schemes coming from members. The Chair clarified that the funding was given to the South area as a whole and not allocated on a ward by ward basis. Every effort was made to ensure distribution was as fair as possible.

Litter – Resident Dorothy Clark raised an ongoing problem with litter from white poly bags being discarded by refuse collectors. The Neighbourhood Manager indicated that he had believed these problems had been dealt with while the Chair, in her capacity as Chair of Scrutiny Co-ordinating Committee, referred to a scrutiny investigation into this matter which had taken place recently. The Neighbourhood Manager thanked the resident for the additional information which would be passed to the Waste Management section for action.

64. STATEMENT OF COMMUNITY INVOLVEMENT - UPDATE

The Planning Officer gave a presentation regarding the Statement of Community Involvement and highlighted that this document was currently under review and set out how the Council intended to

involve the community, businesses, landowners and statutory agencies in the planning system and what to expect from the Council and developers. Any comments received between 1 April 2009 and 1 June 2009 would be reflected in the review and the revised document would go out for further consultation for six weeks before adoption by the Council in 2010.

The Chair thanked the Planning Officer for attending the meeting.

65. HARTLEPOOL LINK

The LINK Co-ordinator informed the meeting of the aims of the Local Involvement Network which was made up of individuals and community groups who worked together to improve health and social care services. He invited the audience to join the group and stressed that each and everyone's views would be taken seriously by the Hartlepool LINK.

The Chair thanked the LINK Co-ordinator for attending the meeting.

66. PRIDE IN HARTLEPOOL

The Pride in Hartlepool Officer gave a presentation on projects that had been undertaken over the past year, particularly in the South area. A number of groups had also benefited from funding from the Pride in Hartlepool Budget.

Councillor Bob Flintoff asked if Pride in Hartlepool monies could be used to help tidy the debris expected to result from the future cutting of a 20ft hedge. The Housing Hartlepool representative commented that the property in question was owned by Housing Hartlepool, she would speak to Councillor Flintoff after the meeting.

Bulb giveaway – A Resident asked if the bulbs included in this were first class or

rejects. The Pride in Hartlepool Officer advised that they were normal bulbs. Resident Representative Mary Green advised that Pound Land had good quality bulbs available. The Pride in Hartlepool Officer indicated that this year's giveaway would include daffodils, crocuses, narcissi's and (possibly) trees.

Fruit trees – The Chair referred to a request made previously by the Forum that the planting of fruit trees be included as part of future planting schemes where appropriate and asked that Pride in Hartlepool take this on board. The Pride in Hartlepool officer indicated that this was a welcome suggestion and would be applied across the town where possible.

Greatham in Bloom – Resident Dorothy Clark, Chair of Greatham in Bloom, referred to their previous success at the Northumbria in Bloom awards and thanked the village volunteers for all their hard work. The Chair wished the group success in the 2009 awards in May.

Owton Manor – Resident Representative Ray Harriman referred to the untidiness of the area, including abandoned mattresses and mess on fences. The Neighbourhood Manager would arrange for an appropriate response. The Chair commented that the Council offered a free soft furnishings removal service and that it was a pity that some residents insisted on dumping rubbish. Resident Representative Mary Green commented that some people were too lazy to phone.

Fly tipping – A Resident reported problems with fly tipping and other anti-social behaviour at the bottom of the field by the meadow. The Chair acknowledged the problems but felt ripping out bushes and hedgerows would be an overreaction and advised residents and elected members that anyone seeing fly tipping should report vehicle and description details to the Police.

Air guns – A resident reported Air guns were being used to shoot down birds and recently a cat had been killed. The Neighbourhood Manager would make the necessary arrangements to monitor the situation.

The Chair thanked the Pride in Hartlepool Officer for attending the meeting and answering Members' questions.

67. PLAY BUILDER

The Parks and Countryside Manager gave details of Play England (North East) which was a five year project to promote strategies for free play and to create a lasting support structure for children's play in England. There had been approximately £1 million allocated following the submission of a project plan setting out the timescales for the development and/or refurbishment of play areas.

Serious concerns regarding the criteria were raised by the Forum. Resident Representative Ray Harriman referred to a playground built 18 years ago which had been severely vandalised within 2 weeks of being built. He felt that if the criteria relating to sites being open access were applied it would lead to anti-social behaviour and vandalism. The Chair acknowledged these concerns but the criteria under which the funding had been sought was very strict. Mr Harriman felt the criteria could and should be questioned. The Parks and Countryside Manager indicated that the criteria were non-negotiable and it was unlikely that the national guidance would be changed. The Neighbourhood Manager advised that if the criteria were not followed the funding would have to be returned.

A number of solutions to the problem of anti-social behaviour were put forward. The Parks and Countryside Manager advised that police and Council officers

would liaise with the residents on any problem areas however Councillor Steve Gibbon felt the police were already stretched and could not be on site all the time.

Councillor Alison Lilley felt the initiative was an absolutely wonderful idea but the Council needed to ensure they engaged with the town's young people during the consultation in order to make them feel ownership of the sites and therefore less inclined to cause damage. The Parks and Countryside Manager agreed that community engagement was the key to making Play Builder a success.

Councillor Mike Turner queried how the proposed sites had been chosen as the consultation had only just begun. The Chair indicated that officers had been required to supply a list of potential sites prior to the application being made. They had chosen the areas which were the likeliest to require funding in their opinion however these were only proposals. The sites to be developed during the second year were still to be agreed and would be consulted upon.

A resident felt the issue was the need to re-educate children how to play outside. This was something which should start in the school playground. The Chair acknowledged this, saying this was what the initiative was trying to do.

With regarding to the concerns expressed The Chair indicated that she would write on behalf of the Forum to the Mayor, the MP and the minister responsible highlighting the issues raised and saying that while the Forum welcomed the funding there were concerns that it could ultimately be a waste of money depending on the final outcome. Any replies would be reported back to the Forum.

The Vice-Chair suggested that some of the funding be used to install CCTV at the sites in order to prevent vandalism, bullying and possible abductions.

However the Chair commented that the funding available would not cover CCTV provision at 22 sites.

The Chair thanked the Parks and Countryside Manager for attending the meeting and answering Members' questions.

68. WARD ISSUES

Maxwell Court demolition – Resident Representative Ray Harriman advised that he had spoken to Housing Hartlepool regarding this matter and all issues had been resolved. He thanked the Forum and Councillor James for their help with this matter.

Fens Crescent – Councillor Steve Gibbon reported that the area had been sprayed with weed killer. The Neighbourhood Manager to investigate.

Bus timetables – The Vice-Chair indicated a continued lack of bus timetables at stops in Seaton Carew. Also bus ramps had been placed further down than where the buses actually stopped. The Neighbourhood Manager stated that he was aware of this situation and a meeting had been scheduled with a resident to investigate this.

St Patrick's Shops – Resident Representative Ray Harriman reported a bus was stopping at the terminus outside the shops and blocking residents' drives. He asked if the terminus could be moved to the previous stop outside the School. The Neighbourhood Manager would contact the relevant HBC officer responsible for this. The Chair asked that Mr Harriman be copied into any correspondence.

Owton Manor Lane – Councillor Bob Flintoff advised that there were loose paving stones from Catcote Road to the Phoenix Club. The Neighbourhood Manager to investigate.

69. DATE, TIME AND VENUE OF NEXT MEETING

The next meetings of the South Neighbourhood Consultative Forum and South Area Police and Community Safety Consultative Forum would take place at a time, date and venue to be confirmed.

The meeting concluded at 3.45 pm.

