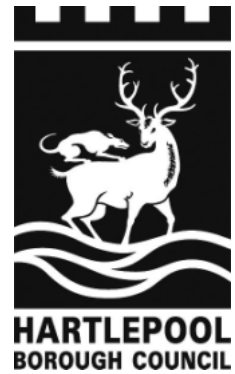


SCRUTINY CO-ORDINATING COMMITTEE AGENDA



Friday 23rd July 2010

at 2.00 p.m.

**in the Council Chamber,
Civic Centre, Hartlepool**

MEMBERS: SCRUTINY CO-ORDINATING COMMITTEE:

Councillors C Akers-Belcher, S Akers-Belcher, Cook, Cranney, Flintoff, Griffin, James, London, A Marshall, McKenna, Preece, Richardson, Shaw, Simmons, Thomas and Wells.

Resident Representatives:

Evelyn Leck, Linda Shields and Angie Wilcox

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 25th June 2010

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO REPORTS OF THE SCRUTINY COORDINATING COMMITTEE

- 4.1 Portfolio Holder's Response to the Cabinet Decision on the Scrutiny Investigation into Child Poverty and Financial Inclusion in Hartlepool - *Director of Child and Adult Services and Portfolio Holder for Children's Services*

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS FROM COUNCIL, EXECUTIVE MEMBERS AND NON EXECUTIVE MEMBERS

No Items

6. FORWARD PLAN

No Items

7. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

- 7.1 Cabinet Consideration of Scrutiny Views on the Corporate and Departmental Plans 2010/11 - Update - *Scrutiny Manager*

8. CONSIDERATION OF FINANCIAL MONITORING/CORPORATE REPORTS

No Items

9. ITEMS FOR DISCUSSION

- 9.1 Determining the Scrutiny Co-ordinating Committee's Work Programme for 2010/11 – *Scrutiny Manager*
- 9.2 Scrutiny Forums – Draft Work Programmes 2010/11 - *Individual Scrutiny Forum Chairs:-*
- (a) Adult and Community Services Scrutiny Forum;
 - (b) Children's Services Scrutiny Forum;
 - (c) Health Scrutiny Forum;
 - (d) Neighbourhood Services Scrutiny Forum; and
 - (e) Regeneration and Planning Services Scrutiny Forum.

10. CALL-IN REQUESTS

11. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) Date of Next Meeting Friday 3rd September 2010, commencing at 2.00 pm in the Council Chamber.**

SCRUTINY CO-ORDINATING COMMITTEE

MINUTES

25 June 2010

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Marjorie James (In the Chair)

Councillors: Christopher, Akers-Belcher, Stephen Akers-Belcher, Rob W Cook, Bob Flintoff, Sheila Griffin, Ann Marshall, Arthur Preece, Carl Richardson, Jane Shaw, Chris Simmons, Stephen Thomas and Ray Wells.

Resident Representatives:

Evelyn Leck and Linda Shields

Also in attendance:

Councillor Allan Barclay

Officers:

Andrew Atkin, Assistant Chief Executive
Chris Little, Chief Finance Officer
Martyn Ingram, Business Transformation Team
Joan Wilkins, Scrutiny Manager
Elaine Hind, Scrutiny Support Officer
Angela Hunter, Principal Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Councillors Kevin Cranney and Frances London. All scrutiny members were invited and apologies were also received from Councillors Steve Gibbon and Sarah Maness.

2. Declarations of interest by Members

None.

3. Confirmation of the minutes of the meetings held on 23 April 2010

Confirmed.

4. Responses from the Council, the Executive or Committees of the Council to Reports of the Scrutiny Co-ordinating Committee

None.

5. Consideration of request for scrutiny reviews from Council, Executive Members and Non Executive Members

None.

6. Forward Plan – June 2010 to September 2010

The Executive's Forward Plan for June 2010 to September 2010 was provided to give Members of the Scrutiny Co-ordinating Committee the opportunity to consider whether any items within the Plan should be considered or referred to a particular scrutiny forum.

A discussion ensued on the following items.

- 1) Ref: ED 65/09 – Business Transformation – Service Delivery Option Review of Connexions and the Youth Service.

Clarification was sought on the efficiency target of £133,800 and whether this was set before the recent Government budget announcement and what the percentage of the overall budget this target was. The Assistant Chief Executive confirmed that future reports would indicate the total budget and value of saving, including the percentage of the original budget. The target of £133,800 was set over six months ago and prior to the Government announcement. The impact of this announcement was still being worked through both in terms of in-year and future savings.

A Member questioned whether a business plan had been developed as the need and impact of this service provision would be difficult to measure without a plan. The Assistant Chief Executive commented that it would be unmanageable to produce business plans for everything and that there were other ways of measuring the need and impact of a particular service.

- 2) Ref: NS 112/07 – Victoria Park

It was noted that the item referring to proposals for land transactions at Victoria Park was due to have a decision taken in June 2010 and clarification was sought on when Members would have any input as requested previously by Scrutiny Co-ordinating Committee. The Assistant Chief Executive indicated that it was unlikely that any decisions in relation to Victoria Park would be taken in June 2010. However, clarification would be sought from the Assistant Director (Resources).

A discussion ensued on the feasibility of selling Council owned land and the possibility of placing covenants on the future use of any land that was sold, although it was noted that covenants may affect the value of any sale of land. Members were concerned about the future use of the land adjacent to Victoria Park as there was a high level of residential properties in that area. Members were reluctant to sell off any more council land and this view had been previously expressed at a meeting of Council. Although it was noted that constitutionally this decision was within the remit of the Portfolio Holder for Finance and Procurement, Members expressed the view that this type of decision should be taken by the full Council. It was suggested that this view be reiterated to the Portfolio Holder for Finance and Procurement who was the Chair of the Hartlepool United Executive Committee.

- 3) Ref: RN 25/10 – Hartlepool Local Plan 2006 – Change to the Boundaries of Local Centres.

A Member sought clarification on the meaning of boundaries of local centres. The Assistant Chief Executive indicated he did not have that information and would ensure it was provided for Members.

- 4) Ref: RN 19/10 – Hartlepool Homelessness Strategy 2010 to 2015

It was noted that extensive consultation had been undertaken and Members sought clarification on the extent of the consultation as it appeared that Members had not been widely involved.

- 5) Chief Executive's Department – Budget and Policy Framework

Concern was expressed regarding the perception created around a lack of importance for Scrutiny as the date of consultation with Scrutiny Co-ordinating Committee had not been updated.

- 6) Ref: CE 37/10 – Review of Car Allowances

There was some concern in relation to the Workforce Services Working Group being briefed and it was suggested that this should be amended to ensure that Members were consulted as opposed to being briefed.

- 7) Child and Adult Services Department – Budget and Policy Framework

It was suggested that consultations on the Plan should include the Corporate Parent Forum and Members in general as there appeared to be reference to Member consultation.

- 8) Ref: RN 12/09 – Consultancy Service Delivery Options Review

A Member commented that he was surprised that the expertise to undertake consultancy services was not available in-house and sought clarification on when this issue was to be considered. The Assistant Chief Executive

confirmed that the submission of this review to Programme Board had been delayed due to some functions being dependent on receipt of capital funding. Clarification was sought on the level of income received and what the provision of this service costs the authority. The Chief Finance Officer to provide details of the costs and income for all consultancy services provided by the authority. The Assistant Chief Executive added that consideration may need to be given to the generation of profit from the provision of services to assist the Council in supporting its overall budget position. However, a note of caution was given in relation to any authority who takes the responsibility for the provision of a Tees-wide service governed by legislation, as in the event of any legislation changes, the authority providing that service would have to fund any redundancy costs etc arising from those changes.

9) RN 14/09 – Facilities Management Service Delivery Options Review

The extent of the consultation undertaken on this SDO was questioned as it appeared that there had been limited Member and Business Transformation Board involvement with only briefing meetings being held.

10) RN 16/09 – Town Centre Communities Neighbourhood Action Plan (NAP)

Clarification was sought on the residents involved in the consultation. The Portfolio Holder for Performance confirmed that residents consulted were included within the boundary of Westbourne Road and side streets of Elwick Road.

11) RN 18/09 – Single Programme Bids

A Member questioned which decision making body would replace One North East as one of the consultees for this item. The Assistant Chief Executive responded that the replacement for One North East was as yet unknown and the decision would be delayed until a replacement organisation was identified.

12) RN 22/10 – Highway Maintenance Programme 2010-2015

Clarification was sought as to the implementation of the South Area Forum resolution in relation to options being considered to find a way forward to improving highway conditions. It was suggested that in order to minimise trips and falls, tarmac should be considered instead of paving stones when repairing footpaths. Members were also concerned that roads previously prioritised on the maintenance programme were now being pushed down the list as a result of damage caused to other areas as a result of the winter's severe conditions.

