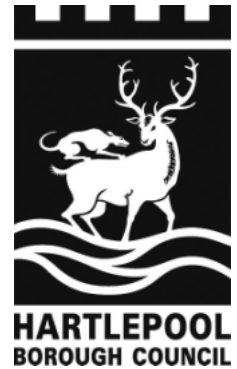


REGENERATION AND PLANNING SERVICES SCRUTINY FORUM AGENDA



Thursday, 9 September 2010

at 3.00 pm

in Committee Room B, Civic Centre, Hartlepool

MEMBERS: REGENERATION AND PLANNING SERVICES SCRUTINY FORUM:

Councillors Barclay, Cranney, Cook, Gibbon, James, A Lilley, London, Rogan and Wells

Resident Representatives:

Ted Jackson, John Maxwell and Angie Wilcox

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 12 August 2010
- 4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items
- 5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY
FRAMEWORK DOCUMENTS**

No items

7. **ITEMS FOR DISCUSSION**

Scrutiny Investigation into 'Working Neighbourhood Fund'

7.1 Setting the Scene

(a) Covering Report – *Scrutiny Support Officer*, and

(b) Report and Presentation - *Economic Development Manager*

7.2 Six Monthly Monitoring of Agreed Regeneration And Planning Services
Scrutiny Forum's Recommendations – *Scrutiny Support Officer*

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

ITEMS FOR INFORMATION

Date of Next Meeting: Thursday, 14 October 2010 at 3.00 pm in Committee Room B,
Civic Centre, Hartlepool

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

MINUTES

12 August 2010

The meeting commenced at 3.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Kevin Cranney (In the Chair)

Councillors: Allan Barclay, Rob Cook, Steve Gibbon, Marjorie James, Frances London, Trevor Rogan and Ray Wells

Resident Representatives:

Ted Jackson and John Maxwell

Officers:

Patrick Wilson, Employment Development Officer
Mick Emerson, Principal Economic Development Officer
Denise Wimpenny, Principal Democratic Services Officer
James Walsh, Scrutiny Support Officer
Elaine Hind, Scrutiny Support Officer

Also Present: Tracy Jefferies, Hartlepool Carers

11. Apologies for Absence

Apologies for absence were received from Councillor A Lilley and Resident Representative Angie Wilcox.

12. Declarations of interest by Members

The following Councillors declared a personal interest in Minute Number 17:-

Councillors Cranney, James, Cook, Wells, Barclay and Rogan

13. Minutes of the meeting held on 8 July 2010

Confirmed.

14. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum

None

15. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None

16. Consideration of progress reports/budget and policy framework documents

None

17. Scrutiny Investigation into the Working Neighbourhoods Fund – Scoping Report *(Scrutiny Support Officer)*

The Scrutiny Support Officer presented a scoping report for the Forum's investigation into the Working Neighbourhoods Fund

Aim of the Investigation

To assess the reduction and potential withdrawal of the Working Neighbourhoods Fund, its impact on the worklessness agenda and the options available for the continuation of service provision.

Proposed Terms of Reference

- (a) To gain an understanding of the overall aim of the services the WNF provides and what positive outcomes look like;
- (b) To examine how WNF services are currently provided in Hartlepool (including the input of partner organisations) and explore their effectiveness, particularly with regard to the worklessness agenda;
- (c) To determine the impact of the reduction and potential withdrawal of the Working Neighbourhood Fund;
- (d) To consider the options for the continuation of WNF service provision giving due regard to:
 - (i) How services could continue to be provided (within the

resources available in the current economic climate);

- (ii) How services can be delivered more efficiently and effectively, particularly in relation to the worklessness agenda.

Potential Areas of Enquiry/Sources of Evidence

- (a) Member of Parliament for Hartlepool;
- (b) Elected Mayor;
- (c) Cabinet Member with Portfolio Holder for Regeneration and Economic Development;
- (d) Director and / or appropriate officers of Regeneration and Neighbourhoods Department;
- (e) Appropriate national/regional organisations and partner agencies;
- (f) Local residents and people who use services;
- (g) Representatives of minority communities of interest or heritage; and
- (h) Ward Councillors.

Key suggestions of documentary/internet sources were included in the report together with community engagement issues and details of the proposed timetable.

In the discussion that followed it was suggested that the proposed remit of the investigation should include the need to examine any future potential funding to maintain service provision and how such funding should be utilised.

With regard to the potential sources of evidence, the Forum were of the view that any local groups who had utilised the services should be invited to a future meeting of the Forum to share their experiences with the Forum.

A Member queried the Regeneration and Economic Development Portfolio Holder's availability to attend the meeting scheduled for Thursday 9 September 2010 at 3.00 pm and highlighted the benefits of rescheduling the meeting to Friday 10 September 2010 to accommodate the Portfolio Holder's attendance.

In terms of the proposed timetable for the investigation, it was agreed that an additional meeting be held on 25 November 2010 to determine the impact Government announcements would have on the Working Neighbourhoods Fund and options for the continuation of service provision.

Recommended

- (i) The proposed remit for the investigation, terms of reference and potential areas of enquiry/sources of evidence were agreed as detailed above subject to the following additions/amendments the wording of which to be agreed by the Chair:-
 - (a) The aim of the investigation be amended to read as follows:-
To assess the reduction and potential withdrawal of the Working Neighbourhoods Fund, its impact on the worklessness agenda and giving consideration to any potential future funding streams available to maintain service provision and to support how such funds may be utilised.
 - (b) In relation to potential sources of evidence, any local groups who had utilised the services should be invited to a future meeting of the Forum to share their experiences with the Forum.
- (ii) An additional meeting be scheduled for 25 November 2010.

18. Issues Identified from the Forward Plan

None

19. Date and Time of Next Meeting

It was reported that the next meeting would be held on Thursday 9 September 2010, at 3.00 pm in the Civic Centre.

The meeting concluded at 3.20 pm

CHAIR

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

9 September 2010



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO THE WORKING
NEIGHBOURHOODS FUND – SETTING THE
SCENE COVERING REPORT

1. PURPOSE OF REPORT

- 1.1 To inform Members that the Director Regeneration and Neighbourhoods and the Employment Development Officer have been invited to attend this meeting to provide evidence in relation to the ongoing investigation into the Working Neighbourhoods Fund (WNF).

2. BACKGROUND INFORMATION

- 2.1 Members will recall that at the meeting of this Forum on 12 August 2010, the Terms of Reference and Potential Areas of Inquiry / Sources of Evidence for this Scrutiny investigation were approved by the Forum.
- 2.2 Consequently the Director of Regeneration and Neighbourhoods and the Employment Development Officer from Hartlepool Borough Council have agreed to attend this meeting to provide a presentation to outline the WNF, its programmes, achievements and the areas of the town and groups it covers. The presentation will also explain how the WNF links to regional employability frameworks and Local Area Agreement targets.

3. RECOMMENDATION

- 3.1 It is recommended that the Members of the Regeneration and Planning Services Scrutiny Forum consider the evidence of the Director of Regeneration and Neighbourhoods and the Employment Development Officer from Hartlepool Borough Council in attendance at this meeting and seek clarification on any relevant issues where required.

Contact Officer:- Elaine Hind – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647

Email: elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Report of the Scrutiny Support Officer entitled 'Scrutiny Investigation into the Working Neighbourhoods Fund – Scoping Report' Presented to the Regeneration and Planning Services Scrutiny Forum on 12 August 2010.

REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

9 September 2010



Report of: Economic Development Manager

Subject: WORKING NEIGHBOURHOOD FUND

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide a background and overview of the Working Neighbourhood Fund (WNF) programmes and:
- (a) To gain an understanding of the overall aim of the services that WNF provides and what positive outcomes look like;
 - (b) To examine how WNF services are currently provided in Hartlepool (including the input of partner organisations) and explore their effectiveness, particularly with regard to the worklessness agenda;

2. BACKGROUND INFORMATION

- 2.1 On 30 November 2007, Communities Secretary Hazel Blears and the Work and Pensions Secretary Peter Hain announced a new drive to turn around long term unemployment in the most disadvantaged communities. Communities and Local Government (CLG) established the first-ever dedicated fund for local councils and community organisations to address worklessness, skills and enterprise and reduce levels of deprivation in the most deprived areas of the country. The Working Neighbourhoods Fund (WNF) was introduced in April 2008 and the fund replaced the Neighbourhood Renewal Fund (NRF) and incorporated the Deprived Areas Fund (DAF) to create a single discretionary fund for local authorities to work with their partners at a local level.
- 2.2 This announcement confirmed that the total WNF to be allocated to Hartlepool from April 2008 was £4,502,180 in 2008-2009, £5,378,345 in 2009-2010 and £5,589,121 in 2010-2011. Since 2008, each year approximately 60 projects have been approved by the Local Strategic Partnership (LSP) to deliver bespoke initiatives which have considerably improved economic growth and narrowed the gap within local areas. The projects have invariably contributed to all of the LSP themed objectives. For monitoring purposes, WNF programmes are split into each of the eight LSP themes and there is a Lead Themed Officer responsible for managing the performance of their

relevant themes (with the Economic Development Division responsible for the whole WNF package).

- 2.3 On 10th June 2010, Hartlepool Council received confirmation from the new Coalition Government that the Area Based Grant (ABG) was to be reduced by £1.662m. Unfortunately this meant that the WNF would have to be cut within this current financial year.
- 2.4 Cabinet made recommendations to Full Council on how to meet these ABG cuts which met on the 5.8.10. This report included recommendations on which WNF projects should have funding cut in this financial year. Full Council made the final decisions on each WNF project and the level of cuts to be made. The cuts to WNF amounted to a total of £716,000. This means that the revised budget for 2010/11 for WNF is now £4,930,049.
- 2.5 This unprecedented in year financial cuts and the anticipated cuts to public services means that there is no guarantee that WNF will continue/or be replaced beyond its end date of 31st March 2011. The Comprehensive Spending Review (CMR) will be announced on 20th October 2010 and this will provide a clear understanding if WNF will continue or be replaced.
- 2.6 If there is no continuation of WNF after this time or it is significantly reduced in funding then this will have a significantly adverse effect to the worklessness, skills and enterprise agenda in Hartlepool (and particularly for those residents and businesses from the most deprived wards). It will also be damaging to those organisations that are dependent on WNF in which to deliver their employment, training and business support programmes.

3. AREAS THAT THE WNF PROGRAMMES COVER

- 3.1 Originally, Hartlepool's 2002 Local Neighbourhood Renewal Strategy used the government's Index of Multiple Deprivation (IMD) 2000 to established seven priority neighbourhoods within the town. The 2007 Index of Deprivation showed that some areas within the priority neighbourhoods identified in 2002 are no longer in the 10% most disadvantaged. However, because the way in which the Government calculates the index has changed significantly since 2000 and due to the long term vision of Hartlepool's 2002 Neighbourhood Renewal Strategy, those areas previously identified as a priority remained in the 2008 Strategy.
- 3.2 Alongside this, included within the 2008 list of priority neighbourhoods is the inclusion of Throston Grange, bringing the total number of priority neighbourhoods to eight. Although the 2007 Index of Deprivation does not place Throston in the bottom 10% overall, in the key areas of Employment and Health, Deprivation & Disability it is within the bottom 10% nationally. These themes are key priorities for the Hartlepool Partnership and as a result, it is considered appropriate to include Throston Grange in the list of the eight priority neighbourhoods (as shown below):

- Burbank
- Dyke House/Stranton/Grange
- Hartlepool NDC
- North Hartlepool (Central Estate, Headland & West View/King Oswy)
- Owton
- Rift House/Burn Valley
- Rossmere
- Throston

3.3 55% of Hartlepool's population currently live in these eight priority neighbourhoods and the town has 17 wards of which 11 fall within the Neighbourhood Renewal area. **Appendix 1** of this report highlights the current employment and key worklessness rates within each of the neighbourhood areas which is an indication of the ongoing challenges that are still faced.

4. JOBS AND THE ECONOMY THEME

4.1 At the request of the Scrutiny Forum, this report will concentrate on the WNF Jobs and the Economy Themed initiatives as the worklessness programmes are predominantly managed under this umbrella.

4.2 There are currently 66 WNF programmes being delivered in 2010/11 of which 27 are from the Jobs and the Economy Theme. **Appendix 2** of this report gives a brief summary of each of these programmes, the project sponsor and the targets for 2010/11. Members are asked to note that there are other worklessness programmes under the Lifelong Learning and Health & Social Care which are shown within Appendix 2.

4.3 Overall, the 27 projects provide a raft of services including:

- Engagement with hard to reach groups
- Information, Advice and Guidance (IAG) Interviews
- Regular Jobsearch facilities
- Self-employment and new business start up advice
- Pre-employment programmes (including preparing for interviews)
- Volunteering opportunities
- Links to sector specific training
- Grants and subsidies for residents to enter into employment and training
- Intermediate Labour Market (ILM) placements
- In-work mentoring and aftercare support
- Pastoral support
- Specialist support including mental health provision and benefits advice

4.4 All of these 27 initiatives contribute to the Council's nominated national and local priority Local Area Agreement (LAA) targets as shown below:

National Priority LAA Targets

- NI 116 – Proportion of Children in Poverty
- NI 117 – 16 to 18 year olds who are not in education, training or employment (NEET)
- NI 151 Overall Employment Rate
- NI 152 Working age people on out of work benefits
- NI 153 Working age population claiming out of work benefits in the worst performing neighbourhoods
- NI 166 Median earnings of employees in the area
- NI 171 New business registration rate

Local Priority LAA Targets

- NI 172 Percent of small businesses in an area showing employment growth (local)
- Employment Rate (16-24)
- Youth Unemployment Rate (Neighbourhood Renewal Narrowing the Gap)
- Youth Unemployment Rate (Hartlepool)
- Unemployment Rate (Hartlepool)

5. WHICH PRIORITY GROUPS DOES THE FUNDING TARGET?

- 5.1 There are key priority groups living within the WNF areas that have been identified as being most at risk of being disadvantaged within the labour market. Therefore, the Jobs and the Economy Themed WNF is particularly targeted at the groups shown below:

- Young people who are at risk of/or who are NEET
- Young unemployed
- Long term unemployed
- Adults on incapacity or other sickness related benefits
- Lone parents
- BME community
- Adults with caring responsibilities
- Adults with no or low level skills
- Adults with mental health issues or learning disabilities
- People with disabilities and long term limiting illnesses
- Ex Offenders
- Adults at risk of becoming /or who are homeless
- Adults with drug and alcohol misuse problems

6. WNF ALLOCATED TO THE VOLUNTARY AND COMMUNITY SECTOR

- 6.1 As shown within Table A below, each year the Voluntary and Community Sector (VCS) receive approximately 40% of the overall WNF Jobs and Economy Theme budget.

Table A			
WNF Financial Information	2008/09	2009/10	2010/11
Total WNF Budget	£4,519,580	£5,343,168	£5,645,049
Voluntary Sector Split of WNF Budget	£1,144,810	£2,047,746	£2,152,258
% of WNF Budget for Voluntary Sector	25%	38%	38%
Total WNF Jobs & Economy Theme Budget	£1,630,745	£2,100,064	£2,218,141
Total Voluntary Sector Split of Jobs & Economy Theme Budget	£635,979	£832,265	£842,637
Total Voluntary Sector Split of Jobs & Economy Theme Budget	39%	40%	38%

7. WNF OUTPUTS ACHIEVED FOR JOBS AND THE ECONOMY THEME (2009/10)

7.1 The projected and actual delivery for 2009/10 for the WNF projects is shown within Table B below:

Table B		
Outputs	2009-10 Projected	2009-10 Actual
Training	932	1,394
Qualifications	607	651
Employment	1277	1,019
Clients Engaged	1869	2,451
Business Assists	474	898
New Businesses	63	77
Business/Tourism Visits	20	5
Marketing Campaigns	16	10
Enquiries (Enhancing Emp & Bus & Tourism)	460	748
Beneficiaries Completing Studies	146	148
Jobs Secured	16.50	226.50
Volunteers	184	271
Visitors to destinationhartlepool	30,000	19,640
Marketing Campaigns linked to network groups	4	3
Training opportunities	50	89
Seminars	12	20
Referrals	100	130
Clients sustained in employment	15	22

Crime Prevention Initiatives	5	17
BME Clients into employment or training	25	23

- 7.2 Table C below highlights the VCS contribution to WNF outputs for 2008/09 and 2009/10 relating to residents entering into employment, training and volunteering.

