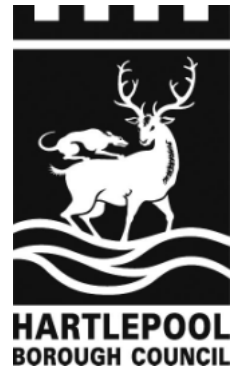


NEIGHBOURHOOD SERVICES SCRUTINY FORUM AGENDA



Wednesday 7th July 2010

at 4.30 pm

**in Committee Room B,
Civic Centre**

MEMBERS: NEIGHBOURHOOD SERVICES SCRUTINY FORUM:

Councillors Barclay, Cook, Fleet, Flintoff, Gibbon, Griffin, McKenna, Richardson and Thomas

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 12th April 2010

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

6. CONSIDERATION OF PROGRESS REPORTS/BUDGET AND POLICY FRAMEWORK DOCUMENTS

7. ITEMS FOR DISCUSSION

- 7.1 Role of the NSSF – SSO
- 7.2 Determining the Scrutiny Work Programme – SSO
- 7.3 Closing the loop reports for: (Director/PH)
 - I Car Parking on Estates
 - II Possible Environmental Impact of Dust Deposits on the Headland and Surrounding Areas
 - III Climate Change and Carbon Management

8. ISSUES IDENTIFIED FROM FORWARD PLAN

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) **Date of Next Meeting – Wednesday 4th August 2010, commencing at 4.30 pm in Committee Room B.**

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

MINUTES

12 APRIL 2010

The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

Present:

Councillor Stephen Akers-Belcher (In the Chair)

Councillors: Caroline Barker, Rob Cook, John Coward, Tim Fleming,
John Fleming, Gladys Worthy and Edna Wright.

Resident Representatives: John Cambridge, Jean Kennedy and Iris Ryder.

Officers: Dave Stubbs, Director of Regeneration and Neighbourhoods
Adrian Hurst, Principal Environmental Health Officer
Joan Wilkins, Scrutiny Manager
Laura Starrs, Scrutiny Support Officer
David Cosgrove, Democratic Services Team

114. Apologies for Absence

Councillor Trevor Rogan and Resident Representatives Brenda Loynes and Evelyn Leck.

115. Declarations of interest by Members

None.

116. Minutes of the meetings held on 16 March and 24 March 2010

Confirmed.

117. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

No items.

118. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

No items.

119. Consideration of progress reports/budget and policy framework documents

No items.

120. Draft Final Report into ‘Climate Change and Carbon Management’ (*Neighbourhood Services Scrutiny Forum*)

The Chair presented the draft findings of the Neighbourhood Services Scrutiny Forum following its investigation into Climate Change and Carbon Management. The Chair took the opportunity to thank the officers and all involved in the investigation. One of the principle conclusions that had come through the investigation was how much was already being done by the council to tackle its carbon footprint and how far it appeared to be ahead of many other authorities. This was in large part due to the proactive approach taken within the authority and that was to be commended.

Recommended

That the draft final report on the forum’s investigation into Climate Change and Carbon Management be approved for submission to the Scrutiny Coordinating Committee for consideration.

121. Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas – Draft Final Report (*Neighbourhood Services Scrutiny Forum*)

The Chair allowed some additional photographic evidence to be circulated at the commencement of the meeting. A Resident Representative circulated some photographs showing deposits in Seaton Carew and samples being taken. The Director of Regeneration and Neighbourhoods indicated that he had received the samples and would send them for analysis. Members asked if this meant that the investigation was being extended to include Seaton Carew. The Chair stated that that was not the case and if Members had wanted areas of the town beyond the Headland and immediate areas around the dock included in the investigation, then that should have been raised at the scoping meeting.

Photographs showing deposits of a material on the water of the dock that had happened on Friday 9 April were circulated at the meeting. A resident indicated that upwards of 50% of the surface of the dock had been covered in the deposits though they did start to sink into the water later in the day. An officer from the Regeneration and Neighbourhoods department had attended

the site after a call from a resident and the spillage had been reported to the Environment Agency (EA) who sent a representative later in the day to collect samples. It was understood the deposits had occurred after the unloading of a cargo of petro-coke in the dock, though the results of the test would need to be awaited to connect the deposits with that cargo. It was clarified that the testing of the deposits was the responsibility of the EA, though they would be requested to share their results with the Council.

Members referred to the focus group meeting held at the Borough Hall and indicated that they considered that a lot of the questions raised at that meeting by residents had not had a response. Some Members considered that without answers to all of those questions, the investigation could not be closed. The Chair commented that everyone, Members, Resident Representatives and residents, had been given a clear window of opportunity to request further information. Answers to the questions had been circulated to a previous meeting. Some Members considered that the draft report should not be considered further until all the remaining information had been gathered and responses to all the questions resolved. Some Members disagreed with the evidence relating to the dredging of the dock and the Chair indicated that this would be highlighted in the report. Concerns and questions were raised as to why the OMYA site on Middleton Road was subject to a dust control order and the port when dealing with the same product were not. There were Members who indicated that they thought the further information, such as the earlier Van Dalen dust management plan and the OMYA planning regulations, should be provided to the forum before the final report was submitted to Cabinet. The Chair highlighted that the report included recommendations for the Executive to consider but the Forum was not a decision making body and could only make recommendations. There was a recommendation in the draft final report that requested feedback to be made direct with the residents when the information was available. It was proposed that the draft final report be not considered by the forum until all the additional requested information was submitted to this forum. This motion was subsequently seconded. The Chair put the motion to the meeting and on the Chair's casting vote, the proposal was rejected. However, the Chair indicated that he would aim to have any available additional information circulated before Scrutiny Coordinating Committee considered the report.

Members commented that there were still many questions and evidence outstanding from the Health Scrutiny Forum investigation. The Chair commented that the Health Scrutiny Forum's investigation was completely separate from this forum's work but did indicate that its interim report would be submitted to Scrutiny Coordinating Committee together with this forum's draft final report. Members suggested that it would be useful in the future to hold a joint meeting with the Health Scrutiny Forum. The Chair indicated that this would be included as a recommendation.

A Member still considered that without all the information requested being presented to this forum in advance of a final report being approved; the process was flawed and would do little to reassure residents that their

concerns were being taken seriously. The Chair reassured Members that the additional information would be presented with the draft final report to the Scrutiny Coordinating Committee and there would be an opportunity to discuss it at that meeting.