13) RN 24/10 – Parking Strategy

Members were of the view that the consultation undertaken was not wide-ranging enough and suggested that further consultation should be undertaken. It was suggested that any parking charges should not be increased before the VAT increase was implemented in January 2011 as Members were concerned that the imposition of parking fees deterred people from coming to the town without the implementation of two parking charge increases in the same year.

14) RN 25/10 – Additional Highway Maintenance Funding

Members reiterated their earlier comments and suggested that greater consultation was required on this item.

Recommended

That Members comments be noted and acted upon with feedback where necessary.

7. Consideration of progress reports/budget and policy framework documents

None.

8. Consideration of financial monitoring/corporate reports

None.

9. The Role of the Scrutiny Co-ordinating Committee (Scrutiny Manager)

The Scrutiny Manager submitted a report outlining the membership, functions and remit of the Scrutiny Coordinating Committee together with the meeting dates of the Committee for 2010/11 for the Committee's information.

A discussion ensued on the executive arrangements and the option for scrutiny to question executive decisions and call them in where Members felt it was appropriate. In response to a question, the Assistant Chief Executive confirmed that the first point at which a petition could be submitted to review the executive arrangements currently in place was 2011, which would result in a referendum being held in 2012 and a replacement of the current system in 2013, should this be voted for. The Portfolio Holder for Performance confirmed that any changes to the arrangements would still work to the principle of executive and back-bench members, whichever system was chosen.

Recommended

That the report be noted.

10. Business Transformation - Scrutiny Involvement in the Service Delivery Option (SDO) Consultation Process – Covering Report *(Scrutiny Manager)*

The Scrutiny Manager presented a report which sought clarification from Members on the establishment of a process for Scrutiny involvement in the SDO consultation process. It was suggested that Members may wish to consider the next item on the agenda before making any recommendations.

Recommended

The report was noted and recommendation would be made after consideration of the next item.

11. Business Transformation - Scrutiny Involvement in the Service Delivery Option (SDO) Consultation process – Business Transformation including Service Delivery Options Review Programme *(Assistant Chief Executive)*

The Assistant Chief Executive presented a report which provided Members of the Scrutiny Co-ordinating Committee with an overview of the Business Transformation Programme, providing an update on progress, an outline of forthcoming activity and highlighting the current and forthcoming Service Delivery Options Review Programme. It was noted that there were some very significant changes to be managed and delivered with an increasing immediate need to reduce expenditure through the required £1.7m in-year cuts.

The Chief Finance Officer gave Members an outline of the current national and international financial problems and informed Members that the Government had set up a new body to examine economic forecasts more closely in the future. The Council's budgetary position would not be made clear until the Comprehensive Spending Review was announced in October 2010.

A discussion ensued which included the following issues.

- (i) Bearing in mind the resolution from Council on 24 June 2010 in relation to a Council Working Group to look at the Council's budgetary position, clarification was sought on how this group would dovetail into the Business Transformation Programme. The Portfolio Holder for

Performance confirmed that Cabinet was due to consider the remit and membership of the Programme Board at its meeting on 28 June 2010 and it would be questioned whether the Board and Working Group added an extra layer of bureaucracy.

The Portfolio Holder added that in the short term the SDO programme had to continue as not to do so would exacerbate the budget gap for 2011/12. It was noted that there would be some difficult decisions to be considered by Members as it appeared that there would be no other way forward than to reconsider the level of service provision currently in place.

- (ii) A Member questioned whether the table on page 3 of the report included any payroll increases. The Chief Finance Officer confirmed that payroll did form the largest area of the Council's budget and the implications of the recent Government announcement of a pay freeze was still being worked through.
- (iii) In relation to competing for service provision, a Member suggested that there may be an opportunity for the Council to provide a more equitable lending facility to people who need it to avoid them approaching money lenders. The Assistant Chief Executive confirmed that the Council did have powers to trade under the Goods and Services Act 1970 but the potential risk and reward would need to be carefully balanced. The Chief Finance Officer commented that the potential to use prudential borrowing to provide this service would be looked at in more detail at a future meeting of the Scrutiny Co-ordinating Committee as part of the Committee's Work Programme.

Recommended

Members noted the current position and would reconsider the detailed involvement of Scrutiny at the next meeting of the Scrutiny Co-ordinating Committee on 23 July 2010.

12. Business Transformation – Evidence from the Performance Portfolio Holder

The Portfolio Holder was in attendance to provide evidence in relation to the Business Transformation Programme and this was included as part of the previous item under minute 11.

13. Call-In Requests

None.

Meeting concluded at 4.15 pm.

CHAIR

SCRUTINY CO-ORDINATING COMMITTEE

23rd July 2010



Report of: Director of Child and Adult Services and Portfolio Holder for Children's Services.

Subject: PORTFOLIO HOLDER'S RESPONSE TO THE CABINET DECISION ON THE SCRUTINY INVESTIGATION INTO CHILD POVERTY AND FINANCIAL INCLUSION IN HARTLEPOOL

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Scrutiny Co-ordinating Committee with feedback on the recommendations from the investigation into 'Child Poverty and Financial Inclusion in Hartlepool' which was reported to Cabinet on 7th June 2010.

2. BACKGROUND INFORMATION

- 2.1 The investigation into 'Child Poverty and Financial Inclusion in Hartlepool' conducted by this Committee is a cross cutting issue. It falls under the remit of the Child and Adult Services Department and is, under the Executive Delegation Scheme, within the service area covered by the Children's Services Portfolio Holder.
- 2.2 On 7th June 2010, Cabinet considered the Final Report of the Scrutiny Co-ordinating Committee into 'Child Poverty and Financial Inclusion in Hartlepool'. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of and decisions in relation to this Committee's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through the newly created Scrutiny Monitoring Database, with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety with two additional recommendations:
- That the expansion of face to face financial advice and support be explored through local authority in-house provision to increase the availability of appointments already provided by the Citizens Advice Bureau and the West View Advice and Resource Centre.
 - That the local authority and all partners co-ordinate and work together to focus on one or two issues affecting child poverty in the first instance to ensure a defined and co-ordinated effort.
- 3.2 Details of each of the Scrutiny Co-ordinating Committee's recommendations and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.
- 4.2 That Members note the additional recommendations made by Cabinet on 7th June and indicate if they wish these to be added to the Action Plan.

Contact Officer:- Sue Johnson,
Assistant Director, Planning and Service Integration
Child and Adult Services Department
Hartlepool Borough Council
01429 523773
sue.johnson@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Scrutiny Co-ordinating Committee's Final Report 'Child Poverty and Financial Inclusion in Hartlepool' considered by Cabinet on 7th June 2010.
- (ii) Decision Record of Cabinet held on 7th June 2010.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: Child Poverty and Financial Inclusion in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: April 2010

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
a)	That a 'mapping' exercise of services be undertaken to ensure that all organisations are aware of the services available;	A task and finish group will be established to complete the mapping exercise:- <ul style="list-style-type: none"> • Group established June 2010 • Interim proposal – Nov 2010 • Mapping completed Jan 2011 • Information circulated to all partner agencies Mar 2011 	Officer time Cost of circulating information – minimise via electronic communication	John Morton	March 2011
b)	That given ANEC's role as the lobbying and advisory body in relation to this issue, the Council should utilise the skills and knowledge it has to assist in linking into the work of other authorities to share best practice;	Regular attendance by lead officer at North East Local Authority Child Poverty Policy Network and Government Office led workshops, which are supported by ANEC's Policy Manager and the North East Child Poverty Adviser from Government Office, will provide structured mechanism for sharing of best practice	Officer time Travel expenses	Sue Johnson	Network meetings for 2010/11 scheduled for April, June, August, October, December, February. GONE workshop May 2010
c)	That ways of working with utility providers, benefits agencies and other bodies be explored to facilitate the	Existing Hartlepool Financial Inclusion Partnership Stakeholder Group which meets monthly and involves a broad range of agencies	Officer time	Carol Jones	HFIP Meeting programme 2010/11. Progress position

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: Child Poverty and Financial Inclusion in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: April 2010

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	transmission of information to the Council where families are in need of assistance and at risk of falling in to poverty;	will be used to drive this initiative. Will need to integrate with Child Poverty Working Group work programme.			statement report December 2010.
d)	That the capacity of the Council to become involved in schemes for the provision of things such as household items, both new and second hand, at a reasonable cost to residents should be explored as a means of helping prevent vulnerable families and individuals from being drawn into high cost finance deals;	Develop working arrangements with the voluntary sector to reuse furniture and other items from the Council's Household Waste Recycling centre and the Bulky Waste Collection service.	Officer time	Denise Ogden	December 2010
e)	That updates be presented to Scrutiny on progress in tackling child poverty at regular intervals;	Update reports on progress to be prepared for Scrutiny on a 6 monthly basis	None	Sue Johnson	November 2010

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Scrutiny Co-ordinating Committee

