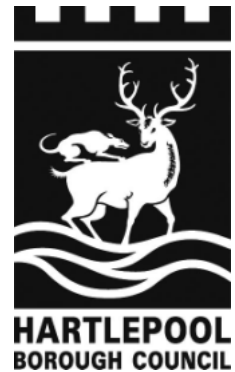


SCRUTINY CO-ORDINATING COMMITTEE AGENDA



Friday 18 September 2009

at 2.00 p.m.

**in the Council Chamber,
Civic Centre, Hartlepool.**

MEMBERS: SCRUTINY CO-ORDINATING COMMITTEE:

Councillors C. Akers-Belcher, S Akers-Belcher, Barker, Brash, James, London, A Marshall, J. Marshall, McKenna, Preece, Richardson, Rogan, Shaw, Simmons, Wright and Young

Resident Representatives: Iris Ryder and Linda Shields.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 11 September 2009 (to follow)

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY COORDINATING COMMITTEE

No items.

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS

No items.

6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

No items.

7. CONSIDERATION OF FINANCIAL MONITORING/CORPORATE REPORTS

- 7.1 Year End – Corporate Plan and Revenue Outturn Report 2008/09 – *Assistant Chief Executive and Chief Financial Officer*
- 7.2 Capital and Accountable Body Outturn 2008/2009 – *Chief Financial Officer*
- 7.3 Quarter 1 – Capital and Accountable Body Programme Monitoring Report 2009/2010 – *Chief Financial Officer*
- 7.4 Quarter 1 – Revenue Financial Management Report 2009/2010 – *Chief Financial Officer*

8. ITEMS FOR DISCUSSION

- 8.1 Scrutiny Investigation into ‘Child Poverty’– Scoping Report – *Scrutiny Manager*
- 8.2 Scrutiny Forums – Progress Reports:-
 - a) Adult and Community Services Scrutiny Forum – *Chair of Adult and Community Services Scrutiny Forum*
 - b) Children’s Services Scrutiny Forum – *Chair of Children’s Services Scrutiny Forum*
 - c) Health Scrutiny Forum - *Chair of Health Scrutiny Forum*;
 - d) Neighbourhood Services Scrutiny Forum – *Chair of Neighbourhood Services Scrutiny Forum*
 - e) Regeneration and Planning Services Scrutiny Forum – *Chair of Regeneration and Planning Services Scrutiny Forum*
 - f) Scrutiny Co-ordinating Committee – *Chair of Scrutiny Co-ordinating Committee.*
- 8.3 Six Monthly Monitoring of Agreed Recommendations Made by the Overview and Scrutiny Committees – *Scrutiny Manager*

9. CALL-IN REQUESTS

10. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

Date of Next Meeting: Friday 16 October 2009 commencing at 2.00 p.m. in the Council Chamber, Civic Centre, Hartlepool.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Assistant Chief Executive and Chief Financial Officer

Subject: Year End - Corporate Plan and Revenue Outturn Report 2008/09

1 PURPOSE OF REPORT

- 1.1 To inform Members of the Scrutiny Co-ordinating Committee of the progress made towards achieving the Corporate Plan outcomes through identified actions and Key Performance Indicator (KPIs) and the Council's overall Revenue Outturn for 2008/09.

2 BACKGROUND INFORMATION

- 2.1 In line with previous monitoring reports, the attached report (**Appendix 1**) provides an overall picture of performance and the overall Revenue Outturn for 2008/09. A dedicated section for each Portfolio is included where more detailed performance information is provided.

3 RECOMMENDATION

- 3.1 That Members consider the report and seek clarification on issues where felt appropriate.

CABINET REPORT

7th September 2009



Report of: Corporate Management Team

Subject: YEAR END – CORPORATE PLAN AND 2008/2009
REVENUE OUTTURN REPORT

SUMMARY

1. PURPOSE OF REPORT

1.1 To inform Cabinet of: -

- the progress made towards achieving the Corporate Plan
- the Council's overall Revenue Outturn for 2008/2009.

2. SUMMARY OF CONTENTS

2.1 The report describes progress towards achieving the actions within the Corporate Plan using the traffic light system of Green, Amber and Red. The report provides an overview of Council performance, with separate sections providing more detailed information for each Portfolio Holder to consider.

2.2 The Detailed Revenue Outturn report covers the following areas:-

- Overview of 2008/2009 Revenue Outturn
- Outturn against Departmental, Corporate, and High Risk Budget Areas;
- Detailed Outturns by Portfolio;
- Outturn Position on Efficiency Saving Targets Identified in the 2008/2009 Budget Strategy;
- Revenue Contributions towards Capital Expenditure
- School Balances as at 31st March, 2009
- Key Balance Sheet information.

3. RELEVANCE TO CABINET

3.1 Cabinet has overall responsibility for the monitoring of the Council's Corporate Plan and the Revenue budget.

4. TYPE OF DECISION

4.1 Non-Key

5. DECISION MAKING ROUTE

5.1 Cabinet, 7th September 2009.

6. DECISION(S) REQUIRED

6.1 Cabinet is asked to note the report

Report of: Corporate Management Team

Subject: YEAR END – CORPORATE PLAN AND
2008/2009 REVENUE OUTTURN REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of the progress made towards achieving the Corporate Plan outcomes through planned actions, and to provide details of the Council's 2008/2009 Revenue Outturns.

2. BACKGROUND

- 2.1 Cabinet has previously received, at its meeting on 18th May 2009, a report detailing progress made against the 2008/09 Corporate Plan actions.
- 2.2 The initial 2008/2009 Outturn Strategy was approved by Council on 12th February, 2009 and the final strategy was approved by Cabinet on 18th May, 2009. These reports provided a strategic overview of the forecast outturn position. At the time of preparing the reports, work on a number of complex funding issues had not been completed and a range of figures were provided.
- 2.5 Previous monitoring reports integrated both performance information and budget monitoring information. Information relating to Performance Indicators is now available and, as such, an integrated report has been produced providing a comprehensive analysis on Actions, Performance Indicators (PIs) along with details of the Council's final Revenue Outturn position for 2008/09, which is within the forecast range.
- 2.5 The document is page numbered, allowing Members easier navigation around the report and covers the following headings:-

Section	Heading	Page
3.	Overall Performance and Progress on Actions and key Performance Indicators	2
4.	Revenue Outturn 2008/2009	4
	Detailed Performance Monitoring Sections	
5.	Adult and Public Health Portfolio	10
6.	Children's Services Portfolio	12
7.	Culture, Leisure and Tourism Portfolio	14
8.	Finance and Efficiency Portfolio	15
9.	Neighbourhoods and Communities Portfolio	17

Section	Heading	Page
10.	Performance Management Portfolio	18
11.	Regeneration and Liveability Portfolio	20
12.	Conclusions	22
13.	Recommendations	22
Appendix A	Summary Revenue Outturn Report to 31 st March, 2009, by Department	23
Appendix B - H	Revenue Outturn Report to 31 st March, 2009, by Portfolio	24 - 43
Appendix I	Area Based Revenue Grants - Revenue Outturn Report 2008/2009	44 - 45
Appendix J	Outturn against High Risk Budget Areas by Department	46
Appendix K	Outturn Position on Efficiency Savings/Increased Income Targets identified in the 2008/2009 Budget Strategy	47 - 54
Appendix L	Revenue Contributions towards Capital Expenditure	55 - 56
Appendix M	School Balances as at 31 st March, 2009	57

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 18 September 2009. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. **OVERALL PERFORMANCE AND PROGRESS ON ACTIONS AND KEY PERFORMANCE INDICATORS**

- 3.1 The Council identified 121 actions with specific completion dates and 116 key performance indicators (KPIs) as measures of success in the 2008/2009 Corporate Plan. Overall performance is good, and in line with expectations at the start of the municipal year with 91% of actions having been completed. However only 65% of the KPIs, that had targets set, achieved those targets. Tables 1 and 2 below summarise officers' views on progress as at 31st March 2009, for each Portfolio Holder's responsibilities: -

- A **RED** traffic light signifies the Action has not been completed or the KPI failed to achieve target by more than 5%.
- An **AMBER** traffic light signifies the Action is expected to meet target or the KPI was within 5% of target
- A **GREEN** traffic light signifies the target for the Action/KPI has been achieved.

Table 1 – Progress on Actions within the Corporate Plan

Portfolio	Actions by Traffic Light					
	Green		Amber		Red	
	No.	%	No.	%	No.	%
Adult Services and Public Health	20	87%	2	9%	1	4%
Children's Services	22	85%	3	12%	1	4%
Culture, Leisure and Tourism	4	100%	0	0%	0	0%
Finance and Efficiency	5	50%	1	10%	4	40%
Neighbourhood and Communities	13	93%	0	0%	1	7%
Performance	8	67%	1	8%	3	25%
Regeneration and Liveability	30	94%	1	3%	1	3%
Total	102	84%	8	7%	11	9%

Table 2 – Progress on Key Performance Indicators

Portfolio	KPIs by Traffic Light					
	Green		Amber		Red	
	No.	%	No.	%	No.	%
Adult Services and Public Health	5	56%	1	11%	3	33%
Children's Services	11	42%	2	8%	13	50%
Culture, Leisure and Tourism	4	100%	0	0%	0	0%
Finance and Efficiency	3	10%	0	0%	0	0%
Neighbourhood and Communities	9	56%	1	6%	6	38%
Performance	3	100%	0	0%	0	0%
Regeneration and Liveability	21	84%	0	0%	4	16%
Total	56	65%	4	5%	26	30%

*figures may not always add to 100% due to rounding

** table only includes indicators that had targets set for 2008/09

3.3 Key areas of progress included: -

- The proportion of people commissioning their own services has increased over the year and this is expected to continue as more people take personal budgets and direct payments and the range of services available to people develops further
- Support and challenge to schools to improve performance to national averages and above saw 67% of pupils achieving 5 A*-C GCSE results, putting Hartlepool above the national average for the first time in its history and KS2 results in 2008 were the best ever results for the town placing Hartlepool 14th in the country in English, 7th in science and 6th in maths
- The Library service has implemented self service (RFID) radio frequency identification which has transformed the receipt and issue of library books to a self serve operation. This capital investment has enabled the Central Library to provide

additional services and this principle will be rolled out to the branch library network in the future

- A Code for Governance Arrangements has been agreed and reported to appropriate member groups
- Hartlepool and other Tees Valley authorities agreed an enhanced concessionary fares scheme for 2009/2010 allowing free travel in the Tees Valley for over 60s and the disabled at all times rather than just off peak times
- £1.2m additional funding secured for asset management priorities
- First time entrants to the Youth Justice system have been reduced and a team to work with schools is being established.

4. REVENUE FINANCIAL MANAGEMENT 2008/2009 - SUMMARY

4.1 This section provides details covering the following areas: -

- Overview of 2008/2009 Revenue Outturn.
- Outturn against high risk budget areas.
- Outturn position on efficiency savings/increased income targets identified in the 2008/2009 Budget Strategy.
- Revenue Contributions towards Capital Expenditure
- School Balances 2008/2009.
- Key Balance Sheet information.

4.2 Overview of 2008/2009 Revenue Outturn

The outturn strategy approved by Council covered the following key issues: -

- i) the allocation of uncommitted one-off resources to support specific one-off expenditure commitments (£0.147m), the allocation of resources to support future years budgets (£2.904m) and the creation of an Income Equalisation Risk Reserve if uncommitted resources became available;
- ii) the allocation of additional resources for Building Schools for the Future costs (£1.5m) and Tall Ships (£0.5m). The resources allocated for Tall Ships provide a risk contingency to protect the Council's financial position if income is less than anticipated owing to adverse weather when the Tall Ships visit. In the event that this risk contingency is not needed this money can be returned to the General Fund in 2010/2011. These contributions are funded from higher investment income;
- iii) a strategy for funding forecast departmental overspends of £2.6m. This strategy involved capitalising various one-off projects which it was planned to fund from in-year revenue

contributions to capital outlay and the Capital Funding Reserve. This proposal releases revenue resources to offset departmental overspends. On the downside the expenditure capitalised needs to be funded from Prudential Borrowing. The resulting annual repayment costs will be a first call on the £1.5m headroom included in the 2010/2011 budget forecast. This strategy was adopted to protect the Council's medium term financial position and to assist manage the budget position over more than one financial year.

- 4.3 The final outturns have confirmed that resources have been set aside for items (i) and (ii) detailed in the previous paragraphs. These amounts were funded from the Local Authority Business Growth Incentive (LABGI) grant and the under-spend on the Centralised Estimates budget, which reflected higher investment income.
- 4.4 In relation to item (iii), the departmental outturns, the actual total overspend was £1.65m, compared to the quarter 3 forecast of £2.6m. The reduction in the overall overspend reflects actions by departments to reduce expenditure in the latter part of the year and overspends on demand services not being quite as high as previously forecast.
- 4.5 Whilst the actual departmental overspend is not as high as previously forecast this amount still needed to be funded by releasing Revenue Contributions to Capital Outlay (RCCO's) and the Capital Funding Reserve. Therefore, Cabinet approved the proposal to capitalise expenditure of £2.6m and to fund this expenditure from Prudential Borrowing. As a result of the reduction in the departmental overspends there is an uncommitted balance on RCCO's and the Capital Funding Reserve of £0.95m. This uncommitted balance has been carried forward at the end of 2008/2009 as part of General Fund Balances.
- 4.6 There has also been an underspend on the Area Based Grant of £0.221m. This amount has also been transferred to the General Fund and carried forward at the end of 2008/2009.
- 4.7 After reflecting the items in paragraphs 4.3 to 4.6 there has been a net contribution to Unearmarked General Fund Balances of £1.113m. Cabinet will develop a strategy for using these resources and refer these proposals to Council during 2009.
- 4.8 A summary of the overall outturn position for the General Fund is detailed at **Appendix A**, which shows that £1.113m has been transferred to Unearmarked General Fund Balances. Proposals for using this amount to fund one off Business Transformation

costs were referred to Council in July. Council has referred this proposal to Scrutiny Co-ordinating Committee.

- 4.9 Appendix A is supported by individual detailed outturn statements for each portfolio; as set below:

- **Appendix B** - Adult and Public Health
- **Appendix C** - Children's Services
- **Appendix D** - Community Safety & Housing
- **Appendix E** - Culture Leisure & Tourism
- **Appendix F** - Finance & Performance Management
- **Appendix G** - Regeneration & Economic Development
- **Appendix H** - Transport & Neighbourhood

- 4.10 These detailed reports include reasons for the main variances, and outline those areas where budget variances are continuing beyond 2008/2009 which have been addressed in the 2009/10 Budget.

- 4.11 In accordance with the Council's Financial Procedure Rules, transfers to Strategic Risk Reserves have been agreed with the Chief Financial Officer. Details of the contributions to reserves in 2008/09 are also set out in Appendix B to H of this report.

- 4.12 A breakdown of the underspend on the Area Based Grant of £0.189m, is attached at **Appendix I**.

4.13 **Outturn against High Risk Budget Areas**

During 2008/2009, as well as monitoring budgets by individual departments and corporate budgets at a global level, high risk budget areas were identified and explicitly monitored. The outturn for each high risk budget area is attached at **Appendix J**, which indicates that there are significant variances on a number of the departmental budgets. These variances have, in part, contributed to the overspend on Departmental budgets.

4.14 **Outturn Position on Efficiency Savings/Increased Income Targets Identified in the 2008/2009 Budget Strategy**

A number of savings/increased income targets were included in the 2008/2009 Budget Strategy. A comprehensive schedule providing details of the outturn position against each target is attached at **Appendix K**. These variances have, in part, contributed to the overspend on Departmental budgets.

4.15 **Revenue Contributions towards Capital Expenditure**

In accordance with Financial Procedure Rules, departmental outturns reflect a number of contributions towards capital expenditure schemes as detailed in **Appendix L**. These transfers have been agreed by the Chief Financial Officer and are detailed for Members information.

4.16 **School Balances as at 31st March, 2009**

Details of School Balances are shown in **Appendix M**. This shows that School Balances have reduced by almost 6% during 2008/2009 from £4.123m to £3.882m. In line with best practice the Children's Services Department has requested information from schools regarding their planned use of balances this year as discussed and agreed by the Schools Forum. This data is currently being collated and analysed to determine how much is earmarked and how much is unallocated.

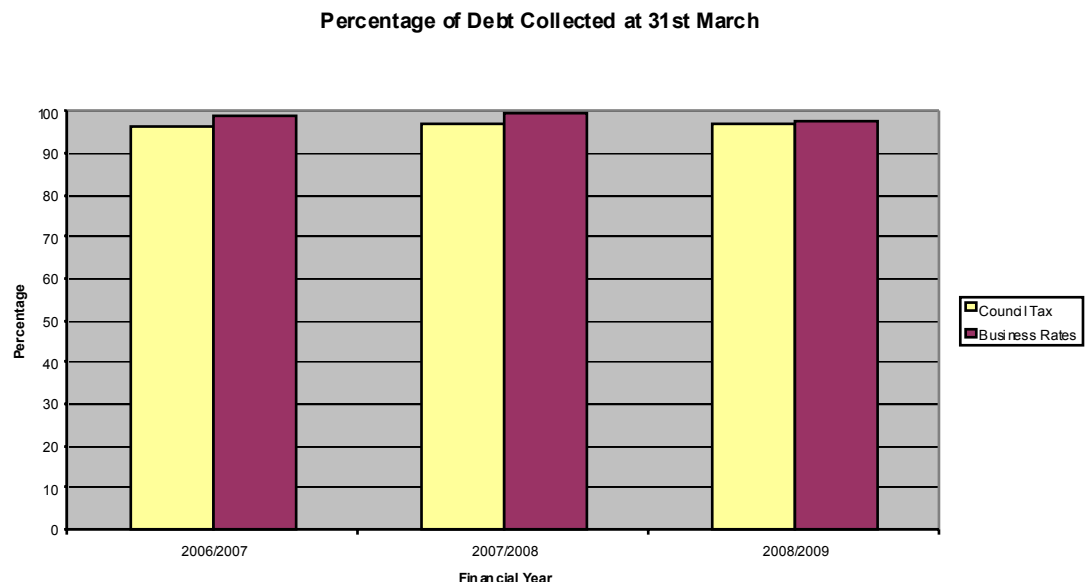
- 4.17 The Schools Forum has identified the categories of expenditure that are prescribed as earmarked resources – setting the 2009/10 budget, ICT developments, premises improvements, contributions to capital projects, workforce remodelling, long term sickness cover, pupil number changes and other specifically defined purposes. Balances that have not been earmarked for specific use will then be compared with the DCSF guidelines that any unallocated reserve balance in excess of 8% and 5% for primary and secondary schools respectively, is excessive and should be 'clawed back' and redistributed across all schools. A Report providing this breakdown and analysis of School Balances will be taken to Schools Forum on 7th October 2009.

4.18 **Key Balance Sheet Information**

A Balance Sheet provides details of an organisation's assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally, local authorities have only produced a Balance Sheet on an annual basis and have managed Key Balance Sheet issues through other more appropriate methods. However, under the new CPA arrangements there is a greater emphasis on demonstrating effective management of the Balance Sheet. The Audit Commission's preferred option is the production of Interim Balance sheets throughout the year. In my opinion this option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of "notional" valuations for an Authority's fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash based Balance Sheet items and these items are summarised below: -

- Debtors

The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business Rates is summarised below:

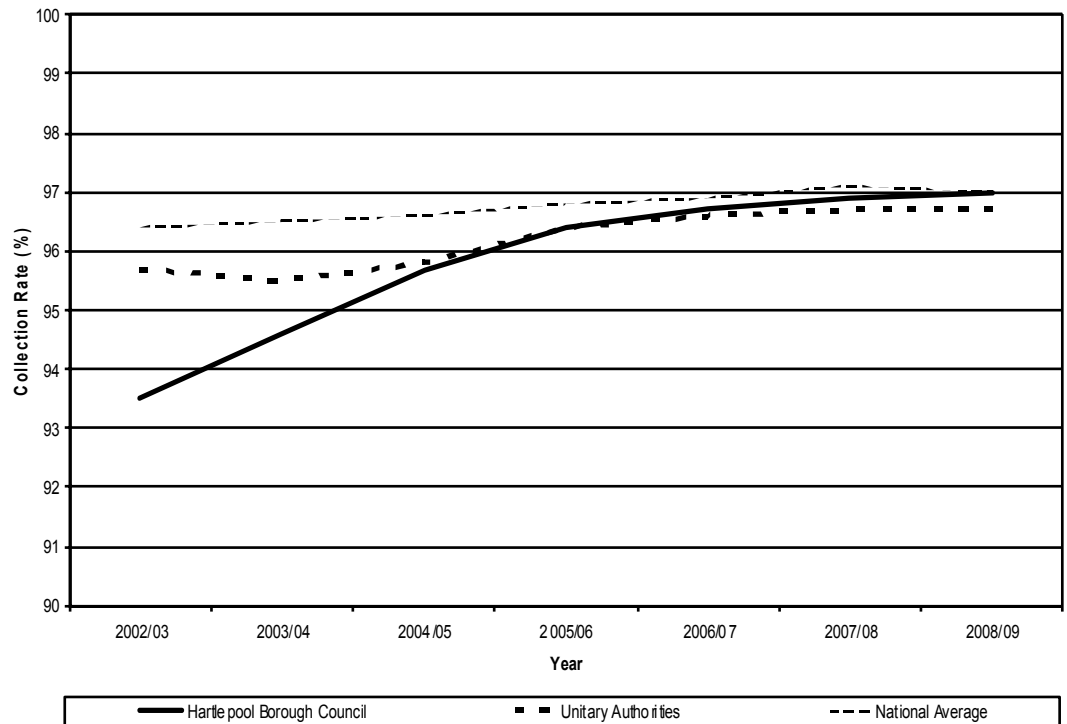


The Council Tax collection rate is up by 0.1% (to 97%) and the NNDR collection rate is down slightly by 1.6% (to 97.9%) when compared to the previous financial year.

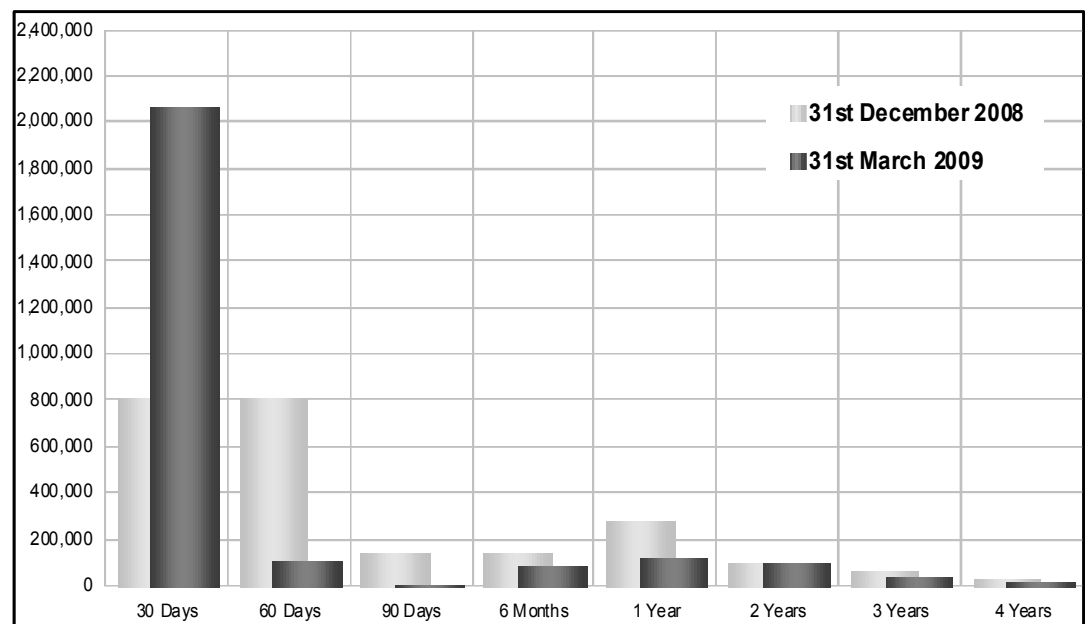
This is the sixth successive year Council Tax collection rates have improved. For Members information the following graph details Council Tax collection rates for the period 2002/03 to 2008/09 for Hartlepool, Unitary Authority Average and National Average (source of figures is the Department for Communities and Local Government – Collection Rates for Council Tax statistics). The graph shows that over this period Hartlepool has significantly increased its collection rate. Key highlights include the following issues:

- In 2002/03 Hartlepool's collection rate was below the national and unitary authorities' average.
- Since 2006/07 Hartlepool's collection rate has exceeded the Unitary Authorities average;
- In 2008/09 Hartlepool's collection rate was the same as the national average and exceeded the Unitary Authorities average.

Council Tax Collection Rate Comparison 2002/03 - 2008/09



The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council had outstanding sundry debts of £2.218m. During the period 1st April, 2008 to 31st March, 2009, the Council issued 10,500

invoices with a value of £16.752m. Together these two amounts total £18.970m. As at 31st March, 2009, the Council had collected £16.395m.

- Current Year Debt

With regard to current outstanding debt, this totals £2.277m at 31st March, 2009, inclusive of approximately £2.068m of debt outstanding for less than thirty days.

- Previous Years Debt

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At 31st March, 2009, debts older than one year totalled £0.297m compared to £0.479m at 31st December, 2008.

- Borrowing Requirements

The Council's arrangement for borrowing accord with the Council's Treasury Management Strategy, which was drawn up to comply with the Code of Practice for Treasury Management in Local Authorities published by the Chartered Institute of Public Finance and Accountancy.

In accordance with this strategy the Council has taken a proactive approach to managing cash investments and debt. During 2008/2009 the Council repaid long term debt of £20m. The necessary liquidity was provided through a combination of reducing investments as they matured and temporary borrowing, pending the maturity of other investments. This strategy reduced external cash investments during a period of market uncertainty. The Council had no investments with Icelandic banks as these organisations were not on the Council's approved investments list. The Council will maintain this position until the current market uncertainty is resolved or long term interest rates are forecast to increase at which stage the Council will reassess its long term borrowing requirement.

5. ADULT AND PUBLIC HEALTH PORTFOLIO

5.1 Performance Update for the Period Ending 31st March 2009





- 5.1.1 Within the Adult and Public Health Service Portfolio there are a total of 23 actions identified in the 2008/2009 Corporate Plan, 20 of these actions (87%) have been achieved with a further 2 (9%) having a longer term target date but are expected to achieve their targets. Only one action (4%) has not been fully completed by the target date, and this is included in table APH1 below.

Table APH1 – Actions assessed as not fully achieving target

Action	Target Date	Comment
Outcome: To empower local people to have a greater voice and influence over local decision making and the delivery of services		
SC A06 - To develop co-ordinated strategy for appropriate partnerships with the voluntary sector	31/03/2009	Most actions have been completed or substantially progressed. Work has focused on the Compact. This was completed and endorsed by the Council and the Hartlepool Partnership, along with other signatories from the community voluntary sector and other public agencies. The Voluntary Sector Strategy is now completed and a Steering Group set up to manage the implementation of this and the Compact. Work has progressed to support a user led organisation to develop a centre for Independent Living through DCSF. A bid has been submitted to the Cross Government Co Location Fund which would build on existing work, with the outcome (if the bid is successful) of having a range of health, social care and community services as part of the Healthy Living Centre Model.


- 5.1.2 There were 16 Performance Indicators included in the Corporate Plan for the Adult and Public Health Portfolio, although targets could only be set for 9 indicators. 5 of these (56%) achieved target, but the other 4 (44%) did not. Of these 1 only narrowly missed it's target (by less than 5), and this, along with the remaining Indicators that did not achieve target are listed in Table APH2 below: -

Table APH2 – Performance Indicators that did not achieve target

Code	Indicator	Outturn	Target	Status
NI 142	Percentage of vulnerable people who are supported to maintain independent living	98.51%	99.15%	
NI 123	Stopping smoking	1562	1769	
NI 120b	All-age all cause mortality rate – Males	867	801	
NI 162	Number of entry level qualifications in numeracy achieved	115	122	

Key

 - Indicator narrowly missed target (by less than 5%)

 - Indicator missed target by more than 5%

- 5.1.3 Key areas of progress made to date in the Adult and Public Health Portfolio include: -

- To increase the number of socially excluded adults in paid employment has increased by 5% in line with target set under the local area agreement.
- Connected Care now is fully implemented in Owton. An evaluation is ongoing and work continues to establish a Social Enterprise, which is expected to be in place by end of May 2009.
- The proportion of people commissioning their own services has increased over the year and this is expected to continue as more people take personal budgets and direct payments and the range of services available to people develops further.
- Provide support services to increase the opportunity for residents to live independently in the community. Hartfields final phase is currently being allocated and apartments will be ready for occupation during May. LD shared ownership complete and now allocating with occupation expected by June.
- The Out-of-hours Noise Patrol is in place for June – August 2009.
- Community Nutritionist is now in post and contributing to the Public Health Agenda. MEND (Mind, Exercise, Nutrition, Do-it) programme has also commenced.
- 87% of schools achieved national Healthy Schools status
- External funding was secured to extend weight management initiatives.

6. CHILDREN'S SERVICES PORTFOLIO

6.1 Performance Update for the Period Ending 31st March 2009

- 6.1.1 Within the Children's Services Portfolio there are a total of 26 actions that were identified in the 2008/09 Corporate Plan. 22 (84%) of these actions have been completed with a further 3 (12%) being on target to be achieved by the target date which is after 31st March 2009. There is 1 action (4%) that has not been fully completed by the target date and this is included in table CS1 below.
















Table CS1 – Actions assessed as not fully achieving target

Action	Target Date	Comment
Outcome: Be Healthy		
HC A07 - Work with Health and partners in other agencies to improve the health of infants e.g. increase prevalence of breastfeeding, reducing smoking during pregnancy	31/03/2009	Action has focused on developing activities and services within Children's Centres. All of the planned actions except one have been complete. Progress has included regular meetings with partners established, work on breastfeeding strategy and information sharing protocols. The remaining action is the commissioning of a new outreach support package; the new



Action	Target Date	Comment
		process for undertaking this has been scrutinised in detail and the package will be in place by July 2009.

- 6.1.2 There were 34 Performance Indicators included in the Corporate Plan for the Children's Services Portfolio, although targets could only be set for 26 indicators. 11 of these (42%) achieved target, but the other 15 (58%) did not. Of these 2 only narrowly missed their target (by less than 5), and these, along with the remaining Indicators that did not achieve target are listed in Table CS2 below: -

Table CS2 – Performance Indicators that did not achieve target

Code	Indicator	Outturn	Target	Status
CSD P012	Number of schools achieving the new Healthy Schools Status (Performance with reward) (LAA HC21)	34	35	
CSD P036	The percentage of S47 enquiries which led to initial case conference and were held within 15 working days	95.4%	96%	
NI 83	Achievement at Level 5 or above in Science at Key Stage 3 (BVPI 181c)	67.8%	77.0%	
NI 112	Under 18 conception rate - % change since 1998 (BVPI 197)	-11.7%	-25%	
NI 72	Achievement of at least 78 points across the Early Years Foundation Stage with at least 6 in each of the scales in Personal Social and Emotional Development and Communication, Language and Literacy	40.4%	45.7%	
NI 93	Progression by 2 levels in English between Key Stage 1 and Key Stage 2	84.6%	95.0%	
NI 94	Progression by 2 levels in Maths between Key Stage 1 and Key Stage 2	83.0%	93.4%	
NI 95	Progression by 2 levels in English between Key Stage 2 and Key Stage 3	17.4%	28.0%	
NI 96	Progression by 2 levels in Maths between Key Stage 2 and Key Stage 3	57.0%	61.0%	
NI 97	Progression by 2 levels in English between Key Stage 3 and Key Stage 4	48.6%	62.5%	
NI 98	Progression by 2 levels in Maths between Key Stage 3 and Key Stage 4	13.8%	24.7%	
NI 101	Looked after children achieving 5 A*-C GCSEs (or equivalent) at Key Stage 4 (including English and mathematics)	9.0%	14.0%	
NI 74	Achievement at level 5 or above in both English and Maths at Key Stage 3	66.3%	75.0%	
NI 75	Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths	39.2%	44.0%	
NI 92	Narrowing the gap between the lowest achieving 20% in the Early Years Foundation Stage Profile and the rest	44.0%	39.3%	

Key

-  - Indicator narrowly missed target (by less than 5%)
 - Indicator missed target by more than 5%

- 6.1.3 Key areas of progress made to date in the Children's Services Portfolio include: -

- New programmes have been developed which have supported students with SLDD at Catcote School and funding has been accessed for new projects in horticulture from the LSC to help raise the aspirations of young people from vulnerable backgrounds.
- Looking at the latest available figures from 2006 there has been a reduction in the conception rate for under 18's from 77.5 to 64.5. This is a substantial reduction and it is hoped that it will be repeated in subsequent years.
- Work has continued throughout the year to engage partners to extend and improve the quality of services to all pupils with varying degrees of success. In the case of the majority of pupils this has enabled them to enjoy their education, improve their well-being and enrich their lives.
- To help increase the number and range of foster and adoptive placements to help meet local needs preparation training and new carers has been approved. This remains a continuous activity and future work will focus on targeted recruitment to meet local need and gaps in provision
- The Primary Strategy for Change was fully approved and Outline Business Case for the Building Schools for the Future was approved without condition.
- PCP funding secured and approval to accelerate against prioritised projects approved by Cabinet.
- Support and challenge to schools to improve performance to national averages and above saw 67% of pupils achieving 5 A*-C GCSE results, putting Hartlepool above the national average for the first time in its history and KS2 results in 2008 were the best ever results for the town placing Hartlepool 14th in the country in English, 7th in science and 6th in maths.
- Work to increase the number and range of foster and adoptive placements to help meet local needs has continued and new carers have been approved. This remains a continuous activity and future work will focus on targeted recruitment to meet local need and address gaps in provision.

7. CULTURE, LEISURE AND TOURISM PORTFOLIO

7.1 Performance Update for the Period Ending 31st March 2009

- 7.1.1 Within the Culture, Leisure and Tourism Portfolio there are a total of 4 actions that were identified in the 2008/2009 Corporate Plan. All have been completed.
- 7.1.2 A total of 7 key performance indicators (KPIs), were included in the corporate plan for the Culture, Leisure and Tourism portfolio, although targets could only be set for 4 indicators. All of the

indicators have been assessed as being on target to achieve their target by the end of the year.

7.1.3 Key areas of progress made to date in the Culture, Leisure and Transportation Portfolio include: -

- HBC has been awarded play builder a £1.1million fund that will allow Hartlepool to have 22 play areas by 2011.
- The CAN (Community Action Network) for sport is achieving excellent results in improving opportunities for physical and health initiatives. The Cultural services have been praised as models of good practice via the Regional Commentaries report.
- Museums service has completed the Historic Quay capital improvements and is achieving increased visitor numbers
- The Library service has implemented self service (RFID) radio frequency identification which has transformed the receipt and issue of library books to a self serve operation. This capital investment has enabled the Central Library to provide additional services and this principle will be rolled out to the branch library network in the future
- Eldon Grove tennis “centre of excellence” progressed with land transferred to local tennis club under lease.

8. FINANCE AND EFFICIENCY PORTFOLIO

8.1 Performance Update for the Period Ending 31st March 2009

- 8.1.1 Within the Finance and Efficiency Portfolios there are a total of 10 actions identified in the 2008/2009 Corporate Plan, and 5 actions (50%) have been completed and one has a longer term target date but is on target to be achieved. Within the Corporate Plan 4 actions (40%) were not achieved and details can be seen in Table FE1 below

Table FE 1 – Actions assessed as being below target

Action	Target Date	Comment
Outcome: Improve efficiency and effectiveness of the organisation		
OD A14 - Develop and Implement Efficiency Strategy	31/03/2009	Significant progress has been made on a number of workstreams and most of the planned actions have been completed or substantially completed by 31st March. The Council has achieved its efficiency target for 2008/9 of £2.5m.
OD A15 - Develop and implement the Procurement Strategy	31/03/2009	Overall progress is satisfactory and all planned actions have been completed or substantially progressed. An updated and integrated Commissioning and procurement strategy was approved at Finance & Efficiency Portfolio on the 26th March 2009. The Procurement "Centre of Excellence"

Action	Target Date	Comment
		Business Case being developed as part of Business Transformation and a Strategic Procurement Manager post advertised. There has been some delay with some projects, due to resource issues.
OD A17 - Develop Financial Strategy and Management	31/12/2008	Planned actions have been completed or substantially progressed. Progress has been made on improving the Medium Term Financial Strategy; targets to stretch performance effectiveness of debt recovery and improve monitoring income collection and recovery of arrears. New electronic budgetary control reports have been developed, tested and are now being rolled out to all departments. Arrangements have also been strengthened in relation to predictive financial management by the Finance Officer Group and CMT.
Outcome: Improve management and governance		
OD A06 - Development of emergency planning and business continuity arrangements	31/03/2009	Planned actions have been completed or substantially progressed. Business continuity arrangements have continued to develop in 2008/9. Key developments include electronic production of the business Continuity Plan in May 2008. During the summer and autumn a detailed testing programme was undertaken across all departments covering differing sections of the plan. The outcome of this testing programme is being used to prioritise further improvements. The only planned action not fully completed was joint testing of Business Continuity and Emergency Plans. This will be undertaken later in 2009.

8.1.2 There are 3 performance indicators within the Corporate Plan for the Finance and Efficiency Portfolio, all of which have achieved their year end target.

8.1.3 Key areas of progress made to date in the Finance Portfolios include: -

- A Code for Governance Arrangements has been agreed and reported to appropriate member groups.

9. NEIGHBOURHOOD AND COMMUNITIES PORTFOLIO

9.1 Performance Update for the Period Ending 31st March 2009








- 9.1.1 Within the Neighbourhood and Communities Portfolio there are a total of 14 actions that were identified in the 2008/09 Corporate Plan, with 13 (93%) achieving their target by the due date. The remaining 1 action (7%) did not fully achieve target and details can be seen in Table NC1 below.

