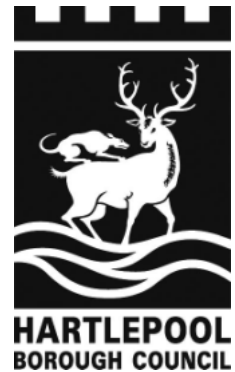


SCRUTINY CO-ORDINATING COMMITTEE AGENDA



Friday, 23 April 2010

at 2.00 p.m.

in the Committee Room B, Civic Centre, Hartlepool.

SCRUTINY CO-ORDINATING COMMITTEE:

Councillors C. Akers-Belcher, S Akers-Belcher, Barker, Brash, James, London, A Marshall, J. Marshall, McKenna, Preece, Richardson, Rogan, Shaw, Simmons, Wright and Young

Resident Representatives: Evelyn Leck, Iris Ryder and Linda Shields

1. **APOLOGIES FOR ABSENCE**

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

3. **MINUTES**

3.1 To confirm the minutes of the meeting held on 16 April (*to follow*)

4. **RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY COORDINATING COMMITTEE**

No Items.

5. **CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS**

No Items.

6. FORWARD PLAN

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

No items.

8. CONSIDERATION OF FINANCIAL MONITORING / CORPORATE REPORTS

No items.

9. ITEMS FOR DISCUSSION

Scrutiny Final Reports

- 9.1 Final Report – Targeted and Detached Youth Work – *Chair of the Children’s Services Scrutiny Forum*
- 9.2 Final Report – Hartlepool’s Incubator Business System – *Chair of Regeneration and Planning Services Scrutiny Forum*
- 9.3 Final Report – Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas – Covering Report – *Chair of Neighbourhood Services Scrutiny Forum*
- 9.4 Final Report – Climate Change and Carbon Management – *Chair of the Adult and Community Services Scrutiny Forum*
- 9.5 Final Report – Putting People First – The Delivery of Personalised Adult Social Care Services – *Chair of the Adult and Community Services Scrutiny Forum*
- 9.6 Final Reports – Suspension of Greatham Clinic and Alcohol Abuse – Prevention and Treatment – Covering Report - *Chair of the Health Scrutiny Forum*
- 9.7 Draft Interim Report – Child Poverty and Financial Inclusion - *Chair of the Scrutiny Co-ordinating Committee*

Scrutiny Progress Reports

- 9.8 Scrutiny Forums – Progress Reports:-
 - (a) Adult and Community Services Scrutiny Forum – *Chair of the Adult and Community Services Scrutiny Forum;*
 - (b) Children’s Services Scrutiny Forum – *Chair of the Children’s Services Scrutiny Forum;*

- (c) Health Scrutiny Forum - *Chair of the Health Scrutiny Forum*
- (d) Neighbourhood Services Scrutiny Forum – *Chair of Neighbourhood Services Scrutiny Forum;*
- (e) Regeneration and Planning Services Scrutiny Forum – *Chair of Regeneration and Planning Services Scrutiny Forum;* and
- (f) Scrutiny Co-ordinating Committee – *Chair of Scrutiny Co-ordinating Committee.*

9.9 Dedicated Overview and Scrutiny Budget – 2009/10 Outturn – *Scrutiny Manager*

9.10 Draft Overview and Scrutiny Annual Report for 2009/10 – Scrutiny Manager (*To Follow*)

10. CALL-IN REQUESTS

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Adult and Community Services Scrutiny Forum

Subject: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM – PROGRESS REPORT

1. PURPOSE OF REPORT

1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Adult and Community Services Scrutiny Forum.

2. PROGRESS OF THE SCRUTINY FORUM

2.1 Since the last progress report from this Forum was presented to the Scrutiny Co-ordinating Committee on 11 December 2009, the Adult and Community Services Scrutiny Forum has undertaken the following work:-

2.2 The Executive's Budget and Policy Framework Consultation Proposals for 2010/11: On the 25 January 2010 the Adult Services Scrutiny Forum considered the finalised budget proposals relating to the Adult and Community Services areas of service provision within the Child and Adult Services Department. The Forum reported its views back to the Scrutiny Co-ordinating Committee on the 29 January 2010. A formal response was presented to Cabinet on 8 February 2010.