NAME OF SCRUTINY ENQUIRY: Child Poverty and Financial Inclusion in Hartlepool

DECISION MAKING DATE OF FINAL REPORT: April 2010

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE	
f)	<p>That in ensuring that the impact of child / family poverty is reflected in all aspects of the Council's decisions and work:</p> <ul style="list-style-type: none">- reference to 'child poverty' be included as a standard item on all Council reports; and- a review of the Commissioning of Services should be undertaken to ensure that 'child poverty' is considered as a separate clause within any contract.	<p>Report writing guide for officers will be amended to include child/family poverty as an issue to consider on all reports. This will be put in place for the commencement of the new municipal year.</p> <p>Reference to Child Poverty to be included in the Council's Sustainable Procurement policy and guidance given to staff on the use of clauses in contract documents wherever appropriate.</p>	<p>None</p> <p>None</p>	<p>Amanda Whitaker</p> <p>David Hart</p>	<p>June 2010</p> <p>October 2010</p>
g)	<p>That the recommendations of the ANEC Child Poverty Task and Finish Group be supported and taken forward wherever possible.</p>	<p>Progress against the actions as outlined in appendix B of the report will be updated on a 6 monthly basis as part of the reporting arrangements for e)</p>	<p>None</p>	<p>Sue Johnson</p>	<p>November 2010</p>

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Scrutiny Manager

Subject: CABINET CONSIDERATION OF SCRUTINY VIEWS
ON THE CORPORATE AND DEPARTMENTAL
PLANS 2010/11 - UPDATE

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to update Members of the Scrutiny Co-ordinating Committee on the outcome of Cabinet consideration of views submitted by Scrutiny, as part of the consultation process, in relation to the 2010/11 Draft Corporate and Departmental Plans.

2. BACKGROUND INFORMATION

- 2.1 Scrutiny involvement in the consultation process around the draft Corporate Plan, and each of the Departmental Plans, took place between the 10 December 2009 and 16 April 2010.
- 2.2 Following in depth consideration of the Draft Corporate Plan, the Scrutiny Co-ordinating Committee at its meeting on the 16 April 2010 formulated a series of views / suggested amendments for consideration by Cabinet on the 10 May 2010. Details of the response considered by Cabinet are outlined in **Appendix A**.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Cabinet Members, at the meeting held on the 10 May 2010, welcomed receipt of the views / suggested amendments put forward by Scrutiny and accepted them in their entirety. The necessary changes were subsequently made and the amended Corporate Plan considered (and approved) by Council on the 24 June 2010.

4. RECOMMENDATIONS

- 4.1 That Members note the report.

Contact Officer:- Joan Stevens – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report entitled 'Corporate Plan and Departmental Plans 2010/11' considered by Cabinet on the 10th May 2010;
- (ii) Decision Record of Cabinet held on 10 May 2010
- (iii) Decision Record of Council held on the 24 June 2010

Responses to Scrutiny Coordinating Committee comments on the draft Corporate Plan

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
<p>Page 6 – Clarity of Actions relating to procurement</p> <ul style="list-style-type: none"> - Review Commissioning and Procurement Strategy; and - Continue to develop the Council's approach to sustainable procurement. 	<p>The Corporate Plan was amended to clarify the links between the Procurement Strategy and sustainable procurement.</p>
<p>Page 21 - Performance Management Framework - Members highlighted that there appeared to be no reference to the inclusion of Scrutiny in the Performance Management Framework. It was agreed that the framework would be amended accordingly to reflect the role of Scrutiny.</p>	<p>The Corporate Plan was amended to describe the role of Scrutiny Coordinating Committee in reviewing quarterly progress against the Corporate Plan.</p>
<p>Page 27 – LL06 / LL36 (Dyke House School) - Members queried that there were two identical actions relating to Dyke House School for two different outcomes. It was pointed out that Outcome LL36, in particular Transforming learning, was not principally about building schools and was wider in scope. It was agreed that:-</p> <p>i) It would be more appropriate for the 'Initiate construction work at Dyke House School' action to be incorporates in the 'Plan and support decant of Dyke House School to Brierton site in preparation for remodel under Building Schools for the Future (BSF)' action / target; and</p> <p>ii) That the wording of the action in Outcome LL36 Initiate construction work at Dyke House School should be changed to better reflect the wider aspirations of the Outcome LL36.</p>	<p>The Corporate Plan was amended so that the action 'Initiate construction work at Dyke House School' listed under LL06 was deleted.</p> <p>The wording 'Plan and support the decant of Dyke House School etc' was retained for LL06 but the date should be changed from Oct 10 to July 10 as that is when the decant will happen.</p> <p>The action 'Initiate construction work at Dyke House School' listed under LL36 was amended to say 'Initiate construction work at Dyke House School to implement the agreed remodelling needed to assist in the transformation of teaching and learning', the date should remain as Sept 10</p>
<p>Page 28 - LL06 NI78 - Members queried if the target of having no schools achieving less than 30% of pupils with 5+A*-C</p>	<p>The target has been set at this level because 30% is the threshold set nationally above which schools are considered to</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
<p>GCSEs (inc. English and Maths) was sufficiently challenging and were advised that this would be looked at with a written response to be provided</p>	<p>be self-sustaining in improvement.</p> <p>Hartlepool currently has no school below the 30% threshold so all schools are considered to be self-sustaining in improvement.</p> <p>In Hartlepool further challenge is provided to any school with a level below 35%. The school is placed in the 'gaining ground' category. This is a national challenge intervention to assist in raising standards. The School Improvement Partners (SIPs) monitor pupil progress from KS2 to KS4 very closely and set schools challenging targets in relation to pupil progress.</p> <p>In addition a target is set for the national indicator NI 75 – the % of pupils achieving 5 or more A*-C GCSEs (including English and Maths). This indicator provides a broader overview of pupil performance and has been added to the Corporate Plan.</p>
<p>Page 34 – EN20 NI47 (People killed or seriously injured in road traffic accidents.) NI48 (Children killed or seriously injured in road traffic accidents)</p> <p>Members requested clarification of the basis and the two performance indicators and intent of the targets.</p>	<p>NI 47 and NI 48 measure the percentage change in number of people/children killed or seriously injured. Figures are based on a 3 year rolling average, up to the current year. 3 years are used because numbers are relatively few and this helps makes the statistics more reliable as a measure of change.</p> <p>Good performance is typified by a positive percentage change. Poor performance will return a negative figure indicating an increase in people killed or seriously injured in traffic accidents compared with previous 3 year rolling average. The Council's targets are 34.8% and 31.3% for NI 47 and 48 respectively indicating a decrease of approximately one third in killed or seriously injured.</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
<p>Page 35 – LAA HP001 (Number of homes brought back into use)</p> <p>Members noted that the target shown in the draft Corporate Plan requires amendment to reflect recent discussions at Council. The figure of 20 homes requires amendment to 65 homes (10% of the total number of homes available to be brought back into use – excluding those identified for demolition) as agreed by Council.</p>	<p>The target in the Corporate Plan was amended to 63.</p> <p>The target is based on bringing 10% of the 630 private dwellings empty for more than 6 months back into use. This is consistent with previous discussions at Council.</p>
<p>Page 36 – CL28 / 29</p> <p>Members pointed out that Tees Valley Arts and other partners played a significant role in delivering the Culture and Leisure theme. It was agreed that the Actions and Performance Indicators need to reflect collaborative working as part of Tees Valley Arts.</p>	<p>The Corporate Plan is a Council Plan and therefore focuses on actions delivered by the Council.</p> <p>The Local Area Agreement Delivery and Improvement Plan (LAA DIP) reflects both Council and partner actions. The LAA DIP includes actions which reflect the role of partners such as Tees Valley Arts, Natural England and Renaissance Outreach Scheme, Culture Shock and the Cultural Olympiad programme.</p>
<p>Page 37 - SC33 (Develop and implement Hartlepool Financial Inclusion Partnership Action Plan) -</p> <p>Members felt that the use of terms such as 'develop and implement' were misleading in this instance given that the plan was implemented 18 months ago. On this basis, it was agreed that the action be reworded to better reflect the action required in terms of an ongoing plan.</p>	<p>Corporate Plan was amended as discussed at Scrutiny Coordinating Committee and now reads:</p> <p>Ensure Hartlepool Financial Inclusion Partnership actions and outcomes are delivered as outlined in the Action Plan for April 2009 – 31 March 2011.</p>
<p>Page 38 – SC31 NI6 (Participation in regular volunteering)</p> <p>Members sought clarification in the definition of the performance indicator and basis for the calculation.</p>	<p>This indicator is collected through the Place Survey which is conducted every 2 years. It measures the % respondents to the survey who volunteer.</p> <p>Volunteering is defined as giving unpaid help through groups,</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
	<p>clubs or organisations, which support social, environmental, cultural or sporting objectives at least once a week or less than once a week but at least once a month.</p> <p>In Hartlepool the 2008 figure was 18.6% (national average was 22.2%) and Hartlepool's target for 2010 is 21.8%.</p>
<p>Page 38 – SC34 (Corporate Equality Plan)</p> <p>Members drew attention to the general nature of the action included in the Corporate Plan and the need to include a specific equalities related target. It was agreed that the setting of an aspirational target should be included in the Plan.</p>	<p>The indicator included in the Corporate Plan to measure progress on equality and diversity issues is:</p> <p>“The level of the Equality Framework for Local Government to which the Authority conforms.”</p> <p>The proposed target for 2010/11 included in the draft Corporate Plan is Achieving which equates to level 3 of the old Equality Standard.</p> <p>The Equality Standard was revised to form the new Equality Framework for local government. It is based on three levels of progress, ‘developing’, ‘achieving’ and ‘excellent’ rather than the five levels of the old standard.</p> <p>The Council was externally assessed and accredited the Equality Mark for achieving Level 3 of the Equality Standard for Local Government in Jan 2009 and migrated to the achieving level of the Equality Framework for Local Government from April 2009.</p> <p>Authorities assessed at ‘achieving’ level have two years from April 2009 to achieve ‘excellent’ level of the Framework, or they will need to be reassessed at the achieving level by the I&DeA's Diversity Peer Challenge. Once the authority is assessed under</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
	<p>the new Framework it will need to be reassessed every three years.</p> <p>During the ‘mop-up’ period after the Prime Minister asked the Queen to dissolve Parliament, the Equality Bill was accepted without amendment by the House of Commons, clearing its way to the statute book. The Equality Act 2010 aims to harmonise existing discrimination law and in some respects extend it. It will give organisations in both public and private sectors much to contend with. The Equality Act represents a major shift in equality law.</p> <p>It is planned that the main provisions of the Act will come into force from October 2010 and replace existing discrimination legislation. However, some provisions will come into force at a later date to allow organisations the necessary time to prepare.</p> <p>Corporate Management Team Support Group will shortly consider how the Council responds to the requirements of the Equality Framework and the Equalities Act 2010 and will subsequently report to the Executive on a proposed way forward.</p>
<p>Page 42 – OD09 (Implement Corporate Plans to Effectively Recognise, Engage and Reward the Workforce)</p> <p>Members were concerned that the use of the term ‘reward’ could be misleading. It was agreed that the language used would be looked at.</p>	<p>The use of the term ‘reward’ is part of the broader issue that goes beyond ‘pay’.</p> <p>It has been used within the Council in an open and public way since September 2006 as part of the People Strategy. Strategic Goal 5 of the Strategy is attached below and although under review is not expected to change in its terminology. The exact wording of the Strategic goal has been used in the Corporate</p>