CHAIR

Report of: Neighbourhood Manager (South)

Subject: MINOR WORKS PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To consider improvement schemes for potential funding from the South Neighbourhood Consultative Forum Minor Works Budget.

2. BACKGROUND

- 2.1 The Minor Works Budget available for the financial year to 31st March 2010 amounts to £87,000.
- 2.2 A number of schemes are detailed below to address concerns raised by Elected Members, Resident's Representatives and Residents of the South Forum Area.

3. PROPOSALS

3.1 Verge Re-Instatement with Bitmac

The following verges have been selected for re-instatement as a result of damage caused to the verges by cars parking on them. Replacing the grass verges with tarmac hard-standing will improve the aesthetics of the area while helping with parking congestion. The below schemes are subject to the appropriate utility checks.

(i) **Rossmere**

Pickering Grove **£6,400** (Appendix A)

Callender Road **£7,930** (Appendix B)

(ii) **Fens**

Innes Road **£2,230** (appendix C)

(iii) **Seaton**

Farndale Road	£8,400	(Appendix D)
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(v) Owton

Duncan Road	£8,000	(Appendix E)
Contribution from Housing Hartlepool	£4,000	
Cost to Forum	£4,000	

This scheme also includes 3 bollards at each end in order to prevent cars from driving across existing driveways and thus avoiding potential accidents.

Lovat Grove	£3,830	(Appendix F)
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Greenock Road	£2,400	(Appendix G)
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Hamilton Road	£4,300	(Appendix H)
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This scheme also includes 1 bollard at one end in order to prevent cars from driving across an existing driveway and thus avoiding potential accidents.

Total cost of above verge schemes	£43,490
Contribution from Housing Hartlepool	£4,000
Cost to Forum	£39,490

3.2 Horticulture Schemes**(i) Seaton**

Bransdale Grove	£900	(Appendix I)
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Due to receiving reports that motorists are driving over the grassed area at the top of Bransdale Grove, in order to access Station Lane, it is proposed, in order to prevent this dangerous practice, to plant 3 reasonably mature trees (Birch or Sorbus with a16-18cm girth) and support these with stakes and weldmesh cages. The strategic placement of these trees will effectively block off vehicular access and ensure pedestrians safety, while maintaining the aesthetics of the area.

(ii) Fens

Coningsby Close **£600** (Appendix J)

The existing two trees on this piece of open space are in a poor condition and it is proposed, once the poor quality trees have been removed, to replant with 2 healthy specimens of tree (such as Birch or Sorbus with a 16-18cm girth) and again support these with stakes and weldmesh cages.

Total Cost to Forum £1,500

3.3 Bollard Scheme

(i) Seaton

Elizabeth Way Service Road **£2,000** (Appendix K)

It is proposed to erect 10 bollards (as shown in appendix K) in order to preserve the open space grass verges from being repeatedly churned up by deliver vehicles etc. This will help improve the aesthetics of the area as well as eliminating potential trips from rutted verges.

3.4 Dropped Crossing Allocation **£3,500**

This scheme will continue to contribute to the programme of dropped crossing installation in the South Area. Anyone with specific locations, which may benefit from this programme, is requested to forward these to the Highways Section for consideration for the 2009/2010 batch of works.

3.4 Pride in Hartlepool Contribution **£5,000**

In order to continue with the successful implementation of schemes in the South area, through the Pride in Hartlepool initiative, a request is made to contribute £5,000 from the Minor Works Budget as has been the case in the previous 3 years.

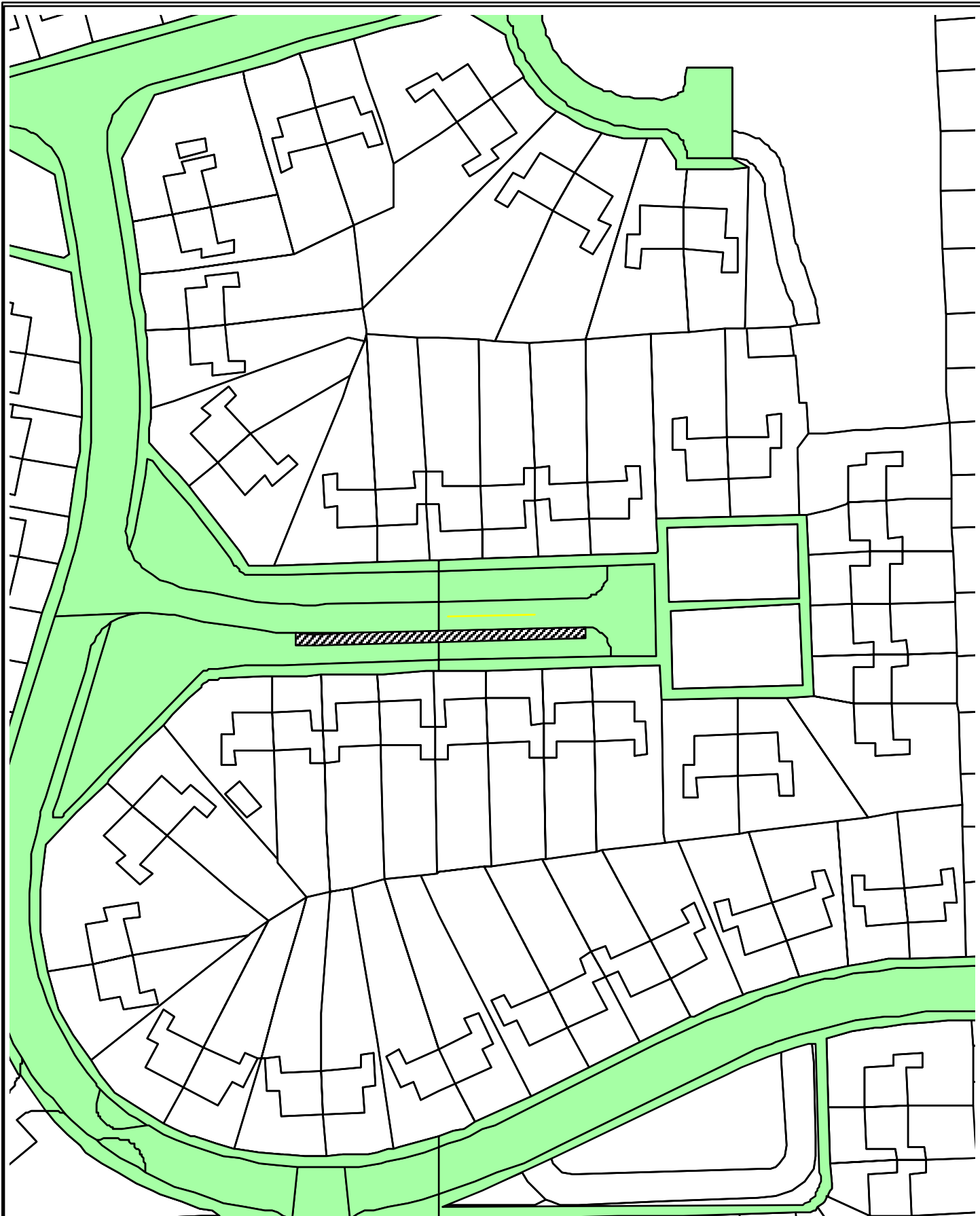
3.5 Greatham Traffic Calming Scheme **£10,000**

See separate report for description.

Total Contribution for all above Schemes £61,490

4 RECOMMENDATION

- 4.1 The Forum is asked to consider the above scheme. Approved schemes will need to be presented to the Neighbourhoods and Communities Portfolio for final approval.



