

**SCRUTINY CO-ORDINATING
COMMITTEE AGENDA**



20th December, 2005

at 4.30 pm

in Committee Room "B"

MEMBERS: SCRUTINY CO-ORDINATING COMMITTEE:

Councillors Cambridge, Clouth, Cook, Cranney, Flintoff, Hall, Hargreaves, James, Kaiser, Lilley, A Marshall, J Marshall, Preece, Richardson, Shaw and Wright.

Resident Representatives:

Evelyn Leck, Linda Shields and Joan Smith

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

- 3.1 To confirm the minutes of the meeting held on 25th November 2005 (*to follow*)

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY CO-ORDINATING COMMITTEE

No Items

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS

- 5.1 Scrutiny Topic Referral from Finance and Performance Management Portfolio Holder – Second and Third Tier Officer Salary and Grading Review:-
- (a) Covering Report (*Scrutiny Manager*); and
 - (b) Scoping Report (*Scrutiny Manager*).

ADDITIONAL MEETING - PLEASE NOTE

6. FORWARD PLAN

No Items

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

- 7.1 Finalised Budget and Policy Framework Report (*Chief Financial Officer/ Assistant Chief Financial Officer*)(to follow)

8. CONSIDERATION OF FINANCIAL MONITORING/CORPORATE REPORTS

- 8.1 Quarter 2 – Corporate Plan Progress and Revenue Budget Monitoring Report 2005/06 (*Assistant Chief Executive and Chief Financial Officer*)
- 8.2 NRF, Capital and Accountable Body Programme Monitoring Report 2005/06 (*Chief Financial Officer*)

9. ITEMS FOR DISCUSSION

- 9.1 Scrutiny Forum/Committee Progress Reports:

- (i) Scrutiny Co-ordinating Committee (*Chair of Scrutiny Co-ordinating Committee*);
- (ii) Neighbourhood Services Scrutiny Forum (*Chair of Neighbourhood Services Scrutiny Forum*);
- (iii) Regeneration and Planning Scrutiny Forum (*Chair of Regeneration and Planning Scrutiny Forum*);
- (iv) Adult and Community Services and Health Scrutiny Forum (*Chair of Adult and Community Services and Health Scrutiny Forum; and*
- (v) Children's Services Scrutiny Forum (*Chair of Children's Services Scrutiny Forum*).

- 9.2 Revised Timetable for Scrutiny Enquiry – HMS Trincomalee Trust (Council Referral) (*Scrutiny Manager*)

10. CALL-IN REQUESTS

No Items

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ADDITIONAL MEETING - PLEASE NOTE

ITEM FOR INFORMATION

- a) **Scrutiny Training and Development Programme 2005/06:**
 - i) **Cabinet/Scrutiny Joint Event – 24 January 2006, 12.30 pm to 4.00 pm, Municipal Buildings** – To ensure the event is a success it is important that everyone is able to attend.

Please confirm your attendance for the above-mentioned event with Lisa Woodward on 01429 (28) 4092 as soon as possible.

- b) **Date of Next Meeting – 13th January 2006, commencing at 2.00 p.m. in Committee Room B.**

SCRUTINY CO-ORDINATING COMMITTEE

MINUTES

25th November 2005

Present:

Councillor Marjorie James (In the Chair)

Councillors: John Cambridge, Harry Clouth, Rob Cook, Bob Flintoff, Gerard Hall, Pamela Hargreaves, Stan Kaiser, Geoff Lilley, Ann Marshall, John Marshall, Arthur Preece, Carl Richardson and Edna Wright.

Also Present:

In accordance with paragraph 4.2(ii) of the Council's Procedure Rules Councillor Sheila Griffin attended as Councillor Jane Shaw's substitute.

Councillor Robbie Payne (Culture, Housing and Transportation Portfolio Holder)

Councillor Ray Waller (Adult and Public Health Services Portfolio Holder)

Resident Representatives:

Evelyn Leck, Linda Shields and Joan Smith.

Officers:

Mike Ward, Chief Financial Officer
Chris Little, Assistant Chief Financial Officer
Peter Scott, Director of Regeneration and Planning
Adrienne Simcock, Director of Children's Services
Stuart Green, Assistant Director (Economic Development and Planning)
Ian McMillan, Acting Director of Adult and Community Services
Alan Dobby, Assistant Director (Resources and Review)
Dave Stubbs, Head of Environmental Management
Keith Smith, Head of Support Services
Charlotte Burnham, Scrutiny Manager
Joan Wilkins, Principal Democratic Services Officer
Rebecca Redman, Research Assistant (Scrutiny Support)

83. Apologies for absence

Apologies for absence were received from Councillors Kevin Cranney, Jane Shaw, Cath Hill (Children's Services Portfolio Holder), Peter Jackson (Finance and Performance Management Portfolio Holder), Stanley Fortune (Policy Co-ordination Portfolio Holder) and the Mayor, Stuart Drummond.

84. Declarations of interest by members

No declarations of interest were made.

85. Confirmation of the minutes of the meeting held on 14th November 2005

Confirmed.

86. Responses from the Council, the Executive or Committees of the Council to reports of the Scrutiny Co-ordinating Committee

None.

87. Consideration of Request for Scrutiny Reviews From Council, Executive Members and Non Executive Members

None.

88. Forward Plan

None.

89. Budget and Policy Framework Initial Consultation Proposals for 2006/07

Further to minute number 63 of the meeting held on the 21st October 2005, the Scrutiny Manager presented a brief report detailing the background to the Committee's consideration of the Council's Budget and Policy Framework Initial Consultation Proposals for 2006/7.

To assist the Committee in the formulation of a response to the proposals for consideration by Cabinet a summary of the 2006/7 Budget Pressures/Priorities was re-circulated and consideration sought of detailed presentations from each of the Authority's Directors on their departmental pressures/priorities. Following consideration of the information presented a number of issues were discussed.

In relation to the Acting Director of Adult and Community Services presentation the following issues were raised:

- i) Attention was drawn to the cost of the provision of computers in libraries and confirmation provided of the requirement for their provision as part of the Adult and Community Services Department budget.

- ii) Members highlighted their difficulties in the identification of savings and asked for clarification from the Acting Director as to key areas and where there might be room for discretion. The Acting Director confirmed that as requested his presentation identified the pressures facing his department and covered the issues of residential fees, other adult social care (i.e. disabled adaptations/equipment and learning disability demographics) and community services (i.e. computers in libraries). In relation to savings it was noted that whilst some could be made through efficiencies others would need to be made around lower areas of service, i.e. increased charges, reduced central overhead and/or reductions in service.

- iii) In relation to the figures provided regarding learning disabilities support, mental health and older peoples purchasing clarification was sought as to what was meant by the phrase 'may generate considerable differences'. The Acting Director indicated that the figures provided had been based on the best figures available at the time and that it would not be known for another 12 months if there would be any changes to the eligibility criteria for services.

- iv) Regarding the expected overspend on disabled adaptations and the co-ordination of service provision the Acting Director indicated that whilst the department worked closely with all housing providers in the town there was room for improvement and Members were right to draw attention to the issue.

The Chair welcomed the Adult and Community Services Portfolio Holder and invited him to address the meeting. The Portfolio Holder took the opportunity to highlight his concerns regarding the difficulties facing the PCT and NHS trust budgets and the possible pressure which could be placed upon the Council's budget to provide the PCT and NHS Trust priorities should they not be able to do so themselves. The Acting Director acknowledged that people with disabilities could be facing cuts from a lot of agencies and indicated that discussions were ongoing with other agencies about this. In the meantime every effort was being made to spend time with each individual to make sure no one was missed.

The Culture, Housing and Transportation Portfolio Holder had also been invited to attend the meeting and voiced his concerns regarding his own portfolio. The Portfolio Holder:

- Drew attention to the continued reduction of the Community Pool budget and highlighted the fundamental part this played in supporting the community sector.
- Congratulated the Acting Director on his report and highlighted that it was obscene to even consider the most vulnerable residents of the town bearing the brunt of any cuts. The Portfolio Holder was of the view that it was time to look at fundamental issues staffing issues before considering cuts elsewhere and drew attention to the need for a recruitment freeze.

In response to the Portfolio Holders comments the Chair indicated that he welcomed their involvement today and at all future scrutiny meetings. Emphasis was placed upon the need for scrutiny and the Executive to work

together and ensure that what comes out of the process was what's best for residents.

In relation to the Director of Neighbourhood Services presentation the following issues were raised:

- i) Attention was drawn to the sections of the department's budget relating to healthy eating and concessionary fares. Regarding healthy eating Members were advised that the provision of healthy eating services was discretionary and expressed a view that they would like to see more co-ordination between organisations. In relation to concessionary fares it was accepted that there was a legal requirement to provide them and suggested that the extension of the scheme to young people and issues around school transport should be looked at together by scrutiny.
- ii) In relation to equipment Members queried the possibility of purchasing equipment which could then be rented out to other local authorities to right off the capital investment. It was noted that this had been looked at by officers, however, services were controlled on a risk management basis and such large amounts as necessary to purchase some pieces of equipment presented too great a risk. The viability of purchasing vehicles and renting them out to other authorities was, however, in the process of being looked into as a way of generating income.
- iii) Regarding the extension of the recycling collection service Members were advised that the revenue generated from recycling would be insufficient to pay for the extension of the service across the town. Efforts were, however, being made to cut out sub contractors which would result in an increase in revenue. It was felt that this could be achieved and that the revenue rise would be cost neutral, it was also highlighted that any savings made in waste disposal services were reinvested to make the service cost neutral.
- iv) By means of an explanation as to what was meant by housing retained services Members were advised that the local authority was still responsible for strategic housing i.e. homelessness, etc. Attention was drawn to a gap in management expertise to deal with these issues and of ongoing work to rectify this situation.
- v) It was acknowledged that concessionary fares were a big issue for Hartlepool and that with the absence of a Passenger Transport Executive in the Tees Valley there was no help available to challenge Hartlepool's single transport provider. In response to a query as to whether the Authority was in discussions with other authorities regarding the options available to deal with this, i.e. a partnership with NEXUS, Members were advised that a debate was ongoing in the Tees Valley at the moment.
- vi) Attention was drawn to the effectiveness of the free bulky waste removal service in helping to alleviate fly tipping. Members noted that the saving from reduced fly tipping came under another budget heading and suggested that in order to assess the actual costs of the provision of the bulky waste removal service the savings made needed to be taken into consideration. Members indicated that they would like to see this

- v) Members expressed concern regarding the adoption of the highways on the Marina and were advised that whilst negotiations on this had been difficult all lease holders had been participating in discussions. As part of these discussions proposals were being considered for the lease holders to pay the local authority £50,000 up front and £250,000 over five years to adopt the highways. It was, however, acknowledged that there would always be a risk to the local authority in years to come, which officers felt was acceptable, and that a report was to be presented to Cabinet on the proposal in due course.

In relation to the Director of Regeneration and Planning. Services presentation the following issues were raised:

- i) Members expressed shock at the information provided in relation to Hartlepool's ranking in terms of areas of deprivation, employment rates for over 50s and self employment rates and were advised of new web site, on the ODPM site, where all of this up to date information could be obtained. In response to a query regarding the bids from the Local Enterprise Growth Initiative Members were advised of the Chief Executives attendance at a recent event in Windsor, to which various North East Local Authorities had been invited. Whilst it was felt that the North East should receive the majority share of the bids it was acknowledged that the allocation of the bids was to be on a competitive basis with an expectation that only one or two would go to each region.

Member queried how they could help in strengthening the bid and were advised that their involvement would be welcomed. Officers were in the process of formulating the bid, which was to be the first round of three bids, and it was suggested that if members had any ideas for enterprise development they would be much appreciated. It would also be useful to receive any other body's comments/ideas should Members have any contacts.

- ii) Members queried if the £50,000 allocated for Conservation grant would be sufficient and were advised that between £80,000 and £100,000 could have been used in the past. This was a good indication as to the level of funding, which could be used, and with two extra conservation areas it could be argued that this figure might increase even further. It was also noted that whilst in the past external resources had been made available by English Heritage they were now focusing their resources on quality listed buildings and themed areas. As such it was unlikely that additional funding would come from them in the future.
- iii) Attention was drawn to the success of television advertising in previous years and the need to reach those levels of promotion for Hartlepool and the Marina again.

In relation to the Director of Children's Services presentation the following issues were raised:

- i) Members drew attention to the contribution made as part of SRB2 to ensure that Owton and Rossmere residents receive services at the Brierton Centre at a reduced charge and indicated that this needed to be taken into consideration by officers as part of the budget process.
- ii) In relation to school transport Members request figures to clarify how much was spent on transporting children outside the town. The Director of Children's Services indicated that these figures were not currently available, but that a review of transport packages was currently underway and would help inform the budget process in the New Year.

In relation to additional transport costs attention was also drawn to the affect which reforms of the 14 to 19 year old service provision could have and the need to prepare for it.

- iii) Regarding the loss of 50% of NRF funding for education and work-related learning activity, it was noted that the allocation of NRF funding had been adjusted by the Hartlepool Partnership, based on the need to narrow the gap between Hartlepool performance and national performance, particularly in relation to health, crime and worklessness.
- iv) A question was asked about why Hartlepool was losing income from other local authorities for special education placements. The Director of Children's Services explained that when Cleveland County Council split up, the special schools were spread between the new unitary authorities and not all authorities had the same range of specialist support available. Authorities therefore needed to buy places in each other's schools. The move towards inclusion had, however, resulted in a reduction in the purchase of these places and a loss of income for Hartlepool.
- v) Attention was drawn to the importance of building schools for the future and emphasis placed upon the opportunity to take advantage of possibilities for links with the LEGI scheme for the provision of services from one place. Members were advised that this was being looked into.

In relation to the Chief Financial Officers presentation the following issues were raised:

- i) Members reiterated the need for additional resources for scrutiny provision.
- ii) Attention was drawn to:
 - The £30,000 set aside in anticipation of the requirement for an individual register of electors. As this was not required budget pressures were £30,000 less than anticipated.
 - The fact that the cost of the Contact Centre would not impact until next year's budget and the public relations costs until the 2007/08 budget.
 - The possibility that training and equality costs might be removed as a pressure and that Personnel Health and Safety had been removed.

- iii) In relation to concessionary fares Members were advised that it would not be known if Hartlepool would get its share of the £300m available until the settlement was known. The amount would be dependent on the floors and ceilings set with the possibility that it might not come through.
- iv) Attention was drawn to the lag in the population impact on the grant settlement and of moves to have the grant based in future years on the predicted population. It was recognised that this could be a future risk and significant for the future.

After consideration of the presentations the Chair thanked the Directors for their participation and asked the Members if they wished to submit a response to Cabinet at this time. Whilst Members appreciated the information provided they were of the opinion that they were not in a position at the moment to respond and needed a more finalised proposal from Cabinet following its meeting on the 19th December. This was to be considered by the Committee on the 20th December and in order for this to occur approval was given for the circulation of the Committees agenda with the item marked 'to follow' and circulation of the report outside the required statutory notice.

Decision

That Cabinet be advised:-

- i) That the Scrutiny Co-ordinating Committee note with thanks the information received as part of the budget consultation process for 2006/07 to 2007/08.
- ii) That having considered the budget pressures and priorities for 2006/07, it was also agreed that the Committee would not be in a position to submit a formal written response to Cabinet until such further consideration was given to such proposals their next meeting on 20 December 2005.
- iii) That as part of the budget setting process, the Portfolio Holders concerns regarding the continued reduction of the Community Pool budget be taken into account.

90. Call-In Requests

None.

MARJORIE JAMES

CHAIRMAN

<p style="text-align: center;">SCRUTINY CO-ORDINATING COMMITTEE</p> <p style="text-align: center;">20 December 2005</p>
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Report of: Scrutiny Manager

Subject: SCRUTINY TOPIC REFERRAL FROM CABINET MEMBER PORTFOLIO HOLDER – SECOND AND THIRD TIER OFFICER SALARY AND GRADING REVIEW

1. PURPOSE OF REPORT

1.1 To inform Members of the Scrutiny Co-ordinating Committee of the recent scrutiny topic referral from the Cabinet Member Portfolio Holder for Finance and Performance Management to the Overview and Scrutiny Function.

2. BACKGROUND INFORMATION

2.1 As outlined within the Authority's Constitution, the Scrutiny Co-ordinating Committee has a mandatory obligation to consider referrals from Council, Cabinet and individual Cabinet Members within the timescale prescribed.

2.2 As such at a meeting of the Finance and Performance Management Portfolio on 11 November 2005, consideration was given to a report of the Director of Neighbourhood Services which outlined the proposed process for reviewing the salaries of the Second and Third Tier Chief Officers employed by the Council and requested the Portfolio Holder's views on some aspects of the process.

2.3 At this meeting, it was subsequently agreed that the Scrutiny Co-ordinating Committee be asked to examine the recommendations of the Employers Organisation (whom have been commissioned for this review) and that such examination be completed by 10 February 2006, the findings of which to be reported to Cabinet thereafter (Minute 1 refers).

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee receives the notification of such 'referral' in conjunction with the Scoping Report (agenda item 5.1 (b) refers), to be considered during this meeting.

Contact Officer:- Charlotte Burnham – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Director of Neighbourhood Services entitled 'Second and Third Tier Officer Salary and Grading Review' presented to the Finance and Performance Management Portfolio Meeting held on 11 November 2005.
- (ii) Decision Record of the Refinance and Performance Management Portfolio Meeting held on 11 November 2005.

SCRUTINY CO-ORDINATING COMMITTEE

20 December 2005



Report of: Scrutiny Manager

Subject: SCRUTINY REFERRAL: SECOND AND THIRD TIER OFFICER SALARY AND GRADING REVIEW – SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Scrutiny Co-ordinating Committee for the undertaking of the scrutiny topic referral 'Second and Third Tier Officer Salary and Grading Review'.

2. BACKGROUND INFORMATION

- 2.1 Following the recent implementation of this Council's Corporate Restructure together with all of the Corporate Directors now being in post, a review into Second and Third Chief Officers' Salaries has recently commenced, as part of the Council's Way Forward agenda.
- 2.2 The Employers Organisation (EO) has been appointed to undertake the technical evaluation of the salaries and to recommend an appropriate salary and grading structure.
- 2.3 It should be noted as part the Authority's procedures, a review of the Second and Third Tier Officer salary and grading structure should be undertaken every three years and the last time this same process was followed was back in 1999. However, since that date, the EO has further advised the Council when the salary levels for Corporate Directors were reviewed.
- 2.4 The EO is expected to provide evaluation results and recommend a salary and grading structure by mid-January 2006 and at a meeting of the Cabinet Member's Finance and Performance Management Portfolio on 11 November 2005, it was agreed that following consideration of the EO's recommendations together with the views of the Scrutiny Co-ordinating Committee, the revised salary levels would apply from 1 April 2006.

- 2.5 Members of this Committee should also be aware that the Director of Neighbourhood Services is leading this review, as it would not be appropriate for the Chief Personnel Services Officer to do so, since such post is one of the Second Tier Chief Officer posts under review.

3. OVERALL AIM OF THE SCRUTINY ENQUIRY

- 3.1 The overall aim of the scrutiny enquiry is to examine the recommendations of the Employer's Organisation, as part of the Second and Third Tier Officer Salary and Grading Review, within the prescribed timescale of the Cabinet Member referral.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY ENQUIRY

- 4.1 The following Terms of Reference for the review are proposed:-

- (a) To gain an understanding of why the timing of the review is appropriate;
- (b) To gain an understanding of process being undertaken for the review together with its implementation;
- (c) To consider the recommendations of the Employers Organisation, in particular the proposed salary and grading structure; and
- (d) To formulate the written response of this Committee to the Authority's Cabinet in relation to the Employers Organisation's recommendations in line with the prescribed 'referral' timescale.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

- 5.1 Members of this Committee can request a range of evidential and comparative information throughout the Scrutiny enquiry.
- 5.2 The Committee can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-
- (a) Cabinet Member Portfolio Holder for Finance and Performance Management;
 - (b) Chief Executive;
 - (c) Individual Corporate Directors;
 - (d) Director of Neighbourhood Services (Lead Officer); and the

- (e) Employer's Organisation (which has been commissioned to undertake the independent review).

6. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 6.1 Detailed below is the proposed timetable for the 'referral' to be undertaken, in light of the completion date prescribed by the Cabinet Member Portfolio Holder for Finance and Performance Management :-

20 December 2005 – 'Scoping of the Scrutiny Referral/Enquiry' - Formal Meeting of the Committee to agree the proposed Terms of Reference/timetable for the referral.

(9 January 2006 – Report of the Scrutiny Manager to the Finance and Management Portfolio to request extension to timescale for completion of referral from 10 February 2006 to 24 February 2006 in light of availability of information etc.)

13 January 2006 – Representative from the Employers Organisation to provide evidence in relation to the review's process being undertaken

10 February 2006 – Consideration of the Employers Organisation Report with particular focus on the recommended salary and grading structure.

24 February 2006 – Consideration of this Committee's Draft Final Report into the Second and Third Tier Officer Salary and Grading Review.

13 March 2006 – Consideration of this Committee's Final Report into the Second and Third Tier Officer Salary and Grading Review by the Cabinet.

7. RECOMMENDATION

- 7.1 It is recommended that the Scrutiny Co-ordinating Committee agrees the proposed Terms of Reference together with the suggested timetable for the undertaking of this 'referral', as outlined in paragraphs 4 and 6 within this report.

Contact Officer:- Charlotte Burnham – Scrutiny Manager
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Director of Neighbourhood Services entitled 'Second and Third Tier Officer Salary and Grading Review' presented to the Finance and Performance Management Portfolio Meeting held on 11 November 2005.
- (ii) Decision Record of the Finance and Performance Management Portfolio Meeting held on 11 November 2005.
- (iii) Report of the Scrutiny Manager entitled Scrutiny Topic Referral from Cabinet Member Portfolio Holder – Second and Third Tier Officer Salary and Grading Review' presented to the Scrutiny Co-ordinating Committee on 20 December 2005.

SCRUTINY CO-ORDINATING COMMITTEE

20th December 2005



Report of: Chief Financial Officer

Subject: BUDGET AND POLICY FRAMEWORK INITIAL
CONSULTATION PROPOSALS 2006/07 TO 2007/08

1. PURPOSE OF REPORT

1.1 To enable Scrutiny Co-ordinating Committee to consider Cabinets Budget and Policy Framework proposals for 2006/07 to 2007/08.

2. BACKGROUND

2.1 Details of the provisional grant settlement for 2006/07 and 2007/08 began to be issued by the Government late on 5th December 2005 and the final key details were received late on 8th December 2005. Following the receipt of this information the detailed budget forecasts have been updated to reflect the actual grant allocation and other changes to local government funding. These details will be considered by Cabinet on 19th December 2005. A copy of this report is attached for Members information. A summary of this report is detailed in paragraph 3.

2.2 As Cabinet need to determine a number of key issues at their meeting on 19th December 2005 a verbal update on their decisions will be provided at your meeting.

3. SUMMARY OF CABINET REPORT

3.1 The report brings together the various reports considered by Cabinet over the past few months and updates the position reported in October. The report covers the following key areas:

- Scrutiny Feedback on draft budget proposal an review of reserves
- Outturn Strategy 2005/06
- Capital Budget 2006/07 to 2007/08
- General Fund Budget Requirement and Council Tax 2006/07 to 2007/08

3.2 In relation to the 2005/06 outturn strategy it is suggested that the underspend on corporate budgets be allocated to meet one off costs. The main item relates to unfunded Equal Pay costs, details of which have previously been reported.

- 3.3 With regard to the capital position for 2006/07 to 2007/08 the report suggests that Cabinet continue the existing policy of passporting service specification supported borrowing allocations. The report also outlines proposals in relation to a number of specific local issues.
- 3.4 With regard to the General Fund the report advises Members of the impact on the grant settlement on the previous forecasts. Whilst, the grant allocation is greater than previously forecast the Council still faces a gross budget deficit of £6.804M. This can be reduced to £4.139M, by implementing a series of corporate measures as detailed in the following table.

	<u>£'000</u>
Gross Budget Gap	6,804
<u>Less</u> - Permanent Corporate Budget Savings	(1,020)
- Temporary Corporate Budget Savings	(1,645)
Net Budget Gap	<u>4,139</u>

- 3.5 The net gap needs to be bridged from a combination of service cuts and increased Council Tax. The report outlines options for Cabinet Members consideration.
- 3.6 The report also informs Members that they also need to set an indicative Council Tax increase for 2007/08. This requirement arises from the Government's introduction of multi-year grant settlements. The report sets out a range of options for 2007/08 for Members consideration. In practice Members need to look at both years together to produce a sustainable budget strategy.

4.0 RECOMMENDATION

- 4.1 That Members determine their views on the proposals put forward by Cabinet.

Report of: Corporate Management Team

Subject: DRAFT BUDGET AND POLICY FRAMEWORK
PROPOSALS 2006/2007 TO 2007/2008

1. PURPOSE OF REPORT

1.1 To enable Cabinet to finalise the Budget and Policy Framework proposals it wishes to put forward for formal scrutiny.

2. BACKGROUND

2.1 A detailed report was submitted to Cabinet on 10th October, 2005 to advise Members of the key issues affecting the development of the budget strategy. The main issues include:

- the determination of an Outturn Strategy for 2005/2006;
- the development of the Capital Strategy;
- changes proposed by the Government to the Grant Distribution Formula;
- constraint of public expenditure and Council Tax; and
- local budget issues.

2.2 The previous report advised Members that the financial outlook for 2006/2007 is significantly more volatile than in previous years. This predominately reflects the Government's intention to introduce major reform of the Local Government Grant System. Against this background it was not possible to accurately forecast the level of Government Grant for 2006/2007. Although information available at that time strongly suggested that the position would be less favourable than previously forecast. Therefore, a range of forecasts was produced, which indicated a potential 2006/2007 budget gap in the range of £5m to £8m. These forecasts were based on a Council Tax increase of 6%. The actual deficit will depend on the Council Tax increase that Cabinet determines they wish to implement and the level of Government Grant.

2.3 Against the above background Cabinet determined to note the budget pressures and priorities. Members also determined to defer prioritising these items until details of the actual grant settlement for 2006/2007 was known and the impact of cuts of 5%, 7% and 9% had been investigated. This strategy will enable Cabinet to develop an holistic approach to the development of the 2006/2007 budget, which reflects Members policy aims.

2.4 This report now enables Cabinet to determine the detailed Budget and Policy Framework proposals it wishes to put forward for formal scrutiny. This will be achieved by pulling together the various issues considered by Cabinet over the past few months, including the impact of the 2006/2007 Local Government Finance Settlement.

2.5 The report considers the following areas:

- Scrutiny Feedback on Initial Budget and Policy Framework;
- Outturn Strategy 2005/2006;
- Capital;
- General Fund and Council Tax

3. SCRUTINY FEEDBACK ON INITIAL BUDGET AND POLICY FRAMEWORK

3.1 Members have recently considered Scrutiny Co-ordinating Committee's report on the review of the Authority's Financial Reserves. Cabinet approved the recommendations detailed in this report including the proposal to return £2.197m of specific reserves to the Authority's General Fund Reserve. Whilst Scrutiny did not consider the usage for such funds, proposals for using this amount to partly fund unbudgeted Equal Pay costs are detailed later in this report.

3.2 Scrutiny Co-ordinating Committee has considered the detailed Cabinet Report of 10th October, 2005 and received detailed presentations from Directors on service pressures and priorities. At this stage Scrutiny Co-ordinating Committee has determined to defer making detailed comments on the budget proposals until after the 2006/2007 Grant Settlement is issued by the Government and Cabinet has produced an overall budget package, including proposed savings.

3.3 They did, however, comment that they would wish Cabinet to protect the Community Pool budget.

4. OUTTURN STRATEGY 2005/2006

4.1 The initial 2006/2007 budget report identified the optimistic and pessimistic factors affecting the current year's budget. Further details were reported in the second quarters budget monitoring report.

4.2 These reports indicated there will be a favourable variance on corporate budgets, which mainly arises from reduced centralised estimate costs in 2005/2006. This position largely reflects the interest income earned on the Council's reserves and cash flows. The Council will also receive a one-off backdated population grant adjustment in the current year in relation to the 2003/2004 financial year.

- 4.3 On the downside the Council also faces a number of additional unbudgeted costs in 2006/2007. It is therefore suggested that these amounts be funded from the one-off resources available in 2006/2007, as follows:

**Available
Resources/
(Commitment)**
£'000

Available Resources

Underspend on Corporate Budget	714
2003/2004 Backdated Population Grant	<u>334</u>
	1,048

Commitments

2005/2006 Unavoidable Commitments

• Contribution towards cost of greater integration between HBC and PCT (e.g. Director of Public Health)	(40)
• Bulky Waste Service	(20)
• Contribution towards Phase 2 Equal Pay Costs	(787) *

Invest to Save Proposals

Young People's Service	(30)
Access to Learning (A2L)	(81)
Broadband Implementation	<u>(90)</u>
	<u>0</u>

* This contribution will partly meet the unfunded costs of the Phase 2 Equal Pay agreement. Further details on the strategy for funding the remaining costs are detailed in paragraph 13.4.

5. CAPITAL

- 5.1 In accordance with the Government's Single Capital Pot initiative individual authorities can determine how they use the total resources allocated to them through the Single Capital Pot. In previous years the Council has determined to ring fence these allocations to individual services in line with the allocations included in the Single Capital Pot. This strategy ensures the Council is able to achieve the outputs specified in the service plans submitted to secure funding. It also ensures capital investment is aligned with the Council's own priorities and objectives. It is suggested that Members need to reaffirm their commitment to this strategy. As detailed allocations

have not yet been issued by the Government details of the forecast allocations as shown below.

	<u>Forecast Allocations</u>			
	<u>2006/2007</u>		<u>2007/2008</u>	
	<u>Grant</u>	<u>Supported</u>	<u>Grant</u>	<u>Supported</u>
	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>	<u>£'000</u>
Housing Investment Programme		2,219		2,219
Local Transport Plan		2,400		2,400
Children's Services	2,215	426	2,298	430
Adult Social Services		44		44

- 5.2 Members also need to re-affirm their commitment to use Unsupported Prudential Borrowing to continue the following initiative:

	<u>Proposed Budget Allocation</u>	
	<u>2006/2007</u>	<u>2007/2008</u>
	<u>£'000</u>	<u>£'000</u>
Community Safety Programme	150	150
Disabled Access Adaptation	50	50
Neighbourhood Forum Minor Works Allocations	156	156

- 5.3 The initial budget report also identified a requirement to undertake repairs to the Headland War Memorial. It is estimated that these works will cost £40,000 and it is appropriate to treat these costs as capital expenditure, rather than fund as a revenue pressure. Members need to consider if they wish to fund these works.
- 5.4 For planning purposes it is assumed that Members will approve the proposals outlined in paragraphs 5.1 to 5.3. Therefore, the revenue budget forecasts include provision to meet the annual repayment costs of using Prudential Borrowing.
- 5.5 In addition to the above issues Members need to develop a strategy for replacing the cremators. A detailed report has recently been submitted to the Adult and Public Health Services Portfolio Holder outlining the implications of Environmental Protection Act 1990. To comply with these requirements the Council will need to replace the existing cremators by 2012. It is estimated this work will cost £0.75m (at 2005/2006 prices). These costs will need to be funded from Prudential Borrowing and Members need to determine how the resulting loan repayment cost should be funded. There are three options:

- **Option 1 - Increase Crematoria and Cemetery Fees in the Year the Works are Completed**

This option will require a one off increase in fees of 15%.

- **Option 2 – Increase Crematoria and Cemetery Fees on a Phased Basis Commencing 2006/2007**

This option will require annual fee increase of 2.3%, in addition to the normal inflationary increase, commencing 2006/2007. Assuming the works are completed in 2010/2011 the additional fee income earned over the five years 2006/2007 to 2010/2011 will be earmarked to offset the capital cost of replacing the cremators. The remaining investment will be funded from Prudential Borrowing. The resulting repayment costs will be funded from the available fee income.

- **Option 3 – Meet Loan Repayment Costs from Overall Budget**

This option will require a specific budget savings of £71,000 (at 2005/2006 prices) to be identified in 2010/2011.