Table NC1 – Actions assessed as not fully achieving target



Action	Target Date	Comment
Outcome: Provide a sustainable, safe, efficient, effective and accessible transport system		
En A06 - Deliver the Hartlepool Local Transport Plan (LTP)	31/03/2009	Annual progress report submitted, with positive feedback received from Government Office North East. The implementation of projects has been delayed pending an announcement of a successful bid for funding from the Department for Transport; which has been put back until May 09. The transport interchange start date is now expected to be May 2009, with legal issues resolved and contractor methods statements being scrutinised

- 9.1.2 There were 19 key performance indicators (KPIs) included in the Corporate Plan for the Neighbourhood and Communities portfolio, and targets were set for 16 indicators. 9 of these indicators (56%) achieved their year end target, and 1 (6%) of the remaining 7 (44%) narrowly missed its target (by less than 5%). This indicator, along with all of the indicators that did not achieve their target is included in table NC2 below: -

Table NC2 – Performance Indicators that did not achieve target

Code	Indicator	Outturn	Target	Status
NI 177	Local bus and light rail passenger journeys originating in the authority area (BVPI 102)	5698909	5869350	
NI 168	Principal roads where maintenance should be considered (BVPI 223)	2%	1.6%	
NI 169	Non-principal classified roads where maintenance should be considered (BVPI 224a)	11%	10%	
NI 188	Planning to Adapt to Climate Change	0	1	
NI 55(iv)	Obesity in primary school age children in Reception: Line 4	13.0%	9.0%	
NI 56(ix)	Obesity in primary school age children in Year 6: Line 9	25.6%	24.0%	
NI 47	People killed or seriously injured in road traffic accidents	8.1%	9.2%	

Key

-  - Indicator narrowly missed target (by less than 5%)
 - Indicator missed target by more than 5%

- 9.1.3 Key areas of progress made to date in the Neighbourhood and Communities Portfolio include: -

- The Communications Strategy to ensure that communities are well prepared to respond to emergency situations have been taken forward through Media Forum and implemented. This links into work being undertaken with the pandemic flu plan and the work on new Z card.
- The Council supported of WWF international 'Earth Hour' – including the lights being switched off on the Trincomalee during Earth Hour and publicity in Hartlepool.
- There has also been a launch of 'Spring Clean Hartlepool' to engage community to take part in community clean ups.
- Work continues on the campaign to promote Fairtrade products. The Fairtrade Town Steering Group led on the Fairtrade Fortnight which was held between 23rd February and 8th March. Various other activities were also undertaken including a Ceilidh. The targets for both retail and catering premises have also been achieved.
- Exemplar status achieved for integrating Neighbourhood Policing with Neighbourhood Management, one of 12 sites nationwide.
- Implementation of Integrated Transport Unit to achieve improvements in community transport provision and required savings.
- Initiatives have been progressed to improve the built environment by bringing derelict buildings and unused land back into use.
- Hartlepool and other Tees Valley authorities agreed an enhanced concessionary fares scheme for 2009/2010 allowing free travel in the Tees Valley for over 60s and the disabled at all times rather than just off peak times
- Completion of contaminated land remediation works to 96 properties at Seaton Carew.

10. PERFORMANCE MANAGEMENT PORTFOLIO

10.1 Performance Update for the Period Ending 31st March 2009

- 10.1.1 Within the Performance Portfolio there are a total of 12 actions that were identified in the 2008/2009 Corporate Plan. Overall performance is good, with 67% (8) of the actions having been assessed as completed and one further action being on target with a longer term completion date. A total of 3 actions (25%) have not been fully completed by the target date and these are detailed in Table PM1, below: - been is assessed as being below target. Table PM1 below detail

Table PM1 – actions assessed as not fully achieving target

Actions	Target Date	Comment
Outcome: Improve Elected member and Workforce arrangements		
OD A11 - Implement the	31/03/2009	Substantial progress has been

People Strategy and Workforce Development Strategy		made across all six strategic aims of the People Strategy and the four elements of the Workforce Development Strategy. Where individual actions have not been completed fully it was the result of having to reprioritise resources to meet new pressures or where plans were revised in light of new information and/or linkages to other plans. The areas affected include corporate training for managers, employee communications and employee monitoring information.
Outcome: Improve access and understanding between the Council and the Public		
OD A09 - Implement the Communicating with your council plans	31/03/2009	Progress continues to be made on these plans. Overall progress is satisfactory. All planned actions have been completed or substantially progressed. Including undertaking a wide range of consultations, having processes in place and dealing with complaints and progressing improvements to customer services through the business transformation programme,
Outcome: Improve efficiency and effectiveness of the organisation		
OD A16 - Delivery of the ICT Strategy to support corporate objectives	31/03/2009	Overall progress is satisfactory. All planned actions have been completed or substantially progressed. The Unique person identifier project has been put on hold because no business case was established. The enhanced website has been delayed to July to take advantage of the latest version with additional functionality.

10.1.2 There were 3 Key Performance Indicators (KPIs) included in the Corporate Plan for the Performance Portfolio, all of which achieved their year end target.

10.1.3 Key areas of progress made to date in the Performance Portfolio include: -

- Work is continuing to develop the Contact Centres range of services that it provides. Project will be reviewed to take account of customer service business transformation strand.
- The Business Transformation programme is now being implemented in line with the agreement at Cabinet on 26th January
- Achievement of Level 3 of the Equality Standard
- Negotiation of extension to ICT contract to provide service improvements and substantial savings.
- Commissioning and Procurement strategy integrated and approved by Portfolio Holder

- £1.2m additional funding secured for asset management priorities
- Community Asset transfer of Hartlepool People Centre successfully achieved.
- 10 day invoice payment for local companies implemented to assist in the economic recession.
- Supplier engagement in sponsorship and provision of services to Dockfest 2009 and Tall Ships 2010

11. REGENERATION AND LIVEABILITY PORTFOLIO

11.1 Performance Update for the Period Ending 31st March 2009

- 11.1.1 Within the Regeneration and Liveability Portfolio there are a total of 32 actions that were identified in the 2008/2009 Corporate Plan. Within this Portfolio 30 of the actions (94%) have achieved their target with a single action with a longer due date still expected to achieve its target. Of the 32 action 1 did not fully achieve their target (3%), and details of these actions are included in table RL1, below.





Table RL1 – Actions assessed as not fully achieving target

Action	Target Date	Comment
Outcome: Deliver sustainable communities through high quality planning, new build and sensitive conservation and protect and enhance the local natural environment		
En A03 - Coordinate the preparation of the new Local Development Framework embodying the core principle of sustainable development and climate change	31/03/2009	Good progress has been made. The evidence base is being prepared including Employment Land Review & Housing Supply Information. A Retail Study is currently being undertaken by Consultants. A Strategic Flood Risk Assessment Review is to be undertaken. Remaining elements of the project will continue to be progressed in 2009/10. This is partly caused by the 'red' on REG A08-1 where 'Submission for approval of the core strategy' has been delayed. This was based on Government Office Advice to delay preparation of Core Strategy to ensure sound evidence base studies in place to prevent plan being found unsound. REG A08-2 is delayed because of further evidence gathering and a re-focus of workloads within the LDF documents on Planning Obligations DPD and for REG A0836 there was a delay on the retail study update.

- 11.1.2 There were 34 key performance indicators (KPIs) included in the Corporate Plan for the Regeneration and Liveability Portfolio, although targets could only be set for 25 indicators. 21 of these indicators (84%) achieved their year end target, although the

remaining 4 (16%) did not. These indicators are included in table RL2, below: -

Table RL2 – Performance Indicators that did not achieve target

Code	Indicator	Outturn	Target	Status
NI 30	Reoffending rate of prolific and other priority offenders	25.3%	17%	
RPD P002	New homes built on previously developed land (BVPI 106)	36.0%	52.0%	
RPD P045	Employment Rate (16-24)	45%	53.8%	
RPD P076	The gap between Hartlepool unemployment rate and the Great Britain rate	2.6	1.9	

Key

 - Indicator missed target by more than 5%

11.1.3 Key areas of progress made to date in the Regeneration and Liveability Portfolio includes: -

- Single Programme bids have been submitted in relation to central Area and Southern Business Zone priorities. Growth Point funding has been secured and identified projects are being pursued. Sea Change Round 2 bid was unsuccessful but a bid is being prepared under Round 3. Seaton Carew Scrutiny actions are being pursued including Sea Change bid.
- A review of the Hartlepool Partnership's Performance Management Arrangements has concluded to ensure that the Local Strategic Partnership is fit for purpose.
- First time entrants to the Youth Justice system have been reduced and a team to work with schools is being established.
- Hartlepool has been successfully recognised within the Regional Spatial Strategy (RSS). Attention will now need to focus on ensuring future recognition within the proposed Integrated Regional Strategy which when produced will in effect combine economic considerations arising from the Regional Economic Strategy with the previous RSS.
- Procedures are now in place to ensure links between the SHP, Neighbourhood policing and NAP resident forms are embedded

12. CONCLUSIONS

- 12.1 The report details progress towards achieving the Corporate Plan outcomes through planned actions, and provides details of the final Revenue Outturn position for 2008/2009.

- 12.2 Performance towards delivering the actions included in the Corporate Plan are progressing well, with 91% of all actions either having been completed or being on target to be completed by the agreed date. Over 65% of all KPIs, that can be assessed, have also been assessed as either having achieved their year end target.
- 12.3 Departmental overspends were not as high as previously forecast at quarter three resulting in a net contribution to Unearmarked General Fund Balances of £1.113m. Cabinet will develop a strategy for using these resources and refer these proposals to Council during 2009.

13. RECOMMENDATIONS

- 13.1 Cabinet is asked to note the report.

Line No	Description of Expenditure	Outturn Position		
		2008/09 Approved Budget	2008/09 Actual Expenditure / Income	2008/09 Variance: Adverse/ (Favourable) £'000
		£'000	£'000	
	TABLE 1 - Departmental Expenditure			
1	Adult & Community Services - excluding ABG Variance	35,295.1	36,361.0	1,065.9
2	Childrens Services (excl Schools) - excluding ABG Variance	23,086.1	23,398.6	312.5
3	Neighbourhood Services - excluding ABG Variance	17,332.6	17,379.0	46.4
4	Regeneration & Planning - excluding ABG Variance	6,303.9	6,392.2	88.3
5	Resources - excluding ABG Variance	1,993.0	2,130.3	137.3
6	Total Departmental Expenditure	84,010.7	85,661.1	1,650.4
	TABLE 2 - Corporate Costs			
	EXTERNAL REQUIREMENTS			
7	Centralised Estimates (inc Capital Strategy Prudential Costs)	5,629.9	2,917.4	(2,712.5)
8	Magistrates, Probation and Coroner's Court	182.2	164.0	(18.2)
9	North Eastern Sea Fisheries Precept	20.0	21.1	1.1
10	Flood Defence Levy	45.8	53.2	7.4
11	Discretionary Rates Relief	33.0	54.7	21.7
	CORPORATE COMMITMENTS			
12	IT	0.0	174.2	174.2
13	Audit Fees	337.0	337.2	0.2
14	Redn in Pay Inflation	(174.0)	0.0	174.0
15	Insurances	167.7	0.0	(167.7)
16	Risk Management	0.0	0.0	0.0
17	Designated Authority Costs	87.0	28.0	(59.0)
18	Pensions	398.0	404.8	6.8
19	Redundancies	0.0	496.4	496.4
20	Release reserve for above	0.0	(330.5)	(330.5)
21	Efficiency Termination Costs funded from borrowing	0.0	(166.3)	(166.3)
22	Members' Allowances	348.8	376.2	27.4
23	Mayoral Allowance	75.3	70.9	(4.4)
24	Emergency Planning	100.9	92.8	(8.1)
	NEW PRESSURES			
25	Employers Pensions Contributions	0.0	96.6	96.6
26	Housing Stock Transfer Costs / Loss External Income	0.0	0.0	0.0
27	Contingency	22.0	2.1	(19.9)
28	Planning Grant Termination	98.4	0.0	(98.4)
29	Strategic Contingency	637.9	0.0	(637.9)
30	2007/08 Final Council Commitments	31.0	0.0	(31.0)
31	2008/09 Provision for Grants/Pressures/Priorities	76.0	8.6	(67.4)
32	2008/09 Provision for Grants/Pressures/Priorities - Members ICT	15.0	18.5	3.5
33	Provision for Cabinet Projects	51.0	0.0	(51.0)
34	Procurement and Contact Centre Savings	(410.0)	(42.3)	367.7
35	2008/09 Efficiency Savings	(560.0)	0.0	560.0
36	Job Evaluation/Single Status Provision	393.2	393.2	0.0
37	Teesside Airport Study	0.0	9.6	9.6
38	Receipts for Government Pool	0.0	0.0	0.0
39	NNDR Holding Account	31.5	31.5	0.0
40	LABGI	(370.0)	0.0	370.0
41	LABGI Release of Reserve	0.0	(370.0)	(370.0)
42	RTB Share Income	0.0	(87.0)	(87.0)
43	RTB - Contribution to Budget Support	0.0	87.0	87.0
44	Release of Bad Debts Provision	0.0	0.0	0.0
45	Reserve Contribution - Collection Fund Deficit	0.0	0.0	0.0
46	Reserve Contribution - Equal Pay Back Pay	0.0	0.0	0.0
47	DOH 50% contrib	0.0	45.0	45.0
48	LATS Cost	0.0	0.0	0.0
49	Managed Print Services	0.0	269.8	269.8
50	Business Transformation Programme	0.0	263.1	263.1
51	Business Transformation Programme release reserve	0.0	(263.1)	(263.1)
52	New Burdens Fnnd Fr Formula Gr	11.0	0.0	(11.0)
53	HRA Residual	0.0	0.0	0.0
54	General Non Staff	0.0	7.2	7.2
55	Parish Precepts	21.2	21.2	0.0
56	Secure Remand - Corporate	0.0	15.2	15.2
57	Ch Exec group	0.0	5.4	5.4
58	Corporate Budgets	7,299.8	5,205.7	(2,094.1)
59	Area Based Grant Underspend	10,651.0	10,462.0	(189.0)
60	Contribution to/from Balances	(3,249.0)	(3,249.0)	0.0
61	Creation of Reserve : Building Schools for the Future as per MTF 22.12.08	0.0	1,500.0	1,500.0
62	Creation of Reserve : Tall Ships as per MTF 22.12.08	0.0	500.0	500.0
63	Creation of Reserve : Income Equalisation Reserve	0.0	120.0	120.0
64	LABGI Income	0.0	(2,904.0)	(2,904.0)
65	LABGI Contribution to Budget Support Fund	0.0	2,904.0	2,904.0
66	LPSA 2 Reward Grant	0.0	(450.9)	(450.9)
67	LPSA 2 Reward Grant Contribution to Budget Support Fund	0.0	450.9	450.9
68	Capitalisaion of revenue expenditure as per approved Outturn Strategy	0.0	(2,600.0)	(2,600.0)
69	Total Corporate Costs	98,712.5	97,599.8	(1,112.7)
70	Contribution from / (to) Non-Earmarked General Fund Balance			1,112.7

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
12	Adult Education	0	(12)	(12)		
111	Supporting People	40	49	9	The current adverse variance is the result of a delay in restructuring this area and this is reflected in the anticipated outturn.	The adverse variance is the result of a delay in restructuring this area to achieve efficiencies planned from the start of the year. This restructure has now occurred and the full year efficiency will be achieved from 1 April 2009.
3,501	Assessment & Care Management	(123)	(172)	(49)		The favourable variance is owing to vacancies occurring during a major restructure, the final three months of 2008/09 saw an increase in this owing to the higher value of these vacancies following the finalisation of the impact of job evaluation. Additional Supporting People funding has also been negotiated for this area.
0	LDDF	0	0	0		
1,404	Home Care	(160)	(51)	109		This is complex area owing to the linkages between working patterns, the significant number of vacancies within this team and the impact of Job Evaluation on the cost of this service. The reduction in the underspend reflects these complexities.
5,028	Learning Disabilities	812	652	(160)	<p>Increased demand for the service is reflected in the current adverse variances on residential placements (£229,000, of which £173,000 relates to nine months worth of residential care costs for one individual as reported last quarter) and additional care placements (£274,000).</p> <p>Owing to increase in demand for care and increases in care needs for some already receiving support we currently have care costs in excess of budget for community based social care support of £343,000 in this area. This includes some one-off expenditure for equipment, etc, which is not expected to continue, as individuals choose to access their social care in more flexible ways. This variance is partly offset by a reduction in costs against traditional domiciliary care services of £106,000.</p> <p>Day service transport costs continue to be an issue until the Integrated Transport Unit is in place.</p> <p>The overall projected outturn has reduced since the last report owing to some one-off income received from the PCT, there has also been unfortunately, a number of service users how have passed away which will have an impact on the financial position this year.</p>	<p>Increased demand for the service is reflected in the adverse variances on residential placements (£420,000, of which £224,000 relates to residential care costs for one individual as reported previously) and additional care placements (£353,000).</p> <p>Owing to an increase in demand for care and increases in care needs for some already receiving support we currently have care costs in excess of budget for community based social care support of £252,000 in this area. This figure reflects the net variance as the trend continues to decrease those costs of traditionally provided domiciliary care services. This variance includes some one-off expenditure for equipment, etc, which is not expected to continue, as individuals choose to access their social care in more flexible ways.</p> <p>The outturn variance has reduced since the last report owing to some further one-off income received from the PCT, and unfortunately, a number of service users passing away.</p> <p>Day service transport costs continue to be an issue until the Integrated Transport Unit is in place however the actual costs charged in 2008-09 were slightly less than anticipated further reducing the outturn variance.</p>
1,322	Mental Health	160	152	(8)	The current adverse variance relates to increased demand for this service. Residential placement costs are currently overspent by £94,000 and community social care support demand has meant that care costs are currently greater than budget by £127,000. A favourable variance on income linked to additional expenditure and staffing underspends account for the overall projected outturn.	This adverse variance relates to increased demand for this service as previously reported. Residential placement costs overspent by £140,000 and community social care support demand has meant that care costs are currently greater than budget by £184,000. A favourable variance on income linked to additional expenditure and staffing underspends account for the overall projected outturn.

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget £'000	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3 £'000	Actual - Over/ (Under) spend £'000	Increase/ (Decrease) in total Departmental Overspend £'000	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
8,477	Older People Purchasing	368	221	(147)		The decrease in the adverse variance in this area is mainly owing to one-off income streams of £90,000 from the PCT for various projects agreed towards the end of the financial year. In addition to this there was a retrospective Continuing Health Care receipt from the PCT and a settled Deferred Charge during this period totalling £75,000.
1,636	Physical Disabilities	497	413	(84)	The majority of this current adverse variance relates to increased demand for community based social care. There is currently expenditure in excess of budget in this area of £280,600. This includes some one-off expenditure for equipment, etc., which is not expected to continue, as individuals choose to access their social care in more flexible ways. Day service transport costs continue to be an issue until the Integrated Transport Unit is in place. Current outturn projections include a £50,000 overspend for this area.	The majority of this current adverse variance relates to increased demand for community based social care. There is currently expenditure in excess of budget in this area of £396,000. This includes some one-off expenditure for equipment, etc., which is not expected to continue, as individuals choose to access their social care in more flexible ways. Day service transport costs continue to be an issue until the Integrated Transport Unit is in place however the actual costs charged in 2008-09 were slightly less than anticipated reducing the outturn variance.
279	Sensory Loss and Occupational	30	53	23		This adverse variance relates to increased staff costs to cover the Service. The impact of the delay in agreeing the Job Evaluation amendments has also adversely affected the outturn variance.
261	Service Strategy and Regulation	9	(3)	(12)		

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
4,026	Support Services	(106)	(47)	59		Income was less than forecast for this area and this has been offset by favourable variances on other budgets.
26,057	TOTAL	1,527	1,255	(272)		

Note 1 - Contributions from Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget	2008/09 Outturn	2008/09 Variance: Adverse/ (Favourable)	Comments
	Col. A	Col. B	Col. C (C=B-A)	
£'000	£'000	£'000	£'000	
CONTROCC Implementation	74	74	0	
LPSA Improving Pre-admission	44	44	0	
LPSA Carefirst Upgrade	56	56	0	
TOTAL	174	174	0	

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution	Comments
	£'000	
Agency - Elderly	20	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Occupational Therapy Team	27	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Communities for Health	120	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Agency - Mental Health	10	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Telecare Project - Older People	61	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Stroke Services	65	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
IDeA Training Project	0	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Supporting People Payments	1,103	To be used to mitigate repayment of grant and ease budget pressure over transition period as new grant regime come into effect in addition to costs arising from Audit Commission inspection.
TOTAL	1,406	

CHILDREN'S SERVICES

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
2,317	Access to Education	(49)	(51)	(2)	Charges to the department's Asset Management Team from Neighbourhood Services and external consultants to support the LA's traditional school capital programme have been lower than expected. This reflects the increased emphasis on the Building Schools for the Future and Primary Capital programmes. Income from primary schools for attendance at the Carlton Outdoor Centre has increased reflecting the high take up of places offered to Hartlepool schools under the joint authority arrangement. Vacancies in the Exclusions Team from November onwards have resulted in staff salary savings. The Home to School Transport Service is also underspending this year but year end savings will be required to help meet the Integrated Transport Unit's corporate efficiency target.	Charges to the department's Asset Management Team from Neighbourhood Services and external consultants to support the LA's traditional school capital programme were lower than expected. This reflected the increased emphasis on the Building Schools for the Future and Primary Capital programmes. Income from primary schools for attendance at the Carlton Outdoor Centre increased, reflecting the high take up of places offered to Hartlepool schools under the joint authority arrangement. Exclusions income from schools was credited during the last term once the pupil transfers were known and was higher than expected. The Home to School Transport Service also underspent this year, of which £100k was released as corporate efficiency savings. However, further savings were made of £16k in the last quarter against contracts.
1,605	Central Support Services	0	(0)	(0)		
0	Children's Fund	0	0	0		
9,552	Children, Young People and Families Support (continued on next page)	685	631	(54)	As reported throughout 2007/2008 and in the first two quarters of 2008/2009, the Department has experienced significant pressures relating to a net increase in the number and cost of Looked After Children. Based on the projected cost of current placements the overall budget will exceed the existing budget by £754,900 at the year end. This is in line with previous estimates and costs are expected to continue at this level throughout next year, as reflected in the Department's 2009/2010 budget submission	As reported throughout 2007/2008 and in the first three quarters of 2008/2009, the Department experienced significant pressures relating to a net increase in the number and cost of Looked After Children. The overall budget exceeded the existing budget by £739k at the year end, but this was £16k less than expected at Q3 due to a reduction in the number of placements. Significant savings of £69k were also achieved due to the late rolling out of the Children & Families Staff Development Programme. Within the Safeguarding Unit, there has been a saving of £6,000 on the use of external consultants following a review of use of external agencies. Within the Child Adoption Service, because only one placement was made compared to three budgeted, there is a consequent saving of £21k in supplies and services linked to those placements.

CHILDREN'S SERVICES

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
	Children, Young People and Families Support (continued)				<p>The costs of care proceedings have also increased significantly as a direct consequence of the Public Law Outline introduced in April, 2008, to replace an earlier protocol for managing public law Children Act cases. This was designed to improve the overall system and provide better outcomes for children while ensuring court resources are used in a timely and effective way. The reform significantly changed the way in which local authorities make applications to the Court for orders where children are suffering or are at risk of suffering significant harm. The process increases Local Authority spending owing to the need to incur costs on specialist assessments prior to hearings but the additional costs to the Children's Services Department could not be predicted at the time the budget was set. So far this year additional costs have totalled £70,300 and it is likely that this will rise to at least £100,000 by the year end.</p> <p>During the year attempts have been made to curtail spending on other areas within the Children and Families Division including the use of external grants to offset overspendings on care packages. Staff vacancy savings and underspends on running costs have also been achieved. In total net savings of £170,000 are anticipated by the year end which will reduce the overall divisional overspend to £685,000.</p>	<p>The costs of care proceedings did increase significantly as a direct consequence of the Public Law Outline introduced in April, 2008, to replace an earlier protocol for managing public law Children Act cases. This was designed to improve the overall system and provide better outcomes for children while ensuring court resources are used in a timely and effective way. The reform significantly changed the way in which local authorities make applications to the Court for orders where children are suffering or are at risk of suffering significant harm. The process increased Local Authority spending owing to the need to incur costs on specialist assessments prior to hearings but the additional costs to the Children's Services Department could not be predicted at the time the budget was set. At Q3 additional costs totalled £70,300 and increased to £167,000 by year end, due to an increase in the number of court applications.</p> <p>During the year attempts were made to curtail spending on other areas within the Children and Families Division including the use of external grants to offset overspendings on care packages. Staff vacancy savings and underspends on running costs were also achieved. In total net savings of £170,000 were achieved which reduced the overall divisional overspend to £631,000.</p>
363	Early Years	(30)	(53)	(23)	Expenditure on private sector nursery provision continues to be less than expected due to low take up of the Nursery Education Grant for 4 year olds.	Expenditure on private sector nursery provision was less than expected due to low take up of the Nursery Education Grant for 4 year olds (£35.2k). There was also an underspend due to a previous year grant adjustment on General Surestart grant (£17.3k).
117	Information, Sharing & Assessment	(78)	12	90	The Department undertook a minor restructuring earlier in the year to increase staffing resources attached to the development of the Children's Trust. Delays in filling posts have resulted in high vacancy savings. The costs of printing the new Children's and Young People's Plan was lower than expected. Delays on implementation of the Integrated Working project also resulted in savings.	The Department undertook a minor restructuring earlier in the year to increase staffing resources attached to the development of the IWISP / Children's Trust. Delays in filling posts resulted in high vacancy savings. The costs of printing the new Children's and Young People's Plan was lower than expected. Additional contributions were made to the departmental abatement target after Q3 had been reported of £35k.
1,785	Other School Related Expenditure	(2)	(245)	(243)		The Transitional Support Fund (£200k) was not utilised in 2008/9, because no bids were received from schools. The £150k Brierley Salary Protection Fund was also underspent by £109k due to delays in staff transferring to other schools. These underspends are to be carried forward for application in 2009/10 and subsequent years. Premature retirement costs were higher than anticipated due to provision being made for some one off payments. External consultants budgets of £17k and £9k were not utilised in the swimming service and ICT support respectively.

CHILDREN'S SERVICES

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
93	Play & Care of Children	33	26	(7)	This overspend mainly related to OSCARs, the all year round childcare service offering after school and holiday provision from three locations across the Borough. Costs in the current year have been higher than normal owing to maternity cover and at the same time income from fees and charges has been lower than expected. An action plan to review the sustainability of the service is being implemented and the Portfolio Holder agreed an increase in charges earlier this year.	This overspend mainly related to OSCARs, the all year round childcare service offering after school and holiday provision from three locations across the Borough. Costs in the current year were higher than normal owing to maternity cover but the anticipated reduction in income was not as low as anticipated. The overspend was further reduced by a contribution of £4.8k from Reserves.
1,716	Raising Educational Achievement	(69)	(125)	(56)	Demand for support to schools in difficulty has been relatively low this year. Expenditure on advisory consultants has been low as more support has been provided from in house staff. Consultancy costs have also been partly offset by the use of Standards Fund grants carried forward from 2007/2008.	Demand for support to schools in difficulty has been relatively low this year. Expenditure on advisory consultants has been low as more support has been provided from in house staff. Consultancy costs have also been partly offset by the use of Standards Fund grants carried forward from 2007/2008. Additional income was generated from schools for Newly Qualified Teacher (NQT) buy back support services. Workforce Development grants were used to offset existing staff salary costs rather than new spending. Behaviour & Attendance Partnership funding was not fully utilised but forms part of DSG underspend - this was due to information about schools' achievements of attendance targets, not being available until after financial year end.
2,533	Special Educational Needs	(169)	(215)	(46)	Various underspends are being experienced on these DSG funded services and cannot be used to offset other departmental overspends. Areas of saving are staff vacancy and running costs at the Pupil Referral Unit, lower than expected recharges for Home and Hospital teaching and reduced spending on special needs pupils placed with other Local Authorities.	Various underspends are being experienced on these DSG funded services and cannot be used to offset other departmental overspends. Areas of saving are staff vacancy and running costs at the Pupil Referral Unit, lower than expected recharges for Home and Hospital teaching and reduced spending on special needs pupils placed with other Local Authorities. Since Q3, the PRU has also been credited with Exclusions income during the last term and additional grant funding was made from sources such as NDC and Standards Funds.
1,583	Strategic Management	(98)	(312)	(214)	Following a review of vacancies earlier in the year new posts were created to enhance the in-house Commissioning Team. Delays in filling posts resulted in high vacancy savings. Vacancies and staff changes in the Senior Management Team have resulted in lower than expected salary costs. The Finance Team have also reduced the use of external funding consultants to assist in the local formula for funding schools. Expenditure on staff training has also been lower than expected partly owing to the availability of external grant to fund some programmes.	The departmental abatement target was exceeded due to higher than expected staff vacancies towards the latter part of the year.
339	Youth Justice	0	(11)	(11)		Recharges to the Service from Regeneration and Planning were lower than anticipated.
1,083	Youth Service	(38)	8	46		Additional contributions were made to the Departmental abatement target, following staffing savings reported at Q3.
0	Contribution to Dedicated Schools Grant Reserve	289	647	358		The Schools Forum established a 3 year salary protection fund to maximise redeployment opportunities for Brierton school staff. The number of staff transferring during 2008/09 was less than expected. There were no bids for Transitional Support from schools in difficulties during 2008/09.

CHILDREN'S SERVICES

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

23,086	TOTAL	474	312	(162)		
--------	-------	-----	-----	-------	--	--

CHILDREN'S SERVICES

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Note 1 - Contributions from Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget Col. A £'000	2008/09 Outturn Col. B £'000	2008/09 Variance: Adverse/ (Favourable) Col. C (C=B-A) £'000	Comments
Building Schools for the Future	1,177	1,189	12	
Carlton Outdoor Centre	0	8	8	
A2L Reserve - Temp Accom	81	81	0	
Play & Care	0	5	5	
Behaviour & Attendance	0	3	3	
Broadband	110	86	(24)	The balance on this Reserve has been slipped into 2009/10 to be used alongside the Standards Fund grant to enhance the ICT capacity in schools.
Teenage Pregnancy Prevention	19	0	(19)	This Reserve will now be used in 2009/10 to enhance the TP programme.
Early Years	47	47	0	
14-19 Agenda	54	54	0	
Connexions	20	14	(6)	
Dedicated Schools Grant - Brierley	220	220	0	
Parenting Support	5	0	(5)	
Playing for Success	20	14	(6)	
Youth	9	0	(9)	
TOTAL	1,762	1,721	(41)	

CHILDREN'S SERVICES

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution £'000	Comments
Dedicated Schools Grant	647	Spending of the DSG is ring-fenced and the department's 2008/2009 underspend of £647,000 has therefore been carried forward in accordance with legislation. This includes £200,000 relating to the Transitional Support Fund which is operated by the Local Authority to provide assistance to schools in financial difficulties which meet criteria set out in the local scheme for financing schools and £110,000 relating to the anticipated contribution required towards staffing costs arising from the closure of Brierion School. The use of the remainder of the underspend, totalling £337,000, is subject to Schools Forum consultation.
Carlton Outdoor Centre	4	This Reserve was created to fund the cost of Job Evaluation in 2009/10
ContactPoint	2	This is the eligible 5% carry forward of this grant which will be used in 2009/10 to contribute towards the 2009/10 ContactPoint costs.
Local Safeguarding Children's Board	63	The Local Safeguarding Children's Board is a multi-disciplinary body with contributions from other organisations. Any underspend is therefore ring-fenced and carried forward into the following financial year.
Back-Scanning Costs	80	The Department's 2008/2009 budget included £100,000 to engage temporary staff in a statutory exercise to back scan children's social care records. Unfortunately, technical difficulties were experienced and a corporate solution to the Council's scanning systems is being developed. It was not necessary to engage the temporary staff required and an underspend of £80,000 was incurred which has been transferred to a reserve to fund these costs in 2009/2010.
Looked after Children	1	This Reserve will be added to the existing LAC Reserve which has been created as the balance of the Connexions Reserve (£75,700) is not required for Connexions so it has been reclassified as a Looked After Children Reserve to meet potential demand pressures resulting from high and volatile costs of specific Looked after Children.
Early Years Support Network	9	This Reserve was created from the balance of funding provided to support the Early Years Team Support Network. The reserve will be used in 2009/10 to continue delivering a support package for Early Years Professionals via development and training.
Competitions Manager	3	This Reserve was created to carry forward a surplus of income received from schools outside of the authority. The expenditure is applied on an academic year basis and will therefore be applied in 2009/10.
Youth Service	15	This Reserve has been created to carry forward the surplus of £5,000 generated from catering sales across Hartlepool Youth Centres, the contribution of £6,000 received from Secondary Schools to fund the Brierion/English Martyrs Exclusion project and the eligible 5% grant carry forward of £4,000 of the Youth Opportunities Grant.
	177	

7.3 Appendix 1/C

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
884	Consumer Services	(86)	(123)	(37)	£53,000 relates to savings on vacant posts. Market forces making it extremely difficult to recruit staff into these posts. Any favourable variance in this area will be used to provide the service by alternative methods. Licence income is currently above expectation and accounts for £114,000 of the variance. Income is anticipated to level out by the end of the financial year. The level of income received in advance is currently being evaluated and appropriate adjustments will be made at the year end.	The increase in licence fee income continued in the final quarter at a level greater than anticipated.
343	Environmental Action	0	(59)	(59)		£55,000 grant funding for new security cameras not spent. This was used to fund other areas of overspending in the department.
138	Building Control	50	58	8	The increasingly competitive private sector market and the economic downturn have contributed to lower than budgeted fee income levels on this service at the third quarter stage. Current trends suggest an adverse position of around £50,000 is likely to exist at year end.	The increasingly competitive private sector market and the economic downturn have contributed to lower than budgeted fee income levels on this service. The £57,500 adverse variance was broadly in line with the Quarter 3 forecast.
74	CADCAM	0	27	27		
928	Community Safety	0	(11)	(11)		
298	Community Strategy	0	(8)	(8)		
187	Development Control	0	154	154		Planning fee income which had remained reasonably stable up to Q3 despite the economic downturn, dropped significantly in the final quarter of the year. The majority of the adverse variance however (£113k) was a result of costs incurred in respect of the Ships Dismantling Planning case. The timing and amount of these costs were uncertain. These costs are not covered by the existing corporate provision and are therefore included in the departmental outturn for the year. These additional costs have been reflected in the overall outturn strategy which in aggregate shows a lower total overspend.
2	Drug Action Team	0	0	0		

COMMUNITY SAFETY & HOUSING

7.3 Appendix 1/D

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
930	Housing Services	(50)	(101)	(51)	It was reported at Quarter 2 that policy decisions in this service area may alter the anticipated spending pattern during the remainder of the year. The recent decision regarding the location of the new Housing Option Centre has significantly reduced the budget resource required to make the new office 'fit for purpose'. It is anticipated that a one off saving in 2008/2009 of £50,000 will occur.	As identified in Q3, some £50,000 of the overall favourable variance is attributable to the reduced requirement for resources to make the new Housing Option Centre building 'fit for purpose'. The additional variance was derived from several sources, most notably the one off savings in vacant posts that occurred largely as a result of the temporary freeze on recruitment during the early part of 2009.
359	Landscape & Conservation	0	20	20		
292	Youth Offending Service	0	(7)	(7)		
4,435	TOTAL	(86)	(50)	36		

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget	2008/09 Outturn	2008/09 Variance: Adverse/ (Favourable)	Comments
	Col. A	Col. B	Col. C (C=B-A)	
	£'000	£'000	£'000	
Pride in Hartlepool General Fund Balances - memorial testing	35 44	35 44	0 0	Offsets by Contribution to this Reserve as detailed below. £3,000 from Regeneration Reserve Specific To fund Housing Condition Survey.
Anti Social Behaviour Team	8	34	26	
Local Plan	7	10	3	
LPSA	0	69	69	
Regeneration Reserve Specific	93	90	(3)	£3,000 to fund Local Plan Variance as a result of expenditure slipping to 2010/11.
Youth Offending	45	10	(35)	
TOTAL	232	292	60	

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution	Comments
	£'000	
Anti Social Behaviour Team	26	Transfer to reserve to pay rent over a 3 year period. To be used to support Selective Licensing,CBL, strategic studies etc Ringfenced grant to cover expenditure committed in 2009/10 re Family Intervention Project
Housing Market Renewal	193	
Regeneration Reserve Specific	35	
	254	

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget £'000	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3 £'000	Actual - Over/ (Under) spend £'000	Increase/ (Decrease) in total Departmental Overspend £'000	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
60	Allotments	0	1	1		
38	Archaeology	0	1	1		
798	Community Support	(5)	(17)	(12)		
1,001	Museums & Heritage	(21)	(27)	(6)		
399	Strategic Arts	48	21	(27)	This variance is mainly owing to an adverse variance against the Maritime Festival as previously reported and adverse variances on staff costs and income to the Borough Hall to support the office accommodation refurbishment strategy. The majority of these costs have now been realised and the outturn projection reflects this.	This variance is mainly owing to an adverse variance against the Maritime Festival as previously reported and adverse variances on staff costs and income to the Borough Hall to support the office accommodation refurbishment strategy. The variance has reduced slightly following the Job Evaluation weekly adjustments agreed late in the year.
418	Countryside	(5)	(22)	(17)		This favourable variance is the result of staff vacancies and have been used to fund overspends on the Parks BVG.
168	Foreshore	0	(20)	(20)		This favourable variance is the result of managed staff savings around the Beach Safety service and have been used to fund overspends on the Parks BVG.
(13)	Recharge Accounts	(40)	(40)	0		
1,947	Libraries	(66)	(60)	6		
327	Maintenance	14	15	1		
625	Parks	0	20	20		This outturn variance is owing to necessary footpath works required within the Borough and is funded from managed underspends within the Countryside and Foreshore BVG's.
1,703	Sports & Physical Recreation	0	(62)	(62)		The favourable variance in this area is a result of grant maximisation within the BVG. The funding was maximised to fund additional staff costs which were previously expected to offset the favourable variance in this area.
7,471	TOTAL	(75)	(190)	(115)		

CULTURE, LEISURE & TOURISM**7.1 Appendix 1/E****REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009****Note 1 - Contributions from Reserves**

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget Col. A £'000	2008/09 Outturn Col. B £'000	2008/09 Variance: Adverse/ (Favourable) Col. C (C=B-A) £'000	Comments
Sports Awards	13	13	0	
Community Pool Grants	124	74	(50)	The balance of this reserve will be utilised in 2009-10 to fund community grants.
Countryside	14	14	0	
Libraries - RFID Self-Issue	46	46	0	
LPSA - Social Inclusion - Home Library Survey	0	18	18	
Maritime Festival	31	31	0	
Football Development	7	7	0	
Tree Management	6	0	(6)	This reserve will be now be utilised in 2009-2010
Tall Ships Event	264	269	5	
LPSA - Social Inclusion - Participation in Sports	33	21	(12)	The balance of this reserve will be utilised in 2009-10
Swim Strategy - Mill House	0	7	7	
TOTAL	538	501	(38)	

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution £'000	Comments
Renaissance Access Project	9	This reserve was created from the balance of grant funding and is committed to be spent in 2009-10
Tall Ships Event	68	This reserve has been set aside to support the Tall Ships visit in 2010
Public Health Physical Activity	38	This reserve was created from the balance of grant funding and is committed to be spent in 2009-2010
Tree Management	1	This reserve will be fully utilised in 2009-2010
Sports & Physical Recreation	60	The reserve will be used to fund activities and awards in 2009- 2010
TOTAL	176	

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
398	Client Services	0	(4)	(4)		
1,083	Neighbourhood Services Central Admin	0	3	3		
547	Neighbourhood Services Internal Works	200	103	(97)	The forecast variance results from increased fuel costs.	High levels of fuel costs did not continue combined with a better than anticipated level of surplus from the trading activities as a whole.
(135)	Property Services	3	18	15		
1,703	Finance Division	(207)	(210)	(3)	The Finance Division is projecting a favourable variance at outturn as a result of one-off staff vacancies. This favourable variance will offset the adverse variances projected by the Legal Section and contribute to the adverse variance projected on Administrative Buildings which is reported to Performance Management Portfolio.	
39	Legal Service	77	102	25	The adverse variance is a result of staff vacancies and pending staff restructure which as resulted in the use of Agency staff and caused increased staffing costs to the Section. Several areas within the Chief Executive's Department will be showing favourable variances at the year end. These favourable variances will offset this adverse variance.	The adverse position worsened due to the continuing need for agency staff usage which will be addressed by a staff restructure in 2009/10. The overspend will be offset by underspends elsewhere in Chief Executives.

