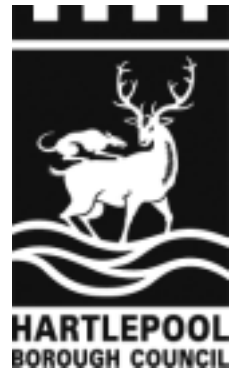


CHILDREN'S SERVICES PORTFOLIO

DECISION SCHEDULE



Tuesday, 2 February 2010

at 10.00 am

in Committee Room C, Civic Centre, Victoria Road, Hartlepool

Councillor C Hill, Cabinet Member responsible for Children's Services will consider the following items.

1. KEY DECISIONS

No items

2. OTHER ITEMS REQUIRING DECISION

- 2.1 Appointment of Local Authority Representatives to Serve on School Governing Bodies – *Director of Child and Adult Services*
- 2.2 Update Of Schools Capital Works Programme 2009/10 – *Director of Child and Adult Services*

3. ITEMS FOR INFORMATION

No items

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

6. KEY DECISION

No items

7. OTHER ITEMS REQUIRING DECISION

- 7.1 Procurement Of Specialist Outdoor Play Equipment For Exmoor Grove (Para 3) – *Director of Child and Adult Services*

CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder

2 February 2010



Report of: Director of Child and Adult Services

Subject: APPOINTMENT OF LOCAL AUTHORITY
REPRESENTATIVES TO SERVE ON SCHOOL
GOVERNING BODIES

SUMMARY

1 PURPOSE OF REPORT

To request the Portfolio Holder for Children's Services consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative Governors to serve on school governing bodies where vacancies currently exist and to those where terms of office have expired or about to expire.

2 SUMMARY OF CONTENTS

The report summarises the process for inviting applications for representative governors and the criteria for their selection.

3. RELEVANCE TO PORTFOLIO MEMBER

It is the responsibility of the Portfolio Holder to decide the appointment of Local Authority representative school governors following advice from the General Purposes Sub Committee.

4 TYPE OF DECISION

Non-key decision

5 DECISION MAKING ROUTE

Portfolio Holder's meeting on 2nd February 2010.

6 DECISION(S) REQUIRED

Approval by the Portfolio Holder of the recommendations of the General Purposes Committee, in respect of the appointment of representative Governors to serve on school governing bodies where vacancies exist and those which will occur in the Spring Term 2010..

Report of: Director of Child and Adult Services

Subject: APPOINTMENT OF LOCAL AUTHORITY
REPRESENTATIVES TO SERVE ON SCHOOL
GOVERNING BODIES

1. PURPOSE OF REPORT

- 1.1 To request the Portfolio Holder for Children's Services consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school governing bodies where vacancies currently exist and to those where terms of office have expired or about to expire.

2. BACKGROUND

- 2.1 Applications are invited from members of the general public, elected members and those governors whose term of office is about to expire or have expired who are interested in serving or wish to continue serving as a Local Authority representative governor on school governing bodies.
- 2.2 The following criteria were agreed by the Borough Council for the recruitment of Local Education Authority representative governors in 2000. Local Authority governors should be able to show:
- demonstrable interest in and commitment to education;
 - a desire to support the school concerned;
 - a commitment to attend regular meetings of the governing body (and committees as appropriate) and school functions generally;
 - good communication/interpersonal skills;
 - ability to work as part of a team;
 - a clearly expressed willingness to participate in the governor training programme.
- 2.3 A schedule setting out details of vacancies together with applications received in respect of the vacancies was considered by members of the General Purposes Sub Committee at their meeting held on 11th December 2009 (**Appendix 1**).

3. RECOMMENDATIONS

- 3.1 The Portfolio Holder for Children's Services approve recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school Governing Bodies. A schedule outlining recommendations of the General Purposes Sub Committee is attached at **Appendix 1**.

