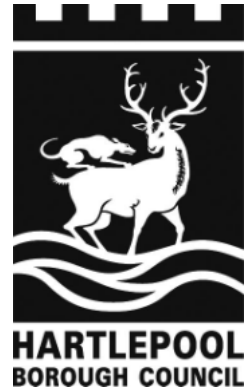


FINANCE AND PROCUREMENT PORTFOLIO

DECISION SCHEDULE



Monday 21st June 2010

at 10.00 am

**in Committee Room C
Civic Centre, Hartlepool**

Councillor R Payne, Cabinet Member responsible for Finance and Procurement will consider the following items.

1. KEY DECISIONS

No items

2. OTHER ITEMS REQUIRING DECISION

2.1 Proposed Temporary Caravan Park at Seaton Carew Coach Park during the Tall Ships Race – *Assistant Director (Resources)*

3. ITEMS FOR INFORMATION

No items

4. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS

No items

5. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

6. **KEY DECISION**

- 6.1 Throston Grange Site and Land at Clavering (Para 3) – *Assistant Director (Resources)*

7. **OTHER ITEMS REQUIRING DECISION**

No items

FINANCE AND PROCUREMENT PORTFOLIO

Report To Portfolio Holder

21st June 2010



Report of: Assistant Director (Resources)

Subject: PROPOSED TEMPORARY CARAVAN PARK AT SEATON CAREW COACH PARK DURING THE TALL SHIPS RACE

SUMMARY

1. PURPOSE OF REPORT

To obtain Portfolio Holder consent to allow a caravan club to operate on Seaton Carew Coach Park for ten days during the Tall Ships Race.

2. SUMMARY OF CONTENTS

The report outlines the background to this proposal and the details of the terms agreed with the caravan club.

3. RELEVANCE TO PORTFOLIO MEMBER

Portfolio Holder is responsible for the Council's land and property assets.

4. TYPE OF DECISION

Non-Key.

5. DECISION MAKING ROUTE

Portfolio Holder only.

6. DECISION(S) REQUIRED

That Portfolio Holder approves the proposed terms on which the Caravan Club will occupy Seaton Carew Coach Park during the Tall Ships Race licence period.

Report of: Assistant Director (Resources)

Subject: PROPOSED TEMPORARY CARAVAN PARK AT
SEATON CAREW COACH PARK DURING THE
TALL SHIP RACE

1. PURPOSE OF REPORT

To obtain Portfolio Holder consent to allow a caravan club to operate on Seaton Carew Coach Park for ten days during the Tall Ships Race.

2. BACKGROUND

- 2.1 As Portfolio Holder will be aware the Tall Ships Race is coming to Hartlepool from 7th until 10th August 2010, and it is anticipated that there will be a very large number of visitors.
- 2.2 The Council has been approached by a Caravan Club wishing to site 150 caravans at Seaton Carew Coach Park (crossed hatched at **Appendix 1**) from 2nd until 11th of August to take advantage of this event.
- 2.3 Terms have been agreed with the caravan club and these are indicated in the financial implications section of this report.
- 2.4 Planning permission is not necessary for this proposal as the organisation is exempt under The Caravan Sites and Control of Development Act 1960.

3. FINANCIAL IMPLICATIONS

- 3.1 Details of the Terms can be found within the restricted part of Financial Implications at confidential **Appendix 2**.
This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, (para 3) information relating to the financial or business affairs of any particular person (including the authority holding that information
- 3.2 The attention of the Portfolio Holder is drawn to the Asset Management element of the Business Transformation programme. The decision by Cabinet in January 2009 requires a commercial, proactive approach to be taken on Asset Management issues, the proceeds of this transaction being a contribution to the Business Transformation Programme.

- 3.3 The decision to adopt a commercial approach to asset management requires the Council to realise the full value of any properties or property rights that it disposes of.