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
0	Reserve - Shopping Centre	200	150	(50)		The amount earmarked for this reserve was reduced due to the lower
101	Registration of Electors	0	(5)	(5)		
102	Municipal and Parliamentary	5	4	(1)		
2,760	Central Administration	0	198	198		
164	Council Tax and Housing Benefits Payments	(250)	(496)	(246)	The favourable variance arises from Benefit Subsidy regulations which have applied for 2008/2009 having a beneficial impact for Hartlepool.	The favourable variance facilitates the creation of the reserves for HR/payroll system, social inclusion and credit union as detailed below.
0	HR/Payroll System	114	114	0		
0	Reserve - New HR/Payroll	186	186	0	This reserve has been established from savings in Finance	
0	Reserve - Social Inclusion	100	100	0	This reserve has been established from savings in Finance	
0	Reserve - Credit Union	50	50	0	This reserve has been established from savings in Finance	
12	Public Relations	0	8	8		
(3)	Democratic Services	(10)	(25)	(15)		
254	Corporate Strategy & Public	(10)	(42)	(32)		Staffing budgets and the Corporate IT budget have underspent.
0	Corporate Management and	(10)	(2)	8		
107	Registration Services	0	(14)	(14)		
185	Support to Members	0	(40)	(40)		Member's expenses budgets and the staffing budget have underspent

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
(129)	Other Office Services	125	133	8	The current and forecast variance arises from the income budget for Land Charges being unachievable. This is owing to the market conditions and the economic conditions arising from the 'credit crunch'.	The unfavourable economic conditions have persisted into Quarter 4 and the income shortfall has risen slightly
16	Printing	0	11	11		
0	Human Resources	0	149	149		The overspend on HR is caused by overspending on staffing budgets.
1	Training & Equality	0	(18)	(18)		This underspend is offset by overspending elsewhere in HR
(1)	Contact Centre	0	(42)	(42)		The underspend on staffing and software costs is off-setting the
45	Administration Buildings	55	(29)	(84)	The adverse variance is owing to an increase in responsive and cyclical	The final underspend reflected the allocation of additional funding for
0	Central Council Expenses	0	(5)	(5)		
66	Performance Management	0	12	12		
7,315	TOTAL	628	409	(219)		

FINANCE & PERFORMANCE MANAGEMENT

7.1 Appendix 1/F

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget Col. A £'000	2008/09 Outturn Col. B £'000	2008/09 Variance: Adverse/ (Favourable) Col. C (C=B-A) £'000	Comments
General Fund Balances - Property Database	22	22	0	
Contact Centre - Staffing	5			
Corporate Strategy	220	62	158	Expenditure has been deferred into 2009/10
Registration Services	30	1	29	Building Work on the Registry Office will continue in 2009/10
Print Unit Reserve	3	3	0	
Human Resources	75	13	62	
Training & Equality - National Graduate Development Reserve	1	1	0	
Legal Services	9	9	0	
Internal Audit	79	50	29	Reserve used to support the overall position of the department
Accountancy	70	26	44	Reserve used to support the overall position of the department
Finance IT Investment		162	(162)	Reserve used to support the overall position of the department
Revenues & Benefits	353	200	153	Reserve used to support the overall position of the department
Financial Inclusion	30		30	Expenditure has been deferred into 2009/10
Business Improvement District Initiative	35		35	Expenditure has been deferred into 2009/11
TOTAL	932	549	378	

FINANCE & PERFORMANCE MANAGEMENT**7.1 Appendix 1/F****REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009****Note 2 - Contribution to Reserves**

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution	Comments
	£'000	
Contact Centre	64.0	Created from underspending in the Contact Centre fund software development
Corporate Strategy	30	Created from underspending in the Corporate Strategy to fund ICT developments
HR/Payroll System	186	£ 300k has been allocated to fund the HR/Payroll system of which £ 114 k was spent in 2008/09 and £ 186 k moved into 2009/10
Social Inclusion	100	To fund participation in the Hartlepool Financial Inclusion Partnership
Credit Union	50	To provide funding for the Hartlepool Credit Union
Shopping Centre Equalisation Reserve	150	Created to provide for reduced rental income from the Middleton Grange Shopping Centre as a result of the economic downturn
Working from Home	7	Created to smooth the costs of home-working keyfobs over the years
	207	

REGENERATION & ECONOMIC DEVELOPMENT

7.1 Appendix 1/G

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
1,371	Economic Development	0	(21)	(21)		
1,725	Planning Policy & Regeneration	0	(22)	(22)		
3,096	TOTAL	0	(43)	(43)		

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget Col. A £'000	2008/09 Outturn Col. B £'000	2008/09 Variance: Adverse/ (Favourable) Col. C (C=B-A) £'000	Comments
Capital Funding Reserve	0	47	47	Corporate - Which Portfolio? £20,000 budget not required.£75,000 is rebadging to other reserves
Economic Development	20	75	55	
TOTAL	20	122	102	

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution £'000	Comments
Regeneration MRU	78	£12K rebadged from Econ Devt Reserve.£66K re late start Victoria Bldgs £33K rebadged from Econ Devt Res
Regeneration Reserve	33	
Specific	111	

TRANSPORT & NEIGHBOURHOOD

7.1 Appendix 1/H

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
1,029	Engineering Consultancy	0	(95)	(95)		£24,000 under spend on LAA grant funding. Higher than anticipated levels of income achieved in final quarter. There were also unexpected savings on salaries due to retirements and disciplinary action.
7,372	Environment	0	(253)	(253)		Unanticipated reduction in the level of waste disposal costs together with a managed reduction in spend designed to negate overspends in other areas of the department. Areas of savings were one offs which could not be continued without being detrimental to the service.
324	Highways Management	0	46	46		Unavoidable overspend on salary costs due to overtime and travel costs in the final quarter to cover critical posts affected by sickness absence
2,984	Highways Services	113	570	457	This is mainly owing to Highways Maintenance, which is currently projecting to be overspent by £110,000. This is currently being reassessed and should be brought back in line by the year end.	£277,000 of the overspend release to a temporary increase in street lighting energy costs. It was previously anticipated that this would be met by corporate funding but was subsequently able to be funded by departmental underspends in other areas. The remaining balance was an overspend on scheduled and unscheduled highways maintenance which could not be avoided as had been provisionally hoped.
179	Town Care Management	0	1	1		
13	Traffic Management	0	1	1		
1,849	Traffic & Transportation	0	(253)	(253)		Unanticipated under spend on concessionary fares due to higher than expected settlement from DFT
265	Transport Services	12	(6)	(18)		
429	Transportation Management	0	4	4		
(831)	Car Parking	159	187	28	Car parking income is currently £92,000 below target levels. The effect of the recent price increase is expected to resolve this issue, however, it is too early to determine if there will be customer resistance to the increases. Should previous years trends continue this will balance at the year end. Similarly, with car parking fine income we have £100,000 of potential income which is currently locked up in the appeals procedure. Again should this be determined in our favour this account will break even. For information we are currently suffering because of the use of counterfeit £1 coins which are currently costing approximately £30 per day (£27,000 YTD).	Quarter 4 performance worse than anticipated resulting in lower levels of income for car parking and parking fine income than envisaged.

TRANSPORT & NEIGHBOURHOOD

7.1 Appendix 1/H

REVENUE OUTTURN REPORT FOR FINANCIAL YEAR 2008/2009

Approved 2008/2009 Budget	Description of Best Value Unit	Forecast Over/ (Under) spend reported at the end of Quarter 3	Actual - Over/ (Under) spend	Increase/ (Decrease) in total Departmental Overspend	Explanation of Forecast Variance reported at Quarter 3 (Comments only made on main variances)	Explanation of Change in Forecast Outturn (Comments only made on main variances)
£'000		£'000	£'000	£'000		
525	Environmental Standards	85	(93)	(178)	Reduced level of income in Burials and Cremations reflects seasonal trends and this is expected to level out over the winter period. Market income is not expected to recover and the shortfall will need to be met from other departmental budgets. These are currently being identified.	Much higher than normal levels of income from cremations during final quarter of year combined with the inability to complete work to be funded from the Pride in Hartlepool grant fund (£76k). It had been hoped that this funding would be carried forward to 2009/10.
75	Minor Works	0	0	0		
14,213	TOTAL	369	109	(260)		

Note 1 - Use of Reserves

The above figures include the 2008/2009 approved budget along with the planned use of Departmental Reserves created in previous years. The table below provides a breakdown of these reserves.

Description of Reserve	2008/09 Budget	2008/09 Outturn	2008/09 Variance: Adverse/ (Favourable) Col. C (C=B-A) £'000	Comments
	Col. A £'000	Col. B £'000	Col. C £'000	
General Fund Balances - Supported Base Services	93	93	0	
General Fund Balances - Emergency Coast repairs	94	94	0	
Capital Funding	122	122	0	
Remedial repairs	41	41	0	
Risk management Insurance	7	7	0	
TOTAL	357	357	0	

Note 2 - Contribution to Reserves

The above figures include the following Contributions to Reserves:-

Description of Reserve	2008/09 Contribution	Comments
	£'000	
Highways Grants	102	
Remedial repairs	155	Ringfenced grant funding for expenditure committed in 2009/10 To finance remedial repair works in 2009/2010.
	257	

REVENUE FINANCIAL OUTTURN REPORT 2008/2009

Line No	Latest Budget	Outturn	Variance Adverse/ (Favourable)	Description of Project/Grant	Amount Rephased to 2009-2010	Variance Remaining
Col. A	Col. B	Col. C	Col. D (D=C-B) £'000	Col. E	Col. F £'000	Col. G (G=D-F) £'000
	£'000	£'000	£'000		£'000	£'000
				Adult & Community Services		
1	40	39	(1)	WNF - PCT Occupational Care for Kids	1	0
2	43	43	0	WNF - Belle Vue Sports Project	0	0
3	89	89	0	WNF - Mental Health Development Project	0	0
4	21	21	0	WNF - Mobile Maintenance Worker	0	0
5	40	40	0	WNF - Integrated Health & Social Care Team	0	0
6	27	26	(1)	WNF - Cardiac Rehabilitation through Exercise	0	(1)
7	31	30	(1)	WNF - Connected Care / Health Trainers	0	(1)
8	50	50	0	WNF - Skills to Work	0	0
9	281	271	(10)	Adult Social Care Workforce	0	(10)
10	384	299	(85)	Adult Carers	70	(15)
11	105	47	(58)	Learning and Disability Development Fund	58	0
12	99	93	(6)	Local Involvement Networks	0	(6)
13	52	(1)	(53)	Mental Capacity Act and Ind Mental Capital Advocate Service	53	0
14	336	332	(4)	Mental Health	0	(4)
15	314	314	0	Preserved Rights	0	0
16	146	145	(1)	Supporting People Administration	0	(1)
				Children's Services		
17	50	50	0	WNF - Hartlepool On-Track Project	0	0
18	5	5	0	WNF - Project Co-ordination	0	0
19	50	50	0	WNF - Education Business Links	0	0
20	40	40	0	WNF - Boys Underachieving	0	0
21	6	2	(4)	WNF - NAP North Flexible Scheme	4	0
22	95	5	(90)	WNF - Reducing Childhood Obesity	90	0
23	400	400	0	WNF - Primary/Secondary Schools Direct Funding	0	0
24	31	31	0	Children 14-19 Flexible Funding Pot	0	0
25	69	69	0	Care Matters White Paper	0	0
26	96	96	0	Children's Carers	0	0
27	214	214	0	Child and Adolescent Mental Health Services	0	0
28	17	17	0	Child Death Review Processes	0	0
29	42	42	0	Children's Social Care Workforce (formerly HRDS and NTS)	0	0
30	395	400	5	Children's Fund	0	5
31	1	1	0	Children's Trust	0	0
32	25	25	0	Choice Advisers	0	0
33	1,114	1,042	(72)	Connexions	0	(72)
34	52	52	0	Education Health Partnerships	0	0
35	18	18	0	Extended Rights to Free Transport	0	0
36	265	265	0	Extended Schools Start Up Costs	0	0
37	332	302	(30)	Positive Activities for Young People	0	(30)
38	5	5	0	Preventing Violent Extremism	0	0
39	68	68	0	Secondary National Strategy - Behaviour and Attendance	0	0
40	108	108	0	Secondary National Strategy - Central Co-ordination	0	0
41	75	75	0	Primary National Strategy - Central Co-ordination	0	0
42	287	284	(3)	School Development Grant (Local Authority Element)	0	(3)
43	42	42	0	School Improvement Partners	0	0
44	26	26	0	School Intervention Grant	0	0
45	7	7	0	Sustainable Travel General Duty	0	0
46	144	138	(6)	Teenage Pregnancy	0	(6)
				Neighbourhood Services		
47	154	153	(1)	WNF - Community Safety Wardens	1	0
48	100	94	(6)	WNF - Environment Team	6	0
49	23	20	(3)	WNF - Environmental Education	3	0
50	1	1	0	WNF - North NAP Meetings Costs	0	0
51	1	1	0	WNF - South NAP Meetings Costs	0	0
52	188	177	(11)	Road Safety Grant	11	0
53	29	29	0	Rural Bus Subsidy	0	0
54	35	32	(3)	School Travel Advisers	3	0

REVENUE FINANCIAL OUTTURN REPORT 2008/2009

Line No	Latest Budget	Outturn	Variance Adverse/ (Favourable)	Description of Project/Grant	Amount Rephased to 2009-2010	Variance Remaining
Col. A	Col. B	Col. C	Col. D (D=C-B) £'000	Col. E	Col. F £'000	Col. G (G=D-F) £'000
	£'000	£'000	£'000		£'000	£'000
				Regeneration and Planning		
55	70	70	0	WNF - Anti Social Behaviour Officer	0	0
56	200	183	(17)	WNF - Partnership Working with Communities	17	0
57	125	122	(3)	WNF - Prolific Offender	3	0
58	24	23	(1)	WNF - Project Assistant	1	0
59	65	65	0	WNF - COOL Project	0	0
60	190	190	0	WNF - Families Changing Communities	0	0
61	10	10	0	WNF - Landlord Accreditation Scheme	0	0
62	33	33	0	WNF - Young Firefighters	0	0
63	142	80	(62)	WNF - Management & Consultancy	15	(47)
64	44	42	(2)	WNF - Neighbourhood Renewal Officer	2	0
65	54	54	0	WNF - NAP Development	0	0
66	137	137	0	WNF - Community Empowerment Network	0	0
67	4	4	0	WNF - Administration of Lifelong Learning Partnership	0	0
68	81	81	0	WNF - Level 3 Progression	0	0
69	26	26	0	WNF - Active Skills - West View Project	0	0
70	3	3	0	WNF - Hartlepool Deaf Centre	0	0
71	36	36	0	WNF - Career Coaching HVDA	0	0
72	28	23	(5)	WNF - Dyke House/Stranton/Grange NAP	5	0
73	5	5	0	WNF - Central NAP(North Hartlepool)	0	0
74	37	37	0	WNF - W View/K Oswy NAP(North Hartlepool)	0	0
75	35	35	0	WNF - Jobsmart	0	0
76	107	104	(3)	WNF - Targeted Training	3	0
77	72	72	0	WNF - Women's Opportunities	0	0
78	29	29	0	WNF - JobsBuild	0	0
79	204	203	(1)	WNF - Intermediate Labour Market	1	0
80	7	7	0	WNF - Marketing Assistant	0	0
81	3	2	(1)	WNF - Employment Co-ordinator	1	0
82	17	17	0	WNF - Improving the Employment Offer	0	0
83	120	120	0	WNF - North Central Hartlepool-Delivery Team Staff Cost	0	0
84	248	248	0	WNF - Assisting Local People into Work	0	0
85	224	224	0	WNF - Incubator System	0	0
86	81	81	0	WNF - Volunteering into Employment	0	0
87	5	5	0	WNF - Skills & Knowledge	0	0
88	154	154	0	WNF - Community Employment Outreach	0	0
89	91	91	0	WNF - STEP(Homelessness Project)	0	0
90	45	45	0	WNF - Positive Choice for Carers	0	0
91	40	40	0	WNF - Owton Manor West NWRA	0	0
92	36	36	0	WNF - West View Project	0	0
93	90	90	0	WNF - Community Chest	0	0
94	46	46	0	WNF - WNF Local Employment Assistance - OFCA	0	0
95	39	39	0	WNF - WNF Youth into Employment Wharton Trust	0	0
96	16	16	0	WNF - WNF Introduction to Construction	0	0
97	39	39	0	WNF - WNF Adventure Traineeship	0	0
98	50	50	0	WNF - WNF Employment Support MIND	0	0
99	75	55	(20)	WNF - Family Case Load Workers	20	0
100	16	14	(2)	WNF - Burbank Neighbourhood Action Plan	2	0
101	21	21	0	WNF - Rift House / Burn Valley Neighbourhood Action Plan	0	0
102	27	27	0	WNF - Owton Neighbourhood Action Plan	0	0
103	7	7	0	WNF - Rossmere Neighbourhood Action Plan	0	0
104	1	1	0	WNF - Headland Neighbourhood Action Plan	0	0
105	19	12	(7)	WNF - Throston Neighbourhood Action Plan	7	0
106	1	1	0	WNF - North Neighbourhood Action Plan Meeting Costs	0	0
107	26	25	(1)	Cohesion	1	0
108	457	414	(43)	Stronger Safer Communities Fund (Neighbourhood Element)	43	0
109	126	126	0	Stronger Safer Communities Fund	0	0
110	56	56	0	Drugs Action Team	0	0
111	41	41	0	Young Peoples Substance Misuse	0	0
112	10,651	10,041	(610)	TOTAL	421	(189)

Best Value Unit / Best Value Sub Unit	2008/2009 Budget £'000	Outturn Variance (Favourable) / Adverse £'000
Adult & Community Services		
Strategic Arts, Museums & Heritage, Sports & Recreation - Income	1,460	(401)
Building Maintenance	327	15
Learning Disabilities Purchasing	3,110	192
Occupational Therapy Equipment	327	15
Older People Purchasing	7,415	(68)
Social Care - Direct Payments	1,213	1,195
Total	13,852	948
Regeneration & Planning		
Economic Development - Rent Income	(187)	30
Planning & Building Control - Fee Income	(620)	21
Total	(620)	21
Neighbourhood Services		
Car Parking	(826)	187
Environment, Environmental Action & Town Care Management	7,343	(311)
Property Services	466	15
Total	6,983	(109)
Corporate Budgets		
Centralised Estimates	5,630	
IT Partnership Contract	2,561	
Total	58,113	0.0
Children's Services		
Building Schools for the Future	1,177	12
Children Looked After Placements	4,393	702
Home to School Transport Costs	1,369	(17)
Independent School Fees (SEN)	643	(110)
Individual Pupils Budget for SEN	1,383	25
Individual School Budget	54,452	0
Integrated Children's System	129	15
Total	63,546	627

ADULT & COMMUNITY SERVICES DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
Support Services	Re-examination of staffing and processes following joint commissioning, and introduction of CONTROCC computer system. Also review management of Supporting People programme, absorbing some of the work into other sections	R	Review is at an early stage	This is a growing area of work, and reduced staffing could affect capacity to support developments	40	0	Slipped into 2009-10
Domestic support Swinburne House	Proposed closure of Swinburne will reduce requirement for domestic support staff	A	1 x vacancy to be 'given up' and 1 x domestic post to be deleted. This will leave 1 x 20hr domestic post to remain for re-provisioning Swinburne elsewhere.	This will not directly affect the service provision	33	0	Slipped into 2009-10
Assessment & Care Mgt	Review management arrangements for social work teams	R	Diminishes management capacity and potentially increases span of control for remaining managers above an acceptable level.	May result in delays in allocation and completion of statutory assessments	45	45	
Libraries	Staffing efficiencies in library service delivery	A	These will be achieved through a revised and improved way of allocating staff – i.e. adjustment of rotas to allow 3x scale 2 fte posts to be saved whilst delivering services as are currently provided. These staff rotas are across the whole service but will be significantly achieved through the Central Library.	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	41	41	
Libraries	Reduction in relief driver requirement for library mobile bus service	A	The new structure was introduced April 2007. First quarter indicates that a lower demand for driver cover is needed. This is a little early and demand needs monitoring full 12 months including winter	reduction in CPA 'cost per visit' provided visit levels maintained. Necessary to ensure service standard and user satisfaction measures are maintained.	4	4	
Libraries	Strategic reduction in target areas of printed materials fund where consortium/supplier purchasing agreements facilitate efficiencies	A	failure to provide continually improving stock and maintenance of PI statistics.	Hope to be minimized but stock provision of the highest quality is principal aim of the service.	14	14	
Libraries	Improved efficiency in online resource provision	A	Risk of not meeting public demand by changing suppliers	Aim to maintain similar service provision through improved supplier contracts.	4	4	
Warren Road & Havelock	Review and integrate the management and staff structure across the two day services, this will reduce ancillary and management costs. The impact on direct service provision will be minimal as this is based on meeting assessed needs through individual support plans.	A	Business continuity & training required for staff to work across Learning & Physical disabilities	Performance measures, impact on PSSEX1 cost of day care.	103	26	On target for implementation by Jan 09. £29k given for ITU worker.
Home Care Service	Transfer 100 hrs from in-house provision to independent provider and review management arrangements.	A	Reconfiguration of home care and amalgamation with Intensive Social Support Team under service heading of 'Direct Care and Support Service' will help provide sustainability going forward and alleviate stress challenges. Potential for complaints if service users prefer local authority service provision. However statutory responsibilities will be still be achieved.	Long term cases in home care (dementia) will be transferred to alternative independent provision. Leaving in house home care services to focus upon rapid response operations. In comparison with all other Providers in Hartlepool, the Local Authority Home Care Service is best placed to do this.	53	53	

ADULT & COMMUNITY SERVICES DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
Older People Purchasing	Change commissioning and contractual arrangements for 'step up / step down' beds, moving away from spot contract towards block purchase. Anticipated demand base on analysis over three year period indicates 15 vulnerable people can be supported more efficiently using this approach	A	This proposal increases capacity and provides the LA with more value for money through securing a lower rate per bed.	Service performance would be enhanced. However this work does require support from the Commissioning Team to tender for the revised contractual arrangement.	39	39	
Intensive Social Support Team	Reorganisation of intensive social support team to cover SP contract only.	A	Supporting People element of this service will continue to function but transitional care / intermediate care support will be limited.	The impact could be minimized by amalgamating the ISSTeam with the Home Care Service, one service to be created 'Direct Care and Support Service under more stream-lined managerial arrangement.	58	58	
Support Services	Efficiency improvements in Finance Section as indicated by CSED	A	Review is still in early stages	Loss of staffing could affect service to users and income levels	19	19	
Support Services	Cut in audio-visual and technical support to department	A	This will impact on Children's Service (40% funding for post) and corporate projects which are supported by this post.	Lost opportunity for improved presentation of information for public and staff	15	15	
Libraries	Reduction of agency advertising for vacant posts	G	Increased internal recruitment/advertising.	Where deemed necessary for maintenance of service standards posts will still be advertised externally.	2	2	
Libraries	Reduction in energy costs	G	Limited-according to predictions of energy consumption based on new lighting system efficiency savings should be achieved.	Improved lighting, saving of money and improved carbon footprint.	2	2	
Parks & Countryside	Weekend Litter Picking additional staffing plus bank holiday and event cover in parks.	G	Not undertaking this work will result in increased user dissatisfaction and greater amounts of litter in parks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The ad hoc approach to cover in parks on weekends will be formalised with a dedicated team of staff covering weekends and providing cover where necessary for events.	4	4	
Parks & Countryside	Lifebelt checks to be undertaken by Playground Inspector will allow additional income to be brought in by the Beach safety Officer in delivering First Aid Courses.	G	Lifebelt Checks are essential in maintaining safe areas around water. Most landowners now pay the Department to undertake the checks. The work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance.	The incorporation of lifebelt checks into the work programme of the new staff team identified as a budget pressure will greatly increase the capacity of the Beach Safety Officer to deliver first aid courses to increase income into the department. The pressure is a combination of additional income from first aid courses and the lifebelt management.	5	5	
Parks & Countryside	Annual Cost to Department to maintain and clean the paddling pools. The maintenance to be undertake by play ground inspection team and the cleaning to be undertaken by the beach lifeguards. To implement this the Block Sand Paddling Pool would need to come in line with the start of the Lifeguard Season.	G	The cleaning and maintenance of paddling pools are essential to the service. The maintenance work will be undertaken by a new staff team based within parks and countryside to react to sites including playgrounds and provide a 7 day service across all parks and play grounds undertaking inspections and maintenance. For cleaning tasks it is proposed that the beach lifeguards undertake this duty but this would rely on the Block Sands facility opening at the same time as the Beach Lifeguards Service (May not Easter).	The work is currently undertaken by Neighbourhood services agency staff at a cost of £11k to the department. This money would be used to fund the playground inspection pressure and also increase the duties and resources into this post.	11	11	
Grounds Maintenance Contract	Contribution from Parks and Countryside to Neighbourhood Services for Playground Inspections. This is not easily identified through the contracts but believed to be in the region of £30K	G	The contribution to NHS is supplemented by insurance funding to operate a playground inspection and maintenance operation. Under new proposals the playground inspection would transfer to Parks and Countryside but would increase to a 7 days service to incorporate other tasks such as lifebelt checks.	The playgrounds would be inspected 7 days per week which will increase user satisfaction and reduce impact of anti social behaviour.	30	30	

ADULT & COMMUNITY SERVICES DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Projected Outturn £000	Comments
Parks & Countryside	To replace the Weekend Leisure Assistant Post at Summerhill with the extended playground and site inspection service.	G	The loss of a staff post at Summerhill would result in increased man hours to keep the site cleaned and maintained. Weekend site cleansing and maintenance would be undertaken by the Playground Inspection post on weekends therefore reducing the need for the Weekend leisure assistant	The playground inspection service will be increased to 7 days per week and will incorporate Summerhill site cleaning and maintenance into the weekend work programme.	10	10	
The Firs	De-commissioning the Firs as an office base	G	No Risk to Service, but un-occupied property may be vulnerable to vandalism	Service will be re-provisioned from alternative site, no impact identified.	19	19	The Firs de-commissioned.
17057 Warren Road	Reduction in the number of ancillary hours at warren road	G	Minimum risk as change is around processes for delivery of meals	Limited impact on service	8	8	
17057 Warren Road	Reduction in vacant staffing hours at Warren Road, 42 hours vacant due to setting up of independent theatre and drama groups	G	Reduction in the number of direct support staff, reflected by the number of people leaving the service to take up direct payments	Corporate management database, impact on the number of people attending FE, leisure, sport, as a reduction in the number of people attending day services. Increase in the number of people accessing a direct payment	23	23	
17100 Havelock N/HOOD SERVICES IMPACT	Reduction in the use of ancillary staff in the cleaning of the building by using more flexible rotas	G	Flexibility in Rota creating efficiencies	No impact on Pl's	2	2	Rota changed and efficiency met.
17058 LD Agency	Bringing people back home / campus reprovision - review of complex out of area packages of care in partnership with PCT.	R	Returning of high cost packages to Hartlepool for people who have been living out of area in specialist provision	24 people over 5 years - Teesside initiative including PCT's	220	18	Relates to one Out of Borough Placement to be moved back to Hartlepool. Not achieved owing to Legal issues.
Stair lift Contract	Change contractual arrangement for stair lifts away from comprehensive cover to costed model	G	Limited	More appropriate contractual arrangement to be established	20	20	
Assessment & Care Management	Replace Social Worker top of Level E plus two, with Social Care Officer through management of vacancies	G	This will be a short term saving to the Local Authority, going forward there will be additional training implications	Social worker due to retire	12	12	
TOTAL OF 3% EFFICIENCIES					836	484	

CHIEF EXECUTIVES DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
Accountancy 21412	A recent mini reorganisation produces an ongoing salary saving, from the deletion of 0.5 FTE Accountancy Technician post.	A	Reduction in capacity available to support none core activities, such as financial support for additional corporate initiatives (e.g. Job Evaluation) , or support of departmental finance teams when they have vacancies, or support of new grant regimes.	None - provided there are no new demands for higher service levels and existing staff are retained.	11	11	
Internal Audit 21414	A review of the Internal Audit sections senior management structure resulted in the amalgamation of the roles of Chief Internal Auditor and Group Auditor into a single post - Head of Audit and Governance. Only Part of this saving was taken in the 2007/08, pending a review of the new arrangements.	A	New arrangements are working satisfactorily. It is therefore not inappropriate to take the remaining saving in 2008/09. However, the continued success of current arrangements is dependant upon the retention of existing employees and/or the recruitment of appropriate replacements (which cannot be guaranteed).	None - provided remaining staff are retained, particularly Head of Audit and Governance.	28	28	
Revenues Recovery 21453	Income Generation from extending the Internal Bailiff function pilot to 2 officers. A greater proportion of bailiff activity will in future be undertaken by in house bailiffs, with the associated bailiff charges accruing to the Council instead of external bailiff companies.	A	Internal Bailiff pilot exercise to be extended from Sept 07. Performance monitoring of activity levels and values of fees levied in 2007/8 from early stages of pilot indicate relatively low risk of failure but dependency is on available recovery caseloads.	None. Internal Bailiffs will be "certificated" , work within defined codes of conduct / protocols and will be subject to robust performance management controls including using comparative performance data from external bailiffs. These arrangements will ensure effectiveness / accountability.	30	30	
HR	Income generation from extending charging arrangements for information in respect of mortgage applications and CRB. Restructure of section will result in deletion of 2 FTE during 2008/9.	A	Risk that charging employees to supply employment details will be controversial. Reduced employee /health & safety monitoring capacity will place greater reliance on managers, employees and trade unions to operate safely. Implementing Single Status will initially create additional workload therefore reducing HR posts will impact on ability to support managers and employees.	Greater reliance on managers to implement HR policies without personal support. Significant risk of subsequent litigation/claims, absenteeism, poor performance, etc	76	76	
TOTAL OF 3% EFFICIENCIES					145	145	

CHILDREN'S SERVICES DEPARTMENT PLANNED EFFICIENCIES/SAVINGS

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
Home to School Transport	Full year savings arising from 1st September 2007 renewal of home to school and school to swimming pools transport contracts including agreed rationalisation of escort service LESS £100,000 allocated against the corporate efficiency target.	G	The exact transport requirements of children varies from year to year depending on pupil numbers. In addition the requirements of special needs pupils can vary at any time. Projected savings are based on the costs of current needs and provide limited scope to absorb increases above inflation.	This will have a positive effect on VFM indicators	61	61	
Advisory Service	Part saving on Senior Adviser salary following recruitment to a lower graded redesigned post. Savings assume regrade from Soulbury sp 27 to Soulbury sp 13.	G	Re-allocation of responsibilities to Assistant Director and other Senior Advisers required.		20	20	
Premature Retirement Costs	Reduced base budget to meet level of current spending on former employees and their dependants deleting scope to fund new costs.	A	The department has a PRC budget which funds the ongoing additional years element of early retirement costs. Reducing the base budget will delete any contingency for new cases. Over time the departments commitments will reduce as former teachers/staff and their dependants die.	The departments policy since 2002 has been that schools must meet the costs of any premature retirements from their delegated budgets. Schools can however, in exceptional financial circumstances, approach the department to request financial assistance.	60	60	
Carlton Outdoor Centre - Usage	Increased income assumption from Hartlepool schools and other customers following reopening of the centre.	A	The budgeted level of income from Hartlepool schools attending the Centre was set pessimistically due to concerns that customers may not return following closure during refurbishment. Increased income of approximately £15,000 will be received if schools take up their full allocation of days and the centre's external income target for summer and weekend customers is achieved.	If this increased income is sustainable the Council's net cost of running the centre would reduce by 25%.	15	15	
Carlton Outdoor Centre - Charges	13% Increased charges to Hartlepool schools for attendance at the centre (up to the levels charged by Redcar and Cleveland) will reduce the net costs of Hartlepool's subsidy.	A	Increased charges to schools could lead to reduced demand which would adversely affect overall income levels - see above	Although joint user authorities pay proportionate contributions towards Carlton centre costs each Council sets its own charges for schools in their areas. Hartlepool charges are currently substantially below Middlesbrough and Redcar.	5	5	
Youth Service	Review of Service Level Agreements to provide savings on overheads with minimal impact of front line delivery.	A	It is envisaged that savings can be achieved on repairs and maintenance and that better value for money can be achieved from more robust monitoring of some SLA's	There is a risk of a reduction in service delivery depending on how services are reconfigured.	10	10	
Departmental Contingency	Delete contingency fund held by Director	A	During setting of the 2007/08 base budget, within the departments overall cash limit, all uncommitted budgets were deleted to create one strategic contingency against unexpected departmental costs. This budget is held by the Director and is allocated out to meet identified pressures as part of the departments monthly monitoring procedures.	If deleted the department will be unable to absorb any unexpected cost pressures	64	64	

CHILDREN'S SERVICES DEPARTMENT PLANNED EFFICIENCIES/SAVINGS

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
Departmental Administration	Reduction in admin support	A	Reduced admin support will have an impact on the operations of various departmental teams and some areas of work will have to be absorbed. It may be possible to automate some functions via use of ICT.		110	110	Proposed Restructurings of Admin Support on hold owing to Job Evaluation but savings achieved through non-filling vacant posts.
Children and Families Admin	Reduction of admin support in Social Care	A	A reduction in staffing levels has already been committed relating to the new ICS system	The new ICS system will streamline the administration of care records and as this is embedded admin support will be reviewed.	40	40	Proposed Restructurings of Admin Support on hold owing to Job Evaluation but savings achieved through non-filling vacant posts.
Department wide Salaries	Increase to salary abatement target from 2.4% to 3.0%	A	Over recent years the department has achieved its salary abatement target (currently £160,000 equating to approximately 2.4%) through natural vacancy savings. All vacant posts are reviewed by CSMT prior to submission to the MOV panel and "forced delays" in the recruitment process may need to be made to maximise vacancy savings.	The projected saving assumes a 25% increase in vacancy / turnover savings, requiring savings of 3.0%. CSMT would try to focus this on (non grant funded) support services rather than frontline services wherever possible.	40	40	
Childcare - Summer Play scheme	Deletion of the summer play scheme.	A	The existing provision for play schemes is not necessarily targeting those most in need. Managers will be assessing the need within the Children's Centres localities and will commission new summer activities from the voluntary and community sector funded from Sure Start grant.	Overall provision may be slightly reduced but should be better matched to local need.	65	65	
TOTAL OF 3% EFFICIENCIES					490	490	

NEIGHBOURHOOD SERVICES DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
	3% EFFICIENCIES						
1010/36740	Restructure of Senior Management of Public Protection	G	Alternative but inadequate management arrangements of Public Protection functions could result in inefficiencies and not meeting performance standards in several statutory functions	Minimal impact provided adequate arrangements are in place, otherwise not meeting PI's could result in external auditing of the service by e.g.. FSA	35	35	
	Do not increase costs through inflation where possible	A	small risk	Some revenue budgets pressured	169	169	
	School crossing patrol - remove from controlled crossings	A	Some public reaction	N/A	32	32	The anticipated changes to the provision of school crossing patrol did not materialise when the regulations reached there final stage. This has realised itself in the inability to achieve the required efficiencies in this area. Alternative efficiencies have been identified and achieved..
	Xmas lights - full sponsorship	A	Sponsorship may not be achieved	Possible reduction in standard	18	18	
	Restructure B.H.H admin team	G	Increased workload on other staff	Reduced admin performance	18	18	
	Not replacing Technical Officer when he retires in April 2008	G	Increased workload on other staff	Reduced Technical performance	28	28	
	Reorganise drug related litter service	A	Possible injury to people who find litter	Drug litter will not be collected after 8pm	10	10	
	Reduce Pest Control	G	Minimal	Promised increased service not provided. 20k additional funding agreed by Council last year to improve service - insufficient to employ additional pest control operative.	20	20	
	Redesign staffing in transport section	A	Minimal	Management capacity reduced. Increased workload on remaining staff	55	55	
	Don't replace one member of admin team in civic centre	A	Workload too high - deadlines missed	Increased workload for remaining staff	17	17	
	Redesign of building management and maintenance services (including energy)	A	Building management services (including energy) efficiencies may not be achieved	Workload on remaining staff members / change of services to customers	37	37	
	Restructuring of licensing service in Public Protection	A	Taxi inspections not carried out on time	Performance indicators will suffer and criticism from licence holders	12	12	
TOTAL EFFICIENCIES					451	451	