Contact Officer: Ann Turner, Governor Support Officer, telephone 523766



Child and Adult Services

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

December 2009

**Contact Officer: Ann Turner
Telephone: 01429 523766**

VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Barnard Grove Primary School	One Vacancy	No interest expressed	No recommendation
Councillor R Cook			
Mr J M Kay			
Brougham Primary School	One Vacancy	Councillor R Atkinson Mr J Horner	Councillor R. Atkinson
Mr P L Bowes			
Mrs S Marshall			
Clavering Primary School	One Vacancy	No interest expressed	No recommendations
Councillor R Cook			
Councillor T Fleming			
Eldon Grove Primary School	One vacancy	No interest expressed	
Mrs P Vaughan			No recommendation
Mr J Barr			
Grange Primary School	Two vacancies	No interest expressed	Councillor Marjorie
Councillor R Flintoff			James subject to
			Receipt of application
			Form.
Jesmond Road Primary School	Vacancy Vice Mr M Ward Term of office expires 5 th February 2010	Mr M Ward	
Miss S Saint			Mr. M. Ward
Mrs K Gardner			
Mr M Ward			
Mrs B Watson			

2.1 Appendix 1

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	POSSIBLE INTEREST	RECOMMENDED FOR APPOINTMENTS
Ow ton Manor Primary School	One Vacancy	Mrs M Raine	
Mrs J Thompson			Mrs. M. Raine
Mr J Vale			
Mrs S Hayes			
Rossmere Primary School	Two Vacancy	No interest expressed	
Councillor A Marshall			No recommendation
Mrs M Smith			
Vacancy			
St Helen's Primary school	One Vacancy	No interest expressed	
Miss C Lamb			No recommendation
Mr J Ibbotson			
Councillor R Atkinson			
Throston Primary School	Two Vacancies	Mrs S Allison	
Mr K Shears			Mrs. S. Allison
Ward Jackson Primary School	Vacancy Vice Mrs O Little	Mrs J Stoker	
Councillor Jonathan Brash			Mrs. J. Stoker
Mrs A Darby			
West Park Primary School	One Vacancy	No interest expressed	
Mrs S Kirby			No recommendation
Mrs M Boddy			
West View Primary School	Vacancy Vice Mr D Wise Term of office expired 16 th November 2009	Mr D Wise	
Councillor S Griffin			Mr. D. Wise
Councillor C Simmons			

CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder

2 February 2010



Report of: Director of Child and Adult Services

Subject: UPDATE OF SCHOOLS CAPITAL WORKS
PROGRAMME 2009/10

SUMMARY

1. PURPOSE OF REPORT

To update the Portfolio Holder in respect of any revised costings relating to the Schools Capital Works Programme for 2009/10 and to confirm the inclusion of a number of new schemes into the programme.

2. SUMMARY OF CONTENTS

- Report requiring a decision
- Revised programme of works (**Appendix 1**)

3. RELEVANCE TO PORTFOLIO MEMBER

The Portfolio Holder is responsible for all matters relating to Schools / Children's Services.

4. TYPE OF DECISION

Non key decision (implementing on earlier key decision)

5. DECISION MAKING ROUTE

Children's Services Portfolio meeting 2nd February 2010.

6. DECISION(S) REQUIRED

That the revised Schools Capital Works Programme for 2009/10 be approved.

Report of: Director of Child and Adult Services

Subject: UPDATE OF SCHOOLS CAPITAL WORKS
PROGRAMME 2009/10

1. PURPOSE OF REPORT

- 1.1 To seek portfolio holders approval to be revised costing relating to the Schools Capital Works Programme for 2009/10 and the inclusion of a number of new schemes.

2. BACKGROUND

- 2.1 On 19th May 2009, the Director of Children's Services submitted a report to the Portfolio holder for Children's Services outlining the Capital Works Programme for Schools for 2009/10 and a provisional programme for 2010/11.
- 2.2 The report provided detail of funding available and spoke of the potential benefits to be had if schools were able to financially support individual schemes i.e. a more expansive programme of works including a number of significant initiatives which would develop and enhance educational facilities (transformational schemes) rather than simply maintaining existing buildings (condition issues).
- 2.3 The Portfolio Holder approved the report, welcoming the direct involvement of schools in financing the programme but also acknowledged that further discussions were required to confirm prices and that, by its very nature, there needs to be a degree of flexibility within the programme.
- 2.4 In August 2009, the Portfolio Holder received and approved a further report updating costs and highlighting any variation from the original programme.
- 2.5 This report continues that process of updating the Portfolio Holder on changes to the 2009/10 programme with particular reference to any new initiatives and how these initiatives would be funded.

