

# REGENERATION AND LIVEABILITY PORTFOLIO

## DECISION SCHEDULE



Friday 21<sup>st</sup> April, 2006

at 10.00 am

in Committee Room "A"

The Mayor Stuart Drummond responsible for Regeneration and Liveability will consider the following items.

**1. KEY DECISIONS**

1.1 None

**2. OTHER ITEMS REQUIRING DECISION**

- 2.1 Assisted Area Consultation - *The Director of Regeneration and Planning Services*
- 2.2 Conservation Grant Scheme - *The Director of Regeneration and Planning Services*
- 2.3 Regeneration And Planning Departmental Plan 2006/07-2008/09 - *The Director of Regeneration and Planning Services*
- 2.4 Planning Delivery Grant - *The Director of Regeneration and Planning Services*
- 2.5 Proposed Headland Conservation Area Advisory Committee - *The Director of Regeneration and Planning Services*
- 2.6 2006 Community Security Contract – *The Head of Community Safety and Prevention*

**3. ITEMS FOR INFORMATION**

- 3.1 Consultation Paper By English Heritage, 'Conservation Principles' - *The Director of Regeneration and Planning Services*
- 3.2 Community Strategy Review 2006 – *The Head of Community Strategy*
- 3.3 Review Of England's Waste Strategy – *Head of Environmental Management*

**4. ITEMS FOR DISCUSSION**

4.1 None

**5. REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

5.1 None

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

**6. KEY DECISION**

6.1 None

**7. OTHER ITEMS REQUIRING DECISION**

7.1 None

## **REGENERATION & LIVEABILITY PORTFOLIO**

Report To Portfolio Holder  
21st April 2006



**Report of:** The Director of Regeneration and Planning Services

**Subject:** ASSISTED AREA CONSULTATION

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### SUMMARY

#### **1.0 PURPOSE OF REPORT**

The Portfolio Holder is requested to endorse the response to the Government's Assisted Area consultation for Hartlepool Borough Council.

#### **2.0 SUMMARY OF CONTENTS**

The report outlines the Assisted Area Consultation progress to date and a response for Hartlepool Borough Council as outlined in the report.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

Economic Development Issue.

#### **4.0 TYPE OF DECISION**

Non-key.

#### **5.0 DECISION MAKING ROUTE**

Regeneration & Liveability Portfolio 21 April 2006.

#### **6.0 DECISION(S) REQUIRED**

The Portfolio Holder is advised to endorse the response to the Assisted Area consultation by the Director of Regeneration and Planning.

**Report of:** The Director of Regeneration and Planning Services

**Subject:** ASSISTED AREA CONSULTATION

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**1. PURPOSE OF REPORT**

1.1 The Portfolio Holder is requested to endorse the response to the Assisted Area Consultation for Hartlepool Borough Council.

**2. BACKGROUND**

2.1 The Assisted Area map defines areas where Regional State Aid can be awarded to large firms. In England this takes the form of Selective Finance for Investment in England (SFIE). Enterprise Grants (for firms employing less than 250 people) are also dependent upon Assisted Area status.

2.2 All wards in Hartlepool are currently designated as Assisted Areas. In the last four financial years (April 2002-March 2006), 15 offers, dependant on Assisted Area status, were made to firms located in Hartlepool, amounting to a total of £1.7million.

2.3 The existing map expires on 31 December 2006. The new map will run from January 1<sup>st</sup> 2007 to December 31<sup>st</sup> 2013. The construction of the map is guided by the Regional Aid Guidelines (RAG)<sup>1</sup>.

2.4 The UK Government supports the principle of “less and better-targeted State Aid” and an effective state aid regime. Due to the impact of the accession of 10 new Member States in 2004 and the good relative performance of the UK in the last seven years, the extent of Assisted Areas coverage in the UK must fall from 30.9% of population to 23.9%.

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<sup>1</sup> The European Commission published RAG on 21<sup>st</sup> December 2005 – after months of negotiation with all Member States.

### 3. CONSULTATION

- 3.1 Following the publication of RAG, the DTI issued a public consultation. This is in two parts.

STAGE 1: Launched on 15 February 2006, with a closing date for submissions on 19 April. Stage 1 is asking general questions about the criteria that should be used in designating the new Assisted Areas and the geographical units that should be used.

STAGE 2: Will follow in Summer 2006. Stage 2 will be on the detail of a draft Assisted Areas map.

- 3.2 After Stage 2 of the consultation, the draft map will be finalised and submitted to the Commission. Once commission approval is granted, the map can be adopted. The DTI is aiming for approval by November 2006.

### 4. ISSUES

- 4.1 Certain areas of the UK will automatically qualify as Assisted Areas by virtue of their formal status under the previous map (based on socio-economic indicators), namely

Cornwall and Isles of Scilly  
West Wales and the Valleys  
Highlands and Islands  
Northern Ireland.

In total these areas amount to 7.5% of UK population, leaving 16.4% discretionary coverage to be defined.

- 4.2 Two former Objective 1 regions, Merseyside and South Yorkshire, have been accorded “Economic Development Status” by the European Union. This region accounts for 4.4% of the UK population. Stage 1 of the consultation asks the extent to which these two regions should be covered.
- 4.3 Proposed Assisted Areas must be based on a minimum population of 100,000 and the DTI have indicated that they wish to continue to use wards as the basic unit area to be aggregated to form the Assisted Areas.

- 4.4 In the past wards have been assessed largely by reference to indicators of need, i.e.

ILO unemployment  
ILO employment  
Claimant count unemployment  
Manufacturing share of employment.

- 4.5 In considering the basis for the new Map, however, the Tees Valley local authority officers and Joint Strategy Unit feel that account should also be taken of wards with business investment opportunities, such as strategic sites (e.g. Victoria Harbour), industrial estates/business parks (e.g. Queens Meadow, Wynyard) and allocated development sites. Within such an approach, all of the Hartlepool Borough Council would be argued as warranting Assisted Area status, along with several other parts of the Tees Valley.

- 4.6 In view of the submission deadline, and after internal consultation with the Portfolio Holder, the Director of Regeneration and Planning Services is responding to the consultation exercise advocating the case for account to be taken of investment opportunities as well as need and for all of Hartlepool to be designated with Assisted Area status.

5. **RECOMMENDATION**

- 5.1 that the Portfolio Holder endorses the response to the Assisted Area consultation by the Director of Regeneration and Planning Services as outlined above.

## **REGENERATION AND LIVEABILITY PORTFOLIO**

Report To Portfolio Holder

21st April 2006



**Report of:** The Director of Regeneration and Planning Services

**Subject:** CONSERVATION GRANT SCHEME

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### SUMMARY

#### **1. PURPOSE OF REPORT**

1.1 £50,000 was recently approved within the Council's 2006-7 budget for a conservation grant scheme. This report considers the criteria that could be used for that scheme

#### **2. SUMMARY OF CONTENTS**

2.1 The report outlines the background to the new grant scheme, the proposed levels of grant and criteria.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

3.1 Conservation policy falls within the Portfolio.

#### **4. TYPE OF DECISION**

4.1 Non-key.

#### **5. DECISION MAKING ROUTE**

5.1 Portfolio Holder only.

#### **6. DECISION (S) REQUIRED**

6.1 That the Portfolio Holder approves the terms of the new conservation grant scheme.

**Report of:** The Director of Regeneration and Planning Services

**Subject:** CONSERVATION GRANT SCHEME

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## **1. PURPOSE OF REPORT**

- 1.1 £50,000 was recently approved within the Council's 2006-7 budget for a conservation grant scheme. This report considers the criteria that could be used for that scheme

## **2. BACKGROUND**

- 2.1 In previous years the Borough Council has provided budgets to provide grants to assist with conservation work. The grants, available to all eligible properties within conservation areas including listed buildings, commenced in the mid 1980's and continued until about 2000 when the budget ceased. The budgets available were usually around £50,000 but reduced to lower amounts towards the end of the scheme. Within the Headland Conservation Area additional funding was available by forming partnering agreements with English Heritage, Heritage Lottery Fund and the then Cleveland County Council. These partnering schemes consisting of the Town Scheme and the Conservation Area Partnership ran from 1987 until 2003. Approximately £25,000 of the Borough Councils conservation grant budget was earmarked and matched by the other funding partners to give combined budgets of £50,000 and upwards available for use on the Headland. The grant resources were spent mostly on residential properties but also some larger buildings, like churches.
- 2.2 In recent years grants have been made available to commercial properties in the Headland and Seaton Carew Conservation Areas however few residential properties outside the Headland Conservation Area have had access to grant funding.
- 2.3 Through the planning process property owners have highlighted the need for assistance in the restoration of tradition details on dwellings. It is these fine details that contribute to much of the character of conservation areas. A scheme to support individual properties in the restoration of such details would enhance the overall character of a conservation area.

## **3. CRITERIA FOR THE GRANT SCHEME**

- 3.1 It is suggested that the grants should be aimed at pre-1919 residential properties that are located in one of the eight conservation areas or that are listed.



- 3.2 It is proposed that the grant would be offered to undertake repairs to the structure and external fabric of the buildings together with reinstatement and restoration of important architectural features. For example structural repairs would include roofs, timber repairs, stonework and repointing. Works to external fabric would include reinstatement of traditional features including windows and doors. No internal works would be eligible unless they were a result of eligible structural repairs.
- 3.3 The grant budget is £50,000 therefore it is suggested that grants are offered at 50% of the total cost of the works up to a maximum of £5,000 in any one year.
- 3.4 Properties that have in the past benefited from grant funding would not be eligible to claim grant on works that have been grant aided before. In addition grants would not be offered retrospectively for completed works.
- 3.5 The instigation of the grant scheme raises the issue of whether grant should be used to reinstate traditional designs and details, where these have been replaced in the past by unauthorised works. On balance, it is felt that such cases should be eligible for assistance, in the interests of securing the desired end result, although should demand for grants put pressure on the budget, such cases would be assigned a lower priority than cases where there is no history of unauthorised works.
- 3.6 Appropriate publicity would be given via media statements and simple application forms and guidance produced. As with the operation of other past and current grant regimes, and to meet accountability and audit requirements, applicants would be required to submit three itemised estimates in response to a schedule of eligible works. It is suggested that individual applications would be appraised then submitted to the Portfolio Holder for approval, having been verified by the Director/Assistant Director in Regeneration and Planning Services as in accordance with the grant scheme's criteria and procedures.
- 3.7 Consideration has been given to the possibilities of establishing indicative allocations of the £50,000 grant budget to the individual conservation areas, but on balance it is felt that given the relatively small budget, such an approach may be unduly prescriptive. As such it is proposed to publicise the scheme across all of the areas and operate, at least initially, a "first come, first served" system. Levels of interest across the conservation areas would be monitored and if it became apparent that certain areas with scope for enhancement were showing little or no interest, further publicity/awareness-raising could be focussed on such areas, subject of course to the overall level of demand on the budget.
- 3.8 The draft proposals for this scheme were outlined at the first meeting of the Conservation Area Advisory committee on 5<sup>th</sup> April and this report reflects the discussion at that meeting. Any further comments from CAAC members received before the Portfolio Holder meeting will be reported at the meeting. The question of wider consultation on these proposals at this stage was briefly

discussed at the CAAC meeting. The proposals however very largely reflect past experience and consistency with other property grant regimes and, given the knowledge that there is significant pent-up demand, especially in certain conservation areas, it is felt that on balance, the availability of the grants should be launched without further delay.

#### **4 RECOMMENDATION**

- 4.1 That the Portfolio Holder approves the terms of the new conservation grant scheme and authorises appropriate publicity across the Borough.

# REGENERATION AND LIVEABILITY PORTFOLIO

Report to Portfolio Holder

21 April 2006



**Report of:** Director of Regeneration and Planning Services

**Subject:** REGENERATION AND PLANNING  
DEPARTMENTAL PLAN 2006/07-2008/09

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## SUMMARY

### 1. PURPOSE OF REPORT

1.1 To agree the Regeneration and Planning Departmental Plan for 2006/07 to 2008/09.

### 2. SUMMARY OF CONTENTS

2.1 The Departmental Plan outlines the main activities the department will undertake during 2006/07-2008/09 and includes a detailed action plan for 2006/07. The full plan is set out at Appendix A.

### 3. RELEVANCE TO PORTFOLIO MEMBER

3.1 The portfolio holder has responsibility for Regeneration and Planning services.

### 4. TYPE OF DECISION

4.1 Non-key.

### 5. DECISION MAKING ROUTE

5.1 Portfolio holder only.

**6. DECISION (S) REQUIRED**

- 6.1 To approve the Regeneration and Planning Departmental Plan for 2006/07-2008/09 subject to any amendments required as a result of further changes made to the Council's Corporate Plan and further refinement to complete the document.
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**Report of:** Director of Regeneration and Planning Services

**Subject:** REGENERATION AND PLANNING  
DEPARTMENTAL PLAN 2006/07-2008/09

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## **1. PURPOSE OF REPORT**

- 1.1 To agree the Regeneration and Planning Departmental Plan for 2006/07 to 2008/09.

## **2. BACKGROUND**

- 2.1 The Departmental Plan forms part of the Council's overall service planning arrangements and outlines the main activities the department will undertake during 2006/07-2008/09. The full plan is set out at **Appendix A**. A detailed action plan for 2006/07 is included within the document and key objectives, milestones, responsible officers and associated performance indicators are described.

## **3. STRUCTURE AND CONTENTS OF THE PLAN**

- 3.1 The structure of the Departmental Plan is based on a corporate template and is designed to be consistent with other plans across the council. It has clear links to the strategic aims and objectives contained in the Council's overall Corporate Plan and also forms the basis for more detailed service planning for each division of the department.
- 3.2 No performance outturn data is available for 2005/06 as yet and therefore unlike previous years, details of achievements against last year's plan will be reported separately at a later date.
- 3.3 It should be noted that the final version of the Council's Corporate Plan has not yet been approved. Whilst preparation of the document is at an advanced stage, amendments to it may still occur and some of these changes may need to be reflected within the Departmental Plan. Any adjustments required to the Department Plan would be reported back to Portfolio Holder at a future meeting.
- 3.4 A simple referencing system has been used within the document. References will however be revised in due course by Corporate Strategy Division to ensure a consistent format is achieved between all of the Council's plans.