REGENERATION & PLANNING DEPARTMENT PLANNED EFFICIENCIES

Budget Heading	Description of Efficiency/Saving	Risk - Red, Amber, Green	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving service performance)	Value of efficiency/saving £'000's	Outturn £000	Comments
Youth Offending Service	Reduce the budget for the payments of carers and fostering allowances	G	It is anticipated that this budget can be reduced with minimal risk and impact by not recruiting to one of the vacant Carer's positions	It is not anticipated that service performance will be adversely affected by this reduction.	14	14	
Economic Development	HBC Contribution to Joint Strategy Unit	G	It is expected that the JSU will again reduce their budget to reflect national cashable efficiency target. The precise saving to Hartlepool will depend on the final inflation indicator and population statistics applied by the JSU but a budget reduction in the region of £5,000 should be possible.	This reduction will have no direct impact on the Economic Development service. The department currently passports some £230k to the JSU but has no control over this budget. In view of the total reductions required and the growing pressures on HBC budgets, Members may wish to seek a revised JSU budget formula for future years in conjunction with the other Tees Valley authorities.	5	5	
Staff Turnover	Increase in Vacancy Abatement target by 0.5%	A	The Vacancy Abatement target for 2007/8 has been achieved albeit largely through three long term vacancies. It is expected these vacancies will shortly be filled. Achievement of the 2008/9 target will depend on HBC funded staff leaving a relatively stable department in recent years and therefore some risk does exist in increasing this target.	An impact on service performance may occur if to meet this target, posts had to be held vacant for longer than appropriate.	20	20	
Community Safety	Reduce Staffing Budgets / Efficiency Review	A	Community Safety is one of the areas undergoing a departmental review in the current year as part of the overall Efficiency Strategy. No final conclusions have yet been reached in the review but it is felt that some efficiencies may be achievable.	It is anticipated that the impact on the part of the service where efficiencies are likely to be generated can be managed without a major affect on performance. However potential pressures in other areas of Community Safety most notably those previously funded via NRF mean that the overall risk to the service has been judged as 'Amber' at this stage.	20	20	The intended departmental review and subsequent restructuring did not deliver the original anticipated efficiency. The favourable variance for this service resulted from alternative efficiencies achieved.
Housing Division	Reduce Staffing Budgets / Efficiency Review	A	The Housing Service is another area undergoing a departmental efficiency review in the current year. Scope for modifications to the staffing structure may also exist. No actions have been agreed at this stage but it is anticipated that some efficiencies would be achievable in 2008/09.	The main impact of this reduction would be that no budget flexibility would exist to address in-year changes or the unexpected small scale pressures which regularly arise in this increasingly high profile service. The Amber risk shown might however need to be upgraded to 'Red' should adequate funding not be agreed for Housing related pressures including the introduction of Choice Based Lettings and Selective Licensing, details of which are set out elsewhere in the budget process.	30	30	
General	Inflation freeze imposed on various budget headings	A	It is proposed to freeze inflation increases for a number of non contractual departmental budget headings.	The impact on service performance would be spread across a number of headings and is expected therefore to be manageable.	30	30	
Planning Policy and Regeneration	Reduce the Major Regeneration Projects Budget	A	It is proposed to reduce this budget by £10,000 in order to meet the 3% target.	Though this is a high priority project for HBC it is anticipated that a reduction at this modest level could be managed.	10	10	

TOTAL OF 3% EFFICIENCIES	129	129
---------------------------------	------------	------------

TOTAL OF 3% EFFICIENCIES FOR ALL DEPARTMENTS	2051	1699
---	-------------	-------------

CORPORATE 3% EFFICIENCIES TARGET	254	254
---	------------	------------

TOTAL 2008/09 3% EFFICIENCIES TARGET	2305	1953
---	-------------	-------------

Department	Scheme	Amount (£)
Adult & Community Services	SWGH Disability Improvements	628
	Museum of Harlepool - Redisplay	11,524
	Hartlepool Maritime Experience Lifts	610
	Headland Community Resource Centre	11,569
	Ward Jackson Park CCTV & Lights	3,000
	WJP Fountain	978
	Grayfields CCTV	2,160
	Foreshore - Replacement Lifeguard Vehicle	14,000
	Burn Valley Park Beck	20,000
	Town Moor - Develop Multi Use Games Area	17,060
	Burn Valley Allotment Security Gate	680
	Station Lane Allotments Security gate	960
	Station Lane Allotments Security gate	85
	Central Library RFID Self Issue	885
	Central Library RFID Self Issue	68,783
	Central Library RFID Self Issue	15,000
	Headland Community Resource Centre	9,817
	Mill House Leisure Centre Feasibility	7,293
	Town Moor - Develop Multi Use Games Area	16,000
	Chronically Sick & Disabled Adaptations	66,974
	Central Library Disabled Toilet	4,901
	Masefield Road (NDNA Accommodation)	100,000
Total		372,906
Children's Services	Carlton Outdoor Centre	7,631
	DSG Contribution to Schools Capital Programme	527,271
	DSG Reserve - Temporary Accommodation for Transfer of	198,000
	A2L Reserve - Temporary Accommodation for Transfer of	81,000
	Standards Fund Grant - Computers for Pupils	122,109
Total		936,011

Department	Scheme	Amount (£)
Neighbourhood Services	Community Safety CCTV Upgrade	6,200
	Camera Partnership	20,000
	CSS Social Lighting Programme	20,000
	LTP Other Bridge Schemes	8,700
	Community Safety Pooled Budget	10,222
	WNF Hartlepool Sch Prolific Offender	4,000
Total		69,122

SCHOOL BALANCES SUMMARY 2005/06 - 2008/09

SCHOOL	Recent Trends			Balance as at 31.03.09 £
	Balance as at 31.03.06 £	Balance as at 31.03.07 £	Balance as at 31.03.08 £	
PRIMARY				
Barnard Grove	34,143	29,050	57,866	96,305
Brougham	84,602	102,227	176,568	79,014
Clavering	10,934	(30,747)	(7,425)	(28,950)
Eldon Grove	93,615	46,741	89,369	141,114
Elwick	90,367	73,563	132,662	80,666
Fens	352,608	232,234	195,819	207,899
Golden Flatts	69,917	21,216	32,486	28,925
Grange	171,544	135,725	158,728	99,724
Greatham	111,461	46,318	59,925	53,379
Hart	32,537	41,093	42,139	24,375
Holy Trinity	72,053	60,976	89,754	38,924
Jesmond Road	53,374	3,762	38,399	82,861
Kingsley	117,460	133,004	99,723	235,800
Lynnfield	21,503	46,071	27,239	46,639
Owton Manor	66,673	65,968	69,170	20,220
Rift House	90,517	74,282	27,126	45,546
Rossmere	27,156	22,836	7,960	42,171
Sacred Heart	150,463	113,593	126,538	112,511
St Aidans	49,185	78,565	58,014	35,888
St Begas	386	(23,577)	(38,631)	(81,639)
St Cuthberts	57,875	91,267	32,959	42,221
St Helens	98,268	101,244	52,923	70,803
St John Vianney	74,423	130,075	95,642	52,415
St Josephs	151,907	130,009	135,424	98,831
St Teresa's	95,311	52,319	70,971	110,400
Stranton	61,379	51,972	83,919	1,255
Throston	74,777	124,283	103,729	151,496
Ward Jackson	96,734	142,507	137,523	99,404
West Park	101,609	99,852	104,013	75,213
West View	30,830	63,652	100,750	136,964
Total Primary	2,543,613	2,260,080	2,361,282	2,200,374
SECONDARY				
Brierton	188,498	218,118	652,674	132,266
Dyke House	240,384	115,581	356,533	807,691
English Martyrs	161,437	140,449	244,564	126,886
High Tunstall	393,860	424,542	296,482	182,612
Manor College	4,391	(283,221)	(215,833)	94,684
St Hilda	93,483	79,346	304,846	271,336
Total Secondary	1,082,053	694,815	1,639,266	1,615,475
SPECIAL				
Catcote	20,648	12,985	2,158	27,434
Springwell	174,700	168,902	104,304	24,330
Total Special	195,348	181,887	106,462	51,764
NURSERY				
Seaton Nursery	22,008	17,555	15,992	14,157
Total Nursery	22,008	17,555	15,992	14,157
TOTAL BALANCES	3,843,022	3,154,337	4,123,002	3,881,770

SCRUTINY CO-ORDINATING COMMITTEE

18th September, 2009



Report of: Chief Financial Officer

Subject: CAPITAL AND ACCOUNTABLE BODY
OUTTURN 2008/2009

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of the Council's 2008/2009 Capital and Accountable Body Outturn.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 7th September, 2009 (**Appendix 1**).
- 2.2 The contents page detailed on page 1 of the main report summarises the issues detailed in this report.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

CABINET REPORT

7th September, 2009



Report of: Chief Financial Officer

Subject: CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2008/2009

SUMMARY

1. PURPOSE OF REPORT

To provide details of the Council's overall Capital outturn for 2008/2009 and the Spending Programmes where the Council acts as the Accountable Body.

The report considers the following areas: -

- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed outturn reports for Capital for each Portfolio along with an outturn for the spending programmes where the Council acts as the Accountable Body. The report follows the format adopted for previous reports, which allows each Portfolio Holder to readily review the outturn for their area of responsibility.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None.

5. DECISION MAKING ROUTE

Cabinet, 7th September, 2009.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: CAPITAL AND ACCOUNTABLE BODY
PROGRAMME OUTTURN REPORT 2008/2009

1. PURPOSE OF REPORT

1.1 To inform Cabinet of the Council's own 2008/2009 Capital outturn and an outturn for the spending programmes where the Council acts as the Accountable Body.

1.2 This report considers the following areas: -

- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 In line with previous 2008/2009 monitoring reports, this report is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3.	Capital Outturn	2-3
4.	Accountable Body Programme	3-4
5.	Adult and Public Health Service Portfolio	4
6.	Children's Services Portfolio	
7.	Community Safety & Housing Portfolio	4-5
8.	Culture, Leisure and Tourism Portfolio	5
9.	Regeneration & Economic Development Portfolio	5-6
10.	Transport & Neighbourhood Portfolio	6
11.	Finance & Performance Management Portfolio	6-7
12.	Recommendations	7
Appendix A	Capital Outturn Summary	8
Appendix B	Accountable Body Outturn Summary	9
Appendices C-J	Capital & NRF Monitoring Report to 31 st March, 2008, by Portfolio	10-21

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee on 18th September, 2009. This will ensure that Scrutiny Co-ordinating Committee is able to review the report at the earliest opportunity.

3. CAPITAL OUTTURN 2008/2009

- 3.1 Details of the Capital outturns are summarised at **Appendix A**. In overall terms total expenditure amounted to £24,488,000, compared to the annual budget of £42,287,000, with £17,795,000 rephased to 2009/2010, resulting in a favourable variance of £4,000.

- 3.2.1 Both expenditure and resources have been rephased into 2009/2010.

- 3.2.1 The main items to bring to Members attention are: -

<u>Portfolio</u>	<u>£'000</u>
-------------------------	---------------------

Community Safety & Housing

- | | |
|--------------------------|-------|
| - Housing Market Renewal | 2,900 |
|--------------------------|-------|

This relates to £1.4m English Partnerships funding which was received close to the year end and was not planned to be spent in 2008/2009. The balance of £1.5m relates to an approval to incur Prudential Borrowing in advance of future funding. This was not needed during the financial year.

Culture, Leisure & Tourism

- | | |
|---|-------|
| - H ₂ O Leisure / Water Centre | 1,999 |
|---|-------|

As previously reported to Members earlier in the year the budget for the proposed H₂O Centre has been rephased due to delays in agreement and commitment to the overall Victoria Harbour plans.

Transport & Neighbourhood Services

- | | |
|-------------------------|-------|
| - Transport Interchange | 1,546 |
|-------------------------|-------|

This project is now underway, but with the majority of expenditure being rephased into 2009/2010. A contractor has now been appointed.

Finance & Performance Management

- | | |
|---------------|-----|
| - IT Strategy | 500 |
|---------------|-----|

As part of the 2006/2007 Budget Strategy Members approved the creation of a budget to be used to fund IT investments that produce savings which would then achieve a saving towards the overall

efficiency target. The investment had to be repaid within a seven year period. This fund has not yet been utilised.

- Civic Centre Capital Project 1,786

The early phases of this project have taken longer than expected, resulting in the rescheduling of expenditure into 2009/2010.

3.2 **Appendix A** is supported by individual detailed capital appendices as set out below:

Appendix C - Adult and Public Health Services
 Appendix D - Children's Services
 Appendix E - Community Safety & Housing
 Appendix F - Culture, Leisure and Tourism
 Appendix G - Regeneration & Economic Development
 Appendix H - Transport & Neighbourhood
 Appendix I - Finance and Performance Management

3.3 Each individual Appendix shows:

Expenditure in Current Year

Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual Expenditure to 31st March, 2009
 Column D - This represents the value of expenditure re-phased to 2009/2010
 Column E - 2008/2009 Expenditure: This is the sum of Columns C and D
 Column F - 2008/2009 Variance from Budget: Column E less Column B, favourable variances are indicated in brackets.
 Column G - Type of Financing

3.4 Detailed analysis of all schemes on each appendix are on deposit in the Members' Library.

4. ACCOUNTABLE BODY PROGRAMME

4.1 New Deal for Communities (NDC)

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). The total budget spent by NDC including grants and contributions from the Council's own resources was £4,580,000.

Details of NDC expenditure are summarised at **Appendix B, Table 1**. Detailed reports showing individual schemes are included in **Appendix I, Table 1** and **Appendix J, Table 2**.

4.2 Single Programme (SP)

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. In total the Council budgeted to spend £479,000 in 2008/2009 on revenue. Total spend was £437,000 resulting in a favourable variance of £42,000. This favourable variance was on the Building Futures Project. This project funds trainee placements within the private sector. Owing to the economic climate, in the last 9 months of the project a number of trainees lost their placement within the Construction sector resulting in the favourable variance.

The Council budgeted to spend £405,000 in 2008/2009 on capital. Actual expenditure was £405,000, resulting in a nil variance.

Details of Single Programme expenditure are summarised at **Appendix B, Table 2**. Detailed reports showing individual schemes are included within **Appendix J, Table 3**.

5. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

5.1 Capital Outturn 2008/2009

5.1.1 Details of the Adult & Public Health Portfolio Service 2008/2009 Capital Outturn is summarised at **Appendix C**.

5.1.2 Total expenditure for 2008/2009 amounted to £2,445,000, compared to the approved budget of £3,187,000 with £742,000 rephased to 2009/2010, resulting in a nil variance.

5.1.3 There are no major items to bring to Portfolio Holders attention.

6. CHILDREN'S SERVICES PORTFOLIO

6.1 Capital Outturn 2008/2009

6.1.1 Details of the Children's Services Portfolio 2008/2009 Capital Outturn is summarised at **Appendix D**.

6.1.2 Total expenditure for 2008/2009 amounted to £5,943,000, compared to the approved budget of £8,627,000 with £2,684,000 rephased to 2009/2010, resulting in a nil variance.

6.1.3 The budget for 2008/2009 increased during the year from that approved in the 2008/2009 Budget Book (£5,929,000) as a result of 2007/2008 slippage, grant funding announced during 2008/2009 (e.g. Standards Fund) and Children's Services/schools contributions to capital from revenue.

6.1.4 The balance rephased into 2009/2010 either related to retentions/final accounts still to be agreed, school determined expenditure with grant funding flexibility (e.g. Devolved Capital, Workforce Reform etc), and £41,768 of unallocated funding which is being slipped to contribute towards the 2009/2010 Capital Programme.

6.1.5 The items to bring to the Portfolio Holder's attention are: -

A number of schemes have overspent, however these can be funded by underspends on other schemes. Overspent schemes are:-

- Catcote – Replacement of Roof Over Kitchen
- Clavering – Replacement of Hall Roof
- Greatham – Window Replacement: Hall and Conservatory
- Throston – Installation of Lift
- Ward Jackson – Extension of Car Park
- West Park – Refurbishment of KS2 Toilets
- West Park – KS1 and Staff Toilet Upgrade

Underspent Schemes are:

- Fens – Replacement of Windows
- Jesmond Road – Installation of Kitchen Equipment
- Kingsley – Window Replacement North Elevation
- Kingsley – Convert Storage Areas into Classrooms
- Lynnfield – Boiler Plant Replacement
- Throston – Rewire of School Electrics

7. COMMUNITY SAFETY AND HOUSING PORTFOLIO

7.1 Capital Outturn 2008/2009

7.1.1 Details of the Community Safety and Housing Portfolio 2008/2009 Capital Outturn is summarised at **Appendix E**.

7.1.2 Total expenditure for 2008/2009 amounted to £2,377,000, compared to the approved budget of £2,946,000 with £569,000 rephased to 2009/2010, resulting in a nil variance.

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Outturn 2008/2009

8.1.1 Details of the Culture, Leisure and Tourism Portfolio 2008/2009 Capital Outturn is summarised at **Appendix F**.

8.1.2 Total expenditure for 2008/2009 amounted to £745,000, compared to the approved budget of £3,386,000 with £2,641,000 rephased to 2009/2010, resulting in a nil variance.

- 8.1.3 There are no major items to bring to Portfolio Holders attention.

9. REGENERATION & ECONOMIC DEVELOPMENT PORTFOLIO

9.1 Capital Outturn 2008/2009

- 9.1.1 Details of the Regeneration and Liveability Portfolio 2008/2009 Capital Outturn is summarised at **Appendix G**.

- 9.1.2 Total expenditure for 2008/2009 amounted to £44,000, compared to the approved budget of £258,000 with £214,000 rephased to 2009/2010.

- 9.1.3 There are no major items to bring to Portfolio Holders attention.

10. TRANSPORT & NEIGHBOURHOOD PORTFOLIO

10.1 Capital Outturn 2008/2009

- 10.1.1 Details of the Neighbourhood & Communities Portfolio 2008/2009 Capital Outturn is summarised at **Appendix H**.

- 10.1.2 Total expenditure for 2008/2009 amounted to £6,406,000, compared to the approved budget of £10,344,000 with £3,934,000 rephased to 2009/2010, resulting in a favourable variance of £4,000, which has been transferred to a corporate account to be reallocated.

- 10.1.3 The balance rephased into 2009/2010 mainly related to the Local Plan Transport Plan, the Contaminated Land around Lithgo Close and Public Conveniences.

- 10.1.4 There are no major items to bring to Portfolio Holders attention.

11. FINANCE AND PERFORMANCE MANAGEMENT PORTFOLIO

11.1 Accountable Body Revenue Outturn for 2008/2009

- 11.1.1 The Council acts as Accountable Body for New Deal for Communities and Single Programme Partnerships revenue outturns are summarised in the following tables at **Appendix I**.

11.1.2 Table 1 – New Deal for Communities (NDC)

The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). Details of outturn against the approved revenue budgets are summarised at Table 1. Actual expenditure amounted to £2,804,000, compared to anticipated expenditure of £2,804,000 resulting in a nil variance.

- 11.1.3 There are no items to bring to Members attention.

11.1.4 Table 2 – Single Programme

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council was allocated £479,000 to spend in 2008/2009 on revenue projects. Actual expenditure amounted to £437,000, resulting in a favourable variance of £42,000.

The favourable variance was on the Building Futures Project as owing to the economic climate fewer placements were made in the last nine months of the financial year.

11.2 Capital Outturn 2008/2009

11.2.1 Details of the Finance Portfolio Service 2008/2009 Capital Outturn is summarised at **Appendix J**.

11.2.2 Table 1 – Resources

Actual expenditure amounted to £2,075,000 compared to the approved budget of £6,186,000, with £4,111,000 rephased to 2009/2010 resulting in a nil variance.

11.2.3 Table 2 – New Deal for Communities

Actual expenditure amounted to £1,776,000, compared to the approved budget of £1,776,000.

11.2.4 Table 3 – Single Programme

These monies are allocated to the Council by the Tees Valley Single Programme Partnership supplemented by contributions from the Council's own resources. The Council budgeted £405,000 to spend in 2008/2009 on capital projects. Actual expenditure amounted to £405,000

11.2.5 There are no major items to bring to Members attention.

12. RECOMMENDATIONS

12.1 It is recommended that Members note the report.

CAPITAL OUTURN REPORT FOR YEAR ENDING 31st MARCH 2009

Line No	Portfolio	2008/09 Budget	2008/09 Actual	2008/09 Expenditure Rephased to 2009/2010	2008/09 Total Expenditure	2008/09 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G (G=F-C)
£000's	£000's	£000's	£000's	£000's	£000's	£000's
1	Adult & Public Health Services	3,187	2,445	742	3,187	0
2	Children's Services	8,627	5,943	2,684	8,627	0
3	Community Safety & Housing	10,299	6,830	3,469	10,299	0
4	Culture, Leisure and Tourism	3,386	745	2,641	3,386	0
5	Finance & Performance Management	6,186	2,075	4,111	6,186	0
6	Regeneration & Economic Development	258	44	214	258	0
7	Transport & Neighbourhoods	10,344	6,406	3,934	10,340	(4)
8	Total Capital Expenditure	42,287	24,488	17,795	42,283	(4)

ACCOUNTABLE BODY PROGRAMMES - FINANCIAL POSITION FOR YEAR ENDING 31st MARCH 2009

Line No	Accountable Body Programme	2008/09 Approved Budget	2008/09 Actual Expenditure/(Income)	2008/09 Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E = (F=D-C)
		£'000	£'000	£'000
	<u>TABLE 1 - New Deal for Communities</u>			
1	Revenue Projects	2,804	2,804	0
2	Capital Projects	1,776	1,776	0
3	Total	4,580	4,580	0
	<u>TABLE 2 Single Programme</u>			
4	Revenue Projects	479	437	(42)
5	Capital Projects	405	405	0
6	Total	884	842	(42)

CAPITAL OUTTURN REPORT 2008/2009

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Project Code	Scheme Title	2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7229	Cemetery Flooding Works	175	162	13	175	0	UDPB
7531	Adult Education - Office Accommodation	14	0	14	14	0	GRANT
7622	Adult Education - Capital Equipment Replacement	37	0	37	37	0	GRANT
7985	Adult Education - Motivating E-Learning	30	30	0	30	0	GRANT
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	69	66	3	69	0	GRANT
7983	Blakelock Day Centre Demolition	170	55	115	170	0	CAPREC
7234	Chronically Sick & Disabled Adaptations	113	72	41	113	0	MIX
7480	Improving Information Management (IIM) - Electronic Social Care Record	6	6	0	6	0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	48	48	0	48	0	GRANT
7351	Improving Information Management (IIM) - Systems	4	0	4	4	0	GRANT
7616	Learning Disability - Extra Care Housing	308	301	7	308	0	GRANT
7578	Lynn Street ATC Demolition	11	0	11	11	0	RCCO
7389	Mental Health Projects	331	15	316	331	0	SCE(R)
8024	Waverley Terrace - Mental Health Training Allotment and Greenhouses: -	23	23	0	23	0	SCE(R)
7028	Orwell Walk - Older People Supported Accommodation	1,497	1,497	0	1,497	0	GRANT
7723	Resettlement Capital Works	150	0	150	150	0	GRANT
7869	Rift House Nursery, Masfield Road (NDNA Accommodation)	201	170	31	201	0	MIX
		3,187	2,445	742	3,187	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2009

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Project Code	Scheme Title	2008/2009 Budget	2008/2009 Actual	2008/2009 Expenditure	C+D 2008/2009 Total Expenditure	E-B 2008/2009 Variance from budget	Type of financing
		£'000	as at 31/03/09 £'000	Rephased to 2009/10 £'000	£'000	£'000	
7930	Barnard Grove - Replace Windows	41	36	5	41	0	MIX
7931	Barnard Grove - Replace Roof KS1	63	55	8	63	0	MIX
7758	Barnard Grove - New Pipework and Fan Convector	2	2	0	2	0	SCE(R)
7851	Barnard Grove - Refurbish Toilets	38	38	0	38	0	MIX
7275	Brierton - Relocation to Single Site	7	0	7	7	0	MIX
7276	Brierton - Install/Move Boundary Fence	14	9	5	14	0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6	0	6	6	0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	1	0	1	1	0	MIX
7767	Brierton - Upgrade Fire Alarm System	2	2	0	2	0	RCCO
7909	Brierton - Replace Roof on Dance Studio, Corridor & Changing Room	109	105	4	109	0	MIX
7933	Brougham - Replacement Windows	21	19	2	21	0	MIX
7929	Catcote - Window Replacement	76	67	9	76	0	MIX
7747	Catcote - Caretakers Bungalow Roof Replacement	24	24	0	24	0	GRANT
7915	Catcote - Replace Roof over Kitchen	28	28	0	28	0	MIX
7491	Clavering - Replace Roof Phase 4 (06/07)	8	7	1	8	0	SCE(R)
7664	Clavering - Create New Foundation Stage Unit	33	33	0	33	0	GRANT
7934	Clavering - Replace Hall Roof	22	24	0	24	2	MIX
7849	Dyke House - Replace Boilers (07/08)	14	14	0	14	0	RCCO
7575	Dyke House - ICT Equipment Purchase	83	10	73	83	0	RCCO
7586	City Learning Centre ICT Purchase	150	0	150	150	0	GRANT
7288	English Martyrs - Outdoor Sports Facility	8	0	8	8	0	MIX
7663	Eldon Grove - Erect Perimeter Fence	10	10	0	10	0	MIX
7760	Fens - Replace Fan Convector & Radiators (Ph 1)	1	1	0	1	0	GRANT
7740	Fens - New Office Extension	20	0	20	20	0	RCCO
7916	Fens - Renew Heating Distribution System	58	58	0	58	0	MIX
7935	Fens - Replace Windows	78	66	4	70	(8)	MIX
7981	Fens - Extension for Community Room	145	145	0	145	0	GRANT
7729	Golden Flatts - Window Replacement (07/08)	2	2	0	2	0	MIX
7527	Golden Flatts - Improve Kitchen Ventilation	13	13	0	13	0	GRANT
7923	Golden Flatts - Window Replacement Kitchen/Dining	41	38	3	41	0	MIX
7295	Grange - Replace Classrooms (03/04)	26	0	26	26	0	GRANT
7924	Grange - Office Window Replacement	47	45	2	47	0	MIX
7851	Refurbish Toilets - Greatham	59	59	0	59	0	MIX
7937	Greatham - Window Replacement Hall & Conservatory	67	75	0	75	8	MIX
7920	High Tunstall - Replace Roof Admin Block	70	70	0	70	0	MIX
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	3	0	3	3	0	GRANT
7533	Jesmond Rd - Relocate Nursery to create a Foundation Unit. installation of ramps & internal works	6	0	6	6	0	MIX
7949	Jesmond Rd - Renew Heating System in Reception	14	12	2	14	0	MIX
7925	Jesmond Rd - Install Kitchen Equipment / Develop Kitchen	156	144	6	150	(6)	MIX
7088	Jesmond Rd - New Build Primary Capital Plus	31	31	0	31	0	
7773	Kingsley - Caretakers Bungalow Heating	1	1	0	1	0	GRANT
7469	Kingsley - Extension to School for Children's Centre	133	133	0	133	0	GRANT
7772	Kingsley - Window Replacement	4	4	0	4	0	GRANT
7939	Kingsley - Hall Roof Replacement	42	41	1	42	0	MIX
7938	Kingsley - Window Replacement North Elevation	88	79	2	81	(7)	MIX
7976	Kingsley - Convert Storage Areas into Classrooms	51	43	7	50	(1)	MIX
7057	Lynnfield - Build Community Facility	18	15	3	18	0	GRANT
7762	Lynnfield - Boiler Plant Replacement	10	1	6	7	(3)	GRANT
7926	Lynnfield - Upgrade Toilets inc DDA	33	30	3	33	0	MIX
8025	Lynnfield - Install Partitions	50	26	24	50	0	GRANT
7312	Manor - Build New Science Lab	7	0	7	7	0	MIX
7565	Manor - Upgrade Fire Alarm System	1	1	0	1	0	GRANT
7314	Manor - Build E-Learning Centre	21	8	13	21	0	MIX
7568	Manor - Develop new SEN/Resource Centre	2	2	0	2	0	MIX
7824	Manor - Improve Stage Access	2	2	0	2	0	MIX
7912	Manor - Replace External Doors - Improve Security	40	38	2	40	0	MIX
7910	Manor - External Decoration / Window Replacement	18	18	0	18	0	MIX
7666	Owton Manor - Modifications to SPACE Centre	3	3	0	3	0	GRANT
7940	Owton Manor - Replace Windows & External Doors	100	96	4	100	0	MIX
7819	Rift House - ICT Development	24	24	0	24	0	GRANT
7654	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	29	22	7	29	0	GRANT
7775	Rift House - Window Replacement (07/08)	3	3	0	3	0	GRANT
7850	Rift House - Disabled Toilet/Entrance Works	21	21	0	21	0	SCE (R)
7927	Rift House - Upgrade Toilets	67	67	0	67	0	MIX
7928	Rift House - Resurface Car Park / Pedestrian Access	35	31	4	35	0	MIX
7941	Rossmere - Window Replacement Dining Hall	91	86	5	91	0	MIX
7659	Sacred Heart - Renewal of Electrical Services Phs1	53	53	0	53	0	GRANT
7917	Springwell - Install Mobile Classroom	150	144	6	150	0	MIX
7323	Stranton - Build New Community Facility	22	22	0	22	0	MIX
7763	Stranton - Replace Windows (07/08)	4	0	4	4	0	GRANT
7656	Stranton - Children's Centre modifications to kitchen & offices	2	2	0	2	0	GRANT
7888	Stranton - Purchase & Install CCTV	2	0	2	2	0	RCCO
7944	Stranton - Window Replacement	38	34	4	38	0	MIX
7978	Stranton - Extension to Centre	291	51	240	291	0	MIX
7567	St Cuthberts - Boiler Replacement	1	1	0	1	0	MIX
7943	St Helens - Replace Roof KS2 Area	69	69	0	69	0	MIX
8011	St Joseph - CCTV	6	6	0	6	0	MIX
7597	St John Vianney - Starfish Daycare Outside Play Area	32	1	31	32	0	GRANT
7997	St Hilda - Build Classroom of the Future	50	40	10	50	0	MIX

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2009

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7946	Throston - Install Lift	54	56	0	56	2	MIX
7945	Throston - Rewire School Electrics	72	68	3	71	(1)	MIX
7981	Throston - Extension to school to build Childrens Centre	296	106	190	296	0	MIX
7873	Ward Jackson - Extend Car Park	1	2	0	2	1	RCCO
7918	Ward Jackson - Window Replacement	43	40	3	43	0	MIX
7828	West Park - Refurbish KS2 Toilets	50	56	0	56	6	MIX
7919	West Park - KS1 and Staff Toilet Upgrades	48	55	0	55	7	GRANT
7848	West Park - Security Works inc. CCTV, Fencing etc	44	44	0	44	0	RCCO
7598	West View - Improve / Refurbish Nursery & Reception	19	7	12	19	0	GRANT
7340	West View - Develop Football Facilities (03/04)	5	0	5	5	0	GRANT
7597	Bush Babies - Outside Play Area	26	3	23	26	0	GRANT
7948	West View - Replace Windows	51	48	3	51	0	MIX
7342	Carlton Camp Redevelopment Phase 1	1	1	0	1	0	MIX
7863	Carlton Centre - Redevelopment Phase 2	90	0	90	90	0	MIX
7641	Carlton Centre - Challenge Course and Climbing Wall	5	0	5	5	0	MIX
7032	Carlton Centre - Purchase of Mini Bus	22	0	22	22	0	MIX
7979	Childrens Centres - Maintenance	20	16	4	20	0	GRANT
7668	Playmates - Install Canopies	2	2	0	2	0	GRANT
7428	Workforce Remodelling - Misc School Projects to better utilise space	30	0	30	30	0	GRANT
7384	Devolved Capital - Various Misc Individual School Projects	1,179	1,023	156	1,179	0	GRANT
7463	Youth Capital Fund - Spend determined by Young People	73	73	0	73	0	GRANT
7421	School Travel Plans - Develop Cycle Storage at Schools	138	29	109	138	0	GRANT
7858	Computers for Pupils	687	435	252	687	0	GRANT
7779	Improve Ventilation in ICT Suites (O Manor, Rossmere, W View)	6	1	5	6	0	RCCO
9004	Funding (Modernisation, Access, RCCO) Currently Unallocated	42	0	42	42	0	MIX
7447	Purchase of Interactive Whiteboards (Various Schools)	2	0	2	2	0	GRANT
7344	Brinkburn Pool - Reinstatement of Pool after Fire	1	0	1	1	0	MIX
7814	ICT / Mobile Technology for Children's Social Workers	28	19	9	28	0	GRANT
7818	Sure Start Centre - Miers Avenue Toilets	1	1	0	1	0	GRANT
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	202	27	175	202	0	GRANT
7652	Sure Start Central - Refurbish Daycare at Chatham House	6	6	0	6	0	GRANT
7901	Celtics Project - Contact Point Enablement Systems	350	318	32	350	0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	3	1	2	3	0	MIX
7210	Capital Grant Contribution towards building Rift House Neighbourhood Nursery	4	0	4	4	0	MIX
7027	Harnessing Technology Grant	350	61	289	350	0	GRANT
7898	BSF - Purchase Additional Accommodation for Brierton Pupils	485	485	0	485	0	MIX
7953	Supply & Install Mobile Classrooms	287	277	10	287	0	MIX
7977	Information System for Parents & Providers Project	19	17	2	19	0	GRANT
8001	Capital Grant to External Nurseries (Early Years)	179	179	0	179	0	GRANT
8023	Sure Start Central - Café Extension to Community Facilities	1	1	0	1	0	GRANT
7089	Youth Capital Fund Plus	452	18	434	452	0	GRANT
7506	Sure Start Central (SSC) - Chatham Road	6	0	6	6	0	MIX
8007	SSC - Chatham Road Garage Conversion / Equipment	34	8	26	34	0	GRANT
n/a	Aggregate Value of Schemes less than 1k (e.g. retention)	2	0	2	2	0	MIX
		8,627	5,943	2,684	8,627	0	0

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE @	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 200

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7368	Building Safer Communities	52	52	0	52	0	GRANT
7878	Community Safety CCTV Upgrade	50	50	0	50	0	MIX
7431	Community Safety Strategy	86	0	86	86	0	UCPB
7218	Disabled Facility Grants	569	569	0	569	0	GRANT
7611	Drug Interventions Programme	114	114	0	114	0	MIX
7013	Headland Town Square	37	37	0	37	0	MIX
7021	Heugh Battery Phase 2b	156	156	0	156	0	GRANT
7524	HLF-Private Housing	2	2	0	2	0	GRANT
7525	HLF-Railing Restoration	12	12	0	12	0	CAP REC
7219	Home Plus Grants (provided by Endeavour HA)	87	72	15	87	0	GRANT
7231	Housing Thermal Efficiency	99	80	19	99	0	GRANT
7404	HRA Residual Expenditure	9	0	9	9	0	CAP REC
7220	Private Sector Housing Grants	359	350	9	359	0	GRANT
8012	Temporary NDC Funded House Purchases	883	883	0	883	0	GRANT
7230	Housing Market Renewal (house purchases)	7,353	4,453	2,900	7,353	0	GRANT
		9,868	6,830	3,038	9,868	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 200

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7993	Tall Ships - Pedestrian Crossing Hart Road	104	104	0	104	0	MIX
7712	Bridge Community Centre - Demolition	77	77	0	77	0	UCPB
7881	Burn Valley Garden Sewers	4	4	0	4	0	RCCO
7651	Burn Valley Park Beck Environmental Improvements	115	2	113	115	0	MIX
7040	Burn Valley Allotments Security Gate	2	1	1	2	0	MIX
7003	Carnegie Building Refurbishment	3	3	0	3	0	MIX
8022	Central Library Lift - Disabled Access	10	10	0	10	0	UCPB
7986	Central Library RFID Self Issue	130	130	0	130	0	MIX
7377	Central Library - Various Improvement Works	32	29	3	32	0	RCCO
7877	Central Library - Disabled Toilet	4	4	0	4	0	RCCO
7893	Clavering Play Area Upgrade	30	9	21	30	0	MIX
7375	Countryside Development Works	15	0	15	15	0	MIX
7864	Foreshore - Replacement Lifeguard Vehicle	23	0	23	23	0	RCCO
7992	Grayfields Sports Junior Pitches	81	0	81	81	0	MIX
8011	Grayfields CCTV	7	7	0	7	0	MIX
7213	Grayfields Sports Pavillion / Football Strategy	16	16	0	16	0	MIX
7382	Greatham Play Area Equipment	9	0	9	9	0	MIX
7380	H20 Leisure/Water Centre	1,999	0	1,999	1,999	0	UCPB
8020	Hartlepool Maritime Experience Lifts - Disabled Access	28	0	28	28	0	MIX
7001	Headland Community Resource Centre	18	18	0	18	0	MIX
7002	Headland Sports Hall - Sports Improvement	20	20	0	20	0	MIX
7995	Induction Loops for Hard of Hearing	15	0	15	15	0	UCPB
7831	Jutland Road Community Centre - Internal Alterations	3	1	2	3	0	MIX
7414	Jutland Road Play Area Upgrade	65	0	65	65	0	MIX
7996	Maritime Entranceway - Disabled Access	5	4	1	5	0	UCPB
7047	Mill House Leisure Centre - Free Swim Initiative	9	9	0	9	0	GRANT
7106	Mill House Leisure Centre Feasibility	7	7	0	7	0	RCCO
8019	Mill House Leisure Centre Internal Doors - Disabled Access	11	2	9	11	0	UCPB
7994	Mill House Entrance Doors - Disabled Access	5	4	1	5	0	UCPB
8008	Mill House Leisure Centre- Free Swim Initiative	28	22	6	28	0	GRANT
7865	Museum of Harlepool - Redisplay	187	186	1	187	0	MIX
8021	Museum of Harlepool Signage	2	0	2	2	0	UCPB
7887	Nicholson Fields Allotments	22	0	22	22	0	RCCO
7845	Rossmere - Pitch Improvements	5	0	5	5	0	RCCO
7215	Seaton Carew Cricket Club Ground Improvements	10	10	0	10	0	CAPR
7203	Sir William Gray House - Disability Improvements	3	3	0	3	0	MIX
n/a	Skateboard Park	70	0	70	70	0	RCCO
7991	St Patrick's Shops Multi Use Games Area (MUGA)	2	1	1	2	0	RCCO
7039	Station Lane Allotments Security Gate	3	3	0	3	0	MIX
8009	Throston Allotments Fencing	26	24	2	26	0	MIX
7844	Town Moor - Develop Multi Use Games Area	63	0	63	63	0	MIX
8010	Ward Jackson Park CCTV & Lights	22	22	0	22	0	MIX
7590	Ward Jackson Car Park - Tunstall Court	76	8	68	76	0	MIX
7354	Ward Jackson Park Fountain	5	5	0	5	0	MIX
7990	Ward Jackson Park Bandstand Shutters	4	0	4	4	0	MIX
7081	Waverley Terrace Community Allotment Fencing	10	0	10	10	0	MIX
7211	West View Community Centre	1	0	1	1	0	MIX
		3,386	745	2,641	3,386	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2009