5.6 In view of the overall long term financial outlook and the need to protect core services it is suggested that Option 2 maximises the Council's long term financial flexibility.

6. GENERAL FUND AND COUNCIL TAX

6.1 This section covers the following areas:

- Background;
- Policy Drivers;
- Provisional 2006/2007 Local Government Finance Settlement;
- Local Budget Issues 2006/2007;
- Revised Budget Requirement and Budget Gap 2006/2007;
- Strategy for Bridging Budget Gap;
- Robustness of Budget Forecast, Risk Assessment and Reserve;
- Budget Timetable and Consultation Arrangements;
- 2007/2008 Budget and Council Tax Forecasts.

7. BACKGROUND

7.1 In previous years the Council has prepared rolling three year budget forecasts. These forecasts have been prepared against an uncertain financial position as the Government previously only issued funding allocations to individual authorities on an annual basis.

7.2 From 2006/2007 the Government will issue three-year grant settlements. Although the first three-year settlement will only cover two years starting 2006/2007, because of the timing of the Government's own three-year planning cycle. This change is welcomed, as it will provide a firmer foundation for planning services in future years.

8. POLICY DRIVERS

8.1 The development of the Budget and Policy Framework reflects various national and local service priorities and is underpinned by a range of service specific and corporate policy drivers. These issues are detailed in various strategy documents, which the Council prepares, which set out the Council's key objectives. These documents include:

- the Best Value Performance Plan;
- the Efficiency Strategy;
- the IT Strategy;
- departmental service plans.

8.2 The Budget and Policy Framework details the financial implications of these various strategies and enables Members to prioritise services within the constraints of the Council's available resources.

8.3 The Efficiency and IT Strategies will have a key impact on the development of the budget over the next few years. These strategies specify how the Council will achieve the Gershon Efficiency targets set by the Government. On a practical basis the IT Strategy requires significant up front investment, which is being funded from The Way Forward. The efficiency saving from this investment will begin to flow through towards the end of 2006/2007 and the full year effects will be reflected in the 2007/2008 budget.

8.4 The Efficiency Strategy will detail how the Council will achieve the annual efficiency targets of £2.184m, which equates to an efficiency target of 2.5%. At least half of these savings must be cashable. These cashable savings can either be reinvested in front line services or used to reduce the overall budget and/or Council Tax level. In view of the Council's overall financial position it is suggested that cashable efficiency savings be earmarked to reduce the budget gap. Further details of how this will be achieved are set out later in the report.

8.5 Another key policy driver is the Council's strategy for uplifting base budgets to reflect the impact of inflation and other cost pressures. In previous years all areas, excluding the former Education and Social Services budgets, were uplifted by 3%. The resource allocations for Education and Social Services were uplifted to reflect the local Formula Spending Share (FSS) increase. However, this does not

adequately link policy aims and budget allocations. In addition, increasing local top ups have been required to meet specific cost pressures in these areas, particularly in relation to Social Services. Therefore, it is suggested that the initial budget allocations for all areas be calculated by applying a 3% inflation uplift, with additional top ups for specific policy driven expenditure priorities.

- 8.6 The forecasts included in the remainder of this report assume that Members will approve this proposal.
- 8.7 This proposal also reflects public feedback during last years budget consultation process which indicated that the majority of people consulted believed that the overall balance of the budget is “about right”.
- 8.8 The strategy will also enable the Council to substantially achieve its objectives of protecting services to the most vulnerable in 2006/2007. This cannot be guaranteed for 2007/2008. Therefore Members may wish to begin consultation on eligibility criteria during 2006/2007 to allow adequate lead in time for any changes that Members determine to make.
- 8.9 Clearly it is unlikely that this balance can be maintained in the current financial climate and Cabinet will need to determine those areas where it wishes to minimise service cuts. This issue is considered in more detail later in the report.

9. PROVISIONAL 2006/2007 LOCAL GOVERNMENT FINANCE SETTLEMENT

- 9.1 Details of the above began to be released by the Government on 5th December, 2005 and were not fully available in detail at the time of preparing this report. The key factors of the national settlement and local position are set out in the following paragraphs.

- **New Funding System**

Following detailed consultation over the summer the Government have determined to implement a new funding system for Local Government. The Government’s reasons for this change were set out in a statement by the Local Government Minister to Parliament on 5th December, 2005, as follows:

Extract from Statement to Parliament – Grant Distribution System

“It is also high time we overhauled the system we use to distribute the formula grant. For over twenty years successive Governments have used a system based on notional figures for spending and local taxation. In the 1990s, the Government

described the old Standard Spending Assessments as “intended to represent the amount which it would be appropriate for the receiving Authority to calculate as its budget requirement”.

But we no longer take that view. The formula is simply a means of distributing Government Grant. Notional spending and taxation figures are nonetheless still being misunderstood and misused for a variety of purposes, such as spending or tax targets, for which they were neither intended nor suitable.

Such notional figures get in the way of sensible budget setting – because Councils treat them as targets or going rates – and they get in the way of a more mature relationship with Local Government on doing business together. What I am proposing is a system that deals in an honest currency – cash grant – not fanciful assumptions about spending.

I accept that most responses to consultation were against our consultation proposal along these lines. However, the arguments supporting this position were not strong. Many stated that the new system would be more complex or use more judgement than the existing system; neither is the case.

The new system will retain the strengths of the old. It will continue to take account of the relative needs of an area and the relative ability of Councils’ areas to raise Council Tax. There will be an element of grant that is distributed on a per head basis; and there will be a grant floor”.

BUT the dampening mechanism jeopardises this and certainly penalises Hartlepool – whilst dampening can be understood and agreed to in the short-term to give authorities time to adjust, it is wholly unacceptable where this increases over time, further penalising Hartlepool to the betterment of other Councils in more affluent areas.

The new grant distribution system has been referred to as the “four block” model because it is built upon four elements:

i) **Relative Needs Block**

This block is based on formulae, the Relative Needs Formulae (RNFs) which are similar in structure to the previous formula spending shares. The RNFs are designed to reflect the relative needs of individual authorities in providing service. They are not intended to measure the actual amount needed by an individual Authority to provide service.

The formula for each specific service is built on a basic amount per client; plus additional top ups to reflect local circumstances. The biggest top ups are provided for deprivation and area costs.

Individual authorities RNFs are expressed as a ratio of the total RNF, rather than as a monetary value as used under the old system.

This block allocates 60% of the available national resources.

ii) **Relative Resource Amount**

This block is a negative figure and it takes account of an individual Authority's ability to raise income locally from Council Tax. The block recognises the difference in the amount of local income, which individual Councils have the potential to raise. This is done by looking at authorities Council Tax base.

For authorities with a low tax base, such as Hartlepool, this adjustment is lower than for areas with a high tax base.

iii) **Central Allocation**

After taking account of the detailed needs and relative resources of local authorities, there is still an amount of money left in the overall grant pot. This amount is allocated on a per head basis.

iv) **Floor Damping Block**

The Government provides protection to individual authorities from detrimental grant changes by guaranteeing minimum grant increases, known as "floor" increases. The "floor" increases are funded by top slicing the grant allocated to all authorities above the floor. This mechanism is the same as the previous grant distribution system. However, one benefit of the new system is that they now become clear and explicit.

• **Total Support for Council Services**

Previous announcements by the Government indicated that the grant settlements for the next two years would be extremely tight. Total grant was anticipated to increase by 1.5% in 2006/2007 and 3.3% in 2007/2008. The Local Government Association and individual authorities had argued that this was insufficient to meet the significant pressures from rising costs of legislative and policy demands and demographic trends. Therefore, without additional funding it was argued that significant Council Tax increases and/or service rules would be required.

The Government have listened to these concerns as the actual settlement is better than previously forecast. The settlement provides an additional £305 million in 2006/2007 and £508 million in 2007/2008 to help keep Council Tax down. This equates to a grant increases of 3% in 2006/2007 and 3.8% in 2007/2008. The following table summarises the average increase in different areas: -

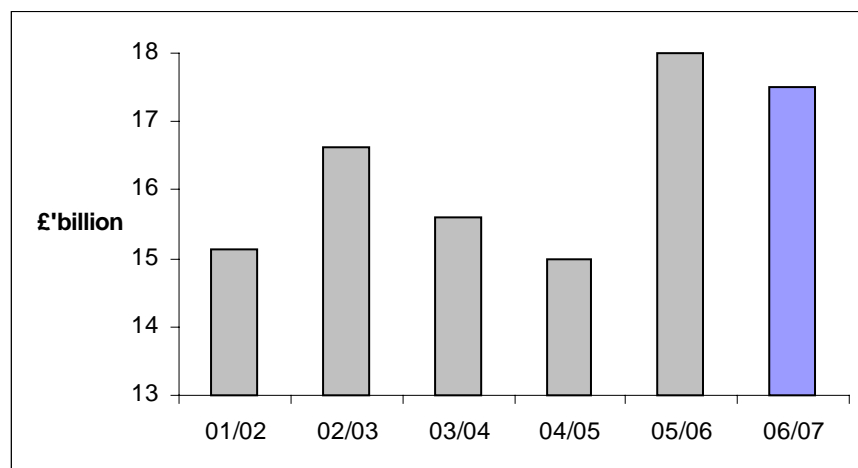
<u>Government Office Region</u>	<u>2006/2007</u>	<u>2007/2008</u>
South West	3.3%	4.2%
South East	3.1%	3.4%
London	2.7%	3.5%
Eastern	3.5%	4.1%
East Midlands	3.6%	4.5%
West Midlands	3.0%	4.0%
Yorkshire & Humber	2.8%	3.6%
North East	2.7%	3.5%
North West	2.9%	3.8%

The Government have calculated the above increase by restating the 2005/2006 base figures to provide a “like for like” comparison. These changes take account of the following issues:

- specific grants which have been mainstreamed;
- the introduction of the Dedicated Schools Grant; and
- the implementation of a new grant distribution system.

These changes mask the underlining benefits of new grant system for Hartlepool, as detailed in the following section.

The overall grant settlement includes Redistributed Business Rates of £17.5 billion, this amount will be maintained in 2007/08 and the additional support in this year will be provided through an increase in Revenue Support Grant. This compares to the £18 billion, which was provided in 2005/2006 to keep Council Tax levels down. Trends over the last 6 years are summarised below:



- **Impact of New Funding System on HBC and Actual 2006/2007 Grant Allocation**

At the time of preparing the report detailed information supporting the Council's new formula allocation had not been released by the Government. These details will be reported verbally at your meeting if they have been released at that time.

As indicated earlier the Government has calculated the grant increase for 2006/2007 against the restated base for 2005/2006. On this basis the Council will receive a grant increase of 2.6%, which is within the 2% to 3% range previously forecast. In addition, the 2006/2007 grant allocation also includes the impact of the other changes to the system detailed earlier. After reflecting all of these issues the Council's 2006/2007 grant allocation is £41.816m, compared to a pessimistic forecast of £37.575m.

As the actual cash allocation is better than forecast the Council will face a less difficult financial position – although very difficult decisions will still need to be made. It should also be noted that the actual grant allocation also includes £0.527m in respect of specific grants, which have now been mainstreamed. These resources and the corresponding expenditure commitment were not previously reflected in the budget forecasts as the amounts were unknown, but are a budget neutral. These amounts are now reflected in the budget forecasts.

- **Dedicated Schools Grants (DSG)**

As indicated in the Government's Consultation Paper the DSG has been established by transferring resources from the Revenue Support Grant. At a national level the DSG has been set at £26.661 billion (£28.198 billion 2007/08). This includes £150m of the additional local funding which local authorities collectively spent in 2005/06 on Education above the level of the former Education FSS provided by the Government.

- **Backdated Population Grant Adjustment 2004/2005 and 2005/2006**

The settlement confirms that the Council will receive a total of £0.645m in respect of the above adjustment.

- **Concessionary Fares**

At a national level the Government have, as previously announced by the Chancellor, provided £350 million towards the

cost of introducing a free concessionary fare scheme. As anticipated it is not possible to determine how much has been allocated to individual authorities.

- **LABGI Scheme (Local Authority Business Growth Incentives)**

Under this scheme local authorities retain a proportion of increased business rates generated locally. The amount the Council will retain is uncertain, as is the date when this amount will be announced by the ODPM. It is therefore suggested that this income be earmarked to support the 2007/08 budget, as the 2006/07 budget proposal is already supported by a significant amount of temporary funding.

- **Introduction of Three-Year Grant Settlement**

As previously reported the Government has now announced the first multi-year grant settlement for Councils. This first settlement will only cover two years; 2006/2007 and 2007/2008, thereafter settlements will cover 3-years.

For 2007/2008 the Council will receive a grant allocation of £43.181m, an increase on 2006/2007 of 3.3%.

- **Council Tax Capping**

The Government has not issued detailed capping criteria. However, in the statement to Parliament the Local Government Minister stated –

“We have provided a stable and predictable funding basis for local service. We expect Local Government to respond positively as far as Council Tax is concerned. Therefore, we expect to see average Council Tax increases in each of the next two years of less than 5%. There is, following today’s announcement, no excuse for excessive increases.

Local Government should be under no illusion, if there are excessive increases, we will take capping action – as we have done over the last two years”.

9.2 Members have the opportunity to respond to the provisional grant settlement, either by writing to the Local Government Minister or by requesting a meeting with Ministers. The initial analysis of the provisional settlement indicates that there a number of key areas where the Council needs to make representation:

- i) **General Comments**

To acknowledge and thank the Minister in securing additional national funding for local authorities and for implementing multi-

year grant settlements. Both of these actions will provide a more stable foundation for building future budgets.

ii) **Grant Floor Damping Arrangements – Suggested Response**

The Council acknowledges that it is necessary to have grant floors to protect individual authorities having to address detrimental grant changes in a single year. However, the Authority believes that additional national funding should be provided to meet the cost of the grant floor. The Council also believes that the funding should be provided for a fixed period and should be withdrawn on a phased basis. The Council is extremely concerned that the reduction in its grant to help pay for the floors increases from £1.587m in 2006/2007 to £1.891m in 2007/2008. In both of these years the Council is having to make additional cuts in services to pay for the grant floors. This position contradicts the Government's own assessment of the Council's relative needs as determined by the new grant system.

ii) **Council Tax Capping – Suggested Response**

The proposed "capping criteria" are crude as they simply take account of the increase on the previous year's Council Tax level. These arrangements penalise authorities, such as Hartlepool, which have a long track record of low increases. Over the period 1998/1999 to 2005/2006 Hartlepool's cumulative Council Tax increase was 33%, compared to a national average increase of 62%. The Authority believes that this position needs to be reflected in any capping decisions, particularly give the impact of funding the grant floors.

It would also be appropriate to suggest that the Government should consider using their capping powers over the period covered by the multi-year settlement. This would provide authorities with greater financial flexibility to assist authorities manage services and Council Tax levels. Such an arrangement would enable Council's to implement phased Council Tax increases, which reflect local circumstances, provided the aggregate increase was not excessive. For example a high increase in year one followed a lower increase in year two, or vice versa.

iii) **Local action to manage budget pressures on Older people services**

The Minister should be made aware of the action taken by the Council to manage the budget pressures in this area from demographic changes and rising service standards/aspirations.

These changes achieve savings, which have been reinvested to partly fund demographic cost pressures.

iv) **Population figures used in grant distribution formula**

Initial analysis of the population figures indicates that the figures supplied by the ONS forecast a small fall in Hartlepool and the Tees Valleys population over the next two years. If these trends are used in future settlements this will lead to a reduction in Government funding. Other local information and the 2001 census indicate that these trends are not robust. Therefore, further work is needed and these concerns may need to be brought to the Ministers attention.

v) **Equal Pay – Capitalisation Approvals**

This issue is not covered by the settlement announcement. Nevertheless, as indicated later in the report this is a significant financial issue for the Council. Therefore, it is suggested this issue be brought to the Minister to seek his assistance with two specific areas. Firstly, to consider sympathetically applications from authorities to capitalise these costs, including the use of Prudential Borrowing to fund this expenditure. This proposal will help authorities manage these costs and minimise the adverse impact on services. Secondly, to ask the Treasury to return any “windfall” tax and National Insurance payments arising from the settlement of equal pay costs to local authorities. These amounts should then be earmarked specifically to fund Equal pay costs incurred by authorities.

10. LOCAL BUDGET ISSUES 2006/2007

10.1 The report to Cabinet on 10th October, 2006, provided an initial assessment of the new budget issues facing the Council for 2006/2007. These issues fall into two broad categories:

- **Budget Pressures**

These items represent budget pressures in relation to the continued provision of existing services. In many cases these pressures cannot be avoided. In other cases the pressure can only be avoided by reducing the current level of service, which in some areas would not be without risk.

- **Budget Priorities**

These items are similar to budget pressures, but relate to areas where the Council has a greater choice. However, in some instances these priorities are closely aligned to the continuation of

existing services and/or the achievement of the Council's overall aims.

- **Summary Budget Pressures and Priorities**

Details of the initial budget pressure and priorities previously reported to Cabinet are as follows:

	Optimistic £'000	Pessimistic £'000
Budget Pressures	3,127	3,727
Budget Priorities	<u>1,361</u>	<u>1,466</u>
	<u>4,488</u>	<u>5,193</u>

10.2 Over the last few weeks Cabinet has completed a detailed review of the budget pressures and priorities. On the basis of this review Cabinet has determined which budget pressures and priorities it wishes to include in the 2006/2007 budget proposals. This package reflects the Council's overall policy aims and in particular provides significant additional resources for services, which protect vulnerable people, both children and older people. Additional resources are also provided to offset a reduction in Economic Development grants received by the Council. Again these resources are targeted at helping vulnerable people of working age back into work or further training to help them gain employment.

10.3 The pressures also now include a commitment of £0.527m to cover specific grants, which have been mainstreamed. This change is budget neutral as there has been a corresponding increase in the 2006/2007 grant allocation. A provision has also been included in the pressures for potential additional equal pay costs. The inclusion of this amount increases the overall budget requirement.

10.4 Details of the pressures and priorities, which it is suggested need to be funded, are summarised below:

	<u>£'000</u>
Pressures	4,634
Priorities	606
Terminated Grants	240

10.5 Further details of these items together with the pressures and priorities which it is suggested are not funded, are summarised at Appendix A, as follows:

- Schedule 1 – Summary of Budget Pressures which it is suggested be funded.
- Schedule 2 – Summary of Budget Priorities which it is suggested be funded.
- Schedule 3 – Summary of Budget Pressures which it is

suggested are not funded.

- Schedule 4 – Summary of Budget Priorities which it is suggested are not funded.

11. REVISED BUDGET REQUIREMENT AND BUDGET GAP 2006/2007

- 11.1 After reflecting the actual grant settlement and local budget pressures and priorities the gross budget gap, before increasing Council Tax and/or reducing services is £6.804m, as detailed in Appendix B.

12. STRATEGY FOR BRIDGING BUDGET GAP

- 12.1 Cabinet has considered the options for bridging this gap and determined to bridge it through a combination of:

- efficiency savings and/or service cuts;
- the use of temporary resources; and
- increased Council Tax.

- 12.2 The initial 2006/2007 budget forecasts have been revised and a number of permanent corporate budget savings totalling £1.02m have been identified, as follows:

	<u>£'000</u>
<u>Designated Authority Costs</u>	200

This budget covers the Council's share of Designated Authority costs related to commitments inherited from the former County Council. Following the disaggregation of the former County Council debt portfolio an ongoing saving of £0.2m can be made on this budget.

<u>Use of Stock Transfer Reserves</u>	200
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As part of the 2004/2005 outturn strategy £0.6m was set aside to meet diseconomies of scale arising from the loss of the Housing Revenue Account. This reserve will be used over the next three years pending the phased implementation of sustainable savings in the areas affected by the loss of the Housing Revenue Account.

<u>Supporting People</u>	320
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It was previously anticipated that changes to the Supporting People grant regime would have an adverse impact on the grant received by the Council. Therefore, a provision of £0.4m was included in the base budget for this commitment. The latest announcement by the

Government indicates that this provision can be reduced significantly.

Procurement Savings Target 300

It is suggested that a procurement savings target be set for cost reductions, which can be achieved from a review of large scale purchasing arrangements.

1,020

- 12.3 The review of the initial 2006/2007 budget forecasts has also identified a number of temporary corporate budget savings, totalling £1.645m, which can be made in 2006/2007. These items will help the Council manage the budget pressures over more than one year. However, these items are not sustainable and permanent replacement savings will need to be identified as part of 2007/2008 budget process. Further comments on the impact of this proposal in 2007/2008 are detailed later in the report. The proposed temporary corporate savings relate to the following items: -

£'000

Backdated Population Grant 645

As previously reported it was anticipated that the Council would receive backdated population grant for 2004/2005 and 2005/2006. This amount was uncertain and was therefore not committed. The Government has recently released details of the amount payable to the Council. Therefore, it is suggested that this amount be earmarked to support the 2006/2007 budget.

Centralised Estimates 250

It is anticipated that additional investment income will be earned on the Council's reserves and balances during 2006/2007. This income is not sustainable as reserves and balances will be reduced as they are used to fund specific commitments, including support for the revenue budget.

Insurance Credit 150

It has previously been reported that the Insurance Fund has sufficient resources to meet known liability. Further contributions may be required in the medium term if existing trends continue. However, in the short-term temporary savings can be achieved by not crediting investment income on the value of the fund.

Prudential Borrowing Mill House 300

This budget provision will support a capital contribution of £3m towards the replacement of the Mill House. The development of the proposed H2O Centre will cost significantly more than this amount. Therefore, additional funding will need to be secured if this development is to proceed. This funding will not be secured in the short-term. Therefore, the Council will not need this budget provision in 2006/2007.

Employees Pension Contributions 150

Increase in the employers pension contributions have been phased over a longer period than previously anticipated.

Administration Subsidy Income 150

Transitional grant funding to meet the additional administration costs in relation of rent allowances paid to Housing Hartlepool tenants.

1,645

12.4 After reflecting the above issues the revised budget gap is £4.139m, as summarised below:

	<u>£'000</u>
Gross Budget Gap	6,804
<u>Less</u> - Permanent Corporate Budget Savings	(1,020)
- Temporary Corporate Budget Savings	(1,645)
Net Budget Gap	<u>4,139</u>

12.5 The net budget gap will need to be bridged from either:

- an increase in Council Tax of 13%;
- cuts in services of 6.6%; or
- a combination of an increase in Council Tax and cuts in services.

12.6 On a practical basis the most appropriate option is the combination of an increase in Council Tax and cuts in services. The “mix” of these factors needs to take account of the Government’s comments in relation to Council Tax capping and maximise the Council’s resource base in 2006/2007 and future years. These factors indicate that the Council Tax increase should be maximised within the constraints of the expected “capping limit”.

- 12.7 As previously indicated this strategy protects the Council's resource base in the Medium Term. The protection would not be achieved by having a low Council Tax increase, followed by a higher increase in the following, as the year two increase would be capped. This strategy would therefore exacerbate the budget deficit in year two and would require further cuts to replace the ongoing reduction in the Council Tax base.
- 12.8 In view of the above comments three options have been identified for Members consideration as detailed in the table below. These options also consider the impact of the proposals in 2007/2008, based on the 2007/2008 forecast budget position detailed later in the report.

	Spending cuts		Aggregate reduction in base budget £'000
	2006/07 £'000	2007/08 £'000	
Option 1 - Council Tax increase 4.9% 2006/07 and 2007/08	3,089(4.9%)	2,644 (4.2%)	5,733 (9.2%)
Option 2 - Council Tax increase 4.9% 2006/07 and 2007/08	2,489 (4%)	3,244 (5.2%)	5,733 (9.2%)
Option 3 - Council Tax increase 3.5% 2006/07 and 2007/08	2,929 (4.7%)	3,720 (6%)	6,649 (10.7%)

Option 1 provides a Budget Support Fund of £0.6M to assist the 2007/08 budget position, this is not available under the other options.

The savings shown for 2007/08 are the gross requirement before deducting the 2007/08 efficiency savings of £1.1M.

- 12.9 Whichever option Members determine to refer for formal scrutiny they will also need to determine a detailed package of savings. Appendix C details proposals for achieving 5% savings from all budgets. Members need to determine which of these items they wish to propose are implemented alongside their proposed Council Tax increase.

13. ROBUSTNESS OF BUDGET FORECAST, RISK ASSESSMENT AND RESERVES

- 13.1 As indicated in previous years the Local Government Act 2003 introduced a statutory requirement on an Authority's Chief Financial Officer (CFO) to advise Members on the robustness of the budget forecasts and the proposed level of reserves. If Members ignore this advice the Act requires the Authority to record this position. This later provision is designed to recognise the statutory responsibilities of the CFO and in practise is a situation that I would not expect to arise for this Authority.

- 13.2 At this stage it is not possible to confirm my final advice to the Council as Members need to make a number of key decisions, as set out elsewhere in this report, which could affect this advice. Although I would advise Members that the work undertaken to date in relation to the detailed budget preparation indicates that other than the significant concerns in relation to Equal Pay (paragraph 13.4) there are unlikely to be any areas of concern to bring to Members attention.
- 13.3 It is appropriate to remind Members that significant temporary resources will be used to support the revenue budget over the next two years. These resources are not sustainable and will need to be replaced with permanent savings in 2007/2008 and future years. Details of this temporary support are summarised below: -

	<u>2006/2007</u> <u>£'000</u>	<u>2007/2008</u> <u>£'000</u>
<u>Contribution from FBR Reserve</u> This reserve will provide total support for the revenue budget of £1m per year over the period 2005/2006 to 2007/2008.	1,000	1,000
<u>Contribution from Budget Support Fund</u> This reserve was established from the Council's share of former Council houses by Hartlepool Housing. The Council will receive total of £7m over a number of years. £4m of this amount has been committed to support the revenue budget over the period 2005/2006 to 2008/2009.	1,000	1,000
<u>Contribution from 2005/2006 Budget Support Fund</u> This amount was set aside last year to partly address the budget deficit in 2006/2007.	400	0
<u>Temporary Corporate Savings</u> As detailed in paragraphs 12.3.	1,645	0
Total Temporary Budget Support	<u>4,045</u>	<u>2,000</u>
Council Tax "Subsidy" from using temporary resources	13%	6%

- 13.4 The main financial risk facing the Council relates to the settlement of Equal Pay costs and the implementation of Single Status. There are two key issues: -

- One Off Costs

It has previously been reported that an agreement has been reached with the Unions and over 1,000 staff to make a further equal pay settlement for the three years 2003/2004 to 2005/2006. Funding for £0.787m of these costs has been set aside from an underspend on the current years corporate budget. The remaining costs of £0.9m will need to be funded from the Balance Sheet. It is suggested that these costs be a first call on the reserves identified by Scrutiny Co-ordinating Committee of £2.197m from their review of the Council's reserves.

The Council will also have to meet the cost of equal pay claims, which have not been settled as part of the above agreement. These cases are being pursued through the courts. It is anticipated that there is a low probability of defending these cases and the Council could face significant additional costs. A detailed report on this issue will be submitted to a future Cabinet meeting. This report will recommend that the Council seek a negotiated settlement for these claims. It is suggested that the uncommitted reserves identified by Scrutiny be earmarked to meet these potential costs. If this amount is insufficient the remaining amount will need to be funded from the Balance Sheet. Details of how this can be achieved will be reported to a future Cabinet meeting.

The settlement of these claims will also result in ongoing costs. A provision for this commitment has been made in the overall budget requirement for 2006/2007. It is not known if this amount will be adequate.

- Ongoing Costs

The Council is planning to implement Single Status from 1st April, 2007. At this stage the additional costs of this change cannot be accurately estimated until detailed Job Evaluations have been completed and a new pay structure approved. A provision of £0.5m has been made in the base budget to meet these costs. This provision may not cover the full additional costs of implementing Single Status.

- 13.5 A detailed report has also been submitted to Cabinet in relation to the risks associated with the implementation of the housing renewal schemes in North Central Hartlepool and the NDC area, particularly arising from the use of Compulsory Purchase Orders. As indicated in this report action has been taken to manage these risks and the position will continue to be monitored closely.

14. BUDGET TIMETABLE

- 14.1 As a result of the late announcement of the 2006/2007 grant allocation Cabinet has had much less time than in previous years to assess the impact of the actual settlement and to amend its strategy accordingly.
- 14.2 The Council now needs to make up this lost time if it is to set a budget within the statutory deadline and more importantly set a budget in sufficient time to enable the first Council Tax instalments to be collected on 1st April, 2006. To achieve this objective Members are requested to approve the following budget timetable:

Proposed Budget Timetable

Commencement of Budget Scrutiny	20/12/05
Completion of Budget Scrutiny (Arrangements have been made with the Chairman of the Scrutiny Co-ordinating Committee to achieve this objective).	27/01/06
Cabinet Finalise Budget and Hartlepool Council Tax Proposals	10/02/06
Council considers Cabinet Budget and Council Tax Proposals	16/02/06
Council approves overall Council Tax Level (including Fire and Police precepts)	23/02/06
Council Tax Bills produced (including determination of current benefit entitlements)	25/02/06
Completion of packaging and distribution of Council Tax Bills (achievement of this deadline enables first instalment to be collected on 1 st April, 2006).	17/03/06

15. 2007/2008 BUDGET AND COUNCIL TAX FORECAST

- 15.1 In previous years the Council prepared rolling three-year budgets. The forecast for years 2 and 3 were based on estimated Government Grant, which made the forecasts volatile. The Government has moved to multi-year settlements. The first of these covers 2006/2007 and 2007/2008.
- 15.2 As indicated early the Council will receive grant funding of £43.181m in 2007/2008, an increase of 33% on 2006/2007.

- 15.3 The introduction of multi-year settlements also requires councils to provide an indicative Council Tax for 2007/2008.
- 15.4 In view of the above changes it is suggested that the Council align its Medium Term Financial Strategy with the Government's planning period. This will mean that the current Medium Term Financial Strategy over 2006/2007 and 2007/2008.
- 15.5 Assuming Members approve this proposal the budget forecast has now been rolled forward to cover 2007/2008 as detailed in Appendix B. These forecasts include the following key issues:
- the continuation of 3% inflation updated for all;
 - a provision to meet the year 2 costs in relation to Social Services Care Home fees;
 - the withdrawal of 2006/2007 temporary savings.
- 15.6 The position for 2007/2008 will also be affected by the decisions taken in 2006/2007 in relation to the level of Council Tax and service cuts. The table detailed in paragraph 12.8 shows a range of saving's which will be required in 2007/08, based on various options for Council Tax and service cuts in 2006/07.
- 15.7 These forecasts indicate that savings of between £2.6M (4.2%) and £3.7M (6%) will be required in 2007/08. These forecasts include the loss of £1.645M of temporary budget savings used to support the 2006/07 budget. Part of the 2007/08 savings, some £1.1M, will come for the third year of the Council's efficiency strategy.

16. CONCLUSION

- 16.1 The actual grant allocation for 2006/2007 is better than forecast – but not sufficient to meet all cost pressures facing the Council. Therefore, difficult decisions will still need to be made to balance the budget in 2006/2007. The 2006/2007 position is also helped by the identification of a number of one-off benefits, although there will need to be replaced in 2007/2008 from sustainable savings.
- 16.2 In order to finalise the budget proposals to be referred for formal scrutiny Cabinet needs to determine its proposals in relation to the following issues:
- 16.3 **Outturn Strategy**
- 16.4 It is suggested that Cabinet approve the proposed outturn strategy detailed in paragraph 4.3.
- 16.5 **Capital**
- 16.6 Detailed capital allocations for 2006/2007 and 2007/2008 are not yet known. Therefore, it is suggested that Cabinet reaffirm their

commitment to passport these allocations when they are known, subject to the allocation being broadly in line with the forecast.

16.7 Members are also asked to:

- reaffirm their commitment to use unsupported Prudential Borrowing to support the schemes details in paragraph 5.2;
- determine how they wish to fund the Prudential Borrowing cost in relation to the replacement of the cremators detailed in paragraph 5.5.