The Director wished to reassure Members and in particular the residents present that his officers would continue to do whatever they could to seek a resolution to the problems being experienced on the Headland. Officers did, however, need to collect evidence, establish the facts and have proof of the problems and the cause before any action could be contemplated or pursued. Discussions would be held with the EA to ask for their people to attend the site more regularly. If subsequent to the recommendation within the draft final report, Cabinet directed officers to pursue a statutory nuisance notice for the site, despite the view that the professional view was that there was limited scope for success, it would be pursued vigorously. The Chair suggested that there should be an additional recommendation seeking the department to undertake an intense investigation of the operation of the dock insofar as local authority regulation applied.

In relation to recommendation (g) (c) encouraging residents to carry out their own monitoring, the Chair suggested that it may be helpful for a short guide to be produced by officers to ensure that such monitoring and any evidence/sample was collected appropriately.

The meeting discussed further the placement of the new air pollution monitoring station that had been subject to discussions at previous meetings. The Director reiterated his previous comments that local residents would be consulted on the location but the final decision on its placement would be down to the experts from the company providing the equipment. Placement of such sensitive equipment was crucial in seaside locations as the sea air could have an adverse affect on some of the equipment.

Returning to the issue of the deposits on the water in the dock reported by a resident, Members were still concerned that the apparent difficulty in proving that the dust from the scrap pile or the cargoes being unloaded on the dock had not travelled the 80 yards between the dock site and the homes of the nearest residents. Residents needed all the agencies to work together to reduce the impact of the dust on their homes.

The Chair sought the Forum's approval of the recommendations set out in the report so that they could be forwarded to the Scrutiny Coordinating Committee for consideration before being forwarded to Cabinet. In addition to the recommendations set out in the report, the Chair sought the forum's approval to the addition to recommendation (g) (c) to require the department to produce the guides for residents. Residents highlighted that recommendation (f) should include all cargoes not just the scrap metal. Members and residents also sought assurance that they would receive feedback on the findings of the analysis of the further samples provided by the resident representative and those taken by the EA following the recent contamination of the dock. This was supported by the Members present.

The Chair also indicated that residents would be able to attend the meeting of the Scrutiny Coordinating Committee on 23 April 2010 and would be supplied with copies of the final report submitted to the meeting. If any of the further information requested was available, it would be sent to/abled at that meeting.

Recommended

That the following draft recommendations of the forum following its investigation into Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas be approved for submission to the Scrutiny Coordinating Committee for consideration: -

- (a) That the Council write to the Environment Agency outlining the residents concerns highlighted throughout this investigation;
- (b) That the Council lobby the Member of Parliament for Hartlepool and the Secretary of State for the Environment for changes to the statutory nuisance law to better reflect residents problems, as for example those being experienced by the residents of the Headland;
- (c) That the Council work with the:-
 - (i) the Environment Agency and Van Dalen to review and improve Van Dalen's Dust Management Procedures to minimise emissions from the site; and
 - (ii) the Environment Agency and PD Ports to enhance their dust suppression arrangements
- (d) That Council Officers be instructed to pursue action for a statutory nuisance claim whilst recognising that this goes against professional advice;
- (e) That the Council facilitate discussions with Van Dalen to reinstate the informal agreement made between Van Dalen and residents on a maximum height for the scrap metal;
- (f) That the Council explores with the relevant companies the option of moving the scrap metal and all the cargoes; and provides an update to Cabinet on the discussions which have been undertaken within three months;
- (g) That the Council carries out intense investigation and monitoring to collect evidence of dust deposits;
- (h) That the Council, in relation to monitoring:-
 - (i) consult with residents to identify a suitable location for the new monitoring station;
 - (ii) that given residents concerns regarding the effectiveness of the

- evidence received from Petri dishes they ceased to be used and alternative methods of collecting samples be explored;
- (iii) that residents be encouraged to carry out their own monitoring and continue to report their findings back to the Council and Environment Agency; and
 - (iv) produce a guide for residents on sampling including the most effective ways to collect samples
- (i) That the Council produce a document in consultation with residents that clarifies the remit and contact details for all the relevant organisations;
- (j) That residents of the Headland and surrounding areas be kept up to date on the progress of all recommendations; and
- (k) That Members of the Neighbourhood Services Scrutiny Forum and residents be invited to attend the meeting of the Health Scrutiny Forum when it considers the additional information which has been requested from Professor Kelly.

122. Issues Identified from the Forward Plan

No items.

The meeting concluded at 5.35 p.m.

CHAIR

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

7th July 2010



Report of: Director of Regeneration and Neighbourhoods and
Portfolio Holder for Transport and Neighbourhoods

Subject: PORTFOLIO HOLDERS RESPONSE TO THE
INVESTIGATION INTO CAR PARKING ON
ESTATES

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of with feedback on the recommendations from the investigation into Car Parking on Estates in Hartlepool.

2. BACKGROUND INFORMATION

- 2.1 The investigation into Car Parking on Estates conducted by this Forum falls under the remit of the Regeneration and Neighbourhoods Department and is, under the Executive Delegation Scheme, within the service area covered by the Transport and Neighbourhoods Portfolio Holder.
- 2.2 On 19th April 2010 Cabinet considered the Final Report of the Neighbourhood Services Scrutiny Forum into Car Parking on Estates This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through the newly created Scrutiny Monitoring Database, with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

Contact Officer:- Mike Blair Highways, Traffic and Transport Manager
Regeneration and Neighbourhoods Department
Hartlepool Borough Council
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Neighbourhood Services Scrutiny Forum Final Report considered Cabinet on 19th April 2010
- (ii) Decision Record of Cabinet held on 19th April 2010