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Project Code	Scheme Title	2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7012	Headland Regeneration Programme	5	5	0	5	0	CAP REC
7015	Targeted Private Housing Improvements	39	15	24	39	0	CAP REC
7417	Friarage Field Building Demolition	5	0	5	5	0	CAP REC
7510	Interreg Seaport Theme 1	23	23	0	23	0	UCPB
7866	Friarage Manor House	19	1	18	19	0	CAP REC
7895	Economic Devt - Indl & Comm - Grants to Businesses	100	0	100	100	0	UCPB
7896	Brougham Enterprise Centre Toilet & Shower Facilities	40	0	40	40	0	UCPB
7897	Regeneration Match Funding	27	0	27	27	0	UCPB
		258	44	214	258	0	

Key

RCCO	Revenue Contribution towards Capital	GRANT	Grant Funded
MIX	Combination of Funding Types	CAP REC	Capital Receipt
UCPB	Unsupported Corporate Prudential Borrowing	UDPB	Unsupported Prudential Borrowing
SCE ®	Supported Capital Expenditure (Revenue)	SPB	Supported Prudential Borrowing

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7025	Headland Paddling Pool	25	25	0	25	0	MIX
7029	A689 Local Safety Scheme	56	39	17	56	0	MIX
7030	Catcote Road - Local Safety Scheme	117	117	0	117	0	MIX
7034	LTP Forfar Road Resurface	9	9	0	9	0	SPB
7035	LTP Lamberd Road Resurface	10	10	0	10	0	SPB
7044	Zebra Crossings	17	14	3	17	0	MIX
7084	Camera Partnership	20	19	1	20	0	RCCO
7092	Resurface Loyalty Road	7	7	0	7	0	GRANT
7093	Resurface South Road	11	11	0	11	0	SPB
7094	Resurface Thornton Street	10	10	0	10	0	SPB
7095	Resurface Cairnston North	9	9	0	9	0	GRANT
7096	Resurface Verner Road	9	9	0	9	0	GRANT
7097	Resurface Miers Avenue / Winterbottom Avenue	11	11	0	11	0	SPB
7098	Footway - Eddleston Walk	7	7	0	7	0	UCPB
7206	CSS Social Lighting Programme	24	17	7	24	0	MIX
7207	LTP-Community Safety-Car Park Security/CCTV	70	22	48	70	0	SPB
7235	Low Floor Infrastructure	30	24	6	30	0	SPB
7236	Bus Shelter Improvements	69	36	33	69	0	SPB
7237	Cycle Routes General	100	101	0	101	1	MIX
7240	Hartlepool Transport Interchange	1,962	416	1,546	1,962	0	SPB
7241	Dropped Crossings	20	29	0	29	9	SPB
7242	Other Street Lighting	82	82	0	82	0	MIX
7244	Travel Plans - promotional materials	10	1	9	10	0	SPB
7247	Bus Quality Corridor - Bus-stop Flagpoles	15	14	1	15	0	SPB
7250	Sustainable Travel Awareness	11	7	4	11	0	GRANT
7251	Public Transport CCTV	10	0	10	10	0	SPB
7252	Safer Streets Initiative	3	3	0	3	0	GRANT
7265	Coastal Protection Strategic Study	2	2	0	2	0	GRANT
7424	Pride in Hartlepool	28	28	0	28	0	MIX
7452	Local Safety Scheme	9	9	0	9	0	GRANT
7455	Hart Lane Road Safety Improvements	95	95	0	95	0	MIX
7487	Local Transportation Plan-Monitoring	5	5	0	5	0	SPB
7499	Lithgo Close - Contaminated Land	2,108	1,724	384	2,108	0	MIX
7508	Anhydrite Mine	176	51	125	176	0	MIX
7540	LTP - Tees Valley Major Scheme Bid	3	3	0	3	0	SPB
7541	Safer Routes to School	5	4	1	5	0	GRANT
7542	LTP - Parking Lay-By	5	4	1	5	0	SPB
7544	LTP - Shop Mobility	40	0	40	40	0	SPB
7545	LTP - Motorcycle Training	21	21	0	21	0	GRANT
7546	LTP - Road Safety Education & Training	17	12	5	17	0	GRANT
7549	LTP - Other Bridge Schemes	78	79	0	79	1	MIX
7580	Highways Remedial Works - Hartlepool Marina	5	1	4	5	0	TDC
7581	Tees Valley Boundary Signs	5	0	5	5	0	GRANT
7605	Focus Section 278	6	0	6	6	0	GRANT
7624	LTP - Headland Traffic Management	9	9	0	9	0	SPB
7639	Footpath Works to Marina	9	9	0	9	0	SPB
7644	LTP - School Travel Plans	15	6	9	15	0	GRANT
7645	LTP - General	4	2	2	4	0	SPB
7706	Waterproofing Phase 2 - Multi Storey Car Park	948	658	290	948	0	UCPB
7714	Owton Manor Lane Shops	9	5	4	9	0	SPB
7734	LTP - Hart Lane/Wiltshire Way Junction Improvement	79	60	4	64	(15)	SPB
7736	LTP - York Road (Park Road to Lister Street)	583	583	0	583	0	SPB
7805	LTP - Footpath - West View Road	8	8	0	8	0	SPB
7835	LTP - Clavering Area Traffic Management	92	12	80	92	0	CAP REC
7838	LTP - Tees Road Footways (west side)	64	64	0	64	0	GRANT
7846	Raby Road Puffin Crossing	17	17	0	17	0	MIX
7847	Coast Protection - Headland Fencing and Promenade	28	15	13	28	0	CAP REC
7852	Highway Improvements - TESCO Section 106 Expenditure	333	114	219	333	0	GRANT
7856	Stranton Traffic Management	50	50	0	50	0	SPB
7891	Strategy Study - Seaton Carew	500	268	232	500	0	GRANT
7892	Strategy Study - Town Wall	107	56	51	107	0	GRANT
7899	Coast Protection 809 UPB	100	68	32	100	0	UCPB
7906	Bryan Hanson House On Street Parking	90	67	23	90	0	UDPB
7956	LTP-Cycle Route Signage	5	2	3	5	0	SPB
7957	LTP-Seaton Carew Railway Station Improvements	50	13	37	50	0	SPB
7962	LTP-HM-Wooler Road Carriageway Reconstruction	156	127	0	127	(29)	SPB
7963	LTP-HM-Holdforth Road Carriageway Reconstruction	128	153	0	153	25	SPB
7964	LTP-HM-Hart Lane Carriageway Reconstruction	50	28	22	50	0	MIX
7965	LTP-HM-Catcote Turning Circle Reconstruction	12	5	7	12	0	MIX
7966	LTP-HM-Queen Street Carriageway Reconstruction	18	0	14	14	(4)	SPB
7968	HM-Fletcher Walk Footway Reconstruction	33	29	4	33	0	UCPB

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2009

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Project Code	Scheme Title	2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7970	LTP-HM-Oxford Street Footway Reconstruction	11	18	0	18	7	SPB
7972	Miscellaneous Traffic Management Schemes	51	35	16	51	0	MIX
7973	Miscellaneous Safety Schemes	25	26	0	26	1	MIX
7984	King Oswy Drive Cycleway Improvements	10	1	9	10	0	SPB
8006	Access Road to Briarfields	135	116	19	135	0	CAP REC
8015	Tesco-New Entrance/Junction/Lights Section 278	246	246	0	246	0	GRANT
8026	Transport Asset Management	15	0	15	15	0	GRANT
7894	Security Fencing - Recycling Centre	45	45	0	45	0	UCPB
7272	Wheelie Bin Purchase	52	52	0	52	0	UDPB
7465	Recycling Scheme (containers etc)	72	20	52	72	0	UDPB
7821	Waste Performance Efficiency Grant (containers etc)	161	88	73	161	0	GRANT
7720	Public Conveniences	604	237	367	604	0	UDPB
7999	Marina Way Landscaping	88	7	81	88	0	RCCO
		10,344	6,406	3,934	10,340	(4)	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

FINANCE & PERFORMANCE MANAGEMENT**ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 31st March 2009****TABLE 1 - NEW DEAL FOR COMMUNITIES**

Line No	Description of Best Value Unit	Outturn Position		
		2008/2009 Approved Budget	2008/2009 Actual Expenditure / Income	2008/2009 Variance; Adverse/ (Favourable)
		Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
1	Longhill - Site Manager	36.0	36.0	0.0
2	Longhill CCTV	68.0	68.0	0.0
3	Longhill Environmental Task Force	65.0	65.0	0.0
4	Enterprise Development Package - Enterprise Support Scheme	93.0	93.0	0.0
5	Commercial Areas - Bus Support Manager	38.0	38.0	0.0
6	Opening Doors - Phase 2	82.0	82.0	0.0
7	Opening Doors - Phase 3	21.0	21.0	0.0
8	Sure Start Early Years	13.0	13.0	0.0
9	Low Level Support - Phase II	66.0	66.0	0.0
10	Drug Outreach	16.0	16.0	0.0
11	Childrens Emotional Wellbeing	49.0	49.0	0.0
12	Football Development Officer	40.0	40.0	0.0
13	Peoples Access to Health	146.0	146.0	0.0
14	Young Persons Emotional Wellbeing	9.0	9.0	0.0
15	Community Wardens	60.0	60.0	0.0
16	Target Hardening - Phase 3	3.0	3.0	0.0
17	Community Safety Grants Pool	7.0	7.0	0.0
18	Selective Licensing	46.0	46.0	0.0
19	Victim Support	22.0	22.0	0.0
20	Voluntary Sector Pool	5.0	5.0	0.0
21	Crime Premises	30.0	30.0	0.0
22	Police Community Support Officers	13.0	13.0	0.0
23	Dordrecht	1.0	1.0	0.0
24	CCTV Implementation - Phase 2	47.0	47.0	0.0
25	Anti-Social Behaviour - Phase 2	32.0	32.0	0.0
26	Community Learning Centre - Stranton	39.0	39.0	0.0
27	Community Learning Centre - Lynnfield	69.0	69.0	0.0
28	Bursary Fund	3.0	3.0	0.0
29	Family Support	10.0	10.0	0.0
30	Educational Achievement Project	50.0	50.0	0.0
31	Key Stage 2 & 3 Transition	63.0	63.0	0.0
32	Raising Aspirations	117.0	117.0	0.0
33	Sustaining Attainment	44.0	44.0	0.0
34	Sustaining Consultancy Fund	40.0	40.0	0.0
35	Community Chest	20.0	20.0	0.0
36	Belle Vue Extension	9.0	9.0	0.0
37	Osbourne Road Hall	9.0	9.0	0.0
38	Ethnic Minorities	38.0	38.0	0.0
39	Money Advice and Debt Counselling Service	35.0	35.0	0.0
40	Peoples Centre	28.0	28.0	0.0
41	Lynnfield Play area	1.0	1.0	0.0
42	Hartlepool Youth Project	100.0	100.0	0.0
43	Grange Road Methodist Church	15.0	15.0	0.0
44	Community Transport	5.0	5.0	0.0
45	Oxygen Centre - Cap Building	8.0	8.0	0.0
46	Community Learning Centres	10.0	10.0	0.0
47	Community Development Work	72.0	72.0	0.0
48	Childrens Learning & Action Project	0.0	0.0	0.0

FINANCE & PERFORMANCE MANAGEMENT**ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 31st March 2009****TABLE 1 - NEW DEAL FOR COMMUNITIES**

Line No	Description of Best Value Unit	Outturn Position		
		2008/2009 Approved Budget	2008/2009 Actual Expenditure / Income	2008/2009 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
49	Resident Steering Group ICT For RSG Members - Cap Building	3.0	3.0	0.0
50	RSG Resident Training - Capacity Building Project	2.0	2.0	0.0
51	Evaluation Project	99.0	99.0	0.0
52	NDC Trust	1.0	1.0	0.0
53	Communications Project Phase II	82.0	82.0	0.0
54	Neighbourhood Management	337.0	337.0	0.0
55	Housing Regeneration	65.0	65.0	0.0
56	Management and Administration	422.0	422.0	0.0
57	Totals	2,804.0	2,804.0	0.0

TABLE 2 - SINGLE PROGRAMME

Line No	Description of Best Value Unit	Outturn Position		
		2008/2009 Approved Budget	2008/2009 Actual Expenditure / Income	2008/2009 Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E
		£'000	£'000	(E=D-C) £'000
61	Management and Administration	30.0	30.0	0.0
62	Building Futures	395.0	353.0	(42.0)
63	Tall Ships Races - Cultural Surround	54.0	54.0	0.0
64	Totals	479.0	437.0	(42.0)

CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2010**TABLE 1 - RESOURCES**

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7784	Borough Buildings - Replace Water Heaters	6	6	0	6	0	UCPB
7786	Brinkburn Centre - Renew Filter to Swimming Pool	9	9	0	9	0	UCPB
7785	Brinkburn Centre - Renew Sports Hall Change Rooms	3	3	0	3	0	UCPB
7998	Brinkburn Youth Centre - Roof & Lighting Works	5	5	0	5	0	RCCO
7867	City Challenge - Burbank/Murray St	130	45	85	130	0	GRANT
7091	City Challenge Clawback	229	0	229	229	0	GRANT
7031	Civic Centre - Replace Sprinkler System	83	1	82	83	0	UCPB
7117	Civic Centre Access System	72	0	72	72	0	UCPB
7116	Civic Centre Disabled Toilets	78	0	78	78	0	UCPB
7115	Civic Centre Ramp	29	0	29	29	0	UCPB
7200	Civic Centre Refurbishment	2,489	703	1,786	2,489	0	UCPB
7037	Civic Centre Toilets	137	0	137	137	0	UCPB
7257	Corporate Planned Maintenance DDA Works	66	20	46	66	0	UCPB
7041	Corporate Planned Maintenance Unallocated	33	0	33	33	0	UCPB
7446	EDRMS and Workflow Development	36	36	0	36	0	UCPB
7718	Eldon Grove Leisure Centre Demolition	40	40	0	40	0	UCPB
7471	ERDMS Phase 3	69	69	0	69	0	UCPB
7445	Financial Management System (FMS)	2	2	0	2	0	UCPB
7836	IT Project Resolution	92	92	0	92	0	UCPB
7623	IT Projects	89	17	72	89	0	UCPB
7468	IT Strategy	500	0	500	500	0	UDPB
7988	Lynn St Depot Garage - Install Overhead Heaters	60	9	51	60	0	UCPB
7631	Members ICT/Flexible & Remote Access	50	35	15	50	0	UCPB
7987	Mill House Leisure Centre - Renew Pool Filters	35	27	8	35	0	RCCO
7264	Mobile Benefits	21	0	21	21	0	CAP REC
7989	Municipal Buildings - Access System	9	0	9	9	0	UCPB
7781	Municipal Buildings Renew Boiler & Heating System	145	0	145	145	0	UCPB
8013	Municipal Buildings Replace Fire Alarm System	29	29	0	29	0	UCPB
7982	Osbourne Road Property Demolition	41	40	1	41	0	CAP REC
7036	SCRAPT Unallocated	36	0	36	36	0	UCPB
7705	Seaton Bus Station Refurbishment	219	219	0	219	0	UCPB
tba	Seaton Clock	3	0	3	3	0	UCPB
7026	Sir William Gray House - Fire Alarm	25	0	25	25	0	UCPB
7418	St Benedicts Barlows Building Demolition	35	0	35	35	0	CAP REC
8049	St Hilds Church North & West Clock Dial	21	0	21	21	0	UCPB
7782	Stranton Crematorium Roof Repair	7	7	0	7	0	UCPB
7634	Town Centre LIFT Scheme	90	0	90	90	0	UCPB
7466	Vehicle Purchases	1,070	584	486	1,070	0	UCPB
7467	War Memorials Refurbishment	85	77	8	85	0	UCPB
7263	York Flatlets Demolition	8	0	8	8	0	CAP REC
		6,186.0	2,075.0	4,111.0	6,186.0	0.0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

PORTFOLIO : FINANCE & PERFORMANCE MANAGEMENT**CAPITAL OUTTURN REPORT FOR YEAR ENDING 31ST MARCH 2010****TABLE 2 - New Deal for Communities**

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7071	Area Remodelling Project	275	275	0	275	0	MIX
7061	Business Security Fund	17	17	0	17	0	NDC
7062	CIA Building Modernisation Grant	147	147	0	147	0	NDC
7063	CIA Environmental Improvements	5	5	0	5	0	NDC
7054	Crime Premises	1	1	0	1	0	NDC
7074	Duke Street / Mulgrave Road	5	5	0	5	0	NDC
7079	Home Improvement Programme	273	273	0	273	0	NDC
7059/7060	Longhill Business Security and Environmental Improvements	83	83	0	83	0	MIX
7087	Longhill CCTV	31	31	0	31	0	MIX
7058/7069	Longhill Junction Improvements	1	1	0	1	0	NDC
7086	Lynnfield Play Area	36	36	0	36	0	NDC
7065/7070	Neighbourhood management	35	35	0	35	0	NDC
8014	Neighbourhood Management Ph 2	18	18	0	18	0	NDC
7038	Opening Doors Phase 3	29	29	0	29	0	NDC
7052	Peoples Centre	63	63	0	63	0	NDC
7971	Raby Road Improvements	250	250	0	250	0	NDC
7073	Stranton Improvements	133	133	0	133	0	NDC
8004	Strategic Land Purchase	128	128	0	128	0	NDC
8003	Sustaining Centres	135	135	0	135	0	NDC
7056	Target Hardening Phase 3	71	71	0	71	0	NDC
7051	Voluntary Sector Premises Pool	22	22	0	22	0	NDC
7085	York Road Environmental Improvements	18	18	0	18	0	NDC
		1,776.0	1,776.0	0.0	1,776.0	0	

TABLE 3 - Single Programme

Project Code	Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2008/2009 Budget £'000	2008/2009 Actual as at 31/03/09 £'000	2008/2009 Expenditure Rephased to 2009/10 £'000	C+D 2008/2009 Total Expenditure £'000	E-B 2008/2009 Variance from budget £'000	Type of financing
7103	Central Area Attractors - Wingfield Castle	400	400	0	400	0	MIX
7871	Central Area Development Frame	5	5	0	5	0	SP
		405.0	405.0	0.0	405.0	0.0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Prudential Borrowing
SPB Supported Prudential Borrowing

SCRUTINY CO-ORDINATING COMMITTEE

18th September, 2009



Report of: Chief Financial Officer

Subject: QUARTER 1 - CAPITAL & ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2009/2010

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's overall Capital budget for 2009/2010 the Spending Programme where the Council acts as the Accountable Body.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 7th September, 2009 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 The contents page detailed on page 1 of the main report summarises the issues detailed in this report.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

CABINET REPORT

7th September, 2009



Report of: Chief Financial Officer

Subject: QUARTER 1 – CAPITAL AND ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2009/2010

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's overall Capital budget for 2009/2010 and the spending programmes where the Council acts as the Accountable Body for the period to 30th June, 2009.
- 1.2 The report considers the following areas: -
- Capital Monitoring
 - Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

- 2.1 The report provides detailed monitoring information for each Portfolio up to 30th June, 2009.

3. RELEVANCE TO CABINET

- 3.1 Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

- 4.1 None.

5. DECISION MAKING ROUTE

- 5.1 Cabinet 7th September, 2009.

6. DECISION(S) REQUIRED

- 6.1 Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: QUARTER 1 – CAPITAL AND ACCOUNTABLE
BODY PROGRAMME MONITORING REPORT
2009/2010

1. PURPOSE OF REPORT

- 1.1 To inform Cabinet of progress against the Council's own 2009/2010 Capital budget and the spending programmes where the Council acts as the Accountable Body for the period to 30th June, 2009.
- 1.2 This report considers the following areas: -
- Capital Monitoring;
 - Accountable Body Programme Monitoring.

2. BACKGROUND

- 2.1 In line with previous monitoring reports, this document is an integrated comprehensive document that is page numbered, thus allowing Members easier navigation around the report. (See contents table below). The report firstly provides a summary, followed by a section for each Portfolio where more detailed information is provided.

Section	Heading	Page
3.	Capital Monitoring 2008/2009	2
4.	Accountable Body Programme	2-3
5.	Adult & Public Health Services Portfolio	3
6.	Children's Services Portfolio	3-4
7.	Community Safety & Housing Portfolio	4-5
8.	Culture, Leisure & Tourism Portfolio	5
9.	Regeneration & Economic Development Portfolio	5
10.	Transport and Neighbourhood Portfolio	5-6
11.	Finance & Performance Management Portfolio	6
12.	Recommendations	6
Appendix A	Capital Monitoring Summary	7
Appendix B	Accountable Body Monitoring Summary	8
Appendices C-J	Detailed Spend by Portfolio	9-16
Appendix I	Accountable Body Revenue Monitoring	17

- 2.2 This report will be submitted to Scrutiny Co-ordinating Committee for review at the earliest opportunity.

3. CAPITAL MONITORING 2009/2010

- 3.1 Expenditure for all Portfolios is summarised at **Appendix A**. Actual expenditure to 30th June, 2009, totals £5,697,000, compared to the approved budget of £39,436,000, leaving £32,701,000 remaining expenditure expected to be spent in 2009/2010 with £985,000 being rephased into 2010/2011.

- 3.2 **Appendix A** is supported by individual detailed statements by Portfolio, as set out below.

Appendix C - Adult & Public Health Services
 Appendix D - Children's Service
 Appendix E - Community Safety & Housing
 Appendix F - Culture, Leisure & Tourism
 Appendix G - Regeneration & Economic Development
 Appendix H - Transport and Neighbourhood
 Appendix J - Finance & Performance Management

- 3.3 The format of the appendices show details of anticipated and actual capital expenditure as at 30th June, 2009 and shows:

Column A - Scheme Title
 Column B - Budget for Year
 Column C - Actual expenditure to 30th June, 2009
 Column D - Expected remaining expenditure to be incurred in the period July to March, 2010
 Column E - Expenditure Rephased into 2010/2011
 Column F - 2009/2010 Total Expenditure
 Column G - Variance from Budget
 Column H - Type of financing

- 3.4 Detailed analysis of all schemes on each appendix are on deposit in the Members' Library.

4. ACCOUNTABLE BODY PROGRAMME

- 4.1 The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC). As part of its role as Accountable Body the Council needs to be satisfied that expenditure is properly incurred and is progressing as planned.

New Deal for Communities (NDC)

The programme is currently forecasting to fully spend the current years NDC allocation of £2,700,000. There is also another £961,000

of expenditure forecast which is funded through other grants, giving a total budget of £3,661,000 for the current financial year.

Appendix B shows the latest budget allocations against this target and expenditure as at 30th June, 2009.

- 4.2 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end

5. ADULT AND PUBLIC HEALTH SERVICE PORTFOLIO

5.1 Capital Monitoring for Period Ending 30th June, 2009

- 5.1.1 **Appendix C** provides a summary of the Adult and Public Health Services Capital Programme.

- 5.1.2 Actual expenditure to date amounts to £223,000, compared to the approved budget of £2,407,000 with £2,184,000 remaining. While the actual expenditure to date is low it is not unusual for this time of year and it is anticipated that expenditure will be in line with budget at outturn.

- 5.1.3 There are no items to bring to the Portfolio Holders attention.

6. CHILDREN'S SERVICES PORTFOLIO

6.1 Capital Monitoring for Period Ending 30th June, 2009

- 6.1.1 **Appendix D** provides a summary of the Children's Service's Capital Programme, which includes schemes funded from specific capital allocations and schemes from the revenue budget which are managed as capital projects owing to the nature of the expenditure and the accounting regulations.

- 6.1.2 Actual expenditure to date amounts to £835,000, compared to the approved budget of £12,619,000, with £11,731,000 of expenditure remaining. This is not unusual for this time of year and it is expected that expenditure will be in line with budget at outturn.

- 6.1.3 There are a number of schemes on the Appendix carried forward from previous years. The final accounts for some of these schemes have now been received resulting in a net under spend of £53,230. However there are still schemes from previous years where the final account balance is outstanding. Officers are currently working to try and finalise any outstanding payments in this financial year.

- 6.1.4 There were some funding sources not fully allocated at the beginning of the financial year – Early Years, Modernisations, Access and Basic Needs. A separate report was taken in August, 2009, to the

Children's Services Portfolio Holder identifying the planned nature of expenditure. This will be reflected in the next monitoring report.

6.1.5 The items to bring to the Portfolio Holder's attention are: -

Three schemes carried forward from 2008/2009 have overspent totalling £9,055:

- Eldon Grove – Major Internal Works
- Chatham Road – Garage Conversion
- Bush Babies – Outside Play Area

This overspend can be met by underspends from the following schemes, totalling £62,285:

- Barnard Grove – Window Replacement
- Barnard Grove – Roof Replacement
- Brierton – Dance Studio Roof Replacement
- Brierton – Upgrade of Fire Alarm
- Grange – Office Window Replacement
- Jesmond Road – Renewal of Heating System in Reception
- Jesmond Road – Installation of Kitchen Equipment
- Kingsley – Hall Roof Replacement
- Kingsley – Window Replacement (07/08)
- Lynnfield – Upgrade of Toilets
- Owton Manor – Replacement of Windows and External Doors
- Rift House Neighbourhood Nursery
- Rift House – Resurface of Car Park
- Rossmere – Window Replacement in Dining Hall
- Stranton – Window Replacement
- Throston – Rewire of School Electrics
- West View – Window Replacement
- Children's Centre – Miscellaneous Capital Expenditure
- Chatham Road – Capital Works

The net under spend is £53,230, this will be moved to the unallocated budget to support future capital expenditure plans.

7. COMMUNITY SAFETY AND HOUSING PORTFOLIO

7.1 Capital Monitoring for Period Ending 30th June, 2009

7.1.1 **Appendix E** provides a summary of the Community Safety and Housing's Capital Programme.

7.1.2 Actual expenditure to date amounts to £1,288,000, compared to the approved budget of £7,264,000, with £5,976,000 remaining. While the actual expenditure is low it is not unusual for this time of year and it is anticipated that expenditure will be in line with budget at outturn.

7.1.3 There are no items to bring to the Portfolio Holders outturn.

8. CULTURE, LEISURE AND TOURISM PORTFOLIO

8.1 Capital Monitoring for Period Ending 30th June, 2009

8.1.1 **Appendix F** provides a summary of the Culture, Leisure and Tourism's Capital Programme.

8.1.2 Actual expenditure to date amounts to £93,000, compared to the approved budget of £1,999,000, with £1,906,000 remaining. While the actual expenditure is low it is not unusual for this time of year and it is anticipated that expenditure will be in line with budget at outturn.

8.1.3 There are no items to bring to the Portfolio Holders outturn.

9. REGENERATION AND ECONOMIC DEVELOPMENT PORTFOLIO

9.1 Capital Monitoring for Period Ending 30th June, 2009

9.1.1 **Appendix G** provides a summary of the Regeneration and Economic Development's Capital Programme.

9.1.2 Actual expenditure to date amounts to £110,000, compared to the approved budget of £649,000, with £539,000 remaining. While the actual expenditure is low it is not unusual for this time of year and it is anticipated that expenditure will be in line with budget at outturn.

9.1.3 There are no items to bring to the Portfolio Holders outturn.

10. TRANSPORT AND NEIGHBOURHOOD PORTFOLIO

10.1 Capital Monitoring for Period Ending 30th June, 2009

10.1.1 **Appendix H** provides a summary of the Transport and Neighbourhood's Capital Programme.

10.1.2 Actual expenditure to date amounts to £1,944,000, compared to the approved budget of £7,366,000, with £4,437,000 remaining and £985,000 of expenditure rephased into 2010/2011.

10.1.3 There are a number of schemes where expenditure has been rephased into 2010/2011: -

- The Hartlepool Transport Interchange contractor is on site but work needs to be phased with Network Rail and it is not expected to be completed until 2010/2011.
- In the case of the Anhydrite Mine the next monitoring is not due until 2015 and therefore budget is to be carried forward.

Additional monies are to come from English Partnership. The Contract has not yet been awarded.

- Highways Improvements are being carried out at the Burn Valley Roundabout. The anticipated completion date is August, 2010. Therefore some budget has been rephased into 2010/2011.
- The Strategy Study at Seaton Carew has just commenced and is expected to be completed in July, 2010.
- The Strategy Study at Town Wall has also just commenced is expected to be completed in December, July, 2010.

11. FINANCE AND PERFORMANCE MANAGEMENT PORTFOLIO

11.1 Accountable Body Revenue Monitoring for Period Ending 30th June, 2009

11.1.1 The Council acts as Accountable Body for New Deal for Communities. Details of progress against the approved revenue budgets are summarised at **Appendix I**.

11.1.2 Actual expenditure to 30th June, 2009 amounts to £371,000, resulting in a current favourable variance of £6,000. However, full year expenditure is expected to be on budget.

11.2 Capital Monitoring for Period Ending 30th June, 2009

11.2.1 **Appendix J, Table 1 Resources** – Actual expenditure to date amounts to £1,204,000, compared to the approved budget of £7,132,000, leaving £5,298,000 expenditure remaining. This is not unusual for this time of year.

11.2.2 **Appendix J, Table 2 New Deal for Communities** – Actual expenditure to date is £51,000 against an approved budget of £1,419,000, leaving £1,360,000 of expenditure remaining. This is not unusual for this time of year.

11.2.3 There are no items to bring to Portfolio Holders attention and expenditure is expected to be on target at year-end.

12. RECOMMENDATIONS

12.1 It is recommended that Cabinet notes the contents of the report.

7.3 Appendix 1/A

CAPITAL MONITORING REPORT TO 30th JUNE 2009

Line No	Portfolio	2009/10 Budget	2009/10 Actual to 30/06/2009	2009/10 Expenditure Remaining	2009/10 Expenditure Rephase to 2010/2011	2009/10 Expenditure	2009/10 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F	Col. G (F=D+E+F)	Col. H
£		£'000	£'000	£'000	£'000	£'000	£'000
1	Adult & Public Health Services	2,407	223	2,184	0	2,407	0
2	Children's Services	12,619	835	11,731	0	12,566	(53)
3	Community Safety & Housing	7,264	1,288	5,976	0	7,264	0
4	Culture, Leisure & Tourism	1,999	93	1,906	0	1,999	0
5	Finance & Performance Management	7,132	1,204	5,928	0	7,132	0
6	Regeneration & Economic Development	649	110	539	0	649	0
7	Transport & Neighbourhood	7,366	1,944	4,437	985	7,366	0
8	Total Capital Expenditure	39,436	5,697	32,701	985	39,383	(53)

7.3 Appendix 1/B

ACCOUNTABLE BODY PROGRAMMES - REPORT TO 30TH JUNE 2009

Line No	2009/10 Latest Budget	Accountable Body Programme	Actual Position 30/06/09		
			2009/10 Expected Expenditure/(Income)	2009/10 Actual Expenditure/(Income)	Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F = (F=E-D)
	£'000		£'000	£'000	£'000
		TABLE 1 - New Deal for Communities			
1	2,242	Revenue Projects	377	371	(6)
2	1,419	Capital Projects	355	51	(304)
3	3,661	Total NDC	732	422	(310)

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/09 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
7441	Adult Education - Neighbourhood Learning in Deprived Communities Fund	4	1	3	0	4	0	GRANT
7531	Adult Education - Office Accommodation	14	0	14	0	14	0	GRANT
7622	Adult Education- Capital Equipment Replacement	37	0	37	0	37	0	GRANT
7983	Blakelock Day Centre Demolition	115	3	112	0	115	0	MIX
7229	Cemetery Flooding Works	13	0	13	0	13	0	UDPB
7234	Chronically Sick & Disabled Adaptations	87	25	62	0	87	0	GRANT
7481	Improving Information Management (IIM) - IT Infrastructure	34	2	32	0	34	0	GRANT
7351	Improving Information Management (IIM) - Systems	4	4	0	0	4	0	GRANT
7616	Learning Disability - Extra Care Housing	7	7	0	0	7	0	GRANT
7578	Lynn Street ATC Demolition	11	0	11	0	11	0	RCCO
7389	Mental Health Projects	403	0	403	0	403	0	SCE(R)
7028	Orwell Walk - Supported Accommodation for Older People	1,497	0	1,497	0	1,497	0	GRANT
7723	Resettlement Capital Works - Capital Grant	150	150	0	0	150	0	GRANT
7869	Rift House Nursery (NDNA Accommodation) - Purchase & Develop Building	31	31	0	0	31	0	MIX
		2,407	223	2,184	0	2,407	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/09 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
7930	Barnard Grove - Replace Windows	5	0	0	0	0	(5)	MIX
7931	Barnard Grove - Replace Roof, KS1	8	0	0	0	0	(8)	MIX
7275	Brierton - Relocation to Single Site	7	0	7	0	7	0	MIX
7276	Brierton - Install/Move Boundary Fence	5	0	5	0	5	0	MIX
7277	Brierton - Convert top site to Access 2 Learning School	6	0	6	0	6	0	MIX
7420	Brierton - Purchase ICT & Internal Alterations	1	0	1	0	1	0	MIX
7109	Brierton - Alterations re Dyke House Decant	440	7	433	0	440	0	MIX
7909	Brierton - Replace Roof on Dance Studio, Corridor & Changing Room	4	0	0	0	0	(4)	MIX
7933	Brougham - Replacement Windows	2	0	2	0	2	0	MIX
8053	Brougham - Replace Boiler, Windows and Roof	130	0	130	0	130	0	GRANT
7929	Catcote - Window Replacement	9	0	9	0	9	0	MIX
8064	Catcote - Replace Boiler and Roof	45	0	45	0	45	0	MIX
8055	Clavering - Window Replacement	35	0	35	0	35	0	GRANT
7575	Dyke House - ICT Equipment Purchase	73	0	73	0	73	0	RCCO
7586	City Learning Centre Equipment Purchase	150	0	150	0	150	0	GRANT
7628	Eldon Grove - Major Internal Works	0	0	2	0	2	2	RCCO
8056	Eldon Grove - Additional Teaching Areas	135	0	135	0	135	0	GRANT
7288	English Martyrs - New Sports Pitch	8	0	8	0	8	0	MIX
7740	Fens - New Office Extension	20	0	20	0	20	0	RCCO
7935	Fens - Replace Windows	4	0	4	0	4	0	MIX
8057	Fens - Heating and Roof Replacement	70	0	70	0	70	0	GRANT
7923	Golden Flatts - Window Replacement Kitchen / Dining	3	0	3	0	3	0	MIX
8058	Golden Flatts - Kitchen and Heating Replacement	95	0	95	0	95	0	MIX
7295	Grange - Replace Classrooms (03/04)	26	0	26	0	26	0	GRANT
7924	Grange - Office Window Replacement	2	0	0	0	0	(2)	MIX
8051	Greatham - Roof Work Over Nursery and Hall	24	0	24	0	24	0	GRANT
8059	Hart - Create Multi-Purpose Studio	120	0	120	0	120	0	GRANT
8068	Hart - Replace Fire Alarm System	20	0	20	0	20	0	GRANT
7500	High Tunstall - Refurbish Classrooms / Equipment Purchase	3	0	3	0	3	0	GRANT
7533	Jesmond Rd - Relocate Nursery to create Foundation Unit, includes installation of ramps & internal works	6	0	6	0	6	0	MIX
7949	Jesmond Road - Renew Heating System in Reception	1	0	0	0	0	(1)	MIX
7925	Jesmond Road - Install Kitchen Equipment / Develop Kitchen	5	0	0	0	0	(5)	MIX
7088	Jesmond Road - New Build Primary Capital Plus	3,600	261	3,339	0	3,600	0	MIX
7939	Kingsley - Hall Roof Replacement	1	0	0	0	0	(1)	MIX
7938	Kingsley - Window Replacement North Elevation	1	0	1	0	1	0	MIX
7976	Kingsley - Convert Storage Areas into Classrooms (inc poss extension)	7	0	7	0	7	0	MIX
8050	Kingsley - Toilet and Window Replacement	105	0	105	0	105	0	GRANT
7057	Lynnfield - Build Community Facility	3	0	3	0	3	0	GRANT
7762	Lynnfield - Boiler Plant Replacement	6	0	6	0	6	0	GRANT
7926	Lynnfield - Upgrade Toilets inc DDA	3	0	0	0	0	(3)	MIX
8025	Lynnfield - Install Partitions	24	0	24	0	24	0	GRANT
7312	Manor - Build New Science Lab	7	0	7	0	7	0	MIX
7314	Manor - Build E-Learning Centre	13	0	13	0	13	0	MIX
7912	Manor - Replace External Doors - Improve Security	2	0	2	0	2	0	MIX
7940	Owton Manor - Replace Windows & External Doors	4	0	0	0	0	(4)	MIX
7654	Rift House - Relocation of Nursery & Refurbish Existing Nursery to create a Children's Centre	6	0	6	0	6	0	GRANT
7210	Capital Grant Contribution towards building Rift House Neighbourhood Nursery	4	0	0	0	0	(4)	GRANT
7928	Rift House - Resurface Car Park / Pedestrian Access	4	2	0	0	2	(2)	MIX
8060	Rift House, Annexe 2 - Installation of Heating System	30	0	30	0	30	0	GRANT
7941	Rossmere - Window Replacement Dining Hall	5	0	0	0	0	(5)	MIX
7088	Rossmere - Primary Capital Plus Refit	1,400	58	1,342	0	1,400	0	MIX
7917	Springwell - Install Mobile Classroom	6	1	5	0	6	0	MIX
8069	Springwell - Replace Pool and Roof	80	0	80	0	80	0	MIX
7763	Stranton - Replace Windows (07/08)	4	0	4	0	4	0	GRANT
7888	Stranton - Purchase & Install CCTV	2	0	2	0	2	0	RCCO
7944	Stranton - Window Replacement	4	0	0	0	0	(4)	MIX
8055	Stranton - Window Replacement (0910)	52	0	52	0	52	0	GRANT
7978	Stranton - Extension to Centre	211	124	87	0	211	0	MIX
8051	St Helens - Replace Roof	120	0	120	0	120	0	GRANT
7597	St John Vianney Starfish Daycare Outside Play Area	31	27	4	0	31	0	MIX
7997	St Hilda's - Build Classroom of the Future	330	5	325	0	330	0	MIX
7945	Throston - Rewire School Electrics	3	0	0	0	0	(3)	MIX
8052	Throston - Rewire School 0910 Phase	137	0	137	0	137	0	MIX
7981	Throston - Extension to school to build Children's Centre	236	8	228	0	236	0	GRANT
7918	Ward Jackson - Window Replacement	3	0	3	0	3	0	MIX
8061	Ward Jackson - Replacement of Roof and Windows	89	0	89	0	89	0	MIX
8067	Ward Jackson - Creation of Quiet Room	13	0	13	0	13	0	MIX
8062	West Park - Replace Windows and Heating	77	0	77	0	77	0	MIX
7598	West View - Improve / Refurbish Nursery & Reception	11	0	11	0	11	0	GRANT
7340	West View - Develop Football Facilities	5	0	5	0	5	0	GRANT
7948	West View - Replace Windows	3	0	0	0	0	(3)	MIX
8063	West View - Replace Windows & Ground Resurfacing	58	0	58	0	58	0	GRANT