#### **4. MONITORING AND REPORTING**

- 4.1 The departmental action plan and performance indicators will be regularly monitored by senior managers throughout the year. In addition, a quarterly report will be submitted to Portfolio Holder to provide an update on progress and to highlight any key areas of achievement or concern.

#### **5. RECOMMENDATION**

- 5.1 The Portfolio Holder is requested to consider and approve the Regeneration and Planning Departmental Plan for 2006/07-2008/09 subject to any amendments required as a result of further changes made to the Council's Corporate Plan and further refinement to complete the document.

# **Regeneration and Planning Services**

## **Departmental Service Plan 2006/07 – 2008/09**

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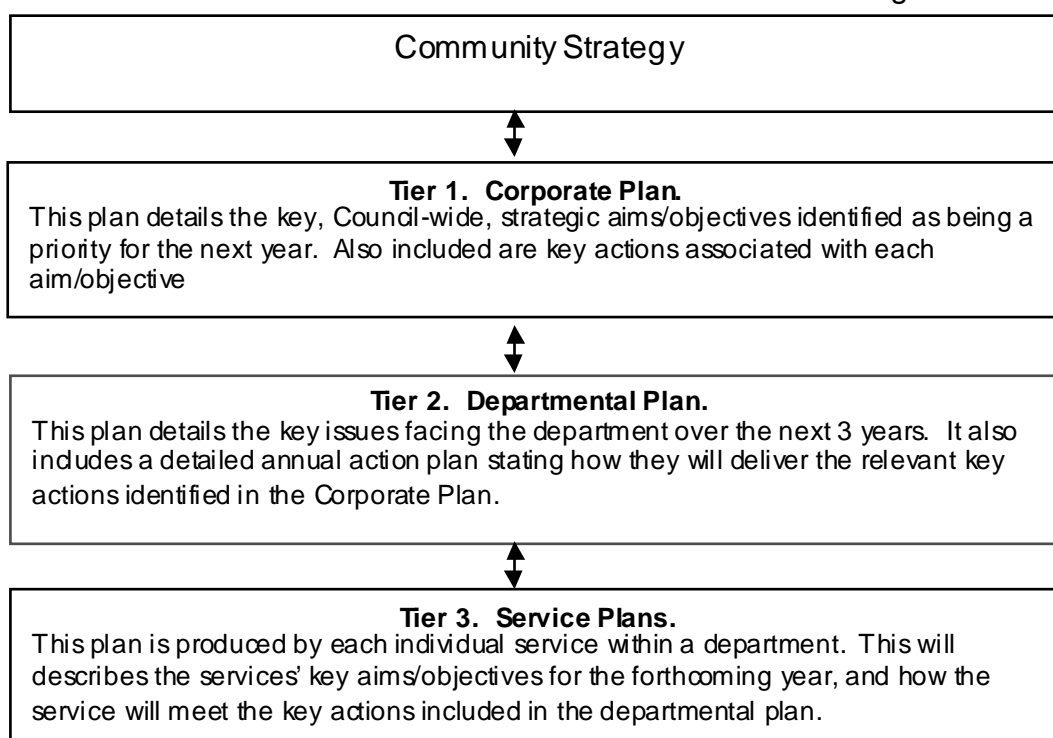
# INTRODUCTION

This document is the Regeneration and Planning Services Departmental Plan for 2006/07-2008/09 and forms part of the Council's overall service planning arrangements. The plan details the key priorities and issues facing the Department over the next three years, and includes a detailed action plan for the next 12 months. This plan will be reviewed on an annual basis, which will allow for any emerging priorities to be included.

The Council's Corporate Plan sets out the Council's contribution to achieving the statutory Community Strategy and related action plans including the Community Strategy Performance Management Framework and the Local Area Agreement (LAA). The Departmental Plan describes how the Department will help to meet the Council's objectives as stated in the Corporate Plan, in addition to identifying key objectives that the department wishes to focus on that are not contained in the Corporate Plan. It also provides the context for the Service Plans for each division in the Department.

This Plan should be looked at in conjunction with both the Council's Corporate Plan, and the individual Service Plans, that together form part of the Council's overall Service Planning Arrangements. Figure 1, below, demonstrates how the plans are linked: -

Figure 1



This approach ensures that any aim/objective that appears in the Corporate Plan can be traced through to specific actions in the Departmental Plan and then through to the Service Plan, and vice versa. It allows the employees delivering services to explicitly see how their actions contribute to the Council's overall aims and objectives and the overall Community Strategy.

## **DEPARTMENTAL STRUCTURE**

### **Services Provided by the Department**

The Department has a strong focus on regeneration activity, partnership working at a regional, sub-regional, locality and neighbourhood level and strategic planning. The focus is on continuous improvement and the delivery of excellent services.

The Regeneration and Planning Services Department has responsibilities for several themes within the Community Strategy. In particular the Department is the lead department for the Council's contribution to the "Jobs and Economy" and "Community Safety" themes of the Community Strategy. It also has a co-ordinating role for the Strengthening Communities theme and a significant input to the Environment and Housing theme through for example work on planning, sustainable development and housing market renewal. The Department also has an interest in the other themes of the Community Strategy through its cross-cutting and strategic activity.

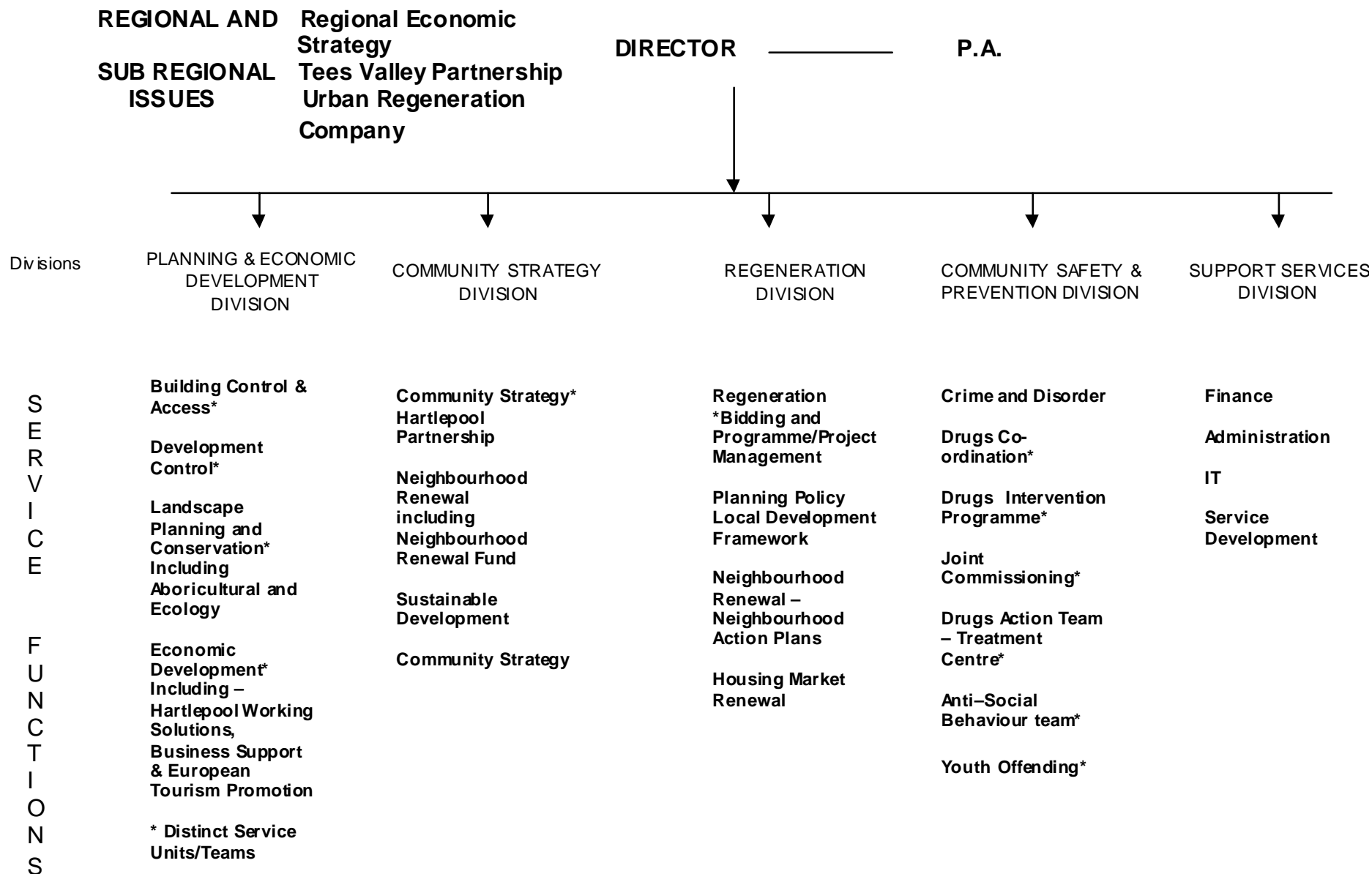
### **Departmental Structure**

The Department's structure is set out in figure 2 below. It comprises five divisions as follows:-

- i. Community Strategy
- ii. Regeneration
- iii. Community Safety & Prevention
- iv. Planning and Economic Development
- v. Support Services

Figure 2

DEPARTMENT OF REGENERATION AND PLANNING SERVICES



## **Senior Officer Structure**

The Departmental Management Team (DMT) consists of the Director of Regeneration and Planning Services, together with five divisional heads. These include the Assistant Director for Planning and Economic Development, Head of Community Strategy, the Head of Regeneration, the Head of Community Safety and Prevention, and the Support Services Manager, each responsible for a division within the Department.

The Departmental Management Team also includes a number of section heads and senior officers most of whom are responsible for a service unit team which delivers a specific set of services.

The key services/functions provided by each division are shown on figure 2 above.

The Directors and the Divisional Heads meet on a regular to plan, monitor and manage the strategic direction of the Department and the services provided. Strategic, operational, performance and substantive issues are considered across the Department and within the wider Council corporate and community context.

The Departmental Management Team also meets on a regular basis, though less frequent basis, to consider these matters in more detail where appropriate and to ensure the cascading of knowledge and issues up and down and across the Department.

## **Links to Other Departments and Organisations**

There are numerous links between the Department and other organisations and departments and the following description outlines a range of examples but is far from exhaustive.

The Community Strategy Division facilitates and supports the development and operation of the Hartlepool Partnership, the local strategic partnership for the town and particularly its Board chaired by the local MP and vice-chaired by the elected Mayor. In addition work is undertaken across the partnership through groups and key partner organisations to facilitate joined up working. The Economic Development section facilitates the development and operation of the Economic Forum and has close working relationships with the business community and related organisations as well as key parties in the public and voluntary/community sector.

The Community Safety Division facilitates the development and operation of the Community Safety Partnership and has close working relationships with a range

of organisations involved in this activity including the Police, Probation, the Primary Care Trust (PCT), Fire Service, etc and it co-ordinates or leads specific task groups or projects.

There are strong links between the Department and sub-regional organisations especially the Joint Strategy Committee and Unit, Tees Valley Living, the Tees Valley Partnership and Tees Valley Regeneration. There are also linkages with Government Office North East and ONE North East, and with the other local authorities in the area particularly in the Tees Valley.

There is a close relationship with the College of Further Education and regular contact is maintained with Job Centre Plus, Business Link, the Learning & Skills Council (LSC) and the University. There are good relationships with key landowners and developers in the area to facilitate regeneration such as for example PD Ports.

There are good relationships with the community and voluntary sector at a sub-regional, locality (HVDA and CEN) and also a more local level eg OFCA.

The Regeneration Team in particular has close working relationships with area regeneration organisations which are independent or semi-independent of the Council including the New Deal for Communities, Hartlepool Revival and North Hartlepool Partnership.

Within the Council there are strong cross cutting relationships with Neighbourhood Services for example on housing market renewal, accommodation for vulnerable people, community safety, transport and land issues and environmental issues. There is regular liaison with Childrens Services on for example youth offending service issues and the five Childrens Services outcomes, and with Adult Services especially in relation to cultural and leisure facilities and services and major development schemes such as the Joseph Rowntree Foundation Scheme and the H2O Centre. There are also strong relationships between the Department and the corporate agenda especially in relation to the Community Strategy, the Local Area Agreement/Performance Management, governance and neighbourhood issues.

## **PERFORMANCE MANAGEMENT**

### **MONITORING AND REPORTING**

The Action Plan towards the end of this document details how the Department will meet its main aims/objectives for the forthcoming year and this will be monitored constantly, and a quarterly report will be given to Regeneration and Liveability Portfolio Holder to update him on progress and highlight any key areas of achievement or concern. In certain circumstances, it may become necessary to either remove or amend an aim/objective or specific action from the annual plan. This could be for a number of reasons, such as changing priorities or a delay in implementing a particular scheme through unforeseen circumstances. Any amendments to the plan will be made with agreement of the relevant Portfolio Holder(s).

### **REVIEWING THE PLAN**

The annual action plan will be constantly monitored and reviewed, with any proposed changes being presented to the Regeneration and Liveability Portfolio Holder for agreement.

The overall Departmental Plan also contains the key priorities for the next three years that will affect the department. Naturally these will change over time and will need to be reviewed and updated to reflect these changing priorities. As a revised Departmental Plan will be produced on an annual basis the overall priorities will also be reviewed on an annual basis and will be reflected in forthcoming years departmental plans.

### **COMMUNICATION**

Internal performance on specific Performance Indicators or actions is related to specific responsible officers. Within a learning culture these officers are responsible for day to day monitoring and management of performance and any associated risks and they escalate matters to team leaders/section head level when appropriate. Any issues are discussed at team/section/division meetings, in one to one discussions and at appraisals.

