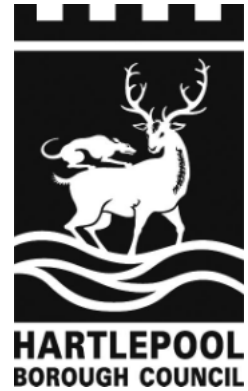


CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 15 March 2010

at 10.00 am

in Committee Room A, Civic Centre, Hartlepool

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Atkinson, Fleet, Flintoff, Griffin, Morris, Plant, Richardson, Simmons and Young

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 1 March 2010
- 4. ITEMS FOR INFORMATION**
 - 4.1 2010 IPSOS MORI Household Survey – *Head of Performance and Partnerships*
- 5. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

1 March 2010

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Reuben Atkinson (In the Chair);
Councillors Mary Fleet, Bob Flintoff, Sheila Griffin,
George Morris, Chris Simmons and David Young

OFFICERS: Brian Ayre, Commissioning Manager
Neil Harrison, Strategic Commissioner – Working Age Adults
Terry Maley, Commissioning and Contracts Manager
Chris Walker, Senior Legal Assistant
Sarah Bird, Democratic Services Officer

137. Apologies for Absence

Councillors Plant and Richardson

138. Declarations of Interest

None at this point of the meeting however an Interest was declared later as referred to in minute 143.

139. Minutes of the meeting held on 1 February 2010

These were confirmed.

140. Advice of Intention to Tender for the Provision of Specialist Domiciliary Care and Support for Adults with Learning Disabilities – Strategic Commissioner – Working Age Adults

The Strategic Commissioner – Working Age Adults advised Members of the intention to tender for the provision of specialist domiciliary care for adults with learning disabilities who were part of the Resettlement and Campus Re-provision programme.

A Government White Paper had identified that the National Health Service (NHS) should no longer provide care and accommodation for people with a learning disability and this type of provision would be closed by December 2010. The Council would therefore need to arrange for the provision of appropriate community based care and support for 6 individuals who were to move from Campus

accommodation. Endeavour Housing and Joseph Rowntree Foundation had been selected to undertake property acquisitions on behalf of the authority. Associated costs would be met by the Capital Grant funds and resettlement funding. The contract was anticipated to be for a 42 month period plus two 12 month extension periods subject to satisfactory reviews and was estimated to cost in the region of £600,000. It was thought that in order to meet the needs of and achieve the identified outcomes for these individuals, the tender exercise would seek to source approximately 820 hours of domiciliary care per week.

A Member asked about the future of the Hart Lodge building and was informed that this was currently owned by the Tees, Esk, Wear Valley NHS Trust but it was thought that this may be disposed of. A Member asked how much this support would cost the Local Authority and was informed that the Government funding which was currently being paid to the NHS Trust would be transferred to the Local Authority and in 2011 would be paid directly to the Local Authority. Therefore there were no cost implications to the Local Authority.

Decision

Members noted the contents of the report.

141. Intention to Tender for Provision of Domiciliary Care Services – Commissioning Manager

Three providers had been awarded the Domiciliary Care Services Contract in 2004 for a period of four years and this had been extended for a further two years. The current agreement was due to expire on 30 September 2010 and so it was the Authority's intention to open the services to tender. The providers were guaranteed a minimum of 1000 hours per week and the provision of this service was already accounted for in the current budget. Members were informed that the tenders were expected to be returned to the Contract Scrutiny Committee in June 2010.

Decision

Members noted the contents of the report.

142. Local Government (Access to Information)

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 143 – Supported Lodgings Tender (Contract Reference Number 433) (para 3 – information relating to the financial or business affairs of any particular person affairs of any particular person (Including the Authority holding that information))

143. Supported Lodgings Tender (Contract Reference Number 433) (Para 3) – Commissioning and Contracts Manager

Three Tenders had been received in respect of this contract and these were opened in the presence of the Committee.

