

SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM AGENDA



Friday 3rd February 2006

at 10 am

at Owton Manor Community Centre, Wynyard Road

MEMBERS: SOUTH NEIGHBOURHOOD CONSULTATIVE FORUM:

Councillors Flintoff, Hargreaves, Hill, James, Johnson, Lilley, A Marshall, Preece, Rayner, Turner, M Waller, Wistow, Young.

Resident Representatives:

Michael Arnold, Ron Foreman, Mary Green, Steve Gibbon, Allan McPartlin, Iris Ryder and Joan Smith.

1. WELCOME AND INTRODUCTIONS

2. APOLOGIES FOR ABSENCE

3. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

4. MINUTES

4.1 To confirm the minutes of the meeting held on 2nd December 2005 (*attached*).

**5. UPDATE FROM THE POLICE – CHIEF CONSTABLE SEAN PRICE, QPM,
BscHONS MST (CANTAB)**

6. PUBLIC QUESTION TIME

7. ITEMS FOR CONSULTATION

- 7.1 Adult Treatment Plan 2006/07 – *Head of Community Safety and Prevention*
- 7.2 Hartlepool Second Local Transport Plan – *Head of Technical Services (to be presented by Ian Jopling, Transportation Team Leader)*

8. ITEMS FOR DISCUSSION / INFORMATION

- 8.1 Hartlepool Local Plan – Publication of Further Proposed Modifications – *Director of Regeneration and Planning Services*
- 8.2 Statement of Community Involvement – Update report – *Director of Regeneration and Planning Services*

9. ITEMS FOR DECISION

- 9.1 Minor Works Schemes – *Town Care Manager*

10. WARD ISSUES

11. DATES, TIMES AND VENUES OF NEXT MEETINGS

- (a) **South Neighbourhood Police & Community Safety Forum to be held on Friday 17th March 2006 commencing at 2pm at Owton Rossmere Resource Centre, Wynyard Road.**
- (b) **South Neighbourhood Consultative Forum to be held on Friday 24th March 2006 commencing at 10am at Owton Manor Community Centre, Wynyard Road.**

WARDS

Fens
Greatham
Owton
Rossmere
Seaton

***SOUTH NEIGHBOURHOOD
CONSULTATIVE FORUM***

2nd December, 2005

MINUTES OF THE MEETING



PRESENT:

Chair: Councillor Mick Johnson - Rossmere Ward

Vice Chair: Mike Arnold (Resident Representative)

Councillor Bob Flintoff	- Fens Ward
Councillor Maureen Goosey	- Owton Ward
Councillor Michael Johnson	- Rossmere Ward
Councillor Ann Marshall	- Rossmere Ward
Councillor Arthur Preece	- Fens Ward
Councillor Geoff Lilley	- Greatham Ward

Resident Representatives:

Mary Green, Ron Foreman, Joan Smith and Iris Ryder

Public: Mrs R Kennedy, Mr J Massey, Mr D Mitchell, Mr M Ward, Mrs E Grint, Dr Pickens, Mr Oxley, Mr and Mrs Springer and Mr Weatherill

Officers: Dave Stubbs, Head of Environmental Management
John Day, Neighbourhood Services Officer
Paul Briggs, Education Consultant
Ian Merritt, Senior Education Officer
Matthew King, Planning Officer
Edwin Jeffries, UNISON
Pat Watson, Democratic Services Officer

HVDA Representatives:

Lesley Hall, Community Network Officer

Primary Care Trust (PCT) Representatives: Kevin Aston

Police Representatives:

Acting Inspector Tony Green and PCSO Claire Lewis

Housing Hartlepool Representatives:

Lynn McPartlin

45. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hill, James, Payne, Turner, Wistow and Young. Also from Resident Representatives Steve Gibbon and M Morley.

46. MINUTES

- (a) The minutes of the South Forum meeting held on 7th October 2005 were confirmed.
- (b) The minutes of the South Police & Community Safety Forum meeting held on 4th November were received.

Matters arising:

Tees Hospital Review meeting at Baltic Suite, Historic Quay, on 12th December at 7pm. Members and others expressed strong view that everything possible should be done to publicise this meeting to encourage as many people as possible to attend. Previous meetings held at Stockton/Middlesbrough had hear strong representations from Stockton so strong Hartlepool representations were needed –If people cannot attend they should ring 01642 666700 or write to Mrs Ann O’Hanlon (address to follow) - **All Officers to note and do anything possible to publicise or advise the public.**

47. PUBLIC QUESTION TIME

Complaint about lack of updates on issues raised at Forums – Mary Green complained that she did not get feedback. Main issue was Lennox Walk request for Boulders. D Stubbs gave feedback and promised to send update sheet on all issues raised at last Forum to all Resident Representatives.

Seaton Library – Young people causing problems – Raised by Res Rep Iris Ryder – Library staff having to deal with very difficult situations and do not appear to have panic button. – **DS indicated he would contact new Director of Adult and Community Services.** Tony Green noted for Police action also.

Various Traffic related issues around Fens School – Mr Massey (resident) read out history of events and issues raised and asked for the help of the Forum (full copy of what Mr Massey was reading from is attached to these minutes). **D Stubbs promised that new Head of Technical Services would be updated and Officers would be on site next week and would issue tickets.** Res Rep Joan Smith added that the Notice at the school was out of date, it had recently been replaced but was still not correct. It needs to cover morning, lunchtime and afternoon times. **Noted by John Day**

Suggested 20mph speed limit near schools. The Neighbourhood Services Scrutiny Forum - Site Visits to Schools 7th December 2pm.– Mary Green asked if Res Reps could attend. – **PW agreed to check and make arrangements.**

Briarfields Allotments proceeds of sale - - Dr Pickens said that he was disturbed by a report that at the meeting of the Forum on 7th October it had been said that there was no law which prevented the Council from using the proceeds of sale of Briarfields Allotments in any way the Council wished. He said that was not so. The Head of Environmental Management indicated that the minutes of the meeting on 7th October had been correct. The Forum had been advised that the Chief Solicitor had confirmed that there was no requirement for any receipts from the sale of the allotments to be

spent on other allotments. Dr Pickens added that the Act of 1908 (section 32, subsection 2, had determined how such proceeds should be spent – he said that a straightforward interpretation was that first the proceeds should be used to repay debts relating to any allotments in the town; then on acquiring, adapting or improving any allotments in the town; and only when these had been done, any remainder could be used for other capital purposes.

Dr Pickens mentioned further previous history of events on this topic.