3. REVISED PROGRAMME FOR 2009/10

3.1 Revised Costings

3.1.1 **Appendix 1** charts the progress of individual schemes from the original approved programme in May 2009; - to the revised programme in August 2009 - to the current position as at 8th January 2010.

3.1.2 A number of schemes are clearly identified at each juncture e.g. Clavering – Window Replacement - with revised costings as the scheme as progressed. In the majority of instances the variation in cost is modest and entirely in keeping with the kind of variation to be expected within a building works programme.

3.1.3 The following variations however are more significant and worthy of particular reference:

- **Brougham** – Heating: estimated cost £114,754 – scheme now deferred to 2010/2011 pending further investigation into the distribution system.
- **Fens** – Roofwork: cost reduced from and estimated £45,000 down to £35,804 – upon further inspection a reduced specification was agreed.
- **Rift House** – Heating: cost reduced from an estimated £30,000 down to an estimated £17,500 – full replacement not required.
- **Stranton** – Windows: cost reduced from an estimated £52,000 down to £22,900 – school agreed a more modest scheme.
- **Eldon Grove** – Additional Space: estimated cost £135,000 – following further investigation, a more substantial scheme is now being proposed with an estimated cost of £500,000.
- **St Hild's** – Space to Learn: estimated cost increased from £950,000 to £1,200,000 – design costs higher than originally anticipated.
- **Brierton/PRU** – Remodel: original estimated cost for Phase 1 was £440,000, this figure is proving to be significantly short of the full extent of the work required now assessed at £654,000 for 2009/10 (A further £296,000 has also been identified to support an anticipated increase in cost for Phase 2, 2010/2011).
- **Brinkburn Pool** – Access/cover: cost reduced from an estimated £90,000 to £74,971 – actual cost proving to be less than original estimate.

3.2 New Projects

3.2.1 A number of new projects have been brought forward into the 2009/10 Programme. These projects have been identified by individual schools and supported by the Departments Management Team, as offering significant improvements particularly in the use of space and the creation of additional space:

- **Holy Trinity** – Improve outdoor area for the Foundation Unit: projected cost £85,000 school/diocese to contribute £60,000.
- **Lynnfield** – Improve teaching space: estimated cost £120,000, school to contribute £40,000.
- **Rift House** – Internal reorganisation/improve use of space: estimated cost £100,000, school to contribute £60,000.
- **Springwell** – Covered link-way to outdoor play area: estimated cost £22,000, school to contribute £11,000.

3.3 The inclusion of these schemes, albeit at this late stage, is considered to be important in that it sends a powerful message out to all schools that are real benefits to be had by combining available funding and the direct involvement of schools in supporting all projects.

4. FINANCIAL IMPLICATIONS

4.1 As highlighted in **Appendix 1**, significantly more funding is now available to ensure we can proceed with this enhanced programme. This has been secured from various sources in particular:

- uncommitted funding from last years programme;
- reassessment of funds held in reserve on schemes long since complete, but lacking a formal closure;
- DSG revenue underspend from 2008/09, together with a projected underspend for this current year;
- uncommitted funding from the Extended Schools Grant allocation;
- an overall increase in the contribution from schools;
- additional funding made available as a result of a number of projects from this year's programme coming in at a lower price than originally anticipated or being deferred.

4.2 The net effect of the above will be to increase the overall level of funding available from £3,542,952 (May 2009) to £4,202,471 (January 2010).

4.3 In the event of any projects listed in **Appendix 1** not being fully completed in the current financial year, funding earmarked for those projects will be carried forward into 2010/11.