2.3 'Putting People First – The Delivery of Personalised Adult Social Care Services': The Forum continued their investigation into 'Putting People First – The Delivery of Personalised Adult Social Care Services' at the meeting of 13 January 2010. At this meeting the Forum received evidence from:-

- (a) Oldham Council;
- (b) The Portfolio Holder for Adult and Public Health Services;
- (c) Julie Stansfield, Managing Director of 'In Control'; and
- (d) Individuals who direct their own support

- 2.4 The Forum at its meeting of the 8 February 2010 completed its evidence gathering with further evidence received from individuals who directed their own support.
- 2.5 The Final Report will be considered by the Scrutiny Co-ordinating Committee at the meeting of 23 April 2010 and then Cabinet on 10 May 2010.
- 2.6 Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations: The Adult and Community Services Scrutiny Forum was pleased to receive the scrutiny recommendations monitoring report at its meeting of 18 January 2010. Members noted the high number of recommendations achieved and are eagerly anticipating the next monitoring report.
- 2.7 Draft Allotments Development Strategy: Members considered the draft Allotments Development Strategy 2010 – 2015 at their meeting of 24 February 2010 along with all the feedback received from the public consultation undertaken by the Child and Adult Services Department. All Allotment Holders in Hartlepool were invited to comment on the Strategy, to attend the meeting and were encouraged to share their views.
- 2.8 Proposals for Inclusion in the 2010/11 Child and Adult Services Corporate Plan: The Adult and Community Services Scrutiny Forum on the 24 March 2010 considered the proposals for inclusion in the 2010/11 Adult and Community Services Departmental Plan. The Forum reported its views back to the Scrutiny Co-ordinating Committee on the 16 April 2009 which will subsequently be noted by Cabinet on 10 May 2010.
- 2.9 Forward Plan – The Adult and Community Services Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in December 2009, no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Adult and Community Services Scrutiny Forum.

**COUNCILLOR CHRIS SIMMONS
CHAIR OF THE ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Children's Services Scrutiny Forum

Subject: CHILDREN'S SERVICES SCRUTINY FORUM -
PROGRESS REPORT

1. PURPOSE OF THE REPORT

1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Children's Services Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE FORUM

2.1 Since the last progress report from this Forum, which was presented to Scrutiny Co-ordinating Committee on 11 December 2009, the Children's Services Scrutiny Forum has undertaken the following work:-

2.2 Targeted and Detached Youth Work: On the agenda for today's meeting is the Forum's Final Report into Detached and Targeted Youth Work that was approved by Members of the Children's Services Scrutiny Forum, at their meeting of 30 March 2010.

2.3 In forming their recommendations, Members have taken on board the views of local young people accessing the detached and targeted youth services and those providers both internal and external to the Authority who operate these services. This evidence was enhanced by Members visiting the youth bus and talking to detached youth workers.

2.4 Pending approval from this Committee, the Forum is intending to present the Final Report to Cabinet at their meeting of 10 May 2010.

2.5 Six Monthly Monitoring of Agreed Children's Services Scrutiny Forum's Recommendations: At their meeting of 12 January 2010, the Forum was delighted to receive an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Children's Services Scrutiny Forum since 2005. Members noted that nearly

84% of all recommendations had been achieved with a further 14% expected to achieve their set target.

