

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM AGENDA



Thursday, 20 August 2009

at 3.00 pm

in the Council Chamber, Civic Centre, Hartlepool

MEMBERS: REGENERATION AND PLANNING SERVICES SCRUTINY FORUM:

Councillors R W Cook, S Cook, Cranney, Gibbon, A E Lilley, London, McKenna, Rogan, Wright

Resident Representatives:

John Lynch, Brian McBean and Iris Ryder

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 17 July 2009.
- 4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**
 - 4.1 Portfolio Holder's Response to the Marketing of Hartlepool – *Joint Report of the Director of Regeneration and Planning and Portfolio Holder for Regeneration and Economic Development*

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

No items.

6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

No items.

7. ITEMS FOR DISCUSSION

- 7.1 Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations – *Scrutiny Support Officer*
- 7.2 Scoping Report – The Hartlepool Transport Interchange – *Scrutiny Support Officer*
- 7.3 Scrutiny Investigation into the Hartlepool Transport Interchange – Setting the Scene:-
 - (a) Covering Report – *Scrutiny Support Officer*; and
 - (b) Setting the Scene Presentation – *Representatives from the Regeneration and Planning & Neighbourhood Services Departments*

8. ISSUES IDENTIFIED FROM FORWARD PLAN

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) **Date of Next Meeting – Thursday, 24 September 2009 at 3.00 pm in the Council Chamber**

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM MINUTES 17 July 2009

The meeting commenced at 3.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Trevor Rogan (In the Chair);

Councillors: Kevin Cranney, Steve Gibbon, Allison Lilley, Frances London, and Edna Wright

In accordance with Council Procedure Rule 4.2 (ii), Councillor Jonathan Brash attended as substitute for Councillor Shaun Cook

Also Present: Councillors Pamela Hargreaves, Portfolio Holder for Economic Development and Regeneration and Marjorie James, Chair of Scrutiny Co-ordinating Committee

Resident Representatives: John Lynch and Iris Ryder

Officers: Stuart Green, Assistant Director, Planning and Economic Development
Alison Mawson, Head of Community Safety and Prevention
Antony Steinberg, Economic Development Manager
Joan Wilkins, Scrutiny Manager
James Walsh, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Councillors Rob Cook, Shaun Cook and Resident Representative Brian McBean.

2. Declarations of Interest by Members

Councillor Jonathan Brash declared a non prejudicial interest in minute 8.

3. Minutes of the Meeting held on 9 April 2008.

Confirmed.

4. Responses from the Council, Executive or Committees of the Council to Final Reports of this Forum

None.

5. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None.

6. Consideration of progress reports/budget and policy framework documents.

None.

7. The Role of the Scrutiny Forum (*Scrutiny Support Officer*)

The Scrutiny Support Officer submitted a brief report outlining the background to the approach to overview and scrutiny in the Council. The key roles of Scrutiny were detailed as:

- Policy development and review
- Scrutiny
- Finance

The functions of Scrutiny Co-ordinating Committee was set out with a detailed description of the role and functions of the Regeneration and Planning Services Scrutiny Forum. The report highlighted that the strategic direction of the Scrutiny Forums was to assess, monitor and advise on the Council's progress towards the seven priority aims. The Regeneration and Planning Services Scrutiny Forum's remit was to consider issues relating to regeneration, the Community Strategy, building control, development control, economic development, landscape and conservation, strategic housing and community safety. A schedule of the Forum's meeting dates was also included in the report.

Recommendation

That the report be noted.

8. **Determining the Scrutiny Forum's Work Programme for 2009/10** (*Scrutiny Support Officer*)

The Scrutiny Support Officer presented a report that requested the Forum to identify a Work Programme for the 2009/10 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Co-ordinating Committee on 31 July 2009.

As such the Director of Regeneration and Planning Services, Cabinet Members for Community Safety and Housing, Regeneration and Economic Development and the Corporate Performance Plan (BVPP) had been the foundation sources for the report to enable the Forum to compile its Work Programme.