Table C				
WNF Outputs	VCS 08/09	Total WNF 08/09	VCS 09/10	Total WNF 09/10
Residents into Employment	303	640	334	874
Residents into Training	305	935	443	1260
Residents into Volunteering	195	195	309	309
Residents Referred	146	146	130	130
Voluntary Sector Contribution to Employment Outcomes for 2008/09			47%	
Voluntary Sector Contribution to Employment Outcomes for 2009/10			38%	

- 7.3 It is worth highlighting that despite the significant impact that the global economic downturn has had at a local level over the past three years, the WNF providers have over-achieved on a number of outputs including numbers of:

- New businesses assisted,
- New businesses created,
- Clients engaged,
- Clients entering into training, volunteering; and;
- Clients achieving a qualification

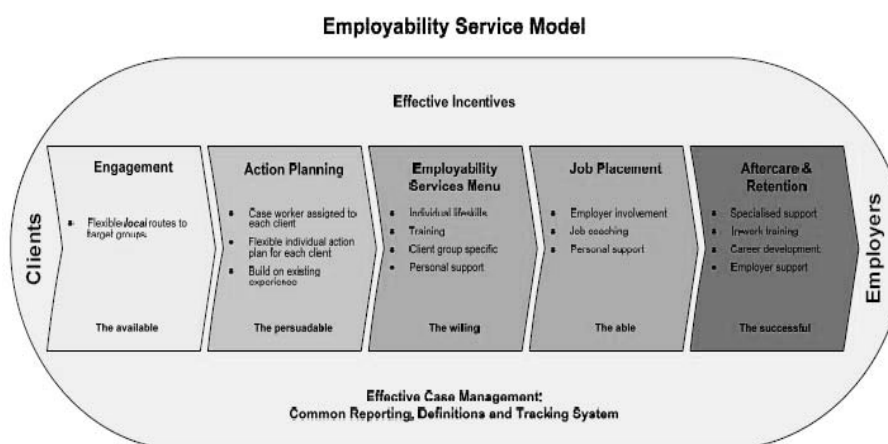
- 7.4 It is testament to the work of the WNF providers that projects have over-achieved in a period when there has been fewer live vacancies and more people are losing their job/being made redundant. For instance, the WNF providers have been challenged with a substantial increase in the claimant count rate from 2,135 in May 2006 to 3,791 in May 2010 (An overall increase of 44%). Fortunately, the claimant count now stands at 6.8% (July 2010). Furthermore, the number of live full-time vacancies has reduced by over 70% between June 2004 and June 2010. Between the period June 2008 to June 2009, the full-time vacancy rate reduced by 51% and the part-time vacancy rate dropped by 44% between June 2007 and June 2008.

8. HOW DOES THE WNF LINK TO OTHER RELEVANT INITIATIVES AND FUNDING?

8.1 REGIONAL EMPLOYABILITY FRAMEWORK (REF)

The Regional Employability Framework (REF) was designed to provide a framework through which partners are able to connect and deliver national priorities for economic development, employment, skills and neighbourhood renewal both at the regional, sub-regional level and local level. Implementation of this framework has allowed for the elimination of duplication, gaps and fragmentation that exists within current provision. The REF has led to greater customer engagement; a consistent standard of service provision that is more responsive to client and employer needs; and greater and more sustained outputs and outcomes.

8.2 The Employability Service Model which all partners and projects across the Region are encouraged to follow is shown below: -



8.3 The Department for Work and Pensions (DWP) and Skills Funding Agency (SFA) commissioning and tendering processes are increasingly requiring that all partners deliver employment and training activities in line with the REF journey. Alongside this, Hartlepool has reconfigured WNF to ensure that it follows the REF journey and complements other external funding opportunities.

8.4 Through the creation of the REF model, it provides the WNF Jobs and Economy Themed projects with the ability to deliver all elements of the journey from initial engagement through to sustained employment. The WNF programmes have been commissioned which will add value to existing mainstream services available from agencies including JCP and Connexions.

8.5 The benefits of WNF are that it can be matched with a wide variety of funding streams including:

- Third Sector funding including Northern Rock, Comic Relief and Lottery Funding
- European Social Fund (ESF)
- European Regional Development Fund (ERDF)
- Future Jobs Fund (FJF)
- SFA, i.e. Train2Gain
- Single Programme Funding

8.6 Hartlepool has fully maximised the matching of WNF with other funding streams and partners have been able to offer enhanced services to clients. For instance, the FJF project provides funding for eligible long term unemployed residents to enter into newly created employment for a six month period. To enhance this FJF offer, WNF was ring fenced which will provide almost 100 FJF clients with 13 additional weeks in their work placement (A total of 39 weeks in employment for 100 FJF clients). This will allow for these FJF clients to complete higher level qualifications.

8.7 OPPORTUNITIES FOR THE FUTURE

Economic Development has an excellent track record of securing external funding on behalf of the Council and third sector groups in Hartlepool. Economic Development has traditionally led on being the accountable for a wide range of externally funded employment, training and business support provision including Single Programme, ESF Objective 2 and 3 and DWP/SFA funding. The Division subcontracts a significant amount of this funding to the third sector and this work has created opportunities for the future (by providing VCS groups with a track record of delivering externally funded provision). Although funding will be restricted in the future, there are still significant opportunities as shown below.

8.8 NEW COALITION GOVERNMENT

The new coalition government is currently in the process of implementing major national policy changes to existing welfare to work and business support services. This means that the emerging Works Programme and Local Enterprise Partnerships (LEPs) will provide opportunities for local providers to tender for employment, training and business investment funding. Information on these opportunities is scarce at the present time, although Economic Development Division is working closely with key partners including Tees Valley Unlimited (TVU) to ensure that the town can capitalise on this funding.

8.9 REGIONAL GROWTH FUND

As part of the LEPs, the government announced a £1 billion Regional Growth Fund to help areas and communities at risk of being particularly affected by public spending cuts. The fund will be available in 2011/2012 and 2012/2013 and will help areas most dependent on public sector employment. This is to prepare areas for the governments drive to move towards an increase in private sector-led initiatives. Private sector and public-private partnerships will be able to bid for funding by demonstrating that their proposal will bring in private investment and support sustainable increases in private sector jobs and growth in their area.

8.10 DWP WORK PROGRAMME

Third sector groups could take full advantage of the emerging DWP Work Programme which will offer a single, personalised welfare to work programme for all client groups, delivered through contracted out provision.

8.11 The Government is aiming to have the Work Programme in place nationally by the summer of 2011 and will replace all national programmes currently on offer including the Young Person's Guarantee and Flexible New Deal.

8.12 The Work Programme will give providers longer to work with individuals and greater freedom to decide the appropriate support for them. It will offer significant new opportunities for contractors from the private and voluntary sectors to deliver flexible and personalised support.

8.13 Currently, DWP are inviting partners to submit expressions of interest to become prime providers. Economic Development Division – via TVU Employment & Skills Board – is aiming to work closely with these potential prime providers so that VCS groups in Hartlepool can take full advantage of subcontracting opportunities.

8.14 THE ASSOCIATION OF CHARITABLE FOUNDATIONS

The Association of Charitable Foundations (ACF) states that there are 8,800 independent grant-making trusts and foundations in the UK, giving £2.1 billion in grants to charitable causes each year. According to the ACF, trusts and foundations 'like to fund':

- new methods of tackling problems
- disadvantaged and minority groups which have trouble using ordinary services, or which are inadequately served by them
- responses to new or newly discovered needs and problems
- work which is hard to finance through conventional fund-raising
- one-off purchases or projects
- short and medium-term work which is likely to bring a long-term benefit and/or to attract long-term funding from elsewhere.

(Source: Woodhouse and Douse, 2009)

Traditional major grant funders for third sector groups include The Big Lottery which provides grants for health, education, environmental and charitable causes.