- 2.6 Child and Adult Services Department: Budget and Policy Framework 2010/11: The Children's Services Scrutiny Forum on 20 January 2010 considered budget proposals from the Children's Services area of provision within the Child and Adult Services Department. The Forum's views on these initial proposals were reported back to the Scrutiny Co-ordinating Committee on 29 January 2010 and will subsequently be noted by Cabinet on 8 February 2010.
- 2.7 Proposals for Inclusion in Child and Adult Services Departmental Plan 2010/11: The Children's Services Scrutiny Forum on 22 March 2010 considered proposals for inclusion in the 2010/11 Child and Adult Services Departmental Plan. The Forum's views on these proposals are scheduled to be reported back to the Scrutiny Co-ordinating Committee on the 16 April 2010 and will subsequently be noted by Cabinet on 10 May 2010.
- 2.8 Appropriate Accommodation for Homeless Young People for Whatever Reason: Following the last update to this Committee of the inclusion of the scrutiny inquiry Appropriate Accommodation for Homeless Young People for Whatever Reason into a publication by the homeless charity Shelter, I am delighted to report that the same inquiry has been highlighted by the National Youth Reference Group as a good practice example and received the following comment from their co-ordinator Tamzin Taylor-Rosser:-

"Hartlepool Council's Children's Services Scrutiny Forum is an inspiring example of youth involvement. We hope that through the NYRG Web Bus this best practice will motivate and inspire other councils and organisations which are responsible for involving young people."

- 2.9 Forward Plan: – The Children's Services Scrutiny Forum at each of its meetings continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in December 2009, no specific items have been identified.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Children's Services Scrutiny Forum.

**COUNCILLOR JANE SHAW
CHAIR OF CHILDREN'S SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Health Scrutiny Forum

Subject: HEALTH SCRUTINY FORUM – PROGRESS REPORT

1. PURPOSE OF REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Health Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE SCRUTINY FORUM

- 2.1 Since the last progress report from this Forum, which was presented to Scrutiny Co-ordinating Committee on 11 December 2009, the Health Scrutiny Forum has undertaken the following work:-
- 2.2 Momentum: Pathways to Healthcare: At the meeting of the Health Scrutiny Forum on 5 January 2010, Members considered an update from the Momentum Programme Team specifically focussing on the strand of community based service delivery, but also referencing the progress at that time of the business case for the development of the new hospital at Wynyard. Members of the Scrutiny Co-ordinating Committee will well be aware that on 18 March 2010 the Government announced approval of £464m towards the development of the new hospital at Wynyard.
- 2.3 Swine Flu Briefing: Continuing the development of strong communication and working relationship with NHS organisations, the Forum agreed to receive an update from NHS Tees in relation to Swine Flu. Members were pleased to learn that lessons had been learnt from the Swine Flu outbreak and were aware that it was fortunate that the disease had not been as widespread as first feared.
- 2.4 Tertiary Referral Process: After concerns had been raised by Members of the Health Scrutiny Forum in relation to the process for consultant-to-consultant referrals, the Forum received; at their meeting of 5 January 2010; a detailed explanation from NHS Hartlepool about the contract in place between NHS Hartlepool and the Foundation Trust, which referenced the