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Car Parking on Estates in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: April 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
(a)	That the Council explores the viability of extending the operational hours of resident parking schemes to include evenings and weekends;	Consider views of Permit user group members. Additional coverage would incur further staffing costs which would need to be recovered through increased permit charges. Last time this was considered residents were unwilling to pay for further coverage. Enforcement hours are currently Mon – Sat 8am-6pm	Staffing costs	Phil Hepburn	March 2011
(b)	That the Council explores ways of publicising the reporting arrangements and points of contact for parking problems;	Publicity to be improved via website, Council A-Z services , and Hartlepool Connect scripted service provision.	None	Phil Hepburn	March 2011
(c)	That the Council explores with Housing Hartlepool ways of providing off – street parking and the funding options available;	Contact Housing Hartlepool to access the possibility of funding towards the provision of hard verges or parking lay-bys on former Council estates	Possible contributions through Neighbourhood Forums, highway maintenance or LTP budgets.	Mike Blair	March 2011
(d)	That the Council examines the possibility, where practicable, to introduce one-way systems for the residential streets where parking on both sides of the road restricts access to	Where residents are in favour and where funding is available consideration will be given to the introduction of one-way streets and associated traffic calming	Funding for schemes will be required through Neighbourhood Forums, NAPs or	Peter Frost	March 2011

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Car Parking on Estates in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: April 2010

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	single file traffic;		LTP budgets.		
(e)	That the Council as part of its planning process includes a requirement for all school developments to have adequate 'drop – off' and parking areas for parents and visitors; and	Conditions to be required through Planning process for the provision of “drop-off” facilities where this is physically possible, for all school developments.	Facilities will be funded as part of overall scheme by developers	Mike Blair	March 2011
(f)	That the Council develops a process to monitor and review the impact of the Minor Works funding allocation available to each individual Neighbourhood Consultative Forum on a ward basis.	The Neighbourhood Coordinators in each of the three forum area will take photographs before and after the parking scheme is delivered to demonstrate the impact within the community. During the financial year each forum area is monitored by the Neighbourhood Manager with regard to the spend in each ward and a table is produced at year end to indicate the scheme type and costs per ward.	Use of existing funding provided to the Forums with additional contributions or joint funding from NAP's, Housing Hartlepool, LTP and SCRAP	Jon Wright	March 2011

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

7th July 2010



Report of: Director of Regeneration and Neighbourhoods and
Portfolio Holder for Adult Services and Public Health

Subject: PORTFOLIO HOLDERS RESPONSE TO THE
INVESTIGATION INTO THE POSSIBLE
ENVIRONMENTAL IMPACTS OF DUST DEPOSITS
ON THE HEADLAND AND SURROUNDING AREAS

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Neighbourhood Services Scrutiny Forum with feedback on the recommendations from the investigation into the possible environmental impacts of dust on the Headland and surrounding areas.

2. BACKGROUND INFORMATION

- 2.1 The investigation into the possible environmental impacts of dust on the Headland and surrounding areas conducted by this Forum falls under the remit of the Regeneration and Neighbourhoods Department and is, under the Executive Delegation Scheme, within the service area covered by the Adult Services and Public Health Portfolio Holder
- 2.2 On 24th May 2010, Cabinet considered the Final Report of the Scrutiny Coordinating Committee into the possible environmental impacts of dust on the Headland and surrounding areas. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Committee's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through covalent, with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations with the exception of the request for a statutory nuisance claim to be pursued. It was noted that this request was against professional

advice backed up with a further recommendation that the Council lobby the Member of Parliament for Hartlepool and Secretary of State for the Environment to change the statutory nuisance law. However, it was noted that this issue be revisited in 6 months time in view of the new monitoring arrangements to be put in place.

- 3.2 Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

Contact Officer: - Adrian Hurst, Principal Environmental Health Officer
(Environmental Protection)
Department of Regeneration and Neighbourhoods
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- i) The Scrutiny Coordinating Committee/Neighbourhood Services Scrutiny Forum Final Reports considered by Cabinet on 24th May 2010
- ii) The decision record of the Cabinet held on 24th May 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a)	That the Council write to the Environment Agency outlining the residents concerns highlighted throughout this investigation;	Letter to be sent from Portfolio Holder to Environment Agency	None	Adrian Hurst	June 2010
(b)	That the Council lobby the Member of Parliament for Hartlepool and the Secretary of State for the Environment for changes to the statutory nuisance law to better reflect residents problems, as for example those being experienced by the residents of the Headland;	Detailed letter with background information to be sent from Portfolio Holder to MP and Secretary of state for Environment	None	Adrian Hurst	June 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(c)	<p>That the Council work with the:-</p> <p>(i) the Environment Agency and Van Dalen to review and improve Van Dalen's Dust Management Procedures to minimise emissions from the site; and</p> <p>(ii) the Environment Agency and PD Ports to enhance their dust suppression arrangements</p>	<p>Officer time</p> <p>Officer time</p>	<p>Adrian Hurst</p> <p>Adrian Hurst</p>	<p>July 2010</p> <p>July 2010</p>

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(d)	<p>That Council Officers be instructed to pursue action for a statutory nuisance claim whilst recognising that this goes against professional advice;</p> <p>Officers opinion at this time is that there is no evidence of a statutory nuisance. To take any action the collection of new evidence would be required</p> <p>Service of Statutory Nuisance Notice dependant on evidence.</p> <p>Preparation of case file for any appeal</p> <p>It was noted that this request was against professional advice backed up with a further recommendation that</p>	<p>Sampling cost Additional officer As detailed in (g)</p> <p>Officer time</p> <p>Officer time Court Costs Legal Advice</p> <p>Officer time</p>	Sylvia Pinkney	<p>Unable to quantify Review in September 2010 after 3 months of sampling</p> <p>October 2010</p> <p>December 2010</p> <p>November 2010</p>

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	the Council lobby the Member of Parliament for Hartlepool and Secretary of State for the Environment to change the statutory nuisance law. However, it was noted that this issue be revisited in 6 months time in view of the new monitoring arrangements to be put in place.			
(e)	That the Council facilitate discussions with Van Dalen to reinstate the informal agreement made between Van Dalen and residents on a maximum height for the scrap metal;	Set up meeting with relevant parties to reach an agreement on the maximum height for the storage of scrap metal.	Officer time	Adrian Hurst July 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
(f)	<p>That the Council explores with the relevant companies the option of moving the scrap metal and all the cargoes; and provides an update to Cabinet on the discussions which have been undertaken within three months;</p>	<p>Series of meetings to be set up with relevant parties in order to conclude or reach an agreement on any options for moving the scrap metal and other problematic cargos from the Port.</p>	<p>Officer Time</p>	<p>Dave Stubbs</p>	<p>August 2010</p>
(g)	<p>That the Council carries out Hire / purchase of temporary</p>	<p>Up to £25,000</p>	<p>Adrian Hurst</p>	<p>July 2010</p>	

