

# **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO DECISION RECORD**

26 July 2010

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

## **Present:**

Councillor Gerard Hall (Adult's Services and Public Health Portfolio Holder)

Officers: Sylvia Pinkney, Public Protection Manager  
Jane Kett, Principal Environmental Health Officer (Commercial)  
Phil Homsby, Strategic Commissioner – Older People  
Neil Harrison, Commissioner – Working Age Adults  
Beverley Thompson, Strategic Commissioner Mental Health  
Pam Simpson, Strategic Lead in Safeguarding and Vulnerability  
Sarah Bird, Democratic Services Officer

## **1. Direction for an Exception to Contract Procedure Rules for the Purchase of Air Quality Monitoring Equipment – Public Protection Manager**

### **Type of Decision**

Non key.

### **Purpose of Report**

To obtain direction from the Portfolio Holder for an exception from the Contract Procedure Rules to enable quotations to be accepted for the purchase of air quality monitoring equipment.

### **Issues for Consideration**

The Public Protection Manager informed the Portfolio Holder that the current air quality monitoring station required replacing and a further monitoring station was required on the Headland following the recent Neighbourhood Services Scrutiny Forum and Health Scrutiny Forum investigations. This had been accepted by Cabinet and the target date for provision of this equipment was the end of August 2010. There are only three suppliers of the equipment in the UK and following the formal tendering process would result in too long a delay in provision of the equipment promised to the Headland residents. Quotations for the supply and installation of this equipment had been obtained from the three

suppliers and a decision would be made on which quotation to accept on the basis of the equipment meeting the required minimum technical specification and the lowest quoted price. Delivery would be in the region of 4 – 6 weeks following receipt of the order.

### **Decision**

The Portfolio Holder agreed to the exception from the provisions of the Contract Procedure Rules to enable officers to proceed with the quotations obtained and progress to ordering the required air quality monitoring equipment.

## **2. Adult and Community Services Departmental Plan 2009/2010 – 4<sup>th</sup> Quarter Monitoring Report – Strategic Commissioner – Older People**

### **Type of Decision**

Non key.

### **Purpose of Report**

To inform the Portfolio Holder of the progress made against the Adult and Community Services Departmental Plan 2009/10 during 2009/10.

### **Issues for Consideration**

The report summarised progress against the actions contained in the Adult and Community Services Departmental Plan 2009/10, the final year outturns of key performance indicators and associated risks.

99% of the 152 actions had been completed or achieved. Details of the one action which was incomplete i.e. 'Ensuring that the developing user led organisation contributing to the Older People's agenda had a focus on cultural sensitivities'. The Portfolio Holder was informed that the Authority had not received support from the Regional Improvement and Efficiency Partnership as the Hartlepool proposal did not meet the government requirements for User Led Organisations. This action was to be reviewed.

The report also outlined details of the Performance Indicators where targets had not been achieved. These included:-

- Number of 4 week smoking quitters – the information for the last quarter had not been received so it was possible that this target may actually be achieved. The Portfolio Holder asked how the figures were obtained and the Strategic Commissioner – Older People agreed to provide this information following the meeting.
- Number of Deprivation of Liberty (DOL) referrals during the year

had been higher than anticipated but publicity about the programme had resulted in increased access to the service.

- Number of Safeguarding Adults referrals during the year was higher than anticipated but again was as a result of considerable effort by the department to publicise and encourage users or residential providers to report instances of alleged abuse.
- Social Care clients receiving Self Directed Support. Although this target had not been achieved, performance in Hartlepool was well above the national level.

The report also detailed the current risk ratings in the department, two of which were highlighted as 'red'. These were:-

- Serious disruption from financial shortfalls for voluntary sector. Service delivery reviews were likely to impact on voluntary and independent sector providers
- Demographic changes to population changes causing increasing demand.

The Portfolio Holder was informed how risks were assessed and categorised into green, amber and red risks. When the Government spending announcement was detailed then the Authority would assess its risk register accordingly.

### **Decision**

The Portfolio Holder noted the achievements on actions, indicators and risks.

## **3. Hartlepool Vulnerable Adults Protection Committee Quarterly Statistics and Update – Strategic Lead in Safeguarding and Vulnerability**

### **Type of Decision**

Non key.

### **Purpose of Report**

To present the Safeguarding Vulnerable Adults quarterly statistics and provide an update on safeguarding activity.