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/09 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
7863	Carlton Outdoor Centre - Redevelopment Phase 2	90	0	90	0	90	0	MIX
7641	Carlton Outdoor Centre - Purchase & Install Challenge Course and Climbing Wall	5	0	5	0	5	0	MIX
7032	Carlton Outdoor Centre - Purchase of Minibus	22	0	22	0	22	0	MIX
tba	Early Years - General Sure Start Grant	115	0	115	0	115	0	GRANT
7979	Children's Centres - Maintenance	40	0	40	0	40	0	GRANT
7428	Schools Workforce Remodelling - Miscellaneous Projects to better utilise space	31	0	31	0	31	0	GRANT
7384	Schools Devolved Capital - Various Miscellaneous Individual Projects	1,141	0	1,141	0	1,141	0	GRANT
7463	Youth Capital Fund - Spend to be determined by Young People	65	23	42	0	65	0	GRANT
7437	Playing for Success - Develop New Classroom at H'pool Utd	1	0	1	0	1	0	MIX
7421	School Travel Plans - Develop Cycle Storage at Schools	109	0	109	0	109	0	GRANT
7858	Computers for Pupils	251	85	166	0	251	0	GRANT
7779	Improve Ventilation in ICT Suites (Owton Manor, Rossmere, West View)	5	0	5	0	5	0	RCCO
9004	Funding (Modernisation, Access, RCCO) Currently Unallocated	476	0	476	0	476	0	MIX
7447	Purchase of Interactive Whiteboards (Various Schools)	2	0	2	0	2	0	GRANT
7344	Brinkburn Pool - Reinstatement of Pool after Fire	1	0	1	0	1	0	MIX
8070	Brinkburn Pool - Access, Facilities & Hoist	90	0	90	0	90	0	RCCO
7108	EDC - Alterations for A2L Relocation	250	3	247	0	250	0	MIX
7814	ICT / Mobile Technology for Children's Social Workers	9	6	3	0	9	0	GRANT
7426	Purchase & Install new Integrated Children's Computerised System for Children & Families	175	0	175	0	175	0	GRANT
7901	CELTICS Project - Contact Point Enablement System (CELTICS)	32	0	32	0	32	0	GRANT
7388	Sure Start Central - Improvement Works at Lowthian Road	2	0	2	0	2	0	MIX
8007	Sure Start Central - Garage Conversion / Equipment	26	33	0	0	33	7	MIX
7597	Bush Babies - Outside Play Area	23	23	0	0	23	0	MIX
7027	Harnessing Technology Grant	679	56	623	0	679	0	GRANT
7953	Supply and Install Mobile Classrooms	10	0	10	0	10	0	MIX
8065	Emergency Response - Contingency	100	0	100	0	100	0	MIX
8066	Replacement of Gas Interlocks	30	0	30	0	30	0	SCE (R)
7977	Information System for Parents & Providers Project	2	0	2	0	2	0	GRANT
7521	Children's Centres - Miscellaneous Capital Expenditure	1	0	0	0	0	(1)	GRANT
7506	Sure Start Central - Chatham Road Capital Works	6	0	0	0	0	(6)	MIX
8001	Capital Grants to External Nurseries (Early Years)	84	0	84	0	84	0	GRANT
8023	Sure Start Central - Café Extension to Community Facilities	62	0	62	0	62	0	GRANT
8023	Sure Start North - Café Extension to Community Facilities	86	1	85	0	86	0	GRANT
tba	Youth Capital Fund Plus	434	112	322	0	434	0	GRANT
n/a	Aggregate Value of Schemes less than 1k (e.g. retention)	2	0	1	0	1	(1)	MIX
		12,619	835	11,731	0	12,566	(53)	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30TH JUNE 2009

Project Code	A	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
	Scheme Title	2009/2010 Budget £'000	2009/2010 Actual as at 30/06/09 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2008/2009 Variance from budget £'000	Type of financing
7083	Hartlepool Business Security Fund	20	2	18	0	20	0	UCPB
7431	Community Safety Strategy	216	0	216	0	216	0	MIX
7611	Drug Interventions Programme	3	0	3	0	3	0	GRANT
7107	"Growth Point" Government Grant Funded Housing Initiatives	443	20	423	0	443	0	GRANT
7118	8 Richardson Street / 34 Rodney Street	78	0	78	0	78	0	GRANT
7218	Mandatory Disabled Facilities Grant	554	164	390	0	554	0	GRANT
7219	Home Plus Grants (provided by Endeavour HA)	105	17	88	0	105	0	GRANT
7220	Private Sector Housing Grants	358	111	247	0	358	0	GRANT
7230	Housing Market Renewal (house purchases)	5,379	894	4,485	0	5,379	0	GRANT
7231	Housing Thermal Efficiency	99	80	19	0	99	0	GRANT
7404	HRA Residuals Expenditure	9	0	9	0	9	0	RCCO
		7,264	1,288	5,976	0	7,264	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B 2009/2010 Budget £'000	C 2009/2010 Actual as at 30/06/09 £'000	D 2009/2010 Expenditure Remaining £'000	E Expenditure Rephased into 2010/11 £'000	F C+D+E 2009/2010 Total Expenditure £'000	G F-B 2009/2010 Variance from budget £'000	H Type of financing
7040	Burn Valley Allotments Security Gate	1	0	1	0	1	0	MIX
7651	Burn Valley Park Beck - Reduce Flood Risk/Landscaping	114	0	114	0	114	0	MIX
7377	Central Library - Lighting Improvements	4	0	4	0	4	0	RCCO
7046	Central Library - Transformation Programme Phase 2	86	0	86	0	86	0	UCPB
8074	Central Library Community Room Lighting	7	6	1	0	7	0	UCPB
8073	Central library, 1st Floor Lights and Fire Alarm Adaptation	30	0	30	0	30	0	UCPB
7893	Clavering Play Area - Tarmac Surface	21	0	21	0	21	0	RCCO
7375	Countryside - Purchase Replacement Vehicle	14	0	14	0	14	0	MIX
7864	Foreshore - Replacement Playground & Lifeguard Vehicles	23	0	23	0	23	0	RCCO
7992	Grayfields Sports Junior Pitches	147	0	147	0	147	0	MIX
7213	Grayfields Sports Pavilion / Football Strategy	8	8	0	0	8	0	MIX
7382	Greatham Play Area Equipment	9	0	9	0	9	0	MIX
8020	Hartlepool Maritime Experience - Lifts	28	27	1	0	28	0	UCPB
7995	Induction Loops for hard of Hearing	15	0	15	0	15	0	UCPB
7831	Jutland Road Community Centre - Internal Alterations	1	0	1	0	1	0	MIX
7414	Jutland Road Play Area - Upgrade of Facilities	65	0	65	0	65	0	MIX
7996	Maritime Entranceway - Disabled Access	1	1	0	0	1	0	UCPB
8021	Museum of Hartlepool - Signage	2	2	0	0	2	0	UCPB
8008	Mill House Leisure Centre - Free Swim Initiative, Phase I	7	2	5	0	7	0	MIX
7047	Mill House Leisure Centre - Free Swim Initiative, Phase II	694	0	694	0	694	0	GRANT
8019	Mill House Leisure Centre Internal Doors - Disabled Access	9	8	1	0	9	0	UCPB
7865	Museum of Hartlepool - new display areas	1	0	1	0	1	0	MIX
7887	Nicholson Fields Allotments - Security Improvements	22	0	22	0	22	0	RCCO
7845	Rossmere - Pitch Improvements	5	0	5	0	5	0	GRANT
tba	Rossmere Multi Use Games Area & Skate Park	466	0	466	0	466	0	MIX
tba	Skateboard Park - to be allocated	70	0	70	0	70	0	RCCO
7991	St Patricks Multi Use Games Area	1	0	1	0	1	0	RCCO
7844	Town Moor - Develop Multi Use Games Area	63	0	63	0	63	0	MIX
7990	Ward Jackson Park Bandstand Shutters	4	0	4	0	4	0	MIX
7590	Ward Jackson Park Car Park - Improvement Works	68	26	42	0	68	0	MIX
7081	Waverly Terrace Community Allotment Fencing	13	13	0	0	13	0	MIX
		1,999	93	1,906	0	1,999	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B 2009/2010 Budget £'000	C 2009/2010 Actual as at 30/06/09 £'000	D 2009/2010 Expenditure Remaining £'000	E Expenditure Rephased into 2010/11 £'000	F C+D+E 2009/2010 Total Expenditure £'000	G F-B 2009/2010 Variance from budget £'000	H Type of financing
7015	Targeted Private Housing Improvements	24	0	24	0	24	0	CAP REC
7045	THI Key Buildings Headland	60	25	35	0	60	0	GRANT
7417	Friarage Field Building Demolition	5	0	5	0	5	0	CAP REC
7866	Friarage Manor House	18	0	18	0	18	0	CAP REC
7895	Economic Development - Industrial & Commercial - Grants to Businesses	275	79	196	0	275	0	UCPB
7896	Brougham Enterprise Centre Toilet & Shower Facilities	40	0	40	0	40	0	UCPB
7897	Regeneration Match Funding	227	6	221	0	227	0	UCPB
		649	110	539	0	649	0	

Key

RCCO

Revenue Contribution towards Capital

MIX

Combination of Funding Types

UCPB

Unsupported Corporate Prudential Borrowing

SCE ®

Supported Capital Expenditure (Revenue)

GRANT

Grant Funded

CAP REC

Capital Receipt

UDPB

Unsupported Departmental Prudential Borrowing

SPB

Supported Prudential Borrowing

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B 2009/2010 Budget £'000	C 2009/2010 Actual as at 30/06/09 £'000	D 2009/2010 Expenditure Remaining £'000	E Expenditure Rephased into 2010/11 £'000	F C+D+E 2009/2010 Total Expenditure £'000	G F-B 2009/2010 Variance from budget £'000	H Type of financing
7044	Zebra Crossings	3	0	3	0	3	0	MIX
7084	Camera Partnership	2	0	2	0	2	0	GRANT
7206	CSS Social Lighting Programme	7	0	7	0	7	0	UCPB
7207	LTP-Community Safety-Car Park Security/CCTV	98	0	98	0	98	0	SPB
7235	Low Floor Infrastructure	36	6	30	0	36	0	SPB
7236	Bus Shelter Improvements	54	8	46	0	54	0	SPB
7237	Cycle Routes General	152	0	152	0	152	0	MIX
7240	Hartlepool Transport Interchange	1,546	182	864	500	1,546	0	SPB
7241	Dropped Crossings	30	17	13	0	30	0	SPB
7242	Other Street Lighting	70	0	70	0	70	0	MIX
7244	Travel Plans - promotional materials	19	0	19	0	19	0	SPB
7247	Bus Quality Corridor - Bus-stop Flagpoles	1	1	0	0	1	0	SPB
7250	Sustainable Travel Awareness	14	5	9	0	14	0	GRANT
7251	Public Transport CCTV	20	0	20	0	20	0	GRANT
7252	Safer Streets Initiative	20	0	20	0	20	0	GRANT
7424	Pride in Hartlepool	15	9	6	0	15	0	UCPB
7487	Local Transportation Plan-Monitoring	5	0	5	0	5	0	SPB
7499	Lithgo Close - Contaminated Land	384	100	284	0	384	0	MIX
7508	Anhydrite Mine	125	0	0	125	125	0	UCPB
7541	Safer Routes to School	81	3	78	0	81	0	GRANT
7542	LTP - Parking Lay-By	26	0	26	0	26	0	SPB
7544	LTP - Shop Mobility	40	0	40	0	40	0	SPB
7545	LTP - Motorcycle Training	20	0	20	0	20	0	GRANT
7546	LTP - Road Safety Education & Training	25	0	25	0	25	0	GRANT
7549	LTP - Other Bridge Schemes	70	0	70	0	70	0	SPB
7580	Highways Remedial Works - Hartlepool Marina	4	0	4	0	4	0	TDC
7581	Tees Valley Boundary Signs	5	0	5	0	5	0	GRANT
7605	Focus Section 278	6	0	6	0	6	0	GRANT
7644	LTP - School Travel Plans	9	7	2	0	9	0	SPB
7645	LTP - General	111	1	110	0	111	0	SPB
7706	Waterproofing Phase 2 - Multi Storey Car Park	290	234	56	0	290	0	UCPB
7707	Highways Maintenance - Other Schemes (non LTP)	40	0	40	0	40	0	UCPB
7734	LTP - Highways Major Works	400	0	400	0	400	0	SPB
7835	Primary Health Care Centre Park Road	80	12	68	0	80	0	CAP REC
7847	Coast Protection - Headland Fencing and Promenade	12	3	9	0	12	0	CAP REC
7852	Highway Improvements - TESCO Section 106 Expenditure	334	24	100	210	334	0	GRANT
7891	Strategy Study - Seaton Carew	715	437	228	50	715	0	GRANT
7892	Strategy Study - Town Wall	482	355	27	100	482	0	GRANT
7899	Coast Protection UPB	133	88	45	0	133	0	UCPB
7906	Bryan Hanson House On Street Parking	23	1	22	0	23	0	UDPB
7955	LTP-Cycling-Advanced Stop Sign	5	0	5	0	5	0	GRANT
7956	LTP-Cycle Route Signage	8	0	8	0	8	0	SPB
7957	LTP-Seaton Carew Railway Station Improvements	37	0	37	0	37	0	SPB
7959	LTP-Other Walking Schemes	47	0	47	0	47	0	SPB
7961	LTP-School 20mph Zones	10	0	10	0	10	0	SPB
7964	LTP-HM-Hart Lane Carriageway Reconstruction	22	0	22	0	22	0	GRANT
7965	LTP-HM-Catcote Turning Circle Reconstruction	4	0	4	0	4	0	MIX
7968	HM-Longfellow Walk Footway Reconstruction	4	4	0	0	4	0	UCPB
7970	HM-Oxford Street Footway Reconstruction	4	4	0	0	4	0	SPB
7972	Miscellaneous Traffic Management Schemes	16	1	15	0	16	0	SPB
7973	Miscellaneous Safety Schemes	25	25	0	0	25	0	GRANT
7984	King Oswy Drive Cycleway Improvements	9	0	9	0	9	0	SPB
8006	Access Road to Briarfields	20	0	20	0	20	0	CAP REC
8015	Tesco-New Entrance/Junction/Lights Section 278	1	1	0	0	1	0	GRANT
8026	Transport Asset Management	15	0	15	0	15	0	GRANT
8027	Carriageway Reconst.-John Howe Gdns to Holdforth Rd	50	1	49	0	50	0	GRANT
8028	Carriageway Reconst.-Wooler Road	150	0	150	0	150	0	GRANT
8029	Carriageway Reconst.-The Cliff/Coronation Drive	30	0	30	0	30	0	GRANT
8030	Carriageway Resurfacing-Miers Ave	12	0	12	0	12	0	GRANT
8031	Carriageway Resurfacing-Frederick Street	15	0	15	0	15	0	GRANT
8032	Carriageway Resurfacing-Brus shops	8	0	8	0	8	0	GRANT
8033	Carriageway Resurfacing-Church Square	80	0	80	0	80	0	GRANT
8034	Carriageway Resurfacing-Victoria Road Church Square	87	0	87	0	87	0	GRANT
8035	Carriageway Resurfacing-Granville Ave	12	0	12	0	12	0	GRANT

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/08 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
8036	Carriageway Resurfacing.-Dalton Village Road	22	0	22	0	22	0	GRANT
8037	Carriageway Resurfacing.-Catcote Road	60	0	60	0	60	0	GRANT
8038	Carriageway Resurfacing.-Catcote Road/Brierton	3	0	3	0	3	0	GRANT
8039	Carriageway Resurfacing.Elgin Road	12	0	12	0	12	0	GRANT
8040	Carriageway Resurfacing.Fordyce Road	18	0	18	0	18	0	GRANT
8041	Carriageway Resurfacing.Owton Manor Lane	42	0	42	0	42	0	GRANT
8042	Carriageway Resurfacing.Queen St	22	10	12	0	22	0	GRANT
8043	Footway Reconstruction - Clavering	3	0	3	0	3	0	GRANT
8044	Footway Reconstruction - York Road	46	46	0	0	46	0	GRANT
8045	Footway Reconstruction - Everett St	1	0	1	0	1	0	GRANT
8046	LTP3 Monitoring	15	0	15	0	15	0	GRANT
7222	Minor Works - North Area	14	0	14	0	14	0	MIX
7223	Minor Works - South Area	68	0	68	0	68	0	MIX
7224	Minor Works - Central Area	85	63	22	0	85	0	MIX
7272	Wheely Bin Purchase	45	0	45	0	45	0	UDPB
7465	Recycling Scheme (containers etc)	51	19	32	0	51	0	UDPB
7720	Public Conveniences	367	266	101	0	367	0	UDPB
7821	Waste Performance Efficiency Grant (containers etc)	233	8	225	0	233	0	UDPB
7999	Marina Way Landscaping	81	3	78	0	81	0	RCCO
		7,366	1,944	4,437	985	7,366	0	

Key

RCCO Revenue Contribution towards Capital
MIX Combination of Funding Types
UCPB Unsupported Corporate Prudential Borrowing
SCE ® Supported Capital Expenditure (Revenue)

GRANT Grant Funded
CAP REC Capital Receipt
UDPB Unsupported Departmental Prudential Borrowing
SPB Supported Prudential Borrowing

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING 30th JUNE 2009

TABLE 1 - NEW DEAL FOR COMMUNITIES

Line No	2009/10 Budget	Description of Best Value Unit	Actual Position 30/06/09		
			Forecast Expenditure / (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D) £'000
			£'000	£'000	£'000
1	55	Longhill - Site Manger	10	10	0
2	7	Longhill - ILM Scheme	3	3	0
3	50	Business Support Manager	12	10	(2)
4	0	Building Modernisation Grant	0	0	0
5	14	Enterprise Support Scheme	14	14	0
6	20	Back to Work Grant	0	0	0
7	84	Opening Doors - Phase III	21	21	0
8	25	Low Level support	6	5	(1)
9	19	Football Development Officer	0	0	0
10	14	Children's Emotional Wellbeing	0	0	0
11	10	Young Persons Emotional Wellbeing	5	5	0
12	140	People's Access to Health	0	0	0
13	12	Victim Support	0	0	0
14	68	Crime Premises	4	4	0
15	41	Anti Social Behaviour	7	7	0
16	13	Police Community Support Officers	0	0	0
17	52	Selective Licensing in the Private Rented Sector	0	0	0
18	25	Educational Achievement Project Phase II	0	0	0
19	5	Community Learning Centre - Stranton	0	0	0
20	60	Community Learning Centre - Lynnfield	0	0	0
21	48	Key Stage 2&3 Transition	0	0	0
22	90	Raising Aspirations	0	0	0
23	24	Sustaining Attainment	0	0	0
24	1	Osbourne Road Hall	0	0	0
25	23	People's Centre	0	0	0
26	8	Ethnic Minorities Project	0	0	0
27	87	Capacity Building Project	17	17	0
28	4	Community Transport	1	1	0
29	1	Lynnfield Play Area	0	0	0
30	13	Sustaining Consultancy Fund	0	0	0
31	10	Family Support	0	0	0
32	71	Youth Project	35	35	0
33	145	Children's Learning and Activities project	9	9	0
34	5	Home Improvement Project	1	0	(1)
35	140	Community Housing Plan Delivery Costs 2008-11	33	33	0
36	94	Evaluation Project	11	10	(1)
37	53	Communities Project	3	3	0
38	264	Neighbourhood Management Phase II	92	92	0
39	44	Hartlepool NDC Trust	0	0	0
40	403	Management & Administration	93	92	(1)
41	2,242		377	371	(6)

CAPITAL MONITORING REPORT PERIOD ENDING 30th June 2009

TABLE 1 - RESOURCES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/09 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
7466	Vehicle Purchases	1,486	14	1,472	0	1,486	0	UDPB
7091	City Challenge Clawback	229	0	229	0	229	0	GRANT
7867	City Challenge Burbank/Murray Street	86	0	86	0	86	0	GRANT
7263	York Flatlets Demolition	8	0	8	0	8	0	CAP REC
7264	Mobile Benefits	24	0	24	0	24	0	CAP REC
7418	St Benedicts Barlow's Building Demolition	35	0	35	0	35	0	CAP REC
7468	IT Strategy	500	0	500	0	500	0	UDPB
7623	Corporate IT Projects	72	11	61	0	72	0	CAP REC
7634	Town Centre LIFT Scheme	90	0	90	0	90	0	CAP REC
7446	EDRMS and Workflow	10	10	0	0	10	0	RCCO
7471	EDRMS - Phase 2	37	37	0	0	37	0	RCCO
7631	Members ICT/Remote Access	15	13	2	0	15	0	CAP REC
7467	Refurbishment of War Memorials	8	0	8	0	8	0	UCPB
7026	Fire Alarm Sir William Gray House	25	0	25	0	25	0	UCPB
7031	Replace Sprinkler System Civic Centre	81	67	14	0	81	0	UCPB
7036	09/10 SCRAPPT not yet allocated to individual schemes	536	0	536	0	536	0	UCPB
7037	Civic Centre Toilets	137	0	137	0	137	0	UCPB
7041	CPM Unallocated	33	0	33	0	33	0	RCCO
7048	Unallocated Health & Safety Issues	1,200	0	1,200	0	1,200	0	UCPB
7113	Bryan Hanson House Carpet Renewal	43	37	6	0	43	0	UCPB
7115	Civic Centre Ramp	29	0	29	0	29	0	UCPB
7116	Disabled Toilets Civic Centre	78	0	78	0	78	0	UCPB
7117	Civic Centre Access Control System	72	0	72	0	72	0	UCPB
7200	Civic Centre Refurbishment	1,786	962	824	0	1,786	0	UCPB
7257	Disabled Adaptations	96	0	96	0	96	0	UCPB
7781	Renew Boiler and Heating System - Municipal Buildings	145	0	145	0	145	0	UCPB
7987	Renew Pool Filters Mill House Leisure Centre	8	0	8	0	8	0	UCPB
7988	Lynn St Garage - Install Overhead Heaters	53	53	0	0	53	0	UCPB
7989	Access System - Municipal Buildings	9	0	9	0	9	0	UCPB
TBA	Seaton Clock	3	0	3	0	3	0	RCCO
8053	St Hilda's Church Work to North and West Dials	25	0	25	0	25	0	RCCO
7782	Stranton Crematorium Roof Repair Phase 3	35	0	35	0	35	0	RCCO
7112	CPM - Redheugh Gardens Renew Footpath	75	0	75	0	75	0	RCCO
7114	CPM - Rossmere Youth Club Roof Replacement	63	0	63	0	63	0	RCCO
		7,132	1,204	5,928	0	7,132	0	

TABLE 2 - NEW DEAL FOR COMMUNITIES

Project Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR						
		B	C	D	E	F	G	H
		2009/2010 Budget £'000	2009/2010 Actual as at 30/06/08 £'000	2009/2010 Expenditure Remaining £'000	Expenditure Rephased into 2010/11 £'000	C+D+E 2009/2010 Total Expenditure £'000	F-B 2009/2010 Variance from budget £'000	Type of financing
7059/7060/7971	Longhill Business Security and Environmental Improvements	2	2	0	0	2	0	MIX
7062	Building Modernisation Grants	63	13	50	0	63	0	NDC
7061	Business Security Fund	4	2	2	0	4	0	NDC
7063	CIA Environmental Improvements	28	0	28	0	28	0	NDC
7038	Opening Doors Phase III	275	0	275	0	275	0	NDC
7050	Osbourne Road Hall	3	1	2	0	3	0	NDC
7051	Voluntary Sector Premises Pool	25	0	25	0	25	0	NDC
8003	Sustaining Centres	45	0	45	0	45	0	NDC
7086	Lynnfield Play Area	40	0	40	0	40	0	NDC
7069	Longhill Junction Improvements	0	0	0	0	0	0	NDC
8004	Strategic Land Purchase	122	6	116	0	122	0	NDC
8048	NDC Trust Phase II - Property Purchase	155	0	155	0	155	0	MIX
7065/7070/8014	Neighbourhood management	60	16	44	0	60	0	NDC
7079	Home Improvement Project	597	11	586	0	597	0	MIX
		1,419.0	51.0	1,368.0	0.0	1,419.0	0.0	

Key

RCCO

MIX

UCPB

SCE ®

Revenue Contribution towards Capital

Combination of Funding Types

Unsupported Corporate Prudential Borrowing

Supported Capital Expenditure (Revenue)

GRANT

CAP REC

UDPB

SPB

Grant Funded

Capital Receipt

Unsupported Departmental Prudential Borrowing

Supported Prudential Borrowing

SCRUTINY CO-ORDINATING COMMITTEE

18th September, 2009



Report of: Chief Financial Officer

Subject: QUARTER 1 – REVENUE FINANCIAL
MANAGEMENT REPORT 2009/2010

SUMMARY

1. PURPOSE OF REPORT

- 1.1 To provide details of progress against the Council's overall revenue budget for 2009/2010.

2. CONSIDERATION OF ISSUES

- 2.1 A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 24th August, 2009 (**Appendix 1**). This report sets out the key issues to bring to your attention.
- 2.2 Previous monitoring reports integrated both performance and budget monitoring information. The attached report includes only financial management information for Quarter 1, and a report on the progress against Performance Indicators and actions for 2009/2010 will be presented in October, 2008.
- 2.3 The report firstly provides an overall picture on the progress against the approved 2009/2010 revenue budget, followed by a section for each Portfolio where more detailed information is provided.

3. RECOMMENDATIONS

- 3.1 Members consider the report.

Risk Rating

A simplified version of the Risk Assessment criteria used in the Council's Risk Management Strategy has been used to rank budget risks. This assessment rates risk using the convention of green/amber/red, as defined below, although different levels of risk within each category have not been defined. The risk assessment helps inform the Council's budget monitoring process as it identifies areas that need to be monitored more closely than other budgets. These procedures help ensure that departments can manage budgets and services within the overall departmental resource allocation and the Councils overall financial management framework, which enable departments to establish reserves for significant risks and to carry forward under and over spends between financial years.

The value of expenditure/income on individual areas, are shown in the table below, along with the current variance to date.

Green - these are unlikely events which would have a low financial impact.

Amber - these are possible events which would have a noticeable financial impact.

Red - these are almost certain to occur and would have a very significant impact. Provision would need to be made for such events in the budgets.

Financial Risk	Risk Rating	2009/2010 Budget £'000	Variance to 30th June 2009 (Favourable) / Adverse £'000
Adult & Community Services			
Demographic changes in Older People	Amber	15,370	(22)
Demographic changes in Working Age Adults	Red	8,716	81
Property Maintenance - Community Buildings	Amber	284	11
Non-achievement of Income targets within Community Services	Amber	(1,351)	(17)
Non-achievement of Income targets within Social Care Budgets	Amber	(9,457)	(129)
Total		13,563	(75)
Regeneration & Planning			
Fee Income - Planning & Building Control	Amber	620.0	5.9
Rent Income - Economic Development Service	Green	187.0	(6.0)
Total		187.0	(0.1)
Neighbourhood Services			
Environment, Environmental Action & Town Care Management	Amber	7,097.0	15.0
Car Parking	Amber	1,825.0	61.0
Total		8,922.0	76.0
Corporate Budgets			
Pay costs - Single Status and costs of living pay award	Amber	50,470.0	0.0
Higher costs of borrowing and/or lower investment returns	Green	5,804.0	(205.0)
ICT	Green	2,561.0	0.0
Planned Maintenance Budget	Amber	215.0	0.0
Failure to comply with relevant local authority financial legislation/regulations, NI and taxation regulations	Amber	N/A	0.0
Delivery of Planned Savings	Amber	2,460.0	25.0
Total		61,510.0	(180.0)
Children's Services			
Individual School Budget	Amber	55,557.0	0.0
Individual Pupils Budget allocated during the year to schools for high level SEN pupils	Green	1,628.0	(1.0)
Home to School Transport Costs	Amber	1,516.0	(46.0)
Building Schools for the Future	Amber	974.0	
Carlton Outdoor Education Centre	Red	68.0	(7.0)
Increased demand in places at independent schools for pupils with high level of SEN	Amber	600.0	4.0
Increased demand for Looked After Children Placements	Red	5,293.0	(80.0)
Total		65,636.0	(130.0)

GENERAL FUND - REVENUE MONITORING REPORT TO 30TH JUNE 2009

Line No	2009/2010 Latest Budget	Description of Expenditure	Actual Position 30/06/09		
			Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=E-D)
	£'000		£'000	£'000	£'000
		TABLE 1 - Departmental Expenditure			
1	32,976	Adult and Community Services	8,423	8,367	(56)
2	25,204	Children's Services	5,332	5,335	3
3	16,916	Neighbourhood Services	9,013	9,169	156
4	5,754	Regeneration & Planning	1,556	1,477	(79)
5	5,950	Resources	2,797	2,768	(29)
6	86,800	Total Departmental Expenditure	27,121	27,116	(5)
		TABLE 2 - Corporate Costs			
		EXTERNAL REQUIREMENTS			
7	187	Magistrates, Probation and Coroners Court	42	42	0
8	21	North Eastern Sea Fisheries Levy	21	24	3
9	46	Flood Defence Levy	32	32	0
10	34	Discretionary NNDR Relief	0	0	0
		CORPORATE COMMITMENTS			
11	2,625	I.T.	400	403	3
12	345	Audit Fees	4	4	0
13	6,702	Centralised Estimates	(2,897)	(3,102)	(205)
14	378	Insurances	0	0	0
15	89	Designated Authority Costs	2	2	0
16	353	Pensions	(11)	(11)	0
17	355	Members Allowances	89	90	2
18	77	Mayoral Allowance	18	18	0
19	93	Emergency Planning	(250)	(256)	(6)
		NEW PRESSURES			
20	23	Contingency	0	0	0
21	117	Planning Delivery Grant terminated	0	0	0
22	0	Business Transformation Programme	24	24	0
23	0	Teesside Airport Study	0	0	0
24	0	Receipts for Government Pool	0	2	2
25	0	Members ICT	0	1	1
26	0	Secure Remand - Corporate	0	4	4
27	1,065	Strategic Contingency	0	0	0
28	47	2006/07 Final Council Commitments	0	0	0
29	78	2007/08 Provision for Grants/Pressures/Priorities	0	0	0
30	52	Provision for Cabinet projects	0	0	0
31	(316)	Procurement savings	0	(6)	(6)
32	(297)	2007/08 Efficiency Savings	0	0	0
33	972	Job Evaluation	0	0	0
34	(205)	2008/09 Corporate efficiencies	0	0	0
35	(287)	Area Based Grant Review	(72)	(72)	0
36	11	New Burdens funded from Formula Grant	0	0	0
37	(200)	Benefit Subsidy income	0	0	0
38	24	PARISH PRECEPTS	24	24	0
39	(4,630)	CONTRIBUTION FORM BUDGET SUPPORT FUND AND OTHER RESERVES	0	0	0
40	(200)	LOWER PROTECTION COSTS - RELEASE OF RESERVE	0	0	0
41	(5,938)	Children's Services DSG Funding - LA Element Only			
42	88,421	Total General Fund Expenditure	24,546	24,340	(206)

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
463	Environmental Standards	361	362	1	
0	Adult Education	(253)	(253)	0	
4,366	Assessment, Care Management & Provision 1	981	992	11	
2,718	Assessment, Care Management & Provision 2	515	532	17	
91	Carers & Assistive Technology	20	7	(13)	<u>Current Variance</u> This current favourable variance relates to reduced spend for the distribution of telecare equipment to individuals. It is not expected that this variance will continue and this area is likely to spend in full. The outturn forecast reflects this <u>Initial Outturn Forecast</u> It is anticipated that this area will be on target by the year end
1,154	Commissioning - Adults	356	360	4	
907	Commissioning - Mental Health	270	296	26	<u>Current Variance</u> The current variance relates to continuing increased demand for community based care in this area <u>Initial Outturn Forecast</u> Owing to the nature of this area it is too early to project an accurate outturn forecast for this area
8,870	Commissioning - Older People	2,093	2,077	(16)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
5,564	Commissioning - Working Age Adults	1,580	1,542	(38)	<p><u>Current Variance</u></p> <p>The majority of this favourable variance relates to a pressure agreed for an individual with complex needs. Negotiations are ongoing to determine the costs for this financial year and at present are not included</p> <p><u>Initial Outturn Forecast</u></p> <p>Owing to the nature of this area it is too early to project an accurate outturn forecast for this area</p>
267	Service Strategy & Regulation	(280)	(286)	(6)	
1,732	Support Services	446	448	2	
26,132	TOTAL	6,089	6,077	(12)	

USE OF RESERVES

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
Commissioning Adults - Communities for Health	120	120	0	
Commissioning Mental Health - Agency	10	10	0	
Commissioning - Older People	20	20	0	
Assessment, Care Mgt & Prov 2	27	27	0	
Carers & Assistive Technology	61	61	0	
Assessment, Care Mgt & Prov 2	65	65	0	
	303	303	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
2,751	Access to Education	1,082	1,057	(25)	<u>Current Variance.</u> This relates to a number of vacancies within the Attendance team which has generated an underspend against the DSG.
988	Central Support Services	4	4	0	
89	Children's Fund	50	50	0	
11,015	Children, Young People and Families Support	2,531	2,514	(17)	<u>Current Variance.</u> New monitoring arrangements have been put in place to review Looked after Children placements and these include the creation of a Panel to approve external placements, review contributions from other agencies including health and to monitor changes to packages. These measures have resulted in an expectation that the budget will be on target at year end, although volatility of demand may result in additional pressures at any time. In addition, effective negotiation of a contribution to a care package has resulted in savings of £10,000. <u>Initial Outturn Forecast</u> Pressures on care proceeding costs, Direct Payments, Foster Care Payments and Agency Fostering will be largely offset by savings on care packages as a consequence of securing a high level of contribution from Health to a number of cases so it is currently expected that the outturn will be 'on target', although volatility of demand may result in additional pressures at any time.
342	Early Years	(461)	(460)	1	
159	Information, Sharing & Assessment	(32)	(24)	8	
2,120	Other School Related Expenditure	200	185	(15)	<u>Current Variance.</u> There has been a reduction in the requirement to use Capita consultancy in respect of ICT software products. This has generated savings, which have been partly offset by a shortfall in income and increased costs incurred in the swimming service, following the decision to recruit lifeguards to support swimming instructors.
131	Play & Care of Children	13	21	8	
1,312	Raising Educational Achievement	1,397	1,386	(11)	<u>Current Variance.</u> Expenditure incurred at Carlton Outdoor Education Centre was lower than expected in the Summer Term.