Councillor M Waller read out information that she had acquired, as follows:
 “..... the proceeds of sale must be devoted to the cost of acquiring, adapting and improving other land for allotments together with the repayment of debts outstanding on any other allotment land led by the Council – this extended beyond the costs referable to Briarfields allotments and any allotments replacing them, ie it extended, for example, to new allotments necessary to satisfy unsatisfied demand for allotments. Once all such costs had been provided for, any surplus could be used for general capital purposes.”

Further discussion took place and as the issue could not be resolved it was agreed that the minutes of the meeting held on 7th October would remain as written and confirmed and the issue of proceeds of sale was a matter that Dr Pickens and interested parties should discuss direct with the Chief Solicitor.

48. DRAFT CHILDREN'S CENTRES AND EXTENDED SCHOOLS STRATEGY

A report and a copy of the above draft Strategy had been circulated with the

Agenda for the purpose of seeking the views of the Forum on the draft.

Ian Merrett, Senior Education Officer, gave a presentation on the draft Strategy. The presentation explained the Strategy and the process for developing it. Three options that had been presented for consultation were described. Some further detail was provided and Ian asked for questions or comments to be directed to him by the closing date of 16th December 2005. A comments sheet with contact details was included within the papers.

Mr M Ward, an ex head-teacher gave his view and commented that “Option 1 seems to give best advantages to allall children should have opportunity”.

The Chairman thanked Ian for his report and presentation.

49. FIRST CONSULTATIVE DRAFT OF CHILDREN AND YOUNG PEOPLE'S PLAN

A report relating to the first consultative draft had been circulated with the Agenda for the purpose of informing the Forum of progress towards a first Children and Young People's Plan for Hartlepool.

The Forum was advised that HBC has responsibility, under the Children Act 2004 to prepare and publish a Children and Young People's Plan in cooperation with individual key partners and partner organisations. The Plan would be the over-arching strategic plan that would cover all services available to children and young people of Hartlepool. The aim of the plan, the consultation action taken to date and the issues for consultation were outlined in the report.

In addition to the report, a number of documents/leaflets were made available at the meeting. These included:

- A first Consultative Draft copy of the Plan;
- Every Hartlepool Child Matters – Consultation Response Form;
- A Summary version of the above;
- A first Consultative Draft Summary.

Paul Briggs, Education Consultant for HBC, gave a presentation on the draft Plan. Individual members of the Forum were invited to raise issues, express view(s) or ask questions by completing the Consultation Response Form and submitting it as suggested in the documentation.

Res Rep Iris Ryder mentioned issue of mental health – some figures might not be accurate as declarations of depression are sometimes made by older children so they get flats.

Res Rep Mary Green commented that more life skills need to be taught. Mr Springer added that the home was the appropriate place for this. Paul advised that Citizenship lessons were provided in liaison with partners, ie health services, connexions etc and Children's Services is now about whole life learning.

The Chairman thanked Paul for his report and presentation and asked that any further comments/questions should be passed to Ian Merritt direct. (contact details provided)

50. STATEMENT OF COMMUNITY INVOLVEMENT

The Forum received a report informing them of the progress in the preparation of the Draft Statement of Community Involvement and sought comments on its

content. The report set out the Council's policy for involving the community and key stakeholders both in the preparation and revision of Local Development documents and with respect to planning applications. Two documents were made available at the meeting, the Draft Statement of Community Involvement and a Summary document.

The report contained further background information, gave details of the consultation period, actions taken to date, publicity undertaken, consultation results and next steps.

Mathew King, Planning Officer, gave a presentation with slides covering:

- Introduction
- Why Plan?
- Service Standards
- Consultation
- How to get advice and help
- Contact details

Resident Mr M Ward commented that the title should actually be "Statement of Community Involvement in Planning" or similar – this was noted by Mathew.

The Chairman thanked Mathew for the report and presentation.

51. CLEVELAND FIRE BRIGADE – INTEGRATED RISK MANAGEMENT PLAN

Station Officer Tony Dale had circulated with the Agenda a copy of the Cleveland Fire Brigade Safety Improvement Plan 2006/07. At the meeting he gave a presentation on the Integrated Risk Management Plan and circulated a questionnaire for completion and return (envelope provided).

Res Rep Ron Foreman referred to the improved percentages as indicated in the

presentation and said the Fire Brigade should be commended.

Resident Mr M Ward – said he had received a fire safety visit (and return visits) and was very pleased with the help received. He also commented that figures appeared to show that educating people helps and that re-direction of manpower is a good idea.

A resident queried whether the Headland Pump would be maintained – Tony advised that it would be, for use at such times as when there are bad weather warnings / bonfire time etc.

Res Rep Mary Green – raised a query about shops rubbish, storage etc – Tony gave answer that the FB work closely with Council on such issues and anyone wishing to raise such an issue should ring 523333.

A resident, Mrs Kennedy, asked if there is a defibrillator at Headland Fire Station – Tony advised that yes, there was a new one.

Mr Springer asked if the Fire Brigade was to be regionalized like the Police – Tony advised that he understood there had been talk of it but nothing recently.

The Chairman thanked Tony for his presentation and for answering questions. Further questions, comments or opinions could be directed to the Fire Brigade on the printed questionnaire provided.

52. MINOR WORKS SCHEMES

The Town Care Manager requested consideration of improvement schemes for potential funding from the South Neighbourhood Consultative Forum Minor Works Budget. The report on the proposals included background information and gave descriptions and

funding details of schemes in the following areas:

- (i) Rossmere Ward – Travellers Gate
- (ii) Stockton Road Area: Argyll Road and Stockton Road
- (iii) Blairgowrie Grove – Car Parking Scheme
- (iv) Greatham Ward – Saltaire Terrace
- (v) Greatham Ward – Trees adjacent Greatham Cemetery

A table of schemes and costs to date and plans of the new proposals were attached as appendices to the report. The total cost of the new proposals £15,324.95.

Decision:

The Forum agreed that all the above schemes, at the total cost indicated, be recommended to the Liveability Portfolio Holder for final approval.

53. WARD ISSUES

Cllr Lilley advised that problems were occurring at the re-cycling Centre at Fens Shops at the moment although usually Ray does a very good job. This was noted by DS.

54. RESIDENT REPRESENTATIVE ISSUES

Res Rep Joan Smith reported that the pedestrian crossing at Fens Shops was not working correctly. Also requested bleep be installed for people with sight difficulties. This was noted by JD who said he would speak to the Traffic Section.

Issue raised by Rose Kennedy re crossing at Ardrossan Road – she asked when it would proceed. DS agreed to

Speak to DF and ask him to write direct to her (address provided).

55. DATE, TIME AND VENUE OF NEXT MEETING

Friday 3rd February 2005 at 10am at
Owton Manor Community Centre,
Wynyard Road.