From these sources and suggestions received by the Scrutiny Team from Elected Members the following list of potential subjects for investigation had been identified:-

- i) Transport Interchange
- ii) Neighbourhood/Community Policing
- iii) Approaches into Hartlepool
- iv) New Deal for Community Initiative
- v) Designing the Built Environment

In addition, Members were reminded that budget and policy framework items relating to the 2010/11 budget and 2010/11 Corporate Plan would be presented to the Forum during the course of the year, an estimated timetable of which was set out in the report.

In setting the Work Programme for 2009/10, Members were requested to consider the information detailed in the report together with any individual Members' identified topics. The Forum was referred to Appendices A and B which detailed the relevant sections of the Corporate Plan as a potential area for consideration.

Members were advised that it was envisaged that the Forum could also be a key player in a potential Child Poverty scrutiny investigation which it was likely would be disseminated to the relevant Forums from Scrutiny Co-ordinating Committee and were reminded to be cautious in setting an overly ambitious Work Programme, therefore, it was recommended that a maximum of two topics should be considered for investigation.

Over and above the potential topics identified in the report, during the course of discussions the following additional topics were suggested and debated for possible inclusion within the 2009/10 Work Programme:-

- Support provided to small businesses with the aim to make Hartlepool globally competitive
- Illegal drugs/alcohol problems

Taking these factors into consideration, and following a lengthy discussion in relation to all of the possible topics, it was agreed that the following two topics should form the basis of the Regeneration and Planning Services Scrutiny Forum's 2009/10 Work Programme:-

- Transport Interchange - Development Opportunities and facility provision be reviewed
- Support provided to small businesses

Recommendation

That the Scrutiny Co-ordinating Committee be advised that the Forum wished to undertake the following investigations as part of its 2009/10 Work Programme:

- Transport Interchange – Development opportunities and facility provision
- Support provided to small businesses

9. Issues Identified from Forward Plan

None

10. Date and Time of Next Meeting

It was reported that the next meeting would be held at 3.00 pm on Thursday 20 August 2009.

The meeting concluded at 3.20 pm.

CHAIRMAN

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

20 August 2009



Report of: Joint Report of Director for Regeneration and Planning Services and Portfolio Holder for Regeneration and Economic Development

Subject: PORTFOLIO HOLDERS RESPONSE – THE MARKETING OF HARTLEPOOL

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Regeneration and Planning Services Scrutiny Forum with feedback on the recommendations from the investigation into 'The Marketing of Hartlepool', which was reported to Cabinet on 13 July 2009.

2. BACKGROUND INFORMATION

- 2.1 The investigation into 'The Marketing of Hartlepool' conducted by this Forum falls under the remit of the Regeneration and Planning Services Department and is, under the Executive Delegation Scheme, within the service area covered by the Regeneration and Economic Development Portfolio Holder.
- 2.2 On 13 July 2009, Cabinet considered the Final Report of the Regeneration and Planning Services Scrutiny Forum into 'The Marketing of Hartlepool'. This report provides feedback from the Portfolio Holder following Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through the Scrutiny Monitoring Database, with standardised six monthly monitoring reports to be presented to the Forum. In addition to this, the Scrutiny Co-ordinating Committee will also receive a breakdown of progress against all Scrutiny Forums' recommendations on an Annual basis.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

Contact Officer:- Stuart Green – Assistant Director (Planning & Economic Development)
Regeneration and Planning Services Department
Hartlepool Borough Council
Telephone Number: 01429 284133
E-mail – stuart.green@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Regeneration and Planning Services Scrutiny Forum's Final Report 'The Marketing of Hartlepool' considered by Cabinet on 13 July 2009; and
- (ii) Decision Record of Cabinet held on 13 July 2009.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Regeneration and Planning Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: The Marketing of Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 13 July 2009

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a)	That the residents and businesses of Hartlepool be encouraged to celebrate the visitor and business attractions that Hartlepool has to offer;	Continue the image and awareness work that is embedded into business & tourism marketing.		Jo Cole / Antony Steinberg	March 2010
		Support the marketing activity delivered for Hartlepool's Maritime Experience	Costs to be met from within existing budget	Jo Cole	March 2010
		Continue the development of the "Buy local" campaign	Costs to be met from within existing budget	Mick Emerson	March 2010
(b)	That the destinationhartlepool website should feature video footage of the visitors attractions in Hartlepool;	Research and review current video footage of Hartlepool Source approval to provide links / edit current material to integrate within the tourism website, destinationhartlepool Source or develop new footage to integrate within the website	Costs to be met from within existing budget	Jo Cole	December 2009
(c)	That residents within Tees Valley be encouraged to visit Hartlepool and that tourism	Design, print and distribute key promotional material for Hartlepool	Costs to be met from within existing budget	Jo Cole	March 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Regeneration and Planning Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: The Marketing of Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 13 July 2009