- agreed process for tertiary referrals. Evidence was also considered by Members from the Foundation Trust and a Local GP; with Members concluding that although the system is appropriately designed, from Member's experiences, it did not always operate in that manner, as such, NHS Hartlepool agreed to further examine any individual cases where there seemed to be unnecessary delays for patients.
- 2.5 Alcohol Abuse – Prevention and Treatment: On the agenda for today's meeting is the Forum's Final Report into Alcohol Abuse – Prevention and Treatment that is due to be approved by Members of the Health Scrutiny Forum, at their meeting of 13 April 2010.
- 2.6 In forming their recommendations and conclusions, Members have gathered thought provoking evidence from the Portfolio Holders for Children's Services and Adult & Public Health Services; evidence in relation to the preventative work of Balance the North East Alcohol Office, NHS Hartlepool; evidence on treatment services from Intrahealth, the Albert Centre and Hartlepool MIND; and evidence from Licensing and Cleveland Police.
- 2.7 Pending approval from this Committee, the Forum is intending to present the Final Report to NHS Hartlepool's Board and the Council's Cabinet after 6 May 2010 Local Elections.
- 2.8 Suspension of Greatham Clinic from 11 Front Street, Greatham: Due to the concerns of residents in relation to the very sudden suspension of Greatham Clinic operating from 11 Front Street, Greatham; as Chair I agreed to hold an additional meeting of the Health Scrutiny Forum on 19 February 2010.
- 2.9 On the agenda for today's meeting is the Forum's Final Report into the Suspension of Greatham Clinic from 11 Front Street that is due to be approved by Members of the Health Scrutiny Forum, at their meeting of 13 April 2010.
- 2.10 Pending approval from this Committee, the Forum is intending to present the Final Report to NHS Hartlepool's Board and the Council's Cabinet after 6 May 2010 Local Elections.
- 2.11 Regional Health Scrutiny – The Health Scrutiny Forum is due to meet on 13 April 2010 and will receive an update on developments between the 12 North East Local Authorities in relation to a Regional Approach to Health Scrutiny. The North East Regional Health Scrutiny Network was successful in a bid through the CfPS for funding an inquiry into Health Inequalities looking into the health issues surrounding ex-servicemen and women and their families; it is planned that this inquiry will start gathering evidence in June 2010 and will run until November 2010.
- 2.12 In addition to the successful CfPS bid, the 12 North East Local Authorities have in principle agreed a Working Protocol for the formalisation of Regional Health Scrutiny and this will be consulted through the scrutiny process in Hartlepool before Constitutional changes are sought.

- 2.13 Forward Plan – The Health Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Health Scrutiny Forum.

**COUNCILLOR JONATHAN BRASH
CHAIR OF THE HEALTH SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Neighbourhood Services Scrutiny Forum

Subject: NEIGHBOURHOOD SERVICES SCRUTINY FORUM
– PROGRESS REPORT

1. PURPOSE OF REPORT

1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Neighbourhood Services Scrutiny Forum.

2. PROGRESS OF THE SCRUTINY FORUM

2.1 Since the last progress report from this Forum was presented to the Scrutiny Co-ordinating Committee on 11 December 2009, the Neighbourhood Services Scrutiny Forum has undertaken the following work:-

2.2 The Executive's Budget and Policy Framework Consultation Proposals for 2010/11: On the 26 January 2010 the Neighbourhood Services Scrutiny Forum considered the finalised budget proposals relating to the Neighbourhood Services areas of service provision within the Regeneration and Neighbourhood Services Department and reported its views back to the Scrutiny Co-ordinating Committee on the 29 January 2010. A formal response was presented to Cabinet on 8 February 2010.

2.3 'Climate Change and Carbon Management': The Neighbourhood Services Scrutiny Forum has continued their investigation into 'Climate Change and Carbon Management' and since the last progress report has held a focus group on 11 January 2010 to gather views and ideas from members of the public on ways to help reduce energy consumption.

2.4 At the Forum's meeting of 1 February 2010, Members received further evidence from a variety of sources including the North East Climate Change Partnership, Friends of the Earth and the Environment Agency.