16.8 **2006/2007 Revenue Budget and Council Tax**

16.9 Members need to determine their proposals in relation to the following issues:

- confirm their agreement to increase all resource allocations by 3%, with specific top-up for specific pressures and/or priorities;
- confirm that they wish to fund the pressures and priorities identified in Appendix A, schedules 1 and 2;
- confirm that they wish to fund the continuation of services funded from grants which have been terminated as identified in Appendix B note 3;
- confirm that they do not wish to fund the pressures and priorities identified in Appendix A, schedules 3 and 4;
- approve the use of corporate savings of £1.02m to reduce the budget gap, detailed in paragraph 12.2;
- approve the use of additional temporary corporate savings of £1.645m to reduce the 2006/2007 budget gap, detailed in paragraph 12.3;
- determine the level of Council Tax increases for 2006/2007 and resulting total saving required, detailed in paragraph 12.8;
- determine which of the detailed service cuts identified in Appendix C will be implemented to achieve the total sum required;
- approve the proposal to examine eligibility criteria to enable changes to be implemented from 1st April, 2007;
- approve the proposal to earmark LABGI income to support the 2007/08 budget;
- determine whether they wish to seek a meeting with Ministers to put forward the Council's views on the provisional settlement, or to make these comments in writing, as referred to in paragraph 9.2.

16.10 **2007/2008 Revenue Budget and Council Tax**

16.11 Members need to determine an indicative Council Tax increase for 2007/2008, detailed in paragraph 12.8.

17. RECOMMENDATIONS

- 17.1 It is recommended that Members note the report and determine their proposals in relation to the issues identified in paragraphs 16.2 to 16.10.

SCHEDULE 1 - SUMMARY OF 2006/07 BUDGET PRESSURES WHICH IT IS SUGGESTED BE FUNDED

	2006/07 £'000	2007/08 £'000	Comments
Adult Services Portfolio			
Assessment & Care Management	150	155	Demographic demand and increase in number of people supported at home.
Learning Disabilities Purchasing (demography)	400	412	Demographic demand.
Learning Disabilities Purchasing (fees)	120	124	
Physical Disabilities (fees)	120	124	
Consumer Services	5	5	Climate Change strategy.
Env Standards	15	15	Cemetery drains - root maintenance.
Access and Systems Capacity	79	104	Grant mainstreamed.
	889	938	
Culture, Housing & Transportation Portfolio			
Arts, Events & Museums	20	21	Income Gap Historic Quay
Countryside	10	10	Contract payments to replace NACRO input.
Loss income on TDC reserve used for HQ deficit	70	70	
	100	101	
Performance Management			
Accommodation - Energy Costs	180	185	Increase in global energy costs.
Contact Centre	13	50	2006/07 pressure reduced from £50, 000, but full amount needed 07/08
Corp Strategy & Public Consultation	8	8	
	201	244	
Regeneration & Liveability Portfolio			
Environment - Bulky Waste	20	21	Funds continuation of existing service
Cont. towards TVR re. Victoria Harbour	50	52	Contribution towards cost of delivery team.
	70	72	
Children's Services Portfolio			
Home to School Transport	140	144	2006/07 pressure reduced from £180,000
Children with Disabilities	30	31	Staffing ratio pressure and small increase in direct payments
Young People's Service	50	52	Assumes pressure £220,000 reduced from cuts £170,000 detailed on schedule 3.
Raising Educational Achievement	80	82	Inflation not provided by DfES on grant programmes and shortfall in SIP funding.
Special Needs Services	177	182	Loss income from use HBC services and increased cost Independent school fees.
Use of Education Reserves	140	144	Replacement of temporary funding used in 2005/06 to balance budget.
Community Facilities on School Sites	30	31	
	647	666	
Corporate			
Contingency	2,000	2,060	(Covers Older People Purchasing, Concessionary Fares and ongoing Equal Pay Costs)
Prudential Borrowing - Contact Centre	100	100	Will be covered by specific efficiency saving.
Prudential Borrowing - Other Capital Issues	100	100	Note 1
	2,200	2,260	
Total	4,107	4,281	

1) This provision is partly committed to meet the repayment costs of using prudential borrowing for following initiatives. The uncommitted balance provides some flexibility to deal with minor capital issues which might arise in 2006/07.

	Revenue cost £'000	Capital Cost £'000
<u>Items approved by Council during 2005/06</u>		
Coronation Drive Site Investigation	10	100
Headland Town Square Development	10	105
Contribution towards Grayfields development	14	140
<u>Items identified during 2006/07 budget process</u>		
Headland War Memorial	4	40
	38	385

SCHEDULE 2 - SUMMARY OF 2006/07 BUDGET PRIORITIES WHICH ITS IS SUGGESTED BE FUNDED

	2006/07 £'000	2007/08 £'000	Suggested Ranking	Comment
<u>Regeneration & Liveability Portfolio</u>				
Economic Development	300	309	1	Withdrawal grant funding
	300	309		
<u>Adult Services Portfolio</u>				
Consumer Services	28	29	2	Loss grant funding for Healthy food initiatives.
	28	29		
<u>Regeneration & Liveability Portfolio</u>				
Environment - Bulky Waste	100	103	3	Extension of service.
Economic Development - promotion of tourism/business	80	82	4	Increase need to market Hartlepool.
Landscape & Conservation	50	52	5	Introduction of conservation grants scheme.
	230	237		
<u>Performance Management</u>				
Equality Standards	20	21	6	Activities that support the Council's statutory obligation to promote equality & diversity in the community.
Corp Strategy & Public Consultation	28	29	7	Increase support for scrutiny function.
	48	50		
Sub Total	606	625		

SCHEDULE 3 - SUMMARY OF 2006/07 BUDGET PRESSURES WHICH IT IS SUGGESTED ARE NOT FUNDED

	Maximum £'000	Comments
Adult Services Portfolio		
Learning Disabilities Support	70	Pressure traded off to prevent cut
	70	
Culture, Housing & Transportation Portfolio		
Highways Services	35	Accommodate within mainstream budget/reduce SHM
	35	
Regeneration & Liveability Portfolio		
Environment - Alternative weekly collection	100	Revision of recycling may remove need for cost.
Environment - Shuttle Service	30	Revision of recycling may remove need for cost.
	130	
Finance Portfolio		
Municipal Elections	30	Not in bill
	30	
Children's Services Portfolio		
A2L	40	One off costs to fund from 05/06 outturn
Young People's Service (first reduction)	40	
Admissions	12	
Young People's Service (second reduction)	30	Young People's Service Cumulative reduction £70,000
Youth Service/Connexions	45	AS to check
Youth Justice Team	30	
Young People's Service (third reduction)	30	Young People's Service Cumulative reduction £100,000
Young People's Service (fourth reduction)	70	Young People's Service Cumulative reduction £170,000
	297	
Total	562	

SCHEDULE 4 - SUMMARY OF 2006/07 BUDGET PRIORITIES WHICH IS SUGGESTED ARE NOT FUNDED

	Maximum £'000	Comments
Culture, Housing & Transportation Portfolio		
Archaeology	2	Pressure traded off to prevent cut
Libraries	14	Pressure traded off to prevent cut
Highways & Transportation	60	Travel Plan issues
Housing Retained Services	60	
	136	
Regeneration & Liveability Portfolio		
Environment - Navigation Point	30	Pressure funded from P&D income & adoption agreement
Town Care Management	37	
	67	
Performance Management		
Estates Management - War Memorial	40	One off - fund capital programme or 05/06 outturn strategy
Public Relations	17	Not needed until 2007/08
Personnel Health & Safety	20	
	77	
Children's Services Portfolio		
NRF	450	NRF funding ends - potential redundancy in schools
	450	
Total	730	

STATEMENT OF GENERAL FUND REQUIREMENTS 2005/06 TO 2007/08

	2005/2006 PROJECTED BUDGET	2006/2007 PROJECTED BUDGET	2007/2008 PROJECTED BUDGET
	£m.	£m.	£m.
DEPARTMENTAL REQUIREMENTS			
Children's Services- DSG	51.482	54.814	57.856
Children's Services- LEA	5.108	5.299	5.458
Children's Services- C Services/ S Services	10.481	10.831	11.156
Neighbourhood Services	13.563	14.099	14.532
Regeneration & Planning	3.392	3.521	3.626
Resources	4.012	4.194	4.320
Resources: Rent Allowances/C.Tax benefit not subsidised	1.180	1.216	1.252
External Finance - Rent Allowances Grant	(1.030)	(1.061)	(1.093)
Adult Services - SS Revenue expenditure	18.974	19.624	20.213
Adult Services - CS Revenue expenditure	6.120	6.339	6.529
Social Services - Care Home Fees	0.370	0.381	0.381
TOTAL BOARD REQUIREMENTS	113.652	119.257	124.231
EXTERNAL REQUIREMENTS			
Magistrates, Probation and Coroners Court	0.158	0.168	0.178
North Eastern Sea Fisheries Levy	0.018	0.019	0.019
Flood Defence Levy	0.030	0.031	0.032
Discretionary NNDR Relief	0.031	0.031	0.032
CORPORATE COMMITMENTS			
I.T.	2.353	2.424	2.497
Audit Fees	0.310	0.319	0.329
Repairs and Maintenance 2.5% real term growth	0.000	0.000	0.000
Centralised Estimates	6.683	7.167	7.435
Centralised Estimates saving	(0.180)	(0.040)	(0.040)
Centralised Estimates Saving identified to fund SSD growth	(0.050)	(0.050)	(0.050)
Insurances	0.345	0.353	0.360
Insurance Credit	(0.160)	0.000	0.000
Designated Authority Costs	0.315	0.371	0.382
Pensions	0.424	0.437	0.450
Members Allowances	0.318	0.328	0.338
Mayoral Allowance	0.069	0.071	0.073
Local Plan	0.000	0.000	0.000
Emergency Planning	0.100	0.103	0.106
NEW PRESSURES			
Increased Employers Pension Contributions	0.000	0.000	0.426
Prudential Borrowing Costs	0.170	0.300	0.300
Housing Stock Transfer Costs/Loss external income	0.330	0.573	0.589
Contingency	0.020	0.021	0.021
Housing Market Renewal Support	0.041	0.042	0.043
Planning Delivery Grant terminated	0.000	0.150	0.154
Contribution to Tees Valley Regeneration	0.000	0.050	0.050
Support for Major Tourist Attraction	0.052	0.053	0.055
Supporting People Pressure	0.400	0.400	0.400
Extension of Recycling	0.000	0.110	0.110
Strategic Contingency (note 1)	0.100	0.750	0.900
2006/07 Budget Pressures	0.000	4.107	4.281
2006/07 Budget Priorities	0.000	0.606	0.625
2006/07 Mainstreamed grant (note 2)	0.000	0.527	0.543
2006/07 Terminated Grants (note 3)	0.000	0.240	0.248
2007/08 Budget Pressures	0.000	0.000	1.020
2007/08 Mainstreamed grant	0.000	0.000	0.014
COUNCIL BUDGET REQUIREMENT	125.531	138.918	146.151
PARISHES PRECEPTS	0.019	0.020	0.021
CONTRIBUTION FROM FBR RESERVE	(1.000)	(1.000)	(1.000)
DEBT RESCHEDULING SAVING	(1.000)	(1.000)	(1.000)
CONT. TO / (FROM) RTB INCOME RESERVE	(1.000)	(1.000)	(1.000)
CONT. TO / (FROM) 2003/04 BUDGET SUPPORT FUND	(0.300)	0.000	0.000
CONT. TO / (FROM) 2005/06 BUDGET SUPPORT FUND	0.400	(0.400)	0.000
GROSS BASE BUDGET REQUIREMENT	122.650	135.538	143.172
Council Tax Percentage Increase	4.9%	0.0%	0.0%
Council Tax - base income	31.654	31.654	31.654
Council Tax - reduction in non collection and inc. in tax base	0.000	0.250	0.250
DSG	0.000	54.814	57.856
External Finance - Revenue Support Grant	60.511	6.735	43.181
External Finance - Redistributed Business Rates	30.045	35.081	0.000
Total External Finance	90.556	96.630	101.037
Collection Fund Surplus	0.440	0.200	0.200
BUDGET LIMIT	122.650	128.734	133.141
GROSS DEFICIT/(SURPLUS) - Note 4	(0.000)	6.804	10.031

Notes

1) Strategic Contingency (details of total available per year)

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Single Status	500	500
Civic Centre Maintenance (Prudential Borrowing provision)	200	300
Youth Service FSS	50	100
	750	900

2) 2006/07 Mainstreamed grant

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Residential Allowances	501	516
Preserved Rights	23	24
Teachers Pay Grant (LEA employed staff)	3	3
	527	543
A further £14,000 of Preserved Rights grant will be mainstreamed in 2007/08, and this is shown separately in the overall budget summary.		

3) 2006/07 Terminated Grants

	<u>2006/07</u> <u>£'000</u>	<u>2007/08</u> <u>£'000</u>
Teenage Pregnancy grant	56	58
Safeguarding Children	184	190
	240	248

4) These figures show the gross deficit before taking account of the measures detailed in paragraphs 12.2 and 12.3 and of an increase in Council Tax and/or implementing service cuts.

APPENDIX C

SUMMARY OF PROPOSED SAVINGS AT 5%

	Target	Proposed savings to be achieved from		
		Efficiency	Saving	Total
	£'000	£'000	£'000	£'000
Children's Services	737	75	662	737
Adult and Community Services	1271	477	793	1270
Regeneration and Planning	168	85	83	168
Neighbourhood Services	676	310	372	682
Chief Executives	273	195	75	270
	3125	1142	1985	3127

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
A. Requirement to save £60k on restructure costs.						
1. Strategic Management 22382	E	Non-filling of vacant post on new structure. Risk of unmet needs emerging as structure settles. Post was to be used partly to research availability of external grants, so potential loss of new income sources.	One post: Finance Officer PO1 (vacant)	32	None	0
2. Strategic Management 22377	E	Non-filling of vacant post on new structure. Risk of unmet needs emerging as structure settles and potential lack of capacity relating to commissioning.	One post: Review Officer PO1 (part post coded here - rest coded later)	28	None	0
				60		
B. Savings target (additional to restructure saving)						
Strategic Management: Children's Services Restructure 22377	E	Non-filling of vacant post on new structure. Potential risk of unmet service needs emerging as structure settles.	Part Review Officer PO1 (vacant post)	4	None	0
Strategic Management: Planning and Service Integration 22383	E	Non-replacement of shared management trainee: reduction in capacity to respond to new initiatives.	0.5 vacant post	16	None	0
Strategic management: Children's Services restructure - staff 22377	S	Efficiency savings on non-salary budgets (printing, postage, equipment, photocopying, advertising). Some risks as department has not yet operated for a full year to assess need.	None	43	None	0
Other school-related expenditure 22153 Existing premature retirement costs	S	Reduction in pension costs for staff from former authorities (budget reduces naturally over time)	None	55	None	0
22493 Existing premature retirement costs	S	Reduction in provision for residual costs of staff from FE colleges (budget reduces naturally over time)	None	5	None	0
22155 New premature retirement costs	S	Reduction in provision for future payment/pension costs. A potential risk if future restructures result in staff redundancy / retirement. Impact of falling rolls in schools.	None	17	None	0
Strategic Management: New premature retirement costs 22155	S	Further reduction in provision for future redundancy / retirements. A risk with further restructures possible.	None	20	None	0
Strategic Management: New premature retirement costs 22155	E	Third level of reduction in provision for future redundancy / retirements. A risk with further restructures possible.	None	13	None	0
Strategic Management Central Administration 22381	S	Reduction in general administration costs (postage, printing, photocopying, equipment, advertising). Impacts on standards, presentation, profile, morale, efficiency at time former departmental leaflets etc need replacing.	None	20	None	0

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Access Asset Management Planning 22458	E	Reduced provision for feasibility studies / consultancy costs in relation to premises issues.	None in Children's Services - potential impact on Property Services	20	None	0
Strategic Management: ICT development 22384	E	Non-filling of vacant post on new structure - risk of unmet needs emerging as structure settles. More difficult to develop more efficient systems of working.	Systems Support Officer Scale 5 x 1 (vacancy)	22	None	0
Strategic Management: ICT development 22384	S	Non-filling of vacant post on new structure. Would reduce ability to develop and maintain new ICT systems and to develop more efficient systems of working.	Principal Systems Support Officer PO1 (vacant post)	33	None	0
Central support costs (unspecified)	S	Currently unspecified because of staff appointment procedures. Possible non-filling of vacant post or adjustment of duties between sections.	Possible deletion of post	22	None	0
Further savings could only be made by reduction of front-line staff, eg youth, play, social work, attendance or school improvement (22 staff)	S	Direct impact on services for children. Risk to youth work hours, playschemes, child protection, attendance, school achievement and community safety.	Approximately £20k per member of staff (approximately 22 staff)	447	Redundancy costs	Not yet assessed
5% TARGET REACHED				737		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Support Services - departmental non pay heads	S Deletion of budgets for consultancy support, commissioning, and other non-pay items	Capacity to deal with service developments, change management, etc will be impaired	None	48		
Support Services - interdepartmental recharges	S Deletion of budget for additional work from central departments (HR)	Loss of capacity for workforce development etc	None	28		
Community Services - Arts events and Museums	E Increase income from Borough Hall bar	Uncertainties over demand and sensitivity to price, but facilities and use are expected to rise	None	20		
Community Services - Libraries	E Absorb inflation in book prices using regional procurement developments	Tenders not yet received Book Fund is c£285k	None	5		
Community Services - Sports and Leisure	E Reduce staffing in Health Suite at Mill House Leisure Centre	Increased risk and reduced value to public but comparable to commercial sector operations	2.1 ftes lost, likely to be managed through redeployment and natural wastage	22		
Community Services - Arts, Events and Museum	S Increase hire rates for Town Hall Theatre and Borough Hall theatre	25% increase would lose some community groups, but probably alternative demand	None	9		
Community Services - Parks and Countryside	S Close Summerhill (toilets) at 5.30 on summer evenings	Site will remain open, and centre is relatively lightly used	Seasonal staff would not be appointed	5		
Adult Social Care - Learning Disability - Older people	S Increase charges to service users Day care meals etc Day care meals etc	These are discretionary charges, but must remain reasonable in relation to costs and ability to pay	None	5 10		
- Older people	S Home care charges	This is an assessed charge, and follows the policy of withdrawing the 'discount' applied to the new policy over a period of years	None	50		
Adult Social Care - Older people - Learning disability - Mental Health	S Raise eligibility threshold and withdraw support to low level preventative services, including day care and community support.	Savings will result from re-assessment and re-provision for some existing users, and assesment of new users, which will take time. Only expect part year effects for next 2 years. Services will not be withdrawn if likely to lead to cases becoming substantial/critical.	None	20		
Adult Social Care - Assessment and care Management - Mental health - Older people - Older people - Older people	S Reductions linked to higher eligibility threshold Equipment for disabilities Preventative services and advocacy Mobile Meals Service subsidy Anchor Community Support St Cuthberts Day Centre	Known budgetary pressure area Prevention is govt priority, and has a long term payback		60 20 25 60 50		
Adult Social care - Older people	E Absorb demographic pressure on residential placements and long term home care through intensive intermediate care	There is pressure on budgets from supply side (fee negotiations) and demand side demography) It is thought that the latter is being countered by improved practice and rapid response support following discharge, falls etc. However other factors bearing on demand may make achieving this saving difficult to sustain	None	240		
Adult Social Care - Older people	E Absorb pressure caused by reduction in Access and Capacity Grant through tighter control of placements and spending.	Increased pressure on staff and on community based provision.	None	190		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Community Services - Libraries	S Close a branch library - eg Foggy Furze?	Library standards expect branches within easy reach of all residents - could be affected depending on branch closed. Drop in satisfaction levels in BVPI could affect CPA rating	Up to 3 ftes at risk, but would hope to absorb the staff elsewhere	65	Possible redundancy costs Security cost for vacant building	
Community Services - Sport and Recreation	S Close a Community Centre eg Bridge?	Reduction in community facilities could be unhelpful in developing neighbourhood agenda	One fte lost, may involve redundancy	42	Possible redundancy costs Security cost for vacant building	
Community Services - Sport and Recreation	S Close Eldon Grove Leisure Centre and potentially develop enhanced service from Brierton school	Full business case has not been worked up or negotiated with interested parties Could create availability problems at peak times	Up to 3.3 ftes at risk, may involve some redundancies, depending on arrangements with Brierton	50	Possible redundancy costs Security cost for vacant building	
Community Services - Community Support	S Reduce Community Pool by a third	Major impact on vol and community sector. Many groups would close, or reduce operations. Knock on effect on other groups and on wider funding in town - LA support has 700% multiplier effect.	None - on local authority - will be impact in voluntary sector	123		
Adult Social care - Mental health	S Freeze social work post - Mental Health	Ability to keep users safely in the community may be affected, and performance may suffer. Could detract from partnership working with NHS Mental Health is a growing priority, nationally	One vacant post frozen	40		
Support Services - staffing	S Delete post (redundancy) in management information or review	Reduce effectiveness in performance monitoring, or service improvement depending on the post.	One or two further posts lost out of 30. Already reduced by restructure savings.	43	Redundancy	
Adult Social Care - Older people	S Delete post (redundancy) in planning and implementation team	Reduced capacity for planning improvements with users and partners. Will put pressure onto operational managers.	One post lost out of a total of 5.	40	Redundancy	
			5% subtotal	1270		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Development Control	E - National fee increases introduced on 1.4.05 and relatively high numbers of applications compared with previous years. No increase in processing staff and targets and ODPM expectations met	Revised fee target is based on current income levels. This is a volatile budget that could be subject to a fall in income particularly if economic conditions become unfavourable. Any shortfall against the target would have to be managed by in year or future years savings elsewhere in the department's budget. Given the economic & property cycle a significant element of risk is involved in achieving the full amount identified.	None	60	None	0
Landscape Planning	S - Review of charging for the graphics design service	A small additional amount of income could potentially be generated by reviewing charges made for work done by the graphics design officer for other departments and partners. Quality of work produced may suffer affecting Council's & Hartlepool's image.	None	10	None	0
Community Safety	E - Contribution to mediation service	A modest unbudgeted income amount is currently being generated from Housing Hartlepool. This arrangement still needs to be formalised and achievement is uncertain.	None	10	None	0
Economic Development	S - Contribution to sub regional partnerships	A saving has been generated because of the revised arrangements following the merger of TVDC/TVR, though pressures elsewhere in sub-regional budgets eg LDF related work are unavoidable.	None	13	None	0
Youth Offending	E - Contribution from another local authority to share Youth Offending carer provision	Negotiations are ongoing to share access to a youth offending carer which would lead to a financial contribution being received from a neighbouring local authority. Some uncertainty as to whether this will be achieved.	None	15	None	0
Economic Development	S - Reduction of Business Grants available	Removal of over 1/3rd of the budget for grants to businesses. This will impact on support available to new businesses and for inward investment. An element of match funding would also potentially be lost with this action. Unpopular with partners and contrary to ODPM/NRU and LSP policy	None	40	None	0

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS - REGENERATION AND PLANNING

APPENDIX C

4.1

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Community Safety	S - Renegotiation of Security Contract	priorities based on relative needs assessment. Potential adverse impact on future bids eg LEGI	None	20	None	0
		Renegotiation of the council's security contract is due to take place. Potential for some savings may exist. If not, a reduced service for a fixed price would have to be negotiated.				
			5 % savings target	168		

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS
NEIGHBOURHOOD SERVICES

APPENDIX C

Budget Heading	Description of Efficiency/Saving	Risk Assessment of Implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of one-off cost of achieving efficiency/saving	One-off cost of achieving efficiency/saving £'000
Car Parking (Income increase)	Increase range of charges (Sunday charges and more contract). Higher threshold for issuing PNs	There could be a backlash over the introduction of Sunday charges	None	120	Minimal set up costs (e.g advertising order) accommodate within existing budgets	0
Departmental Overspend (administrative)	Pay off remainder of overspend from balances	Precedent in dealing with overspends.	None	51	None	200
DSO (Administrative/cut/efficiency)	Remove line in budget for DSO	Trading account prices will rise a very small amount across the board putting small pressure on client and trading budgets	None	130	None	0
Environmental Action (Income increase)	Increase in fee income due to more enforcers	There could be public criticism over higher levels of enforcement	None	30	Utilising existing wardens to provide a greater enforcement presence	0
Public Protection fee income (Income increase)	Fees increase	There will be some public and member criticism. Portfolio Holder may not support this	0	20	None	0
Facilities Management (Efficiency – one off)	Remove funding support. (Redeploy into Community Security Contract)	May be difficult to gain acceptance to change of approach to delivery of security	0	40	None	0
3% achieved (almost)				391		

Budget Heading	Description of Efficiency/Saving	Risk Assessment of Implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of one-off cost of achieving efficiency/saving	One-off cost of achieving efficiency/saving £'000
3% carried forward				391		
Transport, Mileage and Subsistence (efficiency-transport)	Housekeeping and section targets to be established. Set a 5% reduction target	Could be difficult to achieve and there may be staff resistance	0	20	None	0
Reduction in Admin and Support (Saving-ICT/Finance system)	Reduce the departmental admin and support. (Needs to be across the dept not just in the centre)	Corporate management may suffer. (e.g. IIP support/PM etc)	4 (not identified as yet in the department)	80	Through natural wastage. There are posts which are filled with temporary support but may need part year support to introduce ICT	30
Vehicle Procurement Savings (including short term hire costs) (efficiency-procurement)	Internal housekeeping and possible joint procurement arrangements. Set a 5% reduction target	May be difficult to achieve in 06/07. reduced costs should be passed onto client budgets. Difficult to administer	0	120	Unknown at this stage but likely to be accommodated within existing resources. May need part year support due to lead in time	60
Reduce Welfare/Community Transport to budget (Cut/part efficiency – transport)	Reduce level of service of find efficiency measure to deliver within budget. (or clients pay from their budgets)	A difficult and sensitive issue. Would assist trading position. Difficult to reflect in revenue budget	0	51	None	0
Consumer Services - Licensing Act (Administrative)	Claims support as central reserve and possible reduction of activity	Gaming legislation is to follow	0	20	Staff resources could be re-deployed into other areas e.g. TS	0
Total (5% achieved)				682		

SUMMARY OF POTENTIAL SAVINGS AND REDUCTIONS IN SERVICE LEVELS

CHIEF EXECUTIVES

APPENDIX C

Budget Heading	Description of Efficiency/Saving	Risk Assessment of implementing efficiency/saving	Impact of efficiency/saving on staffing levels	Value of efficiency/saving £'000	Description of One off cost of achieving efficiency/saving	One off cost of achieving efficiency/saving £'000
Proposals to achieve 5% target of £273,000						
Fraud	E - increase in DWP grant income from increase in fraud detection.	Levels of detected fraud are less than anticipated.	No reductions in staffing levels, although initiative will increase sections workload.	15	None	0
Revenues	E - increase in Council Tax income by reducing number of single person Ctax discounts.	Initiatives is untried and therefore income target cannot be guaranteed. There may also be a marginal adverse impact on in-year Ctax collection rates.	No reductions in staffing levels, although initiative will increase sections workload.	150	Costs of using data enquiries will be covered from saving.	0
Registrars	S - increase in income and reduction in cost base	Non achievement of income target	No reductions in staffing levels	18	None	0
Corporate Strategy and Dem. services	E - reduction in printing and distribution costs across a range of activities	None	None	30		0
Legal	S - Books & Publications - reduce avail able budget	Reduces source material available for research document preparation etc.		2	None	
Legal	S - Increase income by 4% - review range and levels of charging	Increase not achieved		2.5		
Legal	S - Give up part surplus from unfilled post	Unable provide additional support		20	None	
Human Resources/Purchasing	S - Increase income from NEPO	Needs some extension of use of NEPO contracts by Departments		3		
Human Resources/Purchasing	S - Increase income from NEPO	Needs significant extension of use of NEPO contracts by Departments		7		
Human Resources	S - Reduce Postal service within Civic Centre	Urgent post not delivered on time mitigated by depts. making separate arrangements if expecting urgent correspondence	Loss of one Agency employee	17		
Workforce Development & Diversity	S - miscellaneous training savings	May lead to employee dissatisfaction		3		
Human Resources	E - Not responding to unsuccessful candidates		None	2.5		
			Sub total - value of 5% savings	270		

SCRUTINY CO-ORDINATING COMMITTEE

20th December, 2005



Report of: Assistant Chief Executive and
Chief Financial Officer

Subject: QUARTER 2 – CORPORATE PLAN
PROGRESS & REVENUE BUDGET
MONITORING REPORT 2005/2006

SUMMARY

1. PURPOSE OF REPORT

To provide details of: -

- the progress made towards achieving the Corporate Plan Service improvements (SIPS) in order to provide timely information and allow any necessary decisions to be taken;
- to provide details of progress against the Council's overall revenue budget for 2005/2006.

2. CONSIDERATION OF ISSUES

A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 7th November, 2005 and this report is attached at Appendix A. This report sets out the key issue to bring to your attention. The first part of this document is the Cabinet Summary Report (green papers). This report is supported by detailed reports for individual Portfolio Holder's responsibility (blue papers).

3. RECOMMENDATIONS

Members consider the report.



CABINET REPORT

7th November, 2005

Report of: Assistant Chief Executive and Chief Financial Officer

Subject: QUARTER 2 – CORPORATE PLAN PROGRESS
AND REVENUE BUDGET MONITORING REPORT
2005/2006

SUMMARY

1. PURPOSE OF REPORT

1.1 To inform Cabinet of: -

- the progress made towards achieving the Corporate Plan service improvement priorities (SIPs) in order to provide timely information and allow any necessary decisions to be taken;
- to provide details of progress against the Council's overall revenue budget for 2005/2006.

2. SUMMARY OF CONTENTS

2.1 The report describes progress towards achieving the service improvement priorities using the traffic light system of Green, Amber and Red. The report provides an overview of Council performance, with appendices 1 to 6 providing more detailed information for each Portfolio Holder to consider.

2.2 The Revenue Budget Monitoring report covers the following areas:

- Progress against departmental and corporate budgets and High Risk Budget Areas;
- Progress against saving/increased income targets identified in the 2005/2006 Budget Strategy;
- Progress against departmental salary turnover targets;
- Key Balance Sheet information;
- Outturn Presentation in 2005/2006 Statement of Accounts.

3. RELEVANCE TO CABINET

3.1 Cabinet has overall responsibility for the monitoring of the Council's Corporate Plan and the Revenue budget.

4. TYPE OF DECISION

4.1 None.

5. DECISION MAKING ROUTE

Cabinet 7th November, 2005

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Assistant Chief Executive and
Chief Financial Officer

Subject: QUARTER 2 – CORPORATE PLAN
PROGRESS AND REVENUE BUDGET
MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To inform Cabinet of the progress made towards achieving the Corporate Plan service improvement priorities and of progress against the Council's own 2005/2006 Revenue Budget for the period to 30th September, 2005.

2. BACKGROUND

2.1 Previously performance information and revenue monitoring information were reported separately to Cabinet. As agreed at Cabinet on 22nd August, 2005, the information has been integrated to form one report that will allow Cabinet to consider performance and expenditure together.

2.2 This will also address the requirements of the Comprehensive Performance Assessment (CPA), to be completed in 2006/2007, which will, amongst other things, assess the extent to which the Council's "performance management is integrated with the management of resources (finance, people and IT), so that resources follow priorities whilst retaining the flexibility to move resources around to respond to performance issues".

2.3 This report and Appendices 1-6 (blue pages) containing more detailed information by Portfolio, will be split into two main sections. The first section will look in detail at the performance and progress on service improvement priorities and key performance indicators. The second section will look in more detail at the progress made against the Council's own 2005/2006 Revenue Budget.

2.4 Capital expenditure, Neighbourhood Renewal Fund (NRF) expenditure and expenditure where the Council acts as Accountable Body are detailed in a separate report elsewhere on the Agenda. To ensure that Members are not presented with an overly complex report it has been necessary to separate Revenue monitoring from the other monitoring information.

Cabinet – 7th November, 2005

2.5 This report will be submitted to Scrutiny Co-ordinating Committee on 25th November, 2005. This will ensure that Scrutiny Committee are able to review the report at the earliest opportunity.