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	intense investigation and monitoring to collect evidence of dust deposits;	monitoring equipment.		
		Purchase of permanent monitoring equipment	Adrian Hurst	Anticipated installation August 2010
		Explore use of CCTV for monitoring activities on the Port	Adrian Hurst	July 2010
		Employment of additional staff for 3 months to assist in investigation and collection of evidence.	Sylvia Pinkney	June 2010
(h)	That the Council, in relation to monitoring:-			
	(i) consult with residents to identify a suitable location for the new monitoring station;	Site visit with residents to identify possible locations	Adrian Hurst	June 2010
		Report back to residents on final location.		August 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(ii) that given residents concerns regarding the effectiveness of the evidence received from Petri dishes they ceased to be used and alternative methods of collecting samples be explored;	Process started to identify alternative temporary monitoring equipment	See (g)	Adrian Hurst	July 2010
(iii) that residents be encouraged to carry out their own monitoring and continue to report their findings back to the Council and	Letter to residents from Portfolio Holder encouraging them to continue to report incidents. Set up dedicated mail box	Officer time	Adrian Hurst	June 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
Environment Agency; and (iv) produce a guide for residents on sampling including the most effective ways to collect samples	Advice leaflet to be produced	Officer time	Adrian Hurst	June 2010
(i) That the Council produce a document in consultation with residents that clarifies the remit and contact details for all the relevant organisations;	Advice leaflet to be produced	Officer time	Adrian Hurst	June 2010
(j) That residents of the Headland and surrounding areas be kept up to date on the progress of all recommendations; and	Quarterly update to be provided to residents	Officer time	Adrian Hurst	June 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Possible Environmental Impacts of Dust Deposits on the Headland and Surrounding Areas

DECISION MAKING DATE OF FINAL REPORT: May 2010

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(k)	That Members of the Neighbourhood Services Scrutiny Forum and residents be invited to attend the meeting of the Health Scrutiny Forum when it considers the additional information which has been requested from Professor Kelly.	The Health Scrutiny Forum is awaiting response from Executive Director of Public Health for NHS Tees. When the Health Scrutiny Forum considers the additional information the Neighbourhood Services Scrutiny Forum and residents will be invited to attend that meeting.	No financial implications	Laura Starrs	Awaiting confirmation of timescales from Executive Director of Public Health for NHS Tees.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

7TH JULY 2010



Report of: Director of Regeneration & Neighbourhoods and Portfolio Holder for Transport & Neighbourhoods.

Subject: PORTFOLIO HOLDER'S RESPONSE TO THE INVESTIGATION INTO CLIMATE CHANGE AND CARBON MANAGEMENT.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Scrutiny Forum with feedback on the recommendations from the investigation into climate change, which was reported to Council on 7th June 2010.

2. BACKGROUND INFORMATION

- 2.1 The investigation into climate change conducted by this Forum falls under the remit of the Regeneration & Neighbourhoods Department and is, under the Executive Delegation Scheme, within the service area covered by the Transport & Neighbourhoods Portfolio Holder.
- 2.2 On Monday 7th June Cabinet considered the Final Report of the Scrutiny Forum into Climate Change and Carbon Management. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through the newly created Scrutiny Monitoring Database, with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

- 3.2 Cabinet agreed a recommendation in addition to those included in the recommendations of the Scrutiny Forum: 'That officers explore the feasibility of requesting firms who submit tenders to include information on the carbon footprint of the works being tendered for'. This has been incorporated into the Action Plan appended to this report (**Appendix A**).

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

Contact Officer:- Paul Hurwood
Climate Change Officer
Regeneration & Neighbourhoods Department
Hartlepool Borough Council
Telephone Number: 01429 284276
E-mail – paul.hurwood@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Scrutiny Forum's Final Report 'Climate Change and Carbon Management' considered by Cabinet on 7th June 2010
- (ii) Decision Record of Cabinet held on 7th June 2010.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Climate Change and Carbon Management

DECISION MAKING DATE OF FINAL REPORT: June 2010

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a)	That the Council lobby Central Government for additional funding to enable further energy saving initiatives to be delivered locally;	Take recommendations for funding to Tees Valley Climate Change Partnership, and if necessary, consult Government Office North East to add strength to lobbying efforts. Discussions to take place at Tees Valley Climate Change Partnership, resulting in drafting of letter to Minister responsible.	None	Paul Hurwood (with support from Denise Ogden)	September 2010
(b)	That the Council continue to work with schools and businesses to support and encourage them to reduce their energy usage;	Work with schools will continue during 2010/11, by the end of which, all schools will have achieved Bronze Eco-School status. In order for schools to be engaged, it will be vital that the Child & Adult Services Department is fully involved in all work within schools. The Tees Valley Green Business Network and Awards Scheme will allow for further work to be carried out with businesses from 2010/11	Work with schools is funded by WNF, which is due to end on the 31 st March 2011. Whilst efforts to find alternative funding will continue, none has been identified at this time	Helen Beaman (with support from Denise Ogden)	March 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Climate Change and Carbon Management

DECISION MAKING DATE OF FINAL REPORT: June 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
	onwards.				
(c)	That the Council explore further ways of working with children and young people to continue to promote climate change and its effects;	An event will be held for secondary school pupils, covering similar themes to the Environment Roundabout.	Funding already identified	Helen Beaman (with support from Denise Ogden)	March 2011
(d)	That the Council explore further ways to publicise climate change and work with the Hartlepool Voluntary Development Agency and the wider voluntary and community sector to identify the most appropriate local forums and groups to communicate the effects of climate change to;	Steps will be taken to extend the membership of the Hartlepool Climate Change Working Group, which sits beneath the Environment Partnership.	None	Paul Hurwood (with support from Denise Ogden)	September 2010
		An event will be held in partnership with HVDA, and a voluntary sector climate change action plan will be drafted as a result. Follow up discussions will be held with voluntary sector to ensure and monitor success.	None	Paul Hurwood (with support from Denise Ogden)	July 2010
(e)	That the Council publicise	Climate change targets and actions	None	Paul Hurwood	March 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Climate Change and Carbon Management