Where appropriate issues are communicated to the DMT meetings or to Divisional Heads Meetings or to the Director. If necessary these are raised at corporate level through Corporate Management Team (CMT) or one to one meetings with the Chief Executive and Director etc. and if necessary with the Portfolio Holder.

A quarterly Monitoring Review Process operates within the department where the Director and relevant Divisional Heads discuss performance, continuous improvement and related corporate issues on a quarterly basis.

## **PRIORITIES**

### **VISION**

Our vision is to regenerate Hartlepool and its communities to realise their potential and enable them to be prosperous, safe, attractive and sustainable.

The Department will continue to focus on revitalising the town and reducing inequalities through a range of partnership working, strategic and neighbourhood planning, conservation and housing market renewal, development planning and control and community safety and prevention activity. This involves activities at various levels, strategic planning, enabling often through partnership working and direct delivery of commissioning of services.

### **MEDIUM TERM PRIORITIES**

The medium term priorities of the Department are reflected in the Corporate Plan, which identifies the responsible lead department/officer. These can be summarised as follows:-

#### **(a) Jobs and Economy Theme**

In the Jobs and Economy Theme the main priorities relate to strengthening enterprise, encouraging growth of existing and new local business and seeking to attract new inward investment especially through the development of the Incubation System and Queens Meadow. The Department is also working closely with the College of Further Education and the University of Teesside to bring forward redevelopment and improvement of facilities. Improvement to skill levels within local communities and support for disadvantaged and vulnerable people is also centrally important to this work. Enabling the development of flagship sites and the improvement of property and the physical environment especially the Victoria Harbour proposals within the Hartlepool Quays area is also a major priority. Improvements to the vitality and viability of the town centre is also important and this is being achieved by providing the Local Plan context and seeking appropriate development and re-use of key vacant buildings and sites. The promotion of a positive image for the town is also a medium term priority.

#### **(b) Community Safety**

In terms of Community Safety Theme the medium term priority is to reduce crime and narrow gaps in crime levels and especially to ensure that responsibilities related to community safety are recognised across the



Council and with partner organisations. It is also important that levels of violence in the town centre are reduced.

The continued work in partnership to implement a comprehensive drugs treatment strategy and commission services for drug misusing offenders and action to launch and deliver an alcohol harm reduction strategy are also key priorities.

It is also proposed to contribute to the Neighbourhood Policing pilot and to improve services for young people at risk or involved in crime and anti-social behaviour, to reduce re-offending by adults and to develop partnership arrangements to tackle domestic violence.

### **(c) Environment and Housing**

The Department will continue to seek to protect and enhance the countryside and natural environment, the built environment and the historic environment by adopting the Local Plan, introducing a conservation area advisory committee system, seeking to reduce the amount of under-used buildings and land, maximising development on brownfield land, implementing the Hartlepool Tree Strategy and supporting the implementation of a biodiversity action plan for the Tees Valley.

The adoption and implementation of the Hartlepool Local Plan and the introduction of the new Local Development Framework is a priority and the rebalancing of the supply and demand for housing and acting to address housing market renewal is a key medium term priority. The facilitation of the development of the Joseph Rowntree Care Village is also a priority.

### **(d) Strengthening Communities**

In relation to strengthening communities the medium term priorities are to continue to deliver a fit for purpose Local Strategic Partnership (LSP) and support the scrutiny review of the Council's involvement in Partnerships and its outcome.

Enabling activity to improve the quality of life for the most disadvantaged neighbourhoods and vulnerable people through the co-ordination of key regeneration programmes, the preparation, implementation, monitoring and review of Neighbourhood Action Plans (NAPs) and the operation of a strategic neighbourhood renewal programme are also key priorities.

The co-ordination of the implementation and monitoring of the Community Strategy and Local Area Agreement (LAA), and the review of this strategy are also significant priorities.

The completion of the Strengthening Communities Best Value Review and the implementation of actions arising from that are also a high priority.

The above medium term priorities are all included in the Corporate Plan. They are also all included in the Departmental Annual Action Plan for 2006-2007 (ie the next part of the plan).

The Action Plan is organised by division. Part 1 of each division's actions relate to these medium term corporate priorities. The Action Plan describes how the Department will work towards achieving these medium term priorities.

## **DEPARTMENTAL ACTION PLAN 2006/07**

The action plan is split into two main sections. Section 1 contains those aims/objectives that have been identified in the Council's Corporate Plan. This expands on the Corporate Plan and gives more detail as to how these aims/objectives will be achieved.

Section 2 contains those aims/objectives that have been identified as being a priority for the Department, but have not specifically been included in the Council's Corporate Plan.

The action plan details a number of Performance Indicators (PIs) that will be used to measure the successful implementation of the actions. Those indicators are included in more detail in the tables shown.

## REGENERATION DIVISION

### Section 1 – Objectives that are linked directly to the Corporate Plan

#### Corporate Plan objective:

To place local colleges and Universities at the heart of the local economy and encourage the development of a knowledge driven economy

Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
RD1	Continue to work with partners to expand further and higher education opportunities within Hartlepool	Coordinate project development of the Hartlepool College of Further Education proposals	Mar 07	A. Golightly	n/a
RD2	Help to facilitate and support Hartlepool College of Further Education bringing forward development proposals	Facilitate land transactions	Sep 06	A Golightly	n/a
RD3		Start on site	Oct 06	A Golightly	n/a

#### Corporate Plan objective:

To encourage the development of flagship sites and improve property and the physical environment

Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
RD4	Work with Tees Valley Regeneration and PD Ports for the redevelopment of Victoria Harbour within Hartlepool Quays	Support TVR and PD Ports in pursuing funding arrangements, statutory consents and site preparation	Mar 07	S Green	n/a
RD5	Secure recognition of Hartlepool Quays in major strategy documents – eg RSS & RES	Liaise with relevant strategic partners in the production and review of strategies, plans and key documents affecting Hartlepool	Mar 07	G Thompson	n/a
RD6	Explore procurement and funding arrangements for the H2O Centre project	Support Project Development of H2O scheme	Mar 07	M King	n/a

<b>Corporate Plan objective: Improve the vitality and viability of the Town Centre</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD7	Complete the Hartlepool Local Plan and adopt and implement policies in relation to the Town Centre	Facilitate the implementation of NDC Commercial Areas and Key Building Improvement Strategy	Mar 07	A Golightly	n/a
RD8	Seek to secure the re-use of key vacant property	Facilitate the implementation of Key Buildings Improvement Strategy	Mar 07	A Golightly	n/a
<b>Corporate Plan objective: To promote a positive image for the town as a tourism, investment and residential location</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD9	Publish a business orientated Investment Prospectus	Launch Prospectus	May 06	M King	n/a
RD10	Continue to improve visitor attractions, facilities and the associated public realm	Implementation of Central Area Attractors refurbishment Scheme – complete phase 1	Jun 06	A Golightly	n/a
RD11		Implementation of Central Area Attractors refurbishment Scheme – commence phase 2	Jul 06 (completion expected Jun 07)	A Golightly	n/a
RD13		Complete implementation of Headland Town Square scheme	Sep 06	G Clough	n/a
RD14		Commence implementation of Heugh Battery Visitor scheme	Aug 06	M Spaldin	n/a
RD15		Complete implementation of Heugh Battery Visitor Scheme	Mar 07	M Spaldin	n/a

<b>Corporate Plan objective:</b>					
<b>To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD16	Reduce the amount of derelict and underused land and buildings through the pursuit of regeneration activities	Update information on derelict and underused land (NLUD review)	Sep 06	R Waldmeyer	n/a
RD17		Secure future of Briarfields House – prepare development brief	Aug 06	R Waldmeyer	n/a
RD18		Secure the future of Friarage Manor House and redevelop surrounding land – Cabinet adopt brief	Jul 06	T Bitcliffe	n/a
RD19		Secure the future of Friarage Manor House and redevelop surrounding land – assist in site marketing	Aug 06	T Bitcliffe	n/a
RD20		Re-use former fairground and coach park at Seaton and add to the visitor attraction – Cabinet adopt brief	Jul 06	T Bitcliffe	n/a
RD21		Re-use former fairground and coach park at Seaton and add to the visitor attraction – assist in site marketing	Sep 06	T Bitcliffe	n/a
RD22	Maximise the proportion of new dwellings built upon brownfield land	Support Tees Valley Regeneration in development of Victoria Harbour development	Mar 07	M King	BVP106
RD23		Coordinate and facilitate new housing development in NDC and North Central Hartlepool areas	Mar 07	M Dutton	

<b>Corporate Plan objective: To rebalance the supply and demand for housing and address Housing Market Renewal and improvement of existing stock</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD24	Pursue a programme of strategic housing market renewal in partnership with Tees Valley Living, Housing Hartlepool, Hartlepool Revival, the private sector and external funding agencies.	Coordinate and facilitate new housing development on North Central Hartlepool – Phase 1 Planning consent	Aug 06	M Dutton	n/a
RD25		Coordinate and facilitate new housing development on North Central Hartlepool – assist CPO process through to Inquiry	Sep 06	M Dutton	n/a
RD26		Coordinate and facilitate new housing development on North Central Hartlepool – agree terms of land disposal	Dec 06	M Dutton	n/a
RD27		Work with Housing Hartlepool to establish a preferred development framework for North Central Hartlepool Phases 2 & 3	May 06	M Dutton	n/a
RD28		Work with Revival to facilitate new housing development on first two NDC sites identified for clearance and redevelopment – assist CPO through to Inquiry	Jul 06	M Dutton	n/a
RD29		Work with Housing Hartlepool, Hartlepool Revival, NDC Endeavour HA Guinness Trust and local residents to establish a preferred development framework for Belle Vue	Dec 06	M Dutton	n/a
RD30		Agree future strategic HMR priorities in consultation with Housing Hartlepool and Hartlepool Revival	Sep 06	M Dutton	n/a

RD31		Contribute to the further development and implementation of the sub-regional Housing Market Renewal Strategy	Mar 07	M Dutton	n/a
RD32	Ensure adequate provision of new housing by adopting and implementing the Hartlepool Local Plan and introducing the new local development framework to the agreed programme	Prepare evidence base for new LDF – commission Housing Market and Needs Assessment	Sep 06	A Laws	n/a
RD33		Identify Housing Needs	Sep 06	A Laws	n/a
<b>Corporate Plan objective:</b>					
<b>To empower local people to have a greater voice and influence over local decision making and the delivery of services; Increase opportunities for everyone to participate in consultation, especially hard to reach groups and young people and enable people and communities to make a positive contribution; Enhance partnership and consultative structures and community involvement</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD34	Completion of Best Value Review (BVR) on role of Council in Strengthening Communities theme	Secure adoption of Improvement Plan 'Actions' by all relevant Council Departments	May 06	G Thompson	n/a
<b>Corporate Plan objective:</b>					
<b>Improve quality of life for most disadvantaged neighbourhoods and ensure service providers are more responsive</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD35	Co-ordinate key regeneration programmes	Ensure the delivery of the Single Programme	Mar 07	R Smith	n/a
RD36		Support delivery of New Deal for Communities Programme	Mar 07	S Burn	n/a
RD37		Support delivery of European INTERREG programme	Mar 07	D Gouldburn	n/a
RD38		Support development and delivery of Housing Market Renewal programme	Mar 07	M Dutton	n/a



<b>Corporate Plan objective: To develop the community planning approach at a town-wide and neighbourhood level</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD39	Involve the community in the new Local Development Framework planning system	Adopt and publish Statement of Community Involvement	Dec 06	T Britdiffe	n/a

<b>REGENERATION DIVISION</b>					
<b>Section 2 – Aims/objectives that are specific to the Regeneration and Planning Services Department</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
RD40	Adopt and implement the Hartlepool Local Plan and introduce the new local development framework to the agreed programme  <i>(this contributes to several council objectives stated in the corporate plan)</i>	Complete adoption of Hartlepool Local Plan	Apr 06	A Laws	BVP1106
RD41		Prepare evidence base for new LDF – complete PPG17 audit	Dec 06	T Britdiffe	n/a
RD42		Prepare baseline information for SEA/SA on LDDs – receive Scoping Report	Sep 06	R Waldmeyer	n/a
RD43	Continue a programme of Neighbourhood Action Plan (NAP) preparation, implementation, monitoring and review in the context of the NRS and review neighbourhood planning programme	Feed major review findings into Dyke House/Stranton/Grange NAP update	Sep 06	S Burn	n/a
RD44		Feed major review findings into Burbank NAP update	Dec 06	S Burn	n/a

RD45		Assist New Deal for Communities to prepare NAP for their area	Dec 06	G Clough	n/a
RD46		Feed major review findings into Rift House NAP update	Mar 07	S Burn	n/a
RD47		Complete review of three NAPs	Mar 07	G Clough	n/a
RD48	Operate a strategic NRF programme and related regeneration initiatives	Assist in ensuring NRF allocations are spent within the financial year	Mar 07	S Burn	n/a

REGENERATION DIVISION							
Performance Indicators							
Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
BVPI106	Percentage of new homes on previously undeveloped land		52%	52%	52%	52%	52%

**COMMUNITY STRATEGY DIVISION**

**Section 1 – Objectives that are linked directly to the Corporate Plan**

**Corporate Plan objective:**

**To empower local people to have a greater voice and influence over local decision making and the delivery of services; Increase opportunities for everyone to participate in consultation, especially hard to reach groups and young people and enable people and communities to make a positive contribution; Enhance partnership and consultative structures and community involvement**

Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
CSD1	Deliver a fit for purpose LSP	Facilitate a review of Partnership Governance	Mar 07	J Smithson	CSDPI1
CSD2	Support the Scrutiny Review of the Council's involvement in Partnerships	Attend meetings	May 06	J Smithson	n/a
CSD3		Prepare reports		J Smithson	n/a