3. PERFORMANCE AND PROGRESS ON SERVICE IMPROVEMENT PRIORITIES AND KEY PERFORMANCE INDICATORS

3.1 The Council identified 155 service improvement priorities (SIPs) for 2005/2006 with specific milestones, and 80 key performance indicators (KPIs) as measures of success in the 2005/2006 Corporate Plan.

3.2 It has been necessary to split a number of the SIPs as they were too complex to be maintained and reported, as one overall priority. As a result there are now 178 SIPs, although the number of KPIs has remained the same.

3.3 A number of service improvement priorities relate directly to the negotiation of a Local Public Service Agreement (LPSA2) with the Government. Progress on negotiating LPSA2 targets has been delayed due, mainly, to the Government transferring negotiations from the Office of the Deputy Prime Minister (ODPM) to Government Office North East (GONE). This is to ensure that the LPSA2 is negotiated as part of our Local Area Agreement, with the intention of commencing both in April 2006.

3.4 As a result of this all actions relating to the LPSA2 are assessed as being Red, or 'below target' but are not included in the overall assessment of performance.

3.5 Overall performance is good with 74% of the SIPs and 55% of the KPIs (where a judgement can be made) judged to be either on or above targets. Tables 1 and 2 below summarise officers' views on progress as at 30th September, 2005, for each Portfolio Holder's responsibilities.

3.6 When compared to performance in quarter 1, reported to Cabinet on 22nd August, 2005, the percentage of SIPs assessed as being either on or above target has reduced from 75% to 74%. However, the number of SIPs has actually increased from 116 in quarter 1, to 121 in quarter 2. The increase in the number of SIPs, as previously explained, has led to this occurring.

3.7 The percentage of KPIs that have been assessed as being on or above target has risen slightly to 55%, from 52% in quarter 1.

Table 1 – Progress on Service Improvement Priorities

Portfolio	SIPs by Traffic Light					
	Red		Amber		Green	
	No.	%	No.	%	No.	%
Regeneration and Liveability	3	7%	12	28%	28	65%
Culture Housing and Transportation	2	8 %	3	12%	21	81%
Children's Services	4	21%	2	11%	13	68%
Adult Services and Public Health	3	13%	7	29%	14	58%
Finance	1	8%	3	23%	9	69%
Performance Management	3	7%	2	4%	41	89%
Total	16	9%	29	17%	126	74%

*figure may not always add to 100% due to rounding.

Note: Definition of traffic lights: -

- **Red:** Below target (i.e. has not been, or is unlikely to be, achieved by milestone);
- **Amber:** Unsure (i.e. achievement by milestone is uncertain);
- **Green:** On or above target (i.e. has been, or is likely to be, achieved by milestone).

Table 2 – Progress on Key Performance Indicators

Portfolio	KPIs by Traffic Light					
	Red		Amber		Green	
	No.	%	No.	%	No.	%
Regeneration and Liveability	0	-	1	14%	6	86%
Culture Housing and Transportation	1	20%	2	40%	2	40%
Children's Services	4	33%	0	-	8	67%
Adult Services and Public Health	0	-	4	80%	1	20%
Finance	0	-	2	100%	0	-
Performance Management	0	-	1	50%	1	50%
Total	6	18%	9	27%	18	55%

Note: Definition of traffic lights: -

- **Red:** Below target (i.e. not likely to achieve year-end target);
- **Amber:** Unsure (i.e. achievement of year end target is uncertain);
- **Green:** On or above target (i.e. likely to achieve year-end target).

Cabinet – 7th November, 2005

- 3.8 It should be noted that a number of KPIs are only assessed and monitored once a year and are therefore not included in Table 2, above, or any of the summary analysis.
- 3.9 The strategic improvement priorities and key performance indicators judged to be below target and therefore at significant risk of not being completed by the milestone or achieving the target agreed by the Council are set out for each Portfolio Holder in the attached appendices.
- 3.10 Key areas of progress included: -
- Recycling has increased in pilot areas by 45% and town-wide by more than 20% since kerbside recycling has been introduced.
 - Thirty three Tall Ships called at Hartlepool over the three days Tall Ships festival that was held in July as an integral part of the Newcastle/Gateshead Tall Ships Festival. Many of the ships stayed in Hartlepool for the full three days and over 175,000 visitors attended the event.
 - GCSE exam results indicated a rise in both the number of A* - G passes (up 3% from last year) and number of A* - C passes (up 4% from last year).
 - The number of adults across the Borough participating in basic skills classes is more than double the target – 535 adults in 2004/2005 (academic year) compared to the target of 260.
 - Initial budget proposals for 2006/2007 have been approved and issued for Consultation.
 - A new “e-consultation” system has been implemented enabling consultation exercises to be conducted electronically. The Employee survey to be conducted, using this method where appropriate, in November, 2005.

4. REVENUE MONITORING 2005/2006

- 4.1 As indicated in the previous Budget Monitoring report the arrangements for monitoring the revenue budget have been developed and this report now provides details covering the following areas: -
- Progress against departmental and corporate budgets and High Risk Budget Areas;
 - Progress against saving/increased income targets identified in the 2005/2006 Budget Strategy;
 - Progress against departmental salary turnover targets;
 - Key Balance Sheet information;
 - Outturn Presentation in 2005/2006 Statement of Accounts.

4.2 Progress Against Departmental and Corporate Budgets and High Risk Budget Areas

4.3 In previous years the Authority's Budget Monitoring arrangements have not specifically identified high risk budget areas. Budget Monitoring procedures have previously been focused on monitoring individual departmental and corporate budgets at a global level. These procedures need to be maintained to ensure all areas of expenditure are monitored throughout the year. In addition, the Authority needs to explicitly monitor the position on high risk budget areas which would have significant impact on the Authority's overall financial position if actual expenditure/income levels are not in line with budget forecasts. The areas identified as high risk budgets are attached at Appendix A, which indicates that there are significant variances on a number of the departmental budgets. However, it is currently anticipated that the adverse variances on these budgets will largely be offset by favourable variances on other departmental budgets, as detailed in the following paragraphs. Detailed explanations of these areas are in Appendices 1-6 (blue pages).

4.4 Detailed revenue monitoring reports are attached at Appendices 1-6. These reports are prepared on a Portfolio basis to enable each Portfolio Holder to readily review their area of responsibility. However, the Council's budget is monitored on a departmental basis and therefore, the Portfolio reports are summarised by departments at Appendix B, Table 1. In total they show a favourable variance to date of £1,414,800 and a projected outturn favourable variance of £714,400. With the exception of Neighbourhood Services all departments are expected to be broadly in line by the year-end.

4.5 Neighbourhood Services Department is currently forecasting an overall adverse outturn variance of £248,300. Officers are currently reviewing the situation and this will either be absorbed within the overall Neighbourhood Services budget or if this is not possible will need to be carried forward as a managed overspend.

4.6 The previous budget monitoring report to Cabinet on 22nd August, 2005, indicated that there would be an adverse variance for Children's Services Portfolio at the year-end. This is owing to pressures on the placement budget for specialist placement and independent fostering. This budget is currently forecasting an adverse variance at outturn of £530,000. However, this is offset by underspends on Agency Placements and Flint Walk. Therefore, the forecast variance for this area at outturn is £79,700 adverse. This amount will be funded from the reserve set aside as part of the 2004/2005 Outturn Strategy agreed by Council on 23rd June, 2005.

4.7 **Progress Against Savings/Increased Income Targets Identified in the 2005/2006 Budget Strategy**

A number of savings/increased income targets are included in the 2005/2006 Budget Strategy. These items are summarised below, together with comments on progress to date.

<u>Budget Description</u> <u>£'000</u>	<u>Value</u>	<u>Current Position</u>
Restructure Saving	300	Following the recent appointment of the remaining new Director a strategy for delivering these savings on a sustainable basis is being developed. As an interim measure for 2005/2006 this saving will largely be achieved from salary savings arising from higher vacancy levels.
Efficiency Saving	200	This saving arises from the implementation of the mobile benefits initiatives and is on target to be achieved at the year end.
Increased Income Targets	175	Charges for a number of areas for 2005/2006 have increased. It is anticipated that the income targets will be achieved at the year-end. There is a risk that the increase in Home Care charges will not be achieved by the year-end. Any shortfall will be managed within the department's own budget.
Increase in Salary Turnover Target	150	The amount has been incorporated with departmental budgets and is on target. Further details are provided in the following section.

4.8 **Progress Against Departmental Salary Turnover Targets**

An assumed saving from staff turnover is included within salary budgets and this allowance was increased by £0.15m from 2005/2006. Details of individual department's targets are summarised in the following table. With the exception of

Neighbourhood Services, it is anticipated that the target for 2005/2006 will be achieved by the year-end. Neighbourhood Services is currently anticipating that they will not achieve their turnover target and this is reflected in the forecast outturn identified in paragraph 4.5.

Department	2005/2006 Turnover Target	Expected to 30.09.05	Actual to 30.09.05	Variance (Adverse)/ Favourable to 30.09.05
	£'000	£'000	£'000	£'000
Adults & Community Services	233.7	113.0	116.0	3.0
Children's Services	179.8	101.1	103.0	1.9
Neighbourhood Services	119.7	59.9	0	(59.9)
Regeneration & Planning	61.8	30.9	52.0	21.1
Chief Executives	146.3	73.1	88.6	15.5
Total	741.3	378.0	359.6	(18.4)

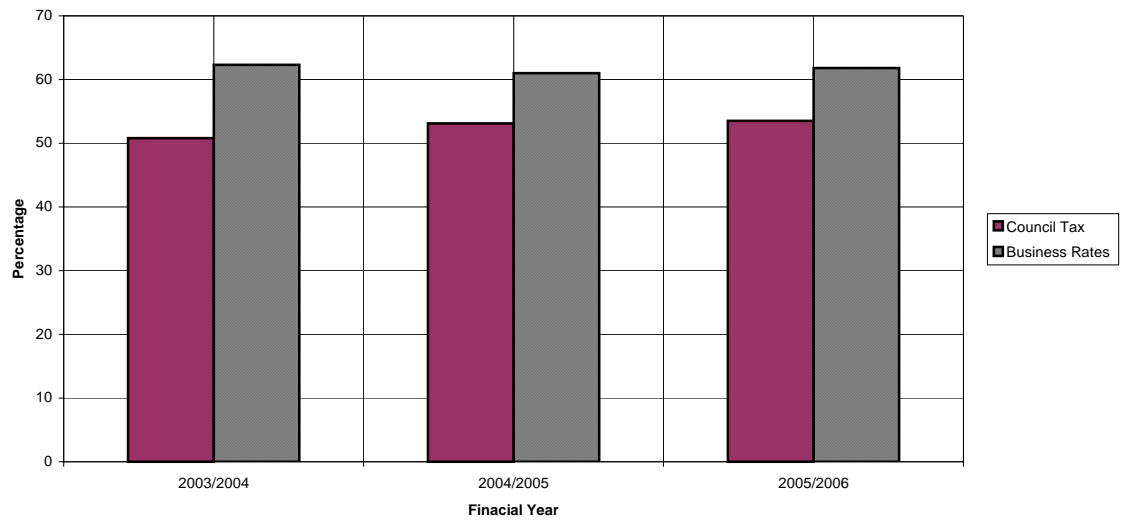
4.9 Key Balance Sheet Information

A Balance Sheet provides details of an organisation's assets and liabilities at a fixed point in time, for example, the end of the financial year or other fixed accounting periods. Traditionally local authorities have only produced a Balance Sheet on an annual basis and have managed Key Balance Sheet issues through other more appropriate methods. However, under the new CPA arrangements there is a greater emphasis on demonstrating effective management of the Balance Sheet. The Audit Commission's preferred option is the production of Interim Balance sheets throughout the year. In my opinion this option is neither practical nor beneficial as a Local Authority Balance Sheet includes a large number of "notional" valuation for an Authority's fixed assets and pension liabilities. It is therefore more appropriate to monitor the key cash based Balance Sheet items and these items are summarised below: -

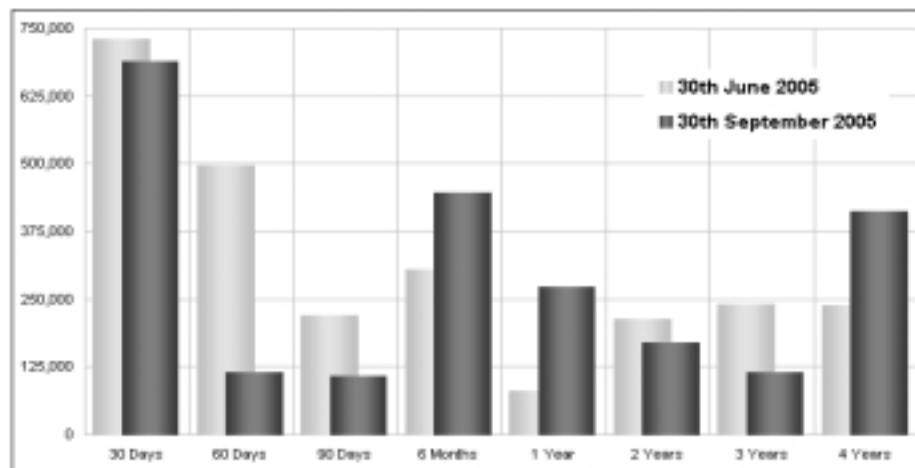
- Debtors

The Council's key debtors arise from the non payment of Council Tax, Business Rates and Sundry Debtors. These areas are therefore subject to detailed monitoring throughout the year. The position on Council Tax and Business Rates is summarised below:

Percentage of Debt Collected at 30th September



The position in relation to Sundry Debtors is summarised below:



At the start of the current financial year the Council had outstanding sundry debts of £1.471m. During the period 1st April, 2005 to 30th September, 2005, the Council issued approximately 6,157 invoices with a value of £7.406m. Together these two amounts total £8.877m. As at 30th September, 2005, the Council had collected £6.555m.

- Current Year Debt

With regard to current outstanding debt, this totals £1.358m at 30th September, 2005, inclusive of approximately £0.689m of debt outstanding for less than thirty days.

- Previous Years Debt

These debts relate to the more difficult cases where court action or other recovery procedures are being implemented. At the 30th September, 2004, debts older than one year totalled £964,000 compared to £795,000 at 31st March, 2005.

- Borrowing Requirements

The Treasury Management Strategy provides the framework for managing the Council's borrowing requirement. At 31st March, 2004, the majority of the Council's external debt was held as short term loans. This position reflected the action taken to secure interest savings from the stock transfer process and the lower interest costs of short term loans compared to long term loans at that time. Action has now been taken, in accordance with the trigger points defined in the Treasury Management Strategy to replace maturing short-term loans with fixed rate, 25 to 30 years, loans with rates of 4.55% to 4.6%. This action has secured the £1m saving built into the base budget from 2005/2006.

4.10 **Outturn Presentation in 2005/2006 Statement of Accounts**

The previous paragraphs detail how the various financial transactions are reported in the Council's management accounts. These items are reported differently in the Council's Statutory Accounts. In 2004/2005 these different reporting requirements caused some confusion. Therefore, to avoid this situation arising from this year I would advise Members that on the basis of the current forecasts, the Council's statutory accounts for 2005/2006 will record a "surplus for the year" of £1.363m. The make up of this amount and the commitments it will fund are summarised below: -

Variance
Favourable
/((Adverse)
£'000

Sources of "Surplus for Year"

Underspend on Corporate and Departmental Budgets	714
Receipt of 2003/2004 Backdate Population Grant	334
Receipt of Income from Housing RTB Sharing Agreement	615
	<hr/>
Surplus for Year – to be reported in Statutory Accounts	1,363

CommitmentsInvest to Save Proposals

Young People's Service	(30)
Access to Learning (A2L)	(81)
Broad Band Implementation	(90)
Phase 2 Equal Pay Costs	(547) *
Contribution to RTB Income Reserves	<u>(615)</u>
Uncommitted Resources	<hr/> 0

*As indicated in the final 2004/2005 Outturn Strategy funding for approximately half of these costs has been identified. The remaining unfunded costs amount to £1.7m. It is suggested that this amount be set aside to partly fund these costs. The remaining costs will need to be funded from the Balance Sheet.

5. RECOMMENDATIONS

5.1 It is recommended that Members note the report.

High Risk Budget Areas by Department**Appendix A**

Best Value Unit / Best Value Sub Unit	2005/06 Budget £'000	Variance to 30/09/2005 (Favourable) / Adverse £'000	Forecast Variance 2005/06 (Favourable) / Adverse £'000
Adult & Community Services			
Older People Purchasing	6,357.4	(42.2)	(150.0)
Learning Disabilities Purchasing	2,131.8	76.2	175.0
Assessment & Care Mgmt.	138.6	63.0	150.0
Home Care Service	1,545.5	(137.8)	(120.0)
Arts, Events & Museums	163.1	20.7	40.0
Building Maintenance	223.7	0.9	10.0
Total	10,560.1	(19.2)	105.0
Regeneration & Planning			
Development Control	391.2	(53.4)	0.0
Planning Policy and Regeneration	544.0	(212.5)	0.0
Total	935.2	(265.9)	0.0
Neighbourhood Services			
Highways	3,204.8	0.0	0.0
Retained Housing	579.8	15.0	30.0
Property Services	227.3	29.0	58.0
Total	4,011.9	44.0	88.0
Corporate Budgets			
Centralised Estimates	5,725.0	(300.0)	(600.0)
Total	5,725.0	(300.0)	(600.0)
Children's Services			
Home to School Transport	1,283.1	48.5	142.5
Extra District/Independent School Fees	626.6	0.0	65.0
Access 2 Learning Centre	872.7	60.5	0.0
Fostering and Adoption	2,199.0	440.0	530.0
Total	4,981.4	549.0	737.5

Appendix B

GENERAL FUND - REVENUE MONITORING REPORT TO 30TH SEPTEMBER 2005

Line No	Actual Position 30/09/05			Description of Expenditure	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col.C	Col. D (D=C-B) £'000	Col. E	Col. F £'000	Col.G £'000	Col. H (H=G-F) £'000
				<u>TABLE 1 - Departmental Expenditure</u>			
1	13,040.3	12,796.5	(243.8)	Adult & Community Services	25,761.1	25,749.1	(12.0)
2	6,409.7	6,211.0	(198.7)	Childrens Services (excl Schools)	18,421.8	18,482.4	60.6
3	11,120.6	11,228.0	107.4	Neighbourhood Services	14,407.4	14,655.7	248.3
4	1,855.5	1,586.8	(268.7)	Regeneration & Planning	3,787.2	3,768.6	(18.6)
5	3,945.6	3,675.8	(269.8)	Resources	4,279.3	4,279.3	0.0
6	36,371.7	35,498.1	(873.6)	Total Departmental Expenditure	66,656.8	66,935.1	278.3
				<u>TABLE 2 - Corporate Costs</u>			
7	50.0	40.0	(10.0)	Emergency Planning	100.0	80.0	(20.0)
8	3,311.0	3,011.0	(300.0)	Centralised Estimates	5,725.0	5,125.0	(600.0)
9	1,177.0	1,177.0	0.0	SX3 Information Partnership	2,353.0	2,353.0	0.0
10	121.0	84.0	(37.0)	Pensions	424.0	350.0	(74.0)
11	56.0	56.0	0.0	Probation and Coroner's Court	158.0	158.0	0.0
12	315.0	115.0	(200.0)	Designated & Custodian Authority Costs	315.0	115.0	(200.0)
13	0.0	0.0	0.0	Insurances	185.0	185.0	0.0
14	150.0	124.0	(26.0)	Audit Fees	310.0	259.0	(51.0)
15	30.0	36.0	6.0	Land Drainage Levy	30.0	36.0	6.0
16	18.0	18.0	0.0	North Eastern Sea Fisheries Precept	18.0	18.0	0.0
17	159.0	149.0	(10.0)	Members' Allowances	318.0	298.0	(20.0)
18	35.0	33.0	(2.0)	Mayoral Allowance	69.0	65.0	(4.0)
19	19.0	19.0	0.0	Parish Precepts	19.0	19.0	0.0
20	31.0	81.0	50.0	Discretionary Rates	31.0	81.0	50.0
21	26.0	50.0	24.0	Major Tourist Attraction Support	52.0	52.0	0.0
22	1.0	1.0	0.0	Contingency - General	20.0	20.0	0.0
23	0.0	0.0	0.0	Housing Stock Transfer Costs	330.0	330.0	0.0
				<u>One -Off Commitments</u>			
24	80.0	45.0	(35.0)	Hart Quarry Judicial Review (See line 31)	80.0	45.0	(35.0)
25	28.0	28.0	0.0	The Way Forward (See line 31)	28.0	28.0	0.0
26	215.0	215.0	0.0	Termination Costs (See line 31)	484.0	484.0	0.0
27	7.0	7.0	0.0	HBC Share Of TVURC / TVDC Restructure (See line 31)	7.0	7.0	0.0
28	5,829.0	5,289.0	(540.0)	Total Corporate Costs	11,056.0	10,108.0	(948.0)
				<u>Contributions From Corporate Reserves</u>			
29	0.0	0.0	0.0	Contributions To / From Balances	(2,300.0)	(2,300.0)	0.0
30	0.0	0.0	0.0	Contribution From Corporate Childrens Services Reserve	0.0	(79.7)	(79.7)
31	(330.0)	(295.0)	35.0	Contribns From Corp.Reserves towards One - Off Commitments (See lines 24 to 27)	(599.0)	(564.0)	35.0
32	(688.4)	(724.6)	(36.2)	<u>Contributions From Departmental Reserves</u>	(1,825.3)	(1,825.3)	0.0
				<u>Contributions To Corporate Reserves</u>			
33	0.0	0.0	0.0	Contribn To FBR Reserve	400.0	400.0	0.0
34	41,182.3	39,767.5	(1,414.8)	Total General Fund Expenditure	73,388.5	72,674.1	(714.4)

Report of: Director of Regeneration & Planning,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: REGENERATION & LIVEABILITY PORTFOLIO
REVENUE MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Regeneration and Liveability Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

2.1 Within the Regeneration and Liveability Portfolio there are a total of 44 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Generally performance towards these SIPs is good, with 65% (28 SIPs) being on target for completion by the agreed milestone. However, there are 3 SIPs (7%) which are assessed as being 'below target' and as such are unlikely to be achieved by the milestone. Table RL1 below details these SIPs, along with an explanation for the delay as well as any remedial action planned.

Table RL1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
EH1/05.5 Increase environmental enforcement activity – remove all unlicensed vehicles within 48 hours	By June 2005	Appointment of additional enforcement staff dependent on outcome of VAT Relief funding. A report is to go to the Housing Hartlepool Board to advise.
EH3/05.2 Delivery of the proposed Hartlepool Transport Interchange through the Local Transport Plan commissioning	December 2005	Work is due to commence on site in December 2005.
JE3/05.1 Ongoing promotion to prospective public sector funders and private sector investors and developers	Presentation to key public sector funding partners May 2005	The Hartlepool Investment Prospectus discussed with key public sector funding partners, including One-North East and Government Office North East in September.

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- 2.2 A number of key performance indicators (KPIs) were included in the Corporate plan as measures of success. A number of these can only be assessed and reported on an annual basis, but of those indicators that progress can be monitored, 86% of the Regeneration and Liveability KPIs are assessed as being on or above target. There are 0 KPIs that are currently assessed as being below target.
- 2.3 Key areas of progress made to date in the Regeneration and Liveability Portfolio includes: -
- Recycling has increased in pilot areas by 45% and town-wide by more than 20% since kerbside recycling has been introduced;
 - The travel concession scheme has been extended to Middlesbrough for the current financial year;
 - “Building Futures” Offices in Stranton, a Tees-Valley wide construction labour market initiative, were occupied in September and the first 6 trainee placements completed.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

- 3.1 Details of Regeneration & Liveability’s actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 1.1.**
- 3.2 In overall terms actual expenditure amounts to £4,637,900, compared to anticipated expenditure of £4,838,300, resulting in a current favourable variance of £200,400. The projected outturn is £9,917,800, compared to the latest budget of £9,951,400, resulting in a forecast favourable variance of £33,600.
- 3.3 The main items to bring to Portfolio Holder’s attention are: -

Line 4: Development Control
Current Variance: £53,400 Favourable
Forecast Variance: Nil

The favourable variance has arisen because the level of fee income generated by the service is above the budgeted target. The Government increased planning application fees payable nationally on 1st April, 2005. This is a volatile budget and assessing future trends is difficult. It is, however, anticipated that a favourable variance in the region of the current level will occur at outturn.

It is proposed to contribute this balance to reserves to help address future funding issues in the reserve.

Line 8: Planning Policy and Regeneration
Current Variance: £212,500 Favourable
Forecast Variance: Nil

The favourable variance has arisen partly because only minimal expenditure has occurred so far in the year against the major regeneration projects budget.

In accordance with the Authority's Financial Procedure Rules a transfer of resources from revenue to capital has been proposed by the Director of Regeneration & Planning and agreed by the Chief Financial Officer: -

- The transfer of £83,000 from this budget to fund the Council's EDRMS.

In addition, a further £130,000 of planning delivery grant has been awarded to the Council for its good performance in planning in the previous year. Although expenditure against these headings is expected in the second half of the year, a favourable variance of around £100,000 is estimated at this stage. This amount will be added to the Council's reserve to fund future costs of developing the Victoria Dock regeneration project.

Line 10: Environment
Current Variance : £57,900 Adverse
Forecast Variance: £115,000 Adverse

The collection of bulky waste within the NDC area is contributing £20,000 towards the projected overspend. This service is currently funded to mid November, after which time the service would need to be reduced to a single vehicle providing a four weekly service to avoid this projected overspend.

The Street Cleansing Service provided at Navigation Point contributes £30,000 towards the projected overspend. This service is currently under review and the Director of Neighbourhood Services will be bringing a separate report to a future meeting. The venture with NDC requires match funding from Hartlepool Borough Council to improve the cleanliness of the NDC area. In the main the joint funding arrangement requires payment in kind and typically consists of officer's time. However, the provision of vehicles is met by funding from the Street Cleansing budget. The current estimated spend on these vehicles is £50,000, which is placing severe pressure on Street Cleansing funds. It should also be noted that NDC funding for this initiative expires in March, 2006. A new bid has been submitted for a four-year period after this, which is anticipated to be successful.

The maintenance of hanging baskets within the central area is contributing an additional £16,000 overspend towards the projected variance.

Additional residential areas are coming on line, therefore, it is not believed that it will possible to cover all of the above pressures within existing budgets as has been the case in previous years.

Line 12: Town Care Management
Current Variance: £4,900 Adverse
Forecast Variance: £20,000 Adverse

Pressures on the provision of this service currently being addressed, as expenditure in none staffing areas is much higher than budgeted and is anticipated to continue. The restructure in the department is expected to address this pressure and every attempt will be made to absorb this overspend within the departments overall budget.

Lines 17 - 31: Contribution from Reserves
Current Variance: Nil
Forecast Variance: Nil

These reserves were created in previous years to fund specific known pressures and will be used by the year-end.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : REGENERATION & LIVEABILITY**Appendix 1.1****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-D)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	289.9	289.9	0.0	Administration	0.0	0.0	0.0
2	32.5	24.3	(8.2)	Building Control	160.3	160.3	0.0
3	97.4	94.4	(3.0)	Community Strategy	240.0	240.0	0.0
4	72.6	19.2	(53.4)	Development Control	391.2	391.2	0.0
5	44.5	60.8	16.3	Divisional Management	0.0	0.0	0.0
6	602.9	602.9	0.0	Economic Development	1,088.5	1,088.5	0.0
7	169.0	162.7	(6.3)	Landscape & Conservation	258.1	258.1	0.0
8	132.8	(79.7)	(212.5)	Planning Policy & Regeneration	544.0	544.0	0.0
9	(4.9)	0.0	4.9	Regeneration Staff Savings	(9.7)	(9.7)	0.0
10	2,789.5	2,847.4	57.9	Environment	5,753.0	5,868.0	115.0
11	124.0	129.5	5.5	Environmental Action	292.6	292.6	0.0
12	69.3	74.2	4.9	Town Care Management	118.6	138.6	20.0
13	183.6	180.9	(2.7)	Community Safety	695.8	695.8	0.0
14	79.1	75.3	(3.8)	Youth Offending Service (Partnership)	364.0	345.4	(18.6)
15	156.1	156.1	0.0	Drug Action Team (100% grant funded)	55.0	55.0	0.0
16	4,838.3	4,637.9	(200.4)		9,951.4	10,067.8	116.4

CONTRIBUTION FROM RESERVES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-D)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
17	0.0	0.0	0.0	Neighbourhood Action Plan production	(15.0)	(15.0)	0.0
18	(25.0)	(25.0)	0.0	Neighbourhood Action Plan staffing costs	(50.0)	(50.0)	0.0
19	(2.7)	(2.7)	0.0	ERDMS project consultancy	(2.7)	(2.7)	0.0
20	0.0	0.0	0.0	LAA Agreement - consultancy	(7.1)	(7.1)	0.0
21	(3.5)	(3.5)	0.0	BPR & GIS consultancy	(14.2)	(14.2)	0.0
22	(30.0)	(30.0)	0.0	PAP system and Academy integration	(30.0)	(30.0)	0.0
23	0.0	0.0	0.0	Town Centre Management Project (Morrisons)	(15.0)	(15.0)	0.0
24	(2.0)	(2.0)	0.0	RTP1 Training Course	(2.0)	(2.0)	0.0
25	(5.0)	(5.0)	0.0	Secretary to Divisional Heads Salary	(10.0)	(10.0)	0.0
26	(13.4)	(13.4)	0.0	Urban Policy Staffing	(26.7)	(26.7)	0.0
27	0.0	0.0	0.0	Community Strategy	(5.4)	(5.4)	0.0
28	(55.3)	(55.3)	0.0	Business Grants	(55.3)	(55.3)	0.0
29	0.0	0.0	0.0	Community Safety Initiatives	(10.3)	(10.3)	0.0
30	0.0	0.0	0.0	Contribution to YOS HYPED Accommodation	(77.0)	(77.0)	0.0
31	(55.0)	(55.0)	0.0	Contribution to Drugs Building	(55.0)	(55.0)	0.0
32	(191.9)	(191.9)	0.0		(375.7)	(375.7)	0.0
33	4,646.4	4,446.0	(200.4)	PORTFOLIO TOTALS	9,575.7	9,692.1	116.4

Report of: Director of Regeneration & Planning,
Director of Neighbourhood Services,
Acting Director of Adult & Community Services
and Chief Financial Officer

Subject: CULTURE, HOUSING AND
TRANSPORTATION PORTFOLIO REVENUE
MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

- 1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Culture Housing and Transportation Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

- 2.1 Within the Culture, Housing and Transportation Portfolio there are a total of 26 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Generally performance towards these SIPs is very good, with 81% (21) of SIPs being on target for completion by the agreed milestone. This compares favourably with the overall 74% of SIPs on or above target across all Portfolios. However, there are 2 SIPs (8%) which are assessed as being 'below target' and as such are unlikely to be achieved by the milestone. Table CHT1 below details these SIPs, along with an explanation for the delay as well as any remedial action planned.

Table CHT1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
CL3/05.8 Production of a series of self guided walks to increase opportunities for informal recreation in the countryside	Publication and launch of leaflets by June 2005	Leaflets launched and available in August 2005. Milestone has now been achieved, although was below target. The traffic light will be amended to 'Green' for future reporting.
EH4/05.5 Complete a review of all Supporting People Contracts	March 2006	Reviews are still behind schedule, although work is ongoing and progress is being made. Supporting People Inspection is taken place week commencing 31 October and this will look to address this issue.

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- 2.2 A number of key performance indicators (KPIs) were included in the Corporate Plan as measures of success. A number of these can only be assessed and reported on an annual basis, but of those indicators that progress can be monitored, 20% of the Culture, Housing and Transportation KPIs are assessed as being on or above target. This actually equates to only 1 KPIs (40%) that has been currently assessed as being below target and this is shown in Table CHT2, below.

Table CHT2 – KPIs assessed as being below target

Improvement Priority (SIP)	Target (2005/06)	Outturn	Comment
LPI NS 12b Extra care sheltered accommodation for b) other vulnerable person provision	57	0	There have been some site issues which have held up the building process and which may cause delay in completion.