8.15 THE BIG SOCIETY

As part of the governments 'Big Society Agenda', there will be a new 'National Citizenship Service'. There will be initial flagship projects for 16 year olds to assist them to develop their skills to be responsible citizens, to mix with people from different backgrounds and to be actively involved in communities. Information on funding is scarce at the present time, although it is expected that there could be as much as £500,000 available for each project (To be confirmed). (Source: <http://www.cabinetoffice.gov.uk>)

9. ERS INDEPENDENT EVALUATION OF WNF (APRIL 2009)

- 9.1 The ERS Evaluation of WNF programmes was conducted in 2008/09 – with the final report published in April 2009. Overall, the evaluation highlighted that the majority of projects provided good value for money. The report recognised that due to the complexity of the client group that WNF providers worked with, it was important not to judge initiatives solely on their ‘cost per job rate’. This was invariably due to the significant barriers that many clients faced in entering into work and their distance from the job market. Many of the projects provided first point of contact and engagement with hard to reach groups including people who were long-term unemployed and young people who are NEET.
- 9.2 The report acknowledged that the services were easily accessible to local residents’ and that there was good spatial coverage of employment and training programmes across the WNF geographical areas. There was recognition that WNF providers had improved partnership working with key stakeholders across the town and that the WNF plugged gaps in mainstream JCP provision by offering day one eligibility for clients (some JCP provision is currently only available after a client is unemployed for six months).
- 9.3 There were high levels of satisfaction recorded with WNF clients who were interviewed and positive feedback on the services offered. There was acknowledgement that projects ‘went the extra mile’ for the client and provided very good pastoral support. There were areas for improvement identified including a need for some projects who worked with specific priority groups to work closer with statutory agencies including the Youth Offending Service and Connexions. Due to the economic climate, there was also a demand for projects to be reconfigured to ensure that increased levels of support for incapacity benefit claimants was made available to prevent them moving further away from the job market (including intensive mental health support services).

10. CASE STUDIES

- 10.1 **Appendix 3** provides three case studies of local residents who have benefitted from WNF provision. The case studies outline the client’s history, barriers to work, support provided by the relevant agency and the positive outcome achieved. There are many case studies that could have been made available from the WNF providers. However, to give an overview of the diverse range of WNF provision offered to differing priority groups, the following projects have submitted case studies:

- West View Project
- DISC – STEP ‘Homelessness’ Project
- Hartlepool Council, Economic Development – Progression2Work

11. CONCLUSION

- 11.1 The report outlines that the overall WNF Jobs and Economy Themed activity has been successful and has offered positive outcomes for many local residents and new businesses and provided significant employment and training outputs. The WNF package is likely to be significantly reduced or cease beyond March 2011 and WNF providers who are dependent on this funding need to urgently consider what options are available to sustain and extend their activity.
- 11.2 WNF providers are in a good position to become subcontractors with large scale prime providers (due to their track record of delivering specialist services in deprived areas). This expertise should be fully maximised and WNF providers are being strongly advised by Economic Development to consider how best to place themselves as a subcontractor.
- 11.3 Economic Development will continue to work closely with key partners to ensure that the network of intermediaries across Hartlepool can take full advantage of these emerging opportunities.

12. RECOMMENDATIONS

- 12.1 That Members of the Forum note the content of the report.

Contact Officer:- Patrick Wilson – Employment Development Officer
[Regeneration & Neighbourhoods] –
Economic Development Division
Hartlepool Borough Council
Tel: 01429 523517
Email: patrick.wilson@hartlepool.gov.uk

BACKGROUND PAPERS

The following background paper was used in the preparation of this report:-

- (i) ERS, Hartlepool Working Neighbourhoods Fund Evaluation (Final Report April 2009)
- (ii) Woodhouse and Douse, Funding for Charities and Other Voluntary Organisations – Home Affairs Section (September 2009)
- (iii) <http://www.cabinetoffice.gov.uk> (Building the Big Society)

Appendix 1 – Neighbourhood Renewal Areas (Key Economic Statistical Data)

The table below shows the latest key statistics for the Hartlepool Neighbourhood Renewal Areas (NRA) and is measured against the performance of Great Britain, regional, sub-regional and local rates. Unless otherwise stated, the data below relates to working-age adults and is sourced from the Office of National Statistics (ONS), mid-year estimates from 2009 with Tees Valley Unlimited providing an estimation for the neighbourhood figures.

Area	No of Working Age Pop.	% Employed Status	% Self Employed Status (2001 Census % of 16-74s)	% Worklessness	% Unemployed	% on IB	% on IS	% Children in Poverty (HMRC Data)
Burbank	795	42.8	2.6	57.2	14.5	22.6	21.0	61
Dyke House / Stranton / Grange	4350	57.4	3.1	42.6	11.1	14.2	19.3	50
Hartlepool NDC	6185	55.1	3.4	44.9	12.8	14.1	18.7	53
North Hartlepool	7420	58.2	3.2	41.8	8.5	14.7	17.3	41
Owton	4115	55.3	2.8	44.7	10.3	14.3	21.6	50
Rift House / Burn Valley	3190	60.0	2.7	40.0	9.5	13.4	13.4	35
Rossmere	3215	63.8	3.1	36.2	8.0	11.5	12.1	31
Throston	1115	61.9	2.6	38.1	6.8	15.9	11.2	20
Hartlepool	55200	66.8	4.3	33.2	7.1	10.0	11.3	30
Tees Valley	404200	68.3	4.8	31.7	6.3	8.0	10.0	26
Northeast	1601600	-	5.3	-	-	-	-	24
GB	33882200	74.0	8.3	26.0	4.1	6.5	7.3	22

Appendix 2 – WNF Projects

Jobs and the Economy Theme			
WNF Project	Project Brief	Provider	Target
Womens Opportunities Teenage Parents Project -	Economic Development has the capacity to deliver in partnership with Children's Services and Connexons a pilot project targeting NEET Young Teenage Parents. It will offer specialised support to ensure the parents engage in employment, training, education or volunteering.	Hartlepool Borough Council	40 engaged, 30 career development plans, 15 into training / education, 30 qualifications, 10 into employment, 5 volunteering, 3 business support, 15 taking up childcare support
Enhancing Employability	It encourages employers to become involved in educational activity to give young people a positive image of the 'world of work'. This activity will include mentoring, work related learning activities, Business Ambassadors and work experience placements.	Hartlepool Borough Council	20 visits re business and tourism, 20 into training, 10 enquiries, 8 marketing campaigns
Homelessness Project	To provide an increased level of integrated support mechanisms that assist in the rehabilitation of offender behaviour, enable tenancies to be secured and assist in the transition to independent living with clear pathways to training, education and employment.	DISC	55 receiving intensive support, 25 into training, 22 into employment, 4 jobs created

7.1 (b)

Carers into Training & Employment	Hartlepool Carers provides a full support service to Carers to help them to get back into work, to remain in work or to further develop their skills via further education or training	Hartlepool Carers	24 into training, 20 into employment
Targeted Training	This project aims to work with unemployed residents (specifically those who are long term unemployed and young people) to offer pre-recruitment training which is linked to specific skills sectors.	Hartlepool Borough Council	365 gaining qualification, 400 into training, 115 into employment
Jobsbuild	To improve employment prospects for residents with new and existing companies in Hartlepool by offering including bursary schemes, job employment grants and self-employment grants.	Hartlepool Borough Council	314 into employment, 60 gaining a qualification, 75 into training
Workroute ILM	Workroute ILM provides fixed term contracts of employment for a minimum of 26 weeks to Hartlepool residents from the targeted community areas.	Hartlepool Borough Council	15 into employment, 10 gaining a qualifications, 15 into training, 15 jobs created, 5 jobs sustained
Progression to Work	P2W ILM provides fixed term contracts of employment for a minimum of 26 weeks to Hartlepool residents from the targeted community areas. Specifically targeted at adults on sickness related benefits.	Hartlepool Borough Council	42 into employment, 20 into training, 20 jobs created, 5 jobs sustained

7.1 (b)