MICHAEL JOHNSON

CHAIRMAN

Report of: Head of Community Safety & Prevention

Subject: ADULT TREATMENT PLAN 2006/07

1. PURPOSE OF REPORT

- 1.1 To seek comments from the South Neighbourhood Consultative Forum on the 3rd February 2006 on the draft Adult Treatment Plan 2006/07 which relates to adult drug treatment and support for the coming year.

2. SUMMARY OF CONTENTS

- 2.1 The report describes the process and contents of the draft Adult Treatment Plan 2006/07 which is set out in three parts and illustrates the performance and forecast targets for activity in relation to adult drug treatment services and support for 2006/07 and initial targets for 2007/08. The report also invites comment on the draft Plan prior to finalisation and agreement with the National Treatment Agency and Home Office at the end of March 2006.

3. BACKGROUND TO THE REPORT

- 3.1 The Government has a 10-year drug strategy 'Tackling Drugs Together' launched in 1998 which requires multi agency partnerships to determine local priorities within a specific framework and implement activity to address their drug situation.
- 3.2 Initially Hartlepool's interests were represented in a Tees-wide Drug Action Team (DAT) then in a Hartlepool DAT from 2000 and in June 2004 following the merger of DAT with the Youth Offending Service and Community Safety Partnership responsibility for the drug strategy passed to the Safer Hartlepool Partnership. The aim being that of improved coordination of strategic planning and joint initiatives linking the crime, drugs and prevention agendas.
- 3.3 The Home Office provide substance misuse monies, which along with other mainstream funding from key partners such as Hartlepool Primary Care Trust, Police and Probation finances a wide range of projects and initiatives to address the town's drug misuse.

- 3.4 The National Drug Strategy has four strands Communities, Young People, Reducing the supply and availability of drugs and Treatment. Each has Key Performance Indicators (KPI's) and the National Treatment Agency and Government Office North East monitor performance against these indicators, through a series of agreed targets, management frameworks and reporting requirements.
- 3.5 The national drug strategy was updated in 2002 when greater emphasis was placed on engaging with drug using offenders. Specific programmes such as the Drug Intervention Programme (DIP) and Restrictions on Bail (ROB) were introduced to Hartlepool in 2004 with Tough Choices being introduced in April 2006.
- 3.6 All are intended to identify drug using offenders at the earliest opportunity and throughout the criminal justice system and get them into treatment thereby reducing the levels of crime they might commit to fund their drug habit.
- 3.7 One of the most significant requirements for the treatment element of the strategy is the production of an annual Treatment Plan to confirm the investment, focus and activity of the Partnership.
- 3.8 There is a predetermined format for the Plan which details what should be available to every drug misuser to ensure consistency of provision across the country and there is also a national service framework 'Models of Care' which details the quality, standard and operational structures to be put in place.

4. **CONTENTS OF THE ADULT TREATMENT PLAN**

- 4.1 The copy of the draft Adult Treatment Plan is available at this meeting for further reference.
- 4.2 The Plan is in three parts.
- 4.3 Part one contains the strategic summary of our local situation, identifies a range of targets across tiers of services with illustrations of past, current and future performance targets. It also confirms the detail of three national key performance indicators:-
 - a) numbers into treatment – this should increase year on year
 - b) waiting times – how long it takes an individual to get into treatment
 - c) retention rates – how many of those in treatment stay longer than 12 weeks.

- 4.4 There have been positive moves to increase the numbers of individuals coming into the treatment services and at year-end forecast a target of 559. This is due in the main to the expansion of the Community Drug Centre in Whitby Street, a reconfiguration of services and increased personnel. The DIP, ROB and Dordrecht projects have also played a major part in engaging with offenders and getting them into treatment quickly.
- 4.5 National targets are set for waiting times with a requirement in 2006/07 that anyone should be able to access their treatment needs within three weeks. Currently Hartlepool services are bettering that target with most referrals accessing treatment within a week. That has not always been the case however and in previous years there had been waiting times in excess of 8 – 12 weeks.
- 4.6 Retention targets are important as evidence suggests that if individuals can be kept in treatment for at least 12 weeks then it is more likely to have a successful outcome. Currently performance is at 67% and needs to be strengthened to at least 75% by 2008.

5. FEEDBACK

- 5.1 The draft of the Plan is being made available to the widest possible audience for comment this will include the three Neighbourhood Consultative Forums, Stakeholders, the Primary care Trust, User groups and service providers.
- 5.2 Although the national drug strategy requires action within a predetermined framework there is still opportunity to ensure that Safer Hartlepool Partnership have considered and focussed initiatives in areas of greatest need and the public and agencies are encouraged to have input to assist in forming the Plan.
- 5.3 The final submission of the Plan has to be sent to the National Treatment Agency for mid March and therefore anyone can make comment by 10th March 2006 in the following ways :
- Contact Chris Hart, Planning and Commissioning Manager, Safer Hartlepool Partnership, tel: 01429 405589
 - Write to Chris Hart, Planning and Commissioning Manager, Safer Hartlepool Partnership, Community Safety Office, 8 Church Street, Hartlepool, TS24 7DJ.
 - Copies of the draft Adult Treatment Plan 2006/07 will also be available from the reception at the Community Safety Office, 8 Church Street,

Hartlepool, TS24 7DJ and can be accessed on the Partnership website www.saferhartlepool.gov.uk.

- 5.4 Key stakeholders will receive a copy of the draft and the plan will be considered at Safer Hartlepool Partnership Executive and Joint Commissioning Group.
- 5.5 In addition key service providers will have a view and consultative meetings will be arranged with user, family support groups and service users.

6. OFFICER ADVICE

- 6.1 Residents of the Consultative Forum area, the independent sector, Ward and parish Councillors along with service providers and stakeholders delivering associated services in Hartlepool are asked for their comments on the draft Adult Treatment Plan 2006/07 at the Forum meetings or to Chris Hart before 10th March 2006.

Contract Details: Chris Hart, DAT Co-ordinator
Community Safety Office, 8 Church Street, Hartlepool
Tel: 01429 284593

Report of: Head of Technical Services

Subject: Hartlepool Second Local Transport Plan

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to inform the South Neighbourhood Consultative Forum of the wide range of transport schemes and initiatives that are being considered for inclusion in Hartlepool's Second Local Transport Plan (LTP).