**Corporate Plan objective:**

**Improve quality of life for most disadvantaged neighbourhoods and ensure service providers are more responsive**

Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
CSD4	Continue a programme of Neighbourhood Action Plan (NAP) preparation, implementation monitoring and review in the context of the NRS	Agree a programme of NAP revisions	May 06	C Barlow	CSDPI2
CSD5		Review/update 3 NAPs	Mar 07	C Barlow	CSDPI2
CSD6		Receive 6 monthly monitoring reports	Sep 06	C Frank	CSDPI2
CSD7	Operate a strategic NRF programme and related regeneration programmes	Put in place appropriate monitoring arrangements	May 06	C Barlow	CSDPI2

<b>Corporate Plan objective: To develop the community planning approach at a town wide and neighbourhood level</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSD8	Coordinate the implementation and monitoring of the Community Strategy and the Local Area Agreement (LAA) ensuring regular reporting to the Hartlepool Partnership	Quarterly performance updates	Mar 07	J Potts	CSDPI1
CSD9		Partnership self-assessment	Nov 06	J Potts	CSDPI1
CSD10		Annual Review meeting/LAA 6 month review	Nov 06	J Potts	CSDPI1
CSD11	Complete a review of the Community Strategy	Annual Event	May 06	N Coulter	n/a
CSD12		Prepare first draft	Sep 06	J Smithson	n/a
CSD13		Prepare final version	Mar 07	J Smithson	n/a

COMMUNITY STRATEGY DIVISION
<b>Section 2 – Aims/objectives that are specific to the Regeneration and Planning Services Department</b>
NONE

COMMUNITY STRATEGY DIVISION							
Performance Indicators							
Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
CSDPI1	GONE LSP rating	Green	Green	Green	Green	Green	Green
CSDPI2	Total Value of NRF underspend		5%	90%	80%	50%	5%

**COMMUNITY SAFETY AND PREVENTION DIVISION**

**Section 1 – Objectives that are linked directly to the Corporate Plan**

**Corporate Plan objective:  
To reduce total crime and narrow gaps between the Neighbourhood Renewal Area and Hartlepool**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSP1	Ensure all Council Departments understand and deliver their responsibility to prevent and reduce crime and disorder when delivering their services	Develop a Council Policy Statement	Oct 06	J Hogan	LAA14.1
CSP2		Develop and initiate training plan for staff	Dec 06	J Hogan	
CSP3	Work in partnership to reduce the levels of violence in the town centre associated with night time economy	Review areas in town centre, and other areas across the town, covered by 'no drinking in public place' Byelaws and re-designate, as appropriate under Local Authority (alcohol consumption in public places) Regulations	Aug 06	J Hogan	LAA14.12
CSP4		Work with partners to improve community safety in Church Street area	Mar 07	J Hogan	

**Corporate Plan objective:  
To reduce the harm caused by illegal drugs and alcohol misuse**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSP5	Continue to work in partnership to implement a comprehensive drugs treatment strategy and take lead responsibility for commissioning services for drug misusing offenders in order to reduce their criminal activity	Implement the local drugs strategy, particular the adult Drug Treatment Plan for 2006/07	Mar 07	C Hart	LAA15.1, 15.2
CSP6		Introduce 'Tough Choices' initiative for DIP dients	Apr 06	C Catchpole	

CSP7	Launch Safer Hartlepool Partnership's Alcohol Harm Reduction Strategy and develop local service provision	Establish working group for alcohol strategy and develop action plans	Sep 06	C Hart	n/a
CSP8		Extend Straightline programme which tackles under-age drinking	May 06	D Dunleavy	n/a
CSP9		Commission services on behalf of SHP	Mar 07	C Hart	n/a
<b>Corporate Plan objective: To improve neighbourhood safety and increase public reassurance, leading to reduced fear of crime and anti-social behaviour</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSP10	Contribute to the success of the Neighbourhood Policing pilot across Hartlepool	Manage the partnership aspects of Neighbourhood Policing, particularly in respect of resident involvement	Active resident forums in 5 priority wards by Sept 06	A Mawson	LAA16.1
CSP11		Link Neighbourhood Policing priorities to the work of the ASB unit	Apr 06	S Forth	LAA17.4, 17.6
CSP12	Embrace the requirements contained in the 'Respect Action Plan'	Disseminate 'Respect' requirements and work with partners to achieve them	Commence by Jun 06	S Forth	n/a
CSP13		Develop an ASB strategy for the town in conjunction with Police and other partners	Draft by Oct. 06	S Forth	LAA17.1
<b>Corporate Plan objective: To reduce anti-social and criminal behaviour through improved prevention and rehabilitation activities</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSP14	Continue to improve services for young people at risk of, or involved in, crime and anti-social behaviour	Implement the annual Youth Justice Plan 2006/07	Mar 07	D Dunleavy	CSP1
CSP15	Working with partners, reduce re-offending by adults	Lead implementation of Action Plan developed for Prevention of Offending Steering Group	Mar 07	A Mawson	n/a

<b>Corporate Plan objective: To reduce incidents of domestic violence and the effects on children and families</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
CSP16	Establish multi-agency strategic group to tackle domestic violence	Consider each requirement within BVPI 225 and establish multi-agency domestic violence strategy to achieve compliance	Sep 06	J Hogan	LAA19.2

<b>COMMUNITY SAFETY AND PREVENTION DIVISION</b>
<b>Section 2 – Aims/objectives that are specific to the Regeneration and Planning Services Department</b>
NONE



**COMMUNITY SAFETY AND PREVENTION DIVISION**

**Performance Indicators**

<b>Ref</b>	<b>Definition</b>	<b>Outturn 2005/06</b>	<b>Target 2006/07</b>	<b>Quarter 1 Target</b>	<b>Quarter 2 Target</b>	<b>Quarter 3 Target</b>	<b>Quarter 4 Target</b>
CSPPI1	YJB Performance Measures: Overall quarterly YJB rating		Level 4	Level 4	Level 4	Level 4	Level 4
LAA 14.1	Total crime (10BCS comparator crimes)		7000	1750	1750	1750	1750
LAA 14.12	Incidents of local violence		1883	471	471	471	470
LAA15.1	Number of drug users in treatment		630	n/a	n/a	n/a	n/a
LAA15.2	% problem drug users retained in treatment for 12 weeks or more		77%	n/a	n/a	n/a	n/a
LAA16.1	% of residents who feel very or fairly safe out in their neighbourhood after dark	29.3%	30%	n/a	n/a	n/a	n/a
LAA17.1	Personal, social and community disorder incidents reported to Police		9716	2429	2429	2429	2429
LAA17.4	% of residents stating that 'Teenagers hanging around on the streets' is a problem	66% (BVPI general survey 2003/4)	66%	n/a	n/a	n/a	n/a
LAA17.6	% of residents stating that 'People being drunk or rowdy in public places' is a problem	57% (BVPI general survey 2003/4)	57%	n/a	n/a	n/a	n/a
LAA19.2	Number of repeat referrals to Police for incidents of domestic violence		1631	408	408	408	407

**PLANNING AND ECONOMIC DEVELOPMENT DIVISION**

**Section 1 – Objectives that are linked directly to the Corporate Plan**

**Building Control**

**Corporate Plan objective:  
To meet housing needs and provide opportunities for vulnerable residents to live independently**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED1	Facilitate the development of the Hartfields Care Village	Provide an efficient, effective and customer focused Building Control service	Mar 07	G Hutchison	PEDPI1
PED2		Provide advice on physical access issues	Mar 07	G Hutchison	n/a

**Corporate Plan objective:  
Improve accessibility of services and information**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED3	Improve physical access to buildings by undertaking programme of improvement works	Establish 3 year access audit programme to promote good practice in Accessibility for All to all local authority buildings and schools throughout the borough	Aug 06	G Hutchison	n/a
PED4		Complete audits identified in Year 1 of the programme	Mar 07	G Hutchison	n/a

<b>Development Control</b>					
<b>Corporate Plan objective: To help build an enterprise society, support indigenous growth and attract inward investment</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED5	Continue to promote Hartlepool for inward investment including via the offer of appropriate support and marketing	Provide a free advisory service (One Stop Shop) to all business users of the Development Control service and provide a team approach to enquiries where appropriate	Mar 07	R Teece	PEDPI2
<b>Corporate Plan objective: To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces</b>					
PED6	Adopt and implement the Hartlepool Local Plan and introduce new local development framework to the agreed programme	Provide a free advisory service (One Stop Shop) to all users of the Development Control service and provide a team approach to enquiries where appropriate	Mar 07	R Teece	PEDPI2
PED7		Determine all planning applications having regard to the provisions of the Hartlepool Local Plan	Mar 07	R Teece	BVPI109a-c BVPI204 BVPI205
PED8		Investigate all breaches of planning control	Mar 07	R Teece	PEDPI3
PED9	Reduce the amount of derelict and underused land and buildings through the pursuit of regeneration activities	Pursue enforcement action as appropriate to ensure improvements in the appearance of untidy buildings and land	Mar 07	R Teece	PEDPI3
PED10	Maximise the proportion of new dwellings built upon brownfield land	Seek to maximise the determination of applications for new housing development of brownfield sites in accordance with Government targets	Mar 07	R Teece	BVPI106

<b>Landscape Planning and Conservation</b>					
<b>Corporate Plan objective:</b> To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces.					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED11	Introduce a Conservation Area Advisory Committee system	First conservation area advisory committee meeting	Apr 06	S Scarr	n/a
PED12	Support the implementation of the Tees Valley Biodiversity Action Plan (BAP)	Collate existing information and identify the key sites of conservation importance for listed habitats and species	6 habitats and species by Mar 07	I Bond	n/a
PED13	Support the Implementation of the Hartlepool Tree Strategy	Undertake survey of trees in individual schools	16 schools by Mar 07	S Scarr	n/a
PED14		Produce 2 arboricultural guidance leaflets	Mar 07	S Scarr	n/a
<b>Economic Development</b>					
<b>Corporate Plan objective:</b> To help build an enterprise society, support indigenous growth and attract inward investment					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED15	Continue the development of a support system for the incubation and development of new businesses including social enterprise	Completion of Brougham Enterprise Centre enhancements	Complete Jul 06	A Steinberg	LPI RP8
PED16		Support UKSE Innovation Centre	75% let Sep 06	A Steinberg	
PED17		Commission OFCA to deliver Social Enterprise	Commission Apr 06 (Evaluate Mar 08)	A Steinberg	

PED18		Incubation roll out through NRF developing specialist services	Engage service providers by Sep 06	A Steinberg	
PED19		Informal to formal economy -Get Serious Campaign	2 events Mar 07	A Steinberg	
PED20	Continue to support business development within Hartlepool Quays, Wynyard and in the Southern Business Zone, including Queens Meadow	Support Rivergreen development of 80,000 sq ft at Queens Meadow	Start on site Jul 06	A Steinberg	LPI RP3
PED21		Develop joint working with Stockton BC re Wynyard	Review Mar 07	A Steinberg	LPI RP1
PED22	Continue to promote Hartlepool for inward investment including via the offer of appropriate support and marketing	Continue marketing Queens Meadow with TVR/ONE NE	New campaign Sep 06	A Steinberg	LPI RP2
<b>Corporate Plan objective:</b>					
<b>To increase skill levels of the local population with reference to local business need</b>					
Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
PED23	Continue to work with residents, businesses and other support agencies to ensure local residents have the skills and qualifications to compete effectively in the local jobs market	Continue bespoke qualification based training and ILM programme	Construction project with Wimpey/Yuills First trainee intake Aug 06	A Steinberg	LPI RP6
PED24		Commissioning via NRF re worklessness agenda with Jobcentreplus and LSC	Condition management Sep 06	A Steinberg	LPI RP5

<b>Corporate Plan objective: To support local people in gaining maximum economic benefit from the regeneration of the town</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED25	Continue to work with residents, businesses and other support agencies to ensure local residents have the practicable support to compete effectively in the local jobs market	Delivered through bespoke recruitment projects focussing on Victoria Harbour and other major projects via planning (S.106) and procurement agreements	S.106 agreement with VH Jun 06	A Steinberg	LPI RP5
<b>Corporate Plan objective: Improve the vitality and viability of the town centre</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED26	Seek to secure the re-use of key vacant property	Roll out of NDC key commercial areas – Murray Street Environmental Improvements	May 06	A Steinberg	LPI RP3
PED27		Roll out of NDC key commercial areas – York Road Environmental Improvements	Start Feb 07	A Steinberg	
PED28		Redevelopment of key buildings - Complete Odeon feasibility study	Sep 06	A Steinberg	
PED29		Redevelopment of key buildings – CO OP	Start Apr 06 (end Jun 07)	A Steinberg	

<b>Corporate Plan objective: To promote a positive image for the town as a tourism, investment and residential location</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED30	Undertake marketing initiatives	Coastal Arc marketing (Golf Week)	Jul 06	A Steinberg	n/a
PED31		Headland Marketing (Events Brochure)	Jun 06	A Steinberg	n/a
PED32	Continue to improve visitor attractions, facilities and the associated public realm.	Redevelopment of Maritime Experience (phase 2)	Start Nov 06	A Steinberg	n/a
PED33		Work with Hotelier and Passport Groups	6 meetings by Mar 07	A Steinberg	LPI RP1
PED34		Development of restaurant group	1st meeting Jul 06	A Steinberg	LPI RP1
<b>Corporate Plan objective: Raise aspirations and awareness of enterprise and employment options among young people</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED35	Work with schools, colleges and businesses to raise aspirations and awareness of the options open to young people.	Delivery of Enhancing Employability through targeting of businesses to engage with schools and colleges.	10 work experience placements at Cameron Brewery Nov 06	A Steinberg	n/a

**PLANNING AND ECONOMIC DEVELOPMENT DIVISION**

**Section 2 – Aims/objectives that are specific to the Regeneration and Planning Services Department**

**Building Control**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED36	To ensure services are fully compliant with the Disability Discrimination Act	Enforce the Building Regulation standards on disabled access to new build and extensions in the borough	Mar 07	G Hutchison	PEDPI1
PED37	To facilitate the development of a safe, healthy and accessible built environment	Provide a consultancy service to give local residents, prospective developers and other council departments specialist Building Control and Access advice (One Stop Shop approach)	Mar 07	G Hutchison	n/a
PED38	To maximise the opportunities for disabled people to enter paid employment	Enforce the Building Regulation standards on disabled access to workplaces in the borough	Mar 07	G Hutchison	PEDPI1
PED39	Develop corporate access policy	Assist in the development of the corporate access policy and promote good practice in Accessibility for All to all local authority buildings and schools throughout the borough	Mar 07	G Hutchison	n/a
PED40	Introduce access statements and policies	Assist clients in the production / appraisal of access statements	Mar 07	G Hutchison	n/a