Volunteering into Employment	This project will recruit, interview support and place people into volunteering placements with relevant voluntary and community sector (VCS) groups and other volunteer using organisations.	Hartlepool Voluntary Development Agency	150 volunteers, 22 into employment, 40 into training, 20 gaining a qualification
OFCa - CEO	The project is a collaboration between three voluntary sector organisations, OFCA, the Wharton Annexe, OFCA and Hartlepool Borough Council. The project engages with a wide range of local residents who are hard to reach by mainstream organisations and encourages them to access the range of labour market activities available in the town from organisations such as Jobcentre Plus.	Owton Fens Community Association	360 accessing the project, 130 into employment, 120 into training
Wharton - CEO		Wharton Trust	310 accessing the project, 108 into employment, 110 referrals, 50 into training
WMEAC - CEO		West View Employment Action Centre	100 engaged, 40 into employment
Owton Manor West Job Club		Owton Manor West	177 receiving IAG, 33 into employment, 23 gaining a qualification, 48 into training
West View Project	This project works with residents of Hartlepool providing an outreach support and motivational programme of activity centred on watersports.	West View Project	22 into employment, 10 into education, 20 into training, 20 gaining entry qualifications

7.1 (b)

	It builds relationships and develops self esteem and confidence informally and then supports clients to access jobs, training or education.		
Worksmart	Work Smart helps to address the issues relating to unemployment within Hartlepool by providing support to employers to assist them to meet their statutory obligations as employers	Hartlepool Borough Council	280 businesses assisted, 12 seminars
Incubation Systems	This project seeks to increase the number of business start ups within Hartlepool through a number of interventions:	Hartlepool Borough Council	110 jobs created, 65 new businesses, 40 training opportunities, 115 businesses advised, 20 social enterprises supported, 165 people advised, 45 into self employment, 6 social enterprises created
Business & Tourism	The project has a number of different aims and objectives; in particular it will aim to promote a positive image of the town through various marketing and engagement with the business community.	Hartlepool Borough Council	500 enquiries, 70 businesses assists, 34000 visitors to destinationhartlepool, 4 marketing campaigns linked to network groups, 8 marketing campaigns, 20 training opportunities
Financial Inclusion	The project will fund a post, who will work alongside a worker funded by Hartlepool Borough Council, to provide a strategic, coordinated	Hartlepool Borough Council	4 Financial Inclusion events, 8 primary school events, 8 secondary school events, 2 events for young adults

7.1 (b)

	response to tackling financial inclusion in Hartlepool.		
Skills to Work	The project will deliver a package of activities to provide unemployed adults with the opportunities to gain suitable employment. Each beneficiary will be assigned to a mentor/coach.	Hartlepool Borough Council	200 accessing the project, 22 into sustained employment, 12 into volunteering, 40 into training, 25 into education, 15 gaining a qualification
Local Employment Assistance	The project supports people returning to the labour market after a long absence and young people, by improving social and economic inclusion improving pathways to employment through work experience,	Owton Fens Community Association	48 accessing the project, 9 into employment, 24 gaining a qualification, 16 into volunteering
Jobsmart	Support towards the Jobsmart 'One Stop Shop' located at 41 Park Road, Hartlepool which is a first point of contact for residents interested in training and employment opportunities.	Hartlepool Borough Council	700 engaged, 220 into employment, 30 BME into employment or training
Youth into Employment	The project aims to engage local NEET young people and work intensively with them helping towards training, placements and ultimately employment.	Wharton Trust	70 engaged, 23 into employment, 35 into training

7.1 (b)

Introduction to Construction	The project enables young and other socially/economically disadvantaged people from the target group to gain valuable vocational and employability skills working on construction sites. The project is focused on working in partnership with e2e and Eotas/schools providers	Community Campus 87	30 construction tasters, 12 extended placements, 10 OCN qualifications, 10 achieving manual handling qual
Adventure Traineeship	This project targets young unemployed (may include PT workers or very low wages etc) residents and provides 26 weeks supported employment leading to real prospects of longer term jobs in the outdoor industry	West View Project	12 adventure trainees employed
Employment Support - Moving Forward	Moving forward is a pre-employment project for long term incapacity benefit claimants who are not eligible for the Pathways to work – Condition Management programme because that are not new claimants of incapacity benefit.	Hartlepool MIND	50 improve mental wellbeing, 20 into volunteering, 15 into educational courses, 5 returning to work, 6 gaining employment
Economic Impact of Tall Ships	Funding contributes towards the costs of procuring an experienced consultancy (ies) to undertake an independent evaluation	Hartlepool Borough Council	N/A

7.1 (b)

Support for Existing Businesses	The project will target and directly assist those businesses located in the neighbourhood renewal areas of Hartlepool and in particular those based in local shopping precincts, targeting the economic vitality of these businesses and subsequently improving neighbourhoods.	Hartlepool Borough Council	10 jobs created, 8 new businesses, 5 training opportunities, 45 businesses advised, 5 crime prevention initiatives
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WNF Lifelong Learning Theme			
WNF Project	Project Brief	Provider	Target
Active Skills	The aim of the project is to support young people and adults aged 16+ to engage in activity that develops confidence, self esteem, develops skills and results in the achievement of recognised awards.	West View Project	Training - 30, Qualifications - 80, Volunteering - 20
Career Coaching	This project targets and supports working age residents and encourages their involvement in the voluntary and community sector (VCS), as well as those residents who are already in paid employment or who already volunteer within the VCS.	HVDA	Coaching - 40, Training - 10, Employment - 5
Hartlepool On Track Project	The project re-engages young people aged 16-19, living	Hartlepool Borough Council	Young People Engaged in Education, Employment or

	within the NRA, particularly those from vulnerable groups, who are NEET or at risk of becoming NEET, in education, employment and training opportunities.		Training - 80
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WNF Health and Social Care Theme

WNF Project	Project Brief	Provider	Target
Mental Health Development	Project to provide an employment support service to people to become ready for employment: removing practical barriers, increasing skills, such as communication, social skills, reducing emotional distress; Motivation based initiatives which will integrate solution focused therapy, motivation interviewed, problem solving and cognitive restructuring; coaching and mentoring	MIND	Improved Mental Wellbeing - 100, Volunteering - 30, Education - 30, Return to Work - 20, Employment - 25

Appendix 3

WNF Case Study 1

Project Lead: Hartlepool Council's (Economic Development Department)

Project Title: Progression2Work

Client H had been referred to the Progression2Work (P2W) project as she had been on incapacity benefit for two years and wanted to move into sustained employment.

Client H had been suffering from depression and one of her son's had recently passed away which made matters worse. Alongside this, Client H other son was in prison so she didn't have any family around to support her.

The P2W Project Co-ordinator interviewed Client H and we discussed her past situation, her mental health issues and what she wanted to accomplish in the future. Client H stated that she wanted to work with young offenders. This was risky considering her personal tragedy and resulting illness. However, Client H was determined that she could succeed in this field of work as she wanted to make a difference to other families lives.

The Co-ordinator looked into agencies who work with young offenders in Hartlepool and after discussing the opportunities with Client H, it was decided to contact Hartlepool Borough Councils Youth Offending Team to ask about a placement. After an informal interview the HBC Youth Offending Team took her on a paid work placement – through ILM funding - for a minimum term of 26 weeks.

The Co-ordinator has provided ongoing intensive aftercare support for Client H to ensure that she sustains her work placement and as part of upskilling the individual, Client H in-work training package, she completed a Level 2 Introduction to Counselling course with Adult Education. Client H is now preparing to enrol for a foundation degree in "Working with Young People and People's Services" at the Hartlepool College of Further Education. The project is supporting Client H with buying course books.

Client H is still on the programme and is still on placement with the corporate youth offending team.

WNF Case Study 2

Project Lead: West View Project (WVP)

Project Title: West View Project

The young person used to attend the West View Project youth club 7-8 years ago. She has now completed college gaining a Level 3 CASHE Diploma in Childcare and Education. Since leaving college, she has been unable to gain employment in either

her chosen field of childcare, or anything else no matter how much she sent off CV's, application forms. She hadn't even managed to get an interview.

As the client used to attend WVP, she still knew some of the staff. She dropped into the centre one morning to see if there were any jobs available in the youth club. Unfortunately there weren't. We started to discuss what she had done at college and what she wanted work as. The client advised that she had been hoping to get into a either a school as a teaching assistant or a crèche as a childcare assistant.