- 2.5 The Final Report will be considered by the Scrutiny Co-ordinating Committee on 23 April 2010 and by Cabinet in May 2010.
- 2.6 Six Monthly Monitoring of Agreed Neighbourhood Services Scrutiny Forum's Recommendations: The Neighbourhood Services Scrutiny Forum was pleased to receive the scrutiny recommendations monitoring report at its meeting of 18 January 2010. Members noted the high number of recommendations achieved and are eagerly anticipating the next monitoring report.
- 2.7 Proposals for Inclusion in the 2010/11 Regeneration and Neighbourhoods Corporate Plan: The Neighbourhood Services Scrutiny Forum on the 24 March 2010 considered the proposals for inclusion in the 2010/11 Regeneration and Neighbourhoods Departmental Plan. The Forum reported its views back to the Scrutiny Co-ordinating Committee on the 16 April 2009 which will subsequently be noted by Cabinet on 10 May 2010.
- 2.8 'Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas': The Neighbourhood Services Scrutiny Forum at the meeting of 26 January 2010 agreed to amend their Work Programme for the 2009 / 10 Municipal Year. When setting the Work Programme in July 2009, the two topics which the Forum agreed to consider from January to March 2010 were 'Maintenance of Hartlepool's Traffic Lights' and the 'Effectiveness of Traffic Calming Measures'.
- 2.9 However, in October 2009, the Health Scrutiny Forum carried out an investigation into the potential health implications of dust deposits on the Headland and surrounding areas in response to serious concerns from residents. Following its investigation the Health Scrutiny Forum presented its Final Report to the Scrutiny Co-ordinating Committee on 11 December 2009. At this meeting it was recommended that the Neighbourhood Services Scrutiny Forum undertake a site visit to the Port area to observe the loading of scrap metal onto a ship; and examine the potential damage to properties, the environment, noise and any possible statutory nuisance of Port activities. The Forum agreed to investigate the possible environmental impacts of dust deposits on the Headland and consider the two outstanding work programme items, 'Traffic Lights' and 'Speed Humps', as part of their work programme for the 2010/11 Municipal Year.
- 2.10 The Neighbourhood Services Scrutiny Forum approved the Aim, Terms of Reference and Timetable for its investigation into the 'Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas' on 16 February 2010. Throughout the investigation the Forum received a wide range of evidence from residents of the Headland, the Council's Regeneration and Neighbourhoods Department, the Environment Agency, PD Ports, Van Dalen and Heerema.

- 2.11 The Forum held a Focus Group at the Borough Hall on the Headland to gather views, comments and questions which were all fed back to the Forum meeting of 24 March 2010.
- 2.12 As part of the evidence gathering process Members visited PD Ports; observed ships loading and unloading from the Town Wall; and visited properties on the Headland to view the damage and to speak to residents directly about their concerns.
- 2.13 The Forum considered the draft Final Report at the meeting of 12 April 2010. The Final Report will be considered by the Scrutiny Co-ordinating Committee on 23 April 2010 and by Cabinet in May 2010.
- 2.14 Forward Plan – The Neighbourhood Services Scrutiny Forum, at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in December 2009, no specific items have been identified.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Neighbourhood Services Scrutiny Forum.

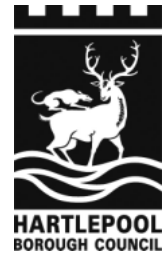
**COUNCILLOR STEPHEN AKERS-BELCHER
CHAIR OF NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum

Subject: REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM - PROGRESS REPORT

1. PURPOSE OF THE REPORT

- 1.1 To inform the Scrutiny Co-ordinating Committee of the progress made to date by the Regeneration and Planning Services Scrutiny Forum, since the last progress report to this Committee.

2. PROGRESS OF THE FORUM

- 2.1 Since the last progress report from this Forum, which was presented to Scrutiny Co-ordinating Committee on 11 December 2009, the Regeneration and Planning Services Scrutiny Forum has undertaken the following work:-
- 2.2 Regeneration and Neighbourhoods Department: Budget and Policy Framework 2010/11: The Regeneration and Planning Services Scrutiny Forum on 21 January 2010 considered budget proposals for the Regeneration and Planning areas of provision within the Regeneration and Neighbourhood Services Department. The Forum's views on these initial proposals were reported back to the Scrutiny Co-ordinating Committee on 29 January 2010 and will subsequently be noted by Cabinet on 8 February 2010.
- 2.3 Six Monthly Monitoring of Agreed Regeneration and Planning Services Scrutiny Forum's Recommendations: At their meeting of 21 January 2010 the Forum was delighted to receive an update on the progress made against the recommendations resulting from scrutiny inquiries undertaken by the Regeneration and Planning Services Scrutiny Forum since 2005. Members noted that nearly 84% of all recommendations had been achieved with the remaining 16% expected to achieve their set target.