**Development Control**

<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
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**NONE**



<b>Landscape Planning and Conservation</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED41	Implement procedures for dealing with complaints under High Hedges legislation	Respond to appropriate elements of procedures within set timescales	Mar 07	D Wardle	PEDPI4
PED42	Undertake Character Appraisal of one of the existing eight conservation areas	Commission consultants to carry out appraisal of the Headland Conservation Area	Jun 06	S Scarr	n/a
PED43	Develop a scheme of conservation grants for historic buildings.	Implement a conservation grant scheme for historic buildings	Mar 07	S Scarr	PEDPI5
PED44	Contribute to good Development Control Performance	Integrate with Development Control to ensure a prompt response to DC consultations	Mar 07	S Scarr	PEDPI6
<b>Economic Development</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
PED45	Establish effective tourism delivery arrangements	Support the establishment of Area Tourism Partnership	Jun 06	A Steinberg	n/a
PED46	Continue to support the development of the Hartlepool Economic Forum	Continued development of the PMF and roll out of Forum Protocol	PMF workshop Jan 07	A Steinberg	n/a
PED47	Continue to support the regeneration of Targeted Communities	ESF bidding rounds supported through Targeted Communities	May 06	A Steinberg	n/a
PED48	Work with Connexions service and other agencies to achieve NEET targets agreed with GO-NE	Support young carers into employment	Start Apr 06	A Steinberg	LPI RP5b
PED49		Support young homeless people currently NEET into education, employment and training	Mar 07	A Steinberg	LPI RP5b / 6b
PED50		Deploy HWS resources in targeting 18/24 year old	Review Mar 07	A Steinberg	LPI RP5b / 6b

PED51	To develop effective partnerships with Connexions and Job Centre Plus to increase the number of disabled people in employment.	Continuation of Progression to Work	Mar 07	A Steinberg	LPI RP5
PED52		Member of Improving Life Choice Partnership	4 meetings by Mar 07	A Steinberg	
PED53		Early engagement with PCT/JC+ regarding Pathways to Work	PCT to commission project Nov 06	A Steinberg	
PED54	Improve security for business premises	Provision of security grants for business working with Police and partners	Mar 07	A Steinberg	n/a
PED55		Development of CCTV proposals for Longhill/Sandgate.	Business sign up Mar 07 (Implement CCTV Apr 07)	A Steinberg	n/a

**PLANNING AND ECONOMIC DEVELOPMENT DIVISION**

**Performance Indicators**

**Building Control**

Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
PEDPI1	Percentage of applications determined within 8 weeks		100%	100%	100%	100%	100%

**Development Control**

Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
PEDPI2	Percentage of informal inquiries decided within 15 working days		75%	75%	75%	75%	75%
PEDPI3	Percentage of complaints investigations concluded in 4 months		80%	80%	80%	80%	80%
BVPI 106	Percentage of new homes on previously undeveloped land		52%	n/a	n/a	n/a	n/a
BVPI 109	(a)Percentage of major applications decided within 13 weeks		65%	65%	65%	65%	65%
	(b)Percentage of minor applications decided within 8 weeks		72%	72%	72%	72%	72%
	(c)Percentage of all other applications decided within 8 weeks		82%	82%	82%	82%	82%

BVPI 204	% of planning appeals allowed against authority's decision to refuse planning application		33%	33%	33%	33%	33%
BVPI 205	Quality of planning service checklist		100%	100%	100%	100%	100%
<b>Landscape Planning and Conservation</b>							
Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
PEDPI4	Respond to appropriate elements of High Hedges procedures within set timescales		75%	75%	75%	75%	75%
PEDPI5	Number of grant aided schemes complete		6	0	0	2	4
PEDPI6	% of planning consultations processed within 14 days (unless dependent on information to be inputted by third parties).						
	All responses		95%	95%	95%	95%	95%
	a. Landscape		95%	95%	95%	95%	95%
	b. Arboriculture		95%	95%	95%	95%	95%
	c. Conservation		95%	95%	95%	95%	95%
d. Ecology		95%	95%	95%	95%	95%	

Economic Development							
Ref	Definition	Outturn 2005/06	Target 2006/07	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target
LPI RP1*	Number of businesses assisted		***				
LPI RP2*	Number of businesses making enquiries		***				
LPI RP3*	Number of sites developed or improved		***				
LPI RP5*	Number of residents assisted into employment		***				
LPI RP5b*	Number of residents assisted into employment that were young people		***				
LPI RP6*	Number of residents assisted into training		***				
LPI RP6b*	Number of residents assisted into training that were young people		***				
LPI RP8*	Number of business start ups with council assistance		***				
* The above 2006/07 PIs targets will be set once final 2005/06 outturn figures are known							

SUPPORT SERVICES DIVISION					
<b>Section 1 – Objectives that are linked directly to the Corporate Plan</b>					
NONE					

SUPPORT SERVICES DIVISION					
<b>Section 2 – Aims/objectives that are specific to the Regeneration and Planning Services Department</b>					
<b>Performance Management</b>					
Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
SSD1	Quarterly reporting on Corporate Plan/LAA and budget position	Complete quarterly departmental financial and performance reports	Mar 07	A Smith	n/a
<b>Use of Resources</b>					
Ref:	Objective	Action	Milestone	Responsible Officer	Associated PIs
SSD2	Maintain register of strategic risks	Annual review of department's input to Strategic Risk Register	Apr 06	P Scott	n/a
SSD3		Internal review and update of department's input to Strategic Risk Register on a quarterly basis	Mar 07	J Mason	n/a
SSD4	Embed awareness and use of risk management and internal control measures across Department	Ensure future risk and internal control measures are included within an action plan	Apr 06	J Mason	n/a
SSD5		Quarterly review and update of departmental risk register and action plan	Mar 07	J Mason	n/a

SSD6	BC plans in place and exercised	Quarterly review of departmental business continuity plans	Mar 07	J Mason	n/a
SSD7	Review level and planned use of balances and reserves	Quarterly monitoring of departmental reserves and balances and their planned use	Mar 07	J Mason	n/a
SSD8	Monitor the delivery of planned budget savings	Quarterly monitoring of delivery of required departmental budget savings	Mar 07	J Mason	n/a
SSD9		Establish Departmental Efficiency working group	Apr 06	J Mason	n/a
SSD10	Ensure development of integrated Efficiency Strategy	Systematically identify and record efficiencies within department	Mar 07	J Mason	n/a
SSD11		Quarterly monitoring of progress towards the delivery of departmental efficiency targets	Mar 07	J Mason	n/a
SSD12	Effective management of staff absence	Monitor progress towards achieving the departmental sickness absence target	Mar 07	J Mason	SSDPI1
<b>Diversity and Equality</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
SSD13	Develop and implement Annual Diversity Plans	Prepare departmental diversity action plan	Apr 06	M Thubron	n/a
SSD14		Ensure diversity actions are included within relevant service plans	Apr 06	J Mason	n/a
SSD15		Ensure planned diversity actions are carried out	Mar 07	M Thubron	n/a
SSD16		Prepare departmental input to Annual Diversity Report	Mar 07	M Thubron	n/a

<b>E-Government</b>					
<b>Ref:</b>	<b>Objective</b>	<b>Action</b>	<b>Milestone</b>	<b>Responsible Officer</b>	<b>Associated PIs</b>
SSD17	Implement key IT programmes	In conjunction with Northgate IS, complete EDRMS implementation into Planning Services	May 06	M Thubron	n/a
SSD18		In conjunction with Northgate IS and Hummingbird, achieve backscanning requirements for Planning Services	Oct 06	M Thubron	n/a
SSD19		Confirm strategic priorities for EDRMS roll out within the department	Oct 06	J Mason	n/a
SSD20	Management / Development of Community Portal and Council Website	Ensure departmental content is available on new website	Apr 06	M Thubron	n/a

<b>SUPPORT SERVICES DIVISION</b>							
<b>Performance Indicators</b>							
<b>Use of Resources</b>							
<b>Ref</b>	<b>Definition</b>	<b>Outturn 2005/06</b>	<b>Target 2006/07</b>	<b>Quarter 1 Target</b>	<b>Quarter 2 Target</b>	<b>Quarter 3 Target</b>	<b>Quarter 4 Target</b>
SSDP11*	Average number of days lost to Sickness Absence within the department		7.08 days	n/a	n/a	n/a	n/a
* Above PI may be subject to review once final 2005/06 outturn figure is known							



**REGENERATION AND LIVEABILITY PORTFOLIO  
REPORT TO PORTFOLIO HOLDER  
21 April 2006**



**Report of:** The Director of Regeneration and Planning Services

**Subject:** PLANNING DELIVERY GRANT

---

## SUMMARY

### 1. PURPOSE OF REPORT

1.1 To seek approval of the portfolio holder for the remaining amount of use of 2005/06 Planning Delivery Grant and part of the recently announced 2006-7 allocation.

### 2. SUMMARY OF CONTENTS

2.1 The report outlines the government's intentions for the use of the annual Planning Delivery Grant awarded to local authorities and sets out specific proposals for allocating a further amount of grant received by the council in 2005/06 and 2006/07.

### 3. RELEVANCE TO PORTFOLIO MEMBER

3.1 The portfolio holder has responsibility for planning services.

### 4. TYPE OF DECISION

4.1 Non-key.

### 5. DECISION MAKING ROUTE

5.1 Portfolio holder only.

**6. DECISION (S) REQUIRED**

- 6.1 That the proposals described in the report regarding the use of unallocated Planning Delivery Grant are agreed.

**Report of:** The Director of Regeneration and Planning Services

**Subject:** PLANNING DELIVERY GRANT

---

## **1. PURPOSE OF REPORT**

- 1.1 The report describes proposals for the use of the remaining amount of 2005/06 Planning Delivery Grant and part of the recently announced 2006-7 allocation and seeks approval to the items put forward.

## **2. BACKGROUND**

- 2.1 Planning Delivery Grant is paid by central Government to local authorities and others and is allocated on the basis that it will drive up performance in the delivery of planning functions, both in terms of development control and plan making. This is the fourth year of the grant. Although the use of the grant is not ring fenced, it is a performance reward grant which recognises improvements against best value development control targets along with achievements in e-planning, planning policy and decision making. Future year's allocations will depend on continuing improvements being made in planning services.

## **3. RESOURCE AVAILABILITY**

- 3.1 For 2005/06, a total allocation of £498,338 was awarded, of which £434,000 was committed via a combination of previous Portfolio Holder decisions. £64,338 of the 2005/06 allocation has therefore been carried forward as a departmental reserve.
- 3.2 For 2006/07, the allocation is £288,521, of which £160,098 is committed to previously approved continuing staffing expenditure in 2006/7, leaving £128,423 still to allocate.
- 3.3 In total therefore approximately £193,000 remains available for allocation.

## **4. PROPOSALS**

- 4.1 There are various items where it is desirable to make early decisions to commit expenditure, so as to inform other areas of the planning service, but other areas require some further investigation of options before proposals and costs can be finalised. It is also considered prudent to recognise that further needs/opportunities may emerge over the course of the year.

4.2 The following proposals are therefore recommended for approval now:

- a) Open space audit: as required by Planning Policy Guidance (PPG) 17 on Planning for Open Space, Sport and Recreation, an audit of the quantity and quality of recreational land and buildings in the Borough and the use made of them, identifying deficits and/or surpluses of different types of facility. Some work has been carried out on allotments and playing fields, but this will need to be updated and incorporated into an overall audit of all open space and recreational land. It is estimated that this study will cost in the region of £30,000.
- b) Local Housing Assessment: an assessment of the nature and level of housing demand and need in the local housing market in line with new government guidance which proposes that existing approaches to housing market and housing needs assessment be consolidated into one document. Such an assessment would be jointly funded with Neighbourhood Services and it is estimated that about £29,000 would cover the contribution to be made by the Regeneration and Planning Services Department
- c) Contribution to Tees Valley Strategic Flood Risk Assessment: sub-regional background research to inform further policy development and decision-making on major development proposals, particularly to meet the requirements of the Environment Agency as a statutory consultee within the planning system. Hartlepool's contribution is anticipated to be up to £20,000.
- d) Headland Conservation Area Appraisal: the Portfolio Holder has previously approved £10,000 for this purpose but the current selection process suggests that there may be need for a small increase in the provision, to be confirmed in May after detailed assessment of consultants' proposals.
- e) Funding contribution to Hartlepool Access Group: HAG provide some input on accessibility matters as a consultee on those planning applications with public access implications. In the past HAG have had sufficient funding from other sources to be able to provide this service as part of their wider range of functions. Reductions in such other funding have led HAG to seek funding for their inputs to the Development Control system. HAG have secured a Community Pool contribution of approximately £5,000 and income generation from access audits is projected at £5,000. It is currently difficult to quantify in financial terms the value to the planning service of HAG's input, but a contribution of £10,000 for 2006-7 is considered appropriate at the current time, subject to a formal funding agreement, quarterly monitoring and annual review; it would be important to stress from the outset that no guarantee could be given of any further funding.

f) Staff training: a budget of £8,000 to provide funding for accredited courses, e.g. MSc Planning (two year part-time) to assist staff development and contribute towards recruitment and retention.

4.3 The above items generate a total requirement of £97,000 plus any additional requirement for the Conservation Area appraisal, leaving up to £96,000 remaining available for allocation later in the year.