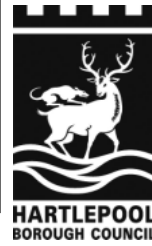
Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
	<p>Plan action for 2010 and has also been used in previous Corporate Plans. An extract of the Strategy which explains what this goal is broadly about and the two main objectives is below.</p> <p>Extract from the People Strategy:</p> <p>Strategic Goal 5 Effectively recognise, engage and reward the workforce</p> <p>53 Positive staff attitudes to the organisation's values and objectives are nurtured through positive recognition, engagement and rewards strategies.</p> <p>54 A key element of the Council's People Strategy mission statement is to ensure that employees feel valued. The Council is committed to the principle of equalities and diversity. Managers, Elected Members and colleagues all contribute to an employee's 'feel-good' level through the things they say and do directly or through other channels. Feedback should always be delivered personally, privately and constructively, errors and performance that is lower than expected should be used as an opportunity to learn and improve. Negative comments, which undermine the confidence of a person, the image of the Council or the successes already achieved, will be addressed. Formal and informal processes will enable and encourage internal and external compliments. A culture of recognising excellent performance, commitment and effort will be encouraged at all levels of the organisation and across all departments.</p> <p>55 We want employees to collaborate and participate fully in the Council's business, share their views and understand the wider context of where their job/role fits in through regular consultation</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
	<p>and communication. To meet different needs a choice of involvement opportunities will be offered through formal consultation processes, team activities, suggestion schemes, employee survey, focus groups, etc. Communication strategies will encourage vertical and horizontal exchanges, with feedback loops to ensure it isn't "one-way".</p> <p>56 The formal mechanisms for trade union liaison aims to ensure constructive and effective consultation, negotiation and representation. It is welcomed and encouraged by the Council as an effective means of understanding employees' views and reaching agreements.</p> <p>57 Pay and other financial benefits will be 'equality proof' through a pay and grading structure which links elements of pay to personal development, contribution and competence and implements the Single Status agreement and is subject to regular pay audits.</p> <p>58 As we compete for talented people, the "whole offer" package needs to be defined and improved. The Council's rewards package for employees and others will seek to incorporate elements other than just pay and other financial benefits. Creativity and flexibility is the key to designing an employment offer. It needs to be responsive to local and regional labour markets, whilst being underpinned by the stability of national pay bargaining and equal pay considerations. In the long-term, the Council will also consider the appropriateness of Total Reward Packages where employees can 'flex' their packages to suit them at different stages of their life.</p> <p>59 Specific attention will be paid to looking at how to address different treatment, which might occur between different job types, particularly in respect of lower paid jobs historically</p>

Comment	Response made in draft Corporate Plan for Cabinet consideration on 10 May
	<p>occupied by women and people from ethnic minorities.</p> <p>Objectives : 60 Operate a fair pay, grading and reward strategy 61 Increase employee satisfaction levels</p>
<p>Page 42 – OD10 (Review new CIPFA (Chartered Institute of Public Finance and Accountancy) and DCLG (Department for Communities and Local Government) guidance on treasury management.)</p> <p>Members highlighted that the deadline attached to this action was too late and suggested that it needed to be completed in conjunction with the treasury management plan.</p>	<p>The CIPFA and DCLG guidance was issued in 2009. The guidance was reviewed and this found that, with the exception of some minor issues, our existing procedures already comply.</p> <p>The review scheduled for September 2010 is timed to coincide with the regular half year review of Treasury management options. Treasury management is an area kept under constant review and if there are any developments these will be reported in the first instance to the Finance and Performance Portfolio holder and then Audit Committee.</p>

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Scrutiny Manager

Subject: DETERMINING THE SCRUTINY CO-ORDINATING COMMITTEE'S WORK PROGRAMME FOR 2010/11

1. PURPOSE OF REPORT

- 1.1 To provide the Members of the Scrutiny Co-ordinating Committee with a range of information, extracted from various sources to assist in the consideration of suitable topics for inclusion into the Committee's Work Programme for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 The role of Scrutiny Co-ordinating Committee is twofold in that carries out a co-ordinating role of the four standing Scrutiny forums together with the scrutiny element focussing on the budget, various plans and strategies that make up the policy framework.
- 2.2 As such there is a need to develop a Work Programme for the 2010/11 Municipal Year, together with a timeframe for each review, for endorsement by Members of this Committee at this meeting. Detailed terms of reference can be developed at the start of each review.
- 2.3 As such the Finance and Procurement Portfolio Holder, Performance Portfolio Holder, the Assistant Chief Executive, the Chief Financial Officer and the Chief Customer and Welfare Services Officer have all been the foundation sources for this report. In addition to this, key documents such as the Corporate Plan for 2010/11 have also been used to enable this Committee to compile its Work Programme for 2010/11.
- 2.4 However, it should be appreciated that some of the areas detailed below are continually evolving and further details will emerge throughout the year.
- 2.5 In addition to establishing the Committee's Work Programme, Members may consider it appropriate to receive illustrations from service departments in relation to impending legislation and to respond on an ad hoc basis to emerging issues which would be considered appropriate for an investigation or review to be undertaken.

TOPIC	Chief Officer, Elected Mayor and Cabinet Member	Member(s)	Continuing / Building on Work form Last Year	Developmental / Operational Requirement	Resident
<p>Business Transformation – Service Delivery Options (SDO's)</p> <p>(Issue: Scrutiny consideration of SDO's.)</p> <p>Following deferral of a decision on this issue at the Scrutiny Co-ordinating Committee meeting on the 25 June 2010, consideration needs to be given to the process for Scrutiny consideration of SDO's and how this will fit into the Work Programme.</p>	X				
<p>The Provision of Member Training / Development in Hartlepool</p> <p>(Issue: To explore the effectiveness of Member Development / Training provision in Hartlepool.)</p> <p>For further details see Appendix A.</p>	X				
<p>Child Poverty – The Provision of 'Face to Face' Advice and Information in Hartlepool</p> <p>(Issue: As part of the child poverty eradication agenda, to explore and evaluate the provision of 'face to face' advice and information services in Hartlepool.)</p> <p>For further details see Appendix B.</p>		X	X		

TOPIC	Chief Officer, Elected Mayor and Cabinet Member	Member(s)	Continuing / Building on Work from Last Year	Developmental / Operational Requirement	Resident
Council Assisted Scheme for the Provision of Household White Goods / Furniture (Issue: To explore the viability of, and possible options for, the introduction of a Council Scheme to provide household white goods / services as an alternative to high cost finance for vulnerable individuals and families.) For further details see Appendix C .		X			
Contracting out of work by HBC (Issue: To explore the competencies of contract workers / effectiveness of work completed.) For further details see Appendix D .					X
Ongoing - Call-In of Decision: Senior Management Review			X		
Petition Scheme (Issue: To develop the process for consideration of petitions through the Scrutiny process, in accordance with the requirements of the Petition Scheme.)				X	
Crime and Disorder Committee (Issue: To develop and approve the process for implementation of the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009.)			X	X	

- 2.6 In addition, Scrutiny Co-ordinating Committee has a role in over-seeing the general policies of the Council relating to the efficient use of resources. Consequently, the table over the page provides the dates of key budgetary and performance management reports that will go to Cabinet, for Members information, which will also be considered by Scrutiny thereafter.