- 2.4 Hartlepool's Business Incubation System: On the agenda for today's meeting is the Forum's Final Report into the Hartlepool's Business Incubation System that was approved by the Members of the Regeneration and Planning Services Scrutiny Forum, at their meeting of 1 April 2010.
- 2.5 In forming their recommendations, Members have taken on board the views of businesses involved in the Incubation System as well as providers of support service; this evidence was enhanced by the holding of the meeting of 18 February 2010 at the Hartlepool Enterprise Centre (Brougham Terrace) and the meeting of 4 March 2010 at the Hartlepool Innovation Centre (Queens Meadow).
- 2.6 Pending approval from this Committee, the Forum is intending to present the Final Report to Cabinet at their meeting of 10 May 2010.
- 2.7 'Closing the Loop Report': The Hartlepool Transport Interchange: Following Cabinet's consideration of the action plan, in conjunction with the Forum's Final Report into 'The Hartlepool Transport Interchange', the Portfolio Holder for Transport and Neighbourhoods and the Assistant Director (Transport and Engineering Services) attended the meeting of the Regeneration and Planning Services Scrutiny Forum on 25 March 2010 to convey Cabinet's response and confirm approval of all of the recommendations contained within the report.
- 2.8 Details were also provided of progress to date on the implementation of each of the recommendations. Members were content that the 'unused' platform was finally being made aesthetically pleasing, with designs for artwork to be erected on the wall of the 'unused' platform presented to the Forum during the meeting.
- 2.9 Proposals for Inclusion in Regeneration and Neighbourhoods Departmental Plan 2010/11: The Regeneration and Planning Services Scrutiny Forum on 25 March 2010 considered proposals for inclusion in the 2010/11 Regeneration and Neighbourhoods Departmental Plan. The Forum's views on these proposals are scheduled to be reported back to the Scrutiny Co-ordinating Committee on the 16 April 2010 and will subsequently be noted by Cabinet on 10 May 2010.
- 2.10 Forward Plan: – The Regeneration and Planning Services Scrutiny Forum at each of its meetings, continues to consider possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in December 2009, the following issue was raised at the Forum meeting of 25 March 2010:-
- (i) Decision Reference: RN 18/09 Single Programme Bids:
The Forum was interested to hear of any progress with the Single Programme Bids and what any successful bid might be utilised for. At their meeting of 25 March 2010, the Director of Regeneration and Neighbourhoods indicated that a decision had yet to be determined about whether the bid had been successful or not.

3. RECOMMENDATION

It is recommended that the Scrutiny Co-ordinating Committee notes the progress of the Regeneration and Planning Services Scrutiny Forum.

**COUNCILLOR TREVOR ROGAN
CHAIR OF REGENERATION AND PLANNING SERVICES SCRUTINY FORUM**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Chair of the Scrutiny Co-ordinating Committee

Subject: SCRUTINY CO-ORDINATING COMMITTEE –
PROGRESS REPORT

1. PURPOSE OF REPORT

1.1 To inform the Members of the Scrutiny Co-ordinating Committee of the progress made by this Committee, since my last progress report on 11 December 2009.

2. PROGRESS ON THE OVERVIEW AND SCRUTINY WORK PROGRAMME 2009/10

2.1 I am pleased to inform Members that with consideration of the reports presented at today's meeting, the Overview and Scrutiny Work Programme for 2009/10 will have been delivered to the prescribed timescales. Looking specifically at the Work Programme for the Scrutiny Co-ordinating Committee, Members attention is drawn to:-

- i) Ongoing Call-In – Over and above the Work Programme agreed for 2010/1, Members will be aware of 'Call-In' which is in the process of being dealt with through the Scrutiny Co-ordinating Committee. Following the Scrutiny Co-ordinating Committee meeting held on the Information requested by the Committee in relation to this Call-In is being compiled and will, in accordance with the wishes of Members, be discussed with the Chair before its submission to the Committee; and
- ii) Business Transformation – Consideration needs to be given by the Committee at the start of the 2010/11 municipal year as to progress to date and to obtain clarification of the process for consideration of the various service delivery options. Subject to the approval of the Chair, a report on this issue will be presented to the Committee at the earliest opportunity in the new municipal year.