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
4,107	Special Educational Needs	768 287	768	0	
984	Strategic Management	(557)	(560)	(3)	Current Variance. Initial Outturn Forecast Staffing savings in the Systems Support team and savings on actual salary levels in senior management team will result in a forecast favourable outturn variance of £45k
126	Youth Justice	26	19	(7)	
1,080	Youth Service	311	324	13	Current Variance. 2009/10 Budget Savings targets included administrative savings of £40k during the year. At this stage, those savings have not materialised however the impact is partly offset by savings in supplies and services expenditure in a number of Youth Centres Initial Outturn Forecast If the anticipated Admin Savings do not materialise there will be an adverse variance at year end of £56k which will be partly offset by general savings in Youth Centres of £25k - net adverse variance £31k.
0	DSG	0	51	51	The Dedicated Schools Grant (DSG) finances £59.7m of the total Children's Services base budget of £83.3m. As the DSG is ring-fenced the Authority has the option to fund from its own resources any overspend, or alternatively this overspend could be carried forward as the first call on the 2010/11 Schools budget. Any underspend on the Schools budget, however, must be retained and carried forward into 2010/11 for use on the Schools budget, significantly reducing the flexibility to offset any variances within the Children's Services Budget. The current position is that there is an underspend against the DSG of £51k therefore this needs to be accounted for separately to show the net position of the Authority, which is currently an adverse variance of £3k.
25,204	TOTAL	5,331	5,333	3	

USE OF RESERVES

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
School Transformation Team (BSF)	(1,138)	(974)	(164)	The budget has been reviewed by Senior Managers and the 2009/10 requirement has been reduced to £974k with the remaining balance reprofiled into future years.
Advisory Service (BSF)	(20)	0	(20)	Funding will be identified from existing budgets rather than from the BSF Reserve so this balance has been reprofiled into future years.
Playing for Success	(14)	(24)	10	In addition to the rental of the HUFC box, an additional £10k of this Reserve will be used to fund costs relating to a new radio station and kitchen area at HUFC along with £4k to cover an anticipated shortfall in income.
Youth Service	(11)	(11)	0	
Youth Opportunities Fund	(5)	(5)	0	
City Learning Centre	(37)	(37)	0	
Information Sharing - Contact Point	(2)	(2)	0	
Local Safeguarding Children's Board	(63)	(63)	0	
Early Years Support Network	(9)	(9)	0	
Competitions Manager	(3)	(3)		
Parenting Support	(15)	(15)	0	
Social Care Back Scanning	(80)	(80)	0	
	(1,266)	(1,093)	(174)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
808	Consumer Services	202	207	5	
234	Environmental Action	59	67	8	
0	Tall Ships Event 2010	(27)	(27)	0	
129	Building Control	14	38	24	<p><u>Current Variance</u></p> <p>Fee income is below target at the end of Quarter 1 as a result of the recession and also work lost to private inspectors in the competitive market which exists. Changes in the fee structure have recently been agreed by Community Safety and Housing Portfolio Holder which should increase the ability of the service to compete for inspection work on major developments.</p> <p><u>Initial Outturn Forecast</u></p> <p>At this early stage of the year no variance is forecast at outturn but the position will be reviewed again in Quarter 2</p>
77	CADCAM	77	85	8	
1,033	Community Safety	584	584	0	
316	Community Strategy	71	69	(2)	
179	Development Control	13	(2)	(15)	
0	Drug Action Team	0	0	0	
1,003	Housing Services	165	147	(18)	
357	Landscape & Conservation	33	29	(4)	
521	Youth Offending Service	307	313	6	
4,657.0	TOTAL	1,498	1,510	12	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010**USE OF RESERVES**

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

<u>Description of Best Value Unit</u>	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
Youth Offending Reserve	35	35	0	
Anti Social Behaviour Team Reserve	9	9	0	
Regeneration Reserve - Specific	73	73	0	
Regeneration MRU	16	16	0	
	133	133	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
60	Allotments	(10)	(12)	(2)	
42	Archaeology	50	38	(12)	<u>Current Variance</u> The current favourable variance relates to the delay of some schemes within this area. It is expected that these schemes will be implemented before the end of the year. <u>Initial Outturn Forecast</u> It is anticipated that this area will be on target by the year end
761	Community Support	256	247	(9)	
407	Countryside	112	116	4	
167	Foreshore	49	52	3	
1,994	Libraries	605	579	(26)	<u>Current Variance</u> The current favourable variance relates to staff vacancies which have been held pending a restructure of this area <u>Initial Outturn Forecast</u> It is anticipated that these favourable variances will not be sustainable as the posts are filled and additional costs are incurred on non-pay budgets.
284	Maintenance	71	82	11	<u>Current Variance</u> This area is difficult to profile owing to its volatility and this current adverse variance reflects this <u>Initial Outturn Forecast</u> It is anticipated that this area will be on target by the year end.
904	Museums & Heritage	397	418	21	<u>Current Variance</u> The current adverse variance relates to unexpected costs in relation to site improvements at Sir William Gray House and the Historic Quay and underachievement of shop sales income at the Historic Quay. These are however offset by increased admissions income across this area <u>Initial Outturn Forecast</u> With this in mind it expected that the overspend in this area at year end will be in the region of £35k This includes an expected underachievement of income from the Coffee Shop as well as the continued current trends. It is not expected that the building cleaning efficiency of £14k for this area will be achieved following further discussions with Neighbourhood Services. The net effect of this will be an overspend of £10k as other costs are restrained and this is included within the initial outturn forecast
603	Parks	77	76	(1)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
30	Recharge Accounts	662	621	(41)	<p><u>Current Variance</u> This area includes both planned and reactive outdoor maintenance for Community Services. Reactive maintenance is a difficult area to profile owing to its volatility and this current favourable variance reflects this</p> <p><u>Initial Outturn Forecast</u></p> <p>It is anticipated that this area will be on target by the year end.</p>
1,702	Sports & Physical Recreation	287	296	9	<p><u>Current Variance</u></p> <p><u>Initial Outturn Forecast</u></p>
353	Strategic Arts	166	166	0	
7,307	TOTAL	2,722	2,679	(43)	

USE OF RESERVES

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.
The details below provide a breakdown of these reserves

<u>Description of Best Value Unit</u>	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
Sports & Recreation	98	98	0	
Parks	7	7	0	
	105	105	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
433	Client services	105	105	0	
(81)	Neighbourhood Services Internal Works	2,623	2,621	(2)	
605	Property Services	63	87	24	<u>Current Variance</u> Relates to lower than budgeted technical officer fee income. <u>Initial Outturn Forecast</u> This situation should improve as new capital schemes come are added during the year
0	Finance Miscellaneous	182	193	11	
(893)	Shopping Centre Income	(223)	(201)	22	<u>Current Variance</u> There are reduced rental payments due to lower occupancy in the Middleton Grange Shopping Centre. An equalisation reserve of £150k exists to offset this effect should the situation worsen.
97	Registration of Electors	11	6	(5)	
108	Municipal & Parliamentary Elections	45	48	3	
(1,541)	Central Administration	108	110	2	
0	Single Status	0	8	8	
119	Finance Management	29	29	0	
168	Council Tax & Housing Benefit Subsidy	0	0	0	
116	Performance Management Misc	42	39	(3)	
923	Accommodation	470	470	0	
924	Accountancy	340	311	(29)	<u>Current Variance</u> There are vacancies in the department , and the savings thereby will offset the variance in the Accountancy Payments division

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
68	Benefits	(1)	(47)	(46)	<u>Current Variance</u> There are a number of vacancies in the Benefits section , however some of this underspend may be absorbed by th temporary staff costs in order to maintain service levels
603	Contact Centre	132	118	(14)	
439	Corp Management Running Exp	109	105	(4)	
684	Corp Strategy & Public Consult	201	190	(11)	
233	Democratic Services	55	56	1	
190	Fraud	33	33	0	
815	HR & Health and Safety	287	291	4	
266	Internal Audit	74	69	(5)	
586	Legal Services	144	144	0	
(110)	Other Office Services	(27)	8	35	<u>Current Variance</u> Shortfall in land search fee income due to the recession, likely to produce a similar shortfall to 2008/09
259	Payments Unit	107	136	29	<u>Current Variance</u> Implementation of the HR/Payroll system has required the use of agency staff and overtime payments. . The overspending in this section will be offset by underspending in the Accountancy section
86	Printing	45	51	6	
141	Public Relations	46	46	0	
92	Registration Services	26	28	2	
1,138	Revenues	298	290	(8)	
(81)	Revenues & Benefits Central	133	132	(1)	
182	Support to Members	45	25	(20)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
338	Training & Equality	86	80	(6)	
6,907	TOTAL	5,588	5,581	(7)	

USE OF RESERVES

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.

The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
Remedial repairs reserve	155	155	0	
Organisational & Corporate Workforce Development	2	2	0	
HR Payroll System	186	186	0	
Social Inclusion/Credit Unior	100	100	0	
Finance - The Way Forward	57	57	0	
Finance - Accountancy Sector	44	44	0	
Finance - ERDMS roll-out	199	199	0	
Finance - FMS/E-Procurement	186	186	0	
Finance R&B Project 2011	50	50	0	
Corporate Strategy	115	115	0	
	1,094	1,094	0	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
1	Administration	143	134	(9)	
1,334	Economic Development	(125)	(147)	(22)	
933	Planning, Policy & Regeneration	306	305	(1)	
(129)	Regeneration Staff Savings	(32)	(78)	(46)	<p><u>Current Variance</u> Staff turnover savings are higher than the profiled budget at the end of Q1 partly as a result of the recruitment freeze earlier in the year .</p> <p><u>Initial Outturn Forecast</u> As Business Transformation progresses, more of the staff savings that are generated are likely to be counted against alternative corporate targets and therefore it is not anticipated a significant variance will appear on this line at outturn</p>
2,139	TOTAL	292	214	(78)	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010

Approved 2009/2010 Budget £'000	Description of Best Value Unit	Expected Budget £'000	Actual £'000	Variance to Date - Over/ (Under) spend £'000	Directors Explanation of Variance
3,049	Highways Services	680	701	21	<u>Current Variance</u> Relates to one-off costs for purchase of equipment such as hand held devices used by highways inspectors. <u>Initial Outturn Forecast</u> The overall level of spending will be managed to be in line with budget by the year end.
7,962	Environment	2,578	2,585	7	
235	Town Care Management	59	58	(1)	
279	Transport Services	61	63	2	
	Minor Works		16	16	
1,064	Engineering Consultancy	272	272	0	
414	Transportation Management Account	105	111	6	
298	Highways Management Account	101	115	14	
14	Traffic Management	3	2	(1)	
(858)	Car Parking	(126)	(65)	61	<u>Current Variance</u> Car parking income is lower than budgeted. A report is currently being prepared for members to address this issue. <u>Initial Outturn Forecast</u> Allowing for seasonal factors the outturn variance is expected to be £200k based on current usage.
1,997	Traffic and Transportation	1,867	1,862	(5)	
14,454	TOTAL	5,600	5,720	120	

REVENUE FINANCIAL MONITORING REPORT FOR FINANCIAL YEAR 2009/2010**USE OF RESERVES**

The above figures include the 2009/2010 approved budget along with the planned use of Departmental Reserves created in previous years.
The details below provide a breakdown of these reserves

Description of Best Value Unit	Approved 2009/2010 Budget £'000	Planned Usage 2009/10 £'000	Variance Over/ (Under) £'000	Directors Explanation of Variance
Highways grants	102	102	0	
	102.0	102.0	0.0	

ADULT AND COMMUNITY SERVICES - PROPOSED EFFICIENCIES

7.4 Appendix 1/J

Budget heading / Cost Centre	Description	09/10 Budget £'000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Community Forest	Membership of North East Community Forest ended following merger of NECF with Groundwork Trust . In future work to be bid for on a project by project basis.	28	28	28	Full efficiency achieved.
Grounds Maint Contract 1 and 2	Reconfigure attendant provision at Grayfields and Summerhill at a lower cost than the current contractual Arrangements	13	3	13	
Art Gallery Tourist Information	Streamlining of site management rosters and <u>minor</u> adjustments to service opening times, including streamlined private view arrangements.	18	5	18	
Art Gallery Maritime Experience Museum of Hartlepool	To get better value from suppliers by reviewing contracts and replacing them with more efficient ways of working.	22	3.5	14	Part of efficiency relating to NS contract unable to be renegotiated at present worth £18k. Vacancy held and alternative efficiencies to be made in 09-10 to partly offset this shortfall by £10k.
Libraries General Reference Library	Reduce expenditure on library stock; using internal and external data to enable better and more informed purchasing choices to be made. Stock and community profiling in 2009/10 to help identify local usage and key areas of stock. Benefits; improved stock turn [stock attracts more issues], stock better reflects user requirements.	15	4	15	
Central Library Relief Register	Introduction of RFID ie. self issue & receipt of library books, at the Central Library. RFID agreed by Cabinet and approved by IT Partnership Board subject to further clarification of cost analysis. Benefit: staff released from repetitive and manual tasks to improve customer services.	21	5	21	
Community Centres	Restructure of cleaning and caretaking staff within Community Centres to deliver service at lower cost than current arrangements.	20	5	20	
Community Development	Reduction in printing, training and project development fund budgets whilst maintaining service level.	12	3	12	
Borough Building	Refine the working arrangements within the Borough Hall and Sports Centre to maximise targeted activity and use.	20	5	20	
Arts Development	Redirect investment in professional artist fees. This includes reduction of budget from Tees Valley investment Fund to allow direct spend in Hartlepool.	10	3	10	
Support, Time & Recovery Team	Current Support Time and Recovery service over staffed by 2 posts (currently vacant). Reducing this service by these 2 posts will not affect provision and retains the number of staff needed to deliver the service.	39	10	39	Vacant posts to be removed from structure.
Brooklyn Day Centre	Accessing people to mainstream provision rather than building based statutory provision thereby promoting choice and social inclusion.	5	1	5	
Warren Road Day Centre	Reduction in the number of senior link workers to allow a flatter management structure and more flexible working to promote a more modernised and efficient service and release cash for Individual Budgets.	60	15	60	
Learning Disabilities SWAT Team	Co-location of LA and NHS Learning Disability teams at Warren Road, enabling efficiencies across rent and utilities.	30	8	30	
Sensory Loss Team	Physical Disabilities team to be relocated within locality teams to promote integrated and seamless service provision. Team Manager post, currently vacant, to be disestablished.	45	11	45	Restructure completed and efficiency achieved.
Sensory Loss Team	Physical Disabilities team to be relocated within locality teams to promote integrated and seamless service provision. Team clerk post, currently filled by temporary postholder, to be disestablished.	20	5	20	Restructure completed and efficiency achieved.
Warren Road Day Centre	Relocation to share accommodation and thereby reduce costs of rent and utilities by sharing the costs across the LA and NHS.	3	1	3	
Learning Disabilities Agency	Use of the fair price tool kit across the Tees region to allow efficient and equitable pricing by reviewing contracts.	30	8	30	
Learning Disabilities Agency	End block contract for respite care beds service and develop alternative, smaller unit with other respite care alternatives in line with personalised services.	50	13	50	
Adults Management	Review of planning function to link to wider reorganisation of Adult Social care to ensure more efficient processes.	44	11	44	Vacant posts to be removed from structure.
Care Management Team 2	Integration of management structures with PCT.	45	11	45	Restructure completed and efficiency achieved.

Budget heading / Cost Centre	Description	09/10 Budget £000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Duty Team	Re-alignment of skill mix within Duty team - capacity at first point of contact unaffected.	10	3	10	
Support Services	Review of divisional admin staff planned for late 2008. Links to wider Business Transformation programme.	37	9	37	
Workforce Planning & Development	Changes to deployment of training resources, including possible procurement and partnership gains.	15	4	15	
Finance Section	Finance Section receive and manage benefits on behalf of many service users. Departmental Review planned for late 2008, including processes and numbers of referrals.	25	6	25	Vacancy held to meet efficiency in 09-10 pending review of this area under BT.
Older People Purchasing	Hartfields Extra Care Village to be utilised rather than residential care for older people who require substantial levels of support to remain safe. Improve quality of life. Manage financial resources more effectively.	125	31	125	
Leisure Centres	Review of Mill House Leisure Centre staffing and rostering arrangements to maximise efficient working.	20	5	20	Restructure completed and efficiency achieved.
Integrated Care Team 1 and 3	Integration of internal Homecare service and Intensive Support team to create new Direct Care & Support Service. Integration with PCT will support the introduction of Telehealth and offer a more efficient service around rapid response cases. Focussing on early intervention and using specialist workforce to deliver outcomes and transfer less complex work to independent sector.	193	48	193	
Occupational Therapy	Redesign of business processes in Occupational Therapy, building on work completed with Care Services Efficiency Delivery programme, and embracing electronic and home working. Improvements in technology and review of skill mix will lead to more robust scheduling at first point of contact.	35	9	35	Restructure underway and efficiency achieved.
Total for Adult & Community Services		1,010	274	1,002	

CHIEF EXECUTIVES DEPARTMENT - PROPOSED EFFICIENCIES

Budget heading/Cost Centre	Description	09/10 Budget £000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Corporate Strategy	A reduction in a variety of operating expenses within Corporate Strategy division including, as a result of reviews of paper circulation, reductions in printing costs	9.1	2.3	9.1	
Corporate Strategy	Reviews of consultation activity and changes in practise have resulted in a reduced need for fieldwork activities to undertake scheduled consultation	7.0	1.2	7	
Corporate Strategy	Minor reductions in operating expenses	2.5	0.7	2.5	
Corporate Strategy	Reduction in printing costs for Corporate Plan as take up of hard copies has reduced significantly in recent years	1.0	1	1	
Accountancy	Following the implementation of new Financial Management System and review of working practices a vacant Accounting Technician post can be deleted. Whilst, this proposal will not impact on current operational requirements, it reduces capacity to support non core activities, such as new corporate initiatives, support for departmental finance teams when they have vacancies, or support of new grant regimes.	22.0	5.5	22	
Internal Audit	Internal Audit are implementing new audit management software (Teammate) and associated changes to operational practices during 2008/09. These changes will enable a reduction in staffing of 0.3 fte.	7.0	1.8	7	
Recovery and Inspection	Increased net income from extension of Internal Bailiff pilot within HBC to cover 3 officers, with bailiff charges accruing to the Council.	41.0	10.3	41	
HR	Following the implementation of new HR/Payroll System and review of working practices two currently filled HR Administrator posts can be deleted within 3 months of Phase 1A being tested and implemented. Whilst, this proposal will not impact on current operational requirements, it reduces capacity to support non core activities, such as new corporate initiatives or demands from schools under SLA arrangements.	56	0	14	Achievement of this efficiency is dependant on the implementation of the HR/Payroll system , and the saving will be delayed until implementation of the system. It is anticipated that this shortfall should be covered from a higher than expected salary turnover saving within the Chief Executives Department.
HR	Reduced printing and postage costs arising HR/Payroll system	1	0	1	
Corporate Strategy	A review of operating practices has resulted in the identification of reduced printing and circulation costs and a reduction of 0.5 admin staff	13.4	3.4	13.4	
Total for Chief Executives		160	26	118	

CHILDREN'S SERVICES - PROPOSED EFFICIENCIES

Budget heading/Cost Centre	Description	09/10 Budget £'000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Admin	In setting the 2008/09 budget the department had to incorporate £100k for the back scanning of social care records to comply with legislation. This exercise involves temporary staffing and equipment costs and the exercise should be completed by 31st March 2009.	100	25	100	
Premature Retirement Costs	The department is continuing to experience reduced costs on its PRC (Premature Retirement Costs) budget as former employees and their dependents die. Based on current commitments, savings of £30,000 are projected in 2009/10.	30	8	30	
Youth	A mini restructure as part of integrated working between Connexions and the Youth Service will result in a managerial post being saved. This will release a vacant post yielding a net saving of £40k. There would be no adverse impact on provision for young people.	40	0	40	
Exmoor Grove	Staffing and premises savings have been identified resulting from changes to the shift patterns and opening hours at Exmoor Grove with no adverse impact on service delivery or children accessing service.	90	23	90	Whilst the revised staffing structure is not yet in place, the indication from discussion is that the savings will be achieved. At this stage, staff vacancies have ensured that the budget is not overspent.
Resource Centres	Efficiencies from maintenance and building costs associated with family resource centres.	20	5	20	
Admin Support	Reduction in admin support posts across the Children's Services Department through rationalisation of service and maximising potential benefits of current vacancies.	54	14	54	
School Improvement Partners	Review arrangements in relation to School Improvement Partners and OFSTED inspections to maximise income and reduce costs.	12	3	12	
Co-ordinators	Deletion of Outdoor Education Co-ordinator post.	40	10	40	
School Development & Curriculum	This budget is used to support "one-off" initiatives and to help those schools in challenging circumstances. Deletion of this funding may increase the risk of schools moving into Ofsted or cause for concern category and/or pupil performance declining.	40	10	40	
Pupil Support	Further reduce the subsidy paid to support attendance at Lanehead and Carlton Outdoor Centres by pupils other than those from low income families. Hartlepool currently provides higher subsidies than Middlesbrough and Redcar and Cleveland Councils although the gap narrowed as a result of the 2008/09 budget.	5	1	5	Additional savings have been made in Q1 and this would suggest that the savings will be achieved. However, close monitoring of potential increases in eligibility is essential as the number on Free School Meals
Admin Support	Reduction of admin support posts across the Children's Services Department through rationalisation of service.	126	32	126	
Primary Swimming	Savings could be made from the use of swimming pools and rationalisation of staff employed to deliver the primary swimming programme. This could involve redundancy costs and/or one off costs to buy out existing contracts.	10	2	10	
Commissioning	Efficiencies could be realised via improved commissioning and procurement practice with external suppliers of daycare.	26	6	26	
	Total for Children's Services	593	139	593	

NEIGHBOURHOOD SERVICES - PROPOSED EFFICIENCIES

Budget heading/Cost Centre	Description	09/10 Budget £000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Pride in Hartlepool	External Sponsorship for Pride in Hartlepool	5	1	5	on target
Consumer Services	Savings in licensing operations based on income predictions / operational needs.	20	4	20	on target
Environmental Standards	Additional income by increasing burial and cremation charges by 10%.	55	10	55	on target
Property Services	Restructure building maintenance and management section	30	30	30	port redundant - will be achieved
Road Safety	Advertising and marketing within road safety section	5	1	5	on target
Environment	Rationalisation of supervision of weekend working	10	2	10	on target
Environment	Reduction of end market costs for the recycling of plastic and cardboard	20	5	20	on target
Environmental Action	Fine income generation through the introduction of dog control orders	10	2	10	on target
Neighbourhood Management	Restructure savings within Neighbourhood Management	86	86	86	redundancies achieved - on target
Overall Budgets	Cash freeze a range of budget headings at 2008/09 level.	25	6	25	on target
N/S facilities management	Reduction of one further member of FM team dealing with schools. Minimal risk.	30	30	30	post redundant - will be achieved
Admin Civic	Reduction in administrative IT support, saving in one post.	21	21	21	post redundant - will be achieved
Grounds Maintenance	Rationalisation of supervisory arrangements resulting in a reduction of two one posts.	24	24	24	post redundant - will be achieved
Consumer Services	Reduction in one technical officers post, Low impact work can be absorbed by current team.	16	16	16	post redundant - will be achieved
Markets	Markets supervision function to be transferred to neighbourhood management. Saving one part time post.	11	2	11	on target
Street cleansing	Modernisation of Cleansing and grounds maint function resulting in savings on vehicle usage.	19	5	19	on target
Property Services	Reconfigure property management service with retirement of staff member	10	2	10	retirement and subsequent restructure achieved
Engineering consultancy	Removal of Principal Engineer post as part of the exercise to combine Building and engineering consultancy divisions. This achieved through normal retirement	18	0	18	retirement due oct 2009 - on target
Engineering consultancy	Combining building consultancy and engineering consultancy will result in the reduction in one managerial post. Minimal risk.	30	30	30	post redundant - will be achieved
consumer services	Reduction in one technical officers post, will require additional training within current team.	26	5	26	on target
Admin BHH	Transfer of one member of admin team to ENDORS function. This will be externally funded.	20	20	20	transfer complete
Dial a ride	Increase charge by 50p per journey which will generate £15,000. A further £15,000 will be achieved from expenditure efficiencies on this service.	30	7	30	Price increase applied - on target to achieve additional income
	Total for Neighbourhood Services	521	309	521	

REGENERATION AND PLANNING PROPOSED EFFICIENCIES

Budget heading/Cost Centre	Description	09/10 Budget £000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Economic Development: Contribution to Sub Regional Partnerships	Reduction in the HBC contribution to the Joint Strategy Unit. It is expected that the JSU will once again reduce their budget to reflect the national cashable efficiency target. The final saving will depend on the inflation factor used and population statistics applied by the JSU but a reduction in the region of £5,000 could be possible with no effect on the council's services	5	5	5	
Housing Advice / Private Sector Housing	Reduction of a number of supplies and services headings within the Housing Division's budget. A number of minor budgets can be reduced or removed which would together generate a small scale efficiency without a major effect on the service.	15	15	15	
Community Strategy	Reduction in several supplies and services headings within the Community Strategy Division's budget. A number of small budgets can be reduced which would generate a small scale efficiency with a limited negative impact on services.	3		3	
Admin	Reduction in several supplies and services headings within the Support Services Division's budget. Several budgets can be reduced which would generate a small scale efficiency with only a minimal affect on the service.	5	5	5	
Planning Policy and Regeneration Management	A mini restructure within the Planning Policy and Information Team and reduction in budget for supporting the production of Local Development Framework (LDF) related documents by the team and any associated research / consultancy support. This does carry some risk to the delivery of a statutory process but nevertheless is deemed manageable within overall budget resources.	10	10	10	
Inflation Freeze	An inflation freeze imposed on various non contractual budget headings. It is proposed to manage a number of headings without implementing a 2.5% inflation allowance. It is felt that such a freeze could be implemented without a major negative affect on departmental services.	9	9	9	
Youth Offending	YOS Commissioning: Youth Offending Service (YOS) provides a comprehensive service to young offenders, and also works with their family and victims. Several services are provided by the voluntary sector, and the Service Level Agreements have been re-negotiated on an annual basis. A programme to re-commission these services will be developed for 2008-2010. Specifications will be reviewed following consultation with service users	4		4	
Youth Offending	YOS Sessional Workers: The Youth Offending Service requires a pool of sessional workers, with different skills, knowledge and experience to support the full-time staff with their supervision of young offenders. Sessional workers have a contract with HBC which allows them to work flexibly, to suit the requirements for each individual young offender. They are not contracted to work fixed hours per week and are paid by the hour. This proposal will change the funding for sessional workers from HBC mainstream budget, to a grant budget. All other arrangements will remain the same	10	10	10	
Community Safety	Cost of Accommodation. HBC currently supports the Police occupation at 6 of the 7 local offices by funding (or contributing to) the rates, repairs and maintenance and rent (where appropriate) of these buildings. One of these buildings (9 Church Street) is however shortly to be vacated by the Police and it is proposed to accommodate the Partnership's Reducing Re-offending Team within this office. Contributions from the Drug Interventions Programme and Probation towards the running costs of the building will result and consequently reduce the cost to the authority.	10	0	0	There is a likelihood of this efficiency not being met but further consideration of the accommodation issue is necessary. An alternative efficiency source will be identified should this saving not be achieved.
Youth Offending	YOS Admin Post: Due to a full-time vacancy arising with the YOS, a review of the admin capacity has been undertaken and an efficiency saving of 0.5 Fte can be achieved.	10	10	10	There is some cross over with expenditure on expenditure heading 1360. Taken together the efficiency should be achieved.
Admin	Reduction in staffing resources within the Support Services Division. Further work would be required to identify the most appropriate course of action to achieve this efficiency although there appears to be an opportunity (albeit fairly limited) to do this without negatively impacting on existing permanent employees. This would however increase the pressure on team members who at the start of 2007/08 began to support the newly transferred Housing Division with no additional resource.	7	0	7	
Strategic Housing	Reduction in the budget for research activities and specialist studies on Housing. Ongoing specialist work is required to statutorily assess housing needs for the council's housing and planning strategies and to support bids for funding. This proposed reduction does carry risk of the authority failing to adequately identify or respond to local need in statutory services. Some mitigating measures exist through the continuing work with other authorities at the sub regional and regional level and the introduction of Choice Based Lettings will contribute to our understanding of current and emerging housing issues.	10	10	10	
Development Control	Development Control fee income: projected fee income increase reflects increased fee rates, widened scope of charging for applications (including related to discharging of conditions) and projected level of future applications, based on patterns over 2007-8, 2008-9 to date and assumptions based on known schemes in the pipeline. Such increase would reduce the net cost of the DC service, whilst allowing the maintenance of existing level of service and performance (which contributes towards level of Housing and Planning Delivery Grant received). Fee income level is monitored throughout the year and overall service budget will be managed to take account of any variance from projected fee income level. There is however RISK attached to this proposed efficiency in view of the reliance on external factors and in particular the current uncertainties in relation to the economic climate.	20	0	20	
Major Regeneration Projects	Major Regeneration Projects: A reduction on this budget heading would be necessary to meet a 3% efficiency saving target. The budget is used primarily to support the Victoria Harbour programme and as such is a high priority. There is a risk of not securing grant funding as a result of this reduction and the lower resource level may slow the momentum of preparation of related schemes.	20	0	20	Significant unexpected expenditure may be required from this heading to support a critical regeneration scheme for the town. This may make this efficiency difficult to achieve from this heading in 09/10 but the position should become clearer by Q2.

Budget heading/Cost Centre	Description	09/10 Budget £000	Efficiency achieved to 30.06.09 £'000	Projected Outturn £'000	Comments
Economic Development Business Grants	Business Grants: proposed reduction in budget relies on reinforcing close working relationship with Business Link North East, One NorthEast and other business support agencies and maximising on signposting/referring business applicants to other sources of finance, with reduced call on Council grant funds. Risk of such a reduction however is that it may undermine the incubation strategy and efforts to promote business start-ups and growth, thereby affecting LAA/MAA targets especially in the current credit crisis.	28	28	28	
Economic Development Marketing	Marketing budget: proposed reduction in budget relies on Council being able to benefit from increased levels of awareness-raising, marketing and positive PR generated via other means and agencies, e.g. One NorthEast's Regional Image Strategy, Tall Ships' Race-related PR, property developers' marketing. Risk of such a reduction however is that such other activity is beyond Council control and cannot be guaranteed. There is a case for actually increasing marketing activity related both to property investors/developers/ businesses and to tourists/visitors, given that Hartlepool has an expanding "product" to market, e.g. business units at Queen's Meadow, Tall Ships' Race and potential investment opportunities etc and given the current economic situation.	10	10	10	
	Total for Regeneration & Planning	176	112	166	

Adult and Community Services - Contingency**7.4 Appendix 1/K**

Budget heading/ Cost Centre	Cost Centre Code	Description	Risk Probability	Value included in contingency (based on risk probability)	Use of Contingency to 30.06.09	Projected Outturn Use of Contingency	Comments
Sport & Recreation	12210	Launch of Government's free swim initiative consists of 2 elements - Over 60's for which the available funding is known and for under 16's, available funding currently unknown. We will not be made aware of the funding until late Autumn but in the information available to date, there is a hint of some element of match funding being required. If we decide not to go ahead with the initiative, we will not be able to access the capital funding also available to improve swimming pool provision.	Low	10	0	0	Reduced take up of this scheme by other LA's has resulted in Hartlepool's settlement being greater than anticipated. It is not expected that this contingency will be required at this stage.
Older People	17008	Abdell Centre - risk of closing owing to Extra Care scheme at Derwent Grange - possible displacement of individuals resulting in similar circumstance to closure of St. Cuthbert's	High	45	20	45	
Total Contingency				55	20	45	

Chief Executive's Department - Contingency

Budget heading/ Cost Centre	Cost Centre Code	Description	Risk Probability	Value included in contingency (based on risk probability)	Use of Contingency to 30.06.09	Projected Outturn Use of Contingency	Comments
External Audit Fees		Increase in External Audit fees arising from implications of IFRS (as described above). External Auditors will review progress in preparing for IFRS as part of 2009/10 audit work..	Very Low	11	0	0	There has been no indication from the Audit Commission that fees will be increased
Total Contingency				11	0	0	

Children's Services - Contingency
Appendix K

Budget heading/ Cost Centre	Cost Centre Code	Description	Risk Probability	Value included in contingency (based on risk probability)	Use of Contingency to 30.06.09	Projected Outturn Use of Contingency	Comments
Lifelong Learning	22463	Provision of capacity to manage the transfer of 16-19 education and training funding to the local authority. This is required to ensure that effective planning can be put in place to ensure sufficient places for young people can be commissioned from 2010. Funding would provide for a lead officer and a project officer.	Medium	63	0	63	
Community Facilities	Various	A review of the sustainability of Community Facilities operating from schools is under review as requested by the Children's Services Scrutiny Forum. Some facilities are operating at a deficit and it is unlikely that they will be able to generate sufficient income to break even. After maximising access to early years and Standards Funding available to schools it is likely that annual subsidies of between £100,000 and £200,000 per year will be required.	Medium	42	0	42	
Total Contingency				105	0	105	

Neighbourhood Services - Contingency

Budget heading/ Cost Centre	Cost Centre Code	Description	Risk Probability	Value included in contingency (based on risk probability)	Use of Contingency to 30.06.09	Projected Outturn Use of Contingency	Comments
Energy Costs	Various	Rising energy costs. The volatile market makes it almost certain that energy prices will rise by 25% at least in some areas such as electricity this may be more. This will have an adverse affect on budgets across the Council.	High	85	0	85	The price of fuel on the NEPO contract has stabilised. However as we buy fuel in blocks for future periods this position may change. It would be prudent to assume that this funding will be required until at least the next quarter position is Known.
Recycling		This increase is almost certain because of the collapse in the recycling market	High	30	8	30	Recycling market has reached a low and is not anticipated to recover in the immediate future.
Recycling		Household Waste Recycling Centre Contract out to tender this financial year. Expected contract rates will increase.	High	43	12	43	Tender price was as high as anticipated therefore funding will be required.
Total Contingency				158	20	158	

Regeneration and Planning - Contingency

Appendix K

Budget heading/ Cost Centre	Cost Centre Code	Description	Risk Probability	Value included in contingency (based on risk probability)	Use of Contingency to 30.06.09	Projected Outturn Use of Contingency	Comments
Straightline Project	12107	Straightline Project. This is an alcohol awareness project for young people either found in possession of alcohol by the Police or who are indentified by other agencies. This successful and well regarded project is funded from LAA Reward Grant. Continued funding will depend on the public's perception of two elements of anti social behaviour (i) teenager hanging around (ii) rowdy and drunken behaviour. This reliance on public perception for future project funding poses some risk and it is proposed a contingency arrangement is considered.	Medium	21	9	21	
Community Safety		Monitoring of CCTV cameras is currently undertaken by Housing Hartlepool, under a Service Level Agreement, which comes to an end in March 09. Costs associated with the SLA are historical, dating back to the mid 1990s, when the council took over the responsibility for CCTV from the Police. The current arrangement with Housing Hartlepool is inextricably linked to the services they provide for Telecare and community alarm monitoring, as part of the Supporting People programme. The monitoring centre staff also provide the Council's emergency and out-of-hours contact point. CCTV monitoring costs paid by the Council do not currently cover Housing Hartlepool's overheads costs for the monitoring centre. The budget increase would cover these overhead costs and ensure continued arrangements for all Council services currently provided from the centre. The increase for 09/10 has been based on a tendering exercise for CCTV monitoring at Longhill ind estate, conducted during 07/08, when Housing Hartlepool won the contract, as the tenderer with lowest price. Increases in subsequent years will be based on RPI.	High	38	0	38	
SLA Waiting List Management		Management and operation of the housing waiting list to ensure proper allocation of housing on the basis of need. This is a statutory service of Hartlepool Council as the Housing Authority. The service is provided through an SLA by Housing Hartlepool, which is the main social housing provider enabling integration with landlord functions, at a nominal cost. Through a required review a realistic cost has been negotiated for the provision of this service and Housing Hartlepool have agreed to provide 50% of the cost subject to Board approval. This provision covers the estimated non budgeted cost to the Council.	High	60	0	60	
		Total Contingency		119	9	119	

Total all departments		448	49	427
------------------------------	--	------------	-----------	------------

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Scrutiny Manager

Subject: SCRUTINY INVESTIGATION INTO 'CHILD POVERTY' – SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Scrutiny Co-ordinating Committee for their forthcoming investigation into 'Child Poverty'.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of this Committee on 31 July 2009, Members determined their work programme for the 2009/10 Municipal Year. The topic of 'Child Poverty' was selected as one of the Scrutiny topics for consideration during the current Municipal Year, but that, where relevant, the five standing Scrutiny Forums would be tasked to undertake elements of Child Poverty that were reflective of their remits.
- 2.2 In March 1999 the Government announced that it was committed to eradicating child poverty from a national baseline of 3.4 million¹ children who were living in poverty during 1998/99. Targets were set by the Government to cut child poverty by a quarter by 2004/05, by half by 2010/11 and to eradicate child poverty by 2020. In 2006/07 there were 2.9 million² children living in poverty.

¹ Department for Work and Pensions, 2009

² Child Poverty Action Group, October 2008

- 2.3 The Local Authority under the National Performance Indicator NI116 has a responsibility to respond to reduce the proportion of children in poverty, specifically:-

“This role includes the delivery of the key public services that are critical to improving poor children’s life chances; coordination of activities by key players to reduce worklessness and poverty; the tailoring of solutions to meet needs of local people; and ensuring engagement of individuals and groups at risk of being marginalized.”³

- 2.3 On 11 June 2009 the Child Poverty Bill 2008-09 was introduced to the House of Commons and it was proposed that an amendment be made to Section 4 of the Local Government Act 2000 which:-

“Places a duty on local authorities and their partners to co-operate to tackle child poverty in their area, to carry out an assessment of the levels of child poverty in that area, and to prepare a joint local child poverty strategy”⁴

3. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY

- 3.1 To explore and understand the key issues / factors that lead to child poverty and evaluate the Council, and its partners, activities to reduce / eradicate it.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY

- 4.1 The following Terms of Reference for the investigation are proposed:-

- (a) To gain an understanding of legislation and targets relating to the reduction / eradication of child poverty;
- (b) To gain an understanding of child poverty levels / statistics in Hartlepool and how the local position compares to the regional and national picture;
- (c) To explore the key issues / factors that lead to child poverty and the ways in which the cycle can be broken;
- (d) To seek and compare good practice from another local authority in relation to the reduction / eradication of child poverty; and
- (e) To consider / evaluate the activities being undertaken by the Council, and its partners, to address the issue of child poverty in Hartlepool and suggest (where appropriate) possible changes / improvements.

³ Communities and Local Government, 2009

⁴ Child Poverty Bill, June 2009

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

5.1 Members of the Committee can request a range of evidential and comparative information throughout the Scrutiny review.

5.2 The Committee can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

(a) Member of Parliament for Hartlepool;

(b) Elected Mayor;

(c) Cabinet Members with Portfolios for:

- Children's Services;
- Adult and Public Health Services; and
- Regeneration and Economic Development.

(d) Directors, or appropriate officers, from the:

- Children's Services Department;
- Regeneration and Planning Services Department; and
- Adult and Community Services Department.

(e) Representatives from the Primary Care Trust and Foundation Trust;

(f) A comparable local authority as an example of good practice (Could be Newcastle City Council - beacon authority in relation to tackling and preventing Child Poverty. Further suggestions will be presented at the meeting);

(g) Interested Groups (i.e. Economic Forum, Financial Inclusion Partnership (sub group of the Economic Forum), Job Centre Plus, West View Project, Children's Trust, Manor Residents Association, Learning and Skills Council, Department for Work and Pensions (Job Centre Plus), Hartlepool Special Needs Support Group, Community Network and HVDA.)

(h) Local residents;

(i) Representatives of minority communities of interest or heritage; and

(j) Ward Councillors.

5.3 The Committee may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

(a) Performance Indicator NI116;

(b) The Child Poverty Bill; and

- (c) The Joseph Rowntree Foundation specialises in research into child poverty and has numerous documents that could be of use to the Committee. <http://www.jrf.org.uk/work/workarea/child-poverty>.

6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

- 6.1 Community engagement plays a crucial role in the Scrutiny process and paragraph 5.2, details who the Committee could involve. However, thought will need to be given to the structure in the way that the Committee wishes to encourage those views.
- 6.2 In addition, diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. As such the views of local diversity groups will be sought throughout the inquiry where felt appropriate and time allows. Consequently, consideration has been given as to how the views of people from minority communities of interest or heritage (for example, people with disabilities, people with learning disabilities, people with mental health problems, black and minority ethnic people, and Lesbian, Gay, Bisexual and Transgender people), which may not be gathered through the usual community engagement routes, can be included over the course of the inquiry.

7. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET

- 7.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix A** outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

8. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 8.1 Detailed below is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

16 October 2009** – (i) ‘Setting the Scene’ (Report / presentation to cover Terms of Reference (a), (b), (c) and a introductory summary of (e))

Suggest all Scrutiny Members and Resident Representatives be invited to this meeting

(ii) Evidence from:

- *Mayor; and
- *Member of Parliament for Hartlepool.

* Subject to availability

(iii) Discuss how the various aspects of the investigation are to be devolved down to the Standing Scrutiny Forums. A possible suggestion being joint meetings of the:

- Children's Services Scrutiny Forum and Regeneration and Planning Services Scrutiny Forum (4 November 2009); and
- Health Scrutiny Forum and Adult and Community Services Scrutiny Forum (possible date Dec / Jan).