We looked at a few different websites to look for the jobs that she wanted and adjusted her CV so that it looked and sounded more professional. She saw 3 jobs straight away. She said that normally she would have never looked on these websites as she wasn't aware that they existed. We looked at the personal specifications for the jobs and she seemed to hit all the criteria for them. Again, the client said that she would have never done this. She applied for all 3 jobs, however she said that she always struggled with the personal statement. We sat and went through what needed to be in a personal statement, what the potential employers would be looking for and the importance of promoting yourself.

She managed to get an interview for 2 of the 3 applications forms she submitted. We looked at interview techniques, questions that could be asked and the answers that the potential employers would be possibly looking for. I even took her to one of the interviews as it was in Billingham and she had no way of getting over there.

Unfortunately she never got either job. What we did talk about is that this was a learning curve and to write the interview questions that she could remember and work out the best way to answer them when she is not under pressure. What we have also found over the years is that a West View postcode can work as a barrier for people when applying for jobs. This is something that with a good application form and good interview technique that we can overcome.

As well as the job searches, CV workshops, interview technique sessions, assistance on application forms and help with transport, I also looked at the confidence build and motivational side of why the client wasn't gaining employment. We set regular meetings to give her a routine which was lost when not at college or working and looked at aiming to build confidence with a number of outdoor activities. Through this, she has gained an RYA Powerboat level 1 qualification and experience in canoeing and rock climbing.

A couple of months later and the client was still applying for jobs when she applied for a job at Rossmere Sure Start as a Nursery Nurse. Again, I helped her with the application form. She got an interview and got the job. She is still there today, 7 months down the line.

WNF Case Study 3

Project Lead: DISC

Project Title: Step 'Homelessness' Project

Client D was referred to STEP by Hyped, DISCs Young Persons Drug Project. He was living with his family in an over-crowded house, the family had a long history of anti-social behaviour, drug use and unemployment. Client D had a history of drug use, mental health issues and had a history of offending; including burglary of a school, carrying an offensive weapon and handling stolen goods.

The Housing Support Worker helped Client D with a housing application and put a housing support package together, they arranged and attended accommodation interviews with him, providing housing related and emotional support. Client D was soon offered his own accommodation. His worker applied for grants, including a Community Care Grant and Frank Buttle which were both successful and helped him furnish his property. STEP also helped with utilities, sorting out his benefits and developing his budgeting skills.

The Training and Employment worker helped him to apply to the Future Jobs Fund resulting in him starting work for the Parks and Gardens Team. She also helped him with his transition into work, including accessing funding for work equipment.

Client D continues to successfully maintain his tenancy and has now been in employment with the Parks and Gardens Team for 6 months, is not using drugs and has not reoffended. Since his referral to STEP he has made progress in all areas of his life. He has also helped DISC with the making of marketing materials; becoming the face of our Christmas cards and some project leaflets. He has also sat on a panel of Managers to interview new members of staff for DISC; he has made a very valued contribution to DISC.

Client D has stated on many occasions that the STEP Project has helped to change his life.



Working Neighbourhood Funding (WNF)

9th September 2010

Agenda

- Purpose of Presentation
- Background to the WNF
- Area Based Grant (ABG) Cuts
- Full Council Decision on WNF
- WNF Budget After Cuts
- Areas that the WNF Programmes Cover
- Challenges
- Jobs and the Economy Theme
- Which Priority Groups does the Funding Target?
- WNF Allocated to the Voluntary and Community Sector
- WNF Outputs Achieved for Jobs and the Economy Theme (2009/10)
- How does the WNF link to Other Relevant Initiatives and Funding?
- Opportunities for the Future
- ERS Independent Evaluation of WNF (April 2009)
- Case Studies
- Conclusion



Purpose of Presentation

Terms of Reference:

- To gain an understanding of the overall aim of WNF and what positive outcomes look like.
- To examine how WNF services are provided in Hartlepool and explore the effectiveness of the programmes (particular focus on worklessness programmes).
- To determine the impact of the reduction and potential withdrawal of WNF
- To consider the options for continuation of WNF service provision giving regard to:
 - How services could continue to be provided (with the resources available)
 - How services can be delivered more efficiently and effectively.



Background to WNF

- WNF replaced the Neighbourhood Renewal Fund (NRF) and incorporated the Deprived Area Fund (DAF) to create a single discretionary fund.
- The total WNF to be allocated to Hartlepool from April 2008 was:
 - **£4,502,180** in 2008 – 2009,
 - **£5,378,345** in 2009 – 2010, and
 - **£5,589.121** in 2010 - 2011
- Approximately 60 projects each year.



ABG Cuts

- Reductions in 2010/11 grants are a precursor to more significant future government cuts.
- Chancellor's Emergency Budget on 22 June 2010 indicated non protected Government Departments face average cuts of 25% over 4 years from 2011/12.
- 2010/11 grant cuts total £3.556m, consisting of revenue grant cuts of £2.154m and capital grant cuts of £1.402m.
- In Year Cuts to Area Based Grant (ABG) at £1.662m
- Nationally ABG cuts 2%, locally it is 10%.
- Key Date – 20th October 2010 (Comprehensive Spending Review)



Full Council Decision on WNF

- The Council was due to receive £16 million in ABG funding in the current year
- As stated, the government has reduced this funding by £1.662m.
- Individual authorities have the flexibility to determine how this cut is made.



Full Council Decision on WNF

- **Council has sort to mitigate impact of grant cut on the town by using Temporary measures of £0.826m to partly offset the shortfall of ABG this year**
 - Wasn't possible to protect all areas and
 - a longer term strategy needs to be found for 2011/12.
- **Strategy approved by to full Council identified savings of £0.836m this year**
 - Includes approved WNF cuts of £0.716m in this financial year.
- **Also permanent reductions were approved , showing that from April 2011, cuts of £2.126m will be made to ABG**
 - Includes WNF cut £1.587m (Indicative Budget would be £3.744m – If WNF continues)



WNF Budget (After Cuts)

WNF Overall Funding Budget for 2010/11

- Original WNF Budget (Before Cuts) = £5,645,049
- WNF Cuts = £716,549
- WNF Carried Forward from 2009/10 = £83,696
- Revised Final WNF Budget Position (After Cuts) = £5,012,745

WNF Jobs and the Economy Theme Funding Budget for 2010/11

- Original J & E WNF Budget (Before Cuts) = £2,218,141
- Revised Final J & E WNF Budget Position (After Cuts) = £1,937,076



Areas that the WNF Programmes Cover

- The Local Neighbourhood Renewal Strategy used the governments IMD to establish 7 priority neighbourhoods within the town.
- 2008 the list of priority neighbourhoods is the inclusion of Throston Grange.
 - Burbank
 - Dyke House/ Stranton /Grange
 - Hartlepool NDC
 - North Hartlepool (Central Estate, Headland & West View/King Oswy)
 - Owton
 - Rift House/Burn Valley
 - Rossmere
 - Throston



Challenges

- 55% of Hartlepool's current population live in these 8 areas.

Area	No of Working Age Pop.	% Employed Status	% Self Employed Status	% Worklessness	% Unemployed	% on IB	% on IS	% Children in Poverty
Burbank	795	42.8	2.6	57.2	14.5	22.6	21.0	61
Dyke House / Stranton / Grange	4350	57.4	3.1	42.6	11.1	14.2	19.3	50
Hartlepool NDC	6185	55.1	3.4	44.9	12.8	14.1	18.7	53
North Hartlepool	7420	58.2	3.2	41.8	8.5	14.7	17.3	41
Owton	4115	55.3	2.8	44.7	10.3	14.3	21.6	50
Rift House / Burn Valley	3190	60.0	2.7	40.0	9.5	13.4	13.4	35
Rossmere	3215	63.8	3.1	36.2	8.0	11.5	12.1	31
Throston	1115	61.9	2.6	38.1	6.8	15.9	11.2	20
Hartlepool	55200	66.8	4.3	33.2	7.1	10.0	11.3	30
Tees Valley	404200	68.3	4.8	31.7	6.3	8.0	10.0	26
GB	33882200	74.0	8.3	26.0	4.1	6.5	7.3	22