- 2.3 Key areas of progress made to date in the Culture, Housing and Transportation Portfolio include: -

- Hartlepool's first Triathlon event was held in August and was deemed so successful that it is proposed to hold the event on an annual basis.
- Thirty three Tall Ships called at Hartlepool over the three days Tall Ships festival that was held in July as an integral part of the Newcastle/Gateshead Tall Ships Festival. Many of the ships stayed in Hartlepool for the full three days, and over 175,000 visitors attended the event.
- A reading club has been established to increase reader development opportunities and promote literacy. Attendance at the group, which meets every four weeks, is good.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

- 3.1 Details of Culture, Housing and Transportation's actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 2.1**.
- 3.2 In overall terms actual expenditure amounts to £5,812,700, compared to anticipated expenditure of £5,800,700, resulting in a current adverse variance of £12,000. The projected outturn for the year is £11,500,400 resulted in an adverse variance of £63,000.

3.3 The main items to bring to Portfolio Holder's attention are: -

Line 8: Allotments

Current Variance: £17,900 Adverse

Forecast Variance: £15,000 Adverse

The adverse variance is mainly owing to the Council having to carry out essential maintenance at the Town's allotments.

Line 9: Community Support

Current Variance: £51,100 Favourable

Forecast Variance: Nil

The current favourable variance is mainly the result of Community Pool grants not yet being awarded and some underspends on Community Centres. It is anticipated that grants will be fulfilled by the year-end and essential maintenance to bring buildings to an acceptable standard will be carried out. These actions are likely to lead to a nil variance at the year-end.

Line 16: Traffic and Road Safety

Current Variance: £56,600 Adverse

Forecast Variance: Nil

Expenditure on the provision of the parking service is currently higher than anticipated due to a minor delay in the set up of decriminalised car parking. It is anticipated that this can be reversed but careful budget monitoring will be necessary.

Line 18: Retained Housing

Current Variance : £15,000 Adverse

Forecast Variance: £30,000 Adverse

The variance on this budget has resulted from lower than expected income in relation to the Supporting People Floating Support contract provided by the Housing Advice Team. The planned level of income could not be achieved within the current capacity of the Section.

As outlined in the previous Monitoring report, the Retained Housing Budget has been increased by £66,500 for the year, based on the proposal to use two reserves set up in the previous year.

Line 20: Foreshore Reserve

Current Variance: Nil

Forecast Variance: Nil

This £11,400 reserve was created to fund Foreshore initiatives in 2005/2006. It is proposed to use £9,000 of this reserve for the treatment of the Paddling Pool at the Headland. The remainder of the reserve will be rephased to 2006/2007 to fund further Foreshore

initiatives. The budget and profile has been adjusted to reflect this revised expenditure profile.

Line 21: Action for Jobs Reserve
Current Variance: Nil
Forecast Variance: Nil

This £2,600 reserve was created to contribute towards the Action for Jobs Scheme in 2005/2006. It is now expected that there will be an underspend of £1,700 against this reserve at outturn. It is proposed to rephase this balance to 2006/2007 to continue to fund this scheme. The budget and profile has been adjusted to reflect this revised expenditure profile.

Line 22: Sports Leader Awards Reserve
Current Variance: Nil
Forecast Variance: Nil

This £5,200 reserve was created to contribute towards the Community of Higher Sports Leader Awards in 2005/2006. It is now expected that only half of this reserve will be required in 2005/2006 with the remainder being rephased to 2006/2007 to continue to support this scheme. The budget and profile has been adjusted to reflect this revised expenditure profile.

Lines 23 – 29: Contributions from Reserves
Current Variance: Nil
Forecast Variance: Nil

These reserves were created in previous years to fund specific known pressures and will be used by the year-end.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : CULTURE, HOUSING AND TRANSPORTATION**Appendix 2.1****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
	Col. B	Col. C	Col. D (D=C-B) £'000		Col. F	Col. G	Col. H (H=G-F) £'000
1	529.0	494.1	(34.9)	Sports & Physical Recreation	1,324.3	1,324.3	0.0
2	22.8	24.6	1.8	Parks	457.6	465.6	8.0
3	197.6	215.8	18.2	Countryside	388.2	388.2	0.0
4	112.1	123.0	10.9	Foreshore	163.6	163.6	0.0
5	144.7	145.6	0.9	Maintenance	223.7	233.7	10.0
6	631.6	597.9	(33.7)	Arts, Events & Museums	982.4	982.4	0.0
7	69.6	74.4	4.8	Archaeology Services	26.7	26.7	0.0
8	20.8	38.7	17.9	Allotments	53.4	68.4	15.0
9	389.1	338.6	(50.5)	Community Support	752.8	752.8	0.0
10	867.1	831.2	(35.9)	Libraries	1,768.2	1,768.2	0.0
11	399.0	423.8	24.8	Recharge Accounts	0.0	0.0	0.0
12	0.0	4.4	4.4	Central Administration	0.0	0.0	0.0
13	148.4	156.2	7.8	Engineers	414.3	414.3	0.0
14	305.7	309.6	3.9	Highways and Transportation	566.4	566.4	0.0
15	1,460.1	1,460.1	0.0	Highways Services	3,204.8	3,204.8	0.0
16	(83.3)	(26.7)	56.6	Traffic & Road Safety	(263.4)	(263.4)	0.0
17	303.9	303.9	0.0	Transport Services	979.6	979.6	0.0
18	289.9	304.9	15.0	Retained Housing	579.8	609.8	30.0
19	5,808.1	5,820.1	12.0		11,622.4	11,685.4	63.0

CONTRIBUTION FROM RESERVES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
	Col. B	Col. C	Col. D (D=C-B) £'000		Col. F	Col. G	Col. H (H=G-F) £'000
20	0.0	0.0	0.0	Use of SRR - Foreshore	(9.0)	(9.0)	0.0
21	0.0	0.0	0.0	Use of SRR - Action for Jobs	(0.9)	(0.9)	0.0
22	0.0	0.0	0.0	Use of SRR - Sports Leader Awards	(2.6)	(2.6)	0.0
23	0.0	0.0	0.0	Use of SRR - Active Sport	(0.8)	(0.8)	0.0
24	0.0	0.0	0.0	Use of SRR - Countryside	(22.2)	(22.2)	0.0
25	(7.4)	(7.4)	0.0	Use of SRR - Grants to Vol Orgs	(8.0)	(8.0)	0.0
26	0.0	0.0	0.0	Use of SRR - Wingfield Castle Report	(15.0)	(15.0)	0.0
27	0.0	0.0	0.0	Cont from Corporate Reserves - H Quay	(60.0)	(60.0)	0.0
28	0.0	0.0	0.0	Use of Supporting People Reserve	(32.0)	(32.0)	0.0
29	0.0	0.0	0.0	Use of Private Landlord Reserve	(34.5)	(34.5)	0.0
30	(7.4)	(7.4)	0.0	TOTAL	(171.7)	(171.7)	0.0
31	5,800.7	5,812.7	12.0	PORTFOLIO TOTALS	11,450.7	11,513.7	63.0

Report of: Director of Children's Services,
Acting Director of Adult & Community Services
and Chief Financial Officer

Subject: CHILDREN'S SERVICES PORTFOLIO
REVENUE MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Children's Services Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

2.1 Within the Children's Services Portfolio there are a total of 19 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Generally performance towards these SIPs is good, with 68% (13) of SIPs being on target for completion by the agreed milestone. This is compared with the overall 74% of SIPs on or above target across all Portfolios. However, there are 4 SIPs (21%) which are assessed as being 'below target' and as such are unlikely to be achieved by the milestone. This does not compare favourably with the overall Council position, of 8% of all SIPs assessed as being below target. Table CS1 below details these SIPs, along with an explanation for the delay as well as any remedial action planned.

Table CS1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
HC/Children/1/05.2 Audit assessments to monitor practice	Ongoing	Current workload commitments have caused a delay in the commencement of this activity. It is likely to take place in 2006.
HC/Children/2/05.1 Continue foster care recruitment programme	Ongoing	The number of foster carers remains at 70 over the last 6 months. Although this is below the target the reduction has been stopped.
HC/Children/5/05.3 Improve educational outcomes for children looked after – local indicator developed	June 05	Indicator involving a 'Value Added' component is being developed and preliminary use (5 looked after children (LAC) in Year 6) has shown above average improvement in some areas compared with peers. The

		scheme needs extending to all LAC, although the results should be viewed with caution, as there is no guarantee that all LAC will show the same improvement.
HC/Children/6/05.2 E2E scheme commenced	April 05	Learning and Skills Council rejected the Council's financial application at very late stage in proceedings. Alternative is being pursued.

- 2.2 A number of key performance indicators (KPIs) were included in the Corporate Plan as measures of success. A number of these can only be assessed and reported on an annual basis, but of those indicators that progress can be monitored, 67% of the Children's Services KPIs are assessed as being on or above target. Only 55% of all Council KPIs, where an assessment can be made, are currently on or above target, so this figure compares well. However, there are 4 KPIs (33%) that are currently assessed as being below target and these are shown in Table CS2, below.
- 2.3 Whilst viewing the table it is worth noting that in some cases, BVPI 40 for example, the level of performance improvement in 2004 was one of the highest nationally and it would be difficult to maintain this level of improvement year on year. Despite this all education targets are set with an element of challenge, making them more difficult to achieve.

Table CS2 – KPIs assessed as being below target

Improvement Priority (SIP)	Target (2005/06)	Outturn	Comment
BVPI 181c Percentage of 14 year old pupils in schools maintained by the local education authority achieving Level 5 or above in the Key Stage 3 test in Science	73%	68%	4% improvement on previous year. Gap to national performance narrowed to 2%. Target not achieved.
BVPI 181d Percentage of 14 year old pupils in schools maintained by the local education authority achieving Level 5 or above in the Key Stage 3 test in ICT Assessment	70%	61.4%	Target not achieved. Weak performance is a concern, although new testing arrangements in 2006 expected to assist performance.
BVPI 39 Percentage of 15 year old pupils in schools maintained by the local education authority achieving five GCSEs or equivalent at grades A* - G including English and	90.6%	88.3%	3% improvement on previous years by very challenging LPSA stretched target not achieved.

Improvement Priority (SIP)	Target (2005/06)	Outturn	Comment
Maths			
BVPI 40 Percentage of pupils in schools maintained by the local education authority achieving level 4 or above in the Key Stage 2 Mathematics test	84%	78%	Performance is 3% above national average for second year in succession, although target not achieved.

2.4 Key areas of progress made to date in the Children's Services Portfolio include: -

- The best ever performance was achieved for the percentage of pupils maintained by the Local Education Authority achieving level 4 or above in the Key Stage 2 English test. Performance was above the national average.
- A number of young people have received individual tutoring for their GCSE exams.
- GCSE exam results indicated a rise in both the number of A* - G passes (up 3% from last year) and number of A* - C passes (up 4% from last year).
- The introduction of Personal Education Plans for children looked after has led to an improvement in attainment.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

3.1 Details of Children's Services actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 3.1**.

3.2 In overall terms actual expenditure amounts to £6,033,100, compared to anticipated expenditure of £6,231,800, resulting in a current favourable variance of £198,700.

3.3 The projected outturn is currently estimated to be £17,860,700, compared to the budget of £17,879,800, resulting in a forecast favourable variance of £19,100.

3.4 The items to bring to the Portfolio Holder's attention are: -

Line 1: Access to Education
Current Variance: £28,000 Adverse
Forecast Variance: £90,600 Adverse

The main reason for both the current and forecast adverse variances is Home to School Transport as there is an increase in the number of escorted journeys for pupils with special educational needs.

The significant forecast adverse variance on Home to School Transport (£142,500) is partly offset by forecast favourable variances on maintenance payments to pupils attending Carlton (£9,400), Education Social Workers (£24,000) and Asset Management (£18,500), owing to staff vacancies and an expected underspend on Supplies and Services respectively.

Line 2: Early Years

Current Variance: £36,800 Favourable

Forecast Variance: £51,300 Favourable

The favourable variance has occurred as there has been a lower than expected take up of nursery places for 3 year-old children.

Line 3: Other School Related Expenditure

Current Variance: £27,100 Favourable

Forecast Variance: £28,500 Favourable

The main reason for the favourable variance is that expenditure on early retirement costs for teachers is lower than anticipated.

Line 4: Raising Educational Achievement

Current Variance: £19,300 Favourable

Forecast Variance: £32,600 Adverse

The favourable variance has occurred because of a planned underspend in respect of Carlton Outdoor Education Centre which will be the subject of major capital works commencing in October, 2005. A forecast variance at outturn of £109,000 is anticipated on Carlton. It is proposed to create a Reserve equal to this variance to contribute towards the cost of the capital scheme and to cover the costs during the period of reduced operation up to September, 2006. The creation of this reserve has been included in the outturn projection.

The forecast adverse variance relates to the Advisory Service mainly owing to reduced grant income.

Line 5: Special Educational Needs

Current Variance: £61,400 Adverse

Forecast Variance: £70,700 Adverse

The main reasons for this adverse variance are Independent School Fees being higher than anticipated and pressures on staffing, premises and equipment purchases for the new classroom at the Access 2 Learning Centre.

Line 6: Strategic Management
Current Variance: £80,300 Favourable
Forecast Variance: £133,200 Favourable

The main reasons for this favourable variance is vacancies within Children's Services support services and underspends against supplies and services budgets. Some of these vacancies are expected to be filled later in the year, however, certain posts are being reviewed as part of the 2006/2007 budget exercise so may not be filled this financial year resulting in a favourable outturn variance.

Savings arising from senior management vacancies are to be used to partly offset the costs of the interim arrangements agreed at Cabinet on 6th June, 2005, the balance of these costs being funded from reserves (see Line 20).

Line 9: Children, Young People and Families Support
Current Variance: £111,000 Favourable
Forecast Variance: £79,700 Adverse

The current favourable variance has occurred owing to staff vacancies and the continuing delay in the opening of the Flint Walk Placement Support Centre.

As previously reported there continues to be pressures around placement costs for children and young people. The Fostering and Adoption budget is high risk and is currently forecasting an adverse variance at outturn of £530,000, however, this will be partially offset by underspends on agency placements and Flint Walk.

Officers are continuing to review strategies in order to make savings in all possible areas. However, it is expected that independent fostering will be overspent at the end of this financial year.

This position continues to be closely monitored by officers.

Line 12: Information, Sharing & Assessment (ISA)
Current Variance: £9,400 Favourable
Forecast Variance: Nil

The current favourable variance is owing to staff vacancies, which in turn have resulted in a delay in implementing the new ISA System.

Line 15: Educational Achievement Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was created to fund the costs of specialist advisors. Half of this reserve (£61,000) was previously expected to be utilised this year with the remainder next year. It is now expected that

£80,000 will be spent this financial year with the balance in next year. The budget and profile will now be adjusted to reflect this revised expenditure profile.

Line 16: Building Schools for the Future Reserve

Current Variance: Nil

Forecast Variance: Nil

This reserve was to be utilised in 2005/2006 to balance the Education budget and ensure expenditure was at the desired level. It was originally anticipated that £143,000 would be used this financial year, however, this has been revised to £138,000 and the budget has been amended to reflect this.

Lines 17 - 21: Contributions to Reserves

Current Variance: Nil

Forecast Variance: Nil

These reserves were created in previous years to fund specific known pressures and will be used by the year-end.

Line 22: ISA Initiatives Reserve

Current Variance: Nil

Forecast Variance: Nil

This reserve relates to the implementation of ISA Initiatives. As detailed in Line 12 the implementation of the ISA System has been delayed. The full reserve is not expected to be utilised in 2005/2006. The remaining balance will be rephased to 2006/2007 to cover this delayed expenditure. The budget and profile has been adjusted to reflect this revised expenditure profile.

Lines 26 – 28: Sure Start

Current Variance: £212,600 Favourable

Forecast Variance: Nil

The three local Sure Start programmes are grant funded. The favourable current variance is owing to late receipt of partner agencies salaries invoices. The grants will be fully utilised by the end of the financial year.

Line 28: Teenage Pregnancy Initiative

Current Variance: £53,700 Favourable

Forecast Variance: Nil

This budget relates to the implementation of the teenage pregnancy strategies agreed locally with partner agencies. It is funded by the Teenage Pregnancy Local Implementation Grant. Any underspend will be rolled forward into 2006/2007 to continue to support the agreed action plan.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : CHILDRENS SERVICES

Appendix 3.1

REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
	Col. B	Col. C	Col. D (D=C-B)		Col. F	Col. G	Col. H (H=G-F)
Col. A	£'000	£'000	£'000	Col. E	£'000	£'000	£'000
1	924.9	952.9	28.0	Access to Education	2,327.3	2,417.9	90.6
2	(458.6)	(495.4)	(36.8)	Early Years	359.7	308.4	(51.3)
3	(379.6)	(406.7)	(27.1)	Other School Related Expenditure	107.8	79.3	(28.5)
4	316.6	297.3	(19.3)	Raising Educational Achievement	740.3	772.9	32.6
5	985.2	1,046.6	61.4	Special Educational Needs	2,784.3	2,855.0	70.7
6	145.9	65.6	(80.3)	Strategic Management	1,035.3	902.1	(133.2)
7	21.4	21.4	0.0	Central Support Services	882.5	882.5	0.0
8	(16.8)	(16.8)	0.0	MRU - CPA Excellent Status	(16.8)	(16.8)	0.0
9	4,201.6	4,090.6	(111.0)	Children, Young People and Families Support	8,716.0	8,795.7	79.7
10	141.3	146.6	5.3	Youth Justice	283.5	283.5	0.0
11	405.3	398.6	(6.7)	Youth Service	977.6	977.6	0.0
12	25.6	16.2	(9.4)	Information, Sharing & Assessment	92.4	92.4	0.0
13	96.9	94.1	(2.8)	Play & Care of Children	131.9	131.9	0.0
14	6,409.7	6,211.0	(198.7)		18,421.8	18,482.4	60.6

CONTRIBUTION FROM RESERVES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
	Col. B	Col. C	Col. D (D=C-B)		Col. F	Col. G	Col. H (H=G-F)
Col. A	£'000	£'000	£'000	Col. E	£'000	£'000	£'000
15	(69.6)	(69.6)	0.0	Educational Achievement	(80.0)	(80.0)	0.0
16	(69.0)	(69.0)	0.0	Building Schools for the Future	(138.0)	(138.0)	0.0
17	(15.3)	(15.3)	0.0	Children's Serv Implementation	(100.0)	(100.0)	0.0
18	0.0	0.0	0.0	SEN Provision	(48.8)	(48.8)	0.0
19	0.0	0.0	0.0	Flint Walk Development	(67.0)	(67.0)	0.0
20	(24.0)	(24.0)	0.0	Way Forward	(57.3)	(57.3)	0.0
21	0.0	0.0	0.0	Boy's Welfare Refurbishment	(30.0)	(30.0)	0.0
22	0.0	0.0	0.0	ISA Initiatives	(20.9)	(20.9)	0.0
23	0.0	0.0	0.0	Corporate Children's Services Reserve	0.0	(79.7)	(79.7)
24	(177.9)	(177.9)	0.0	TOTAL	(542.0)	(621.7)	(79.7)
25	6,231.8	6,033.1	(198.7)	PORTFOLIO TOTALS	17,879.8	17,860.7	(19.1)

MEMO ITEMS

26	(0.2)	2.0	2.2	Sure Start North	0.0	0.0	0.0
27	34.3	(55.3)	(89.6)	Sure Start South	0.0	0.0	0.0
28	46.9	(78.3)	(125.2)	Sure Start Central	0.0	0.0	0.0
29	0.0	(53.7)	(53.7)	Teenage Pregnancy Initiative	0.0	0.0	0.0
30	81.0	(185.3)	(266.3)	TOTAL	0.0	0.0	0.0

Report of: Acting Director of Adult & Community Services,
Director of Children's Services,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: ADULT & PUBLIC HEALTH SERVICE
PORTFOLIO REVENUE MONITORING
REPORT 2005/2006

1. PURPOSE OF REPORT

- 1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Adult and Public Health Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

- 2.1 Within the Adult and Public Health Portfolio there are a total of 24 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Of these 14 (58%) have been assessed as being on or above target for completion by the agreed milestone. This appears to compare poorly with the average across all portfolios of 74%. However, only 3 (13%) have been assessed as being 'below target' and as such is unlikely to be achieved by the milestone. This is only just above the overall Council position of 8% of all SIPs assessed as being below target. Table ASPH1 below details the SIPs, along with explanation for the delay as well as any remedial action planned.

Table ASPH1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
HC/Adults/1/05.1 Empower people through greater take up of Direct Payments	Ongoing	Working locally on improving processes and working with neighbours and the University of Birmingham to identify best practice. However, the recruitment of support posts has been delayed which has led to a delay in progressing.
HC/Adults/2/05.1 Reshape access for public in light of	June 05	Identified service requirements for Contact Centre. Joint service with Children's Department continues.

restructure and the Contact Centre		Other authorities researched. discussions with Corporate colleagues ongoing and slippage in date for Contact Centre agreed.
HC/Adults/4/05.1 Implement Public Health Strategy	From April 05	Scrutiny of healthy lifestyles completed. Public Health Strategy Group has begun to meet. LPSA2 proposal drafted for extending GP referral scheme.

2.2 A number of key performance indicators (KPIs) were included in the Corporate Plan as measures of success. A number of these can only be assessed and reported on an annual basis, but of those indicators that progress can be monitored, 20% of the Adult and Public Health KPIs are assessed as being on or above target. This equates to only 1 indicator, from a total of 5. All of the remaining 4 are classified as 'unsure' as whilst performance is broadly on target it is difficult to predict whether the targets will be achieved.

2.3 Key areas of progress made to date in the Adult and Public Health Portfolio include: -

- Adult Placement Scheme for those with a learning disability is in place, helping people with learning disabilities to enjoy a fuller life in society.
- All services, that can be delivered electronically, will be by the December 2005 'e-government' deadline.
- The number of adults across the Borough participating in Basic Skills classes is more than double the target – 535 adults in 2004/2005 (academic year) compared to the target of 260.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

3.1 Details of Adult & Public Health Services actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 4.1.**

3.2 In overall terms actual expenditure amounts to £9,700,500, compared to anticipated expenditure of £9,844,100, resulting in a current favourable variance of £143,600.

3.3 The projected outturn is currently estimated to be £20,761,200, compared to the budget of £20,806,200, resulting in a forecast favourable variance of £45,000.

3.4 The main items to bring to Portfolio Holder's attention are: -

Line 1: Assessment & Care Management

Current Variance: £57,700 Adverse

Forecast Variance: £85,000 Adverse

The adverse position on this budget is owing to the purchase of Occupational Therapy equipment for clients. Activity levels have been increased to respond to increased demand and to keep waiting lists to a minimum.

The 2006/2007 budget process will review eligibility in this area but this will only impact on low value one-off items. Maintenance of established equipment will continue and therefore a pressure exists for future years.

In accordance with the Authority's Financial Procedure Rules a transfer of resources from revenue to capital has been proposed by the Acting Director of Adult & Community Services and agreed by the Chief Financial Officer: -

- Havelock Centre – the transfer of £13,000 from this budget to fund essential disabled access works.

Staff vacancies in Assessment and Care Management have reduced the anticipated overspend. The adverse outturn projections on this budget will be offset by the favourable projection on the Home Care Service. Officers will continue to review and monitor the situation.

Line 2: Home Care

Current Variance: £137,800 Favourable

Forecast Variance: £120,000 Favourable

The variance in this group arises from a temporary under-use of Home Care hours whilst restructuring of the service is completed.

There has been some delay in fully staffing the service owing to new staff requiring induction and training by experienced Home Care staff within the caring environment. Fourteen new members of staff have recently been appointed and it is anticipated that by the end of the financial year the service will be running at optimum capacity.

As previously reported, during the restructure of the Home Care Service a number of employees opted to take voluntary redundancy. The costs will be funded by a Specific Revenue Reserve (SRR). (Line 18).

Line 3: Learning Disability Purchasing
Current Variance: £76,200 Adverse
Forecast Variance: £175,000 Adverse

A number of factors have influenced the adverse variance on this budget, namely, additional complex packages for Home Care since the start of the year and increased costs for respite with effect from August, 2005.

The pressures on this service are compounded by the much improved life expectancy of people with learning disabilities. Also many carers, generally the parents of those service users, are becoming too frail to care for them as they have previously. It is estimated that over the next decade there will be ten new residential/supported living packages each year. There is also a market pressure on fee levels both locally and nationally.

The adverse forecast variance will be partially offset by the favourable forecast variance on Older People's Purchasing.

Line 5: Mental Health
Current Variance: £72,400 Favourable
Forecast Variance: £60,000 Favourable

The favourable variance in this group arises from staff vacancies incurred in the first six months of this financial year. It is anticipated that although appointments will be made, a favourable variance of approximately £60,000 is estimated at year-end.

Line 6: Older People Purchasing
Current Variance: £42,200 Favourable
Forecast Variance: £150,000 Favourable

The favourable variance on this budget has arisen owing to slippage in the use of Government grants and the phased application of development monies. Also there have been fewer admissions to Residential Care and intensive packages of care at home, arising from the success of work carried out in the areas of hospital discharges and multi-link practice.

The year-end position anticipates a continued approach of not allocating Access & Systems Capacity grant to new developments. The grant slippage will enable us to utilise the monies to offset the adverse variance in Learning Disabilities Purchasing. The use of grants in this way is not sustainable as under development will add to the already growing pressures in future years.

Other pressures, which face Older People budgets over the next decade include increased life expectancy. The number of clients aged 85 and over will rise and our current investment into Elderly

Mentally Infirm (EMI) services is insufficient. Also the weekly cost of Care Home beds is due to be reviewed from April, 2006.

In accordance with the Authority's Financial Procedure Rules a transfer of resources from revenue to capital has been proposed by the Acting Director of Adult & Community Services and agreed by the Chief Financial Officer: -

- Lynn Street ATC – the transfer of £120,000 has been made to cover the cost of demolition of Lynn Street ATC, which has been vacant for a number of years and is in a dangerous state of repair.

Line 7: Older People Residential Care (Intermediate Care – Swinburne)

Current Variance: £52,300 Favourable

Forecast Outturn: £50,000 Favourable

The favourable variance on this budget has arisen owing to staffing vacancies. Staff are now in post and the existing favourable variance is likely to remain fairly static as the year progresses and the new service becomes more established.

Line 9: Support Services

Current Variance: £26,000 Adverse

Forecast Outturn: £75,000 Adverse

The adverse variance on this budget has arisen owing to staff advertisements and recruitment costs mainly for the new Director of the department, which has cost £50,000 to date.

The Council has employed consultants to review the faire price for care. The costs will be funded by the earmarked strategic revenue reserve. (Line 19).

Line 12: Adult Education

Current Variance: £99,300 Adverse

Forecast Variance: £99,300 Adverse

The Adult Education Service recently underwent a re-inspection by the Adult Learning Inspectorate. This resulted in additional expenditure being incurred in the academic year August, 2004 to July, 2005 on areas of weakness, in particular staff development. This has resulted in an adverse variance, which will be financed from the Adult Education specific reserve (see Line 23 below).

In addition, funding from the LSC for vocational training courses is subject to clawback if learner numbers do not achieve the targeted level. In the academic year August, 2004 to July, 2005 the target set underachieved for the first time and the LSC have the option to clawback an element of the funding given. The course fee and

additional income generated in the same academic year is sufficient to cover this anticipated clawback.

Line 14: Consumer Services
Current Variance: £78,300 Favourable
Forecast Variance: Nil

Vacant posts account for £25,300 of this variance. However, given the nature of the service and the need to undertake a statutory level of inspections this underspend will be used to employ specialist consultants to undertake the work. The balance of the underspend relates to early than anticipated receipt of Licensing Act income. This budget is projected to break even at the year-end.

Lines 17 - 22: Use of Reserves
Current Variance: Nil
Forecast Variance: Nil

These reserves were created in previous years to fund one-off commitments. These reserves will be fully utilised by the year-end.

Line 23: Use of Adult Education Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was created to address short and long term pressures from within the Adult Education Service as identified in the Post Inspection Plan. It was originally forecasted that £151,300 of this reserve would be required this financial year, however, this has now been revised to £99,300 (see Line 13 above).

Line 24: Use of Bursary Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was created to ring fence the Council's share of the joint funded Bursary Scheme for Trainees. The appointment of trainees in the year has resulted in the need to use some of this Reserve.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : ADULT & PUBLIC HEALTH SERVICE**Appendix 4.1****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	1,582.3	1,640.0	57.7	Assessment and Care Management	3,128.3	3,213.3	85.0
2	747.9	610.1	(137.8)	Home Care	1,545.5	1,425.5	(120.0)
3	966.6	1,042.8	76.2	Learning Disability - Purchasing	2,131.8	2,306.8	175.0
4	751.3	745.5	(5.8)	Learning Disability - Support Services	1,521.5	1,521.5	0.0
5	634.8	562.4	(72.4)	Mental Health	1,271.2	1,211.2	(60.0)
6	2,985.7	2,943.5	(42.2)	Older People - Purchasing	6,357.4	6,207.4	(150.0)
7	175.9	123.6	(52.3)	Older People - Residential Care	361.3	311.3	(50.0)
8	656.6	653.4	(3.2)	Physical Disability	1,271.2	1,271.2	0.0
9	867.0	893.0	26.0	Support Services	1,541.2	1,616.2	75.0
10	107.7	90.6	(17.1)	Sensory Loss and Occupational Therapy	251.4	251.4	0.0
11	69.8	68.2	(1.6)	Service Strategy & Regulation	140.1	140.1	0.0
12	111.3	111.3	0.0	Adult Education	99.3	99.3	0.0
13	0.0	0.0	0.0	Supporting People	685.8	685.8	0.0
14	311.0	232.7	(78.3)	Consumer Services	826.1	826.1	0.0
15	287.8	279.9	(7.9)	Environmental Standards	301.7	301.7	0.0
16	10,255.7	9,997.0	(258.7)		21,433.8	21,388.8	(45.0)

CONTRIBUTION FROM RESERVES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
17	0.0	0.0	0.0	Use of Supporting People Reserve	(308.0)	(308.0)	0.0
18	(130.0)	(130.0)	0.0	Home Care Reserve	(130.0)	(130.0)	0.0
19	(31.0)	(31.0)	0.0	Review of Charging Consultancy fees	(31.0)	(31.0)	0.0
20	0.0	(36.2)	(36.2)	Staff Accommodation Reserve	(36.2)	(36.2)	0.0
21	0.0	0.0	0.0	Use of Local Air Pollution Reserve	(12.0)	(12.0)	0.0
22	0.0	0.0	0.0	Use of Environmental Partnership Res.	(5.1)	(5.1)	0.0
23	(99.3)	(99.3)	0.0	Use of Adult Education Reserve	(99.3)	(99.3)	0.0
24	0.0	0.0	0.0	Use of Bursary Reserve	(6.0)	(6.0)	0.0
25	(260.3)	(296.5)	(36.2)		(627.6)	(627.6)	0.0
26	9,995.4	9,700.5	(294.9)	PORTFOLIO TOTALS	20,806.2	20,761.2	(45.0)

Report of: Chief Executive and
Chief Financial Officer

Subject: FINANCE PORTFOLIO REVENUE
MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Finance Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

2.1 Within the Finance Portfolio there are a total of 13 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Overall performance is good, with 69% (9) of the SIPs having been assessed as being on or above target for completion by the agreed milestone. The total across all the Portfolios is 74% so this is just below the average. Only 1 SIP (8%) which is assessed as being below target and as such is unlikely to be achieved by the milestone. Table F1 below details the SIP, along with an explanation for the delay as well as any remedial action planned.

Table F1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
OD5/05 Freedom of information – Prepare records retention and disposal procedures	June 05	A period of sick leave has had an adverse effect on the timetabling arrangements. The draft policy requires further consideration with a final draft anticipated by December 2005. Roll out anticipated in first half of 2006.

2.2 A number of key performance indicators (KPIs) were included in the Corporate Plan as measures of success. A number of these can only be assessed and reported on an annual basis and are therefore not reported at this stage in the year. The Finance Portfolio only has 2 KPIs that it can report and both of these are assessed as being unsure of whether the target will be achieved – and explanations for this is shown in Table F2 below.