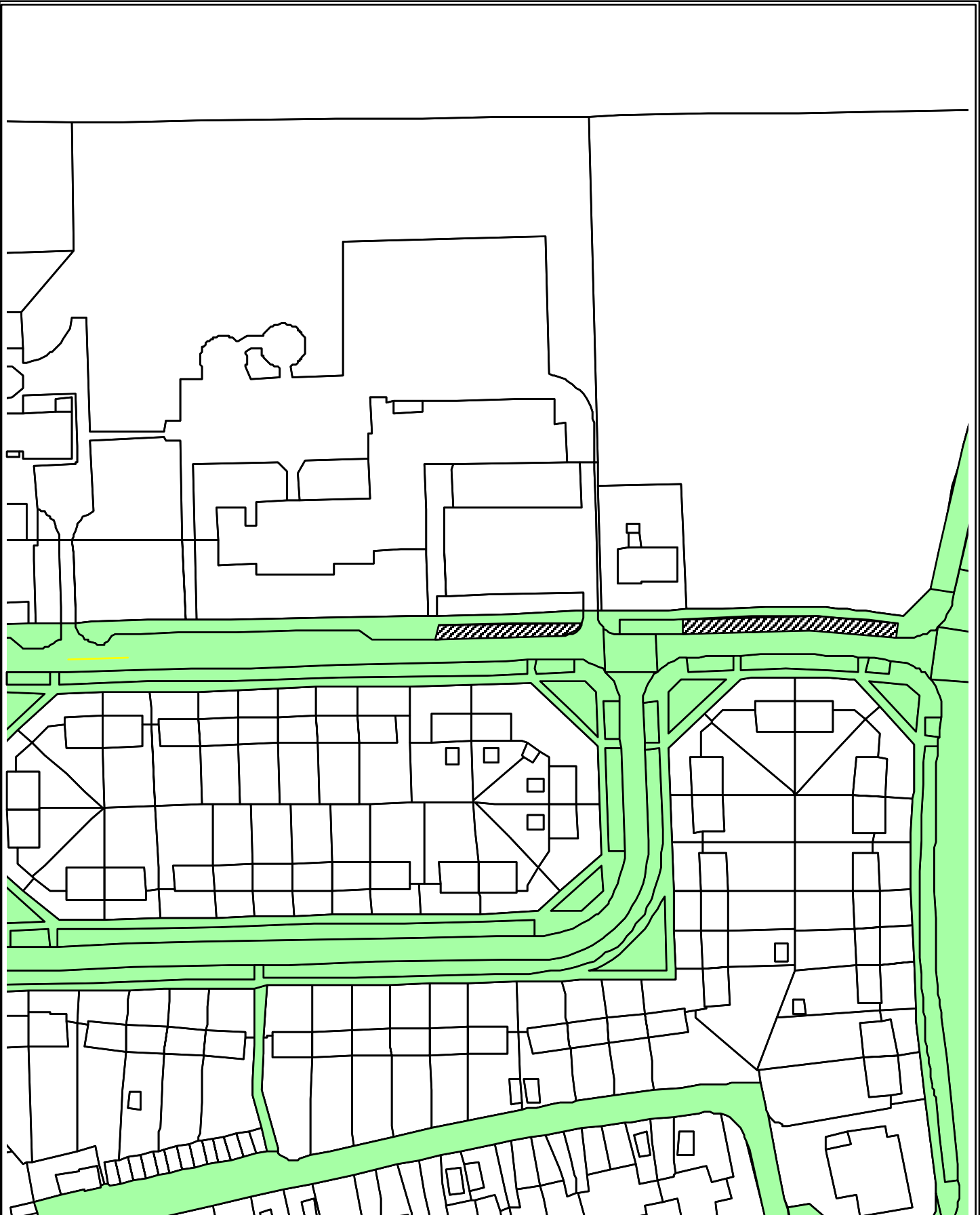
Pickering Grove - Shaded area represents verge reinstatement with Tarmac

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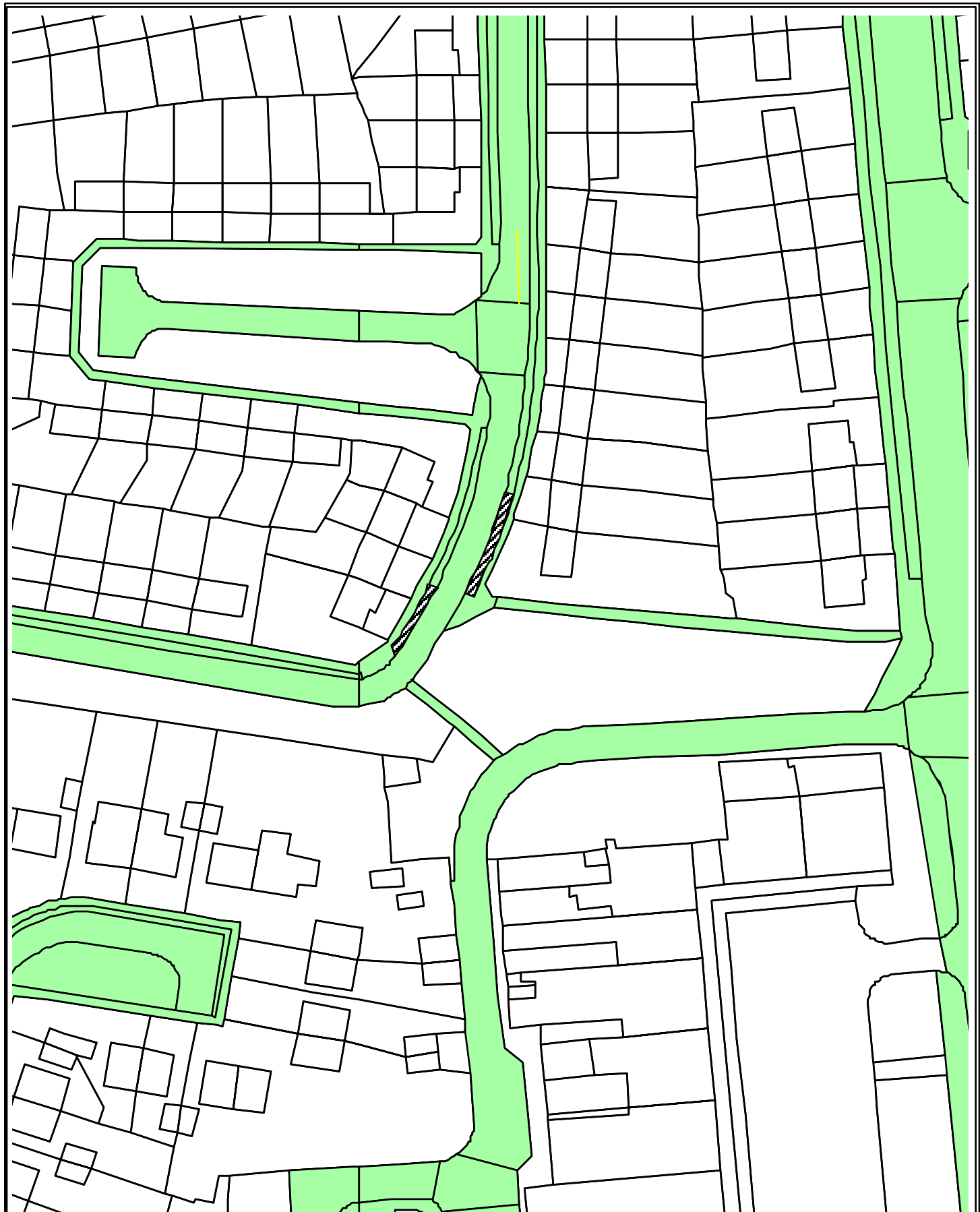
Callander Road - Shaded area represents verge reinstatement with Tarmac

