

CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 17 August 2009

at 10.00 am

**in Committee Room C,
Civic Centre, Hartlepool**

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Atkinson, Fleet, Flintoff, Griffin, Morris, Plant, Richardson, Simmons and Young.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 3rd August 2009

4. ITEMS FOR INFORMATION

- 4.1 Results of the Evaluation of Invitation to Participate in Dialogue (IPD) Stage 1 Responses: Building Schools for the Future (BSF) ICT Managed Service (Ref: 320) – *Director of Children's Services*
- 4.2 Select List of Contractors – Engineering Works – *Head of Technical Services*

5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Assertive Outreach Service (CRN 398) (para 3) – *Commissioning and Contracts Manager*
- 7.2 Building Based Respite Care for Adults with Learning Disabilities - *Strategic Commissioner (Working Age Adults)*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

3 August 2009

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Atkinson (In the Chair);
Councillors Fleet, Flintoff, Griffin, Dr Morris, Simmons, Young

OFFICERS: Ian Merritt, Head of Commissioning and Children's Trust
Louise Dauncey, Commissioning Report
Neil Harrison, Strategic Commissioner - Working Age Adults
David Wilson, Principal Engineer (Construction)
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

24. Apologies for Absence

Apologies had been received from Councillors Plant and Richardson.

25. Declarations of Interest

None.

26. Minutes

The minutes of the meeting held on 20 July were accepted as an accurate account.

Matters Arising

Contract for the Future Provision of an Early Years Outreach Package (CRN 115) – The Head of Commissioning and Children's Trust attended the meeting in order to inform members that the consortium which had been awarded the above contract consisted of Barnardos, Mind and Patch with Barnardos being the lead contractor. This contract would run until 31 March 2011.

27. Building Based Respite for Adults with Learning Disabilities – Strategic Commissioner (Working Aged Adults)

Officers attended the meeting in order to remind members that tenders for the above contract were due to be returned by noon on

Friday, 14 August 2009 and would be opened at the next meeting of the Committee on Monday, 17 August 2009. Families and Carers who were involved with this contract had expressed a wish to be present at the meeting when the tenders were opened.

Members felt that as Members would be unable to be present at the opening of tenders for which they had declared an interest, then members of the public should also be excluded.

Decision

The tenders for this contract would be opened in the exempt section of the meeting as is usual for the opening of tenders.

28. Local Government (Access to Information)

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 29 – Civic Amenities Site Extension (CRN 401) para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

29. Civic Amenities Site Extension (CRN 401) (Para 3) – Principal Engineer (Construction)

Four tenders had been received and these were opened in the presence of the Committee

Decision

The opening of the tender was noted.

The meeting concluded at 10.18 am

R ATKINSON

CHAIRMAN

CONTRACT SCRUTINY COMMITTEE
17th August 2009



Report of: Director of Children's Services

Subject: Results of the Evaluation of Invitation to Participate in Dialogue (IPD) Stage 1
Responses: Building Schools for the Future (BSF) ICT Managed Service (Ref: 320)

1. PURPOSE OF REPORT

To inform members of the panel of the outcome of the evaluation of those responses received from potential service providers for the delivery of an ICT Managed Service for the Building Schools for the Future (BSF) Programme.

2. BACKGROUND

Building Schools for the Future (BSF) is a long-term programme of investment and change in England that will help transform education for secondary age students by providing 21st century learning environments that engage and inspire young people, their teachers and the wider community.

Hartlepool is a Wave 5 authority in the BSF programme and has recently received approval from Partnerships for Schools (PfS) for the Outline Business Case submitted in December 2008. This allows the Local Authority to proceed to the procurement phase of the project.

An integral component of the BSF programme is Information and Communications Technology (ICT). BSF aims to provide:

- a step change in the level of ICT provision in secondary schools in England;
- buildings designed to maximise the use of ICT;
- managed ICT services which guarantee availability;
- incentives to develop the use of ICT in teaching and learning.

As part of this process the Local Authority advertised the ICT Managed Service contract via OJEU on 2nd March 2009 and a tender route is being followed which provides for the following timetable:

Stage	Actual or Planned Date
OJEU Notice Published	2 March 2009
Issue of Descriptive Document and Pre-Qualification Questionnaire	2 March 2009 – 8 April 2009
Return of PQQ	8 April 2009 (noon)
Shortlist of 3 bidders confirmed	5 May 2009
Issue of IPD Stage 1 to 3 Bidders	8 May 2009
Clarification meetings with Bidders and site visits	11 May 2009 – 16 June 2009
Return of Initial Bids	26 June 2009
Completion of evaluation of Initial Bids	14 th July 2009
Moderation Day with All Evaluators and Deselect Bidder	15 th July 2009
IPD Stage 2 Commences	29 th July 2009
Proceed to Stage 2 of the Dialogue	20 August 2009

3. PROCUREMENT

The Council received 3 completed Stage 1 Invitation to Participate in Dialogue (IPD) Meetings submissions from potential providers, which have been evaluated against the criteria outlined in the IPD matrix

FACTOR (and related PQQ Sections)	WEIGHT
Preliminary Evaluation & Compliance	Pass/Fail
Overview of ICT Solution and Transformation	25%
Integration	21%
ICT Provision in Schools	21%
The Virtual Workplace	21%
Year Six Requirements	2%
Legal and Commercial	10%

Evaluation of the IPD Submissions led to the ranking of the three potential providers. A moderation day was held for all evaluators which included Local Authority Officers, school representatives and external advisers. The meeting was chaired by the Project Director who had not participated in the evaluation process. During the moderation day, all of the scores for each section were discussed and moderated accordingly to reach a consensus. The outcomes of the

Evaluation Process were reported to the Children's Services Portfolio Holder on 29th July 2009.