Jobs and the Economy Theme

- Currently there are 66 WNF programmes being delivered in 2010/11
- 27 are from the Jobs Economy Theme.
- Appendix 2 gives a brief description on each of the programmes.
- Examples of projects include:
 - STEP Project
 - Jobsmart
 - Progression2Work
 - Adventure Traineeship
 - Youth into Employment
 - Business Incubation
- WNF is matched to other funding streams, i.e. Future Jobs Fund



Jobs and the Economy Theme

- Overall, the 27 projects provide a raft of services including:
 - Engagement with hard to reach groups
 - IAG Reviews
 - Self-employment and new business start up advice
 - Pre-employment programmes (including preparing for interviews)
 - Links to sector specific training
 - Grants and subsidies for residents to enter into employment and training
 - Volunteering
 - ILM placements
 - In-work mentoring and aftercare support
 - Coaching



Jobs and the Economy Theme

- All of these 27 initiatives contribute to the Councils LAA agreement for example:
- **NI 116 – Proportion of Children in Poverty**
- **NI 117 – 16 to 18 year olds who are not in Employment Education or Training (NEET)**
- **NI 151- Overall Employment rate**
- **NI 152 - Working age people on out of work benefits**
- **NI 153 - Working age population claiming out of work benefits in the worst performing Neighbourhoods**
- **Ni 171- New business registration rate.**



Which Priority Groups does the Funding Target?

- Young People who are at risk of/ or who are NEET
- Young Unemployed/ Long term Unemployed
- Lone Parents
- Adults with no or low level skills
- Ex Offenders
- Adults with drug and alcohol misuse problems



WNF Allocated to the Voluntary and Community Sector.

WNF Financial Information	2008/09	2009/10	2010/11 (After Cuts)
Total WNF Budget	£4,519,580	£5,343,168	£5,012,745
Voluntary Sector Split of WNF Budget	£1,144,810	£2,047,746	£1,706,621
% of WNF Budget for Voluntary Sector	25%	38%	34%
Total WNF Jobs & Economy	£1,630,745	£2,100,064	£1,937,076

WNF Outputs Achieved for Jobs and the Economy Theme (2009/10) - Continued

Outputs	2009-10 Projected	2009-10 Actual
Training	932	1,394
Qualifications	607	651
Employment	1277	1,019
Clients Engaged	1869	2,451
Business Assists	474	898
New Businesses	63	77
Volunteers	184	271
BME Clients into employment or training	25	23

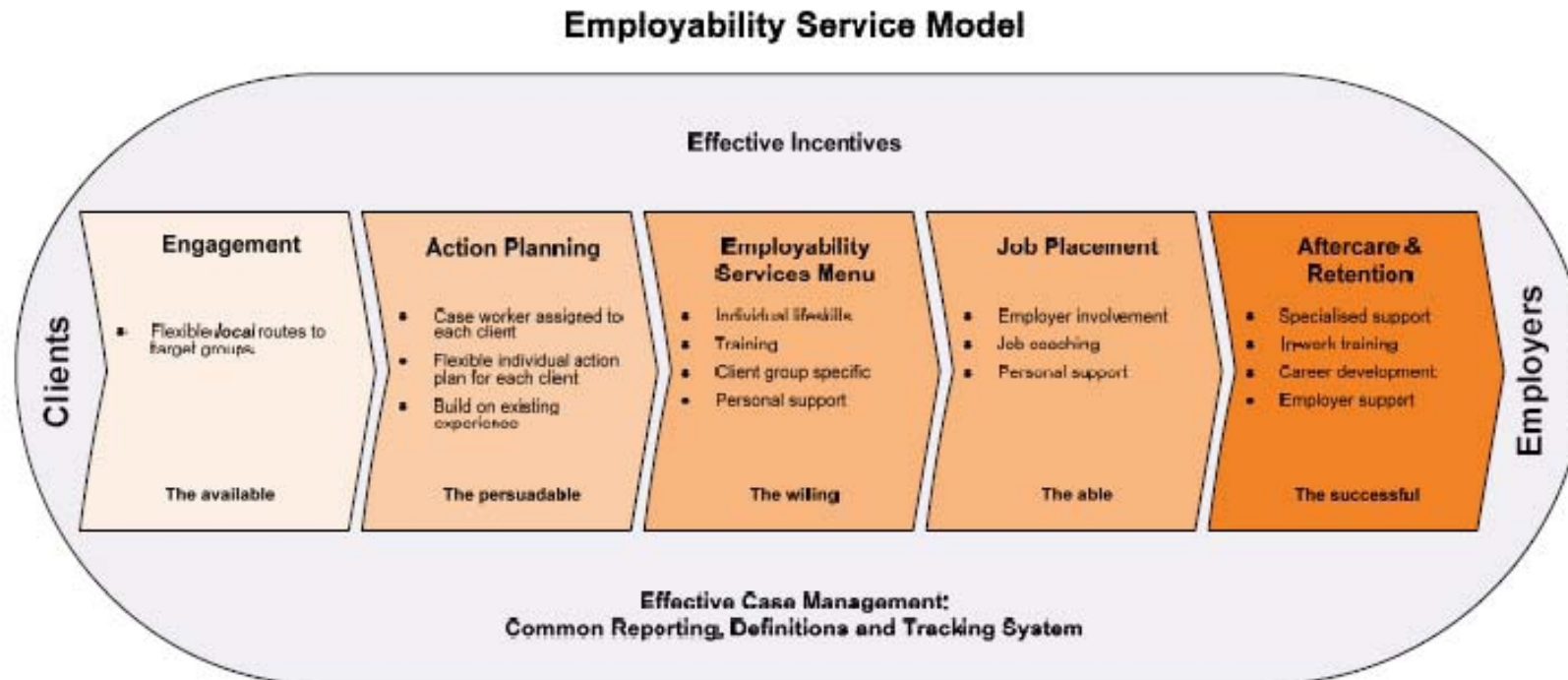
WNF Outputs Achieved for Jobs and the Economy Theme (2009-10)

WNF Outputs	VCS 08/09	Total WNF 08/09	VCS 09/10	Total WNF 09/10	
Residents into Employment	303	640	334	874	
Residents into Training	305	935	443	1260	
Residents into Volunteering	195	195	309	309	
Voluntary Sector Contribution to Employment Outcomes for 2008/09			47%		
Voluntary Sector Contribution to Employment Outcomes for 2009/10			38%		

- Substantial increase in the claimant count rate from 2,135 in May 2006 to 3,791 in May 2010 (An overall increase of 44%)
- The claimant count now stands at 6.8% (July 2010)
- The number of live full-time vacancies has reduced by 70% between June 2004 and June 2010



How does the WNF Link to Other Relevant Initiatives and Funding?



Opportunities for the Future

- DWP Work Programme
- European Social Funding
- Regional Growth Fund
- Big Society Funding



ERS Independent Evaluation of WNF (April 2009)

- Overall, the evaluation highlighted that the majority of projects provide good value for money
- It was important not to judge initiatives solely on their 'cost per job rate'
- The projects provided first point of contact and engagement with hard to reach groups including people who were long-term unemployed and young people who are NEET.
- The services were easily accessible to local residents' and that there was good spatial coverage of employment and training programmes across the WNF geographical areas.

Case Studies

- West View Project
- DISC- STEP “Homelessness” Project
- Hartlepool Council, Economic Development – Progression2Work



Conclusion

- The report outlines that the WNF themed activity has been Successful.
- The WNF package is likely to be reduced/ceased after March 2011
- WNF providers who depend on their funding need to consider what options are available to sustain and extend their activity.
- WNF providers are in a good position to become subcontractors with large scale prime providers.