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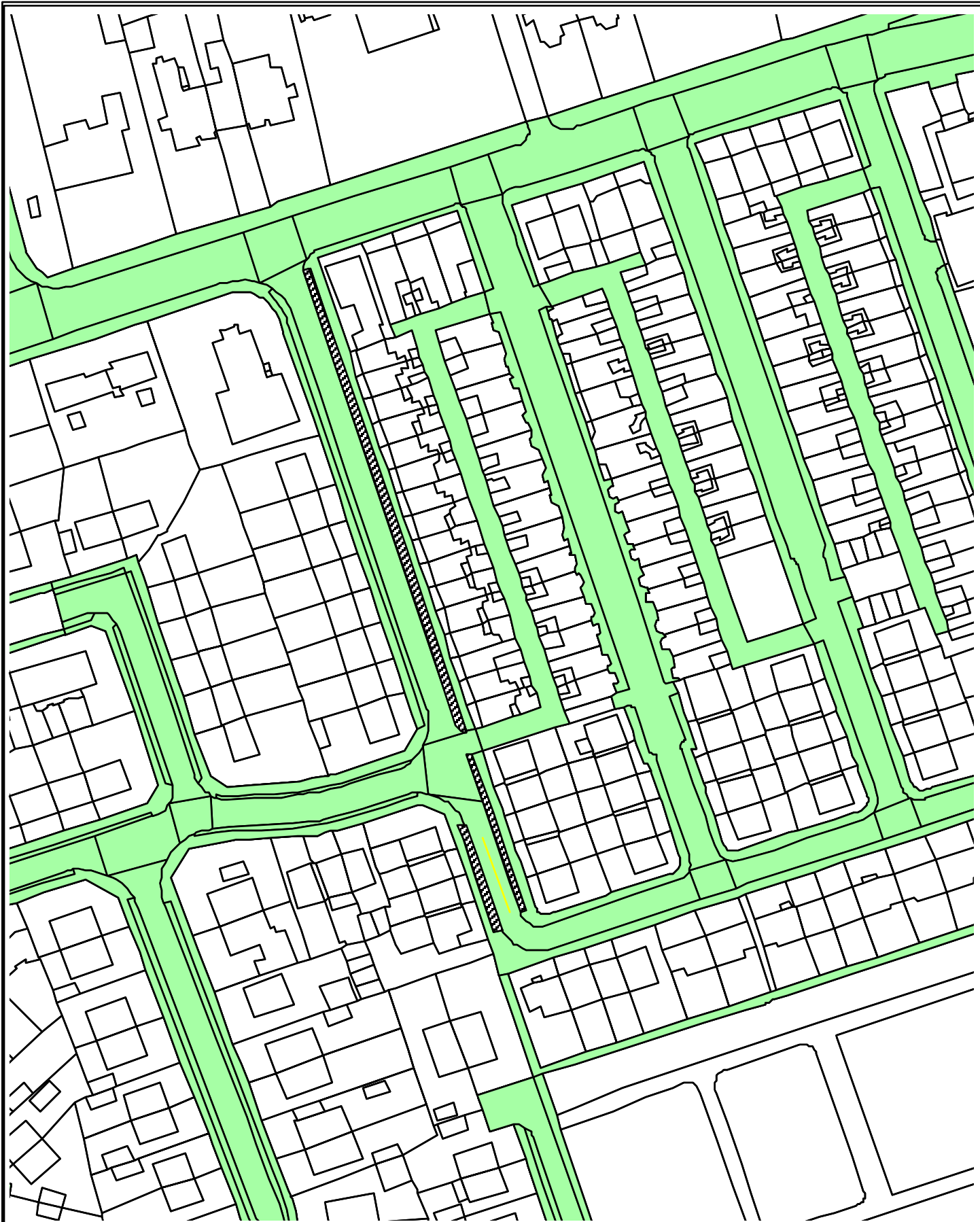
Innes Road - Shaded area represents verge reinstatement with Tarmac

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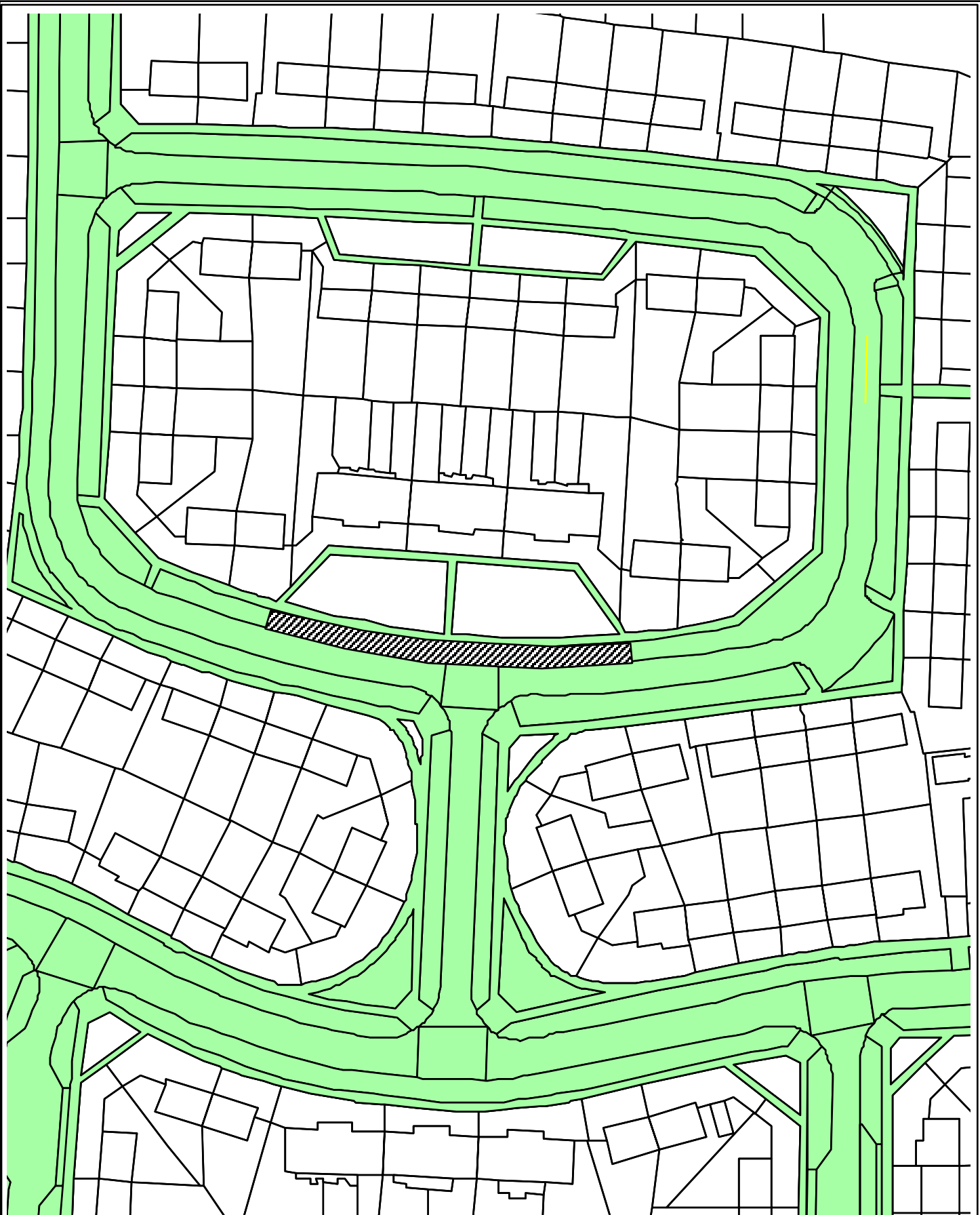
Farndale Road - Shaded area represents verge reinstatement with Tarmac