4. RECOMMENDATION

That members of the panel note the conclusion of the evaluation of the IPD Stage1 Process.

5. CONTACT OFFICER

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CONTRACT SCRUTINY COMMITTEE

17 August 2009



Report of: Head of Technical Services

Subject: SELECT LIST OF CONTRACTORS – ENGINEERING WORKS

1. PURPOSE OF REPORT

- 1.1 To seek approval to a list of contractors for engineering works and their financial credit limits for the undertaking of work for the Council. There are five categories of work which they may undertake.

2. BACKGROUND

- 2.1 The Select List of Contractors for engineering works has been reviewed into a common format with the creation of a common list accessible to all parties (Engineering Consultancy/Building Consultancy group/Direct Services Organisation/Highways services). The process was commenced in March 2008 and comprised placing adverts locally and nationally in line with guidelines from which expressions of interest were gathered, application forms were sent out and once returned with supporting documentation to respective departments (Engineering Consultancy/Building Consultancy Group/Direct Services Organisation and Highways Services) these were to be assessed both by Finance (to establish credit rating) and Health and Safety. The application forms asked that interested parties identify which of the relevant categories of work the applicants would be interested in. Engineering Consultancy requested, received, assessed and recorded two acceptable references for each work category on behalf of each applicant (these are retained for future reference).

3. PROPOSALS

- 3.1 The spread sheet summary of the results (**Appendix 1**) attached can be supported by all relevant information gathered as a result of the Select List of Contractor exercise over the past 12 months which includes application forms and references (Engineering Consultancy), credit rating confirmations (Finance) and Health and Safety affirmations (H&S/Wellbeing Team)

4. RECOMMENDATION

- 4.1 It is recommended that the attached spread sheet summary be accepted for use by Engineering Consultancy in selecting future service providers.

5. BACKGROUND PAPERS

- 5.1 See (4) above.

6. CONTACT OFFICER

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APPENDIX 1

Select list of contractors - Engineering Consultancy - 2008/9 - interested parties who have expressed interest
(sheet "slc- interested")

Engineering consultancy - work categories

Name	Credit limit/Finance approved	H & S approved	Highways construction	Civil Engineering	Coastal protection	Major demolition	Site investigation
Allied Exploration & Geotechnics	£1.45m 16/04/2008	16/04/08					
Anscombe Engineering	£256k	06/01/09					
Balfour Beatty	£719m 11/04/2008	11/04/08					
Brownfields Contracts	£774k 11/04/2008	11/04/08					
Byzak Ltd	£15.8m 06/05/2008	01/05/08					
Carillion PLC	£141.7m 11/04/2008	11/04/08					
Cheetham Hill Construction	£7.25m 11/04/2008	11/04/08					
CL Prosser	APPROVED 2007 THEREFORE NO NEED TO REAPPLY						
Colas Ltd	£37.9m 14/04/2008	14/04/08					
DSL - Demolition Services Ltd	£731k 21/04/2008	16/04/08					
DSR Demolition	£356.2k 01/04/2008	06/01/09					
Elson Constructors		Aug 2009 ??					
Esh UK (aka Lumsden & Carroll)	see L & Carroll						
Frain and Harley	APPROVED 2007 THEREFORE NO NEED TO REAPPLY						
G & B Civil Engineering	£709k 14/04/2008	11/04/08					
Hall Construction Ltd	£15.2m 24/04/2008	24/04/08					
Hanson Quarry products Ltd	£228.7m 14/04/2008	14/04/08					
Harpers Billingham	£1.87m 02/06/2008	02/06/08					
Highway Construction Services	£547k 25/04/2008	25/04/08					
Instrip Demolition	£764k 14/04/2008	14/04/08					
J.N.Bentley Ltd	£32m	23/06/08					
Lumsden & Carroll Construction (aka EshUK)	£15.6m 30/04/2008	30/04/08					

APPENDIX 1

MGL Demolition	£2.32m	25/04/2008	25/04/08
Miles Macadam (resurfacing)	£2.05m	10/04/2008	10/04/08
Nicholls Colton & Partners (N & C 1965)	£590k	10/04/2008	10/04/08
Norwest Holst Soil Engineering	£146m	12/05/2008	08/05/08
Rainton Construction	£5.1m	17/03/09	25/04/08
Ringway Infrastructure			31/07/08

Name				Credit limit/Finance approved		H & S approved
Sealane Inshore Ltd				£188k 11/04/2008		11/04/08
Seymour Civil Engineering				£7.8m 10/04/2008		10/04/08
Sillars				£6.05m 01/04/2008		01/04/08
Sirius Group				£1.13m 15/04/2008		15/04/08
St Astier	APPROVED '07 THEREFORE NO NEED TO REAPPLY			£1.03m		
Tangent Construction				£318k 11/04/2008		11/04/08
Technical Demolition Services				£2.1m 28/04/2008		28/04/08
Thompsons				£7.18m 15/04/2008		15/04/08
Thorne Group				£623k 10/04/2008		10/04/08
VertaseFLI				£4.11M 11/03/09		11/03/09
Van Oord				£19.4m 14/04/2008		14/04/08

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