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(d)	officers from the region are given a guided tour of the attractions that Hartlepool has to offer;	Support visitTeesvalley campaigns which will provide additional marketing opportunities for Hartlepool	Jo Cole	March 2010
	That the signage into and around Hartlepool be:-	Encourage Tees Valley and One Northeast tourism officers to engage in the Hartlepool Discovery Day	Jo Cole	June 2009
	(i) Reviewed, with particular reference to interpretation signage; and	Review and evaluate the tourism related signage and interpretation and produce rationalisation proposals for budget consideration.	Tbc	Stuart Green / Alastair Smith / John Mennear December 2009
	(ii) Re-examined in relation to the use of an intermediary company who charges the Council	Roundabout sponsorship arrangements to be reviewed.	Tbc	John Brownhill October 2009

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Regeneration and Planning Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: The Marketing of Hartlepool

DECISION MAKING DATE OF FINAL REPORT: 13 July 2009

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	for signage on roundabouts in Hartlepool with consideration about bringing 'in-house'.				
(e)	That there be continued encouragement and incentives for new businesses to settle in the Town on existing sites and where these sites no longer meet the incoming needs, new business sites be developed.	Monitor and evaluate land and premises offer and promote new development as appropriate.	n/a	Antony Steinberg	March 2010

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

20 August 2009



Report of: Scrutiny Support Officer

Subject: SIX MONTHLY MONITORING OF AGREED
REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM'S RECOMMENDATIONS

1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

- 2.1 As Members will be aware, Scrutiny Co-ordinating Committee on the 21 November 2007 approved the introduction of an electronic database to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year. Approval was also given for the introduction of a standardised six monthly cycle for the submission of progress reports to each Scrutiny Forum.
- 2.2 The newly created electronic database, to be known as the Scrutiny Monitoring Database, will run along the same principles as the Authority's former Corporate Performance Management Database and in addition to provision of standardised six monthly monitoring reports, as detailed above, will provide the Scrutiny Co-ordinating Committee with a breakdown of progress against all Scrutiny Forums' recommendations on an Annual basis. The introduction of the new database will also provide the ability to produce 'real time' information of the progression of recommendations upon request.
- 2.3 In accordance with the agreed procedure, this report provides for Members information details of progress made against each of the investigations undertaken by the Forum. Attached as **Appendix A** is a Summary Report that breaks down progress made by investigation and **Appendix B**, provides a detailed explanation of progress made against each recommendation.

3. RECOMMENDATIONS

- 3.1 That progress against the Regeneration and Planning Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, be noted and explored further where appropriate.

Contact Officer:- James Walsh – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
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BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Regeneration & Planning Services Scrutiny Forum**Performance and Operation of Private Rented Accommodation and Landlords**

G Target achieved 19

Partnerships

G Target achieved 23

A Expect to achieve target 1

Railway Approaches

G Target achieved 22

A Expect to achieve target 1

Youth Unemployment

G Target achieved 7

Availability of Good Quality Affordable Rented Social Accommodation

G Target achieved 6

A Expect to achieve target 5

Seaton Carew - Regeneration Needs and Opportunities

G Target achieved 9

A Expect to achieve target 4

Hartlepool Borough Council's CCTV Provision

G Target achieved 16

A Expect to achieve target 6

The Marketing of Hartlepool

? No update provided 10

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Department: *
Division: *

Scrutiny: Regeneration & Planning Services Scrutiny Forum
Scrutiny Enquiry: *

?	No update provided	10	7.8%
	Regeneration & Planning Services Scrutiny Forum	10	
A	Expect to achieve target	17	13.2%
	Regeneration & Planning Services Scrutiny Forum	17	
G	Target achieved	102	79.1%
	Regeneration & Planning Services Scrutiny Forum	102	
Total No. of Actions		129	