## **5. RECOMMENDATION**

5.1 That the proposals described above regarding the use of unallocated Planning Delivery Grant are agreed.

# REGENERATION AND LIVEABILITY PORTFOLIO

Report to Portfolio Holder

21st April 2006



**Report of:** The Director of Regeneration and Planning Services

**Subject:** PROPOSED HEADLAND CONSERVATION AREA  
ADVISORY COMMITTEE

---

## SUMMARY

### 1. PURPOSE OF REPORT

1.1 To provide information on investigations into a proposed Headland Conservation Area Advisory Committee.

### 2. SUMMARY OF CONTENTS

2.1 The report outlines the investigations that have been carried out and the information obtained, from the Headland Parish Council and two Residents Associations on the potential remit and composition of a CAAC

### 3. RELEVANCE TO PORTFOLIO MEMBER

3.1 Conservation policy falls within the Portfolio.

### 4. TYPE OF DECISION

4.1 Non-key.

### 5. DECISION MAKING ROUTE

5.1 Portfolio Holder only.

### 6. DECISION (S) REQUIRED

6.1 That the Portfolio Holder notes the response to the request for further information and instructs officers on progressing the matter.

**Report of:** The Director of Regeneration and Planning Services

**Subject:** PROPOSED HEADLAND CONSERVATION AREA  
ADVISORY COMMITTEE

---

## 1. PURPOSE OF REPORT

- 1.1 To provide information on investigations into a proposed Headland Conservation Area Advisory Committee (CAAC).

## 2. BACKGROUND

- 2.1 At the Portfolio Holder Meeting in January the Headland Residents Association requested that a Conservation Area Advisory Committee be set up specifically for the Headland. The Portfolio Holder requested that officers investigate this proposal further by writing to the Headland Residents Association and the Headland Parish Council.
- 2.2 Further information was requested from both groups on three issues. These were;
- Which groups, societies or individuals would potentially be involved in the committee?
  - What remit is envisaged for the committee?
  - How would a Headland CAAC relate to a Borough wide CAAC?

## 3 RESPONSE TO REQUEST FOR INFORMATION

- 3.1 The Headland Residents Association provided further information on their initial request for a Headland CAAC (**see Appendix 1**). They suggested that a Headland CAAC should have the same brief as the town wide committee. The town wide CAAC has a strategic remit considering issues including policy, conservation area appraisals, development briefs, awareness raising on conservation areas and grant schemes. The residents association stress that such a committee would, 'in no way be seen as subordinate to the town wide committee.'
- 3.2 With regard to membership of the committee the Headland Residents Association have suggested that it should have representatives from the following groups;
- The residents association
  - Parish Council
  - Headland churches
  - Headland History Society
  - Headland based businesses should they wish to participate.

- 3.3 The Parish Council have expressed very similar views to those of the Headland Residents Association. The Chairman of the Parish Council, in his capacity as a ward councillor, has made further comments about the importance of local representation and consultation and reporting arrangements with the Portfolio Holder and the townwide CAAC (**see Appendix 2**).
- 3.4 Princess Residents Association are a residents association based around Cliff Terrace in the Headland. They have expressed an interest in being involved in the town wide CAAC and were therefore also consulted on the proposed Headland CAAC. They feel that the Headland Committee should have a majority of Headland residents sitting on it. However they suggest that, as the group would be ‘for the good of the Headland’ the potential voluntary group representation should be broadened, to include representatives such as the Schools Parent Teacher Association and the Headland Development Trust (**see Appendix 3**).
- 3.5 Taking account, therefore, of the responses from the Headland and the Princess Residents Associations and the Parish Council, the following points emerge for any Headland CAAC:
- a strategic remit in line with the Borough-wide CAAC (as in para 3.2)
  - composed mainly of residents and organisations located within the Headland
  - potential representation from
    - Headland Residents Association
    - Princess Residents Association
    - Headland Parish Council
    - Headland churches
    - Headland History Society
    - Schools Parent Teacher Association
    - Headland Development Trust
    - Headland businesses

As well as the organisations mentioned, there could be scope for the Committee to include other relevant groups with conservation interests, e.g. Heugh Battery Trust.

- 3.6 As the Portfolio Holder will recall, the Borough-wide CAAC includes, as well as representatives of individual areas, the Planning Committee Chairman and representatives of relevant professional bodies and amenity groups, ie. Royal Institute of British Architects, Royal Institute of Chartered Surveyors, Hartlepool Civic Society, Hartlepool Archaeological Society, Society for Protection of Ancient Buildings and Victorian Society. Whilst the involvement of all these representatives within a Headland CAAC as well as a Borough-wide CAAC may not be essential or practicable, there could be benefit in



having input from the Council and/or some or all of these other organisations by invitation, dependent on the issues under discussion.

#### **4 RECOMMENDATION**

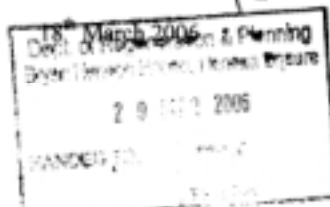
- 4.1 That the Portfolio Holder notes the response to the request for further information and instructs officers on progressing the matter.

## APPENDIX 1

Hartlepool Council  
Regeneration and Planning  
Bryan Hanson House  
Hartlepool  
TS24 7BT

FAO Sarah Scarr

Headland Residents Association  
7 Beaconsfield Square  
Hartlepool  
TS24 0PA



Dear Ms Scarr,

At the recent meeting of the Headland Residents' Association, the principle item of business was the proposed Conservation Area Advisory Committee.

The meeting agreed to nominate a representative to attend the Committee and Ms Julie Bone, 2 Gladstone Street, TS24 0PE was elected to undertake the role. Please address all future correspondence regarding the CAAC to Ms. Bone.

The meeting continued to call for a dedicated committee purely for the Headland Conservation Area and which would be composed mainly of residents and organisations located within the Conservation Area. The meeting agreed that as Chairman of the Association I should write to the Council to suggest the Headland Committee should have the same brief as the town wide committee and would in no way be seen as subordinate to the town wide committee. The Residents Association initial thoughts were that the Headland Committee should consist of representatives from the Resident Association, Parish Council, the Headland Churches and the Headland History Society. Other interested parties, such as Headland based businesses, may also like to participate.

The feeling of the meeting was at first that we were being pushed to one side and would be swamped in a town wide committee. However, if the Headland were also to get a dedicated committee looking just at Headland Conservation Area issues then this would be most welcome. The message needs to be pushed through to the CAAC that the residents have to actually live in this area and while Conservation may be nice for outsiders to look at it isn't that pleasant to be forced to live with the health issues and financial consequences that come from being held back in the past.

Yours truly,

Stephen Allison  
Chairman, HRA

Copy Ms. J. Bone, 2 Gladstone Street.  
Ms. R. Cannell (Secretary HRA), 20 Beaconsfield Street.

05 Apr 06 10:34

p.2



**Headland Parish Council**  
**Parish Council Office**  
**Borough Buildings**  
**Hartlepool**  
**TS24 0JD**  
 TEL: 01429 294078  
 Chairman: Derek Allison  
 Mobile: 07530355700  
 Email: derek.allison@btopenworld.com

CP: DEPT: POLY: 20: DEPT:  
 HARTLEPOOL  
 - 5 APR 2006  
 PASSED TO:  
 DEALT WITH:  
 FILE NO.:

Mayor Stuart Drummond  
 Civic centre  
 Hartlepool  
 TS24 8AY  
 30 March 2006

Dear Stuart,

In reply to your letter of the 27 February last regarding the appraisal of the Headland Conservation Area and possible Headland Conservation Advisory Committee.

The Parish Council met on the 29 March and it was agreed to nominate Ms Pat Andrews to represent us on the town wide advisory committee and suggest she is contacted at her home address with information on meetings.

Pat's address is 7 Alfred Street, The Headland, TS24 0NU, Tel No. 01429235008.

The proposed Headland CAAC was also discussed and it was agreed that this would be a welcome move particularly since the Headland is the oldest and largest, in conservation terms, in the town.

There was agreement that this committee should not be subordinate to the town wide CAAC and should have the same terms of reference but for the Headland a one.

The membership was discussed and it was thought that it should consist of representatives from the community such as Parish Council, Headland Residents Association and other bodies on the Headland concerned with Conservation e.g. Churches, History Society and possibly business interests.

The feeling was that the membership should be local people and should not include professional organisations and that this committee should be the focal point through which the consultants work when carrying out the appraisal.

The Parish Council agreed it would put forward Councillor Mrs Gillian Drury as its representative if this idea goes ahead.

As a ward councillor I agree totally with the Parish Council views.

I would further suggest that this committee, being resident based and not loaded with professional bodies, would give valuable grass roots input to this debate about the real problems people face actually living in conservation areas.

I also think the remit should include consultation with local people, something missed out of the town wide CAAC remit and it (the committee) should report directly to you as the Portfolio holder.

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05 Apr 06 10:34

p.3

• Page 2

April 1, 2006

This local body would not conflict with the town committee remit which is much wider strategically and includes professional bodies with their own previously fixed and stated agenda in relation to conservation issues.

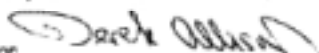
In my opinion the inclusion of those bodies who already have fixed views detracts from the possibility of real interaction with those who live in conservation areas and who have already been acquainted with the consequences of those views.

It would of course be beneficial if the two bodies were to operate with mutual exchange of information and ideas but neither being subordinate to the other, each having its own unique identity and purpose.

I am happy to discuss this further if you wish.

Yours sincerely

Deek Alison



Copies to -

Cllr John Marshall  
Cllr John Cambridge  
Stephen Alison, Chairman Headland Residents Association.

**Princess  
Residents  
Association**



42830

17<sup>th</sup> March 2006

Ms. Sarah Scarr  
Landscape Planning and Conservation Manager  
Regeneration and Planning Services  
Bryan Hanson House  
Hanson Square  
Hartlepool

Dear Ms. Scarr,

**Proposed Headland Conservation Area Advisory Committee**  
**Your Ref. DX 0669 – 1**

I am sorry for the delay in writing to you. However, I received your letter after the Association's February 2006 meeting and, therefore, I had no alternative but to address your letter at the Association's March 2006 meeting. The opinion of the members present was unanimous that we, as an Association, should have representation on the CAAC.

As I have already explained, during our last telephone conversation, I was concerned as to the lack of our Association's involvement in the setting up of the Advisory Committee, considering we are a formal fully constituted Residents' Association, and have received funding from Hartlepool Council for the past two years. I find it difficult to believe that, due to an oversight, we are now in a position where we have to be considered by the present committee for eligibility to participate on the CAAC.

However, if we are to move forward, then let us put the past behind us. The Princess Residents' Association was established with the aim of developing projects specific to the area, since no immediate funding was available through Hartlepool Borough Council for the installation of railings, in line with the original design of houses, as well as traffic management. We do, however, keep officers of Hartlepool Borough Council informed at every stage of the way.

- continued p/2 -

- 2 -

The Association was initially set up to encompass the areas bounded by the rear street known as Princess Street, but within the constitution there is scope to expand this area as the need arises. However, it was felt at the time that we must proceed as quickly as possible hence the aforementioned area.

My individual background is in Project Management. Whilst living in Buckinghamshire I was chairman of a local village Parish Council for eight years. When I came back to my home town of Hartlepool, I wished to participate in some voluntary activities. I was confused as to the set up of local groups and their interface with Hartlepool Borough Council. At the time I had a meeting with Janet Barker. My main question to her was that all local groups seem to do their own thing, with funding being given, but that each group was not subject to reporting to one central body like Hartlepool Borough Council. In addition, I was aware the individual groups did not communicate with each other; in fact, in some cases publicly criticising each other. My views were what a waste of valuable volunteer time and effort in addition to what was inevitable inefficient spending of funds available.

As the Hartlepool area in general develops, it is apparent that we must all take ownership of the project tasks ahead of us. I agree with the comments that the Headland Committee should be made up with a majority of Headland residents. However, let us not forget the large impact that the future Victoria Harbour will have on the Headland. ALL volunteer groups should be able to participate without any "Hidden Agendas"; let us be honest, the CAAC is for the good of the Headland and representatives such as the Schools Parent Teacher Association, and The Headland Development Trust should be involved. The chair of the committee should always be the Portfolio Holder as a duly public elected representative of Hartlepool Borough Council.

In closing, my own personal views are quite clear. There is a need to maintain part of the Headland (Old Hartlepool) Borough that will represent our heritage for the education of the next generation. This can only be achieved if we stop the exploitation of old buildings for business profiteering. The achievement of such can only lead to a greater development of tourism in the area which will lead to small enterprises developing trade and employment for the area.

I trust that this letter gives you the clear views of not only myself but of a representative body known as the Princess Residents Association.

Yours sincerely,



Ron Clark  
Chairperson

## **REGENERATION & LIVEABILITY PORTFOLIO**

Report To Portfolio Holder

21<sup>st</sup> April 2006



**Report of:** The Head of Community Safety & Prevention

**Subject:** 2006 COMMUNITY SECURITY CONTRACT

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### SUMMARY

#### **1.0 PURPOSE OF REPORT**

To seek approval for the service provision for the 2006 community security contract.

#### **2.0 SUMMARY OF CONTENTS**

The report outlines the current and proposed new service provision for various Council assets across Hartlepool.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

Community Safety issue.

#### **4.0 TYPE OF DECISION**

Non key.

#### **5.0 DECISION MAKING ROUTE**

Portfolio Holder.  
Contract Scrutiny Panel.

#### **6.0 DECISION(S) REQUIRED**

Agreement to the new service provision.

**Report of:** The Head of Community Safety & Prevention

**Subject:** 2006 COMMUNITY SECURITY CONTRACT

---

**1. PURPOSE OF REPORT**

1.1 To seek approval for the service provision for the 2006 community security contract.

**2. BACKGROUND**

2.1 The current contract was awarded to Reay Security in November 2000, based on a contract price for each site and rates within a 'schedule of rates'. This contract has recently been extended by negotiation and agreement for up to six months from 1<sup>st</sup> April 2006. The current pricing regime remains as the basis for monthly charges.

2.2 The current contract requires the provision of static guards at buildings and sites, a 24 hour mobile patrol for a variety of tasks, call-out to alarm activation at certain buildings and an escort service for mobile (housing) wardens.

