

CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 25 January 2010

at 10.00 am

in Committee Room C, Civic Centre, Victoria Road, Hartlepool

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Atkinson, Fleet, Flintoff, Griffin, Morris, Plant, Richardson, Simmons and Young

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 18 January 2010 (*to follow*)
4. **ITEMS FOR INFORMATION**
 - 4.1 Invitation to Tender (ITT) Opening. Building Schools for the Future (BSF) Design and Build Contract – Sample School (Ref: 395) – *Director of Child & Adult Services*
5. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
6. **LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Building Schools for the Future (BSF) Design and Build Contract – Sample School (Ref: 395) – *Director of Child & Adult Services*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

18 January 2010

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Atkinson (In the Chair);
Councillors Fleet, Flintoff, Griffin, Richardson, Simmons and Young

OFFICERS: Anne Smith, Head of Information Planning and Support Services
David Dockree, Acting Estates Manager
Neil Harrison, Strategic Commissioner – Working Age Adults
David Canwell, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

115. Apologies for Absence

Apologies for absence had been submitted on behalf of Councillors Morris and Plant.

116. Declarations of Interest

Councillor Simmons declared a personal interest in item 18 – Outcome of Building Schools for the Future (BSF) Information and Communications Technology (ICT) Invitation to Submit Final Bids (ITSFB).

117. Minutes of the meeting held on 21 December 2009

These were confirmed as an accurate account.

118. Outcome of Building Schools for the Future (BSF) Information and Communications Technology (ICT) Invitation to Submit Final Bids (ITSFB) – Head of Information Planning and Support Services

The Committee were reminded that the closing date for ITSFB documents was 6 November 2009 and that the two documents received had been opened on 9 November 2009 at the Contract Scrutiny Committee and then passed to the evaluation team. After

evaluation by the team, at the moderation meeting on 2 December 2009 it had been agreed that Northgate Education were to be selected as the preferred bidder. This had subsequently been reported to Cabinet on 14 December 2009 and the Children's Services Portfolio Holder on 5 January 2010.

Decision

The Committee noted the conclusion of the evaluation of the ITSFB and the selected preferred bidder to proceed through financial close to contract finalisation.

119. Local Government - Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it convolved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 120 – Land at Graythorp – para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

Minute 121 – Contract for the Provision of Assessment and Services for Carers in Hartlepool - para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

120. Land at Graythorp – Acting Estates Manager

Two offers had been received in respect of this land, however one of these was not considered as it was in breach of Contract Procedure Rules.

Members expressed concern at the sale of Council owned land and were assured that options regarding possible lease of the land would be presented to the Finance and Performance Portfolio Holder for consideration.

Decision

The Committee noted the opening of the tender.

121. Contract for the Provision of Assessment and Services for Carers in Hartlepool - Strategic Commissioner – Working Age Adults

The background to the contract and the evaluation process were

outlined to the Committee. Some Members voiced disquiet at the Carer contract being awarded to one organisation and were concerned that this would cause financial pressure on other local organisations who had been reluctant to submit bids for this tender because of the short timescale involved in the contract.

Decision

Members noted the awarding of this contract.

The meeting concluded at 10.25 am.

CHAIR

CONTRACT SCRUTINY COMMITTEE

25 January 2010



Report of: Director of Child and Adult Services

Subject: Invitation to Tender (ITT) Opening.
Building Schools for the Future (BSF)
Design and Build Contract – Sample School
(Ref: 395)

1. PURPOSE OF REPORT

To inform the panel of the requirement to tender for the Design and Build (D&B) contract for the Building Schools for the Future Programme. This report is in relation to the Invitation to Tender (ITT).

2. BACKGROUND

- 2.1 BSF is a long term programme of investment and change in England that will help transform education for secondary age students by providing 21st century learning environments that engage and inspire young people, their teachers and the wider community.
- 2.2 Hartlepool is a Wave 5 authority in the BSF programme and has received approval from Partnerships for Schools to its Outline Business Case. This allows the authority to proceed to its D&B procurement phase of the project.
- 2.3 A significant component of the Hartlepool BSF Programme is the selection of the D&B Contractor, who initially will be engaged to undertake a major remodel of the sample school (Dyke House).
- 2.4 As part of the process, the Authority issued a PITT (Preliminary Invitation to Tender) to all six contractors of the Partnerships for Schools National Framework on 10 June 2009. Four of the contractors submitted PITT documents expressing interest in the Hartlepool BSF Programme and these submissions were opened by Contract Scrutiny Committee on 29 June 2009.

- 2.5 Evaluations of the PITT submissions took place after this date and the results of the evaluations were reported back to Contract Scrutiny Committee on 1 September 2009. The recommendation was that the members of the Committee should note that Kier and Balfour Beatty were to be taken forward to the ITT Stage.
- 2.6 The procurement timetable for appointment of the bidder selected from the Framework is as follows;

Stage	Actual/Planned Date
Issue PITT to Bidders	10/06/09
Return of PITT	26/06/09 (noon)
Shortlist of two bidders confirmed	29/07/09
Issue of ITT to two bidders	04/09/09
Clarification and Dialogue meetings	21/09/09 – 11/01/10
Return of ITT	22/01/10
ITT Evaluations	26/01/10 – 19/02/10
Report to Cabinet	08/03/10
Appointment confirmed of selected bidder	19/03/10
Contract finalisation	31/07/10
Sample scheme on site	01/09/10

3. RECOMMENDATIONS

That the ITT returns received by the deadline date of 22 January 2010 (noon) are opened at the meeting of the Contract Scrutiny Committee on 25 January 2010.

4. CONTACT OFFICER

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