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO: RP/05-6/1 PARTNERSHIPS					
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Recommendation:

RP/05-6/1a(i)	That the Council seeks to strengthen the feedback mechanisms (to the Local Authority) for its representatives on the Regional Assembly and that substitute arrangements for those representatives should be clarified.
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A	RP/05-6/1a(i)	The Constitution Working Group should consider establishing feedback mechanisms from its representatives on Partnerships to Council.	December 2009	The "Reporting of Partnerships" to the Authority to be included through the Constitution Working Group's 'Work Programme' 2009/10. Original Deadline December 2006.	Peter Devlin
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO: RP/06-7/2 RAILWAY APPROACHES					
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Recommendation:

RP/06-7/2d	That the Authority uses its Planning and Development Control powers proactively to enhance the Railway Approaches into the town.				
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A	RP/06-7/2d	Planning & Development Control powers to be used as appropriate, including reporting mechanisms via Planning Committee, subject to individual site considerations.	June 2007	Process in place. Planning application for CJC site minded to approve by Committee June 2008: called in by Sec. of State Nov 08. Public Inquiry Nov 2009. Untidy Users at New Burn Bridge subject to discussions on planning conditions. Screening of site commenced July 2009. On going discussions continuing with owners.	Richard Waldmeyer
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/4 AVAILABILITY OF GOOD QUALITY AFFORDABLE RENTED SOCIAL ACCOMMODATION

Recommendation:

RP/07-8/4b That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing.

A RP/07-8/4b(i)	Via the Local Development Framework (LDF) process develop the housing allocations Development Plan Document (DPD) which will allocate new market housing sites in the borough within which an element of affordable housing will be provided through the Affordable Housing Development Plan Document (see recommendation G). In accordance with LDF procedure this will follow on from the Core Strategy.	March 2010 Work progressing on evidence gathering for the Housing Allocations DPD including Strategic Housing Land Availability Assessment (SHLAA). Identification of specific sites for affordable housing forms part of this work.Changes in Planning Regs relating to plan process mean Submission date for DPD will be December 2010, although draft new housing allocations and percentage requirement for affordable housing will have been established in advance of this.	Richard Waldmeyer
A RP/07-8/4b(ii)	The affordable housing Development Plan Document will seek to ensure appropriate provision of affordable housing on individual sites. See recommendation (G)	March 2010 The Affordable Housing DPD has been subject to public consultation. An Economic Viability Assessment has been prepared prior to the preferred options being selected to form the basis of the new policy to ensure appropriate provision of affordable housing on individual sites. The Economic Viability Assessment has been included at the request of Government Office NE as DPD's in other authorities have been found to be 'unsound' by the Planning Inspectorate.The timetable for completing the DPD has therefore been rescheduled with the draft Document expected to be complete in April 2010.This is reflected in reports to Cabinet and Government Office.	Richard Waldmeyer

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/4 AVAILABILITY OF GOOD QUALITY AFFORDABLE RENTED SOCIAL ACCOMMODATION

Recommendation:

RP/07-8/4e That ways of working more closely in partnership with RSL's for the provision of affordable rented social accommodation in the town, and the development of opportunities contained within the Green Paper, be explored.

A	RP/07-8/4e(ii)	Report to members on the Housing Green Paper for example on the impact of Local Housing Companies.	March 2009	The implications of the housing green paper have been assessed following the Housing green paper and housing act and the very significant change in market conditions, a report is proposed for Q1 in the context of new, emerging initiatives. A number of sites have been examined in partnership with locally based registered social landlords. The scale of land available makes an Local Housing Company an unlikely vehicle.	Penny Garner-Carpenter
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/4 AVAILABILITY OF GOOD QUALITY AFFORDABLE RENTED SOCIAL ACCOMMODATION

Recommendation:

RP/07-8/4g That local planning policy be revised, through the Local Development Framework, to require the provision within all new housing developments of good quality affordable housing, including rented social housing and accommodation for elderly / disabled and young / single residents.