DECISION MAKING DATE OF FINAL REPORT: June 2010

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	their climate change targets along with how the public can help to achieve these targets;	will be publicised, as well as associated successes. The Press Office will be kept informed of progress to ensure that the community is aware of progress and how they can take action.		(with support from Denise Ogden)	
(f)	That the Council continue to educate the public and the Council's workforce on how to help reduce energy costs;	Climate change awareness raising activities and displays will be held at various locations.	None	Paul Hurwood (with support from Denise Ogden)	March 2011
		A flagship environmental display will be held at the Tall Ships event, and will bring in partners, including the Energy Saving Trust, to ensure wide reaching coverage.	Funding already identified	Kate Ainger (with support from Denise Ogden)	August 2010
		A HBC energy/resource awareness campaign will be delivered to engage all employees in carbon management	Funding already identified	Paul Hurwood (with support from Denise Ogden)	March 2011
(g)	That the Council, wherever possible, hold meetings in appropriate size rooms to	Climate Change Officer to investigate options to ensure that the most suitable venue is used for	None	Paul Hurwood (with support from Denise	Dec 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Climate Change and Carbon Management

DECISION MAKING DATE OF FINAL REPORT: June 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
	accommodate the number of people in attendance; meetings.		Ogden)		
(h)	That the Council encourage developers to install electric charging points for electric vehicles as part of any new developments;	Work will be undertaken to ensure that developers are aware of the need for electric vehicle charging points, and are encouraged to include these in new developments	none	Mike Blair (w ith support from Alastair Smith)	March 2011
(i)	That the Council continue to promote cycling initiatives to the public and the workforce; and	A Sustainable Travel Officer will be appointed to provide cycle training and promotion, as well as to work on school and staff travel plans. Back to Biking training will be offered to employees alongside the forthcoming cycle salary sacrifice scheme. Training will be made available to HBC employees and the general public through the appointment of National Standard Cycle Trainers	Already identified	Paul Watson (w ith support from Alastair Smith)	March 2011
(j)	That the Council explore	Funding is available for the	Already identified	Mike Blair	March 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Neighbourhood Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Climate Change and Carbon Management

DECISION MAKING DATE OF FINAL REPORT: June 2010

RECOMMENDATION		EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	the feasibility of constructing additional cycling storage facilities in key locations across Hartlepool to encourage people to cycle	installation of cycle storage at sites around the town. Work will be undertaken to identify suitable locations.		(with support from Alastair Smith)	
(k)	That officers explore the feasibility of requesting firms who submit tenders to include information on the carbon footprint of the works being tendered for	Strategic Procurement Manager to investigate options for incorporating carbon footprinting into tender documents, in partnership with other relevant officers.	None	David Hart (with support from Graham Frankland)	December 2010

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

7 JULY 2010



Report of: Scrutiny Support Officer

Subject: THE ROLE OF THE NEIGHBOURHOOD SERVICES
SCRUTINY FORUM

1. PURPOSE OF REPORT

- 1.1 To give an overview of the role and functions of the Neighbourhood Services Scrutiny Forum.

2. BACKGROUND INFORMATION

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in section 4, there is a more detailed description of the roles and functions of this forum.

3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council), Vice-Chair and one other Member from each of the five standing Forums. In addition to this, three Resident representatives are also co-opted onto the Committee, one from each Neighbourhood Consultative Forums.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the five standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of Overview and Scrutiny within the Authority. Other authorities' experience of scrutiny appears to have benefited from the establishment of such a body.

Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc Forum that it appoints, to ensure that there is efficient use of the Forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny Forums;
- (iv) To receive requests from Members, the executive and/or the full council for items (including those referred via the Councillor Call for Action mechanism) to be considered by overview and scrutiny forums and to allocate them, if appropriate to one or more overview and scrutiny forum;
- (v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business);
- (vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate overview and scrutiny Forum for consideration; and
- (vii) Assessing, monitoring and advising on the role of the Council's central support services in supporting the Council's progress towards the Community Strategy's priority aims, including:-
 - General policies of the Council relating to the efficient use of resources (people, money, property, information technology); and
 - District Auditor performance reports, the District Auditor's Annual Audit Letter, Best Value Performance Indicators and health and safety issues.

4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;

- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Neighbourhood Services Scrutiny Forum is as follows:-

'To consider issues relating to property, technical services, environmental services, emergency planning, public protection and housing.'

- 5.2 There will be, however, from time to time, issues that could be considered by more than one Forum and it will be for the Scrutiny Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two scrutiny forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

6. SCHEDULE OF FORUM DATES FOR 2010/11

- 6.1 Detailed below, for Members information, are the meeting dates scheduled for the Neighbourhood Services Scrutiny Forum in 2010/11. Please note that all scheduled meetings will commence at 4.30pm, in the Civic Centre, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

4 August 2010

15 September 2010

27 October 2010

10 November 2010

19 January 2011

23 February 2011

23 March 2011

7. CONCLUSIONS

- 7.1 No specific action is required as a result of this report, however Members may have questions about the role of the Forum.

BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- i) Hartlepool Borough Council Constitution.

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NEIGHBOURHOOD SERVICES SCRUTINY FORUM

7 July 2010



Report of: Scrutiny Support Officer

Subject: DETERMINING THE NEIGHBOURHOOD SERVICES
SCRUTINY FORUM'S WORK PROGRAMME FOR
2010/11

1. PURPOSE OF REPORT

- 1.1 To provide the Members of the Neighbourhood Services Scrutiny Forum with a range of information, extracted from various sources to assist in the consideration of suitable topics for inclusion into the Forum's Work Programme for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 The Neighbourhood Services Scrutiny Forum needs to develop a Work Programme for the 2010/11 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Co-ordinating Committee on 23 July 2010. Detailed terms of reference should be developed at the start of each review.
- 2.2 As such the Director of Regeneration and Neighbourhoods; the Portfolio Holder for Transport and Neighbourhoods and the Corporate Plan have been the foundation sources for this report to enable the Forum to compile its Work Programme.
- 2.3 However, it should be appreciated that some of the areas detailed below are continually evolving and further details will emerge throughout the year.
- 2.4 In addition to establishing the Forum's Work Programme, the Forum may consider it appropriate to receive illustrations from service departments in relation to impending legislation and to respond on an ad hoc basis to emerging issues which would be considered appropriate for an investigation or review to be undertaken.