REPORT	ESTIMATED DATE
Annual Summary Reporting of Audit Commission Inspection Reports	October 2011
Corporate Plan 2011/12 (Departmental Plans)	March / April 2011 (January / February 2011)
2009/10 Revenue and Capital Outturn	Sept 2010
Quarterly Budget and Performance Management Monitoring Reports	Quarter 1: September 2010 Quarter 2: November 2010 Quarter 3: March 2011
Initial Budget Consultation Report	October 2010 to December 2010
Draft Budget and Policy Framework Report	January 2011 onwards

- 2.7 Having considered the above information together with individual Members' identified topics for inclusion into the Work Programme, the Committee may wish to discuss various aspects contained within the Corporate Plan 2010/11 to raise potential areas for consideration. They could range from areas already identified as suitable for development through commitments or areas where the specific performance is below the targeted level. For this purpose, **Appendices E and F** detail the relevant Sections of the Corporate Plan for the Committee's consideration as outlined overleaf:-

Appendix E – Council's Priority Contributions to Community Strategy Themes: 'Strengthening Communities'; and 'Organisational Development'.

Appendix F - Performance Indicator Table: 'Strengthening Communities'; and 'Organisational Development'.

- 2.8 The Committee may also wish to apply a degree of emphasis on a particular source for example, would the Committee consider issues which are clearly raised as a concern by the public to carry more weight than those considered important by the service provider? In practice the Committee will need to apply a considered opinion from all sources against the individual subject area.
- 2.9 Once the Committee has identified Scrutiny topics, anticipated time frames need to be applied. It is suggested to the Committee that a standard template for applying time allocations should be treated with caution as when scoping a subject a number of complexities may arise, therefore the anticipated duration should be allocated to the subjects on an individual basis. The Committee is also advised to be cautious in setting an overly ambitious Work Programme for which it may be unable to deliver given its dual role.
- 2.10 In addition to the above, the Committee may also consider establishing some small Sub-Groups, known as Working Groups to look at sharp focused areas of supplementary aspects of the main topic being scrutinised.

3. RECOMMENDATIONS

- 3.1 The Scrutiny Co-ordinating Committee is requested to consider the wide range of information detailed within this report (and the possible implications of Scrutiny consideration of SDO's) to assist in the determination of its 2010/11 Work Programme, to be approved alongside the five standing Scrutiny Forums Work Programmes at this meeting.

Contact Officer:- Joan Stevens – Scrutiny Manager
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 284142
Email: joan.nominton@hartlepool.gov.uk

BACKGROUND PAPERS

The following backgrounds papers were used in the preparation of this report:-

- (i) Corporate Plan for 2010/11

Topic: The Provision of Member Development / Training in Hartlepool
Aim To explore the effectiveness of Member Development / Training provision in Hartlepool.
Background Information <ul style="list-style-type: none"> i) Member development in the Council has been overseen since 2004 by the Member Development Group, chaired by the Portfolio Holder responsible for workforce matters. More recently it comes under the remit of the Local Joint Consultative Committee. ii) All members are offered an annual development review which, if taken up by a significant number, would enable a programme of events and activities to be tailored to meet demand. iii) Newly elected members are provided with an induction programme and the opportunity to discuss areas which they personally would want more information, support and/or training; and iv) Without an assessment of member development needs and how they would be met, current budget provision and external opportunities are at risk of not being fully utilised or reduced / lost. <p>Suggested areas to examine / explore could be:-</p> <ul style="list-style-type: none"> (a) To gain an understanding of the agreed overall 'aim', and requirements, for the provision of Member Development / Training in Hartlepool; (b) To gain an understanding of how Member Development / Training is provided in Hartlepool; (c) To explore how effective the Member training / development programme in Hartlepool is in:- <ul style="list-style-type: none"> i) Achieving the agreed 'aim'; ii) Assessing Elected Member needs and targeting training; and iii) Encouraging 'take-up' of training opportunities by Elected Members. (d) To gain an understanding of the impact of current and future budget pressures on the way in which Member development / training is provided; (e) To explore (and identify where appropriate) how Elected Member training and development can be provided in the future, giving due regard to:- <ul style="list-style-type: none"> i) Improving the effectiveness and efficiency of the service in achieving the agreed overall 'aim'; and ii) If / how the service could be provided at a reduced financial cost.
What would be the desired area(s) of impact / benefit resulting from the investigation? <ul style="list-style-type: none"> (a) To better target Member training (b) To identify ways of improving Member take-up of training

Topic:

Child Poverty – The Provision of ‘Face to Face’ Advice and Information in Hartlepool

Aim

To, as part of the child poverty eradication agenda, explore and evaluate the provision of ‘face to face’ advice and information services in Hartlepool.

Background Information

One of the key issues relating to child poverty is that of poor financial management and debt. Families with limited financial resources may have their situation made worse by an inability to access ‘mainstream’ credit facilities with the result that they make use of loan sharks or purchase arrangements that charge huge interest rates. Families who may appear more affluent may also struggle with large debts, built up on credit cards etc.

Financial advice may be difficult for many to access, particularly those with limited literacy/numeracy skills. For them leaflets and online information may be neither accessible nor useful and to access individual, face to face advice is required.

One of the recommendations from Scrutiny, already agreed by Cabinet is:-

- (i) That a mapping exercise of services be undertaken to ensure that all organisations are aware of the services available.

Timescales - Given that this exercise will include identification of various services offering different forms of financial, and other, advice consideration must be given to whether it is advisable to wait until the actions relating to this recommendation have been completed (rather than risk duplication). The timescale is for the mapping to be completed in Jan 2011 with information circulated by Mar 2011.

Suggested areas to examine / explore could be:-

- (a) To gain an understanding of how ‘face to face’ advice and information services are provided in Hartlepool:-
 - i) How they are funded;
 - ii) Who provides them;
 - iii) Who they are focused on / accessed by;
 - iv) What are the levels of demand; and
 - v) Where they are provided.
- (b) To evaluate how effective / efficient the provision of ‘face to face’ advice and information services in Hartlepool are in meeting the needs of Hartlepool residents;
- (c) To gain an understanding of the impact of current and future budget pressures on the way in which ‘face to face’ advice and information services are provided in Hartlepool; and

(d) To explore how 'face to face' advice and information services in Hartlepool should be provided in the future, giving due regard to:-

- i) Improving the effectiveness and efficiency of the way in which the service is currently provided; and
- ii) If / how the service could be provided at a reduced financial cost.

What would be the desired area(s) of impact / benefit resulting from the investigation?

- i) Ensuring that there is no duplication of work and identification of potential improvements in partnership working.
- ii) The provision of efficient / cost effective 'face to face' advice and information services in Hartlepool.
- iii) The provision improved outcomes for local residents.

Topic:

Council Assisted Scheme for the Provision of Household White Goods / Furniture.

Aim

To explore the viability of, and possible options for, the introduction of a Council Scheme to provide household white goods / services as an alternative to high cost finance for vulnerable individuals and families.

Background Information

In 2004 Rotherham Borough Council set up a Furnished Home Scheme – through the provision of a range of affordable start up packages of furniture and white goods. The scheme was introduced in response to a study carried out to establish if a furniture and white goods service could offer solutions to the following problems:-

- Repeat homelessness presentations due to tenancy failure.
- An abundance of low demand 1 and 2 bedroomed lower ground flats and bungalows that were difficult to let.
- High turnover of properties and tenancy terminations.
- Vulnerable residents finding it difficult to set up and sustain their tenancies.
- A lack of affordable furnished accommodation within the local housing market.
- No alternative to high interest furniture stores/loan sharks for vulnerable individuals and families.

The concerns identified by Rotherham Borough Council, are not uncommon to those experienced by some of our citizens in Hartlepool. Many individuals and families who would have similar concerns to those outlined in the Rotherham project are equally vulnerable and would struggle with the initial burden of furnishing a home for the first time or re-homing. These individuals and families may have experienced a period of personal distress, homelessness, relationship breakdown, unemployment, recent discharge from prison, ill-health or fleeing violence which has led to access to limited rental properties, failed tenancies or the need to 'move on'. It will often be the case given their circumstances that they will also have limited access to financial resources or personal finance at a time when it is needed most.

