

FINANCE AND PROCUREMENT PORTFOLIO DECISION RECORD

21st June 2010

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

Present:

Councillor Robbie Payne (Finance and Procurement Portfolio Holder)

Officers: Graham Frankland, Assistant Director (Resources)
Philip Timmins, Estates and Valuation Officer
James Cuthbert, Estates and Valuation Surveyor
Jo Wilson, Democratic Services Officer

Also present: Ronald Keen

1. Proposed Temporary Caravan Park at Seaton Carew Coach Park during the Tall Ships Race *(Assistant Director (Resources))*

Type of decision

Non-key

Purpose of report

To obtain Portfolio Holder consent to allow a caravan club to operate on Seaton Carew Coach Park for ten days during the Tall Ships Race.

Issue(s) for consideration by Portfolio Holder

The Council had been approached by a Caravan Club wishing to site 150 caravans at Seaton Carew Coach Park from 2nd to 11th August to take advantage of the Tall Ships Race. Terms had been agreed and planning permission was not required.

The Portfolio Holder queried why this item had only been submitted for approval 6 weeks before the Tall Ships event and expressed disappointment with the price. The Assistant Director advised that this had been a late approach by the caravan club therefore there had been no time to tender however local research had been carried out and the fact that no other services were being offered taken into account. The Portfolio Holder also asked what effect approval would have on traffic management during the event. The Assistant Director indicated that vehicles would be arriving before and after the event rather than during so the impact was expected to be

minimal. Officers would liaise with the Caravan Club and the Tall Ships team to ensure that vehicles were accessing the site using a route bypassing the town centre with conditions put in place to prevent traffic problems.

A member of the public was in attendance and at the Portfolio Holder's invitation queried the health and safety plans for the event, including emergency access and the provision of trained first aiders. The Estates and Valuation Surveyor reported that an area of the site would be kept clear for general access including emergency vehicles. The Assistant Director advised that the provision of first aiders and a Health and Safety Plan could be included as part of the agreement. Mr Keen also questioned whether procedures had been put in place to ensure that the Council would not be required to cover any unforeseen costs upon departure. The Assistant Director confirmed that there was such a clause in the agreement.

The Portfolio Holder indicated he was less than happy but the timing gave him little option. He asked that officers ensure that all the concerns discussed including first aid provision, emergency vehicle access and reimbursement for unforeseen circumstances be included in the legal agreement prior to approval. The Assistant Director concurred with this saying agreement in writing would be requested.

Decision

That the proposed terms on which the Caravan Club will occupy Seaton Carew Coach Park during the Tall Ships Race licence period be approved subject to agreement on the provision of emergency vehicle access, first aider/health and safety provision and written guarantee that there be no charge to the Council for unforeseen circumstances as a result of the event.

2. Local Government (Access to Information) (Variation) Order 2006

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 3 – Throston Grange Site and Land at Clavering – this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation)Order 2006) namely (para 3), information relating to the financial and business affairs of any particular person (including the authority holding that information).

3. Throston Grange Site and Land at Clavering *(Assistant Director (Resources))*

Type of decision

Non-key

Purpose of report

To seek Portfolio Holder's approval in respect of the acceptance of a bid for the purchase of property from the Council and the development of housing projects.

Issue(s) for consideration by Portfolio Holder

On 23rd February approval was given by the Finance and Efficiency Portfolio Holder for a property at Throston Grange to be offered for sale together with an option to develop the land at Clavering on behalf of Endeavour Housing. The property was subsequently marketed and 3 tenders received. These had been evaluated and the results were detailed in the closed report. Officer recommendations as to the preferred tender were given. Further information is included in the closed minutes.

Decision

Detailed within the closed minutes

The meeting concluded at 10.30 am.

P J DEVLIN

CHIEF SOLICITOR

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