2. BACKGROUND

- 2.1 The LTP is a strategic document that the Government requires the Council to produce every five years. It describes Hartlepool's long-term transport strategy and sets out our policies to deliver transport improvements that will address local transport problems. These improvements will contribute towards achieving the long-term vision for Hartlepool set out in the Community Strategy.
- 2.2 Hartlepool's provisional LTP for the period 2006-2011 was submitted to the Government in July 2005 and included draft strategies, transport schemes, implementation programme and targets. Since this date, the provisional LTP has been further developed to take account of the confirmed allocation of capital funding and consultation on proposed transport improvements.
- 2.3 Work is still on-going in finalising the detail of the final LTP in accordance with the Government's guidance. This process involves key stakeholders to develop transport schemes and public consultation. Following Cabinet approval, the final LTP will be submitted to the Government by 31st March 2006.

3. CONSIDERATION OF THE ISSUES

Transport Problems

- 3.1 Analysis of Hartlepool's local transport problems through involvement of partners and evidence from public consultation has identified the following key issues:
- Poor access to key services and facilities, particularly for people who are mobility impaired and people who do not have access to a car;
 - Road danger, particularly for pedestrians and cyclists, and fears for personal safety;
 - Increasing traffic congestion at key junctions on the local road network, including the town centre and the A179 and A689 main road corridors; and
 - Environmental impact of transport on air quality and noise in residential and commercial areas.

3.2 More detailed analysis has also identified specific issues for the South Forum Area including:

- Increasing traffic volumes and congestion, in particular the A689 Stockton Road and Catcote Road;
- Severance of communities by the dual carriageway;
- Lack of vehicle parking in older residential areas; and
- Poor standard of bus passenger waiting facilities.

Confirmed LTP Capital Funding

3.3 The confirmed allocation of capital funding through the Local Transport Plan is £10.476 million over the next five years. This includes £5.726 million for Integrated Transport and £4.750 million for Structural Maintenance.

Proposed Transport Schemes and Initiatives

3.4 A wide range of potential transport schemes and initiatives are currently being considered for inclusion in the final LTP including:

- Improvements to **Bus Infrastructure** including new bus shelters, replacement of all bus stops poles and flags, new timetable displays and raised kerbs with priority on core bus route corridors (service 1,6 and 7);
- Improvements to **Public Transport Interchanges** including Seaton Carew railway station;
- Creation of new or improved **Walking and Cycle Routes** in coastal, urban and rural areas, in particular Graythorpe to Geatham and Seaton Carew Promenade;
- Continued support for **Travel Planning** at all schools and major employers;
- **Local Safety Schemes** including Safer Routes to School, CCTV, street lighting and the Safer Streets Initiative with funding specifically allocated to Neighbourhood Action Plan areas;
- Provision of new or improved **Road Crossings**, including tactile pedestrian crossings, at justified locations;
- **Traffic Management** including highway engineering schemes and parking lay-by programme;
- **Local Road Schemes** including re-modelling of Catcote Road/Oxford Road and A689/Longhill Industrial Estate exit;
- **Miscellaneous** schemes including contribution to Shopmobility building extension, expansion of road safety education and training, sustainable travel promotion and purchase of a new Dial-a-Ride vehicle; and
- **Structural Maintenance** of roads, footways and bridges.

4. RECOMMENDATION

4.1 It is recommended that the South Neighbourhood Consultative Forum note the proposed transport schemes and initiatives to be further developed for the final Local Transport Plan and provide comments as appropriate.

Report of: The Director of Regeneration and Planning Services

Subject: HARTLEPOOL LOCAL PLAN, PUBLICATION OF FURTHER PROPOSED MODIFICATIONS

1. PURPOSE OF REPORT

- 1.1 To advise the Forum that Further Modifications to the new Hartlepool Local Plan are currently available until 16 February 2006 for inspection and for the receipt of representations.

2. BACKGROUND AND INFORMATION

- 2.1 On 12 August 2005 the Forum considered the recommendations made by the Inspector in her report on the Public Local Inquiry held during June and July 2004 into objections to the Hartlepool Local Plan.
- 2.2 The Forum discussed a range of issues relating to the Local Plan including;
- Briarfields,
 - affordable housing
 - land for recreational use
 - University Hospital Site
- 2.3 The Local Plan as proposed to be modified did not allocate the University Hospital site for housing use.
- 2.4 The Forum supported the Inspector's recommendations to delete the Briarfields low density housing site from the Local Plan but noted that the Inspector's suggestion that the Briarfields site (excluding the former allotments area) be retained on a 'shopping list' of possible future housing sites to be considered in the light of monitoring of housing supply.
- 2.5 The Borough Council on 15 September 2005 considered the views of the Forum and other bodies and agreed to make Proposed Modifications to the Local Plan. These were made available for public inspection from Friday 30 September to Thursday 10 November 2005.
- 2.6 A number of representations of support and objections to the Proposed Modifications were received.

- 2.7 The Council on 15 December 2005 considered these representations and proposed a number of Further Modifications to the Local Plan to accord mainly with recent national policy guidance, thereby enhancing the effectiveness of the policies and also to clarify parts of the text. These related generally to policies on offices and town centre uses, renewable energy together with minor amendment to the text on housing clearances.
- 2.8 The Forum should note that with respect to Briarfields that the Council did agree in September to identify the former allotments area as a key green space. However the Council has since reconsidered how the former allotments site at Briarfields should be denoted. The Council felt that in the current economic context, there should be greater flexibility provided in the Local Plan to enable the appropriate re-use of the land within the Briarfields area as a whole, which may or may not include the development of allotments or other open space. A further modification has thus been proposed deleting the reference to the former Briarfields allotments site as protected green space in policy GN3. This is in place of the modification previously proposed.
- 2.9 The Further Proposed Modifications together with the Borough Council's reasons for proposing them have been made available for public inspection until Thursday 16 February 2006. They can be viewed at Bryan Hanson House, the Civic Centre, libraries in Hartlepool, and at Summerhill Visitor Centre. They can also be viewed on Hartlepool Borough Council's website www.hartlepool.gov.uk/planningandbuildingcontrol/planningpolicy
- 2.10 Any representations on the Further Proposed Modifications should be received by 16 February 2006.

3. RECOMMENDATION

- 3.1 That the report be noted and that interested parties be encouraged to submit any formal representations by the due date.

Report of: The Director of Regeneration and Planning Services

Subject: STATEMENT OF COMMUNITY INVOLVEMENT –
UPDATE REPORT

1. PURPOSE OF REPORT

- 1.1 To update the Forum on progress on the preparation of the Statement of Community Involvement.

1. BACKGROUND AND INFORMATION

- 2.1 At the last meeting, the Forum received a presentation and report on the draft Statement of Community Involvement (SCI), a document which sets out how and when the Council will consult the community during the preparation of new planning policy documents and in the consideration of planning applications.
- 2.2 The Borough Council has considered all the comments made on the draft document and in response has agreed some amendments. These are generally of a minor nature and include:
- addition of a sub-title clarifying that the document relates to consultation with the community on planning matters – this change arises from a comment made at your Forum and in several other responses made to the draft document;
 - the addition of some further bodies listed as consultees and amendments to the contacts specified in the report; and
 - the incorporation within the main part of the document of the content of some of the appendices.