3. PROGRESS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 3.1 The Local Area Agreement (LAA) Refresh 2010/11 and Executive's Budget and Policy Framework Consultation Proposals for 2010/11: On the 15 January 2010 the Scrutiny Co-ordinating Committee gave detailed consideration to the budget proposals in relation to the activities of the Chief Executives Department and the LAA refresh for 2010/11. Following this meeting, a further report was considered by the Committee on the 29 January 2010 outlining the views expressed by each of the Standing Forums in relation to the relevant departmental budget proposals. The views of the Standing Forums were subsequently utilised in the compilation of a formal Scrutiny response to the budget and policy framework proposals, considered by Cabinet on 8 February 2010.
- 3.2 Six Monthly Monitoring of Agreed Scrutiny Forum's Recommendations: The Scrutiny Co-ordinating Committee was pleased to receive the scrutiny recommendations monitoring report at its meeting of 19 March 2010. Members noted the high number of recommendations achieved and are eagerly anticipating the next monitoring report.
- 3.3 Update Report – Members Attendances Working Group: The Scrutiny Co-ordinating Committee at its meeting of 19 March 2010, received an update report of the work of the Members Attendances Working Group. With work ongoing in terms of the recording of Members attendances, Members supported the Working groups proposal for the creation of a series of 'Day in the Life of a Councillor' articles in Hartbeat. A report in relation to this proposal is to be considered by Council on the 15 April 2010 (verbal update on the outcome of consideration of this report to be given at this meeting).
- 3.4 Forward Plan – The Scrutiny Co-ordinating Committee, at its meeting on the 12 February 2010 considered possible issues from the Council's Forward Plan for inclusion within its Work Programme. Since the Forum's last progress report, in December 2009, no specific items have been identified.

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the content of this report.

**COUNCILLOR MARJORIE JAMES
CHAIR OF THE SCRUTINY CO-ORDINATING COMMITTEE**

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

SCRUTINY CO-ORDINATING COMMITTEE

23 April 2010



Report of: Scrutiny Manager

Subject: DEDICATED OVERVIEW AND SCRUTINY BUDGET
– 2009/10 OUTTURN

1. PURPOSE OF REPORT

- 1.1 To provide the Scrutiny Co-ordinating Committee (SCC) with an up-to-date position of the expenditure of the Dedicated Overview Scrutiny Budget for the 2009/10 financial year.

2. BACKGROUND INFORMATION

- 2.1 Members will recall that since 2007/08 the Overview and Scrutiny Function has been allocated a top up budget of £50,000 per a year to be used to support the delivery of the Annual Overview and Scrutiny Work Programme, together with the development of the Overview and Scrutiny Function.
- 2.2 In line with the agreed procedure, authorisation for budget spends has been through reports to this Committee setting out the intended activity, such as the gathering evidence for a scrutiny investigation by way of a Site Visit or by commissioning independent specialist advice / research.

3. BUDGET SPEND FOR THE 2009/10 FINANCIAL YEAR

- 3.1 The table below shows approved expenditure for each of the Overview and Scrutiny Committee up to 31 March 2010:-

Overview and Scrutiny Committee	Total Expenditure for 2009/10
Scrutiny Co-ordinating Committee	£192.50 (Lunch – Neighbourhood Consultative Forum Review) £40.00 (Site Visit – Salt Barn) £493.50 (Child Poverty – Conferences)

Health Scrutiny Forum	£324.00 (production and distribution of leaflets)
Neighbourhood Services Scrutiny Forum	£158.50 (Lunch – Climate Change) £63.03 (Site Visit – Headland Investigation) £324.00 (production and distribution of leaflets – Headland Investigation)
OVERALL EXPENDITURE	£1595.53

- 3.2 Whilst this is not the final outturn position for the year it is unlikely that at this late stage that there will be any significant additional expenditure for the 2009/10 financial year.

4. RECOMMENDATION

- 4.1 It is recommended that the Scrutiny Co-ordinating Committee notes the current budget position for the 2009/10 financial year.

Contact Officer:- Joan Nominton – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 284141
Email: joan.nominton@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.