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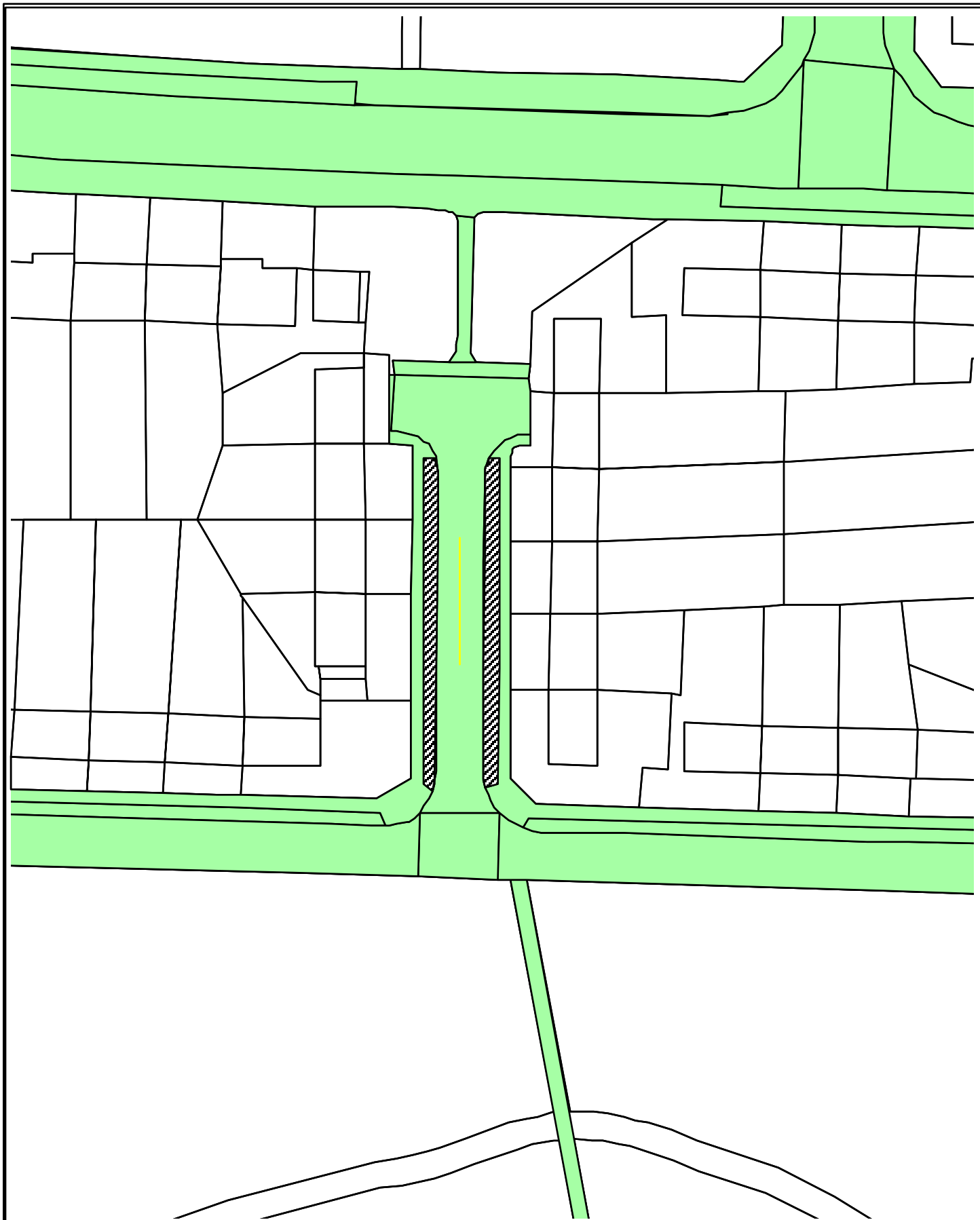
Duncan Road - Shaded area represents verge reinstatement with Tarmac

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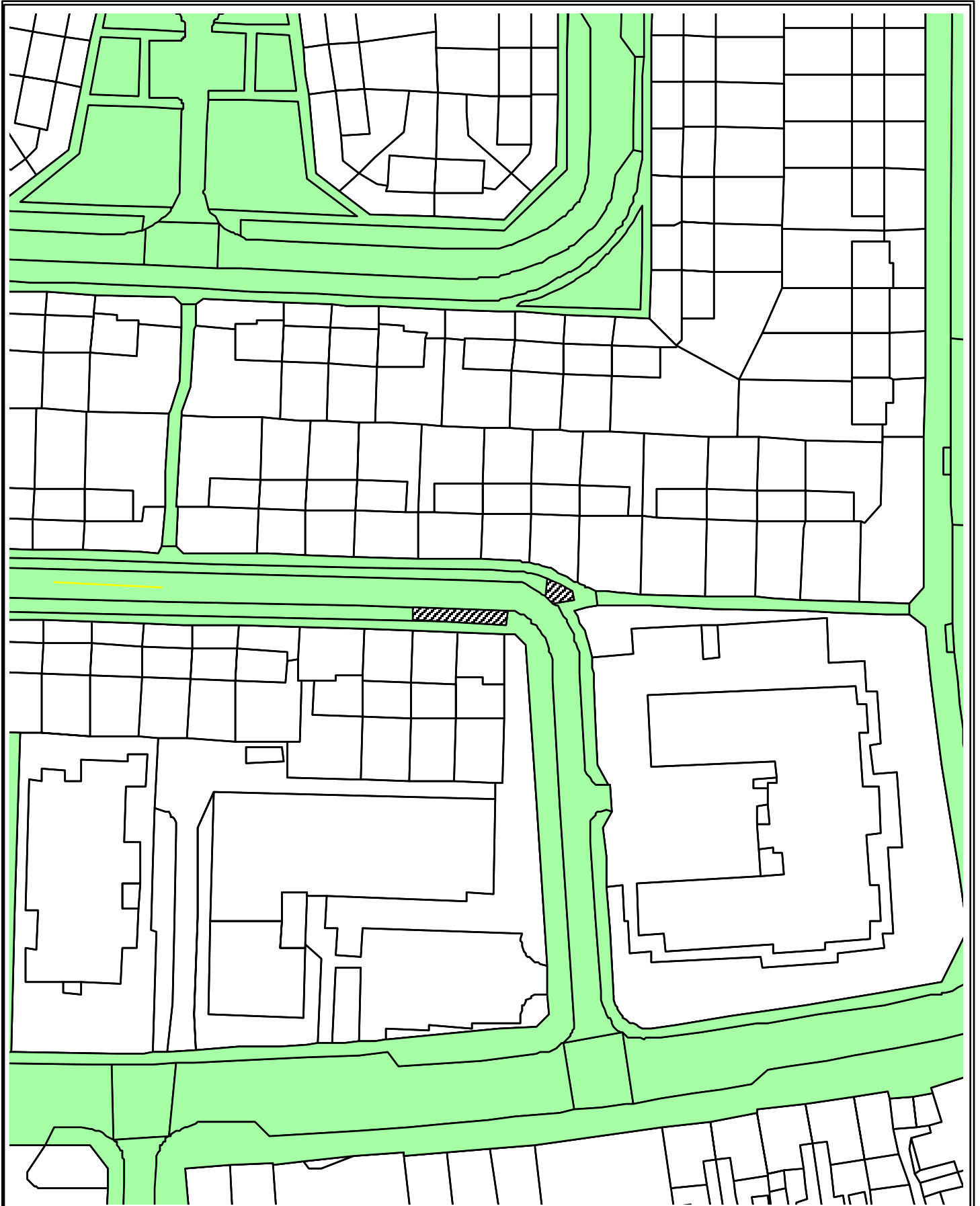
Lovat Grove - Shaded area represents verge reinstatement with Tarmac