3 THE NEXT STEPS

- 3.1 The amended Statement of Community Involvement (SCI) will be submitted to the Secretary of State at the end of January and at the same time will be made publicly available for formal representations for a statutory period of six weeks. The SCI and associated documents will be published on the Council's website and details of the availability of the documents will be publicised in the local press.
- 3.2 The soundness of the SCI will be tested by an independent planning inspector. In assessing soundness, the inspector will take into account any formal representations received on the submitted document. Any resulting recommendations for changes made by the Inspector must be incorporated in the SCI before it can be adopted by the Council.

4 RECOMMENDATION

- 4.1 That the report be noted and that interested parties be encouraged to submit any formal representations when the Statement of Community Involvement is published at the end of January.

Report of: South Neighbourhood Forum

Subject: MINOR WORKS PROPOSALS

1. PURPOSE OF REPORT

- 1.1 To consider improvement schemes for potential funding from the South Neighbourhood Consultative Forum Minor Works Budget

2. BACKGROUND

- 2.1 The Minor Works Budget remaining for this financial year to 31st March 2006 amounts to **£19,709.05**. Attached as appendix A is a full list of schemes approved to date.

- 2.2 A number of schemes are detailed below to address concerns raised by ward members and residents in the South Forum area. These are as follows:

(i) Fens Ward – Fens Crescent see Appendix B

The trees in this location have become badly overgrown and are causing problems for the residents with regard to them blocking out street lights. A scheme has been drawn up to crown thin and raise 20 trees. This will improve the appearance and allow greater visibility in the crescent whilst also reducing the residents' fear of potential crime in the area.
The scheme is as follows

Total Cost Crown Thin and Raise 20 trees **£2,312.00**

(ii) Fens Ward – Street Lighting Improvements Appendix C.

A scheme has been prepared to change the existing 80W mercury lanterns to 70W high pressure sodium in the following streets:

Watton Close – 2 lanterns
Wisbech Close – 10 lanterns
Brandon Close – 6 lanterns
Mildenhall Close – 14 lanterns

This will significantly improve the current lighting levels in these streets and at the same time upgrade obsolete equipment, whilst also reducing the residents' fear of potential crime in the area.

Total cost upgrade 33 lanterns **£4,787.00**

(iii) Seaton Ward – Seaton Carew Gateway Appendix D

The existing shrub beds in this area as highlighted contain shrubs which have reached the end of their useful life. A scheme to replant 462m² of the existing beds in Seaton Carew Gateway has been designed so as to replace the shrubs with new flowering shrubs and to bark mulch the beds so as to reduce maintenance.

Total Cost **£2,779.00**

(iv) Greatham Ward – The Grove Remove shrubs and holly from path Appendix E

The existing shrubs and holly bushes in this area are very overgrown obscuring the footpath. A scheme has been drawn up to remove the shrubs and holly thereby making the footpath accessible.

Total Cost **£326.40**

(v) Greatham Ward – Sappers Corner to Claxton Junction Footpath Appendix F

Following a site visit to this area it is apparent that the footpath/cycleway is obscured by weeds and an overgrown hedge. The hedge and weeds in this area would benefit from being removed and the hedge flailed back and thinned. A scheme has been developed to apply herbicide, remove dead weed growth face back the overgrown shrubs and flail back. The cost would be as follows.

Total Cost **£1,350.00**

(vi) Rossmere Ward – Dundee Road Car Parking Provision Appendix G

Following requests from residents stating that parking is a major problem in Dundee Road a scheme has been developed to provide extra parking at a total cost of £13,500.00. Match funding will be sought from Housing Hartlepool and the Rossmere Neighbourhood Action Plan therefore the contribution from the forum would be as follows

Total cost £13,500.00 **Forum Contribution £4,500.00**

(vii) Rossmere Ward – Usworth Road at Stagecoach Bus Depot Appendix H

The trees and shrubs in this location, outside Stagecoach Bus Depot have become badly overgrown and are causing problems for the public with regard to accessing the bus stop. A scheme has been drawn up to remove the existing shrub bed and overseed with a low maintenance amenity mix. Create two circular flower beds and plant with annual bedding, crown lift the trees, remove shrubs from the footpath and face back shrubs from the bus shelter. This will improve the appearance and

allow greater access the bus stop whilst also allowing unimpeded access along Brenda Road.

The scheme is as follows:

Remove shrubs and seed. Create two circular flower beds and plant with annual bedding. Remove and face back shrubs and crown lift trees

Total Cost **£1,353.85**

(viii) Owton Ward – Kinross Grove Car Parking Provision Appendix I

Following requests from residents stating that parking is a major problem in Kinross Grove a scheme has been developed to provide extra parking at a total cost of £6,300.00. Funding will be sought from Housing Hartlepool and the Owton Neighbourhood Action Plan so the contribution from the forum would be as follows:

Total Cost £6,300.00 **Forum Contribution £2,300.00**

3.0 RECOMMENDATION

- 3.1 The Forum is requested to recommend to the Liveability Portfolio Holder that the scheme be approved from the Minor Works Budget at a total cost of **£19,708.25**

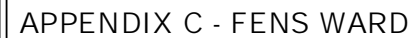
SOUTH AREA – MINOR WORKS 2005/2006 - £87,000 BUDGET

FORUM APPROVED DATE	LOCATION	WARD	WORK	COST	TOTAL
26/11/04	All Wards		Pride in Hartlepool contribution	£5000.00	£5,000.00
10/06/05	Monach Road	Owton	Verge reinstatement with bitmac	£3384.00	£8,384.00
12/08/05	All Wards		Dropped crossing programme	£3500.00	£11,884.00
12/08/05	Glentower Grove	Seaton	Street lighting replacement	£8150.00	£20,034.00
12/08/05	Huntley Road	Owton	Verge reinstatement with bitmac	£4600.00	£24,634.00
12/08/05	Innes Road	Fens	Verge reinstatement with bitmac	£1500.00	£26,134.00
12/08/05	Winthorpe Grove	Fens	Street lighting replacement	£3832.00	£29,966.00
07/10/05	Spalding Road	Fens	6 dropped crossing installations	£1650.00	£31,616.00
07/10/05	Greenock, Fordyce & Motherwell Road	Owton	Verge reinstatement with bitmac	£5350.00	£36966.00
07/10/05	Greatham Play Area	Greatham	Contribution to playground improvements	£10000.00	£46,966.00
07/10/05	Station Lane	Seaton	Pedestrian crossing installation	£5000.00	£51,966.00
02/12/05	Travellers Gate	Rossmere	Shrub bed removal & tree planting	£1631.00	£53,597.00
02/12/05	Argyle Rd/Stockton Rd	Rossmere	Replanting/removal of rose beds	£1416.00	£55,013.00
02/12/05	Blairgowrie Grove	Rossmere	Construction of parking bays	£8285.00	£63,298.00
02/12/05	Saltaire Terrace	Greatham	Street lighting improvements	£1863.00	£65,161.00
02/12/05	Greatham Cemetery	Greatham	Tree & hedge pruning and removal	£2130.00	£67,291.00