TOPIC	Director / Cabinet Member	Member(s)	Referrals	Resident Representative / Member of the Public / Community Group
Business Transformation – Service Delivery Options (SDO's) Further information in relation to this possible Work Programme item to be circulated following the Scrutiny Co-ordinating Committee meeting on the 25 June 2010, at which consideration is to be given to the process for Scrutiny consideration of SDO's.	X			
Integrated Transport Provision in Hartlepool To identify what the implementation of an Integrated Transport Policy means for Hartlepool. For further details see Appendix A.	X			
Foreshore Management To evaluate the provision of Foreshore Management services in Hartlepool For further details see Appendix B.	X			
Maintenance of Hartlepool's Traffic Lights To review the maintenance of Hartlepool's traffic lights. For further details see Appendix C.		X		
20's Plenty - Traffic Calming Measures To explore the effectiveness of traffic calming measures in Hartlepool.		X		

For further details see Appendix D.				
Dog Control Orders To evaluate the impact that dog control orders have in Hartlepool. For further details see Appendix E.			X	
Landlord Accreditation Scheme To examine the Landlord Accreditation Scheme in terms of its impact on local communities and the extent of its influence. For further details see Appendix F.		X		

- 2.5 In setting the Work Programme for 2010/11 consideration also needs to be given to the following Budget and Policy Framework documents which the Forum will need to consider throughout the year.

BUDGET AND POLICY FRAMEWORK ITEMS	ESTIMATED TIMETABLE FOR CONSIDERATION BY THE FORUM
Food Law Enforcement Service Plan	August 2010
Budget 2011/12	November 2010/December 2010, January 2011
Departmental Plan 2011/12	January / February 2011

- 2.6 Having considered the above information together with topics identified by individual Members' for inclusion into the Work Programme, the Forum may wish to discuss various aspects contained within the Corporate Plan 2010/11 to raise potential areas for consideration. They could range from areas already identified as suitable for development through Commitments or areas where the specific performance is below the targeted level. For this purpose, **Appendices G and H** detail the relevant Sections of the Corporate Plan for the Forums consideration as outlined below:-

Appendix G – Council's Priority Contributions to Community Strategy Themes: 'Health and Wellbeing'; 'Environment'; and 'Strengthening Communities'.

Appendix H - Performance Indicator Table: 'Lifelong Learning and Skills'; 'Health and Wellbeing'; and 'Environment'.

- 2.7 The Forum may also wish to apply a degree of emphasis on a particular source for example, would the Forum consider issues which are clearly raised as a concern by the public to carry more weight than those considered important by the service provider? In practice the Forum will need to apply a considered opinion from all sources against the individual subject area.
- 2.8 Once the Forum has identified Scrutiny topics, anticipated time frames need to be applied. It is suggested to the Forum that a standard template for applying time allocations should be treated with caution as when scoping a subject a number of complexities may arise, therefore the anticipated duration should be allocated to the subjects on an individual basis.
- 2.9 The Forum is also advised to be cautious in setting an overly ambitious Work Programme for which it may be unable to deliver.
- 2.10 In addition to the above, the Forum may also consider establishing some small Sub-Groups, known as Working Groups to look at sharp focused areas of supplementary aspects of the main topic being scrutinised.

3. RECOMMENDATIONS

- 3.1 The Neighbourhood Services Scrutiny Forum is requested to consider the wide range of information detailed within this report (and the possible implications of Scrutiny consideration of SDO's) to assist in the determination of its 2010/11 Work Programme, to be approved by the Scrutiny Co-ordinating Committee at its meeting on 23 July 2010. Members may want to choose a maximum of two items for the coming year, which will allow for flexibility in its work programme for emerging issues and referrals from Council/Cabinet.

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Corporate Plan for 2010/11

Topic:

Integrated Transport Provision in Hartlepool

Aim

To identify what the implementation of an Integrated Transport Policy means for Hartlepool

Background Information

The Council is reviewing how it delivers services with a transport function. A study made by the Corporate Strategic Transport Group earlier this year examined a move towards an Integrated Transport Unit, to ensure the development of combined procurement arrangements across services, ensuring clear links with public transport functions within Hartlepool Borough Council.

The progression towards an Integrated Transport Unit (ITU) is likely to include the full amalgamation of transport related services relating to Children's Services, Adult Services, Transportation (public transport and sustainable travel) and Transport Services, located within the Neighbourhood Services Department.

Through the development of an Integrated Transport Unit, the Council aims to identify cashable and non-cashable efficiencies relating to:

- Home to School Transport
- Transport for Adults
- Dial a Ride Services
- Transportation (including public transport and sustainable travel)
- Transport Services (including Internal Vehicle Hire, Workshop and Vehicle Procurement)
- Whole Service Administration

The service aim is to provide a single transport service that seamlessly joins a range of modes and operators, and which provides good links to a fully accessible 'mainstream' public transport.

Suggested areas to examine / explore could be:-

- (a) the proposals, and work being undertaken regionally, and locally, for the development of an Integrated Transport Policy; and
- (b) the implications and opportunities arising out of the development of an Integrated Transport Policy.

What would be the desired area(s) of impact / benefit resulting from the investigation?

- (a) Improved public transport for the public
- (b) Identify efficiency savings
- (c) An integrated way of working between all services to improve the quality of service provision

Corporate Plan Actions / Performance Indicators (PI's) and Local Area Agreement (LAA) targets to which the issue relates.

Theme: Environment

Outcome: Provide a sustainable, safe, efficient, effective and accessible transport system

Action: Develop a Tees Valley wide fleet and passenger transport strategy (RNDEN008)

Theme: Environment

Outcome: Provide a sustainable, safe, efficient, effective and accessible transport system

Action: Develop, consult and seek approval for Local Transport Plan 3 (RNDEN009)

PI's:-

LAA Env P003 – Bus passenger satisfaction

NI 47 - People killed or seriously injured in road traffic accidents

NI 48 - Children killed or seriously injured in road traffic accidents

NI 175 - Access to services and facilities by public transport, walking and cycling

NI 177 - Local bus and light rail passenger journeys originating in the authority area (BVPI 102)

Topic:

Foreshore Management

Aim

To evaluate the provision of Foreshore Management services in Hartlepool

Background Information

The Local Authority maintains the beach and foreshore through Foreshore Management services. The Coast Protection Act 1949, established the regulatory framework for England's coastline and the Coast Protection Authorities all around the coast. The Council is the designated Coast Protection Authority which "shall have such powers and perform such duties in connection with the protection of land" to ensure the adequate 'coast protection' of the Borough. Shoreline Management is a broad term used for the subject areas of coastal processes and sea defences. Shoreline management is an essential element of coastal protection and development.