5. RISK MANAGEMENT

- 5.1 This report is concerned with the maintenance; protection and development of council assets i.e. school buildings.
- 5.2 The revised programme of works identified in this report has been compiled sustainability on the basis of sections of individual buildings showing clear signs of failure or fatigue, addressing such issues removes a significant element of associated risk.

6. RECOMMENDATIONS

- 6.1 The Portfolio Holder is invited to approve the revised Schools Capital Works Programme for 2009/10 as detailed in **Appendix 1**.

7. BACKGROUND PAPERS

- 7.1 The following reports are relevant:
- Schools Capital Works Programme for 2009/10 (May 2009)
 - Revised Costings Relating to the 2009/10 Schools Capital Works Programme (August 2009).

8. CONTACT OFFICER

Alan Kell, Asset Manager
Child and Adult Services
Hartlepool Borough Council

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CHILDREN'S SERVICES - CAPITAL WORKS PROGRAMME 2009/10 - January 2010 UPDATE

School	Description	Original Cost Estimtes and Funding (May 2009)			Revised Estimates (August 2009)			Updated Costs (January 2010)			Comments
		Total	LA	School	Total	LA	School	Total	LA	School	
CONDITION RELATED PROJECTS:											
Brougham	Replace school boiler	70,000	35,000	35,000	114,754	94,754	20,000				Scheme deferred to 2010/11
	Replace boiler - Caretaker's house	5,000	2,500	2,500							Work completed, financed by school
	Window replacement with associated works	55,000	27,500	27,500							Project deferred for reconsideration
Clavering	Window Replacement	35,000	17,500	17,500	39,877	22,377	17,500	38,195	20,695	17,500	Job complete - costs to be confirmed
Fens	Roofworks - Kitchen	45,000	nil	45,000	45,000	nil	45,000	35,804	nil	35,804	Job complete - costs confirmed
	Heating distribution - final phase	25,000	nil	25,000	22,044	nil	22,044	23,710	nil	23,710	Job complete - costs confirmed
Golden Flatts	Heating distribution	55,000	40,000	15,000							Project deferred for reconsideration
	Roofworks - Kitchen	40,000	30,000	10,000	45,288	25,288	20,000	48,321	28,321	20,000	Job complete - costs confirmed
	Replace boiler - Caretaker's house				4,500	4,500	nil	2,708	2,708	nil	Job complete - costs confirmed
Greatham	Roofworks - Nursery	24,000	4,000	20,000	26,666	6,666	20,000	24,509	4,509	20,000	Job complete - costs confirmed
Hart	Replace fire alarm system	20,000	nil	20,000	20,000	nil	20,000	20,000	nil	20,000	Design detail to be confirmed
Kingsley	Refurbish toilets/window replacement	105,000	60,000	45,000	111,992	66,992	45,000	109,961	64,961	45,000	Job complete - costs confirmed
Rift House	Heating - Annexe 2	30,000	5,000	25,000	30,000	5,000	25,000	17,000	5,000	12,000	Revised scheme to be confirmed
St Helens	Roofworks - KS2	120,000	75,000	45,000	111,992	66,992	45,000	115,361	70,361	45,000	Job complete - costs confirmed
Stranton	Window Replacement	52,000	nil	52,000				22,900	nil	22,900	Revised scheme complete
Throston	Rewire - KS1	87,000	42,000	45,000	5,000	5,000	nil	3,058	3,058	nil	Essential repairs only - complete
	Window replacement	50,000	25,000	25,000	68,524	58,524	10,000	65,024	55,024	10,000	Job complete - costs to be confirmed
	Acess ramps							8,359	7,523	836	New job complete - costs to be confirmed
Ward Jackson	Roofworks	65,000	33,500	31,500	68,654	34,654	34,000	69,270	35,270	34,000	Job complete - costs confirmed
	Window replacement	24,000	13,000	11,000							Scheme deferred to 2010/11
West Park	Heating distribution (Phase 1)	77,000	27,000	50,000	25,584	12,792	12,792	25,670	12,878	12,792	Job complete - costs confirmed
West View	Window replacement - kitchen/KS1	58,000	nil	58,000	58,300	20,000	38,300	55,297	16,997	38,300	Job complete - costs to be confirmed
Springwell	Replace hydrotherapy pool	30,000	17,000	13,000	60,000	37,000	23,000	55,000	32,000	23,000	Work in Progress
	Roofworks	50,000	28,000	22,000	53,712	31,712	22,000	51,179	29,179	22,000	Job complete - costs confirmed
Catcote	Replace boiler - Kitchen	20,000	10,000	10,000							Project on hold
	Roofworks	25,000	12,500	12,500							School have carried out own repairs
Various	Schools kitchens - gas interlocks	30,000	30,000	nil	30,000	30,000	nil	30,000	30,000	nil	Possible carry over into 2010/11
All Schools	Contingency	100,000	100,000	nil	95,500	95,500	nil	89,769	89,769	nil	Current balance
Sub-Total		1,297,000	634,500	662,500	1,038,230	618,594	419,636	911,595	508,253	403,342	
SUITABILITY/TRANSFORMATIONAL SCHEMES:											
Eldon Grove	Create additional teaching space	135,000	80,000	50,000				500,000	450,000	50,000	Revised scheme - costs to be confirmed
Fens	Improve outdoor area for Foundation Unit				90,000	65,000	25,000	92,151	65,000	27,151	Job complete - costs to be confirmed
Hart	Create multi-purpose studio	120,000	55,000	65,000	120,000	55,000	65,000	120,000	55,000	65,000	Final design to be confirmed
Holy Trinity	Improve outdoor area for Early Years							85,000	25,000	60,000	New scheme - costs to be confirmed