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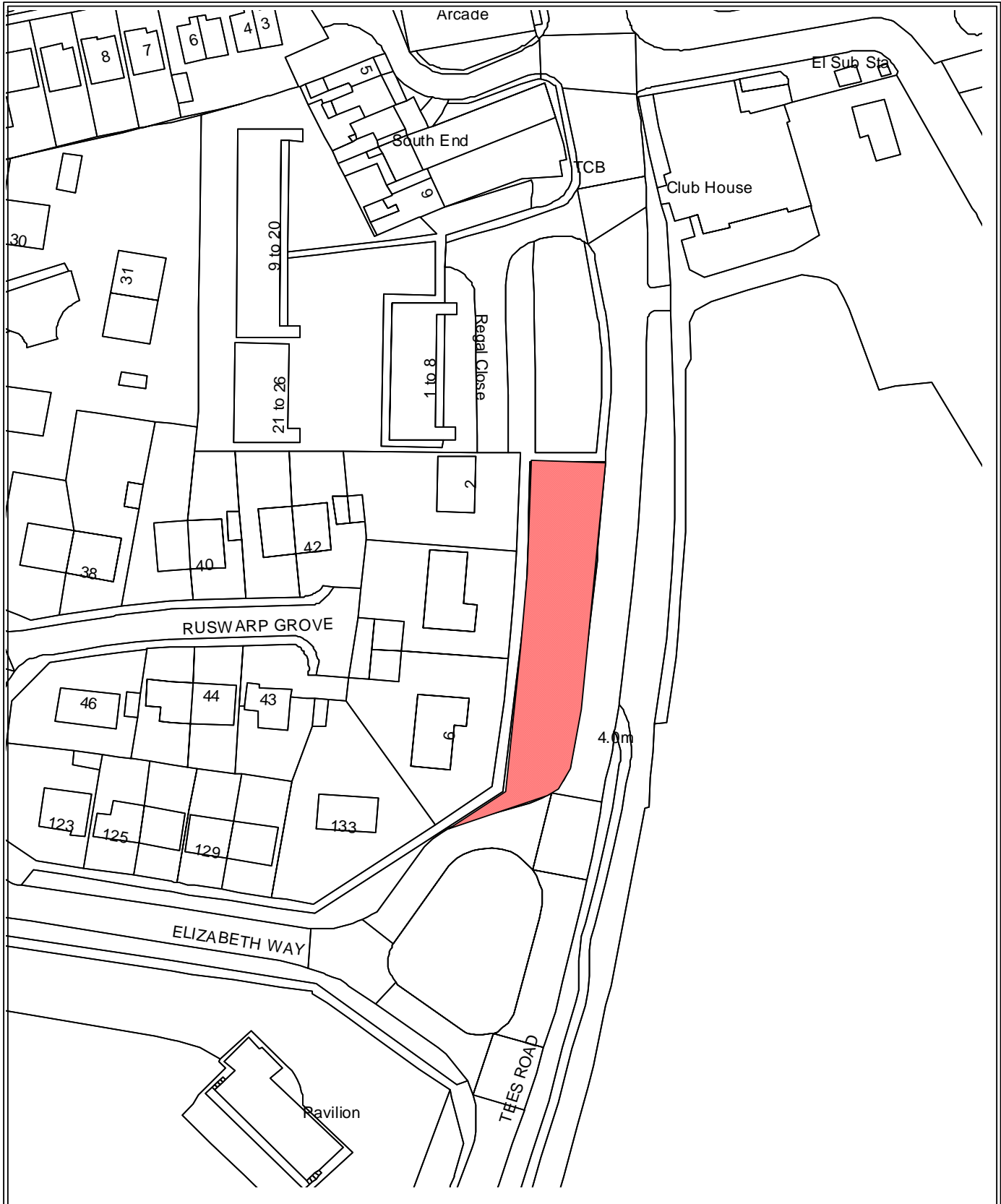
Director of Neighbour Services - I Parker M.I.C.E. M.I.H.T.	The information shown on this plan is given without obligation, or warranty. The accuracy thereof cannot be gauranteed. No liability whatsoever is accepted by Hartlepool Borough Council, it's agents or servants for any error or omission. The actual position of the plant must be verified and established on site before any mechanical plant is used.	DRAWN	DATE
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9.1 APPENDIX D