Suggested areas to examine / explore could be:-

- (a) To gain an understanding of the agreed overall 'aim' for the provision of Foreshore Management services;
- (b) How services are provided;
- (c) How effective are the services provided in achieving the overall 'aim';
- (d) Should services continue to be provided in the existing way; and
- (e) How services could be provided in the future to most effectively / efficiently achieve the overall 'aim' of the service.

What would be the desired area(s) of impact / benefit resulting from the investigation?

More effective / efficient ways of delivering services

Corporate Plan Actions / Performance Indicator's (PI's) and Local Area Agreement (LAA) targets to which the issue relates.

Theme: Environment

Outcome: Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces

Action: Improve and maintain the natural and built environment (RNDEN003)

Theme: Environment

Outcome: Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces

Action: Protect the natural and built environment and enforce environmental legislation when Appropriate (RNDEN004)

PI's

NI 195 – Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): litter

<p>Topic:</p> <p>Maintenance of Hartlepool's Traffic Lights</p>
<p>Aim</p> <p>To review the maintenance of Hartlepool's traffic lights</p>
<p>Background Information</p> <p>This topic was deferred from this Forum's 2009 / 10 work programme.</p> <p>The Council is responsible for the placement and maintenance of traffic lights to improve traffic safety and help reduce road accidents and hazards.</p> <p>Suggested areas to examine / explore could be:-</p> <ul style="list-style-type: none"> (a) To gain an understanding of the how traffic lights are maintained including the responsibilities of the Council and other agencies; (b) To explore the effectiveness of the service in achieving the overall 'aim' / should maintenance be provided in the same way; (c) To explore how the maintenance of traffic lights could be provided in the future to most efficiently achieve the overall 'aim' of the service
<p>What would be the desired area(s) of impact / benefit resulting from the investigation?</p> <p>Improve quality of service provision / identify efficiencies</p>
<p>Corporate Plan Actions / Pi's and LAA targets to which the issue relates.</p> <p>No Corporate Plan Actions / Pi's / LAA targets relate to this topic.</p>

<p>Topic:</p> <p>20's Plenty - Traffic Calming Measures</p>
<p>Aim</p> <p>To explore the implementation of traffic calming measures in Hartlepool</p>
<p>Background Information</p> <p>The Council's strategy for the implementation of traffic calming measures focuses on a desire to improve safety on the roads. Currently the Council utilises a variety of methods to calm traffic including speed humps, build outs, pedestrian islands, vehicle activation signs and speed cameras.</p> <p>20's Plenty is an initiative operating in Hartlepool reducing 30mph speed limits to 20mph with the aim of improving road safety and reducing accidents.</p> <p>Suggested areas to examine / explore could be:-</p> <ul style="list-style-type: none"> (a) To gain an understanding of the types of traffic calming measures across the Town; (b) To evaluate the effectiveness of each type of traffic calming measure in achieving its aim; and (c) To explore how traffic calming could be undertaken in Hartlepool in the future, including possible alternatives to physical measures.
<p>What would be the desired area(s) of impact / benefit resulting from the investigation?</p> <ul style="list-style-type: none"> (a) Improve quality of service provision / identify efficiencies (b) Improve public safety
<p>Corporate Plan Actions / Pi's and LAA targets to which the issue relates.</p> <p>Pi's:</p> <p>NI 47 – People killed or seriously injured in road traffic accidents</p> <p>NI 48 – Children killed or seriously injured in road traffic accidents</p>

Topic:

Dog Control Orders

Aim

To evaluate the impact that dog control orders have in Hartlepool

Background Information

This topic was referred from the Central Neighbourhood Consultative Forum. The Scrutiny Co-ordinating Committee considered the referral on 29 January 2010 and indicated that this subject matter would normally be an issue that would be referred to the Neighbourhood Services Scrutiny Forum. Although, the work programme for the Neighbourhood Services Scrutiny Forum was, at the time, at full capacity. However, the Scrutiny Co-ordinating Committee recognised that this was an area of concern and deserved further exploration and therefore agreed that the issue of Dog Control Orders would be considered as a possible item for inclusion in the work programme of the Neighbourhood Services Scrutiny Forum for the 2010 / 11 Municipal Year.

Dog Control Orders were introduced by the Government in 2005 and are part of the Clean Neighbourhoods and Environment Act, designed to help local authorities clean up their towns and cities.

The Dog Control Orders Regulations provide for five offences which may be prescribed in a Dog Control Order:

- failing to remove dog faeces;
- not keeping a dog on a lead;
- not putting and keeping a dog on a lead when directed to do so by an authorised officer;
- permitting a dog to enter land from which dogs are excluded;
- taking more than a specified number of dogs onto land.

Dog Control Orders are a means of ensuring dog owners behave in a responsible manner; they are not intended to discriminate against dogs or dog owners.

Suggested areas to examine / explore could be:-

- (a) To gain an understanding of dog control orders and why they were implemented;
- (b) To explore the advantages and disadvantages of the orders; and
- (c) To identify whether the orders are detrimental to responsible dog owners

What would be the desired area(s) of impact / benefit resulting from the investigation?

Evaluation of dog control orders to identify whether they are detrimental to responsible dog owners

Corporate Plan Actions / Pi's and LAA targets to which the issue relates.

Theme: Environment

Outcome: Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces

Action: Improve and maintain the natural and built environment (RNDEN003)

<p>Topic:</p> <p>Landlord Accreditation Scheme</p>
<p>Aim</p> <p>To examine the Landlord Accreditation Scheme in terms of its impact on local communities and the extent of its influence.</p>
<p>Background Information</p> <p>The Landlord Accreditation Scheme aims to improve conditions in the private rented sector by working with landlords to encourage good practice. This scheme also offers assistance to people seeking safe and well managed accommodation in the private rented sector.</p> <p>Suggested aims of investigation:-</p> <ul style="list-style-type: none"> - To examine the impact of the scheme on the number of anti social behaviour orders; - To review perceptions of the scheme by all interested groups, such as the local authority, police, fire brigade, local community, tenants and landlords; and - To assess the way in which tenants and landlords are behaving in terms of enforcement costs.
<p>What would be the desired area(s) of impact / benefit resulting from the investigation?</p> <p>(a) Strengthened partnership arrangements</p> <p>(b) Improved outcomes for local residents</p>
<p>Corporate Plan Actions / Pi's and LAA targets to which the issue relates.</p> <p>None</p>

Neighbourhood Services - Corporate Plan 2010/11

This Forum's remit covers Actions under the following Community Strategy Themes / Council Priority areas:

- Health and Wellbeing;
- Environment; and
- Strengthening Communities;

The information provided in the appendix includes the relevant Community Strategy Themes, which are divided into the Corporate Plan Objectives that have some relevance to this Forum. Under each Corporate Plan Objective there are a number of Actions.