CHILDREN'S SERVICES - CAPITAL WORKS PROGRAMME 2009/10 - January 2010 UPDATE

School	Description	Original Cost Estimates and Funding (May 2009)			Revised Estimates (August 2009)			Updated Costs (January 2010)			Comments
		Total	LA	School	Total	LA	School	Total	LA	School	
Golden Flatts	Establish Nuture Group				5,500	nil	5,500	5,500	nil	5,500	In progress - costs to be confirmed
	Create Resource Learning Centre*				30,000	5,000	25,000	30,000	5,000	25,000	In progress - costs to be confirmed
Lynnfield	Improve teaching space							120,000	80,000	40,000	New scheme - costs to be confirmed
Rift House	Internal reorganisation - additional space							100,000	40,000	60,000	Scheme brought forward - costs to be confirmed
Springwell	Covered linkway to outdoor play							22,000	11,000	11,000	Scheme brought forward - costs to be confirmed
St. Hild's	Space to Learn	950,000	320,000	630,000	950,000	320,000	630,000	1,200,000	570,000	630,000	In progress - costs to be confirmed
Ward Jackson	Create Intervention Room	13,000	6,500	6,500	13,000	6,500	6,500	11,744	5,244	6,500	In progress - costs to be confirmed
Brierton/PRU	Remodel/refurbish for decant purposes	440,000	396,000	44,000	440,000	396,000	44,000	654,000	604,000	50,000	In progress - costs to be confirmed (1st year only)
EDC/PRU	Adapt EDC to accommodate PRU	250,000	225,000	25,000	250,000	225,000	25,000	258,750	225,000	33,750	Job complete - costs to be confirmed
Brinkburn Pool	Access arrangements/pool cover	90,000	90,000	nil	90,000	90,000	nil	74,971	74,971	nil	In progress - costs to be confirmed
	Sub-Total	1,998,000	1,172,000	825,500	1,988,500	1,162,500	826,000	3,274,116	2,210,215	1,063,901	
	GRAND TOTAL	3,295,000	1,807,000	1,488,000	3,026,730	1,781,094	1,245,636	4,185,711	2,718,468	1,467,243	
	TOTAL ALLOCATION (LA)		2,054,952			2,054,952			2,735,228		
	UNCOMMITTED (LA)		247,952			273,858			16,760		

* Correction: The revised figures for August 2009 included a cost breakdown for Golden Flatts Resource Centre of: LA £20,000, School £10,000. This was incorrect. The above table reflects the agreed position.