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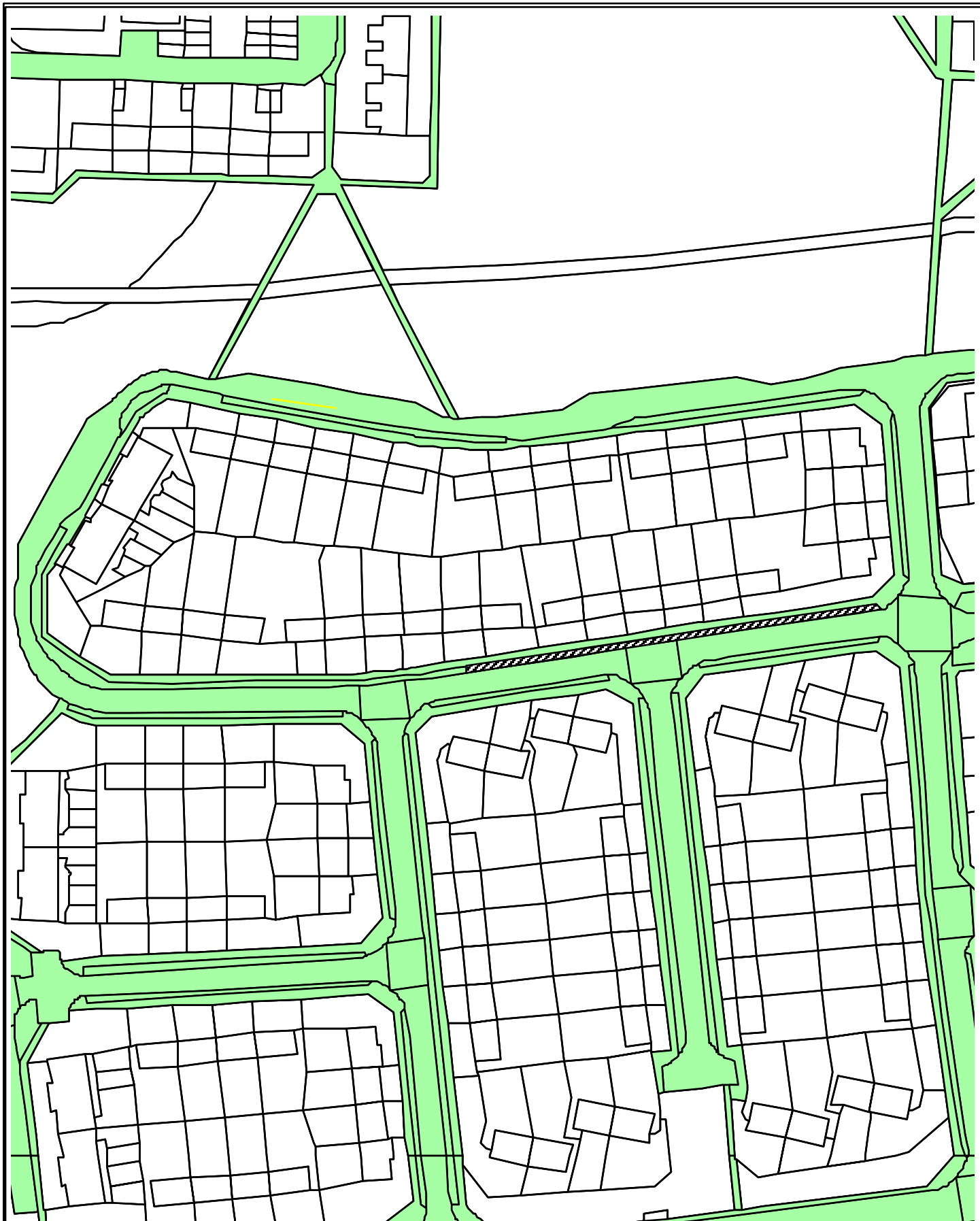
Greenock Road - Shaded area represents verge reinstatement with Tarmac

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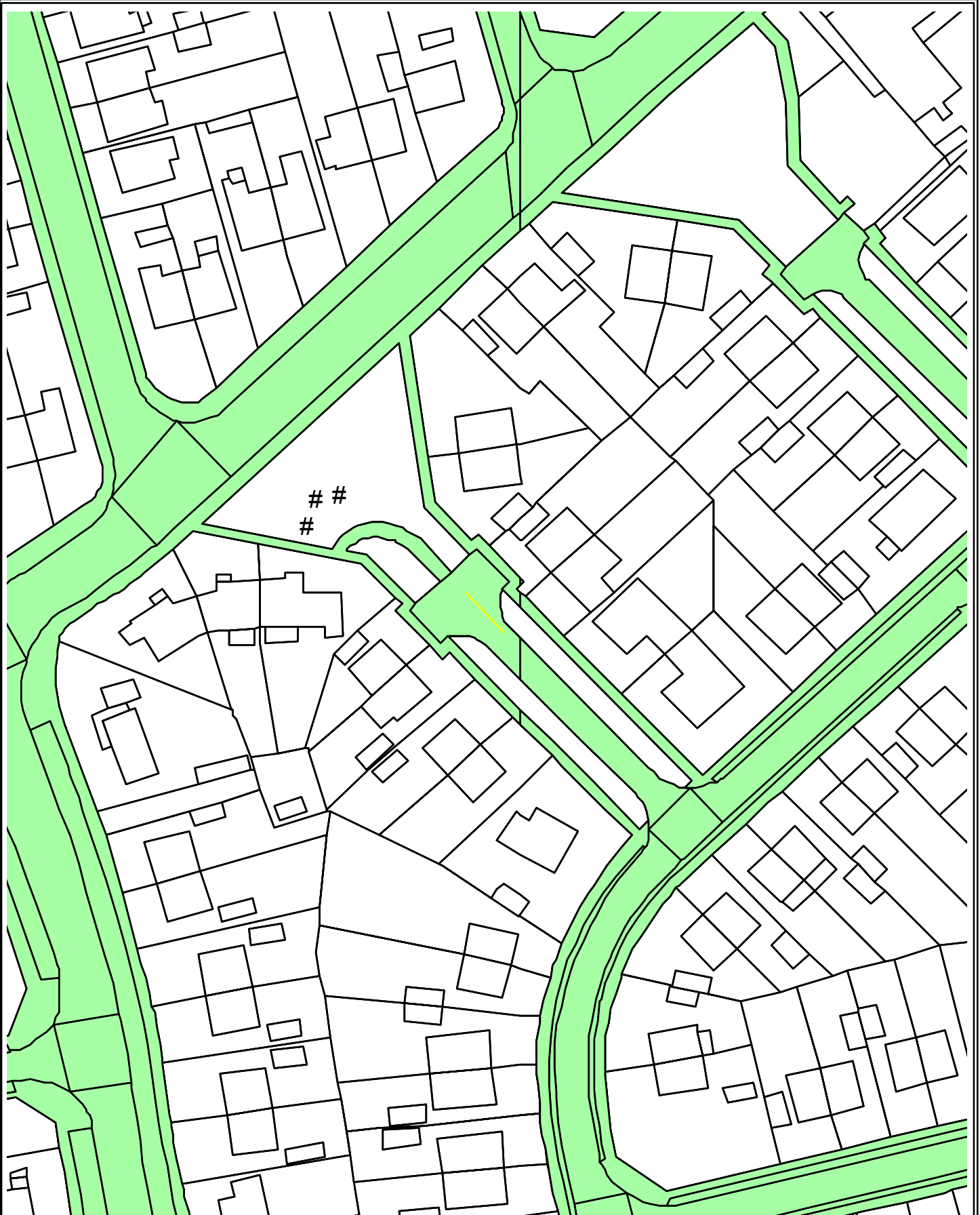
Hamilton Road - Shaded area represents verge reinstatement with Tarmac