<p>A RP/07-8/4g</p>	<p>This recommendation can be achieved through the production of an Affordable Housing Development Plan Document which will provide a coherent policy basis for negotiating affordable housing provision on new market housing developments. The Affordable Housing Development Plan Document has been brought forward to support the scrutiny process. It is currently at Issues & Options stage.</p> <p>The key stages of preparation will be prepared throughout 2008 with the final submission document prepared for consultation. It is one document within the Planning Local Development Framework (LDF).</p>	<p>March 2010 Considerable work has been undertaken on the DPD. The consultation on the Preferred Options Document of the Affordable Housing DPD was completed on schedule in September 2008. The submission of the final document has been rescheduled to enable an economic viability assessment to be undertaken. The economic Viability testing has now been completed and the outcomes suggested that a revised Preferred Options document was required. The revised preferred options report is currently being produced. The Affordable Housing Submission Document is now expected to be complete in March 2010 which is the revised milestone. (original deadline 12/08)</p>	<p>Amy Waters</p>
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/4 AVAILABILITY OF GOOD QUALITY AFFORDABLE RENTED SOCIAL ACCOMMODATION

Recommendation:

RP/07-8/4h That the Councils local planning policy be amended / updated to include provision for affordable accommodation, and in particular social rented accommodation.

A	RP/07-8/4h	This recommendation will be addressed through the response to recommendation (G), through the preparation of the Affordable Housing DPD.	March 2010	Considerable work has been undertaken on the DPD. The consultation on the Preferred Options Document of the Affordable Housing DPD was completed on schedule in September 2008. The submission of the final document has been rescheduled to enable an economic viability assessment to be undertaken. The economic Viability testing has now been completed and the outcomes suggested that a revised Preferred Options document was required. The revised preferred options report is currently being produced. The Affordable Housing Submission Document is now expected to be complete in March 2010 which is the revised milestone. (original deadline 02/09)	Amy Waters
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/5 SEATON CAREW - REGENERATION NEEDS AND OPPORTUNITIES

Recommendation:

RP/07-8/5f That the provision of integrated community facilities in Seaton Carew be supported, with the proviso that existing community facilities should not be removed until agreements are in place to deliver new / replacement facilities.

A	RP/07-8/5f	The future management of HBC owned assets and community facilities in Seaton will be subject to a detailed Cabinet report referred to in (b) and (i).	December 2009	The preparation of the report on Council owned assets and community facilities has been delayed slightly due to the need to assess issues around SeaChange and Growth Point bids. The planning briefs for these sites have been prepared and will be subject to public consultation in January 2009. The report to Cabinet will now be presented in March 2009. [Update] A series of detailed consultation events have been carried out including information drop- ins and questionnaires a summary of this information is expected to be reported to Cabinet in Aug 2009.	Andrew Golightly
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Recommendation:

RP/07-8/5g That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew.

A	RP/07-8/5g(i)	Report to Cabinet from Director of Neighbourhood Services regarding the outcome of the Coastal Strategy Study. The results of the study will influence the timing of further marketing of main seafront development sites in Seaton.	January 2010	The consultants are progressing the Seaton Carew Coast Protection Strategy Study and this is currently on programme	Alan Coulson
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/07-8/5 SEATON CAREW - REGENERATION NEEDS AND OPPORTUNITIES

Recommendation:

RP/07-8/5g That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew.

A	RP/07-8/5g(ii)	Other sites in Seaton brought forward for development will be subject to the standard flood risk analysis as part of the planning application process.	January 2010	The consultants are progressing the Seaton Carew Coast Protection Strategy Study and this is currently on programme	Alan Coulson
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Recommendation:

RP/07-8/5i That based on the strength of feeling expressed throughout the investigation, the Council should not dispose of land on either side of the road to the north of Seaton Carew (up to, and including, the Coronation Drive / Warrior Park site) for the purpose of further development.