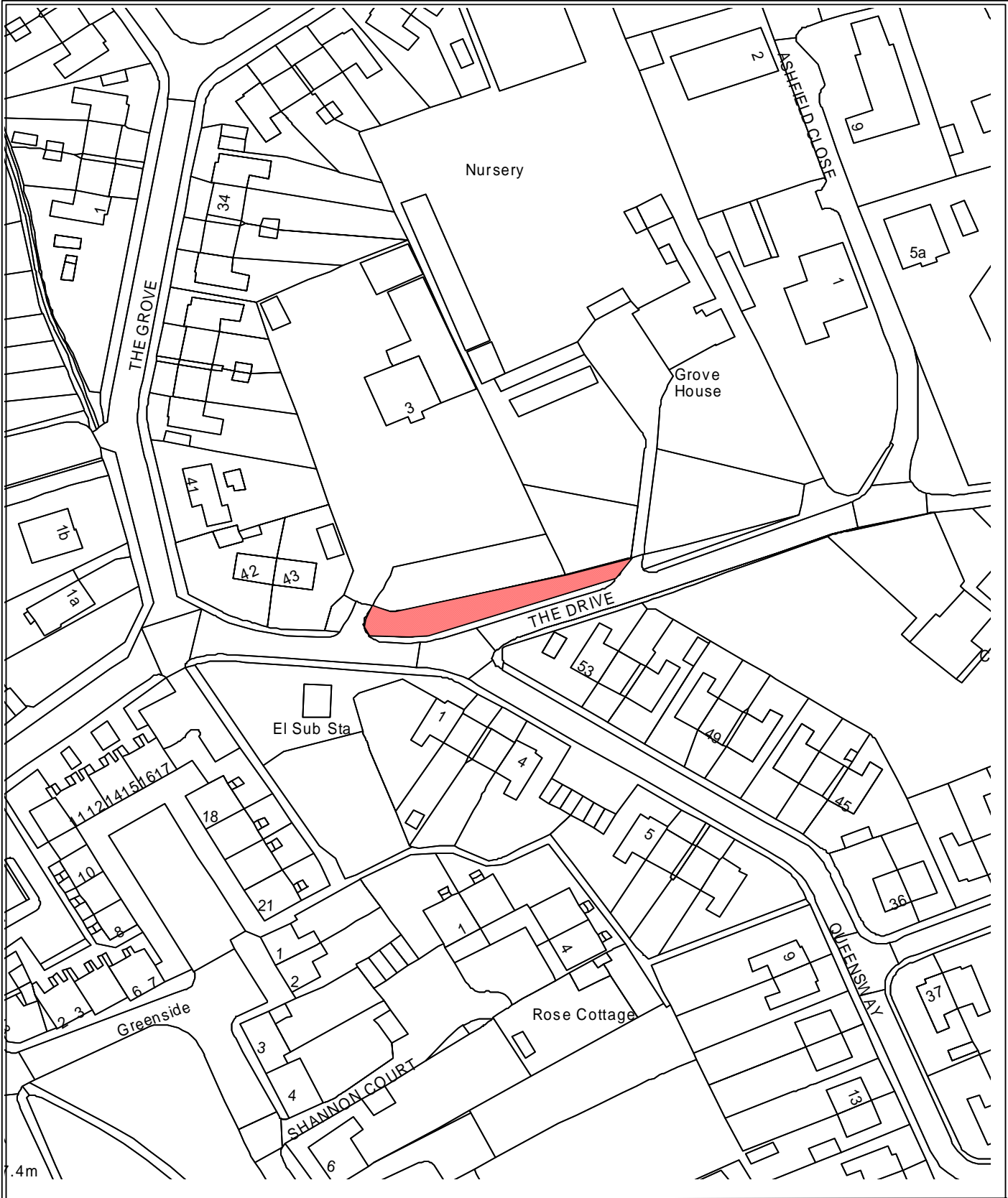
APPENDIX D - SEATON WARD

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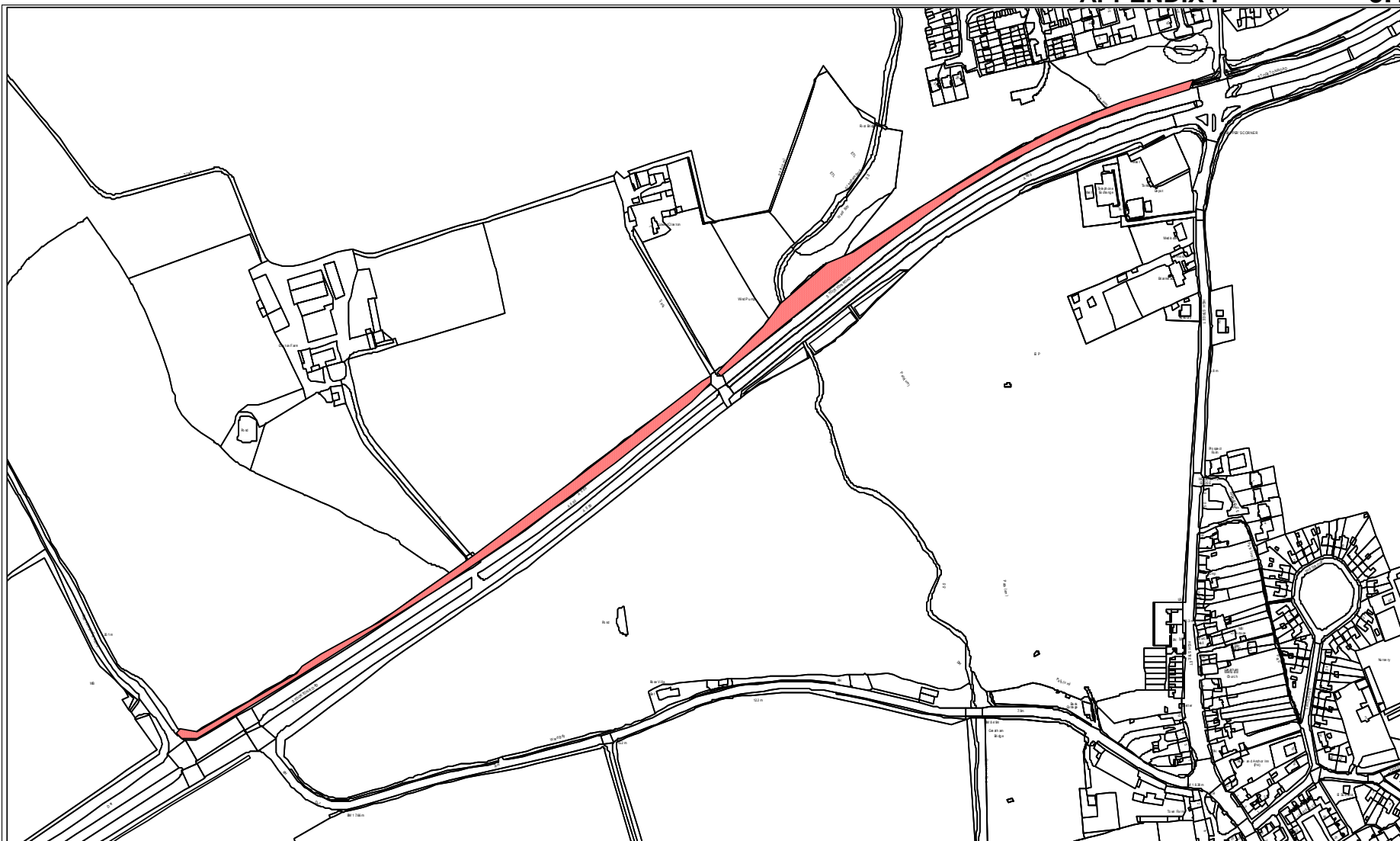
APPENDIX E - GREATHAM WARD