4. RECOMMENDATIONS

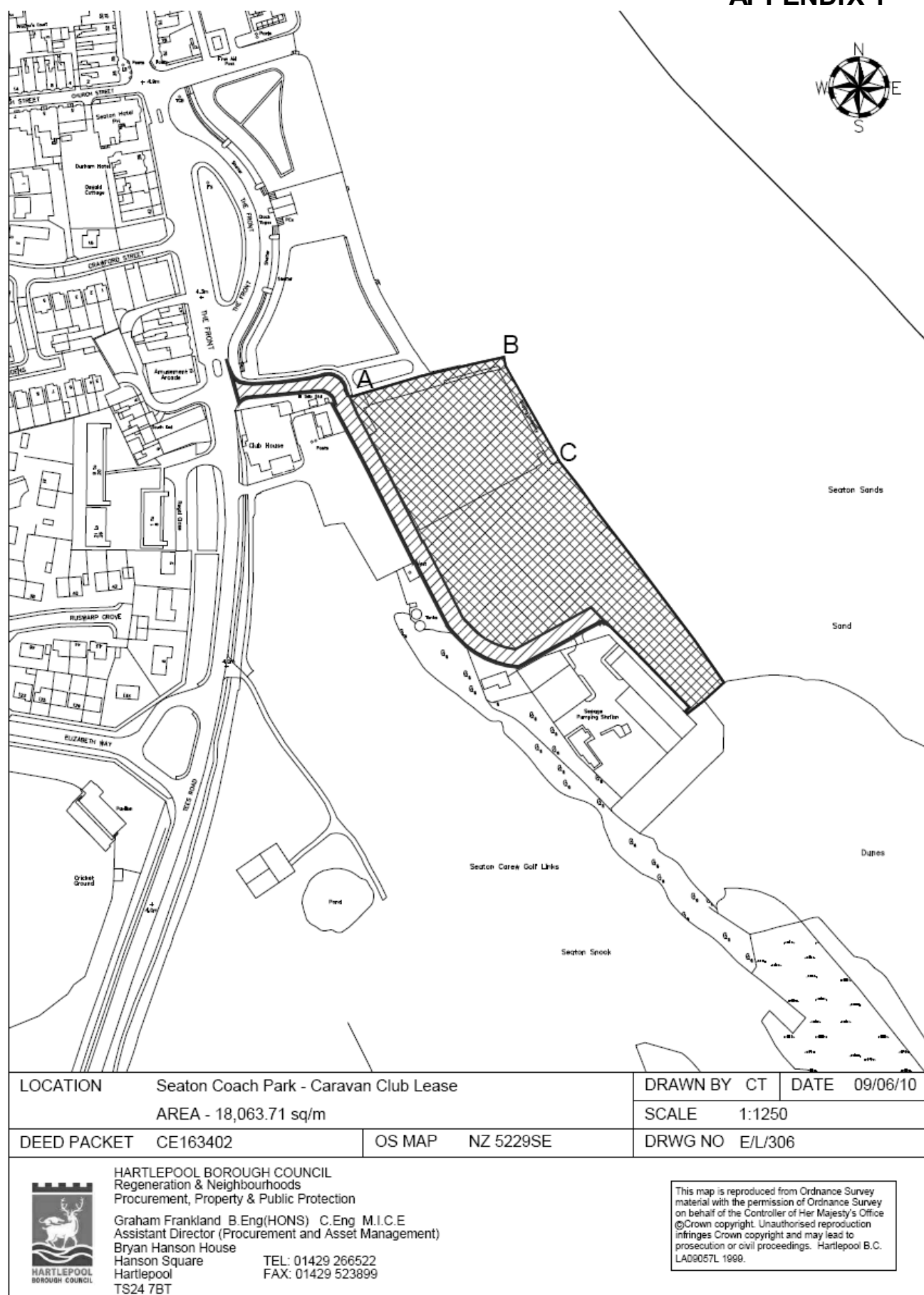
That Portfolio Holder approves the proposed terms on which the Caravan Club will occupy Seaton Carew Coach Park during the Tall Ships Race licence period.

5. CONTACT OFFICER

James Cuthbert BSC Hons MRICS
Property and Procurement
Estates Section

Telephone No 01429 523236
james.cuthbert@hartlepool.gov.uk

APPENDIX 1



NOT FOR PUBLICATION**APPENDIX 2**

This item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006) namely, (para 3) information relating to the financial or business affairs of any particular person (including the authority holding that information

1. TERMS

Term	2 nd until 11 th August 2010
Rent	£5,500 (five thousand five hundred pounds)
Legal Fees	Tenant to bear landlords reasonable legal costs
Surveyor Costs	Tenant to bear landlords reasonable surveyor costs.
Water	Tenant to provide own water facilities.
Electricity	Tenant to provide own electricity supply
Security Fencing	Tenant to be responsible for the erecting and dismantling and procurement of security fencing
Refuse	Tenant to be responsible for providing suitable receptacles for refuse and also be responsible for the removal of any refuse.
Reinstatement	Tenant to be responsible for the reinstatement of the car park should any damage occurs during the tenant's occupation.
Indemnity	Tenant to indemnify the Council against any claims that may arise from the occupation of the tenant.