A	RP/07-8/5i	Cabinet will reconsider this recommendation following the completion and consideration of the report into the potential marketing of development sites in Seaton Carew.	December 2009	The preparation of the report on Council owned assets and community facilities has been delayed slightly due to the need to assess issues around SeaChange and Growth Point bids. The planning briefs for these sites have been prepared and will be subject to public consultation in January 2009. The report to Cabinet will now be presented in March 2009. [Update] A series of detailed consultation events have been carried out including information drop- ins and questionnaires a summary of this information is expected to be reported to Cabinet in Aug 2009. (original deadline 31 December 08)	Andrew Golightly
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
SCRUTINY INVESTIGATION INTO: RP/08-9/6 HARTLEPOOL BOROUGH COUNCIL'S CCTV PROVISION					
Recommendation: RP/08-9/6a(ii) That contributions to the operating costs of the Council's Community CCTV system be explored with: Court Costs - Where Community CCTV cameras have provided evidence that has resulted in a conviction.					
A	RP/08-9/6a(ii)a	Seek advice on legal possibility of claim for CCTV costs from Chief Solicitor. Then if possible (i) brief court user group (ii) implement	April 2009	Claim possible. Will seek to progress development of process when partnering arrangement with Housing Hartlepool for CCTV monitoring is in place by end of 2009	Alison Mawson
Recommendation: RP/08-9/6a(iv) That contributions to the operating costs of the Council's Community CCTV system be explored with: Local Businesses - Where cameras are in existence, a business case be presented highlighting the pre-emptive and reactive benefits of the CCTV cameras, value for money and the number of arrests achieved.					
A	RP/08-9/6a(iv)b	Analyse crime and ASB in areas	January 2009	Undertaken. Rolling analyse programme, to assist targeted approaches, under progression.	Peter Gouldsbro
A	RP/08-9/6a(iv)e	Progress Funding discussion with businesses	August 2009	Meeting undertaken. Ongoing examination of opportunities are being progressed.	Peter Gouldsbro
Recommendation: RP/08-9/6f That a trial of 'Talking Cameras' in Church Street / York Road be explored.					
A	RP/08-9/6f	Establish sites for 'talking cameras'	April 2009	Sites established. Equipment received. Operator training underway. Operation anticipated by mid August '09	Peter Gouldsbro

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO: RP/08-9/6 HARTLEPOOL BOROUGH COUNCIL'S CCTV PROVISION					
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Recommendation:

RP/08-9/6g	That a planned series of public events highlighting the importance of the Community CCTV Cameras be arranged.				
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A	RP/08-9/6g(i)	Prepare presentation / video	December 2009	Presentation completed with transfer to video to inclusive of live CCTV footage (avoiding an Data Protection issues) progressing	Peter Gouldsbro
A	RP/08-9/6g(ii)	Establish plan to deliver minimum 2 presentations in each of North, Centre and South Neighbourhoods during 2008/09 and 2009/10	December 2009	Presentations to each of North,Central & South Neighbourhood Forums in Jan/Feb'09. Further 3 presentations to "community" groups".	Peter Gouldsbro

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/08-9/7

THE MARKETING OF HARTLEPOOL

Recommendation:

RP/08-9/7a

That the residents and businesses of Hartlepool be encouraged to celebrate the visitor and business attractions that Hartlepool has to offer.



RP/08-9/7a(i)

Continue the image and awareness work that is embedded into business & tourism marketing.

March 2010 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

Jo Cole



RP/08-9/7a(ii)

Support the marketing activity delivered for Hartlepool's Maritime Experience.

March 2010 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

Jo Cole



RP/08-9/7a(iii)

Continue the development of the "Buy local" campaign.

March 2010 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

Mick Emerson

Recommendation:

RP/08-9/7b

That the destinationhartlepool website should feature video footage of the visitors attractions in Hartlepool.



RP/08-9/7b

Research and review current video footage of Hartlepool
Source approval to provide links / edit current material to integrate within the tourism website, destinationhartlepool
Source or develop new footage to integrate within the website.

December 2009 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

Jo Cole

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:

RP/08-9/7 THE MARKETING OF HARTLEPOOL


Recommendation:

RP/08-9/7c That residents within Tees Valley be encouraged to visit Hartlepool and that tourism officers from the region are given a guided tour of the attractions that Hartlepool has to offer.