Table F2 – KPIs assessed as being unsure of whether target will be achieved

Improvement Priority (SIP)	Target (2005/06)	Outturn	Comment
LPI CE 9a Annual Efficiency targets achieved: Cashable	£1.092m	-	Procedures not yet developed to specifically monitor progress. Delay owing to other priorities and limited staffing resources. However, because of nature of year one cashable efficiency monitoring can be delayed as savings should be achievable
LPI CE 9b Annual Efficiency targets achieved: Total	£2.184m	-	Procedures not yet developed to specifically monitor progress. Delay owing to other priorities and limited staffing resources. However, because of nature of year one cashable efficiency monitoring can be delayed as savings should be achievable

2.3 Key areas of progress made to date in the Finance Portfolio include: -

- Initial budget proposals for 2006/2007 have been approved and issued for Consultation;
- Annual Efficiency Statement has been submitted to ODPM.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

3.1 Details of Finance's actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 5.1**.

3.2 In overall terms actual expenditure amounts to £1,791,000, compared to anticipated expenditure of £1,949,300, resulting in a current favourable variance of £158,300. It is anticipated that spending will be in line with budgets by the end of the financial year.

3.3 The main items to bring to Portfolio Holder's attention are: -

Line 5: Revenues
Current Variance: £100,500 Favourable
Forecast Variance: Nil

The current variance is owing to grant income being received earlier than anticipated. The budget is expected to be on target by the financial year-end.

Line 8: Miscellaneous
Current Variance: £40,600 Favourable
Forecast Variance: Nil

This variance is owing to a higher than anticipated amount of income received from the Shopping Centre receipts in the first quarter. The budget for the full year has not been adjusted to reflect this as future quarters may also vary from that originally anticipated.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : FINANCE**Appendix 5.1****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	461.3	459.2	(2.1)	Accountancy	808.4	808.4	0.0
2	30.2	31.9	1.7	Benefits	60.0	60.0	0.0
3	167.7	147.6	(20.1)	Internal Audit	293.4	293.4	0.0
4	78.3	81.6	3.3	Payments Unit	204.7	204.7	0.0
5	749.9	649.4	(100.5)	Revenues	1,014.7	1,014.7	0.0
6	92.8	92.1	(0.7)	Fraud	186.0	186.0	0.0
7	253.0	253.7	0.7	Legal Services	488.9	488.9	0.0
8	116.1	75.5	(40.6)	Miscellaneous	(2,473.1)	(2,473.1)	0.0
9	1,949.3	1,791.0	(158.3)		583.0	583.0	0.0

10	1,949.3	1,791.0	(158.3)	PORTFOLIO TOTALS	583.0	583.0	0.0
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Report of: Chief Executive,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: PERFORMANCE MANAGEMENT PORTFOLIO
REVENUE MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress made towards achieving the Corporate Plan service improvement priorities and the Revenue budgets for the Performance Management Portfolio for the six months to 30th September, 2005.

2. PERFORMANCE UPDATE FOR THE PERIOD ENDING 30TH SEPTEMBER, 2005

2.1 Within the Performance Management Portfolio there are a total of 46 service improvement priorities (SIPs) that were identified in the 2005/2006 Corporate Plan. Overall performance is very good, with 41 SIPs, or 89%, being assessed as being on or above target for completion by the agreed milestone, comparing favourably with the figure of 74% across all Portfolio areas. There are 3 SIPs (7%) which have been assessed as being 'below target' and as such is unlikely to be achieved by the milestone. Table PM1 below details the SIPs, along with an explanation for the delay as well as any remedial action planned.

Table PM1 – SIPs assessed as being below target

Improvement Priority (SIP)	Milestone	Comment
OD10/05.1 Implement developments following agreement of the corporate consultation strategy	From Apr 05	Joint Consultation/Communications/ Customer Strategy still to be approved. Plans are in hand to work on actions.
OD17/05.1 Complete Job Evaluation	Mar 06	Improved arrangements implemented whereby each department has dedicated Analyst days.
OD6/05.5 Review the Council's corporate identity/branding	Apr-Sept 05	Consideration is still being given to this. Further consultation is required with departments.

Cabinet – 7th November, 2005

- 2.2 A number of key performance indicators (KPIs) were included in the Corporate Plan as measures of success. A number of these can only be assessed and reported on an annual basis and only two indicators within the Performance Management Portfolio can be assessed at this stage. Of these two, 1 has been assessed as being on or above target and the other classified as 'unsure' as whilst performance is improving it is difficult to predict whether the target will be achieved.
- 2.3 Key areas of progress made to date in the Performance Management Portfolio include: -
- A new "e-consultation" system has been implemented enabling consultation exercises to be conducted electronically. The Employee survey to be conducted, using this method where appropriate, in November, 2005.
 - Successful "Talking to Communities" event held to begin consultation with BME communities.
 - Sickness absence improvement plan on target. Slight improvement already achieved.
 - New Scrutiny Forums and Work Programmes established.
 - All interactions with public, which are capable of electronic service delivery, on line for 100% target by December, 2005.

3. REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

- 3.1 Details of Performance Management's actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 6.1**.
- 3.2 In overall terms actual expenditure amounts to £6,990,200, compared to anticipated expenditure of £7,059,700, resulting in a current favourable variance of £69,500. It is anticipated that spending will be in line with budgets by the end of the financial year.
- 3.3 The main items to bring to Portfolio Holder's attention are: -

Line 3: Corporate Services & Public Consultation
Current Variance: £55,300 Favourable
Forecast Variance: Nil

The current variance is owing to staff vacancies at the beginning of the year, some of which have now been filled. This best value unit has reached the full year's salary abatement target by the half-year point.

Line 17: Property Services
Current Variance: £29,000 Adverse
Projected Variance: £58,000 Adverse

This service is very similar to the DSO Trading Activities in that it relies on trading generated income to fund expenditure. Current estimates show a potential £58,000 adverse variance projected at the year-end. There are, however, certain caveats to this projection. The first being that income from projected schemes cannot be guaranteed. Failure to reach these targets will have an adverse effect on this account. Secondly, the number of staff leaving has had a major detrimental impact on this account. The reduction in directly employed technical staff has resulted in the employment of agency personnel to meet the required workloads. The costs associated with agency labour are far higher than those associated with direct employment and this has resulted in the adverse variance currently projected. Officers are monitoring this budget to attempt to avoid any adverse variance at the year-end.

Line 18: Building Cleaning
Current Variance: £13,000 Adverse
Forecast Variance: £25,300 Adverse

Additional pressures associated with the archive store being brought into operational service as office space have added cost pressures to this service. Every attempt will be made to minimise this variance but additional funding is being sought to cover the extra cost associated with the Archive Store building.

Line 22: Use of Single Status Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was set up to meet specific ongoing staffing costs, has been fully utilised at this point in the year.

Line 23: Use of Local Land and Property Gazetteer Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was set up to meet salary, training and software expenses and will be fully utilised by the financial year-end.

Line 24: Use of Senior HR Staff Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve was set up to meet extra staffing needed to support the corporate restructure and subsequent departmental restructures and will be fully utilised by the financial year-end.

Line 25: Use of Accommodation Changes Reserve
Current Variance: Nil
Forecast Variance: Nil

This reserve is linked with the above reserve (Line 24), to meet accommodation changes and will be fully utilised by the financial year-end.

Line 26: Use of Legionella Reserve
Current Variance: Nil
Forecast Variance: Nil

The reserve was set up to carry forward amounts set aside to pay for compliance works as they arise. The amount to be used from the reserve is based on the current estimate of these costs in relation to schools.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : PERFORMANCE MANAGEMENT**Appendix 6.1****REVENUE MONITORING REPORT PERIOD ENDING 30 SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	56.6	54.0	(2.6)	Public Relations	124.4	124.4	0.0
2	121.7	117.8	(3.9)	Democratic Services	249.2	249.2	0.0
3	273.2	217.9	(55.3)	Corporate Strategy & Public Consultation	548.9	548.9	0.0
4	84.0	73.2	(10.8)	Support To Members	169.2	169.2	0.0
5	(74.6)	(79.0)	(4.4)	Other Office Services	(149.2)	(149.2)	0.0
6	46.6	49.4	2.8	Printing	63.0	63.0	0.0
7	3.3	5.4	2.1	Purchasing	13.7	13.7	0.0
8	46.2	32.4	(13.8)	Registration Services	91.5	91.5	0.0
9	303.4	323.5	20.1	Human Resources	715.6	715.6	0.0
10	165.8	148.0	(17.8)	Training & Equality	303.2	303.2	0.0
11	129.8	115.1	(14.7)	Contact Centre	259.7	259.7	0.0
12	789.4	776.2	(13.2)	Miscellaneous	1,218.8	1,218.8	0.0
13	30.0	30.0	0.0	Single Status	30.0	30.0	0.0
14	13.1	13.1	0.0	Local Land and Property Gazetteer	22.8	22.8	0.0
15	6.4	6.4	0.0	Senior HR Staff	20.0	20.0	0.0
16	1.4	1.4	0.0	Accommodation Changes	15.5	15.5	0.0
17	28.3	57.3	29.0	Property Services & Other	488.0	546.0	58.0
18	101.5	114.5	13.0	Building Cleaning	227.3	252.6	25.3
19	4,984.5	4,984.5	0.0	DSO	181.3	181.3	0.0
20	0.0	0.0	0.0	Contribution to NS Deficit	51.5	51.5	0.0
21	7,110.6	7,041.1	(69.5)		4,644.4	4,727.7	83.3

CONTRIBUTION FROM RESERVES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
22	(30.0)	(30.0)	0.0	Single Status Reserve	(30.0)	(30.0)	0.0
23	(13.1)	(13.1)	0.0	Local Land and Property Gazetteer Reserve	(22.8)	(22.8)	0.0
24	(6.4)	(6.4)	0.0	Senior HR Staff Reserve	(20.0)	(20.0)	0.0
25	(1.4)	(1.4)	0.0	Accommodation Changes Reserve	(15.5)	(15.5)	0.0
26	0.0	0.0	0.0	Legionella Reserve	(20.0)	(20.0)	0.0
27	(50.9)	(50.9)	0.0	TOTAL	(108.3)	(108.3)	0.0
28	7,059.7	6,990.2	(69.5)	PORTFOLIO TOTALS	4,536.1	4,619.4	83.3

SCRUTINY CO-ORDINATING COMMITTEE

20th December, 2005



Report of: Chief Financial Officer

Subject: NRF, CAPITAL & ACCOUNTABLE BODY
PROGRAMME MONITORING REPORT
2005/2006

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall Capital budget for 2005/2006 and progress against the Spending Programme where the Council acts as the Accountable Body and NRF.

2. CONSIDERATION OF ISSUES

A separate report has not been prepared for your Committee as a comprehensive report was submitted to Cabinet on 7th November, 2005 and this report is attached at Appendix A. This report sets out the key issue to bring to your attention. The first part of this document is the Cabinet Summary Report (green papers). This report is supported by detailed reports for individual Portfolio Holder's responsibility (blue papers).

3. RECOMMENDATIONS

Members consider the report.

<p style="text-align: center;">CABINET REPORT 7th November, 2005</p>



Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME MONITORING REPORT 2005/2006

SUMMARY

1. PURPOSE OF REPORT

To provide details of progress against the Council's overall Capital budget for 2005/2006 and progress against the Spending Programmes where the Council acts as the Accountable Body and Neighbourhood Renewal Fund (NRF).

The report considers the following areas: -

- NRF
- Capital Monitoring
- Accountable Body Programme Monitoring

2. SUMMARY OF CONTENTS

The report provides detailed monitoring reports for Capital for each Portfolio up to 30th September, 2005. The Finance Portfolio report also includes Accountable Body Programme spend for the same period. The report follows the format adopted for the previous report and budgets are reported by Portfolio Holder and analysed by department, to enable each Portfolio Holder to readily review their area of responsibility.

3. RELEVANCE TO CABINET

Cabinet has overall responsibility for the monitoring of the Council's budgets.

4. TYPE OF DECISION

None

5. DECISION MAKING ROUTE

Cabinet 7th November, 2005.

6. DECISION(S) REQUIRED

Cabinet is asked to note the report.

Report of: Chief Financial Officer

Subject: NRF, CAPITAL AND ACCOUNTABLE BODY
PROGRAMME MONITORING REPORT
2005/2006

1. PURPOSE OF REPORT

1.1 To inform Cabinet of progress against the Council's own 2005/2006 Capital budget; and progress against the spending programmes where the Council acts as the Accountable Body and Neighbourhood Renewal Fund (NRF) for the period to 30th September, 2005.

1.2 This report considers the following areas: -

- NRF
- Capital Monitoring;
- Accountable Body Programme Monitoring;

2. BACKGROUND

2.1 As explained in the separate Revenue Monitoring report elsewhere on this agenda, the reporting of Budget Monitoring information has been separated over two reports. This report concentrates on NRF, Capital and the spending programmes where the Council acts as Accountable Body.

2.2 This report reflects the recent changes in departmental responsibilities as well as reflecting the changes in Portfolio responsibilities. Therefore, the main reports have been prepared by Portfolio Holder respectively and analysed by department, allowing each Portfolio Holder to readily review their area of responsibility.

2.3 This report will be submitted to Scrutiny Co-ordinating Committee on 25th November, 2005. This will ensure that Scrutiny Committee are able to review the report at the earliest opportunity.

3. NRF MONITORING 2005/2006

3.1 Details of the NRF expenditure are summarised at Appendix A. Details of individual schemes are contained in Appendices 1-6 (blue pages). At this stage actual expenditure amounts to £1,175,600, compared to expected expenditure of £1,641,800, a favourable variance of £466,200. The Local Strategic Partnership reviews any

variances and agrees a revised Programme Budget to ensure a full spend on the NRF Programme. Therefore, this budget will be fully spent by the year-end.

4. CAPITAL MONITORING 2005/2006

4.1 Expenditure for all Portfolios are summarised at Appendix B. Detailed report by scheme are attached at Appendices 1-6 (blue pages). Actual expenditure to 30th September, 2005, totals £10,841,200, compared to an approved budget of £31,861,400. With a further £21,020,200 expected to be paid before the year-end.

4.2 The position is not unusual as there is traditionally a long lead time between the commencement of capital projects and payment for works executed. Detailed monitoring of progress on implementing capital projects indicate that the required financial outputs will be achieved by the year-end. The position will continue to be closely monitored throughout the remainder of the year.

5. ACCOUNTABLE BODY PROGRAMME

5.1 The Council acts as Accountable Body for the Hartlepool New Deal for Communities (NDC), Single Regeneration Budget (SRB) programmes and the Children's Fund Partnership. As part of its role as Accountable Body the Council needs to be satisfied that expenditure is properly incurred and is progressing as planned. In addition, the Council has been allocated monies from the Tees Valley Single Programme Partnership (SP). Although, we are not the Accountable Body for the Partnership, the Council still has responsibilities for ensuring that expenditure is properly incurred and progressing as planned. This objective is achieved through a variety of means, including your consideration of monitoring reports for these areas as follows: -

i) New Deal for Communities (NDC)

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme. The programme is currently forecasting full year expenditure at £10,115,500 against a grant approval of £10,200,000. The forecast is very close to the allocation and is being closely monitored.

Details of progress against NDC revenue and capital budgets are summarised at Appendix C, Table 1. Detailed reports showing individual schemes are included within Appendices 5.1, Table 2 and 5.2, Table 3 (blue pages).

There are no items to bring to Members attention and expenditure will be within the approved limits.

ii) Single Regeneration Budget (SRB)

The Council act as Accountable Body for the North Hartlepool Partnership. Details of progress against the approved budget are summarised at Appendix C, Table 2. Detailed reports showing individual schemes are included with Appendices 5.1, Table 1 and 5.2, Table 2 (blue pages).

There are no items to bring to Members attention and expenditure will be on target at the year-end.

iii) Single Programme (SP)

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Partnership Board approves the annual delivery plan. Details of progress against budgets are summarised at Appendix C, Table 3. Schemes are detailed within Appendices 5.1, Table 3 and 5.2, Table 4 (blue pages).

There are no items to bring to Members attention and expenditure will be on target at the year-end.

iv) Children's Fund

The Children's Fund is funded by the Children and Young Persons Unit (CYPU).

The Children's Fund have been granted a budget of £444,200 for financial year 2005/2006 along with £40,000 carried forward from 2004/2005. Actual expenditure to date amounts to £184,600 as set out in Appendix C, Table 4 (blue pages). Detailed information is set in Appendix 5, Table 4 (blue pages).

6. RECOMMENDATIONS

6.1 It is recommended that Members note the report.

NEIGHBOURHOOD RENEWAL FUND - REVENUE MONITORING REPORT TO 30TH SEPTEMBER 2005

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col.C	Col. D (D=C-B)	Col. E	Col. F	Col.G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	1,296.9	966.8	(330.1)	Regeneration & Planning	2,851.6	2,851.6	0.0
2	72.7	67.1	(5.6)	Childrens Services	209.5	194.0	(15.5)
3	272.2	141.7	(130.5)	Adult Services	528.8	528.8	0.0
	1,641.8	1,175.6	(466.2)		3,589.9	3,574.4	(15.5)

CAPITAL MONITORING REPORT TO 30TH SEPTEMBER 2005

Line No	Portfolio	2005/06 Budget	2005/06 Actual	2005/06 Expenditure Remaining	2005/06 Total Expenditure	2005/06 Variance from budget
Col. A	Col. B	Col. C	Col. D	Col. E	Col. F (F=D+E)	Col. G (G=F-C)
£	£	£	£	£	£	£
1	Regeneration & Liveability	1,938.5	342.3	1,596.2	1,938.5	0.0
2	Culture, Housing & Transport	15,538.6	4,878.1	10,660.5	15,538.6	0.0
3	Children's Services	7,357.2	2,774.3	4,582.9	7,357.2	0.0
4	Adult & Public Health Services	1,166.7	414.4	752.3	1,166.7	0.0
5	Finance	3,262.4	995.1	2,267.3	3,262.4	0.0
6	Performance Management	2,598.0	1,437.0	1,161.0	2,598.0	0.0
	Total Capital Expenditure	31,861.4	10,841.2	21,020.2	31,861.4	-

ACCOUNTABLE BODY PROGRAMMES - MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Line No	Actual Position 30/09/05			Description of Expenditure	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col.C	Col. D (D=C-B)	Col. E	Col. F	Col.G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
				<u>TABLE 1 - New Deal for Communities</u>			
1	2,462.1	2,035.3	(426.8)	Revenue Projects	5,909.9	5,909.9	0.0
2	2,509.4	2,509.4	0.0	Capital Projects	4,391.1	4,391.1	0.0
3	4,971.5	4,544.7	(426.8)	Total NDC	10,301.0	10,301.0	0.0
				<u>TABLE 2 - SRB North Hartlepool Partnership</u>			
4	233.3	171.6	(61.7)	Revenue Projects	494.9	461.3	(33.6)
5	1,590.0	1,590.0	0.0	Capital Projects	3,941.6	3,941.6	0.0
6	1,823.3	1,761.6	(61.7)	Total SRB	4,436.5	4,402.9	(33.6)
				<u>TABLE 3 Single Programme</u>			
7	229.9	185.7	(44.2)	Revenue Projects	657.9	657.9	0.0
8	17.3	17.3	0.0	Capital Projects	31.8	31.8	0.0
9	247.20	203.00	(44.2)	Total SP	689.7	689.70	0.0
				<u>TABLE 4 - Miscellaneous</u>			
10	187.0	184.6	(2.4)	Childrens Fund	484.2	484.2	0.0
11	187.0	184.6	0.0	Total Miscellaneous	484.2	484.2	0.0

Report of: Director of Regeneration & Planning,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: REGENERATION & LIVEABILITY PORTFOLIO
NRF & CAPITAL MONITORING REPORT
2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the NRF budget and Capital budget for the Regeneration & Liveability Portfolio for 2005/2006.

**2. NRF MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

2.1 Details of Regeneration's NRF actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 1.1**.

2.2 In overall terms actual expenditure amounts to £984,100, compared to anticipated expenditure of £1,357,200, resulting in a current favourable variance of £373,100.

2.3 It is anticipated that by the end of the financial year the full NRF allocation for this Portfolio will have been spent.

2.4 There are no major items to bring to the Portfolio Holder's attention.

**3. CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

3.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 1.2** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend
- Column G - Type of financing

- 3.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 3.3 Actual expenditure to date amounts to £342,300, compared to the approved budget of £1,938,500, with £1,596,200 of expenditure remaining.
- 3.4 The projected outturn is currently estimated to be £1,938,500, compared to anticipated expenditure of £1,938,500, resulting in a nil outturn variance.
- 3.5 There are no major items to bring to Portfolio Holder's attention.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : REGENERATION & PLANNING**Appendix 1.1****NEIGHBOURHOOD RENEWAL FUND****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B) £'000	Col. E	Col. F £'000	Col. G £'000	Col. H (H=G-F) £'000
1	30.0	12.8	(17.2)	Management & Consultancy	60.0	60.0	0.0
2	51.2	23.8	(27.4)	Basic Skills Training	102.4	102.4	0.0
3	17.0	17.3	0.3	Neighbourhood Renewal Officer	33.9	33.9	0.0
4	12.6	14.5	1.9	Targeted Training	25.3	25.3	0.0
5	25.1	0.0	(25.1)	Womens Opportunities	50.3	50.3	0.0
6	37.7	36.9	(0.8)	Jobsbuild	75.3	75.3	0.0
7	51.0	40.8	(10.2)	ILM	102.1	102.1	0.0
8	2.5	1.9	(0.6)	Tourism/Business Marketing	5.0	5.0	0.0
9	11.9	12.2	0.3	Marketing Assistant	23.7	23.7	0.0
10	14.2	5.7	(8.5)	Employment Co-ordinator	28.5	28.5	0.0
11	4.0	8.0	4.0	Hartlepool Action Team for Jobs Marketing	8.0	8.0	0.0
12	19.0	18.7	(0.3)	Improving the Employment Offer	38.0	38.0	0.0
13	11.9	9.5	(2.4)	Employment Skills Officer	23.7	23.7	0.0
14	10.0	0.4	(9.6)	Self Employment Training	20.0	20.0	0.0
15	25.0	11.7	(13.3)	Learning Mentors	50.0	50.0	0.0
16	21.0	10.9	(10.1)	Study Support Officer	42.0	42.0	0.0
17	40.9	26.6	(14.3)	North Central Hartlepool Delivery Team Staff Costs	81.8	81.8	0.0
18	52.2	21.1	(31.1)	North Central Hartlepool Residents' Priorities	104.3	104.3	0.0
19	58.3	70.1	11.8	Assisting Local People into Work	116.6	116.6	0.0
20	111.0	92.4	(18.6)	Incubator System	222.2	222.2	0.0
21	32.5	65.0	32.5	Volunteering into Employment	65.0	65.0	0.0
22	4.3	0.0	(4.3)	Skills & Knowledge	8.6	8.6	0.0
23	41.3	36.2	(5.1)	Dyke House Jackson Environmental Team	79.4	79.4	0.0
24	24.2	25.6	1.4	Rift House/Burn Valley NAP	48.4	48.4	0.0
25	35.5	8.0	(27.5)	NRF Owton NAP	71.0	71.0	0.0
26	20.0	0.0	(20.0)	Rossmere NAP	40.0	40.0	0.0
27	44.5	0.0	(44.5)	NRF North Hartlepool NAP	89.0	89.0	0.0
28	7.5	1.5	(6.0)	Community Safety Small Grants Fund	15.0	15.0	0.0
29	12.5	14.2	1.7	Anti Social Behaviour Officer	25.0	25.0	0.0
30	150.0	162.9	12.9	Community Safety Wardens	300.0	300.0	0.0
31	17.5	28.3	10.8	Diversions Activities - Weekend Youth Clubs	35.0	35.0	0.0
32	85.0	42.6	(42.4)	Target Hardening	170.0	170.0	0.0
33	59.7	26.6	(33.1)	Hartlepool Scheme for Prolific Offenders	119.4	119.4	0.0
34	12.5	10.0	(2.5)	Project Assistant	25.0	25.0	0.0
35	17.3	20.2	2.9	COOL Project	34.7	34.7	0.0
36	77.5	61.2	(16.3)	Families Changing Communities	155.0	155.0	0.0
37	7.2	3.9	(3.3)	Advance Project	14.4	14.4	0.0
38	16.7	16.4	(0.3)	ASB Analyst	33.5	33.5	0.0
39	17.0	8.9	(8.1)	Burglary Prevention	34.0	34.0	0.0
40	2.4	0.0	(2.4)	Burbank Sports	4.8	4.8	0.0
41	5.3	0.0	(5.3)	COOL Project Jesmond Road	10.6	10.6	0.0
42	0.0	0.0	0.0	Community Coordination	45.8	45.8	0.0
43	0.0	0.0	0.0	Landlord Accreditation	44.0	44.0	0.0
44	0.0	0.0	0.0	Young Firefighters	170.9	170.9	0.0
45	1,296.9	966.8	(330.1)		2,851.6	2,851.6	0.0

Report of: Director of Regeneration & Planning,
Director of Neighbourhood Services,
Acting Director of Adult & Community Services
and Chief Financial Officer

Subject: CULTURE, HOUSING AND
TRANSPORTATION PORTFOLIO CAPITAL
MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the Capital budget for the Culture, Housing and Transportation Portfolio for 2005/2006.

**2. CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

2.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 2.1** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend
- Column G - Type of financing

2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

2.3 Actual expenditure to date amounts to £4,878,100, compared to the approved budget of £15,538,600, with £10,660,500 of expenditure remaining. The forecast outturn for the year is £15,538,600, resulting in a nil variance.

2.4 There are no major items to bring to Portfolio Holder's attention.

3. RECOMMENDATIONS

3.1 It is recommended that Members note the report.

PORTFOLIO : CULTURE, HOUSING AND TRANSPORTATION

Appendix 2.1

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining £'000	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
AR20707	Museum Capital Works	117.1	0.0	117.1	117.1	0.0	RCCO	
CS000016	Wingfield Castle - replace decking	47.0	0.0	47.0	47.0	0.0	RCCO	
AR20111	SWGK - DDA Works	10.0	0.0	10.0	10.0	0.0	MIX	
CS000017	Historic Quay - Redecoration of frontages	2.4	0.0	2.4	2.4	0.0	RCCO	
CS000023	Library Improvements	1.9	0.0	1.9	1.9	0.0	RCCO	
CPCHS11-25	Summerhill - all	11.3	0.0	11.3	11.3	0.0	MIX	
CPCHS2	Ward Jackson Park Refurbishment	13.6	2.1	11.5	13.6	0.0	MIX	
ASC00004	Ward Jackson Park - Fountain Repairs	8.2	0.0	8.2	8.2	0.0	MIX	
AR54500 & SRBC	Rossmere Lake/Green Wedge Improvements	1.3	0.0	1.3	1.3	0.0	CAPR	
AR40101	Burn Valley Improvements	176.3	37.5	138.8	176.3	0.0	MIX	
AR40096	Grayfields Sports Strategy	1,295.2	51.9	1,243.3	1,295.2	0.0	MIX	
AR40095	Grayfields Bowling Env Imps	6.3	1.7	4.6	6.3	0.0	MIX	
ASC00005	Bowling Green Improvements	20.0	0.0	20.0	20.0	0.0	MIX	
CS000012	Seaton Play Area Improvements	10.8	8.5	2.3	10.8	0.0	MIX	
CSC00029	Greatham Play Area Equipment	40.0	0.0	40.0	40.0	0.0	RCCO	
RGC00002	Jutland Road Play Area Upgrade	20.0	0.0	20.0	20.0	0.0	GRANT	
ASC00002	Burn Valley Playground CCTV	14.7	0.0	14.7	14.7	0.0	UPB	
AR40306	Throston Community Centre	30.0	0.0	30.0	30.0	0.0	MIX	
AR40102	Seaton Carew Cricket Club Ground Imps	20.0	0.0	20.0	20.0	0.0	CAPR	
CS000004-9	Wildspaces - All	9.7	2.9	6.8	9.7	0.0	MIX	
CS000010	English Nature - Sea Buckthorn Clearance	3.5	0.0	3.5	3.5	0.0	GRANT	
NOF012CA-F	NOF Playing Fields - ALL	61.8	2.5	59.3	61.8	0.0	MIX	
CSC00027	H2O	2,000.0	0.1	1,999.9	2,000.0	0.0	MIX	
CS000019	Countryside Development Works	15.0	0.0	15.0	15.0	0.0	MIX	
CS000024	King George V- Fencing Works	2.8	2.8	0.0	2.8	0.0	RCCO	
NRFCS01	Skateboard Park	5.3	0.0	5.3	5.3	0.0	MIX	
NRFCS05	NRF- Waverley Allotments	85.0	4.1	80.9	85.0	0.0	MIX	
NSC00021	HRA Residual	77.0	49.1	27.9	77.0	0.0	CAPR	
AR50103	Disabled Facility Grants	497.0	105.9	391.1	497.0	0.0	MIX	
AR50210/216	North Central Hartlepool	5,539.2	3,392.5	2,146.7	5,539.2	0.0	MIX	
AR50205	Research/Consultancy	30.0	0.0	30.0	30.0	0.0	SHIP	
NEW	Contribution to Sub Region	10.0	0.0	10.0	10.0	0.0	SHIP	
AR50104	Home Plus Grants (provided by Endeavour HA)	154.0	54.9	99.1	154.0	0.0	SHIP	
AR50218	Thermal Efficiency	270.0	0.7	269.3	270.0	0.0	SHIP	
AR50111/NDC1HS	Housing Renewal	552.0	128.0	424.0	552.0	0.0	SHIP	
AR51215	Low Floor Infrastructure	30.0	2.5	27.5	30.0	0.0	SCE	
AR51216	Bus Shelter Improvements	10.0	0.0	10.0	10.0	0.0	SCE	
AR51242	Other Bus Measures	10.0	6.9	3.1	10.0	0.0	SCE	
AR51291	Bus Quality Corridor	20.0	2.0	18.0	20.0	0.0	SCE	
AR51292	Tees Valley Bus Real Time Information	20.0	7.2	12.8	20.0	0.0	SCE	
AR51381	CCTV on Buses	10.0	0.2	9.8	10.0	0.0	SCE	
AR51383	Rural Bus Challenge	44.0	0.0	44.0	44.0	0.0	SCE	
AR51223	Cycle Routes General	1.6	(1.3)	2.9	1.6	0.0	SCE	
NSC00026	Greatham Cycleway	10.0	0.0	10.0	10.0	0.0	SCE	
AR51247	Cycling - Greatham Greenway	18.8	0.6	18.2	18.8	0.0	GRANT	
AR51284	Cycle Parking	5.0	0.4	4.6	5.0	0.0	SCE	
AR51410	King Oswy Drive/West View Road Cycle Route	5.0	3.7	1.3	5.0	0.0	SCE	
AR51412	Advanced Cycle Route Scheme Design	10.0	0.3	9.7	10.0	0.0	SCE	
NSC00027	Brenda Road Cycleway	24.8	24.8	0.0	24.8	0.0	SCE	
AR51224	Burn Valley Cycle Route	13.5	13.5	0.0	13.5	0.0	SCE	
NSC00028	Cycling Strategy	15.6	10.6	5.0	15.6	0.0	SCE	
AR51220	Safer Routes to School	64.0	(7.2)	71.2	64.0	0.0	SCE	
AR51245	Dropped Crossings	25.0	0.0	25.0	25.0	0.0	SCE	
AR51246	Guarding	0.7	0.7	0.0	0.7	0.0	SCE	
AR51248	Other Street Lighting	113.0	47.1	65.9	113.0	0.0	SCE	
AR51240	Minor Works	20.0	3.5	16.5	20.0	0.0	SCE	
AR51286	A689 Corridor Study	45.0	8.7	36.3	45.0	0.0	SCE	
AR51287	Town Centre Signage	20.0	1.1	18.9	20.0	0.0	SCE	
AR51288	Decriminalised Parking Enforcement	25.0	20.1	4.9	25.0	0.0	SCE	
AR51389	Mass Action at Give Way Junctions	5.0	3.8	1.2	5.0	0.0	SCE	
AR51415	Hart Lane Study	55.5	55.3	0.2	55.5	0.0	SCE	
NSC00029	Congestion Reduction	26.7	0.0	26.7	26.7	0.0	SCE	
NSC00030	Longhill Industrial Estate Improvements	50.0	0.0	50.0	50.0	0.0	SCE	
NSC00031	Seaton Carew Safety Improvements	30.0	10.2	19.8	30.0	0.0	SCE	
AR51244	Hartlepool Transport Interchange	2,027.2	8.0	2,019.2	2,027.2	0.0	CAPR	
AR51043	Local Safety Scheme	15.0	0.0	15.0	15.0	0.0	SCE	
AR51295	Minor Safety Schemes	0.1	0.1	0.0	0.1	0.0	SCE	
AR51388	Safer Streets Initiative	25.0	4.5	20.5	25.0	0.0	SCE	
AR40027	Community Safety Car Parks	20.0	0.0	20.0	20.0	0.0	SCE	
AR40012	Community Safety-Social Lighting Programme	16.6	0.1	16.5	16.6	0.0	MIX	