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APPENDIX F - GREATHAM WARD

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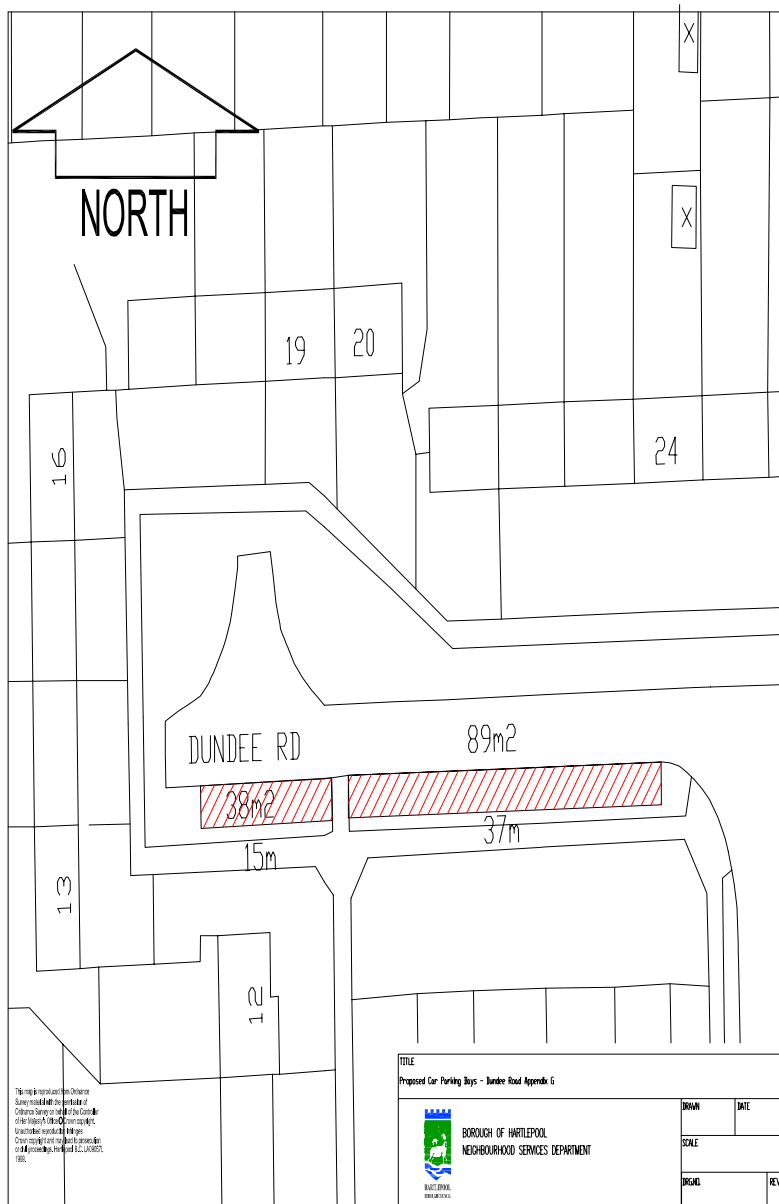
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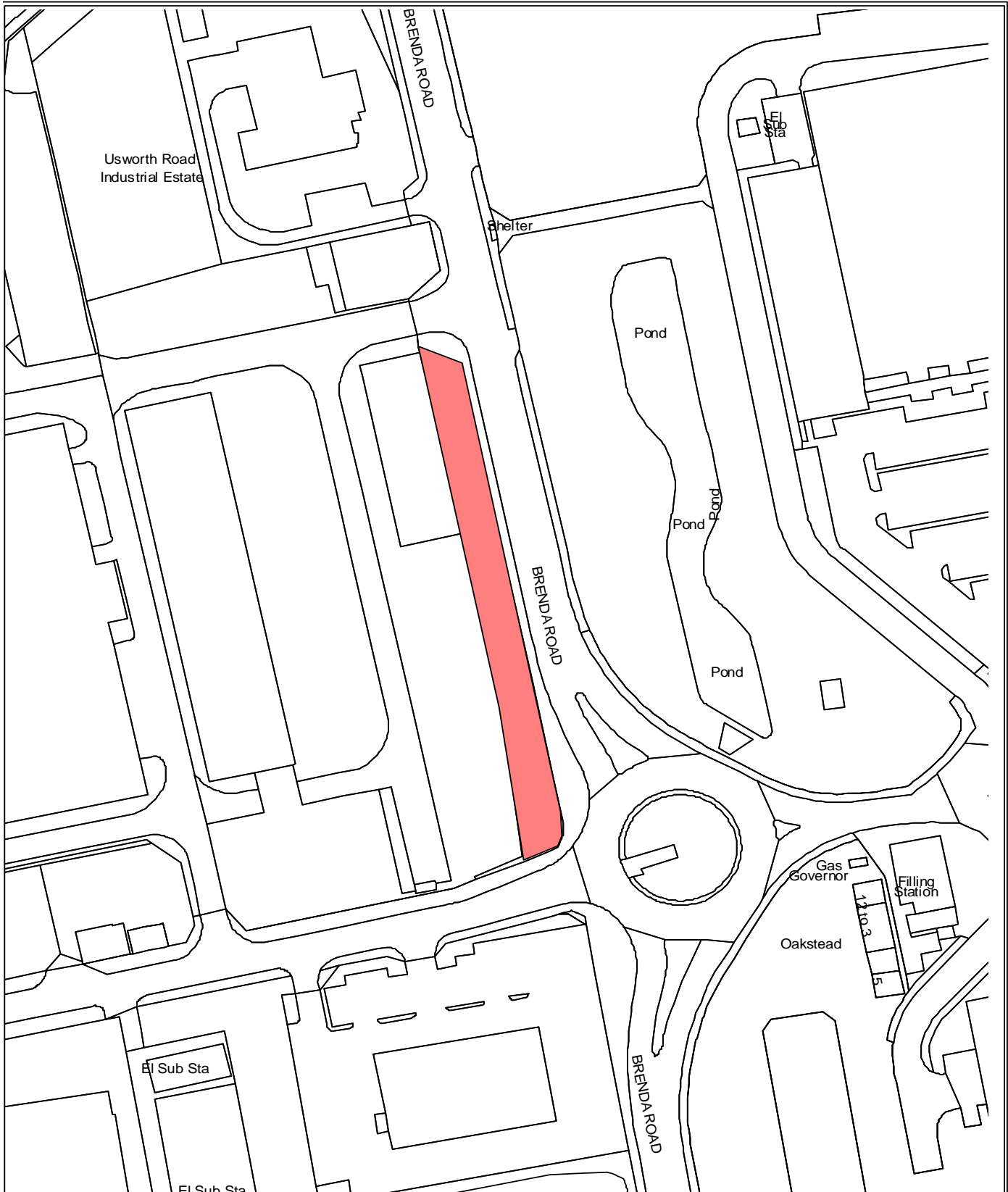
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9.1 APPENDIX G



9.1 APPENDIX H



APPENDIX H - ROSSMERE WARD

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