 RP/08-9/7c(i)	Design, print and distribute key promotional material for Hartlepool.	March 2010	Awaiting Action Plan to be Presented to Forum on 20 August 2009.	Jo Cole
 RP/08-9/7c(ii)	Support visitTeesvalley campaigns which will provide additional marketing opportunities for Hartlepool.	March 2010	Awaiting Action Plan to be Presented to Forum on 20 August 2009.	Jo Cole
 RP/08-9/7c(iii)	Encourage Tees Valley and One Northeast tourism officers to engage in the Hartlepool Discovery Day.	June 2009	Awaiting Action Plan to be Presented to Forum on 20 August 2009.	Jo Cole

Recommendation:

RP/08-9/7d(i) That the signage into and around Hartlepool be:- (i) Reviewed, with particular reference to interpretation signage.

 RP/08-9/7d(i)	Review and evaluate the tourism related signage and interpretation and produce rationalisation proposals for budget consideration.	December 2009	Awaiting Action Plan to be Presented to Forum on 20 August 2009.	Stuart Green
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Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
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SCRUTINY INVESTIGATION INTO:					
RP/08-9/7 THE MARKETING OF HARTLEPOOL					

Recommendation:

RP/08-9/7d(ii)	That the signage into and around Hartlepool be:- (ii) Re-examined in relation to the use of an intermediary company who charges the Council for signage on roundabouts in Hartlepool with consideration about bringing 'in-house'.
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RP/08-9/7d(ii)

Roundabout sponsorship arrangements to be reviewed.

October 2009 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

John Brownhill

Recommendation:

RP/08-9/7e	That there be continued encouragement and incentives for new businesses to settle in the Town on existing sites and where these sites no longer meet the incoming needs, new business sites be developed.
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RP/08-9/7e

Monitor and evaluate land and premises offer and promote new development as appropriate.

March 2010 Awaiting Action Plan to be Presented to Forum on 20 August 2009.

Antony Steinberg

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

20 August 2009



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO THE
HARTLEPOOL TRANSPORT INTERCHANGE –
SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Regeneration and Planning Services Scrutiny Forum for their forthcoming investigation into the Hartlepool Transport Interchange

2. BACKGROUND INFORMATION

- 2.1 At the meeting of this Forum on 17 July 2009, Members determined their work programme for the 2009/10 Municipal Year. The topic of the 'Hartlepool Transport Interchange' was selected as the first Scrutiny topic for consideration during the current Municipal Year.
- 2.2 Responsibility for the development of the Hartlepool Transport Interchange lies with the Neighbourhood Services Department.
- 2.3 The Hartlepool Transport Interchange is part of the Council's programme to ensure that the Town has a high quality transport interchange facility, which will enhance the development of the Town's transport strategy. The interchange would also be important to the wider regeneration of the town potentially providing improved linkages and important facilities. Full planning permission for the original application was granted by the Council's Planning Committee on 3 November 2004.
- 2.4 Since November 2004 there have been a number of complex negotiations and legal issues that have delayed the start of the development of the Hartlepool

Transport Interchange, although Members should note that development work has begun to the Eastern end of the site.

3. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY

- 3.1 To gain an understanding of the current development milestones for the Hartlepool Transport Interchange, identifying transport operator attitudes and functionality options.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY

- 4.1 The following Terms of Reference for the investigation/review are proposed:-

- (a) To gain an understanding of the current development position of the Hartlepool Transport Interchange and the future milestones for the project;
- (b) To seek the views of transport operators in relation to usage of the Hartlepool Transport Interchange; and
- (c) To explore future functionality plans for the Hartlepool Transport Interchange site.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

- 5.1 Members of the Forum can request a range of evidential and comparative information throughout the Scrutiny review.

- 5.2 The Forum can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

- (a) Cabinet Member with Portfolio Holder for Regeneration and Economic Development;
- (b) Cabinet Member with Portfolio Holder for Transport and Neighbourhoods;
- (c) Director of Neighbourhood Services;
- (d) Director of Regeneration and Planning Services;
- (e) Network Rail;
- (f) Local Bus Companies;
- (g) Local residents; and

(h) Ward Councillors.