PORTFOLIO : CULTURE, HOUSING AND TRANSPORTATION

Appendix 2.1 (cont)

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining £'000	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
AR53015	Coastal Protection Strategic Study	5.1	3.5	1.6	5.1	0.0	GRANT	
AR53019	Stell River Improvement Project	0.3	0.0	0.3	0.3	0.0	GRANT	
AR51249	Local Transportation Plan-Monitoring	10.0	0.5	9.5	10.0	0.0	SCE	
NSC00032	LTP2 Development	40.0	23.1	16.9	40.0	0.0	SCE	
NSC00023	Pride in Hartlepool	20.0	2.7	17.3	20.0	0.0	SCE	
AR40037	Community Safety-Alleyway Stopping-Up Programme	5.9	3.7	2.2	5.9	0.0	CAPR	
AR53025	Coronation Drive Coast Protection Works Phase 3	8.1	0.0	8.1	8.1	0.0	GRANT	
AR53027	Alleygates Capital Works	15.7	1.8	13.9	15.7	0.0	CAPR	
AR53032	Greenland Creosote Works	11.2	3.3	7.9	11.2	0.0	SCE	
AR53033	Former Spion Kop - Contaminated Land	22.6	3.8	18.8	22.6	0.0	SCE	
AR53035	Lithgo Close - Contaminated Land	60.6	60.6	0.0	60.6	0.0	SCE	
AR51254	Travel Plans	20.0	11.4	8.6	20.0	0.0	SCE	
AR51297	Sustainable Travel Awareness	12.3	12.3	0.0	12.3	0.0	SCE	
NSC00033	Repainting Hart Railway Bridge	62.1	62.1	0.0	62.1	0.0	SCE	
NSC00034	Greatham Creek Bridge Repairs	42.9	0.0	42.9	42.9	0.0	SCE	
NSC00035	Brenda Road Railway Bridge	0.7	0.7	0.0	0.7	0.0	SCE	
AR51251	Highways Maintenance Other Schemes	0.3	0.0	0.3	0.3	0.0	SCE	
NSC00011	Jesmond Gardens	18.8	0.0	18.8	18.8	0.0	SCE	
NSC00012	Chester Road	18.8	0.0	18.8	18.8	0.0	SCE	
NSC00013	St Aidans Street	12.7	0.0	12.7	12.7	0.0	SCE	
NSC00014	Longfellow Walk	11.3	0.0	11.3	11.3	0.0	SCE	
NSC00015	Clarence Road	5.3	1.4	3.9	5.3	0.0	SCE	
NSC00018	A689 Wynyard Road	260.7	260.7	0.0	260.7	0.0	SCE	
NSC00024	Park Drive footpath scheme	11.1	0.0	11.1	11.1	0.0	SCE	
NSC00025	Greatham Link Road footpath	5.5	0.0	5.5	5.5	0.0	SCE	
NSC00037	Easington Road Drainage	3.0	0.0	3.0	3.0	0.0	SCE	
AR51281	Station Lane Pumping Station	57.8	5.7	52.1	57.8	0.0	SCE	
AR51071	Highways Remedial Works - Hartlepool Marina	16.3	10.0	6.3	16.3	0.0	TDC	
AR51416	New Car Park York Road Flatlets	104.9	66.1	38.8	104.9	0.0	CAPR	
AR53020	Tees Valley Boundary Signs	8.4	3.0	5.4	8.4	0.0	GRANT	
AR53026	Morrisons Supermarket - Section 278	2.2	2.2	0.0	2.2	0.0	GRANT	
AR53034	Rural Bus Challenge Scheme	70.0	0.0	70.0	70.0	0.0	GRANT	
AR53036	Coronation Drive - new car park	6.4	0.0	6.4	6.4	0.0	CAPR	
AR53037	Marks & Spencer Car Park Refurbishment	290.2	234.5	55.7	290.2	0.0	CAPR	
AR53038	Waldon Street Access Road Improvements	2.4	0.0	2.4	2.4	0.0	CAPR	
AR53039	Open Market Resurfacing	45.2	1.8	43.4	45.2	0.0	CAPR	
AR51413	Clavering to King Oswy Drive(Sustrans Links to Schools)	55.0	20.0	35.0	55.0	0.0	SCE	
AR51289	Motorcycle Parking	0.1	0.1	0.0	0.1	0.0	SCE	
AR51385	Murray Street LSS	5.0	4.0	1.0	5.0	0.0	SCE	
AR51278	Holdforth Rd-Easington Rd to exit Hospital- Reconst	6.5	6.5	0.0	6.5	0.0	SCE	
NSC00038	I Block Surface Dressing	71.3	0.0	71.3	71.3	0.0	SCE	
NSC00039	Bamburgh Road Surface Dressing	31.4	0.0	31.4	31.4	0.0	SCE	
NRFC02	Street Lighting	50.0	0.0	50.0	50.0	0.0	GRANT	
RGC00003	Acquisition, Improvement & Demolition of Housing Stock	40.0	0.0	40.0	40.0	0.0	GRANT	
		15,538.6	4,878.1	10,660.5	15,538.6	0.0		

Report of: Director of Children’s Services,
Director of Adult & Community Services and
Chief Financial Officer

Subject: CHILDREN’S SERVICES PORTFOLIO NRF
AND CAPITAL MONITORING REPORT
2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the NRF budget and Capital budget for the Children’s Services Portfolio for 2005/2006.

**2. NRF MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

2.1 Details of Children’s Services NRF actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 3.1**.

2.2 In overall terms actual expenditure amounts to £67,100, compared to anticipated expenditure of £72,700, resulting in a current favourable variance of £5,600.

2.3 The projected outturn is currently estimated to be £194,000, compared to the budget of £209,500, resulting in a forecast favourable variance of £15,500.

2.4 There are no major items to bring to the Portfolio Holder’s attention.

**3. CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

3.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 3.2** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend

Column G - Type of financing

- 3.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 3.3 Actual expenditure to date amounts to £2,774,300, compared to the approved budget of £7,357,200, with £4,582,900 of expenditure remaining.
- 3.4 The projected outturn is currently estimated to be £7,357,200, compared to anticipated expenditure of £7,357,200, resulting in a nil outturn variance.
- 3.5 There are no major items to bring to Portfolio Holder's attention.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : CHILDRENS SERVICES

Appendix 3.1

NEIGHBOURHOOD RENEWAL FUND

REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/06 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	6.0	5.6	(0.4)	NRF - Attendance/Behaviour/Mobility	12.0	12.0	0.0
2	25.0	19.9	(5.1)	NRF - Education Business Links	50.0	34.0	(16.0)
	2.5	2.5	0.0	NRF - Project Co-ordination	10.0	10.0	0.0
3	0.0	0.0	0.0	NRF - Contingency	14.3	14.3	0.0
4	12.5	12.7	0.2	NRF - Behaviour	26.0	27.0	1.0
5	5.3	5.0	(0.3)	NRF - Childrens Services - Emotional Literacy	20.5	20.0	(0.5)
6	10.3	10.3	0.0	NRF - New Initiatives	37.0	37.0	0.0
7	11.1	11.1	0.0	NRF - PCT Occupational Care for Kids	39.7	39.7	0.0
8	72.7	67.1	(5.6)		209.5	194.0	(15.5)

PORTFOLIO : CHILDREN'S SERVICES

Appendix 3.2

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining £'000	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
AR70026	Barnard Grove Primary Roofing/Windows (04/05)	0.5	0.0	0.5	0.5	0.0	MIX	
AR70027	Barnard Grove P Access Int (04/05) Mod to Entrance	0.1	0.0	0.1	0.1	0.0	SCE(R)	
AR70122	Brierton - Roof Repair - Phase 2	0.1	0.0	0.1	0.1	0.0	GRANT	
AR70133	Brierton Relocation	14.5	0.0	14.5	14.5	0.0	MIX	
AR70135	Brierton Remove Boundary Fence	36.0	3.2	32.8	36.0	0.0	MIX	
AR70137	Convert Brierton Top Site to PRU	10.1	3.5	6.6	10.1	0.0	MIX	
AR70141	Brierton Convert Classroom for SEN	24.6	0.0	24.6	24.6	0.0	ACCESS	
AR70143	Brierton - Replace Boiler in Caretakers House	4.9	0.0	4.9	4.9	0.0	MODERN	
	Brierton - Rent of Mobile Unit	15.0	0.0	15.0	15.0	0.0	RCCO	
CHC00010	Brougham Outside Play Area	20.0	20.0	0.0	20.0	0.0	GRANT	
AR70425	Clavering Primary Replace Roof and Windows	46.6	32.8	13.8	46.6	0.0	GRANT	
AR70426	Clavering - Kitchen Interlocks	10.0	0.0	10.0	10.0	0.0	MODERN	
AR70427	Clavering Primary Replace Boiler Control	84.5	0.0	84.5	84.5	0.0	GRANT	
AR70640	Dyke House Refurb Boys Toilet (04/05)	3.0	0.0	3.0	3.0	0.0	MIX	
AR70646	Dyke House Replace Boiler in Science Block	64.1	0.2	63.9	64.1	0.0	MIX	
AR70648	Dyke House Replace Boiler in Caretakers House	5.2	0.0	5.2	5.2	0.0	GRANT	
AR70908	English Martyrs - PE & Sport - New Pitch	20.6	0.0	20.6	20.6	0.0	MIX	
CHC00012	English Martyrs Remodel	527.2	0.0	527.2	527.2	0.0	GRANT	
AR70716	Eldon Grove Access Project	34.0	0.0	34.0	34.0	0.0	ACCESS	
AR71023	Fens Roof Repair (Main Hall)	1.6	0.0	1.6	1.6	0.0	GRANT	
AR71026	Fens - NOF PE & Sport - Playground	15.0	0.0	15.0	15.0	0.0	GRANT	
AR71032	Fens Access Initiative	0.3	0.0	0.3	0.3	0.0	SCE(R)	
AR71033	Fens Rewire Phase 2	76.5	38.5	38.0	76.5	0.0	MODERN	
AR71123	Golden Flatts Multi Use Games Area	99.1	98.7	0.4	99.1	0.0	MIX	
AR71127	Golden Flatts Classroom Alterations	10.0	0.3	9.7	10.0	0.0	GRANT	
AR71203	Grange Replace Classrooms	26.5	0.0	26.5	26.5	0.0	GRANT	
AR71214	Grange Community Storage Facility	2.7	0.0	2.7	2.7	0.0	GRANT	
AR71220	Grange Renew Annexe Timber Windows (04/05)	0.4	0.0	0.4	0.4	0.0	MIX	
AR71222	Grange Air Conditioning 04/05	0.5	0.0	0.5	0.5	0.0	MIX	
AR71314	Greatham Replace Boiler 04/05	5.0	0.0	5.0	5.0	0.0	MIX	
CHC00013	Greatham Car Park Improvements	22.2	0.0	22.2	22.2	0.0	GRANT	
AR74108	Hart Boundary Wall Repair	6.6	0.0	6.6	6.6	0.0	GRANT	
AR71717	High Tunstall - PE & Sport - New Gym	8.4	0.0	8.4	8.4	0.0	MIX	
AR71721	High Tunstall Access Int (04/05) Toilets & Footpaths	0.2	0.0	0.2	0.2	0.0	SCE(R)	
AR71722	High Tunstall Roof Repairs	15.3	0.0	15.3	15.3	0.0	GRANT	
AR71723	High Tunstall Step Lift	23.0	0.0	23.0	23.0	0.0	GRANT	
AR71814	Jesmond Rd - PE & Sport	5.0	0.4	4.6	5.0	0.0	GRANT	
AR7818	Jesmond Rd - Resite Kitchen	46.8	0.0	46.8	46.8	0.0	MIX	
AR71903	NDS3 - Kingsley Extension	1.0	1.0	0.0	1.0	0.0	MIX	
AR71917	Kingsley - PE & Sport - Playground	20.4	20.4	0.0	20.4	0.0	GRANT	
AR71928	Kingsley - Modifications to Entrance	16.5	0.1	16.4	16.5	0.0	RCCO	
AR71930	Kingsley Replace Boiler Plant	31.7	0.0	31.7	31.7	0.0	GRANT	
AR72113	Lynnfield - Ramps	2.1	0.0	2.1	2.1	0.0	GRANT	
AR72116	Lynnfield - Roofing	123.3	1.3	122.0	123.3	0.0	GRANT	
AR72217	Manor New Science Lab	6.6	0.0	6.6	6.6	0.0	MIX	
AR72231	Manor - PE & Sport - New Tennis Courts	90.5	81.4	9.1	90.5	0.0	MIX	
AR72234	Manor E Learning Centre	682.5	605.8	76.7	682.5	0.0	MIX	
AR72235	Manor - Boiler to Drama Block	42.5	0.0	42.5	42.5	0.0	GRANT	
AR72238	Manor - Replace Windows	62.9	1.0	61.9	62.9	0.0	GRANT	
AR72311	Owton Manor - Space for Sports and Art	12.6	0.0	12.6	12.6	0.0	MIX	
AR72312	Owton Manor - Boiler	13.0	0.0	13.0	13.0	0.0	MIX	
AR72422	Rift House Boiler Replacement 04/05	4.4	0.6	3.8	4.4	0.0	MIX	
AR72622	Rossmere Access Initiative 04/05	4.6	0.0	4.6	4.6	0.0	MIX	
AR72715	Sacred Heart Hall Extension	30.0	26.9	3.1	30.0	0.0	RCCO	
AR73011	Springwell - PE & Sport	60.8	5.0	55.8	60.8	0.0	MIX	
AR73112	Stranton - Space for Sport and Arts	27.2	0.0	27.2	27.2	0.0	GRANT	
AR73123	Stranton Primary Replace Windows 05/06	25.3	0.2	25.1	25.3	0.0	GRANT	
AR53205	St Aidans - Extend Playground	54.2	0.0	54.2	54.2	0.0	MIX	
AR73309	St Begas Primary - Community Room/Toilets	108.3	73.1	35.2	108.3	0.0	GRANT	
AR73528	St Helens Primary - Health Extension	168.9	92.5	76.4	168.9	0.0	GRANT	
AR73529	St Helens - Kitchen Refurbishment	82.0	1.3	80.7	82.0	0.0	GRANT	
VA000020	St Hilds - New Build	45.8	0.0	45.8	45.8	0.0	MIX	
AR73609	St John Vianney EYC	276.4	171.5	104.9	276.4	0.0	GRANT	
AR73809	St Teresa's - Boiler	2.5	2.5	0.0	2.5	0.0	GRANT	

PORTFOLIO : CHILDREN'S SERVICES

Appendix 3.2 (cont)

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining £'000	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
AR73810	St Teresa's - Childrens Centre Extension	146.9	115.2	31.7	146.9	0.0	GRANT	
AR74017	Throston Window Replacement	66.9	55.6	11.3	66.9	0.0	GRANT	
AR74117	Ward Jackson - PE & Sport - Storage	1.6	0.0	1.6	1.6	0.0	MIX	
AR74121	Ward Jackson Windows Phase 2	0.9	0.0	0.9	0.9	0.0	GRANT	
AR74123	Ward Jackson Windows Phase 3	27.7	18.4	9.3	27.7	0.0	GRANT	
AR74309	West Park - Roof Repair - Phase 2	4.4	0.0	4.4	4.4	0.0	GRANT	
AR74312	West Park - PE & Sport - Playground	10.1	6.8	3.3	10.1	0.0	MIX	
AR74314	West Park Primary Re-roof Phase 3 (04/05)	1.6	0.3	1.3	1.6	0.0	GRANT	
AR74315	West Park Roof Repairs	30.2	0.0	30.2	30.2	0.0	GRANT	
AR74423	West View - Football Foundation	5.5	0.0	5.5	5.5	0.0	GRANT	
AR74434	West View Replace Hall Windows	23.9	0.3	23.6	23.9	0.0	GRANT	
CHC00011	West View Asbestos Removal	0.7	0.7	0.0	0.7	0.0	GRANT	
AR70323	Catcote - Shower / Changing Facilities	26.4	0.3	26.1	26.4	0.0	GRANT	
AR74507	Carlton Camp Redevelopment Phase 1 - PE & Sport	826.3	37.5	788.8	826.3	0.0	MIX	
CHC00003	Lanehead Redevelopment Contribution	180.0	0.0	180.0	180.0	0.0	GRANT	
DEVCAP	Devolved Capital	893.3	179.2	714.1	893.3	0.0	MIX	
DHSECLC	Dyke House - CLC	50.0	29.8	20.2	50.0	0.0	MIX	
DHSEXT	Dyke House CLC Extension	107.0	17.2	89.8	107.0	0.0	MIX	
ED100004	Playing for Success	6.7	0.0	6.7	6.7	0.0	GRANT	
ED100007	Childrens Centres - Capital Projects - Third Party	25.8	0.0	25.8	25.8	0.0	GRANT	
CHC00014	Childrens Centre Equipment	30.0	0.0	30.0	30.0	0.0	GRANT	
CHC00015	Childrens Centre IT/BT	24.0	8.7	15.3	24.0	0.0	GRANT	
AR78129	EDC Kitchen and Dining Room	2.7	0.0	2.7	2.7	0.0	RCCO	
ED100009	Dyke House School - Blue Room	2.7	0.0	2.7	2.7	0.0	MIX	
ED100012	Rossmere Pool Demolition	13.0	0.0	13.0	13.0	0.0	RCCO	
SEED	Seed Challenge	54.8	54.8	0.0	54.8	0.0	MIX	
SPORTCOLL	Brierton Community Sports - Sports College	0.5	0.0	0.5	0.5	0.0	MIX	
SRBCD10	Brierton Community Sports	20.4	0.0	20.4	20.4	0.0	MIX	
CHC00008	SEN Equipment	4.7	4.7	0.0	4.7	0.0	RCCO	
CHC00009	Workforce Remodelling	133.8	12.6	121.2	133.8	0.0	GRANT	
TRAVELPLAN	School Travel Plans	63.0	8.7	54.3	63.0	0.0	GRANT	
NDC1ED03	NDC Community Learning Lynnfield	18.9	0.0	18.9	18.9	0.0	GRANT	
WHITEBRD	Interactive Whiteboards	64.3	62.2	2.1	64.3	0.0	GRANT	
AR71622	St Hilds - Costs Prior to Sale	402.0	386.4	15.6	402.0	0.0	RCCO	
AR82201	Flint Walk Office Refurbishment	131.7	106.4	25.3	131.7	0.0	MIX	
SSCHSCER	Children's Personal SCE(R) 2004-05	17.0	0.0	17.0	17.0	0.0	SCE(R)	
SSICS	Integrated Children's Services Grant	52.0	0.0	52.0	52.0	0.0	GRANT	
AR73121	Sure Start Office - Stranton Primary,NDC	0.6	0.6	0.0	0.6	0.0	GRANT	
AR76214	Sure Start South Nursery Extension	271.3	269.9	1.4	271.3	0.0	GRANT	
AR76205	Sure Start Main Centre	0.3	0.0	0.3	0.3	0.0	GRANT	
LOWTHIAN	Sure Start Central- Lowthian Road	24.1	1.5	22.6	24.1	0.0	GRANT	
AR74114	Sure Start Central Ward Jackson School	9.6	0.0	9.6	9.6	0.0	GRANT	
EQUIP	Sure Start North, Furniture & Equipment	2.3	0.0	2.3	2.3	0.0	GRANT	
AR76212	Sure Start North, Hindpool Close	14.4	0.0	14.4	14.4	0.0	GRANT	
AR76210	Sure Start North, West View Community Centre	2.5	0.0	2.5	2.5	0.0	GRANT	
AR40045	Rift House Neighbourhood Nursery	4.2	0.0	4.2	4.2	0.0	MIX	
AR75217	Brinkburn Pool Improvements	184.9	37.6	147.3	184.9	0.0	MIX	
AR75219	Brinkburn YC - Boilerplant works	24.6	24.6	0.0	24.6	0.0	RCCO	
AR75009	Bridge YC - Replace Heating	12.5	0.0	12.5	12.5	0.0	RCCO	
CS000020	Mobile Youth Provision	52.0	52.0	0.0	52.0	0.0	RCCO	
CS000021	SENDA - Brinkburn Sports Hall	0.4	0.1	0.3	0.4	0.0	GRANT	
		7,357.2	2,774.3	4,582.9	7,357.2	0.0		

Report of: Acting Director of Adult & Community Services,
Director of Children's Services,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: ADULT & PUBLIC HEALTH SERVICE
PORTFOLIO NRF & CAPITAL MONITORING
REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the Capital budget for the Adult & Public Health Portfolio for 2005/2006.

**2. NRF MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

2.1 Details of Adult & Public Health Service NRF actual expenditure and anticipated expenditure as at 30th September, 2005, are shown at **Appendix 4.1**.

2.2 In overall terms actual expenditure amounts to £124,400, compared to anticipated expenditure of £211,900, resulting in a current favourable variance of £87,500.

2.3 It is anticipated that by the end of the financial year the full NRF allocation for this Portfolio will have been spent.

**3. CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

3.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 4.1** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend
- Column G - Type of financing

- 3.2 Detailed analysis of these schemes are on deposit in the Member's Library.
- 3.3 Actual expenditure to date amounts to £414,400, compared to the approved budget of £1,166,700, with £752,300 of expenditure remaining. It is estimated that the total budget will be utilised by the end of this financial year.
- 3.4 There are no major items to bring to Portfolio Holder's attention.

4. RECOMMENDATIONS

- 4.1 It is recommended that Members note the report.

PORTFOLIO : ADULT & PUBLIC HEALTH SERVICE**Appendix 4.1****NEIGHBOURHOOD RENEWAL FUND****REVENUE MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B) £'000	Col. E	Col. F £'000	Col. G £'000	Col. H (H=G-F) £'000
1	14.9	12.4	(2.5)	NRF - Benefit Advice	29.7	29.7	0.0
2	41.7	30.2	(11.5)	NRF - Mental Health Development Project	83.5	83.5	0.0
3	7.7	5.4	(2.3)	NRF - Mobile Maintenance Worker	15.3	15.3	0.0
4	9.2	4.5	(4.7)	NRF - Health Inclusion Project	18.3	18.3	0.0
5	11.6	13.1	1.5	NRF - Hartlepool Special Olympics	23.3	23.3	0.0
6	39.3	0.0	(39.3)	NRF - Integrated Health & Social Care Teams	78.5	78.5	0.0
7	21.4	9.1	(12.3)	NRF - Owton Ross Health Dev Worker	42.8	42.8	0.0
8	39.5	6.2	(33.3)	NRF - Smoking Issues	79.0	79.0	0.0
9	20.0	40.0	20.0	NRF - Health Inequalities Comm Chest	40.0	40.0	0.0
10	6.6	3.5	(3.1)	NRF - Male Life Expectancy Research	13.3	13.3	0.0
11	15.7	0.0	(15.7)	Addlink Project	15.7	15.7	0.0
12	22.2	0.0	(22.2)	Fitness from Football	44.5	44.5	0.0
13	22.4	17.3	(5.1)	Belle Vue Sports Project	44.9	44.9	0.0
11	272.2	141.7	(130.5)		528.8	528.8	0.0

PORTFOLIO : ADULT AND PUBLIC HEALTH SERVICE**Appendix 4.2****CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005**

Element 3 Code	A Scheme Title	EXPENDITURE IN CURRENT YEAR					
		B	C	D	E	F	G
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000	Type of financing
AR51051	Chronically Sick & Disabled Persons Adaptations	105.3	14.5	90.8	105.3	0.0	MIX
MHSCE04	Mental Health SCE(R) 2004-05	154.2	0.0	154.2	154.2	0.0	SCE(R)
MHSCE04	Mental Health SCE(R) 2004-05 - Additional	31.2	0.0	31.2	31.2	0.0	SCE(R)
AR82406	Improving Information Management	102.8	9.9	92.9	102.8	0.0	MIX
ACS00003	Lynne Street ATC Demolition	120.0	0.0	120.0	120.0	0.0	RCCO
AR81120	Havelock Disabled Access Ramps	13.0	0.0	13.0	13.0	0.0	RCCO
ASC00001	Brooklyn UK On-line	7.5	6.5	1.0	7.5	0.0	GRANT
NRFSS01	NRF Adaptions	61.2	39.9	21.3	61.2	0.0	GRANT
DDA	Adult Education - Disabled Adaptations	52.0	20.5	31.5	52.0	0.0	GRANT
ED400007	Adult Education - Capital Equip Replacement	23.8	0.0	23.8	23.8	0.0	GRANT
ED400008	Capital Reserve (ERDF)	45.4	0.0	45.4	45.4	0.0	RCCO
ED400009	Adult Ed - ACL Underspend - DDA & Quality	4.6	0.0	4.6	4.6	0.0	RCCO
ED400010	Adult Education - NLDC	86.7	71.1	15.6	86.7	0.0	GRANT
AR40093	West View Community Centre - Phase 2	3.0	0.2	2.8	3.0	0.0	MIX
NSC00019	Spion Kop Cem Environmental Project (INCA)	30.0	1.1	28.9	30.0	0.0	CAPR
AR50213	Cemetery Flooding Works	326.0	250.7	75.3	326.0	0.0	UPB
		1,166.7	414.4	752.3	1,166.7	0.0	

Report of: Chief Executive and
Chief Financial Officer

Subject: FINANCE PORTFOLIO CAPITAL AND
ACCOUNTABLE BODY PROGRAMME
REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the Capital budget for the Finance Portfolio for 2005/2006 and provide detail of progress against regeneration schemes for which the Council acts as Accountable Body.

2. ACCOUNTABLE BODY REVENUE MONITORING FOR PERIOD ENDING 30TH SEPTEMBER, 2005

2.1 The Council acts as Accountable Body for the North Hartlepool, Hartlepool New Deal for Communities, Single Programme Partnerships and the Children's Fund. Details of progress against the approved revenue budgets are summarised at **Appendix 5.1**.

2.2 Table 1 – Single Regeneration Budget (SRB)

Details of progress against the approved revenue budgets are summarised at Table 1. Actual expenditure to date amounts to £171,600, compared to anticipated expenditure of £233,300, resulting in a current favourable variance of £61,700.

2.3 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

2.4 Table 2 – New Deal for Communities (NDC)

The management of NDC resources is subject to specific Government regulations where the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme. The programme is currently forecasting full year expenditure at £10,115,500 against a grant approval of £10,200,000. Actual expenditure towards that target as at 30th September, 2005, was £4,666,900. The forecast is very close to the allocation and is being closely monitored.

Details of progress against the approved revenue budgets are summarised at Table 2. Actual expenditure to date amounts to £2,035,300, compared to anticipated expenditure of £2,462,100, resulting in a current favourable variance of £426,800.

2.5 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

2.6 **Table 3 – Single Programme**

These monies are allocated to the Council by Tees Valley Single Programme Partnership. The Council has been allocated £657,900 to spend in 2005/2006 on revenue projects. Actual expenditure to date amounts to £185,700, compared to anticipated expenditure of £229,900, resulting in a favourable variance of £44,200.

2.7 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

2.8 **Table 4 – Children's Fund Programme**

The Children's Fund Programme is wholly funded by the Children and Young Person's Unit (CYPU).

The Children's Fund has been granted a budget of £444,200 for financial year 2005/2006 along with £40,000 carried forward from 2004/2005. Actual expenditure to date amounts to £184,600, compared to expected spend to date of £187,000 as set out in Appendix 5.1, Table 4.

2.8 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

3. **CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

3.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 5.2** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend
- Column G - Type of financing

3.2 Detailed analysis of these schemes are on deposit in the Member's Library.

3.3 Table 1 – Resources

Actual expenditure to date amounts to £995,100, compared to the approved budget of £3,262,400, with £2,267,300 of expenditure remaining.

3.4 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

3.5 Table 2 – Single Regeneration Budget

Details of progress against the approved capital budgets are summarised at Table 2. Actual expenditure to date amounts to £1,590,000, compared to the approved budget of £3,941,600, with £2,351,600 of expenditure remaining.

3.6 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

3.7 Table 3 – New Deal for Communities

The management of NDC resources is subject to specific Government regulations were the Partnership is able to renegotiate the annual allocation during mid year review with Government Office for the North East. This provides the Partnership with a degree of flexibility in managing the overall programme. The programme is currently forecasting full year expenditure at £10,115,500 against a grant approval of £10,200,000. Actual expenditure towards that target as at 30th September, 2005 was £4,666,900. The forecast is very close to the allocation and is being closely monitored.

Details of progress against the approved capital budgets are summarised at Table 3. Actual expenditure to date amounts to £2,509,400, compared to the approved budget of £4,391,100, with £1,881,600 of expenditure remaining.

3.8 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

3.9 Table 4 – Single Programme

These monies are allocated to the Council by the Tees Valley Single Programme Partnership. The Council has been allocated £31,800 to spend in 2005/2006 on capital projects. Actual expenditure to date amounts to £17,300, with £14,500 of expenditure remaining.

3.10 There are no major items to bring to Portfolio Holder's attention and expenditure is expected to be on target at year-end.