A similar scheme could be viable in Hartlepool, and have a real impact on reducing dependence on stores such as Perfect Homes, Brighthouse and others who provide access to goods or finance at extremely high rates of interest which in itself results in crippling debts for individuals and families. The Financial Inclusion Partnership would support such a venture and would provide access to suitable potential partners to work with the Council in delivering such a project.

Suggested areas to examine / explore could be:-

- (a) To explore the following issues in relation to the Council being involved in the provision of schemes to provide household white goods / services as a means of helping prevent vulnerable families from being drawn into high cost financial deals:-

- | |
|--|
| <ul style="list-style-type: none">(i) The legal and operational implications for the Council in the provision of such schemes (including the possible need for a capital investment with option to create a longer term income stream); and(ii) The establishment of a process for the identification and evaluation of the feasibility / business case for possible schemes. |
| <p>What would be the desired area(s) of impact / benefit resulting from the investigation?</p> <ul style="list-style-type: none">i) The provision improved outcomes for local residents.ii) Identification of potential areas of income generation for the Council. |

<p>Topic:</p> <p>Contracting out of work by HBC</p>
<p>Aim</p> <p>To explore the competencies of contract workers / effectiveness of work completed.</p>
<p>Background Information</p> <p>Suggested potential areas to examine / explore could be:-</p> <ul style="list-style-type: none"> (a) To gain an understanding of the areas of work / services contracted out by the Council; (b) To gain an understanding of the Council's processes and procedures for the contracting out of work / services, including:- <ul style="list-style-type: none"> i) How decisions are taken to put services / work out to contract; and ii) How contracts are awarded. (c) To explore how the implementation of contracts and activities of contractors (and their staff) are monitored and evaluated in relation to:- <ul style="list-style-type: none"> i) Provision of services / work in accordance with contract specifications and customer satisfaction levels; and ii) The provision of value for money. (d) To identify possible areas of improvement (should there be any) for the provision of services undertaken by contractors on behalf of HBC. <p>In considering the value of this as a potential investigation, Members are asked to bear in mind that work is to be undertaken as part of the Business Transformation Process to look at how the Council procures its services and what the Council does itself. In light of this, Members are asked to consider if this would result in a duplication of activities.</p>
<p>What would be the desired area(s) of impact / benefit resulting from the investigation?</p> <ul style="list-style-type: none"> i) Ensure value for money is being obtained and quality of service provided.

Chief Executives - Corporate Plan 2010/11

This Committee's remit covers Actions under the following Community Strategy Themes / Council Priority areas:

- Strengthening Communities; and
- Organisational Development

The information provided in the appendix includes the relevant Community Strategy Themes, which are divided into the Corporate Plan Objectives that have some relevance to this Committee. Under each Corporate Plan Objective there are a number of Actions.

Theme: Strengthening Communities			
Outcome: Empower local people to have a greater voice and influence over local decision making and the delivery of services			
Code	Action	Date to be Completed	Responsible Officer
CEDSC001	Monitor the delivery of the Community Network 2010/11 Delivery & Improvement Plan	31 Mar 2011	Catherine Frank
Outcome: Improving Financial Inclusion			
Code	Action	Date to be Completed	Responsible Officer
CEDSC004	Ensure Hartlepool Financial Inclusion Partnership actions and outcomes are delivered as outlined in the Action Plan for April 2009 – 31 March 2011	31 Mar 2011	Carol Jones
CEDSC008	Integration of Child Poverty and Financial Inclusion Strategies	31 Mar 2011	Carol Jones
Outcome: Freedom from discrimination and harassment			
Code	Action	Date to be Completed	Responsible Officer
CEDSC009	Implement the Corporate Equality Plan	31 Mar 2011	Christine Armstrong

Theme : Organisational Development			
Outcome : Improve Performance Management, Data Quality and Risk Management Arrangements			
Code	Action	Date to be Completed	Responsible Officer
CEDOD001	Report to Cabinet on analysis of 2008/9 and 2009/10 National Indicator data identifying potential areas for service improvement	30 Nov 2010	Peter Turner
CEDOD003	Prepare for Comprehensive Area Assessment and Council's Organisational Assessment of 2009/10	31 Oct 2010	Peter Turner
CEDOD007	Prepare the Local Area Agreement Delivery & Improvement Plan for 2010/11	30 Jun 2010	Catherine Frank
CEDOD009	Negotiate a new LAA for 2011-14	31 Mar 2011	Catherine Frank
Outcome : Deliver effective customer focussed services and improve customer satisfaction			
Code	Action	Date to be Completed	Responsible Officer
CEDOD010	Implement Hartlepool Connect Service Integration & Improvement Strategy taking account of BTP strands	31 Mar 2011	Christine Armstrong
CEDOD011	Improve access to services	31 Mar 2011	Christine Armstrong
CEDOD012	Improve customer experience	31 Mar 2011	Christine Armstrong
Outcome : Provide a high quality Consultation and Information Service			
Code	Action	Date to be Completed	Responsible Officer
CEDOD014	Implement the Corporate Consultation Action Plan - co-ordinate consultation activity and promote high standards, e-consultation, consultation with diverse groups, feedback of consultation outcomes and monitoring & evaluation of consultation work	31 Mar 2011	Peter Turner
CEDOD016	Promote opportunities for civic participation to Hartlepool residents including through the Hartlepool Partnership website	31 Mar 2011	Dawn Clennett

Theme : Organisational Development (continued) Outcome : Raise the profile and enhance the reputation of the Council			
Code	Action	Date to be Completed	Responsible Officer
CEDOD018	Implement, review and evaluate the Tall Ships PR/Communications Plan	31 Dec 2010	Alastair Rae
CEDOD020	Improve and develop the Overview and Scrutiny Function	30 Jun 2011	Joan Norminton
CEDOD023	Deliver the Scrutiny Work Programme for 2010/11	30 Apr 2011	Joan Norminton
Outcome : Improve the efficiency and effectiveness of the organisation			
Code	Action	Date to be Completed	Responsible Officer
CEDOD025	Review of Corporate ICT Strategy to ensure it continues to support Corporate Objectives	31 Mar 2011	Joan Chapman
CEDOD026	Delivery of key projects identified in ICT Strategy	31 Mar 2011	Joan Chapman
CEDOD032	Implement year 2 of the Business Transformation programme	31 Mar 2011	Andrew Atkin
CEDOD033	Review Business Transformation programme and associated efficiency programmes in light of MTFS and identified budget settlement	30 Jun 2011	Andrew Atkin
CEDOD034	Determine revised programme, if appropriate, for delivery of efficiency requirements	31 Jul 2011	Andrew Atkin
RNDOD002	Agree a regional, sub-regional and local strategy in collaborative procurement	31 Jul 2010	David Hart
RNDOD003	Review 5 Year Procurement Plan	31 Mar 2011	David Hart
RNDOD004	Review Commissioning and Procurement Strategy	31 Mar 2011	David Hart
RNDOD006	Review and gain approval of Capital Strategy / Asset Management Plan	31 Mar 2011	Dale Clarke
Outcome : Continue to support, develop and improve efficiency of the Council's Democratic function			
Code	Action	Date to be Completed	Responsible Officer
CEDOD035	Support of Council's Executive, Non-Executive and Scrutiny Processes	31 Mar 2011	Amanda Whitaker

Theme : Organisational Development (continued)			
Outcome : Ensure robust governance arrangements for core business and key partnerships			
Code	Action	Date to be Completed	Responsible Officer
CEDOD043	Review System of Internal Audit.	31 Mar 2011	Noel Adamson
CEDOD045	Implement Audit recommendations contained in "Setting High Ethical Standards Report"	31 Mar 2011	Peter Devlin
Outcome : Improve Elected Member and Workforce arrangements			
Code	Action	Date to be Completed	Responsible Officer
CEDOD052	Implement Corporate Plans to Develop & Promote Active, Visible and Effective Leadership	31 Mar 2012	Joanne Machers
CEDOD053	Implement Corporate Plans to Continually improve what we do	31 Mar 2012	Joanne Machers
CEDOD054	Implement Corporate Plans to Develop the Skills of the Workforce	31 Mar 2012	Joanne Machers
CEDOD055	Implement Corporate Plans to Promote Healthy Working	31 Mar 2012	Stuart Langston
CEDOD056	Implement Corporate Plans to Effectively Recognise, Engage and Reward the Workforce	31 Mar 2012	Joanne Machers
CEDOD057	Implement Corporate Plans to Effectively Use Resources and Invest in the Future	31 Mar 2012	Joanne Machers
Outcome : Improve financial management and reporting			
Code	Action	Date to be Completed	Responsible Officer
CEDOD060	Review new CIPFA and CLG guidance on treasury management.	30 Sep 2010	Sandra Shears
Outcome : Reduce the risk and incidences of Fraud			
Code	Action	Date to be Completed	Responsible Officer
CEDOD066	Update HBC anti fraud and corruption plan.	31 Mar 2011	Noel Adamson

PERFORMANCE INDICATORS

Every council is required by the Department for Communities and Local Government to collect and publish a range of National performance indicators (NI's). In addition to these Government indicators, services in Hartlepool Borough Council have also set 'Local indicators,' these statutory and non-statutory indicators are set out in the pages that follow.