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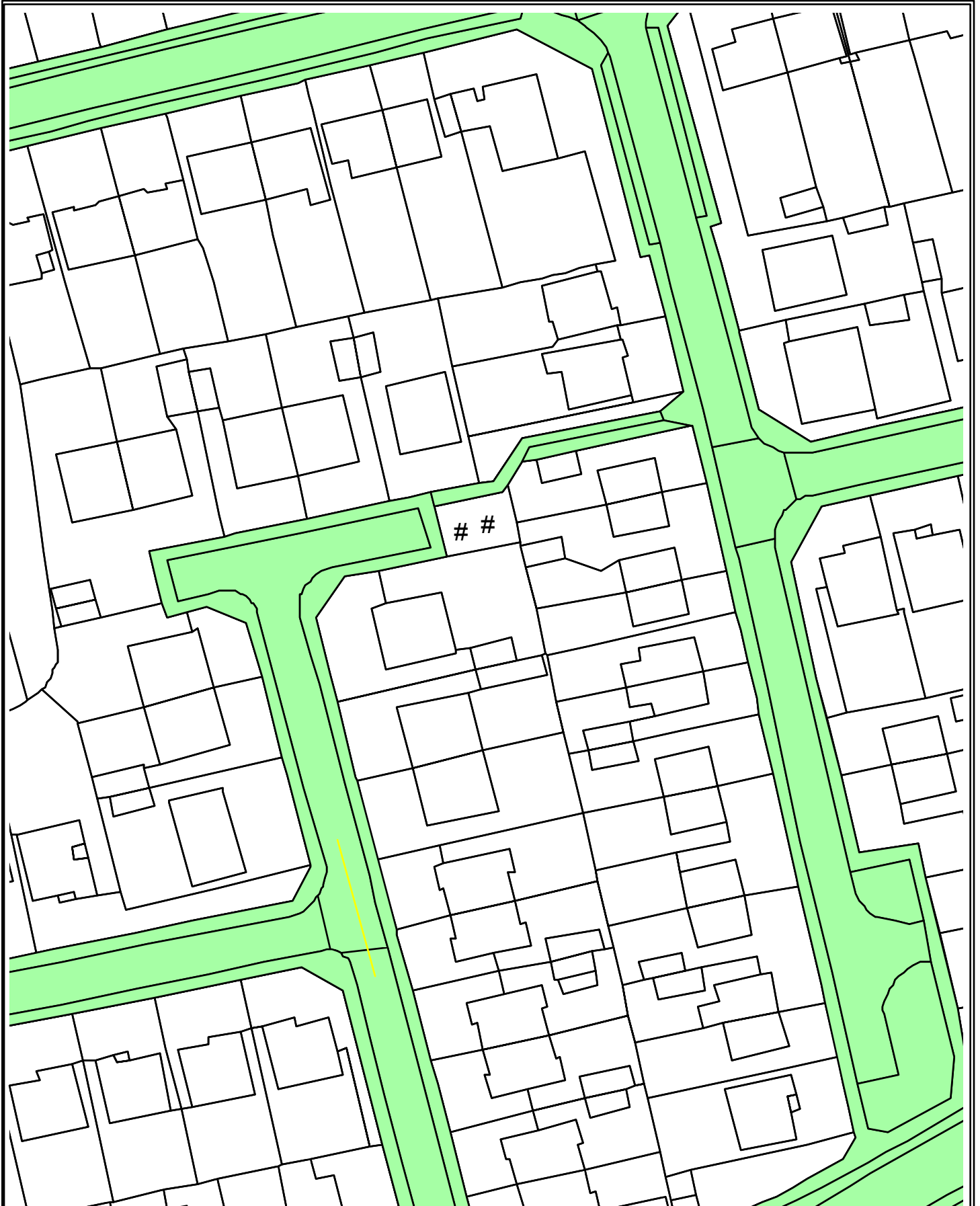
Bransdale Grove - Black dots represent approximate tree locations

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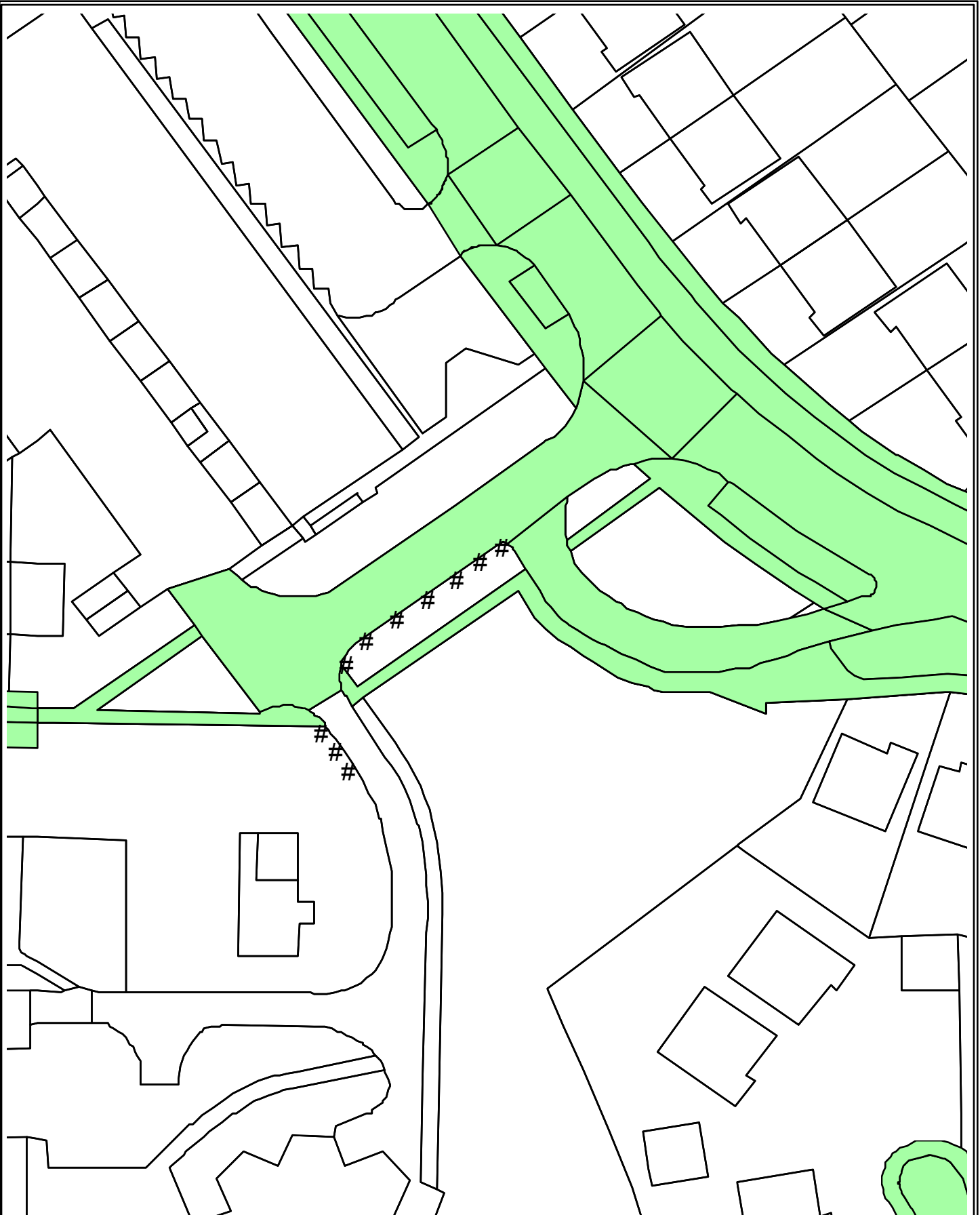
Coningsby Close - Black dots represent approximate tree locations