COUNCILLOR FLINTOFF DECLARED A NON PREJUDICIAL INTEREST IN ONE OF THE TENDER SUBMISSIONS.

Decision

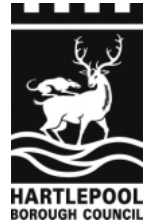
The Committee noted the opening of the Tenders.

The meeting concluded at 10.18 am

CHAIRMAN

CONTRACT SCRUTINY COMMITTEE

15 March 2010



Report of: Head of Performance and Partnerships

Subject: 2010 IPSOS MORI HOUSEHOLD SURVEY

1. PURPOSE OF REPORT

- 1.1 To inform members of the panel of the commissioning of Ipsos Mori to undertake the 2010 Hartlepool Household Survey.

2. BACKGROUND

- 2.2 Historically, as part of national monitoring requirements, Hartlepool NDC has carried out a survey of households in the NDC area to get residents' views on a variety of issues such as housing, health, crime and general satisfaction with the area.
- 2.3 Ipsos Mori (a leading multi-research company) won the national contract to undertake the NDC surveys throughout the country.
- 2.4 The Hartlepool Partnership and Hartlepool NDC agreed to an extension of the survey to include the whole of Hartlepool and the borough's Neighbourhood Renewal Areas. Both partnerships have benefitted from the availability of data from the whole of the town and its neighbourhoods that can be compared over time and used to measure the effect of regeneration projects and the delivery of specific services on people's satisfaction levels.

3. 2010 HOUSEHOLD SURVEY

- 3.1 A major benefit of carrying out this survey is the ability to measure the impact of the Neighbourhood Renewal Strategy and the associated Neighbourhood Action Plans. Previous household surveys were undertaken in 2004 and 2006 and 2008. These results have provided three sets of comparable data and a greater insight into residents' perceptions and how conditions in parts of the town have changed over the lifetime of the Neighbourhood Renewal Strategy.
- 3.2 18 Local Priority Indicators within Hartlepool's Local Area Agreement (LAA) are derived from the results of the Household Survey and targets have been set for 2010. The Household Survey will provide data on targets for the end of the current LAA, the end of the NDC programme and the performance of the Neighbourhood Renewal

Strategy and associated Neighbourhood Action Plans. The survey results are also integral to the prioritisation exercises undertaken each year within each of the NAP areas.

- 3.3 This contract is exempt from normal procurement procedures as laid out in the Council Constitution (Part A – Scope of Contract Procedure Rules 1.2) which states:

‘these rules (contract procedure) do not apply to contracts with professional persons and contractors for the execution of works or the provision of services in which the professional knowledge and skill of these persons or contractors is of primary importance.’

Furthermore Officer Procurement Guidance states that:

‘The exception is intended to meet the situation where the person or contractor is uniquely qualified to offer the services required, or when it would be impractical to make the appointment using competitive quotations or tenders, e.g. where there are few potential suppliers.’

In this case, Ipsos Mori can be deemed as being uniquely qualified to offer the services required specific for Hartlepool having already undertaken previous surveys in 2004, 2006 and 2008, as it is critical that the 2010 survey is comparable in terms of data quality and methodology of approach to the previous surveys undertaken.

4. PROPOSALS

- 4.1 The Ipsos Mori proposal is to undertake 900 face to face surveys throughout Hartlepool with reports identifying findings and trends at a total cost of £75,000. Funding has been secured from across the Hartlepool Partnership to ensure this important survey takes place. As in previous years, Hartlepool NDC will be contributing to the cost of the survey. Contributions from Neighbourhood Element Fund and Working Neighbourhoods Fund (WNF) have already agreed by Council.

- 4.2 The survey fieldwork will commence in April 2010 with the results along with national comparisons available in September 2010. This information will be used widely by the Council and shared with partners and the general public.

5. RECOMMENDATION

- 5.1 That the Contract Scrutiny Committee notes this report.

6. CONTACT OFFICER

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