Two of the Community Strategy themes have some relevance to this Committee, and are listed below:-

⇒ **Strengthening Communities**

⇒ **Organisational Development**

NI's are set by the government and information for these are included in the Corporate Plan. Some of the NI's have additional uses these include:-

- **Comprehensive Area Assessment (CAA)**

The means of assessing the Council's performance and how well it works together with other public bodies to meet the needs of Hartlepool residents. Replaced the Comprehensive Performance Assessment in April 2009.

- **Public Service Agreement (PSA)**

Agreement between local and central government to improve performance across a range of indicators based upon national and local priority

Theme: Strengthening Communities			
Outcome: Empowering local people to have a greater voice and influence over local decision making and the delivery of services			
Code	Indicator	2009/10	Annual 2010/11
		Value	
LAA SC P001a	% of CN Theme Partnership Representatives & LSP Representatives attending Partnership Meetings	63	
LAA SC P001b	% Resident Representatives attending pre agenda meetings	72	75
LAA SC P001c	% Active CEN members attending Community Network Business Meetings	55	55
MORI P06a	Percentage of adults who feel they can affect decisions that affect their own area	23	
MORI P06b	Percentage of adults who feel they can affect decisions that affect their own area (NRA Narrowing the gap)	21	
NI 3	Civic participation in the local area	10.9%	
NI 4	% of people who feel they can influence decisions in their locality (QoL 23)	31.3%	
Outcome: Improving Financial Inclusion			
Code	Indicator	2009/10	Annual 2010/11
		Value	
CEDFI P025	Increase the number of Credit Union Current Accounts / Savings Accounts opened by Adults	No data for this range	5%
CEDFI P026	Increase in the opening of bank / savings accounts by school age / college age individuals	No data for this range	100
CEDFI P027	Take up of Council Tax reductions	No data for this range	100
Outcome: Freedom from discrimination and harassment			
Code	Indicator	2009/10	Annual 2010/11
		Value	
CEDHR P012	Equality Framework for Local Government (EFLG)	2	2
MORI P01a	% of people who feel that their local area is a place where people from different backgrounds get on well together	55	
MORI P01b	% of people who feel that their local area is a place where people from different backgrounds get on well together (NRA narrowing the gap)	55	

Theme: Organisational Development			
Outcome: Provide a high quality Consultation and Information Service			
Code	Indicator	2009/10	Annual 2010/11
		Value	
MORI P06a	Percentage of adults who feel they can affect decisions that affect their own area	23	
MORI P06b	Percentage of adults who feel they can affect decisions that affect their own area (NRA Narrowing the gap)	21	
NI 4	% of people who feel they can influence decisions in their locality (QoL 23)	31.3%	
Outcome: Improve the efficiency and effectiveness of the organisation			
Code	Indicator	2009/10	Annual 2010/11
		Value	
CEDCS P018	Number of online transactions (LPI CE15)	6,116	
Outcome: Improve Elected Member and Workforce arrangements			
Code	Indicator	2009/10	Annual 2010/11
		Value	
HR PI 5A All	Average working days per employee (full time equivalent) per year lost through sickness absence - All Actual	9.93	9.5

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Chair of the Adult and Community Services Scrutiny Forum

Subject: DRAFT WORK PROGRAMME 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Scrutiny Coordinating Committee on the proposed Draft Work Programme of the Adult and Community Services Scrutiny Forum for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 At a meeting of the Adult and Community Services Scrutiny Forum held on 5 July 2010, consideration was given to a wide range of information, extracted from various sources to assist in the formulation of the Forum's Draft Work Programme for the forthcoming year.
- 2.2 Prior to that meeting, myself, the Scrutiny Manager and the Scrutiny Support Officer met with the Director of Child and Adult Services and Cabinet Members for Adult and Public Health Services and Culture, Leisure and Tourism to receive their views in relation to suitable topics for inclusion into the Forum's Draft Work Programme.
- 2.3 The Forum has therefore considered a wide range of suitable topics for inclusion into the Forum's Draft Work Programme. **Table 1** overleaf details the Forum's suggested Draft Work Programme together with appropriate timescales to be considered by the Scrutiny Co-ordinating Committee.

Table 1 – Adult and Community Services Scrutiny Forum’s Draft Work Programme 2010/11

TOPIC	INDICATIVE DATES
<p>Safeguarding of Adults</p> <p>(To explore/evaluate the provision of safeguarding services in Hartlepool, including the impact of current and future budgetary restrictions on the provision of these services.)</p> <p>* Please note that in accordance with the wishes of the Forum, the safeguarding of adults with dementia will be considered as part of this investigation.</p>	<p>August 2010 to March 2011 (subject to change – see paragraph 2.4)</p>

2.4 In addition to the above, the Forum has also acknowledged that throughout the 2010/11 Municipal Year it may be necessary to become involved in consideration of:-

- i) Services Delivery Options as part of the Business Transformation Process;
- ii) Call-In's (as referred from the Scrutiny Co-ordinating Committee);
- iii) Budget and Policy Framework documents; and
- iv) Emerging issues, on an ad hoc basis, which could be considered appropriate for a review to be undertaken.

3. RECOMMENDATION

3.1 It is recommended that the Scrutiny Co-ordinating Committee approves the content of the Draft Work Programme of the Adult and Community Services Scrutiny Forum for the 2010/11 Municipal Year, as outlined in Table 1.

COUNCILLOR JANE SHAW
CHAIR OF THE ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Contact:- Elaine Hind – Scrutiny Support Officer
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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- i) Briefing Note of the Scrutiny Manager entitled 'Determining the Forum's Work Programme 2010/11' to the Adult and Community Services Scrutiny Forum held on 5 July 2010.

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Chair of the Children's Services Scrutiny Forum

Subject: DRAFT WORK PROGRAMME 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Scrutiny Co-ordinating Committee on the proposed Draft Work Programme of the Children's Services Scrutiny Forum for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 At a meeting of the Children's Services Scrutiny Forum held on 29 June 2010, consideration was given to a wide range of information, extracted from various sources to assist in the formulation of the Forum's Draft Work Programme for the forthcoming year.
- 2.2 Prior to that meeting, myself and the Scrutiny Support Officer also met with the Director of Child and Adult Services to receive her views in relation to suitable topics for inclusion into the Forum's Draft Work Programme. The Cabinet Member for Children's Services was also asked for any topic suggestions prior to that meeting.
- 2.3 The Forum has, therefore, considered a wide range of suitable topics for inclusion into the Forum's Draft Work Programme. **Table 1** overleaf details the Forum's suggested Draft Work Programme together with appropriate timescales to be considered by the Scrutiny Co-ordinating Committee.

Table 1 – Children’s Services Scrutiny Forum’s Draft Work Programme 2010/11

TOPIC	DATE
Think Family – Early Intervention and Prevention (Aim: To explore the provision of preventative and early intervention services including the provision of practical support for children; looked after children; and their families).	August 2010 to March 2010
Youth Involvement / Participation in the Development and Delivery of Council Services including the Safeguarding of Young People (Aim: To explore ways of expanding the participation / involvement of young people in the development and delivery of Council services with particular focus on the safeguarding of young people during their involvement in the process)	To be confirmed (see paragraph 2.4 below).

- 2.4 At the Forum meeting of 29 June 2010 it was agreed by Members of the Forum and the young people co-opted onto the Forum that the young people would be tasked with an investigation. The topic chosen by the Forum and young people was ‘Youth Involvement / Participation in the Development and Delivery of Council Services including the Safeguarding of Young People’. It was agreed by the Forum and young people that the young people would scope the investigation; gather the evidence; and produce a final report with recommendations. The timescale for completion of this investigation will be decided by the young people and will be agreed as part of the scoping report.
- 2.5 In addition to the above, the Forum has also acknowledged that throughout the 2010/11 Municipal Year it may be necessary to become involved in consideration of:-
- i) Services Delivery Options as part of the Business Transformation Process;
 - ii) Call-In’s (as referred from the Scrutiny Co-ordinating Committee);
 - iii) Budget and Policy Framework documents; and
 - iv) Emerging issues, on an ad hoc basis, which could be considered appropriate for a review to be undertaken.

3. RECOMMENDATION

- 3.1 It is recommended that the Scrutiny Co-ordinating Committee approves the content of the Draft Work Programme of the Children's Services Scrutiny Forum for the 2010/11 Municipal Year, as outlined in Table 1.

**COUNCILLOR CHRIS SIMMONS
CHAIR OF CHILDREN'S SERVICES SCRUTINY FORUM**

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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- i) Report of the Scrutiny Support Officer entitled 'Determining the Forum's Work Programme 2010/11' to the Children's Services Scrutiny Forum held on 29 June 2010.