### **Issues for Consideration**

The report provided information concerning Safeguarding Vulnerable Adults Quarterly Statistics for the fourth quarter of 2009/2010. The report

provided information relating to trends and provided an update on the Hartlepool Safeguarding action plan covering the period from January to March 2010.

The Portfolio Holder commented that this was a comprehensive report and that a lot of work had been undertaken in relation to training and staff awareness and working with partners. He expressed concern in relation to staffing levels and increased workloads as a result of increased numbers of referrals.

### **Decision**

The Portfolio Holder noted the report and its contents.

## **4. Living Well with Dementia – National Dementia Strategy – One Year On - *Strategic Commissioner Mental Health***

### **Type of Decision**

Non key.

### **Purpose of Report**

The purpose of the paper was to update the Portfolio Holder on the delivery of the National Dementia Strategy following its publication in 2009.

### **Issues for Consideration**

The report provided information on the self assessment undertaken against the National Dementia Strategy Baseline Assessment and the current position within Hartlepool with the Key Priorities one year on detailed.

The new government has shown its ongoing commitment to dementia and through National Institute for Health and Clinical Excellence (NICE) has recently published a Quality Standards programme. There are currently 10 draft quality measures accompanying quality standards which are intended to improve the structure, process and outcomes for people with Dementia and will continue to support the implementation of the national dementia strategy.

The recent government announcement in relation to Primary Care Trusts would lead to General Practitioners becoming commissioners of services. It was therefore pleasing that GPs had received training and support in relation to Dementia Awareness.

### **Decision**

The Portfolio Holder noted progress in relation to the National Dementia Strategy.

## **5. Food Law Enforcement Service Plan 2010/2011 – *Principal Environmental Health Officer (Commercial)***

### **Type of Decision**

Non key.

### **Purpose of Report**

To consider the Food Law Enforcement Service Plan for 2010/2011, which was a requirement under the Budget and Policy Framework.

### **Issues for Consideration**

The report set out details of Hartlepool's Food Law Enforcement Service Plan 2010/11. The plan is a requirement of the Food Standards Agency and forms the basis on which the Authority may be monitored and audited to verify whether the service provided is effective in protecting the public. The plan sets out the Council's aims in respect of its food law service. Whilst focussing on 2010/11, it also identified longer term objectives as well as a review of performance for 2009/10.

It was noted that 100% of all programmed food hygiene inspections had been carried out although the targets set in respect of food standards and feeding stuffs inspection had not been achieved. Details were given to the Portfolio Holder of common areas where food outlets did not achieve a satisfactory standard. It was pointed out that in the current year 89.8% of food outlets had achieved a 3\* rating or above. There are currently no zero rated premises.

In addition to the programmed inspections planned for 2010/11 it was identified that additional visits were being carried out in relation to the Tall Ships Event and Headland Carnival. The Portfolio Holder outlined concerns raised by some smaller establishments that they would be unable to cope with the influx of visitors during the tall ships event. Staffing levels within the team were also discussed as 3 posts had been lost within the team and these duties had had to be picked up by the remainder of the team.

### **Decision**

The Portfolio Holder noted the Food Law Enforcement Service Plan for 2010/2011 which would also be considered by the Scrutiny Forums, Cabinet and Council.

## **6. Local Government (Access to Information) (Variation) Order 2006**

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 7 – Joseph Rowntree Housing Foundation – Apartment 109 Hartfields Manor this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation)Order 2006) namely (para 3), information relating to the financial and business affairs of any particular person (including the authority holding that information).

## **7. Joseph Rowntree Housing Foundation – Apartment 109 Hartfields Manor (para 3) – *Director of Child and Adult Services and Assistant Director (Resources)***

### **Type of Decision**

Non key.

### **Purpose of Report**

To inform the Portfolio Holder for Adult and Public Health Services of the intention to enter into a shared equity agreement with Joseph Rowntree Housing Foundation for a property at Hartfields Manor.

### **Issues for Consideration**

The report provided information on the proposed contractual arrangement and the financial impact of the provision of the scheme.

The Portfolio Holder queried whether the Council was responsible for any maintenance charges and was informed that this was part of the individual's service charge. It was clarified that there was likely to be a further 5 or 6 individuals who would have similar arrangements in the future.

### **Decision**

The Portfolio Holder noted the contents of the report and the included arrangements.

The meeting concluded at 11.26 am.

**P J DEVLIN**

**CHIEF SOLICITOR**

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