- 5.3 The Forum may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

(a) Hartlepool Borough Council – Local Transport Plan 2006-2011
http://www.hartlepool.gov.uk/downloads/Hartlepool_LTP_2006.pdf

6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

- 6.1 Community engagement plays a crucial role in the Scrutiny process and paragraph 5.2 details who the Forum could involve. However, thought will need to be given to the structure in the way that the Forum wishes to encourage those views.
- 6.2 In addition, diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. As such the views of local diversity groups will be sought throughout the inquiry where felt appropriate and time allows. Consequently, consideration has been given as to how the views of people from minority communities of interest or heritage (for example, people with disabilities, people with learning disabilities, people with mental health problems, black and minority ethnic people, and Lesbian, Gay, Bisexual and Transgender people), which may not be gathered through the usual community engagement routes, can be included over the course of the inquiry.

7. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET

- 7.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix A** outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

8. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 8.1 Detailed below is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

20 Aug 2009 – Formal Meeting of the Forum to Receive:-

(i) Scoping Report; and

- (ii) Setting the Scene Report – To cover the history of the development of Hartlepool Transport Interchange, current position and future timescales.

August / September – Site Visit

24 Sept 2009 – Formal Meeting of the Forum to Receive:-

- (i) Views from transport operators towards usage of Hartlepool Transport Interchange;
- (ii) Evidence on future functionality for Hartlepool Transport Interchange;
- (iii) Feedback from Site Visit

5 Nov 2009 – Consideration of Draft Final Report by Regeneration and Planning Services Scrutiny Forum

27 Nov 2009 – Consideration of Final Report by Scrutiny Co-ordinating Committee

11 Jan 2010 – Consideration of Final Report by the Cabinet (tentative date)

9. RECOMMENDATION

- 9.1 Members are recommended to agree the Regeneration and Planning Services Scrutiny Forum's remit of the Scrutiny investigation as outlined in paragraph 4.1

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (a) Report of the Director of Neighbourhood Services entitled 'Hartlepool Transport Interchange' presented at the meeting of Cabinet of 7 January 2008.

- (b) Report of the Head of Technical Services entitled 'Hartlepool Transport Interchange Progress Report' presented at the meeting of Culture, Housing and Transportation Portfolio of 3 May 2006.
- (c) Report of the Head of Procurement and Property Services entitled 'Land Exchange, Hartlepool Transport Interchange' presented at the meeting of Finance and Performance Management Portfolio of 2 May 2006.
- (d) Hartlepool Borough Council (2006) *Hartlepool Borough Council – Local Transport Plan 2006-2011*, Available from:
http://www.hartlepool.gov.uk/downloads/Hartlepool_LTP_2006.pdf
- (e) Minutes and Decision Record of Planning Committee of 3 November 2004.

APPENDIX A

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT
CURRENT SCRUTINY INVESTIGATION**

Title of the Overview and Scrutiny Committee: Regeneration and Planning Services Scrutiny Forum

Title of the current scrutiny investigation for which funding is requested:
Hartlepool Transport Interchange

To clearly identify the purpose for which additional support is required:

To outline indicative costs to be incurred as a result of the additional support:

To outline any associated timescale implications:

To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:

To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:

To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:

To outline any possible alternative means of additional support outside of this proposal:

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

20 August 2009



Report of: Scrutiny Support Officer

Subject: THE HARTLEPOOL TRANSPORT INTERCHANGE –
SETTING THE SCENE PRESENTATION –
COVERING REPORT

1. PURPOSE OF THE REPORT

- 1.1 To provide Members with an introduction to the 'Setting the Scene' Presentation, which will be delivered at today's meeting by representatives from the Regeneration and Planning & Neighbourhood Services Departments, as part of this Forum's investigation into 'The Hartlepool Transport Interchange'.

2. BACKGROUND INFORMATION

- 2.1 Representatives from the Regeneration and Planning & Neighbourhood Services Departments will be in attendance at today's meeting to deliver a presentation, as part of this Forum's investigation into 'The Hartlepool Transport Interchange' in relation to the following issues:-
- (a) A brief overview of the history of the development of the Hartlepool Transport Interchange; and
 - (b) The current position of the development and future plans / timescales for the development of the Hartlepool Transport Interchange.

3. RECOMMENDATIONS

- 4.1 That Members note the content of this report and the presentation, seeking clarification on any relevant issues from the representatives from the Regeneration and Planning and Neighbourhood Services Departments, where felt appropriate.

Contact Officer:- James Walsh – Scrutiny Support Officer
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BACKGROUND PAPERS

There were no background papers referred to in the preparation of this report.