November 2009 to January 2010 – Meetings of the Standing Forums to be held to undertake specific elements of the investigation.

At these meetings to receive evidence:-

- (i) Portfolio Holders (subject to availability) to attend the relevant Standing Forum meetings; and
- (ii) Report / presentations covering Terms of Reference (d) and (e).

12 February 2010 – Receive reports from the Standing Scrutiny Forums on the outcome of their elements of the investigation.

19 March 2010 – Consideration of any further elements of investigation suggested by / leading from the work of the Standing Forums.

23 April 2010 – Consideration of Draft Final Report.

10 or 24 May 2010 – Consideration of Final Report by the Cabinet (tentative date).

9. RECOMMENDATION

9.1 Members are recommended to agree the Scrutiny Co-ordinating Committee's remit of the Scrutiny investigation as outlined in paragraph 4.1.

Contact Officer: - Joan Wilkins – Scrutiny Manager
 Chief Executive's Department - Corporate Strategy
 Hartlepool Borough Council
 Tel: 01429 284142
 Email: joan.wilkins@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (a) Department for Work and Pensions (2009) *Child Poverty*, Available from: <http://www.dwp.gov.uk/policy/child-poverty> (Accessed 13 August 2009)
- (b) Child Poverty Action Group (October 2008) *Child Poverty: The Stats - Analysis of the Latest Poverty Statistics*, Available from: http://www.cpag.org.uk/info/briefings_policy/CPAG_poverty_the_stats_1008.pdf (Accessed 14 August 2009)
- (c) Communities and Local Government (2009) *Local Priorities Website*, Available from: <http://www.localpriorities.communities.gov.uk/NIResults.aspx?NIRef=NI%20116> (Accessed 14 August 2009)
- (d) Child Poverty Bill 2008-09 (June 2009), Available from: http://www.publications.parliament.uk/pa/cm200809/cmbills/112/en/09112x--.htm#index_link_1 (Accessed 14 August 2009)
- (d) Department for Work and Pensions (March 2008), *Ending Child Poverty: Everybody's Business*, Available from: http://www.hm-treasury.gov.uk/d/bud08_childpoverty_1310.pdf (Accessed 14 August 2009)
- (e) Department for Work and Pensions (December 2003) *Measuring Child Poverty*, Available from: <http://www.dwp.gov.uk/docs/final-conclusions.pdf> (Accessed 14 August 2009)

APPENDIX A

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT
CURRENT SCRUTINY INVESTIGATION**

Title of the Overview and Scrutiny Committee: Scrutiny Co-ordinating Committee
Title of the current scrutiny investigation for which funding is requested: Child Poverty
To clearly identify the purpose for which additional support is required:
To outline indicative costs to be incurred as a result of the additional support:
To outline any associated timescale implications:
To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:

To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:

To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:

To outline any possible alternative means of additional support outside of this proposal:

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Chair of the Adult and Community Services Scrutiny Forum

Subject: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM - PROGRESS REPORT

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Adult and Community Services Scrutiny Forum, since the start of the new 2009/10 Municipal Year.

2. PROGRESS OF THE FORUM

- 2.1 Since the start of the new 2009/10 Municipal Year, the Adult and Community Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2009-10: At the meeting of the Adult and Community Services Scrutiny Forum on the 13 July 2009, following detailed discussions, Members agreed to conduct an in-depth investigation into 'Putting People First - The Delivery of Personalised Adult Social Care Services'.
- 2.3 In addition to this work programme item, Members also agreed to hold 'one-off' meetings to look at 'The Reform of Adult Care and Support – Green Paper' and 'The Allotment Strategy'. The work programme items for the Forum were approved by the Scrutiny Co-ordinating Committee on 31 July 2009.
- 2.4 'The Quality of Care Homes Provision in Hartlepool': At the meeting of this Forum on 13 July 2009 Members considered the Portfolio Holder for Adult and Public Health Service's response to the recommendations from the Forum's investigation into 'The Quality of Care Homes Provision in Hartlepool'. Members of the Forum were informed that following consideration of the Final Report, Cabinet approved the recommendations in their entirety.
- 2.5 'Access to Recreation Facilities for Vulnerable / Older People': At the meeting of this Forum on 26 August 2009 Members considered the Portfolio Holder for Culture, Leisure and Tourism's response to the recommendations from the Forum's investigation into 'Access to Recreation Facilities for Vulnerable / Older People'.

- 2.6 Members of the Forum were informed that following consideration of the Final Report, Cabinet approved the recommendations in their entirety. The Forum eagerly looks forward to monitoring the progress of the agreed recommendations over the coming year.
- 2.7 Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations: The Adult and Community Services Scrutiny Forum was pleased to receive the scrutiny recommendations monitoring report at its meeting of 26 August 2009. This was the first monitoring report received by the Forum which recorded the progress of the Forum's first two investigations into 'The Quality of Care Homes Provision in Hartlepool' and 'Access to Recreation Facilities for Vulnerable / Older People'. Members noted the progress of the recommendations and are eagerly anticipating the next monitoring report due at our meeting of 13 January 2010.
- 2.8 'Putting People First – The Delivery of Personalised Adult Social Care Services': The Adult and Community Services Scrutiny Forum on the 26 August 2009 approved the Aim, Terms of Reference and Timetable for its investigation into 'Putting People First – The Delivery of Personalised Adult Social Care Services'.
- 2.9 The Forum at its meeting on the 14 October 2009 will begin the evidence gathering process. During this process, the Forum will receive a 'Setting the Scene' presentation from the Adult and Community Services Department and evidence from a variety of sources.
- 2.10 The Forum is on track to complete this investigation by the 31 March 2010 in order for the Final Report to be submitted to the Scrutiny Co-ordinating Committee on 23 April 2010, for submission to Cabinet in May 2010.
- 2.11 Forward Plan: – The Adult and Community Services Scrutiny Forum at each of its meetings continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in February 2009, no specific items have been identified.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Adult and Community Services Scrutiny Forum.

COUNCILLOR CHRIS SIMMONS
CHAIR OF ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Chair of the Children's Services Scrutiny Forum

Subject: CHILDREN'S SERVICES SCRUTINY FORUM -
PROGRESS REPORT

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Children's Services Scrutiny Forum, since the start of the new 2009/10 Municipal Year.

2. PROGRESS OF THE FORUM

- 2.1 Since the start of the new 2009/10 Municipal Year, the Children's Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2009-10: At the meeting of the Children's Services Scrutiny Forum on the 14 July 2009, following detailed discussions, Members agreed that the topic of 'Child Poverty' was an issue that transcended Departments and that it should be considered by the Scrutiny Co-ordinating Committee as an investigation that it could undertake, handing chunks of the investigation down to the relevant Forums. In considering the likely impact of Scrutiny Co-ordinating Committee's investigation into 'Child Poverty' on the work of the Children's Services Scrutiny Forum, Members agreed to conduct a second investigation into 'Targeted and Detached Youth Work'. Both work programme items were approved by the Scrutiny Co-ordinating Committee on 31 July 2009.
- 2.3 Targeted and Detached Youth Work: The Children's Services Scrutiny Forum is next due to meet on the 10 September 2009, when Members will agree the Aim, Terms of Reference and Timetable for its investigation into 'Targeted and Detached Youth Work'.
- 2.4 The Forum is on track to complete this investigation by the 30 March 2010 so that its Final Report can be submitted to the Scrutiny Co-ordinating Committee by 23 March 2010, for submission to Cabinet on 10 May 2010, as planned.

- 2.5 Six Monthly Monitoring of Agreed Children's Services Scrutiny Forum's Recommendations: The Children's Services Scrutiny Forum is next due to meet on the 10 September 2009, when Members will receive the scrutiny recommendations monitoring report.
- 2.6 Appropriate Accommodation for Homeless Young People for Whatever Reason: The Children's Services Scrutiny Forum is next due to meet on the 10 September 2009, when Members will receive the Portfolio Holder for Community Safety & Housing and the Portfolio Holder for Children's Services response to the recommendations from the Forum's investigation into 'Appropriate Accommodation for Homeless Young People for Whatever Reason'.
- 2.7 Forward Plan: – The Children's Services Scrutiny Forum at each of its meetings continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in February 2009, no specific items have been identified.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Children's Services Scrutiny Forum.

**COUNCILLOR JANE SHAW
CHAIR OF CHILDREN'S SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Chair of the Health Scrutiny Forum

Subject: HEALTH SCRUTINY FORUM – PROGRESS
REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Health Scrutiny Forum, since the start of the new 2009/10 Municipal Year.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the start of the new 2009/10 municipal year the Forum has undertaken the following work:-
- 2.2 Determining the Work Programme - At the meeting of this Forum on 16 July 2009, Members explored potential work programme items for 2009/10. During the course of discussions, Members agreed that in addition to the Forum's involvement in the various statutory consultations that arise throughout the year, one detailed investigation should be undertaken.
- 2.3 The Forum selected the issue of 'Alcohol Abuse' as its main investigation for 2009/10, with the aim of investigate the provision and effectiveness of alcohol abuse prevention and treatment services in Hartlepool. The selection of this issue for the Forum's work programme this year was approved by the Scrutiny Co-ordinating Committee on 31 July 2009.
- 2.4 Following the 'scoping' of the investigation at the meeting on the 1 September 2009, the Forum will receive its first evidence in relation to this issue at its meeting on the 10 November 2009. Under normal circumstances the Forum would have commenced its investigation at the meeting on the 6 October 2009. However, the issue of 'women's health inequalities in Hartlepool' has recently come to the fore and as such the meeting on the 6 October will now be dedicated to exploring this issue.
- 2.5 Over and above this investigation, the Forum will also be involved in consultations, as part of Phase 2 of the Momentum process, on the

placement and provision of health services in community locations throughout Hartlepool. I can confirm that discussions in relation to the timescale for this are currently ongoing with appropriate officers from the Foundation Trust and will be confirmed in due course.

- 2.6 Additional Health Scrutiny Forum Meeting - Following discussions with representatives from the PCT, I can confirm that an additional meeting of the Health Scrutiny Forum will be held on the 23 September 2009 at 3pm to receive presentations in relation to:-

- (i) The reconfiguration of the 'Out of Hours' service; and
- (ii) An update on the provision of community services.

- 2.7 Six Monthly Monitoring of Agreed Health Scrutiny Forum's Recommendations - The Health Scrutiny was pleased to receive the scrutiny recommendations monitoring report at its meeting of 1 September 2009. Members noted the progress of recommendations.

- 2.8 Forward Plan – The Health Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Health Scrutiny Forum.

**COUNCILLOR JONATHAN BRASH
CHAIR OF THE HEALTH SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Chair of the Neighbourhood Services Scrutiny Forum

**Subject: NEIGHBOURHOOD SERVICES SCRUTINY FORUM
- PROGRESS REPORT**

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Neighbourhood Services Scrutiny Forum, since the start of the new 2009/10 Municipal Year.

2. PROGRESS OF THE FORUM

- 2.1 Since the start of the new 2009/10 Municipal Year, the Neighbourhood Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2009-10: At the meeting of the Neighbourhood Services Scrutiny Forum on the 24 July 2009, following detailed discussions, Members agreed to conduct investigations into 'Climate Change and Carbon Management' followed by 'Traffic Lights'.
- 2.3 In addition to the two work programme items identified, Members also agreed to hold 'one-off' meetings to look at the 'Car Parking Strategy on Estates' and 'Road Humps'. The work programme items for the Forum were approved by the Scrutiny Co-ordinating Committee on 31 July 2009.
- 2.4 Coastal Defences and Shoreline Management: At the meeting of this Forum on 17 August 2009 Members considered the Portfolio Holder for Transport and Neighbourhoods' response to the recommendations from the Forum's investigation into 'Coastal Defences and Shoreline Management'.
- 2.5 Members of the Forum were informed that following consideration of the Final Report, Cabinet approved the recommendations in their entirety. The Forum eagerly looks forward to monitoring the progress of the agreed recommendations over the coming year.

- 2.6 Six Monthly Monitoring of Agreed Neighbourhood Services Scrutiny Forum's Recommendations: The Neighbourhood Services Scrutiny Forum was pleased to receive the scrutiny recommendations monitoring report at its meeting of 17 August 2009. Members noted the high number of recommendations achieved and are eagerly anticipating the next monitoring report due at our meeting of 18 January 2010.
- 2.7 Climate Change and Carbon Management: The Forum received the topic of 'Climate Change and Carbon Management' at its meeting of 17 August 2009 and approved the Aim, Terms of Reference and Timetable for its investigation.
- 2.8 The Forum at its next meeting on the 21 September 2009 will begin the evidence gathering process. During this process, the Forum will receive evidence on the Carbon Management Programme, the Carbon Reduction Commitment and consider input from a variety of sources, including the Mayor, climate change partnerships and local residents.
- 2.9 The Forum is on track to complete this investigation by the 1 March 2010 so that its Final Report can be submitted to the Scrutiny Co-ordinating Committee by 19 March 2010, for submission to Cabinet on 23 March 2010, as planned.
- 2.10 Forward Plan: – The Neighbourhood Services Scrutiny Forum at each of its meetings continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in February 2009, no specific items have been identified.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Neighbourhood Services Scrutiny Forum.

**COUNCILLOR STEPHEN AKERS-BELCHER
CHAIR OF NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



**Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum**

**Subject: REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM - PROGRESS REPORT**

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Regeneration and Planning Services Scrutiny Forum, since the start of the new 2009/10 Municipal Year.

2. PROGRESS OF THE FORUM

- 2.1 Since the start of the new 2009/10 Municipal Year, the Regeneration and Planning Services Scrutiny Forum has undertaken the following work:-
- 2.2 Work Programme 2009-10: At the meeting of the Regeneration and Planning Services Scrutiny Forum on the 17 July 2009, following detailed discussions, Members agreed to conduct investigations into 'The Hartlepool Transport Interchange' followed by 'Hartlepool's Business Incubation System'. Both work programme items were approved by the Scrutiny Co-ordinating Committee on 31 July 2009.
- 2.3 The Marketing of Hartlepool: At the meeting of this Forum on 20 August 2009 Members considered the Portfolio Holder for Regeneration and Economic Development's response to the recommendations from the Forum's investigation into 'The Marketing of Hartlepool'.
- 2.4 Members of the Forum were informed that following consideration of the Final Report, Cabinet approved the recommendations in their entirety. The Forum eagerly looks forward to monitoring the progress of the agreed recommendations over the coming year.
- 2.5 Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations: The Regeneration and Planning Services Scrutiny Forum was pleased to receive the scrutiny

recommendations monitoring report at its meeting of 20 August 2009. Members noted the high number of recommendation achieved and are eagerly anticipating the next monitoring report due at our meeting of 21 January 2010.

- 2.6 The Hartlepool Transport Interchange: The Forum received the topic of the Hartlepool Transport Interchange at its meeting of 20 August 2009 and approved the Aim, Terms of Reference and Timetable for its investigation.
- 2.7 Due to the timescales associated with the development of the Hartlepool Transport Interchange at the meeting of 20 August 2009, the Director for Neighbourhood Services provided Members with a 'Setting the Scene' presentation into the history behind the Hartlepool Transport Interchange and its current development position. Members noted the report and will receive more evidence on future functionality plans for the site and the views of transport operators towards usage of the Hartlepool Transport Interchange. The Forum will also be undertaking a site visit on 8 September 2009 to observe current progress and gain an understanding of the scale and scope for future plans.
- 2.8 The Forum is on track to complete this investigation by the 5 November 2009 so that its Final Report can be submitted to the Scrutiny Co-ordinating Committee by 27 November 2009, for submission to Cabinet on 11 January 2010, as planned.
- 2.9 Forward Plan: – The Regeneration and Planning Services Scrutiny Forum at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in February 2009, no specific items have been identified.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Regeneration and Planning Services Scrutiny Forum.

**COUNCILLOR TREVOR ROGAN
CHAIR OF REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Chair of the Scrutiny Co-ordinating Committee

Subject: SCRUTINY CO-ORDINATING COMMITTEE –
PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made to date of this Committee, since the start of the new 2009/10 Municipal Year.

2. PROGRESS ON THE OVERVIEW AND SCRUTINY WORK PROGRAMME 2009/10

- 2.1 I am pleased to report that this is the forth year that the Annual Scrutiny Work Programme has been finalised by July 2009. The planning and preparation that has been undertaken to ensure was achieved has been invaluable and certainly good practice to continue in future years.
- 2.2 Following endorsement of the Scrutiny Co-ordinating Committee's Work Programme for 2009/10 on 31 July 2009, the agreed work programme of this Committee is as outlined in the below table:-

Issue/Topic	Timescale
Child Poverty – (Aim: To Explore ways of reducing Child Poverty and the effectiveness of work being undertaken). Scoping report on this issue to be considered at this meeting.	October 2009 2008 - April 2009
Members Attendances – (Aim: to explore / improve recording and reporting arrangements for Member attendances.) Working Group established to feed information back to the Scrutiny Co-ordinating Committee at which point a view will be formulated and a report submitted to Council.	Timescale to be confirmed following the inaugural meeting of the Working Group.
Business Transformation Programme	A scoping report will be prepared once the referral

	from Council on this matter has been concluded
--	--

- 2.3 In addition to the above, this Committee will also consider corporate and financial issues relating to the Authority as and when appropriate, in particular the budget consultation process for 2010/11, Annual Summary of Inspection Reports undertaken by the Audit Commission, Quarterly Budget/Performance Monitoring Reports, compilation of the Corporate Plan for 2010/11 and so on.

3. GENERAL OVERVIEW AND SCRUTINY ISSUES

- 3.1 Final Reports Recently Considered / Awaiting Consideration – At the time of writing this report I can confirm that there were no Final Reports/Formal Responses awaiting consideration by the Authority's Cabinet or other Committees.
- 3.2 Informal Meetings of the Scrutiny Chairs – I am pleased to report that an informal meeting with the Scrutiny Chairs will be held on 9 September 2009. To ensure openness and transparency is maintained, I am pleased to inform Members that the following issues are to be discussed during the meeting:-
- 1) Overview and Scrutiny Work Programme for 2009/10:
 - (i) Progress To Date; and
 - (ii) Funding Requests.
 - 2) Police and Justice Act 2006 – Crime and Disorder (Overview and Scrutiny) Regulations 2009 – The Way Forward; and
 - 3) Joint Cabinet / Scrutiny Meeting – Suggestions sought for items at the next meeting (16 Sept 2009 at 4.30pm).
- 3.3 The next informal meeting of the Scrutiny Chairs is to be held on 6 November 2009 and I will advise this Committee of any matters of interest via my next progress report.
- 3.4 Joint Cabinet and Scrutiny Meeting – I can confirm that the next joint meeting is to be held on Wednesday, 16 September 2009 commencing at 4.30 pm to 5.30pm in Committee Room B, of the Civic Centre. Should Members have any items that they wish to be included on the agenda, please inform the Scrutiny Manager by Tuesday, 8 September 2009.
- 3.5 Member Attendances – Working Group – The inaugural meeting of the Working Group established by the Scrutiny Co-ordinating Committee to look at arrangements for the recording and reporting of Members allowances was held on the 11 September 2009. A verbal update on the outcome of this meeting will be given at today's meeting.
- 3.6 Call-In – Business Transformation (Programme Board and Asset Management Arrangements) – Following the 'call-in' of three decisions taken by Cabinet on the 13 July 2009, the Scrutiny Co-ordinating Committee (at its meeting on the 25

August 2009) formulated a report for consideration by Cabinet on the 7 September 2009.

- 3.7 The Scrutiny Co-ordinating Committee's report was presented to Cabinet on the 7 September 2009 by the Chair of the Adult and Community Services Scrutiny Forum. I can now confirm that all of the Committee's recommendations, as outlined below, were considered and approved by Cabinet in their entirety:-

That in reconsidering its decision, the Scrutiny Co-ordinating Committee recommend to Cabinet that:-

(i) The membership of the Programme Board should be amended to:

- Remove the individual member previously added to the membership; and
- Include the Chair of the Scrutiny Co-ordinating Committee, the Leaders of each political group and the Leader of the Administration Group.

(ii) Ways of further ensuring the reciprocal flow of BT information with back bench Councillors be explored.

- 3.8 Referral from Council – Following receipt of a report outlining the proposed strategy for the funding of Business Transformation one-off costs Council, on the 30th July 2009, it was agreed that Scrutiny views should be sought on the proposals before a decision is made. In accordance with this, the proposed strategy is to be considered by the Scrutiny Co-ordinating Committee at its meeting on the 11 September, 2009. A report outlining Scrutiny's view on the proposed strategy will then be considered by Council on the 17 September 2009.

- 3.9 Given that the outcome of these meetings was not known at the time of production of this report, a verbal update will be provided at today's meeting.

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report.

**COUNCILLOR MARJORIE JAMES
CHAIR OF THE SCRUTINY CO-ORDINATING COMMITTEE**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

18 September 2009



Report of: Scrutiny Manager

Subject: SIX MONTHLY MONITORING OF AGREED RECOMMENDATIONS MADE BY THE OVERVIEW AND SCRUTINY COMMITTEES

1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Committee and the five standing Scrutiny Forums.

2. BACKGROUND INFORMATION

- 2.1 As Members will be aware, Scrutiny Co-ordinating Committee on the 21 November 2007 approved the introduction of an electronic database to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year. Approval was also given for the introduction of a standardised six monthly cycle for the submission of progress reports to each Scrutiny Forum.
- 2.2 The newly created electronic database, to be known as the Scrutiny Monitoring Database, will run along the same principles as the Authority's former Corporate Performance Management Database and in addition to provision of standardised six monthly monitoring reports, as detailed above, will provide the Scrutiny Co-ordinating Committee with a breakdown of progress against all Scrutiny Forums' recommendations on an Annual basis. The introduction of the new database will also provide the ability to produce 'real time' information of the progression of recommendations upon request.
- 2.3 In accordance with the agreed procedure, this report provides for Members information details of progress made against each of the investigations undertaken by the Forum. Attached as **Appendix A** is a Summary Report that breaks down progress made by investigations undertaken by Scrutiny Co-ordinating Committee, **Appendix B** provides a detailed explanation of

progress made against each recommendation made by Scrutiny Co-ordinating Committee and **Appendix C**, provides an overall summary of recommendations across the five standing forums.

3. RECOMMENDATIONS

- 3.1 That progress against the agreed scrutiny recommendations made by all of Hartlepool's Overview and Scrutiny Committees, since the 2005/06 Municipal Year, be noted and explored further where appropriate.

Contact Officer:- Joan Wilkins – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 284142
Email: joan.wilkins@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Scrutiny Co-ordinating Committee**HMS Trincomalee Trust**

G Target achieved 6

Overspend on the Headland Town Square Development

G Target achieved 4

Closure of Hartlepool College of Further Education's On Site Nursery

G Target achieved 3

Closure of Rossmere Swimming Pool

G Target achieved 9

Withdrawal of European Structural Funding to the Voluntary Sector

G Target achieved 2

Review of the Authority's Postal Service

G Target achieved 4

Kerbside Recycling Scheme Referral

R Not expected to achieve target 1

G Target achieved 2

A Expect to achieve target 11

Use of Agency Workers Within the Council

G Target achieved 5

A Expect to achieve target 3

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Department: *
Division: *

Scrutiny: Scrutiny Co-ordinating Committee
Scrutiny Enquiry: *

R	Not expected to achieve target	1	2.0%
	Scrutiny Co-ordinating Committee	1	
A	Expect to achieve target	14	28.0%
	Scrutiny Co-ordinating Committee	14	
G	Target achieved	35	70.0%
	Scrutiny Co-ordinating Committee	35	
Total No. of Actions		50	

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(a)i That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-

(i) The creation of a reuse facility for the items collected by the Bulky Household Waste Collection Service and the Household Waste Recycling Centre, in Burn Road.

A	SCC/08-9/7(a)i	Designs are current being drafted and costed to expand the existing HWRC to incorporate a re-use facility. The final designs will be costed and tendered following council procurement guidelines	September 2009	Utilising the support available from the Waste Action Resource Programme (WRAP) we have engaged in a desk study with the Furniture Reuse Network (FRN) to identify ways to work with voluntary and community sector for the disposal of bulky waste, the options report available in September	Fiona Srogi
----------	-----------------------	---	----------------	--	-------------

Recommendation:

SCC/08-9/7(a)ii That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-

The development of an environmental sustainability facility encompassing the provision of the sale of green items such as compost bins and electrical items be supported, along with the identification of the necessary resources to achieve it.

A	SCC/08-9/7(a)ii	Designs are current being drafted and costed to expand the existing HWRC to incorporate a 'green' shop for the sale of sustainable living items. The final designs will be costed and tendered following council procurement guidelines	September 2009	Utilising the support available from the Waste Action Resource Programme (WRAP) we have engaged in a desk study with the Furniture Reuse Network (FRN) to identify ways to work with voluntary and community sector for the disposal of bulky waste, the options report available in September. This report will also link the feasibility of developing a Green Shop for the sale of environmentally friendly items.	Fiona Srogi
----------	------------------------	---	----------------	---	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(a)iii That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-

(iii) Preparation of an outline business case examining service delivery options for the collection of the Authority's Bulky Household Waste Collection Services.

A	SCC/08-9/7(a)iii	A business case will be prepared advising on possible options, linking into guidance coming out of the Business Transformation programme.	September 2009	Utilising the support available from the Waste Action Resource Programme (WRAP) we have engaged in a desk study with the Furniture Reuse Network (FRN) to identify ways to work with voluntary and community sector for the disposal of bulky waste, the options report available in September. This will be linked to the guidance coming out of the Business Transformation Programme.	Fiona Srogi
----------	-------------------------	---	----------------	--	-------------

Recommendation:

SCC/08-9/7(a)iv That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-

(vi) Exploration of the possible ways to work with the voluntary and community sector for the disposal of bulky waste.

A	SCC/08-9/7(a)iv	Since delivery options will be explored using the framework to be determined from the Business Transformation programme.	May 2010	Utilising the support available from the Waste Action Resource Programme (WRAP) we have engaged in a desk study with the Furniture Reuse Network (FRN) to identify ways to work with voluntary and community sector for the disposal of bulky waste, the options report available in September.	Fiona Srogi
----------	------------------------	--	----------	---	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(a)vi That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-
(vi) Close working with the Authority's Private Sector Housing Team to identify the most appropriate method of collection for bedsits and ensure landlords are aware of their responsibilities with respect to providing containers for tenants.

A	SCC/08-9/7(a)vi	Set of meetings to be scheduled exploring the most appropriate collection method to enable residents to recycle and participate in the Kerbside Collection Service. Information will be incorporated in the welcome packs.	May 2009	The welcome pack has been designed and issued out to private sector housing's selective licencing scheme members. The welcome pack includes information on landlord responsibilities with respect to waste management. Collection methods for bedsits will be identified during the pilot scheme.	Colin Ogden
----------	------------------------	--	----------	---	-------------

Recommendation:

SCC/08-9/7(a)vii That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-
vii) The implementation of a pilot scheme to ascertain if the provision of smaller containers for single occupancy bedsits / flats is feasible.

A	SCC/08-9/7(a)vii	Agree a pilot area with the Private Sector Housing Team. Implement and monitor over minimum of six months.	May 2009	Pilot area to be identified utilising the results of the participation survey and the knowledge of the private sector housing team to best identify areas and residents who are struggling with the current container types.	Colin Ogden
----------	-------------------------	--	----------	--	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(a)viii That as part of work to further improve waste disposal and recycling services in Hartlepool, the implementation of the following activities be explored:-

(viii) Offer the same facilities to all flats, complexes and apartments and keep the methods in place in respect of multiple occupancy buildings and sheltered accommodation.

A

SCC/08-9/7(a)viii

Existing services will continue to be provided as they are. Any changes will be dependent upon the outcome of the pilot.

May 2009 Utilising the information provided through the participation survey conducted May - June 2009 we will identify an area to conduct the pilot. Options that are being considered are smaller containers and mini bring centres

Fiona Srogi

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(b)(i) - That as part of the process for the reconfiguration of in-house services, a feasibility study be undertaken incorporating the following areas of provision:

- (i) The reconfiguration of contracts in line with the service standard;**
- (ii) Partnership – Household waste recycling centre and Bring Centre provision;**
- (iii) Voluntary sector – re use of bulky waste items; and**
- (vi) Externalise services – Household waste recycling centre and bring centre servicing.**

A	SCC/08-9/7(b)(i) -	Reconfiguration of current services will be carried out as detailed in the recommendation, taking account of business transformation frameworks which are currently being developed.	December 2009	Work has begun with the furniture reuse network to look at working with the voluntary sector for the reuse of bulky items. The Household waste recycling centre contract has been awarded to J&B Recycling for a two year period with an option to extend for a further year. HBC are working in partnership with J&B to maximise the amount of materials collected for recycling from the site. The Bring centre contract is still currently on hold until the markets for the materials are stable.	Fiona Srogi
----------	---------------------------	--	---------------	---	-------------

Recommendation:

SCC/08-9/7(c) That the success of Hartlepool's Waste Disposal Provision, in particular recycling be more actively publicised.

R	SCC/08-9/7(c)	A Communication Strategy will be prepared including timescales of when and how we will communicate with the public.	April 2009	Working with the Waste Resources action programme Hartlepool Borough Council are preparing a communications strategy to introduce mixed plastics and tetrapak into current collections and to increase participation.	Colin Ogden
----------	----------------------	---	------------	---	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(d) That in response to the successful outcome of the Participation Survey undertaken earlier this year, that the exercise be repeated at two yearly intervals.

A	SCC/08-9/7(d)	To be included within the departments service planning framework.	May 2010	Participation Survey has been undertaken May - June 2009, the results of this survey will identify areas to trial new blue bags in low participation, and high participation areas. Participation of these areas will be monitored to evaluate the success of the trial.	Colin Ogden
----------	---------------	---	----------	--	-------------

Recommendation:

SCC/08-9/7(e) That appropriate methods of waste storage and collection at multi-occupancy residences be reviewed in consultation with the Authority's Private Sector Housing Team.

A	SCC/08-9/7(e)	Existing services will continue to be provided as they are. Any changes will be dependent upon the outcome of the pilot.	May 2009	Utilising the information provided through the participation survey conducted May - June 2009 we will identify an area to conduct the pilot. Options that are being considered are smaller containers and mini bring centres	Colin Ogden
----------	---------------	--	----------	--	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/7 KERBSIDE RECYCLING SCHEME REFERRAL

Recommendation:

SCC/08-9/7(f) That ways of increasing the levels of recycling with small businesses across the town be explored further.

A	SCC/08-9/7(f)	Options to explore how best to increase business recycling without adding additional financial pressures to the waste revenue budgets.	September 2009	Discussions have been held to look at the options to increase business recycling with small businesses without additional financial pressures to waste revenue budgets. Concerns have been raised that an recycling collection would have to be cheaper than standard trade waste collection to make it an attractive service to businesses, and this will have an adverse affect on waste revenue budgets.	Colin Ogden
----------	---------------	--	----------------	---	-------------

Scrutiny Recommendations (Not Completed) Monitoring Report

August 2009

Progress	Rec. No.	Recommendation	By When / Milestone	Update on progress	Lead Officer
----------	----------	----------------	---------------------	--------------------	--------------

SCRUTINY INVESTIGATION INTO:

SCC/08-9/8 USE OF AGENCY WORKERS WITHIN THE COUNCIL

Recommendation:

SCC/08-9/8d That the Authority be encouraged to share innovative approaches to minimise the future demand of agency workers / specialists where appropriate.

A	SCC/08-9/8d	Options to be pursued including a regional portal for staff recruitment, a Hartlepool recruitment pool were appropriate, succession planning and staff development / secondment opportunities. An exercise to exchange good practice between departments e.g. the use of casual lists, maintaining contact with leavers etc.	August 2009	Regional portal live. People Framework will identify best practice for departments to share and apply	Joanne Machers
----------	--------------------	--	-------------	---	----------------

Recommendation:

SCC/08-9/8e That a feasibility study be undertaken to determine the appropriateness of establishing either a council-run agency or a joint procurement arrangement with neighbouring local authorities across the Tees Valley.

A	SCC/08-9/8e(ii)	Future consideration of in-house provision required.	March 2010	Consideration will be included in Business Transformation processes	Graham Frankland
----------	------------------------	--	------------	---	------------------

Recommendation:

SCC/08-9/8g That twelve months after the implementation of the new HR/payroll system and the introduction of centralised control measures for the recruitment of agency workers / specialists across the Authority, a detailed monitoring report on the level of expenditure and usage be submitted to this Committee and the appropriate Portfolio Holder thereafter.

A	SCC/08-9/8g	Provide monitoring report.	September 2010	Hr/Payroll system implementation on schedule.	Joanne Machers
----------	--------------------	----------------------------	----------------	---	----------------

Investigation	Target Achieved		Expected to Achieve Target		Not Expected to Achieve Target		No Longer Deliverable		No Update Provided		Total	
	No. of actions	%	No. of actions	%	No. of actions	%	No. of action	%	No. of actions	%	No. of actions	%
ADULT AND COMMUNITY SERVICES SCRUTINY FORUM												
The Quality of Care Home Provision in Hartlepool	2	15%	4	31%	0	0%	1	8%	0	0%	7	54%
Access to Recreation Facilities for Vulnerable / Older People	0	0%	0	0%	0	0%	0	0%	6	46%	6	46%
Forum Sub Total	2	15%	4	31%	0	0%	1	8%	6	46%	13	100%
CHILDREN'S SERVICES SCRUTINY FORUM												
Involving Young People	27	28%	0	0%	0	0%	1	1%	0	0%	28	29%
Raising Boys' Achievements - Bridging the Gender Gap	20	20%	1	1%	0	0%	0	0%	0	0%	21	21%
The Provision of Sex & Relationship Education (SRE) in Hartlepool School	17	17%	0	0%	0	0%	0	0%	0	0%	17	17%
Sustainability of Externally Funded Community Initiatives in Schools	1	1%	3	3%	0	0%	0	0%	0	0%	4	4%
Access to Recreation Facilities for Children & Young People in Hartlepool	4	4%	2	2%	0	0%	1	1%	0	0%	7	7%
Hartlepool Borough Council's Foster Care Service	5	5%	4	4%	0	0%	0	0%	0	0%	9	9%
Appropriate for Homeless Young People for Whatever Reason	0	0%	0	0%	0	0%	0	0%	12	12%	12	12%
Forum Sub Total	74	76%	10	10%	0	0%	2	2%	12	12%	98	100%
HEALTH SCRUTINY FORUM (Incl. Adult & Community Services & Health Scrutiny Forum)												
Pandemic Influenza - 'Contingency Planning'	1	1%	0	0%	0	0%	0	0%	0	0%	1	1%
Access to GP Services	48	64%	0	0%	0	0%	0	0%	0	0%	48	64%
Social Prescribing	12	16%	0	0%	0	0%	1	1%	0	0%	13	17%
Withdrawal of ECP Services at Wynyard Road	2	3%	1	1%	0	0%	0	0%	0	0%	3	4%
Reaching Families in Need	0	0%	0	0%	0	0%	0	0%	10	13%	10	13%
Forum Sub Total	63	84%	1	1%	0	0%	1	1%	10	13%	75	100%
NEIGHBOURHOOD SERVICES SCRUTINY FORUM												
20 mph Speed Limit Zones Outside of Schools	15	16%	0	0%	0	0%	0	0%	0	0%	15	16%
Hartlepool's Local Bus Service Provision	15	16%	1	1%	0	0%	0	0%	0	0%	16	18%
Public Convenience Provision in Hartlepool	27	30%	0	0%	1	1%	1	1%	0	0%	29	32%
School Meals	4	4%	1	1%	0	0%	0	0%	0	0%	5	5%
Transportation Links to Hospital Services & Neighbourhood Services												
Dept. Transport Provision	10	11%	0	0%	0	0%	0	0%	0	0%	10	11%
Condition of Highways in Hartlepool	6	7%	3	3%	0	0%	1	1%	0	0%	10	11%
Coastal Defences and Shoreline Management	0	0%	0	0%	0	0%	0	0%	6	7%	6	7%
Forum Sub Total	77	85%	5	5%	1	1%	2	2%	6	7%	91	100%

Investigation	Target Achieved		Expected to Achieve Target		Not Expected to Achieve Target		No Longer Deliverable		No Update Provided		Total	
	No. of actions	%	No. of actions	%	No. of actions	%	No. of action	%	No. of actions	%	No. of actions	%
REGENERATION AND PLANNING SERVICES SCRUTINY FORUM												
Performance & Operation of Private Rented Accommodation & Landlords	19	15%	0	0%	0	0%	0	0%	0	0%	19	15%
Partnerships	23	18%	1	1%	0	0%	0	0%	0	0%	24	19%
Railway Approaches	22	17%	1	1%	0	0%	0	0%	0	0%	23	18%
Youth Unemployment	7	5%	0	0%	0	0%	0	0%	0	0%	7	5%
Availability of Good Quality Affordable Rented Social Accommodation	6	5%	5	4%	0	0%	0	0%	0	0%	11	9%
Seaton Carew - Regeneration Needs & Opportunities	9	7%	4	3%	0	0%	0	0%	0	0%	13	10%
Hartlepool Borough Council's CCTV Provision	16	12%	6	5%	0	0%	0	0%	0	0%	22	17%
The Marketing of Hartlepool	0	0%	0	0%	0	0%	0	0%	10	8%	10	8%
Forum Sub Total	102	79%	17	13%	0	0%	0	0%	10	8%	129	100%
SCRUTINY CO-ORDINATING COMMITTEE												
HMS Trincomalee Trust	6	12%	0	0%	0	0%	0	0%	0	0%	6	12%
Overspend on the Headland Town Square Development	4	8%	0	0%	0	0%	0	0%	0	0%	4	8%
Closure of Hartlepool College of Further Education's on Site Nursery	3	6%	0	0%	0	0%	0	0%	0	0%	3	6%
Closure of Rossmere Swimming Pool	9	18%	0	0%	0	0%	0	0%	0	0%	9	18%
Withdrawal of European Structural Funding to the Voluntary Sector	2	4%	0	0%	0	0%	0	0%	0	0%	2	4%
Review of Authority's Postal Service	4	8%	0	0%	0	0%	0	0%	0	0%	4	8%
Kerbside Recycling Scheme Referral	2	4%	11	22%	1	2%	0	0%	0	0%	14	28%
Use of Agency Workers Within the Council	5	10%	3	6%	0	0%	0	0%	0	0%	8	16%
Forum Sub Total	35	70%	14	28%	1	2%	0	0%	0	0%	50	100%
GRAND TOTAL	353	77%	51	11%	2	0%	6	1%	44	10%	456	100%