4. RECOMMENDATIONS

4.1 It is recommended that Members note the report.

PORTFOLIO : FINANCE

Appendix 5.1

ACCOUNTABLE BODY REVENUE MONITORING REPORT PERIOD ENDING
30th SEPTEMBER 2005

TABLE 1 - SINGLE REGENERATION BUDGET

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
1	80.0	77.3	(2.7)	Programme Administration Budget	160.0	160.0	0.0
2	6.9	6.6	(0.3)	Detached Youth Worker	13.7	13.7	0.0
3	3.8	3.8	0.0	Headland Capacity Building	5.1	5.1	0.0
4	2.3	2.3	0.0	Abbey Street Project	3.0	3.0	0.0
5	0.9	0.9	0.0	Community Events and Tourism	0.9	0.9	(0.0)
6	0.9	0.2	(0.7)	Headland History Project	1.8	1.8	0.1
7	1.5	0.0	(1.5)	Community CCTV	3.0	3.0	0.0
8	2.3	0.0	(2.3)	Headland Promenade CCTV	4.5	4.5	0.0
9	54.0	11.4	(42.6)	Jobsbuild	108.0	108.0	0.0
10	14.8	10.2	(4.6)	Targeted Training	29.5	29.5	0.0
11	0.3	0.0	(0.3)	Commercial Improvement Area	0.6	0.6	0.0
12	15.0	0.0	(15.0)	Headland Tourism Marketing	43.0	30.0	(13.0)
13	4.1	0.0	(4.1)	Headland Key Building Grants	16.5	8.3	(8.2)
14	42.0	54.4	12.4	Intermediate Labour Market	96.5	84.0	(12.5)
15	1.0	0.0	(1.0)	New Opportunities (Adult Education)	2.0	2.0	0.0
16	0.3	0.0	(0.3)	Education Enhancement (Home Loan)	0.5	0.5	0.0
17	3.2	4.5	1.3	English Martyrs Transitional Enhancement	6.4	6.4	(0.0)
18	233.3	171.6	(61.7)		494.9	461.3	(33.6)

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance; Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
19	15.9	21.6	5.7	Longhill - Site Manager	45.1	45.1	0.0
20	4.8	3.6	(1.2)	Longhill - Business Security Scheme	14.4	14.4	0.0
21	33.5	39.7	6.2	Longhill - ILM Scheme	143.3	143.3	0.0
22	0.0	8.2	8.2	Longhill - CCTV	10.0	10.0	0.0
23	6.3	9.1	2.7	Childcare Training	18.1	18.1	0.0
24	98.9	104.0	5.1	Employment Advice and Support: At Work	262.0	262.0	0.0
25	2.1	0.2	(1.9)	NDC Link Worker	2.1	2.1	0.0
26	51.1	26.7	(24.3)	Enterprise Development Package	139.6	139.6	0.0
27	16.3	1.8	(14.5)	Commercial Areas - Building Modernisation	45.9	45.9	0.0
28	0.0	0.0	0.0	Commercial Areas - Env. Improvements	16.5	16.5	0.0
29	21.4	18.7	(2.7)	Commercial Areas - Bus Support Manager	47.0	47.0	0.0
30	44.9	44.9	0.0	Mental Health Support Workers	89.7	89.7	0.0
31	24.1	11.4	(12.6)	Complementary Therapies	49.3	49.3	0.0
32	11.5	11.5	(0.0)	Drop in for Health - Health Bus	23.0	23.0	0.0
33	25.6	44.7	19.1	Health Dev. Workers & Activity Block Fund	97.3	97.3	0.0
34	89.8	51.6	(38.2)	Sure Start Extension	269.5	269.5	0.0
35	67.2	54.5	(12.7)	Practical Support to Individuals	201.7	201.7	0.0
36	179.4	151.2	(28.2)	Community Wardens	335.0	335.0	0.0
37	41.2	33.7	(7.5)	Target Hardening - Phase 3	101.5	101.5	0.0
38	10.1	14.2	4.2	Community Safety Grants Pool	25.9	25.9	0.0
39	19.5	19.3	(0.3)	Reach for Success - Hoop Dreams (Crime)	39.5	39.5	0.0
40	15.8	15.8	(0.0)	Good Citizenship Initiative	31.7	31.7	0.0
41	21.0	22.7	1.7	Drugs Outreach Workers (Anti-Drugs)	40.2	40.2	0.0
42	50.0	25.0	(25.0)	Drug Enforcement Unit	100.0	100.0	0.0
43	17.0	12.8	(4.2)	Victim Support	30.9	30.9	0.0

Appendix 5.1 (cont)

TABLE 2 - NEW DEAL FOR COMMUNITIES

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
	Col. B	Col. C	Col. D (D=C-B) £'000		Col. F	Col. G	Col. H (H=G-F) £'000
Col. A	£'000	£'000	£'000	Col. E	£'000	£'000	£'000
44	73.8	66.5	(7.3)	Community Safety Premises	139.7	139.7	0.0
45	33.5	34.0	0.5	Domestic Violence	71.3	71.3	0.0
46	21.0	9.2	(11.9)	Dordrecht	42.1	42.1	0.0
47	5.3	0.0	(5.3)	CCTV Implementation	10.6	10.6	0.0
48	11.9	0.0	(11.9)	CCTV Implementation - Phase 2	23.9	23.9	0.0
49	10.1	4.0	(6.1)	Offendering / Mentoring Scheme	20.5	20.5	0.0
50	32.9	32.0	(0.9)	Anti-Social Behaviour	100.7	100.7	0.0
51	18.2	6.4	(11.9)	Community Learning Centre - Stranton	96.7	96.7	0.0
52	3.9	3.9	(0.0)	Brierton Laptop Computers	3.9	3.9	0.0
53	18.5	6.4	(12.1)	Community Learning Centre - Lynnfield	106.2	106.2	0.0
54	19.6	17.0	(2.6)	Social Inclusion	41.8	41.8	0.0
55	37.3	13.4	(23.9)	Continuing Education and Vocational Training	94.0	94.0	0.0
56	28.2	20.8	(7.3)	Bursary Fund	64.1	64.1	0.0
57	12.8	12.8	(0.0)	Hoop Dreams (Education)	25.6	25.6	0.0
58	75.4	6.8	(68.6)	Educational Achievement Project	213.1	213.1	0.0
59	0.0	0.0	0.0	Key Stage 2 & 3 Transition	26.7	26.7	0.0
60	27.5	29.7	2.2	Community Chest	40.0	40.0	0.0
61	43.2	38.2	(5.0)	Learn Through Play	43.2	43.2	0.0
62	23.1	23.1	0.0	Belle Vue Extension	46.2	46.2	0.0
63	7.6	7.6	0.0	Osbourne Road Hall	15.2	15.2	0.0
64	55.2	59.3	4.1	Ethnic Minorities	110.6	110.6	0.0
65	17.7	17.7	0.0	Money Advice and Debt Counselling Service	35.3	35.3	0.0
66	42.7	42.7	(0.0)	Money Wise Community Banking	85.5	85.5	0.0
67	34.7	29.8	(4.9)	Peoples Centre	72.1	72.1	0.0
68	14.1	14.1	0.0	Family Support	28.3	28.3	0.0
69	2.0	0.1	(2.0)	Voluntary Sector Premises Pool	6.0	6.0	0.0
70	55.5	0.0	(55.4)	Hartlepool Youth Project	166.4	166.4	0.0
71	72.6	63.3	(9.2)	Capacity Building	151.5	151.5	0.0
72	6.6	0.5	(6.0)	Sunday Opening	11.5	11.5	0.0
73	22.4	22.7	0.3	Arts Development Initiative	44.2	44.2	0.0
74	8.7	8.7	(0.0)	Grange Road Methodist Church	17.3	17.3	0.0
75	5.2	6.1	0.9	Community Transport	12.4	12.4	0.0
76	32.8	32.8	(0.0)	Horizon Centre	65.5	65.5	0.0
77	18.1	10.5	(7.6)	Events Project	18.1	18.1	0.0
78	34.7	23.0	(11.7)	Childrens Activities Project	103.0	103.0	0.0
79	19.0	28.6	9.5	Hartbeat	38.1	38.1	0.0
80	3.3	0.0	(3.3)	Hartlepool Arts Studio Project	3.3	3.3	0.0
81	7.5	0.0	(7.5)	Indoor Skateboard Park	7.5	7.5	0.0
82	21.4	21.4	0.0	Housing Advice and Tenancy Support Service	42.9	42.9	0.0
83	55.3	63.1	7.9	Environmental Task Force	102.6	102.6	0.0
84	157.3	107.9	(49.4)	Housing Regeneration Company	421.9	421.9	0.0
85	43.4	40.6	(2.8)	Evaluation Project	91.2	91.2	0.0
86	36.0	40.7	4.7	Communications Project	61.4	61.4	0.0
87	0.5	22.3	21.8	Neighbourhood Management	128.9	128.9	0.0
88	324.3	300.7	(23.7)	Management and Administration	680.0	680.0	0.0
89	2,462.1	2,035.3	(426.8)		5,909.9	5,909.9	0.0

Appendix 5.1 (cont)

TABLE 3 - SINGLE PROGRAMME

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
90	30.0	30.0	0.0	Tees Valley for Offshore High Value Engineering	60.0	60.0	0.0
91	77.8	54.8	(23.0)	Building Futures	356.4	356.4	0.0
92	14.0	2.0	(12.0)	Queens Meadow Marketing Initiative	28.0	28.0	0.0
93	16.4	20.7	4.3	Coastal Arc Coordinator	32.7	32.7	0.0
93	30.5	16.6	(13.9)	Coastal Arc Tourism (Marketing and Training)	59.8	59.8	0.0
94	27.7	31.6	3.9	Coastal Arc Tourism (Events Hartlepool)	54.0	54.0	0.0
95	3.5	0.0	(3.5)	Coastal Arc Tourism (Events Redcar)	7.0	7.0	0.0
96	30.0	30.0	0.0	Management and Administration	60.0	60.0	0.0
97	229.9	185.7	(44.2)		657.9	657.9	0.0

TABLE 4 - ACCOUNTABLE BODY PROGRAMME

Line No	Actual Position 30/09/05			Description of Best Value Unit	Projected Outturn Position		
	Expected Expenditure/ (Income)	Actual Expenditure/ (Income)	Variance Adverse/ (Favourable)		2005/6 Latest Budget	2005/06 Projected Outturn	Projected Variance: Adverse/ (Favourable)
Col. A	Col. B	Col. C	Col. D (D=C-B)	Col. E	Col. F	Col. G	Col. H (H=G-F)
	£'000	£'000	£'000		£'000	£'000	£'000
98	187.0	184.6	(2.4)	Children's Fund Partnership	484.2	484.2	0.0
99	187.0	184.6	(2.4)		484.2	484.2	0.0

PORTFOLIO : FINANCE

Appendix 5.2

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

TABLE 1 - RESOURCES

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
AR100103	Civic Centre Capital Maintenance	1000.0	2.9	997.1	1,000.0	0.0	PRUD BOR	
AR52002	Memorial for lives Lost at Sea	4.8	0.0	4.8	4.8	0.0	CAPR	
AR52017	Disability Discrimination Act Works	54.0	0.5	53.5	54.0	0.0	PRUD BOR	
AR52018	Civic - Imps to Public Facilities	6.6	0.1	6.5	6.6	0.0	CAPR	
AR52023	Regeneration Office Accommodation	9.9	0.0	9.9	9.9	0.0	CAPR	
AR52027	Demolition of Stranton House	0.8	0.0	0.8	0.8	0.0	CAPR	
AR52032	Piazza and Slipway re Trin Trust	0.8	0.4	0.4	0.8	0.0	CAPR	
AR52039	Archive Store Refurbishment	32.8	9.3	23.5	32.8	0.0	MIX	
AR52044	York Flatlets Demolition	17.5	8.2	9.3	17.5	0.0	CAPR	
AR52045	Equal Pay Costs	10.3	0.0	10.3	10.3	0.0	CAPR	
AR52046	Mobile Benefits	234.0	93.1	140.9	234.0	0.0	RES	
CC901	City Challenge Architects TOS	1.6	0.0	1.6	1.6	0.0	CAPR	
CC907	City Challenge Clayback	228.8	0.0	228.8	228.8	0.0	CAPR	
IEG06	IEG - Smartcard Consortium	1.6	1.6	0.0	1.6	0.0	IEGGRANT	
IEG08	IEG - Remote/Roaming Lotus Notes Prof.	17.2	17.2	0.0	17.2	0.0	IEGGRANT	
IEG09	Non Stop Gov E Forms Software	149.7	52.4	97.3	149.7	0.0	IEGGRANT	
IEG10	E-Consultation System	239.0	72.5	166.5	239.0	0.0	IEGGRANT	
RSC00001	FMS	137.1	39.9	97.2	137.1	0.0	RES	
RSC00002	ERDM and Workflow	541.2	541.2	0.0	541.2	0.0	RES	
RSC00005	Friarage Field Building Demolition	120.0	3.1	116.9	120.0	0.0	MIX	
RSC00011	E Procurement	6.0	6.0	0.0	6.0	0.0	RCCO	
RSC00012	St Bennedicts Barlows Building Demolition	150.0	14.6	135.4	150.0	0.0	CAPR	
RSC00013	HR Analyser System	98.5	98.0	0.5	98.5	0.0	RCCO	
AR10060B	Corporate Planned Maint- Civic Ctre PH4 Bal System	33.3	0.0	33.3	33.3	0.0	RCCO	
AR10068C	Corporate Planned Maint- Civic Ctre Electricity	30.0	12.1	17.9	30.0	0.0	RCCO	
AR76019	Corporate Planned Maint- Rossmere YC - DDA Works	90.0	0.0	90.0	90.0	0.0	RCCO	
AR78132	Corporate Planned Maint- EDC Ph2 Roofing Conf Hall	27.8	22.0	5.8	27.8	0.0	RCCO	
AR78702	Corporate Planned Maint- A2L Brierion Recoat Roof	19.1	0.0	19.1	19.1	0.0	RCCO	
		3,262.4	995.1	2,267.3	3,262.4	0.0		

Appendix 5.1 (cont)

TABLE 2 - SINGLE REGENERATION BUDGET

Element 3 Code	Scheme Title	EXPENDITURE IN CURRENT YEAR						Type of financing
		B	C	D	E	F	G	
		2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000		
SRB3CD17	Voluntary Sector Premises Pool	30.0	0.0	30.0	30.0	0.0	SRB	
SRB3CD32	Headland Community Resource Centre Ph 1 & 2	22.1	0.0	22.1	22.1	0.0	MIX	
SRB3CD36	Sports Improvement Scheme	1642.4	687.9	954.5	1,642.4	0.0	MIX	
SRB3CD42	Carnegie Building Refurbishment	922.8	451.9	470.9	922.8	0.0	MIX	
SRB3CS03	Tackling Crime Together - Street Lighting Project	30.9	5.5	25.4	30.9	0.0	MIX	
SRB3CS04	Tackling Crime Together - Community Safety Initiative	5.1	0.0	5.1	5.1	0.0	SRB	
SRB5CS05	Community CCTV	18.1	0.0	18.1	18.1	0.0	SRB	
SRB3CS08	Headland Promenade CCTV	13.7	0.0	13.7	13.7	0.0	SRB	
SRB3ED07	Oakesway Industrial Improvement Area	7.0	0.0	7.0	7.0	0.0	SRB	
SRB3ED21	Commercial Improvement Area	207.6	0.0	207.6	207.6	0.0	MIX	
SRB3ED22	Developing Enterprise Scheme	16.0	0.0	16.0	16.0	0.0	MIX	
SRB3ED28	Heugh Battery Project	33.2	24.6	8.6	33.2	0.0	SRB	
SRB3EN12	Headland Key Buildings (Grants)	161.0	21.5	139.5	161.0	0.0	MIX	
SRB3EN19	Headland Regeneration Programme	80.5	70.0	10.5	80.5	0.0	MIX	
SRB3HS1/2	Council House Improvement Project	96.2	0.0	96.2	96.2	0.0	SRB	
SRB3HS11	Targeted Private Housing Improvements	286.2	44.8	241.4	286.2	0.0	MIX	
SRB3HS20	Environmental Improvements - Key Residential Areas	368.8	283.8	85.0	368.8	0.0	MIX	
		3,941.6	1,590.0	2,351.6	3,941.6	0.0		

TABLE 3 - NEW DEAL FOR COMMUNITIES

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000	Type of financing
NDC1ET02D	Longhill Junction Improvements	177.0	0.0	177.0	177.0	0.0	MIX
NDC1ET18/19	Longhill Business Security and Environmental Imps	352.0	120.4	231.7	352.0	0.0	MIX
NDC1ET20	Business Security Fund	83.6	24.9	58.6	83.6	0.0	NDC
NDC1ET21	CIA Building Modernisation Grant	369.9	41.3	328.6	369.9	0.0	NDC
NDC1ET22A	CIA Environmental Improvements	362.7	2.2	360.5	362.7	0.0	NDC
NDC1CS15	Crime Premises	62.2	32.8	29.3	62.2	0.0	NDC
NDC1CS18	Street Lighting Phase 2	45.4	0.0	45.4	45.4	0.0	MIX
NDC1CS19	Target Hardening Phase 3	134.0	4.3	129.7	134.0	0.0	NDC
NDC1CS21	CCTV Implementation - Phase 2	2.0	2.0	0.0	2.0	0.0	NDC
NDC1CD05	Osbourne Road Hall	39.7	0.0	39.7	39.7	0.0	NDC
NDC1CD11	Voluntary Sector Premises Pool	95.7	13.3	82.3	95.7	0.0	NDC
NDC1CD22	Peoples Centre	36.9	17.4	19.5	36.9	0.0	NDC
NDC1CD23	Hartlepool Youth Project	22.4	6.8	15.6	22.4	0.0	NDC
NDC1HS1	Area Remodelling Project	2,580.2	2,244.0	336.2	2,580.2	0.0	MIX
NDC1HS8	Neighbourhood management	27.5	0.0	27.5	27.5	0.0	NDC
		4,391.1	2,509.4	1,881.6	4,391.1	0.0	

TABLE 4 - SINGLE PROGRAMME

		EXPENDITURE IN CURRENT YEAR					
A		B	C	D	E	F	G
Element 3 Code	Scheme Title	2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000	Type of financing
SP00003	HER Initiative	18.5	16.8	1.7	18.5	0.0	GRANT
SP00033	Coastal Arc Interreg Joint Costs	13.3	0.5	12.8	13.3	0.0	GRANT
		31.8	17.3	14.5	31.8	0.0	

Report of: Chief Executive,
Director of Neighbourhood Services and
Chief Financial Officer

Subject: PERFORMANCE MANAGEMENT PORTFOLIO
CAPITAL MONITORING REPORT 2005/2006

1. PURPOSE OF REPORT

1.1 To provide details of progress against the NRF budget and Capital budget for the Performance Management Portfolio for 2005/2006.

**2. CAPITAL MONITORING FOR PERIOD ENDING
30TH SEPTEMBER, 2005**

2.1 Details of anticipated and actual capital expenditure as at 30th September, 2005, is summarised in **Appendix 6.1** and shows:

- Column A - Scheme Title
- Column B - Budget for Year
- Column C - Actual expenditure to 30th September, 2005
- Column D - Expected remaining expenditure to be incurred in the period October, 2005 to March, 2006
- Column E - Expected total expenditure to be incurred by 31st March, 2006
- Column F - Column E less Column B = expected slippage or over/under spend
- Column G - Type of financing

2.2 Detailed analysis of these schemes are on deposit in the Member's Library.

2.3 Actual expenditure to date amounts to £1,437,000, compared to the approved budget of £2,598,000 with £1,161,000 of expenditure remaining. The forecast outturn for the year is £2,598,000, resulting in a nil variance.

2.4 There are no major items to bring to Portfolio Holder's attention.

3. RECOMMENDATIONS

3.1 It is recommended that Members note the report.

PORTFOLIO : PERFORMANCE MANAGEMENT

Appendix 6.1

CAPITAL MONITORING REPORT PERIOD ENDING 30TH SEPTEMBER 2005

		EXPENDITURE IN CURRENT YEAR					
	A	B	C	D	E	F	G
Element 3 Code	Scheme Title	2005/2006 Budget £'000	2005/2006 Actual as at 30/09/05 £'000	2005/2006 Expenditure Remaining	C+D 2005/2006 Total Expenditure £'000	E-B 2005/2006 Variance from budget £'000	Type of financing
NSC00020	Dso Vehicles	2,598.0	1,437.0	1,161.0	2,598.0	0.0	USB
		2,598.0	1,437.0	1,161.0	2,598.0	0.0	

SCRUTINY CO-ORDINATING COMMITTEE

20 December 2005



Report of: Chair of the Scrutiny Co-ordinating Committee

Subject: SCRUTINY CO-ORDINATING COMMITTEE –
PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made to date, since my last progress report to this Committee on 14 November 2005.

2. PROGRESS ON THE SCRUTINY WORK PROGRAMME 2005/06

- 2.1 Overall the work being undertaken by this Committee and the four standing Scrutiny Forums is ambitious but progressing very well as the end of the 2005/06 Municipal Year starts drawing to a close.
- 2.2 As mentioned in my last progress report, a selection criteria to assist Members in determining those non-mandatory referrals that are worthy of further consideration is to be considered by this Committee at its meeting on 13 January 2006.
- 2.3 Scrutiny Referral 'Second Tier Officers Review' – In light of the availability of various sources of information, a report is to be presented by the Scrutiny Manager to the meeting of the Finance and Performance Management Portfolio on 9 January 2006, requesting an extension to the prescribed deadline of the referral from 10 February 2006 to that of 24 February 2006.
- 2.4 Final Reports Recently Considered / Awaiting Consideration – At the time of writing this report the following information was awaiting consideration by the Authority's Cabinet or other Committees:
- (a) Children Services Scrutiny Forum's Final Report entitled 'Adult Learning Inspection' (To be considered by the Adult and Public Health Portfolio on 12 December 2005).
- 2.5 Final Reports previously agreed by the Authority's Cabinet and other Committee's are as outlined overleaf:-

- (a) Scrutiny Co-ordinating Committee's Final Report entitled 'Authority's Financial Reserves' (Recommendations agreed by Cabinet on 7 November 2005); and
 - (b) Scrutiny Co-ordinating Committee's Final Report entitled 'Additional Powers for Community Wardens' (Recommendations agreed by the Regeneration and Liveability Portfolio Holder on 18 November 2005).
- 2.6 With this in mind, the Scrutiny Support Team are currently in the process of ensuring that the procedure for the consideration of Final Reports is adhered to, by arranging for the relevant Cabinet Member and/or Corporate Director to feedback to a future meeting of either this Committee or the appropriate Scrutiny Forum with regard to how the agreed scrutiny recommendations are to be actioned.

3. GENERAL OVERVIEW AND SCRUTINY ISSUES

- 3.1 Scrutiny Training Programme for 2005/06 – The second training event which focussed on Chairing Skills was held on the morning of 15 December 2005, the findings of which I will report verbally at this meeting during the presentation of this report.
- 3.2 In addition to this I am pleased to advise that the **Joint Cabinet/Scrutiny Event** (as requested by Members) is to be held on **24 January 2005, commencing at 12.30 pm until 4.00 pm in Training Room 3 within the Council's Municipal Buildings.**
- 3.3 To ensure that this event is a success, it is important that Members of this Committee and the four standing Scrutiny Forums all attend. As such I shall be grateful if you would contact Lisa Woodward on 01429 (28) 4092 to confirm your attendance as soon as possible please.

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report, in particular the Joint Cabinet/Scrutiny Event to be held on 24 January 2006.

**COUNCILLOR MARJORIE JAMES
CHAIR OF SCRUTINY CO-ORDINATING COMMITTEE**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

20 December 2005



Report of: Chair of the Neighbourhood Services Scrutiny Forum

Subject: NEIGHBOURHOOD SERVICES SCRUTINY FORUM
– PROGRESS REPORT

1. PURPOSE OF THE REPORT

1.1 To inform Members of the Scrutiny Co-ordinating Committee of the progress made to date by the Neighbourhood Services Scrutiny Forum.

2. PROGRESS OF THE FORUM

2.1. Since the Forum's last progress report was presented to this Committee on 14 November 2005, the Neighbourhood Services Scrutiny Forum is continuing its investigation into the local bus service provision together with its inquiry into 20 mph Speed Limit Zones Outside of Schools.

3. SCRUTINY INQUIRY INTO 20 MPH SPEED LIMIT ZONES OUTSIDE OF SCHOOLS

3.1 At the meeting of the Forum held on 11 November 2005, Members agreed to the Terms of Reference/Sources of Inquiry outlined in the '20 MPH Speed Limit Zones Outside of Schools Inquiry' scoping report. In doing so, at the meeting of this Forum held on 28 November 2005, Members received evidence from the Authority's Cabinet Member with Portfolio for Culture, Housing and Transportation. A series of questions were prepared in advance of the meeting for the Cabinet Member in connection with the following key areas:-

- a) Councils roles and responsibilities in relation to road safety;
- b) Authority's current procedure for determining the appropriateness of implementing 20 MPH Speed Limit Zones Outside of Schools;
- c) Traffic calming and road safety measures;
- d) Local Transport Plan and the Road Safety Strategy; and
- e) Financial implications of implementing 20 MPH Speed Limit Zones Outside of Schools.

3.2 Members also received the Joint Report of the Traffic Team Leader and Scrutiny Manager entitled Setting the Scene- '20 mph Speed Limit Zones

Outside of Schools' Scrutiny Inquiry. The report addressed the following key areas:-

- a) The Department for Transport guidelines for introducing 20mph limits;
- b) Work currently being undertaken by Hartlepool Borough Council with regard to the introduction of 20 mph zones outside of schools;
- c) Good practice of neighbouring local authorities; and
- d) The number of casualties outside of schools within Hartlepool

3.3 Members attended a site visit to a number of schools within Hartlepool with road safety concerns on 7 December 2005 and reported their findings back to the Forum on 12 December 2005. Members also received written evidence from the Cleveland Casualty Reduction Group in relation to 20 mph Speed Limit Zones.

3.4 During the meeting of the Forum held on 12 December 2005, Members received the views of residents, wardens, Head teachers and Road Safety Officers within the Authority to provide evidence of a local perspective concerning 20 mph Speed Limit Zones Outside of Schools.

4. SCRUTINY INVESTIGATION INTO HARTLEPOOL'S BUS SERVICE PROVISION

4.1 Members received evidence from the town's MP and the Elected Mayor in relation to the ongoing investigation into Hartlepool's bus service provision. A series of questions were prepared in advance in connection with the following key areas:-

- a) Roles and responsibilities in relation to bus service provision;
- b) Aims and objectives of the 2001-2006 Local Transport Plan;
- c) Bus infrastructure;
- d) Accessibility;
- e) Availability of information relating to bus service provision;
- f) Barriers to using buses for disabled and vulnerable groups; and
- g) Concessionary Bus Fares.

5. RECOMMENDATION

5.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report.

**COUNCILLOR KEVIN CRANNEY
CHAIR OF THE NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report

SCRUTINY CO-ORDINATING COMMITTEE

20th December 2005



Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum

Subject: PROGRESS REPORT

1. PURPOSE OF THE REPORT

1.1 To inform Members of the Scrutiny Co-ordinating Committee of the progress made to date by the Regeneration and Planning Services Scrutiny Forum.

2. PROGRESS OF THE FORUM

2.1 Since the Forum's last progress report was presented to this Committee on the 14th November 2005, the Regeneration and Planning Services Scrutiny Forum is continuing with its investigation into Partnerships.

3. SCRUTINY INVESTIGATION INTO 'PARTNERSHIPS'

3.1 At the meeting of the Forum held on the 4th November 2005 Members agreed the remit of the partnerships inquiry based on information presented in both the Scoping Paper and Project Plan prepared for the investigation by the Scrutiny Support Officer.

3.2 Members also received detailed information in relation to sub-regional partnerships from the Director of Regeneration and Planning and, are due (at the time of writing) to further develop their scrutiny of sub regional partnerships at the Forum's next meeting on the 8th December 2005. At this meeting Members will hear from:-

- Chief Executive of Tees Valley Partnership
- Director of Tees Valley Living
- Director of Regeneration & Planning Services (Hartlepool Borough Council)
- Elected Members nominated to serve on the aforementioned partnerships (subject to availability).

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Regeneration and Planning Services Scrutiny Forum.

**COUNCILLOR PAMELA HARGREAVES
CHAIR OF THE REGENERATION AND PLANNING SERVICES SCRUTINY
FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

20th December 2005



Report of: Chair of the Adult and Community Services and Health Scrutiny Forum

Subject: PROGRESS REPORT

1. PURPOSE OF THE REPORT

1.1 To inform Members of the Scrutiny Co-ordinating Committee of the progress made to date by the Adult and Community Services and Health Scrutiny Forum.

2. PROGRESS OF THE FORUM

2.1 Since the Forum's last progress report was presented to this Committee on 14th November 2005, the Adult and Community Services and Health Scrutiny Forum has continued its investigation into Pandemic Influenza, received an update report from Tees and North East Yorkshire Ambulance Service (TENYAS) and, embarked upon a scrutiny Investigation into 'Access to GP Services in Hartlepool.'

3. SCRUTINY INQUIRY INTO PANDEMIC INFLUENZA

3.1 At the Forum's meeting, held on 15th November 2005 Members received Evidence from:-

- Director of Neighbourhood Services (Hartlepool Borough Council)
- Joint Director of Public Health – (Hartlepool PCT) and,
- Regional Health Emergency Planning Advisor (Health Protection Agency –North-East).

3.2 Following the detailed evidence gathering session Members formulated a series of recommendations and will consider the Draft Final Report in relation to this issue at its next meeting on 13th December 2005.

4. PROGRESS UPDATE IN RELATION TO TENYAS NHS TRUST

- 4.1 The Forum as part of its annual work programme (and based on a previous recommendation of the Forum) highlighted TENYAS's change management of category C 999 calls and ambulance response times as an issue requiring a progress update. This update will be received at the Forum's meeting on the 13th December 2005.

5. SCRUTINY INQUIRY INTO ACCESS TO GP SERVICES

- 5.1 At the Forum's meeting due to be held on 13th December 2005, Members will consider a Scoping Paper for their investigation into Access to GP Services.
- 5.2 The scoping paper outlines the terms of reference and establishes an aim for the review together with an appropriate timetable.

6. RECOMMENDATION

- 6.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report.

**COUNCILLOR HARRY CLOUTH
CHAIR OF THE ADULT AND COMMUNITY SERVICES AND HEALTH SCRUTINY
FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

20th December 2005



Report of: Chair of the Children's Services Scrutiny Forum

Subject: PROGRESS REPORT

1. PURPOSE OF THE REPORT

1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made to date by the Children's Services Scrutiny Forum.

2. PROGRESS OF THE FORUM

2.1 Since the Forum's last progress report was presented to Co-ordinating Committee on 14th November 2005 the Children's Services Scrutiny Forum has:-

(a) Considered a report commissioned by Hartlepool Community Network called 'Involvement of Young People in Decision Making in Hartlepool'. Members considered how the findings of this report could be incorporated into its Involving Young People Inquiry.

(b) A number of Members of the Forum met as a Working Group on 1st December 2005 to discuss the draft Involving Young People report. A number of amendments were made to this report, which will be discussed at the next meeting of the Forum

2.2 At the next meeting of the Forum to be held on 20th December 2005, Members agreed that:-

(a) A Draft Final Report into the Involving Young People inquiry will be discussed by the Forum.

- (b) A further report on the ‘Scrutiny of the Draft Children’s and Young People’s Plan – Scoping Report’ will be presented to the Forum.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Children’s Services Scrutiny Forum.

COUNCILLOR JANE SHAW

CHAIR OF THE CHILDREN’S SERVICES SCRUTINY FORUM

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

20 December 2005



Report of: Scrutiny Manager

Subject: REVISED TIMETABLE FOR SCRUTINY ENQUIRY –
HMS TRINCOMALEE TRUST (COUNCIL
REFERRAL)

1. PURPOSE OF REPORT

1.1 To present to Members of the Scrutiny Co-ordinating Committee the revised timetable for their on-going enquiry into the HMS Trincomalee Trust.

2. BACKGROUND INFORMATION

- 2.1 At a meeting of this Committee on 14 November 2005, Members approved the scoping report which included the proposed terms of reference for the scrutiny referral and outlined a timetable for the undertaking of the enquiry.
- 2.2 In addition to approving the scoping report, Members also requested that a meeting be held with the Trust during December 2005 with Councillors James, Hargreaves and Hall together with key officers.
- 2.3 Regrettably it has not been possible to hold the meeting during December 2005 due to various commitments of the Trust and Members. Although I am pleased to advise that arrangements have now been finalised for the meeting to be held early in the New Year on 11 January 2006 at 4.00 pm at the Historic Quay.
- 2.4 As a result of the difficulties encountered in arranging the meeting with the Trust, the timetable for the undertaking of the scrutiny referral has been amended accordingly in consultation with the Chair of the Scrutiny Co-ordinating Committee (paragraph 3 refers).

3. REVISED TIMETABLE FOR THE SCRUTINY REFERRAL

3.1 The revised timetable for the undertaking of this scrutiny referral is as outlined overleaf:-

14 November 2005 – Scrutiny Co-ordinating Committee – Consideration of Scoping Report – HMS Trincomalee Trust.

11 January 2006 – Informal Meeting with the Trust/Nominated Members – To discuss the undertaking of the scrutiny referral into the Trincomalee Trust.

13 January 2006 – Scrutiny Co-ordinating Committee – Evidence gathering session - Representation on the Trust's Board

10 February 2006 – Scrutiny Co-ordinating Committee – Evidence gathering session – Financial Standing of the Trust

24 February 2006 – Scrutiny Co-ordinating Committee – Consideration of the Draft Final Report of this Committee into the HMS Trincomalee Trust

13 April 2006 – Council – Consideration of the Final Report of this Committee into the HMS Trincomalee Trust.

4. RECOMMENDATIONS

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the revised timetable for the undertaking of this scrutiny referral.

Contact Officer:- Charlotte Burnham – Scrutiny Manager
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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (i) Report of the Scrutiny Manager entitled 'Scoping Report – HMS Trincomalee Trust (Council Referral)' presented to the Scrutiny Co-ordinating Committee held on 14 November 2005.
- (ii) Minutes of the Scrutiny Co-ordinating Committee held on 14 November 2005.