Theme: Health and Wellbeing			
Outcome: Improved Health			
Code	Action	Date to be Completed	Responsible Officer
RNDHW001	Introduce a new year round "Out of Hours Noise Monitoring Service"	30 Apr 2010	Sylvia Pinkney

Theme: Environment			
Outcome: Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces			
Code	Action	Date to be Completed	Responsible Officer
RNDEN003	Improve and maintain the natural and built environment	31 Mar 2011	Denise Ogden
RNDEN004	Protect the natural and built environment and enforce environmental legislation when appropriate	31 Mar 2011	Denise Ogden

Theme: Environment			
Outcome: Provide a sustainable, safe, efficient, effective and accessible transport system			
Code	Action	Date to be	Responsible Officer

7.2 NSSF 07.07.10 Determining the NSSF work programme for 2010 App G

		Completed	
RNDEN008	Develop a Tees Valley wide fleet and passenger transport strategy	31 Mar 2012	Paul Robson
RNDEN009	Develop, consult and seek approval for LTP3	31 Mar 2011	Mike Blair

Theme: **Environment**Outcome: **Make better use of natural resources and reduce the generation of waste and maximise recycling**

Code	Action	Date to be Completed	Responsible Officer
RNDEN011	Deliver the Joint Tees Valley Waste Management Strategy Annual Implementation Plan	31 Mar 2011	Craig Thelwell
RNDEN012	Implement the Regional Efficiency & Improvement Programme (REIP) Waste Management projects as appropriate.	31 Mar 2011	Denise Ogden

Theme: **Environment**Outcome: **Prepare for the impacts of and secure local and global action to tackle climate change**

Code	Action	Date to be Completed	Responsible Officer
RNDEN014	Complete the Climate Change Adaptation Strategy and deliver associated actions.	31 Mar 2011	Helen Beaman
RNDEN015	Instigate the Local Authority Carbon Reduction Strategy and deliver associated action plan.	30 Apr 2010	Paul Hurwood
RNDEN016	Register for Carbon Reduction Commitment (CRC)	30 Sep 2012	Paul Hurwood

Theme: **Strengthening Communities**Outcome: **Empower local people to have a greater voice and influence over local decision making and the delivery of services**

Code	Action	Date to be Completed	Responsible Officer
RNDSC001	Implement the Neighbourhood Management and Empowerment Action Plan	31 Oct 2010	Denise Ogden

PERFORMANCE INDICATORS

Every council is required by the Department for Communities and Local Government to collect and publish a range of National performance indicators (NI's). In addition to these Government indicators, services in Hartlepool Borough Council have also set 'Local indicators,' these statutory and non-statutory indicators are set out in the pages that follow.

Two of the Community Strategy themes have some relevance to this Forum, and are listed below:-

⇒ Lifelong Learning and Skills	⇒ Environment
⇒ Health and Wellbeing	

NI's are set by the government and information for these are included in the Corporate Plan. Some of the NI's have additional uses these include:-

- | | |
|---|---|
| <ul style="list-style-type: none">• Comprehensive Area Assessment (CAA)
The means of assessing the Council's performance and how well it works together with other public bodies to meet the needs of Hartlepool residents. Replaced the Comprehensive Performance Assessment in April 2009. | <ul style="list-style-type: none">• Public Service Agreement (PSA)
Agreement between local and central government to improve performance across a range of indicators based upon national and local priority |
|---|---|

Theme: **Lifelong Learning and Skills**Outcome: **Transform teaching and learning opportunities, supported by £100m+ investment from Building Schools for the Future and Primary Capital Programme**

Code	Indicator	2009/10	Annual
		Value	2010/11
NI 185	CO2 reduction from local authority operations		

Theme: **Health and Wellbeing**Outcome: **Improved Health**

Code	Indicator	2009/10	Annual
		Value	2010/11
NI 182	Satisfaction of business with local authority regulation services	78%	80%
NI 184	Food establishments in the area which are broadly compliant with food hygiene law		87

Theme: **Environment**Outcome: **Improve the quality of the local environment by having cleaner, greener and safer public, private and community spaces**

Code	Indicator	2009/10	Annual
		Value	2010/11
NI 195a	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Litter	7%	13%

Theme: **Environment**Outcome: **Provide a sustainable, safe, efficient, effective and accessible transport system**

Code	Indicator	2009/10	Annual
		Value	2010/11
LAA Env P003	Bus passenger satisfaction		
NI 47	People killed or seriously injured in road traffic accidents	14.2%	11.4%

NI 48	Children killed or seriously injured in road traffic accidents	25.0%	6.4%
NI 175	Access to services and facilities by public transport, walking and cycling	50.0%	55.0%
NI 177	Local bus and light rail passenger journeys originating in the authority area (BVPI 102)		5578820

Theme: **Environment**Outcome: **Make better use of natural resources and reduce the generation of waste and maximise recycling**

Code	Indicator	2009/10	Annual 2010/11
		Value	
NI 191	Residual household waste per household	659	715
NI 192	Percentage of household waste sent for reuse, recycling and composting	39.10%	42.00%
NI 193	Percentage of municipal waste land filled	12.00%	6.00%

Theme: **Environment**Outcome: **Prepare for the impacts of and secure local and global action to tackle climate change**

Code	Indicator	2009/10	Annual 2010/11
		Value	
NI 185	CO2 reduction from local authority operations		
NI 186	Percentage per capita reduction in CO2 emissions in the LA area	12.4	3.8
NI 188	Planning to Adapt to Climate Change	1	3

Theme: **Environment**Outcome: **Promote community involvement in positive action to reduce poverty through fair trade and promoting peace and security**

Code	Indicator	2009/10	Annual 2010/11
		Value	
NSD P085	Number of retail establishments offering Fairtrade as an alternative	29	23
NSD P086	Number of catering establishments offering Fairtrade as an alternative	17	15