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Chair of the Health Scrutiny Forum

Subject: DRAFT WORK PROGRAMME 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Scrutiny Coordinating Committee on the proposed Draft Work Programme of the Health Scrutiny Forum for the 2010/11 Municipal Year.

2. BACKGROUND

- 2.1 At a meeting of the Health Scrutiny Forum held on 22 June 2010, consideration was given to a wide range of information, extracted from various sources to assist in the formulation of the Forum's Draft Work Programme for the forthcoming year.
- 2.2 Prior to that meeting, myself and the Scrutiny Support Officer also met with representatives from NHS Hartlepool PCT and North Tees and Hartlepool NHS Foundation Trust to receive their views in relation to suitable topics for inclusion into the Forum's Draft Work Programme.
- 2.3 The Forum has therefore considered a wide range of suitable topics for inclusion into the Forum's Draft Work Programme. **Table 1** overleaf details the Forum's suggested Draft Annual Work Programme for 2010/11 together with appropriate timescales to be considered by the Scrutiny Coordinating Committee.
- 2.4 The Forum is also required to produce a rolling three year health scrutiny work programme following consultation with relevant stakeholders. **Table 2** overleaf summarises the issues that the Forum wishes to scrutinise in later years as part of the three year rolling work programme.

Table 1 – Health Scrutiny Forum’s Draft Work Programme 2010/11

TOPIC	DATE
Service Transformation Project (Issue: To consider at each meeting current and future impact of the Momentum: Pathways to Healthcare programme in terms of relevant streams from the Service Transformation Project)	August 2010 to March 2011
Connected Care Pilot (Issue: To consider the evaluation of the Connected Care Pilot and the National Carers Strategy in terms of improving health provision for the people of Hartlepool)	September to November 2010
Teenage Pregnancy Rates (Issue: To examine the rates of teenage pregnancy in Hartlepool in comparison to national and local indicators – One-off Meeting)	As soon as practicable
Breastfeeding (Issue: To receive an update from the Breastfeeding Co-ordinator about current progress in improving outcomes for breastfeeding in Hartlepool)	As soon as practicable
Quality Accounts North Tees and Hartlepool NHS Foundation Trust	September 2010 and January 2011
Health Inequalities NHS Hartlepool to provide an annual update on this topic with reference to life expectancy of women in Hartlepool.	As soon as practicable

Table 2 – Health Scrutiny Forum’s Rolling Three Year Work Programme 2010 – 2012

TOPIC	DATE
Healthy Eating /Obesity	Yr 2/3
Smoking	Yr 2/3
Drug Rehabilitation	Yr 2/3
Cancer Clusters	Yr 2/3

2.5 In addition to the above, the Forum has also acknowledged that throughout the 2010/11 Municipal Year it may be necessary to become involved in consideration of:-

- i) Dust Deposits on the Headland – following completion of work by Professor Peter Kelly, Executive Director for Public Health at NHS Tees;
- ii) Call-In’s (as referred from the Scrutiny Co-ordinating Committee);
- iii) Budget and Policy Framework documents; and
- iv) Emerging issues, on an ad hoc basis, which could be considered appropriate for a review to be undertaken.

3. RECOMMENDATION

3.1 It is recommended that the Scrutiny Co-ordinating Committee notes:-

- (i) The content of the Draft Work Programme of the Health Scrutiny Forum for the 2009/10 (as outlined in Table 1); and
- (ii) The Rolling Work Programme for a further two years (as outlined in Table 2).

COUNCILLOR STEPHEN AKERS-BELCHER
CHAIR OF THE HEALTH SCRUTINY FORUM

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BACKGROUND PAPER

The following backgrounds paper was used in the preparation of this report:-

- i) Report of the Scrutiny Support Officer entitled 'Determining the Scrutiny Forum's Work Programme for 2010/11' presented to the Health Scrutiny Forum meeting held on 22 June 2010.

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Chair of the Neighbourhood Services Scrutiny Forum

Subject: DRAFT WORK PROGRAMME 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Scrutiny Coordinating Committee on the proposed Draft Work Programme of the Neighbourhood Services Scrutiny Forum for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 At a meeting of the Neighbourhood Services Scrutiny Forum held on 7 July 2010, consideration was given to a wide range of information, extracted from various sources to assist in the formulation of the Forum's Draft Work Programme for the forthcoming year.
- 2.2 Prior to that meeting, myself and the Scrutiny Support Officer also met with the Director of Regeneration and Neighbourhoods and the Cabinet Member for Transport and Neighbourhoods to receive their views in relation to suitable topics for inclusion into the Forum's Draft Work Programme.
- 2.3 The Forum has therefore considered a wide range of suitable topics for inclusion into the Forum's Draft Work Programme. **Table 1** overleaf details the Forum's suggested Draft Work Programme together with appropriate timescales to be considered by the Scrutiny Co-ordinating Committee.

Table 1 – Neighbourhood Services Scrutiny Forum's Draft Work Programme 2010/11

TOPIC	INDICATIVE DATES
20's Plenty – Traffic Calming Measures (Aim: To explore the effectiveness of traffic calming measures in Hartlepool)	August 2010 to December 2010
Foreshore Management (Aim: To evaluate the provision of Foreshore Management services in Hartlepool)	January 2010 to April 2010

2.4 In addition to the above, the Forum has also acknowledged that throughout the 2010/11 Municipal Year it may be necessary to become involved in consideration of:-

- i) Services Delivery Options as part of the Business Transformation Process;
- ii) Call-In's (as referred from the Scrutiny Co-ordinating Committee);
- iii) Budget and Policy Framework documents; and
- iv) Emerging issues, on an ad hoc basis, which could be considered appropriate for a review to be undertaken.

3. RECOMMENDATION

3.1 It is recommended that the Scrutiny Co-ordinating Committee approves the content of the Draft Work Programme of the Neighbourhood Services Scrutiny Forum for the 2010/11 Municipal Year, as outlined in Table 1.

COUNCILLOR STEPHEN THOMAS
CHAIR OF THE NEIGHBOURHOOD SERVICES SCRUTINY FORUM

Contact:-

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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- i) Report of the Scrutiny Support Officer entitled 'Determining the Forum's Work Programme 2010/11' to the Neighbourhood Services Scrutiny Forum held on 7 July 2010.

SCRUTINY CO-ORDINATING COMMITTEE

23 July 2010



Report of: Chair of the Regeneration and Planning Services
Scrutiny Forum

Subject: DRAFT WORK PROGRAMME 2010/11

1. PURPOSE OF REPORT

- 1.1 To seek approval from the Scrutiny Co-ordinating Committee on the proposed Draft Work Programme of the Regeneration and Planning Services Scrutiny Forum for the 2010/11 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 At a meeting of the Regeneration and Planning Services Scrutiny Forum held on 8 July 2010, consideration was given to a wide range of information, extracted from various sources to assist in the formulation of the Forum's Draft Work Programme for the forthcoming year.
- 2.2 Prior to that meeting, myself and the Scrutiny Support Officer also met with the Director of Regeneration and Neighbourhoods, and the Cabinet Members for Community Safety & Housing and Regeneration & Economic Development to receive their views in relation to suitable topics for inclusion into the Forum's Draft Work Programme.
- 2.3 The Forum has, therefore, considered a wide range of suitable topics for inclusion into the Forum's Draft Work Programme. **Table 1** overleaf details the Forum's suggested Draft Work Programme together with appropriate timescales to be considered by the Scrutiny Co-ordinating Committee.

Table 1 – Regeneration and Planning Services Scrutiny Forum's Draft Work Programme 2010/11

TOPIC	DATE
Working Neighbourhoods Fund (Issue: To assess the impact of the potential withdrawal of the working neighbourhood fund and its impact on the worklessness agenda.)	August 2010 to November 2010
Domestic Violence (Issue: To assess the availability and effectiveness of services provided to male victims of domestic violence in Hartlepool.)	January 2010 to March 2011

2.4 In addition to the above, the Forum has also acknowledged that throughout the 2010/11 Municipal Year it may be necessary to become involved in consideration of:-

- i) Services Delivery Options as part of the Business Transformation Process;
- ii) Call-In's (as referred from the Scrutiny Co-ordinating Committee);
- iii) Budget and Policy Framework documents; and
- iv) Emerging issues, on an ad hoc basis, which could be considered appropriate for a review to be undertaken.

3. RECOMMENDATION

3.1 It is recommended that the Scrutiny Co-ordinating Committee approves the content of the Draft Work Programme of the Regeneration and Planning Services Scrutiny Forum for the 2010/11 Municipal Year, as outlined in Table 1.

COUNCILLOR KEVIN CRANNEY CHAIR OF REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

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BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- i) Briefing Note of the Scrutiny Support Officer entitled 'Determining the Forum's Work Programme 2010/11' to the Regeneration and Planning Services Scrutiny Forum held on 8 July 2010.