2.3 At the Regeneration and Liveability Portfolio meeting on 15<sup>th</sup> December 2005, the Portfolio Holder agreed in principle that in future, the Council's security requirements be provided by one or more of the following methods:

- i) In-house provision by Neighbourhood Services Dept. (e.g. for locking and unlocking public toilets and parks, responding to alarm activations and escort service).
- ii) A static guard service for particular buildings and sites
- iii) Improved physical security at some sites.

**3. PROPOSALS FOR FUTURE SERVICE PROVISION**

3.1 There are several "drivers for change" to the existing contract specification:



- Need for increasing value for money and cost effectiveness.
- Potential for in-house service delivery.
- Improved availability and quality of electronic surveillance equipment.
- Recognition that a uniformed guard, with no powers, no longer gains respect, purely by wearing “corporate uniform.”
- With effect from 1<sup>st</sup> April 2006, all security officers are required to be licensed by Security Industry Authority (SIA). Initial indications are that there will be a reduction in UK workforce, thereby increasing costs.

Currently, in-house employees are exempt from registration.

- A culture of partnership working within a contractual arrangement, to share success, improvements and rewards, is gaining acceptance within the sector. This aids sharing of good practice from either party, to benefit the contract provision.

3.2 An outline for the proposed security services beyond August 2006 is set out below:-

<u>Current Service in Reay Contract</u>	<u>Proposed new service provision</u>	<u>Comments</u>
<p><b>Parks &amp; Gardens</b></p> <p>Static guards in Rossmere, Burn Valley, Ward Jackson &amp; Seaton</p>	<p>Mobile patrol with particular emphasis on summer months</p>	<p>Mobile patrol currently being trialled, due to health and safety concerns of lone working and an individual incident of harassment.</p>
<p><b>Stranton Cemetery</b></p> <p>Static guard overnight to guard site and undertake certain in-house duties.</p>	<ul style="list-style-type: none"> <li>• Protection (CCTV&amp; Alarm) for Book of Remembrance.</li> <li>• Possible other security measures being considered.</li> <li>• No static guard.</li> <li>• Regular visits to site, particularly in summer months.</li> </ul>	<p>Sensitive site. Relatively open site, but minimal incidents reported.</p>
<p><b>Mill House Leisure Centre</b></p> <p>Static guard during opening hours.</p>	<ul style="list-style-type: none"> <li>• No guard for trial period.</li> <li>• Review existing security.</li> </ul>	<p>Current arrangement has little or no impact. Centre management requesting change.</p>
<p><b>Hartlepool Maritime Experience</b></p> <p>Static guard overnight, early morning, late afternoon.</p>	<ul style="list-style-type: none"> <li>• Potential increase electronic surveillance. (Alarm activated CCTV)</li> <li>• Static guard</li> </ul>	<p>Valuable site. Current provision includes additional element which is recharged.</p>
<p><b>Mobile Patrol</b></p> <ul style="list-style-type: none"> <li>• Patrol of car parks between 9 a.m. &amp; 3 p.m.</li> <li>• Locking and unlocking of parks and other location gates, toilets, car park barriers.</li> <li>• Response to alarm activation at specific buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Cease</li> <li>• Potentially in-house</li>   <li>• Potentially in-house</li> </ul>	<p>Ceased recently due to alternative patrols</p> <p>Could include patrol of buildings overnight. Housing Hartlepool buildings may be included, costs would be recharged.</p>
<p><b>Civic Centre</b></p> <p>Static Guard during opening hours – additional cost as separate contract</p>	<p>Possible future development.</p>	<p>Provision for public &amp; staff security and reassurance.</p>
<p><b>Schools</b></p> <p>Currently have separate contracts for alarm activation/escort service.</p>	<p>Possible future development.</p>	

- 3.3 Site managers have all been consulted and worked with officers from Community Safety and Neighbourhood Services to develop the proposed new service provisions above.
- 3.4 A timetable for advertising and tendering is attached at **Appendix 1**. Contract Scrutiny Panel will be responsible for the process of letting the contract.

#### **4. FINANCIAL IMPLICATIONS**

- 4.1 The budget for the 'core contract' is held by the Community Safety team, Regeneration & Planning Dept. A budget reduction of £20,000 has been implemented in 2006/07, recognising that efficiency savings can be made during the tender process.
- 4.2 The service provision will be managed within the existing budget, or recharged, should Departments require additional provision.

#### **5. RECOMMENDATIONS**

- 5.1 The Portfolio Holder is recommended to approve the new service provision at specific sites, as set out in paragraph 3.2 above.

Contact Officer: Alison Mawson, Head of Community Safety & Prevention.

#### **Background Papers**

Community Security Contract November 2000.  
Meeting notes during 2005 & 2006.

Appendix 1

**HARTLEPOOL COMMUNITY SECURITY CONTRACT**

**SUMMARY TIMETABLE FOR TENDER AND REVISED CONTRACT PROCESS.**

by

- 14.4.06** Division/clarification of proposed internal/external delivery of services.  
Valuation of proposed internal/external service delivery  
Review with service users of key service variation areas e.g. Mill House, Stranton, Maritime Experience
- 25.4.06** Outline supporting document preparation for external service delivery element of contract.  
Preparation of advert seeking expressions of interest  
(proposed N.E. local/regional newspapers and 1 or 2 sector specific journals)  
Short list assessment process criteria completion
- 2. 5.06** Placement of advert
- 16.05.06** Return of expressions of interest
- 26.5.06.** Review of expressions of interest.  
Despatch of detailed tender documentation to companies fulfilling Core criteria
- 12.6.06** Deadline for return of tender documentation
- 21.06.06** Completion of short-list for interview
- 30.6.06** Completion of interviews/selection of preferred contractor
- 1. 8.06** Commencement of new contract

## **REGENERATION AND LIVEABILITY PORTFOLIO**

Report to Portfolio Holder

21st April 2006



**Report of:** The Director of Regeneration and Planning Services

**Subject:** CONSULTATION PAPER BY ENGLISH HERITAGE,  
'CONSERVATION PRINCIPLES'

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### SUMMARY

#### **1. PURPOSE OF REPORT**

1.1 To provide information on the consultation paper by English Heritage, Conservation principles, and details of the response by officers.

#### **2. SUMMARY OF CONTENTS**

2.1 The report outlines the background to the paper and the Officers response.

#### **3. RELEVANCE TO PORTFOLIO MEMBER**

3.1 Conservation policy falls within the Portfolio.

#### **4. TYPE OF DECISION**

4.1 Non-key.

#### **5. DECISION MAKING ROUTE**

5.1 Portfolio Holder only.

#### **6. DECISION (S) REQUIRED**

6.1 That the Portfolio Holder notes the paper and the response.

**Report of:** The Director of Regeneration and Planning Services

**Subject:** CONSULTATION PAPER BY ENGLISH HERITAGE,  
'CONSERVATION PRINCIPLES'

---

## **1. PURPOSE OF REPORT**

1.1 To provide information on the consultation paper by English Heritage, Conservation principles, and details of the response by officers.

## **2. BACKGROUND**

2.1 English Heritage have produced a draft paper entitled 'Conservation Principles, Policies and Guidance'. The aim of the paper is to 'support the quality of decision-making, with the ultimate objective of creating a management regime for all aspects of the historic environment that is clear and transparent in its purpose and sustainable in its application.

2.2 The principles are required as 'existing guidance on ethical and other considerations involved with the conservation of the historic environment is now becoming outdated, is forgotten or misunderstood.'

2.3 The Principles are intended primarily for use by English Heritage. It is hoped that they will assist all those concerned with managing the historic environment.

## **3. THE PRINCIPLES**

3.1 The seven principles produced by English heritage are;

- The historic environment is a shared resource
- It is essential to understand and sustain what is valuable in the historic environment
- Everyone can make a contribution
- Understand the values of places is vital
- Places should be managed to sustain their significance
- Decisions about change must be reasonable and transparent
- It is essential to document and learn from decisions.

3.2 A brief explanation for each of the seven principles can be found in Appendix 1 along with the comments made by officers on each principle (following informal consultation with the Portfolio Holder).

- 3.3 In summary officers supported the general position of the paper and thought that the introduction of the seven principles was beneficial however it was felt that some further detailed consideration should be given to some of the supporting explanations.

#### **4 RECOMMENDATION**

- 4.1 That the Portfolio Holder notes the paper and the response.

## **APPENDIX 1: CONSERVATION PRINCIPLES FOR THE SUSTAINABLE MANAGEMENT OF THE HISTORIC ENVIRONMENT**

### **Principle 1 The historic environment is a shared resource.**

- The physical environment has been shaped by people responding to their surroundings.
- The historic environment reflects the knowledge, beliefs and traditions of multiple communities.
- Each generation should sustain and shape the historic environment in ways that allow people to enjoy and benefit from it, but which do not compromise the ability of future generations.

*Agree, however defining the historic environment in this way widens the historic environment to include the entire environment. If so, what is then significant and less significant and how is this managed.*

### **Principle 2 It is essential to understand and sustain what is valuable in the historic environment**

- Changes in the historic environment as a whole are inevitable.
- In planning change or responding to natural processes, it is essential first to understand, and then to seek to sustain or enhance, cultural and natural heritage values in the historic environment.
- Heritage values represent a public interest in places, regardless of ownership. It is therefore both necessary and justified to use law and public policy to regulate the management of places of established heritage value.

*Agree; the majority of the historic environment is privately owned. If a community has an interest in the maintenance or enhancement of its historic environment then there should, where possible, be a public investment in this resource, either in the form of grant or tax concessions or some other means to help maintain a private resource which has an agreed public significance. Where a part of the historic environment is in public ownership then publicly controlled organisations should have resources to maintain and enhance an agreed historic asset.*

### **Principle 3 Everyone can make a contribution**

- Everyone should have the opportunity to contribute to understanding and managing the historic environment. Judgments about the values of places and decisions about their future should be made in ways that are accessible, inclusive and transparent.
- Practitioners should use their knowledge, skills and experience to encourage people to understand, value and care for their heritage.
- Education at all stages should help to raise people's awareness and understanding.

*The communication between expert practitioners and the wider public should be a two way street. Residents of communities frequently have knowledge of local events, history and documentary evidence in the form of photographs or documents which can inform understanding further. The statement in the explanatory note that public opinion on the values of a particular place is generally influenced and informed by expert opinion is questioned. Practitioners have a role to inform the public of what they know about a historic resource as part of the two way dialogue, but how will a conflict situation be resolved where the practitioners have a positive assessment of a heritage asset and the public either have no appreciation or a one which is contrary or completely opposes that of expert practitioner?*



*When this conflict situation arises is it the opinion of the expert practitioner which has precedence over the public view and if not, is sanction therefore given to the loss of what might be regarded as a valuable heritage resource? How would the conflict be managed or determined in a community which was split on the value it placed upon the heritage asset, where one group supported the recognition of significance and other was completely opposed to any recognition? There should be no assumption that the public necessarily values or appreciates the local historic environment even with the input of an expert practitioner or that there is not real conflict within communities on what is significant or even that it is significant.*

*Further to the above is considered to be the need for a wider educational initiatives to foster the appreciation of historic landscape and buildings, the history of architecture and how local areas have developed from local economic activity.*

#### **Principle 4 Understanding the values of places is vital**

- The significance of a place embraces all the interdependent cultural and natural heritage values that people associate with it, or which prompt them to respond to it.
- Judgments about values are necessarily specific to the time they are made. As understanding develops, and as people's perceptions evolve and places change, so assessments of significance will alter; and tend to grow more complex.

*Principle 4 provides a framework to analyse what is significant about a place. As with previous comments there are some practical concern about establishing the significance of a place. "Evidential value" and "historic value" are considered relatively easy to establish and upon which there is likely to be wide agreement. "Aesthetic value" can also be established but there may be less agreement, but it is possible to establish what is of sensory value by open analysis. The meaning of a place the "community value" is considered to be more imprecise than the others and possibly very changeable. However there may be ways in which to make concrete the feeling of what is the community value on which there can be agreement. A question arises of how the values of one place can compared to another as each is unique in its own right and worthy of individual value.*

#### **Principle 5 Places should be managed to sustain their significance**

- Conservation is the process of managing change in ways that will best sustain the values of a place in its contexts, and which recognize opportunities to reveal or reinforce those values.
- Changes should normally be devised so as to avoid material harm.
- New work should aspire to quality of design and execution, related to its context, which may be values in the future.

*As a comment on the explanatory note there is some scepticism as to whether there is the capability to add value to a significant place by an addition to it. As an aspiration it is considered correct to do so. The question is do we have the ability to make a contribution to an area of significance which will in its turn add to that significance. The usual first question in making a contribution to an area is cost, not what as a society we want and require. Design should be the first question modified by cost but not subordinate to it. Until design, what we want is the first question then there is a question as to whether contemporary contributions can be made to areas of significance.*

#### **Principle 6 Decisions about changes must be reasonable and transparent**

- The range and depth of understanding, assessment and public engagement must be sufficient properly to inform and support the decision to be made.

- Decisions about change in the historic environment demand the application of experience and judgment, in a consistent, transparent process that is guided by recognized principles and policies.
- Sustaining heritage values may appear to conflict with change proposed to facilitate other public objectives, including making a significant place economically sustainable. If so, decisions should seek to reconcile or balance those objectives with sustaining the significance of the place.
- The weight to be attached to heritage values in making such decisions should be proportionate to the significance to those values to society.

**Principle 7 It is essential to document and learn from decisions**

- Keeping good records of decisions and of the actions that follow them is crucial to maintaining a cumulative account of what has happened to a significant place, and understanding how its significance may have altered.
- The effects of changes to significant places should be monitored and evaluated, and the results used to inform subsequent action.