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Elizabeth Way Service Road - Black dots represent approximate bollard locations

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**SOUTH NEIGHBOURHOOD CONSULTATIVE
FORUM
Date 24 July 2009**



Report of: Head of Technical Services

Subject: Greatham Safety Scheme

1. PURPOSE OF REPORT

1.1 To outline the proposed traffic calming scheme for Greatham Village.

2. BACKGROUND

2.1 Following requests for traffic calming measures, which have been submitted by residents via Councillor Lilley, a proposed scheme has been designed to address the issues.

3. PROPOSALS

3.1 The proposals (as per the attached plan) will be subject to full consultation with residents and ward councillors should funding for the scheme be approved, and consist of:-

- Pinch Point to be installed on High Street
- Pinch Point to be installed on Front Street
- 20 MPH zone to be implemented from Front Street to end of houses in Station Road
- Proposed bus bay markings at existing stops in High Street
- Vehicle activated 30 mph sign to be installed on entrance to the village
- Vehicle activated bend sign at Woodbine Terrace

4. FINANCIAL IMPLICATIONS

- 4.1 The Estimated cost for the scheme is around £30,000, and would ideally be completed in two stages. This being funded as follows:-

£15,000 from the Local Transport Plan.

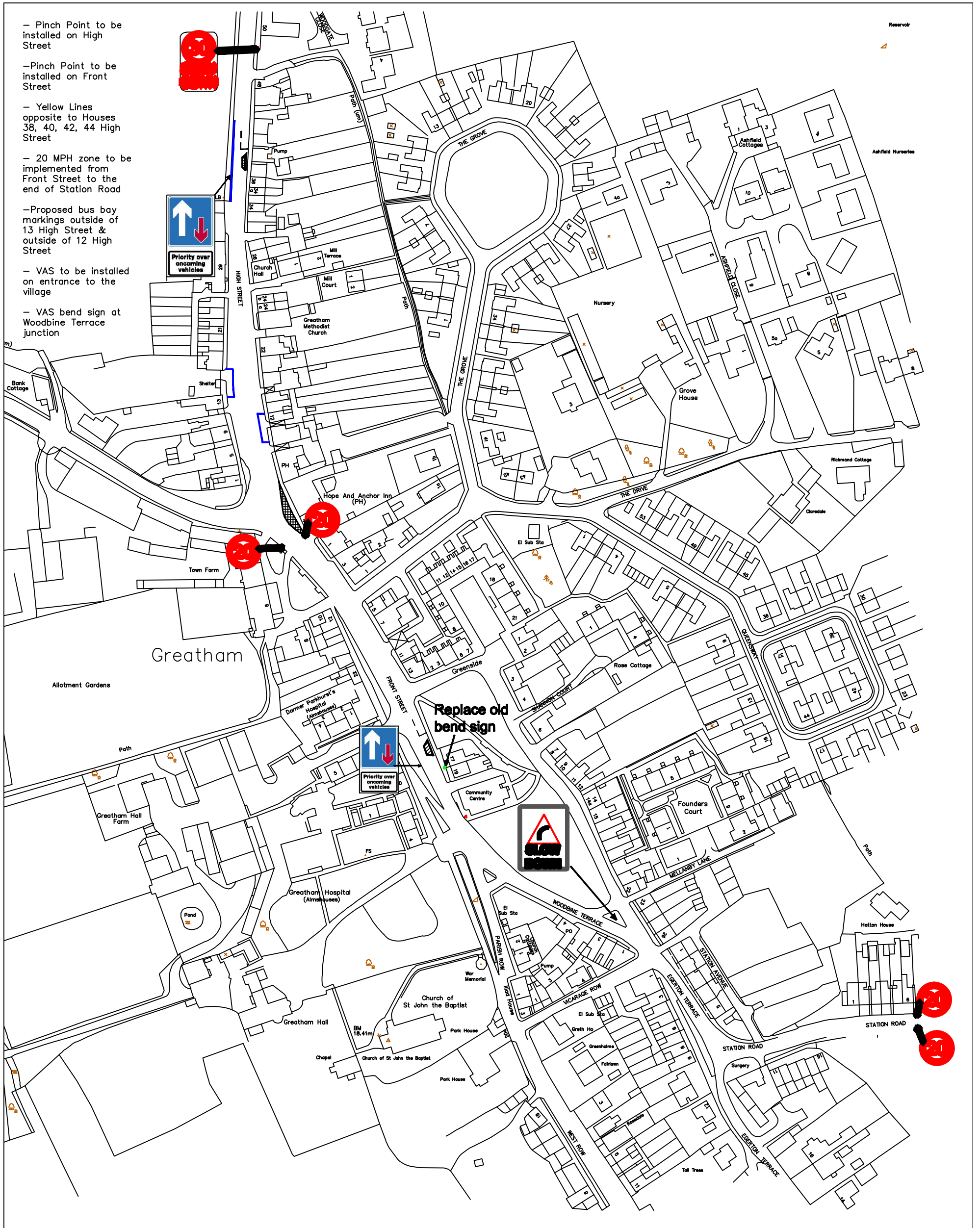
The remaining £15,000 is requested from the South Neighbourhood Consultative Forum to complete the scheme.


It is proposed that the LTP provides £5,000 in 2009/10 and £10,000 in 2010/11. Therefore it is requested that the South Neighbourhood Consultative Forum provides £10,000 in 2009/10 and £5,000 in 2010/11.

5. OFFICER ADVICE

- 5.1 That the required funding be approved in order to complete the traffic calming scheme, subject to consultation.

- Pinch Point to be installed on High Street
- Pinch Point to be installed on Front Street
- Yellow Lines opposite to Houses 38, 40, 42, 44 High Street
- 20 MPH zone to be implemented from Front Street to the end of Station Road
- Proposed bus bay markings outside of 13 High Street & outside of 12 High Street
- VAS to be installed on entrance to the village
- VAS bend sign at Woodbine Terrace junction



Title Greatham Proposed Safety Scheme - 85017-7973.		
	BOROUGH OF HARTLEPOOL NEIGHBOURHOOD SERVICES DEPARTMENT TECHNICAL SERVICES DIVISION ENGINEERING MANAGER : Alan Coulson BSc(Hons), CEng, CEnv, MICE Hanson House, Lynn Street, Hartlepool TS24 7BT. Tel. (01429) 266522	
	Drawn SP	Date Mar 09
	Scale NTS	Drg.No. 001