

# **CONTRACT SCRUTINY PANEL AGENDA**



**Monday 24th April 2006**

**at 11:00 am**

**in Committee Room 'A'**

**MEMBERS: CONTRACT SCRUTINY PANEL:**

Councillors Cranney, Cook, Griffin, J Marshall and Rayner

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 3<sup>rd</sup> April 2006 (attached)
- 4. ITEMS FOR INFORMATION**
  - 4.1 None
- 5. ITEMS FOR DECISION**
  - 5.1 None
- 6. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 7. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006

**8. ITEMS FOR INFORMATION**

8.1 None

**9. OPENING OF TENDERS**

9.1 Tenders in Respect of War Memorial Restoration – *Head of Procurement and Property Services* (para 3)

**10. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

## **CONTRACT SCRUTINY PANEL**

### **MINUTES AND DECISION RECORD**

3<sup>rd</sup> April 2006

**PRESENT:** Councillors: Pat Rayner (in the Chair)

**OFFICERS:** Alison King, Principal Legal Executive (Conveyancing)  
Pauline Newton - Senior Legal Assistant  
Alison Mawson – Head of Community Safety and Prevention  
Dave Thompson, Principal Engineer – Environmental Issues  
Brendon Colarossi – Senior Project Engineer  
Dave Morton – Fleet Co-Ordinator  
Jan Bentley, Democratic Services Officer  
Leanne Lupton – Administrative Assistant

#### **124. APOLOGIES FOR ABSENCE**

Apologies were submitted from Councillors Cook and Griffin.  
In accordance with Paragraph 4.2(ii) of the Council's Procedure Rules  
Councillor Mary Fleet attended as substitute for Councillor Sheila Griffin.

#### **125. DECLARATIONS OF INTEREST**

None

#### **126. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 20<sup>th</sup> MARCH 2006**

The minutes were confirmed.

#### **127. SECURITY GUARD CONTRACT – TEMPORARY EXTENSION TO CONTRACT**

##### **PURPOSE OF REPORT**

To advise Members of the decision to grant a temporary extension to the current security guard contract which expired on 31<sup>st</sup> March 2006.

##### **INTERIM ARRANGEMENTS**

The Council's Contract Procedure Rules provide for waiver of the requirements of the rules by the Council's Monitoring Officer in a case of urgency; a report to the Contract Scrutiny Panel must then follow. The Monitoring Officer was consulted and agreed that an extension to the contract beyond that provided for

by the contract was required as a matter of urgency in this case, as it would be unacceptable for the Council to have no security provision at its buildings and sites currently patrolled by Reay Security. The Monitoring Officer, therefore agreed, on 7<sup>th</sup> March, to exercise his power to authorise a waiver of the Contract Procedure Rules to enable the extension to take place.

An extension of the existing contract with Reay Security had been negotiated at existing contract rates, plus the annual Retail price Index adjustment, for a period up to six months.

## **FINANCIAL IMPLICATIONS**

The budget for the core-contract provision had been reduced by £20,000 from £160,000 plus 3% inflation, as a budget efficiency saving in 2006/07.

Continuing with the existing contract rates would obviously put pressure on the budget and therefore it was imperative that the interim arrangement would be for as short a period as possible, ideally no longer than four months.

## **DECISION**

That the report be noted with approval

## **128. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

Minute 129 - Tenders in respect of Owton Manor Lane Reconstruction - (para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services – *Head of Technical Services*

Minute 130 Tenders in respect of the Demolition of the Former Adult Training Centre, Lynn Street (South) –(para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services – *Head of Technical Services*

Minute 131 Tenders in respect of 2 x Footpath Sweepers, 1 6.5t Dropside.Pick Up and 1 ELWB Van - (para 9) exempt information under 12A Local Government Act 1972 namely terms proposed or to be proposed by or to the Authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services – *Head of*

**129. TENDERS IN RESPECT OF OWTON MANOR LANE RECONSTRUCTION – *Head of Technical Services (para 9)***

Members were informed that tenders had been invited in respect of the above project.

**130. TENDERS IN RESPECT OF THE DEMOLITION OF THE FORMER ADULT TRAINING CENTRE, LYNNE STREET (SOUTH) – *Head of Technical Services (para 9)***

Members were informed that tenders had been invited in respect of the above project.

**131. TENDERS IN RESPECT OF 2 FOOTPATH SWEEPERS, 1 6.5T DROPSIDE/PICK UP AND 1 ELWB VAN – *Head of Technical Services (para 9)***

Members were informed that tenders had been invited in respect of the above project.

P RAYNER

CHAIR