*As a general comment it should be considered as a statutory requirement for owners of heritage assets to keep a manual on the maintenance undertaken on an asset and the changes made to it to track what has been done and to assess whether physical changes made have been appropriate or not.*

## **REGENERATION & LIVEABILITY PORTFOLIO**

Report To Portfolio Holder

21st April 2006



**Report of:** The Head of Community Strategy

**Subject:** COMMUNITY STRATEGY REVIEW 2006

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### SUMMARY

#### **1.0 PURPOSE OF REPORT**

To outline the process by which the current Community Strategy will be reviewed and a revised strategy document produced by the end of March 2007

#### **2.0 SUMMARY OF CONTENTS**

The report sets out a timetable for the review and identifies the key tasks that need to be completed.

#### **3.0 RELEVANCE TO PORTFOLIO MEMBER**

The Community Strategy forms part of the Council's Budget and Policy Framework and falls within the scope of the Portfolio Holder.

#### **4.0 TYPE OF DECISION**

This is a non-key decision.

#### **5.0 DECISION MAKING ROUTE**

Portfolio Holder  
Hartlepool Partnership 7<sup>th</sup> April 2006

#### **6.0 DECISION REQUIRED**

The Portfolio Holder is required to note the report.

**Report of:** The Head of Community Strategy

**Subject:** COMMUNITY STRATEGY REVIEW 2006

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## **1. PURPOSE OF REPORT**

- 1.1 To outline the process by which the current Community Strategy will be reviewed and a revised strategy document produced by the end of March 2007.

## **2. BACKGROUND**

- 2.1 The Community Strategy forms part of the Council's Budget and Policy Framework. In June 2001, the Hartlepool Partnership published a draft Community Strategy. Wide-ranging consultation was carried out on this draft before the final version was agreed by the Council and the Partnership Board in April 2002. The Strategy set out a timetable for a full review within 5 years.

## **3. FINANCIAL IMPLICATIONS**

- 3.1 There are no significant financial implications to carry out a review of the Community Strategy.

## **4.0 COMMUNITY STRATEGY REVIEW**

- 4.1 The review will take place in three phases. Phase 1 runs from the launch on 5<sup>th</sup> May until late summer, and will focus on reviewing the current Strategy and preparing the draft new Strategy. Phase 2, will run from September to December and focus on consultation on the draft new Strategy. Phase 3 will run from January to March 07 and will focus on the formal adoption of the new Strategy. Appendix 1 contains a diagram showing the key elements of the review.
- 4.2 The role of the Community Strategy Division in the review will be to enable all partners to take part in the process. To facilitate a range of engagement in the review, the Division will be producing a toolkit that provides information and materials to enable groups, partnerships and organisations to engage in the review. The toolkit will be available in electronic and paper format and much of the material will also be

available on the website. It is anticipated that the toolkit will be available in late April and copies will be distributed at the Community Strategy Review Launch on May 5<sup>th</sup>.

- 4.3 The Community Strategy Review will be covered in the forthcoming Viewpoint 1000 citizen panel, and e-consultation options are also being developed that would be directly accessible from both the Council and Partnership's website.

## **5. RECOMMENDATIONS**

- 5.1 The Portfolio Holder is requested to note the proposals for the Community Strategy review.

**Community Strategy Review Timetable**

Key	
	Tasks
	Consultation
	Decisions

	Feb '06	Mar '06	Apr '06	May '06	Jun '06	Jul '06	Aug '06	Sep '06	Oct '06	Nov '06	Dec '06	Jan '07	Feb '07	Mar '07
<b>Phase 1</b>														
Presentation at Partnership Board and agree strategic direction for review														
Prepare for Annual Event and launch of Community Strategy Review														
Share more detailed review plans with Partnership Board and Portfolio Holder														
Household questionnaire delivered														
Annual Event & Launch of Community Strategy Review 5 <sup>th</sup> May 2006														
Theme Partnerships organise meetings to review current Strategy														
Partnership Support Team analyse household questionnaires														
First draft of new Community Strategy produced by Partnership Support Team														

	Feb '06	Mar '06	Apr '06	May '06	Jun '06	Jul '06	Aug '06	Sep '06	Oct '06	Nov '06	Dec '06	Jan '07	Feb '07	Mar '07
<b>Phase 2</b>														
Theme Partnerships organise meetings to review new draft Community Strategy														
Theme Partnerships to agree final theme text.														
Partnership Support Team analyse response to consultation														
Partnership Support Team to prepare final Community Strategy														
<b>Phase 3</b>														
Take to HBC Scrutiny for consideration														
Take to Hartlepool Partnership Board for decision														
Take to HBC full Council for decision														

## REGENERATION AND LIVEABILITY

Report to Portfolio Holder

21<sup>st</sup> April, 2006



**Report of:** HEAD OF ENVIRONMENTAL MANAGEMENT

**Subject:** REVIEW OF ENGLAND'S WASTE STRATEGY

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### SUMMARY

#### 1. PURPOSE OF REPORT

1.1 To inform the Portfolio Holder of the DEFRA consultation document on the Review of England's Waste Strategy.

#### 2. SUMMARY OF CONTENTS

2.1 The document invites local authorities to comment on the various waste management services e.g. recycling and composting of household waste to 40% by 2010 and 50% by 2020 and national targets for land-filling commercial and industrial waste.

#### 3. RELEVANCE TO PORTFOLIO MEMBER

3.1 Portfolio Holder has responsibility for Waste Management.

#### 4. TYPE OF DECISION

4.1 Non-Key.

#### 5. DECISION MAKING ROUTE

5.1 Regeneration and Liveability on 21<sup>st</sup> April, 2006.

#### 6. DECISION(S) REQUIRED

6.1 Non required - for information only.



**Report of:** Head of Environmental Management

**Subject:** REVIEW OF ENGLAND'S WASTE STRATEGY

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**1. PURPOSE OF REPORT**

1.1 To inform the Portfolio Holder of DEFRA'S consultation document on the review of England's Waste Strategy.

**2. BACKGROUND**

2.1 The Government (via DEFRA) is consulting on the Review of the National Waste Strategy which was last published in 2000 (*'Waste not Want Not'*)

2.2 Since publication of this Strategy there has been substantial progress. Of the main waste streams, both municipal and business waste are growing at a rate slower than GDP; municipal waste increased at about 3.5% per year up to the millennium, and this has now slowed to around 1.5% per year.

2.3 Recycling and composting of household waste has doubled in the last four years, with local authorities on course to meet the 2005 national household waste recycling target of 25%.

2.4 Less of most kinds of waste is being landfilled – down from 82% to 72% for municipal waste between 1998/9 and 2003/4 and from 50% to 44% for industrial and commercial waste between 1998/9 and 2002/03. England is on course to meet the 2005 target of reducing the amount of commercial and industrial waste landfilled to 85% of that landfilled in 1998.

2.5 A substantial range of new policy instruments have been introduced, by DEFRA including:

- the Landfill Tax escalator
- the Landfill Allowance Trading scheme (LATS)
- the Aggregates Levy
- Regulations to implement a number of EU directives on waste in specific sectors including packaging and vehicles
- a new Planning Policy Statement (PPS10) covering waste.

New institutional arrangements have been established, aimed among other things at:

- strengthening capacity
- improving efficiency in local authorities
- developing markets for waste materials
- increasing public awareness of waste

These have been via:

- DEFRA's Waste Implementation Programme (WIP)
- Waste and Resources Action Programme (WRAP)
- Additional funding for local authorities (including the Private Finance Initiative)
- Strengthened arrangements have been made for enforcement of waste regulations by the Environment Agency.

2.6 Public awareness of recycling in general has grown and is now greater than for any other environmental issue.

2.7 In revising the National Waste Strategy the Government are building on this progress to make sure that the UK's Landfill Directive targets and other European commitments are met.

2.8 The revised National Waste Strategy will be shifting the emphasis for the future:

- putting greater focus on **waste prevention** and embedding this in the wider Sustainable Consumption and Production (**SCP**) agenda alongside other environmental impacts
- seeing waste as a resource and extending a **recycling and re-use** culture beyond the home to workplaces, shopping and leisure activities
- highlighting sustainable waste management in the **non municipal sectors** (over ten times the size of household waste including commercial, industrial, construction, demolition, mining and quarry wastes which have varying characteristics) with greater integration of planning and procurement between municipal and some non-municipal waste

- securing technologically efficient **investment** in the treatment of **waste in** each part of the chain. Previous relatively cheap landfill ‘solutions’ are not an option and the step-change in investment that has already begun will need to gather pace.

Looking forward Government expect that:

- there will be continuing growth in household waste but at a reduced rate
- national household waste recycling and composting rates of more than 40% in 2010 and 45% in 2015 could be reached (comfortably exceeding the current targets of 30% and 33%)
- meeting the landfill directive diversion targets for municipal waste in 2010, 2013 and 2020 remains challenging but achievable; but depends on necessary investment soon in new facilities, including those to increase materials recovery and recover energy from waste where there is no reasonable prospect that it can be recycled or composted
- without further action there will be some growth in commercial waste overall, with significant growth in some sectors
- the *WS2000* target for use of landfill for industrial and commercial waste in 2005 is likely to be met and recycling is set to increase, but a continuing decline in the use of landfill will be difficult to achieve across all sectors
- target levels of recycling of packaging waste, waste electrical and electronic equipment (WEEE) and end-of-life vehicles (ELV) are expected to be met by the stated deadlines but will need to be maintained at least at these levels thereafter.

## 2.9 Meeting the New Challenges:

The revised waste strategy will consolidate the Government’s current policies but also set out proposals to tackle the new challenges.

## 3. SUMMARY OF PROPOSALS

### 3.1 The consultation exercise will invite views on:

- increased **national targets for recycling and composting** of household waste (40% by 2010 and 50% by 2020) making a much bigger contribution to our overall recovery targets for municipal waste

- setting future **national targets for landfill of commercial and industrial** waste
- **simplifying the regulatory system** and making it more proportionate through reforms of the permitting and exemption systems, better guidance and communication, and risk-based enforcement
- **extending producer responsibility** in a range of sectors to prevent waste and increase recycling and recovery – looking for **voluntary agreements** with regulation only if the voluntary approach does not deliver. Key sectors include food, waste and construction
- keeping the **pricing framework** under review
- continuing **support from public expenditure** through local authorities, Private Finance Initiative (PFI) credits, the Business Resource Efficiency & Waste Programme (BREW), WRAP and the WIP programmes
- helping behaviour changes by business and the public through **information, advice and awareness raising**
- **Government** to lead by example in dealing with its own waste and the waste impacts of its procurement operations
- strategies and programmes to **improve the evidence base**

3.2 **Waste prevention** already stands at the top of the waste hierarchy but only limited progress has been made in decoupling waste generation from economic growth.

Further action is proposed on:

- **prioritising products** where waste impacts need to be tackled
- extending product stewardship by producers and retailers and reducing waste impacts through **eco-design**
- promoting **re-use and re-manufacture** with support from the BREW programme
- further **engaging businesses** (including SMEs) to stimulate resource efficiency through advice services
- **advising the public** on environmental impacts of products

3.3 For waste that is produced there is a need to **recover more resources**. With a more integrated approach, this will mean making decisions that achieve the right balance between the levels of the waste hierarchy and securing the necessary infrastructure investment. To close the resources loop and drive investment, there are proposals for:

- future **standards for local authorities** on reducing and recycling household waste
- piloting more **recycling services** for small businesses
- encouraging **energy recovery**, as part of our energy policy and an alternative to landfill, but not at the expense of practicable waste prevention, recycling and composting
- **placing further restrictions** on use of landfill in the longer term
- strengthening central and regional co-ordination and advice **on procurement** to help local authorities make the investment needed
- continuing to develop **markets for recycled materials** including further **standards** for such materials, which will allow lighter regulation
- a new management plan for waste **imports and exports**
- arrangements for better collection and management of **household hazardous waste**

3.4 It will be a more complex task to deliver the changes needed and achieve better integration of the different strands of waste policy. This will require development of the institutional framework of **roles and responsibilities** to ensure the right links and partnerships are formed. Proposals are invited on:

- to establish a **Sustainable Waste Programme Board** (with cross government membership and external advice) to drive delivery of the strategy and ensure coherence of waste policies
- to **strengthen regional working** including better partnership between local authorities at the regional and sub-regional level in procuring waste management facilities to complement regional spatial planning orchestrated by regional planning bodies and their Regional Technical Advisory Bodies
- funding the Regional Development Agencies to co-ordinate business waste and resource management at regional level in partnership with local authorities and private and voluntary sector

- for a **wider strategic role for local authorities** (in partnerships) to facilitate more integrated management of different waste streams
  - **to improve the interaction of producers** and compliance organisations **with local authorities** to deliver EU and national targets
  - to help the **voluntary and community sector** make a fuller contribution to the delivery of waste objectives
- 3.5 Finally, as legitimate waste management becomes more complex and expensive the potential is greater for a significant increase in **waste crime**. To address this proposals are invited on what more targeted **prevention and enforcement** is needed.
- 3.6 The consultation period commenced on 14 February, and will remain open until 9 May 2006.
- 3.7 Summary of the National Waste Strategy proposals:
- **Greater focus on producing less waste in the first place** by developing a greater emphasis on eco-design, increased engagement with businesses and householders on waste prevention, including more agreements with businesses to take greater responsibility for their products at the end of their life
  - **Developing a recycling culture** by shifting our thinking so that the recycling of resources is part of our everyday activities whether at home, at work or during leisure. New, more ambitious recycling and composting targets for household waste – 40% in 2010, 45% by 2015 and 50% by 2020 – are being proposed, alongside advice and information to the public
  - **Recovering more resources from businesses waste** with new targets for a reduction in the proportion of commercial and industrial waste landfilled, more help for small businesses and a more joined up approach in managing waste from different sources facilitated by local authorities and regional bodies
  - **Making proper use of new investment to recover energy from waste as an alternative to landfill but not at the expense of practical waste prevention and recycling** by seeing a more modest growth than original estimates. *Waste Strategy 2000* set a target for 67% recovery of waste by 2015 by recycling, composting, energy from waste (incineration, pyrolysis and gasification) and digestion with at least 33% composting and recycling. The new strategy proposes the same overall target of 67% recovery target in 2015 but with much higher levels (45%) of recycling and composting

**4. RECOMMENDATIONS**

- 4.1 That the report be received and the information noted.