REGENERATION AND PLANNING SERVICES SCRUTINY FORUM

9 September 2010



Report of: Scrutiny Support Officer

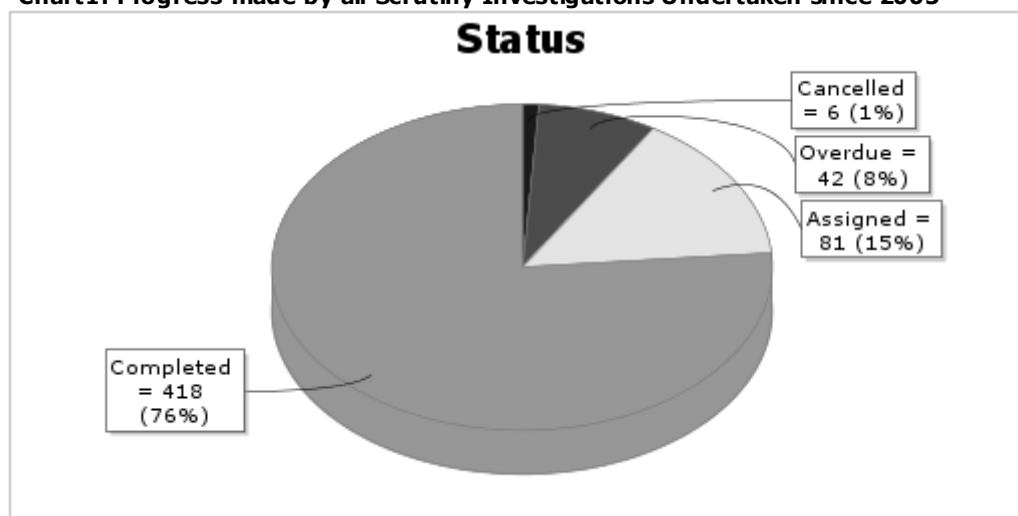
Subject: SIX MONTHLY MONITORING OF AGREED
REGENERATION AND PLANNING SERVICES
SCRUTINY FORUM'S RECOMMENDATIONS

1. PURPOSE OF REPORT

- 1.1 To provide Members with the six monthly progress made on the delivery of the agreed scrutiny recommendations of this Forum.

2. BACKGROUND INFORMATION

- 2.1 In November 2007 the Scrutiny Co-ordinating Committee approved the introduction of the Scrutiny Monitoring Database, an electronic database, to monitor the delivery of agreed scrutiny recommendations since the 2005/06 Municipal Year.
- 2.2 In March 2010 Scrutiny Chairs noted and agreed for the movement of the Scrutiny Monitoring Database into the Covalent, which is the Council's Performance Management System. Members are asked to note that the transfer of data into Covalent took place during February – April 2010, this process updated notes made by Officers in the Scrutiny Monitoring Database with an automatically stamped date of transfer, this explains why some notes might appear more recent than the completion date.
- 2.3 In accordance with the agreed procedure, this report provides for Members details of progress made against each of the investigations undertaken by the Forum. **Chart1** overleaf is the overall progress made by all scrutiny forums since 2005 and **Appendix A** provides a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum.

Chart1: Progress made by all Scrutiny Investigations Undertaken since 2005

3. RECOMMENDATIONS

3.1 That Members:-

- (a) Note progress against the Regeneration and Planning Services Scrutiny Forum's agreed recommendations, since the 2005/06 Municipal Year, and explore further where appropriate; and
- (b) Retain **Appendix A** for future reference.

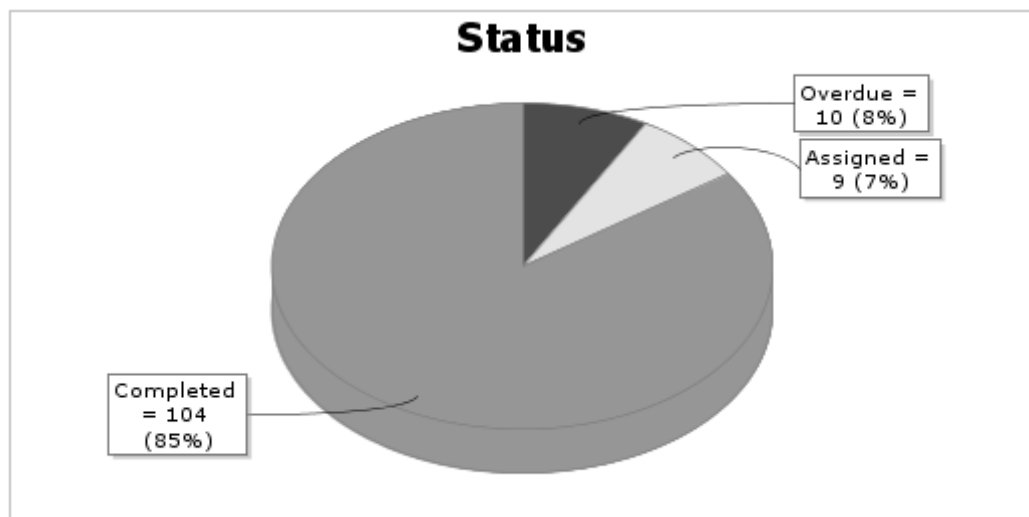
Contact Officer:- Elaine Hind – Scrutiny Support Officer
 Chief Executive's Department - Corporate Strategy
 Hartlepool Borough Council
 Tel: 01429 523647
 Email: Elaine.hind@hartlepool.gov.uk

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

Regeneration and Planning Services Scrutiny Forum

Generated on: 23 August 2010








Year 2005/06




Investigation Partnerships

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/1a/i That the Council seeks to strengthen the feedback mechanisms (to the Local Authority) for its representatives on the Regional Assembly and that substitute arrangements for those	The Constitution Working Group should consider establishing feedback mechanisms from its representatives on Partnerships to Council.	Peter Devlin	31 Dec 2006	31 Dec 2009	23 Feb 2010 The "Reporting of Partnerships" to the Authority to be included through the Constitution Working Group's 'Work Programme' 2009/10.	<div> <div></div> <div>Overdue</div> </div>







7.2 Appendix A

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
representatives should be clarified.						
SCR-RP/1a/ii That the Council seeks to strengthen the feedback mechanisms (to the Local Authority) for its representatives on the Regional Assembly and that substitute arrangements for those representatives should be clarified.	Contact the Regional Assembly and clarify substitute arrangements.	Angela Hunter	01 Sep 2006	01 Sep 2006	29 Apr 2010 Substitutes nominated for executive	 Completed
SCR-RP/1b That the Council seeks clarification from the RDA around the selection process for representatives on this body.	The Mayor to write to the RDA to request this information	Paul Walker	01 Sep 2006	01 Sep 2006	29 Apr 2010 Agreed appointment procedure - information available on CLG website.	 Completed
SCR-RP/1c That the Council produces further information about the LAA process for a wider audience, and that this should incorporate summary sheets and diagrams	Produced a LAA information sheet	Joanne Smithson	01 Oct 2006	01 Oct 2006	29 Apr 2010 LAA guide prepared	 Completed
SCR-RP/1d That Scrutiny continues to be involved in the LAA process, and that in the next round of negotiations all Scrutiny Fora are involved at the formative stage.	None – note for negotiation of new LAA in 2008 for implementation in 2009/10	Joanne Smithson	01 Oct 2006	01 Oct 2006	29 Apr 2010 Complete	 Completed
SCR-RP/1e That increased levels of	Review Community and Voluntary Sector	Adrienne Simcock	01 Apr 2007	01 Apr 2007	29 Apr 2010 Complete. New arrangements for interim	 Completed





7.2 Appendix A

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
community and voluntary sector representation be examined on the Lifelong Learning Partnership and the Children and Young People Partnership, including the Executive.	representation on the Children's Trust. Review community and voluntary sector representation on new Partnership structures for Lifelong Learning.				Skills Partnership and Children's Trust have representation from the Community Network.	
SCR-RP/1f That the levels of voluntary sector representation be increased on the Tees Valley Partnership and also direct Local Strategic Partnership representation on the TVP.	Mayor to write to the Tees Valley Partnership requesting update on voluntary sector representation in new proposed structures. MP to write to the Tees Valley Partnership requesting update on voluntary sector representation in new proposed structures.	Paul Walker	01 Sep 2006	01 Sep 2006	29 Apr 2010 Revised governance arrangements for Tees Valley Unltd do indicate a place for the voluntary sector. Revised governance arrangements for Tees Valley Unltd do not indicate a place for Local Strategic Partnerships	 Completed
SCR-RP/1g That an appropriate measure be put in place for the election of voluntary representatives on the Tees Valley Partnership through the Voluntary Sector Forum.	Head of Adult & Community Services to write to enquire as to current arrangements	Nicola Bailey	01 Sep 2006	01 Sep 2006	29 Apr 2010 Mechanisms for elections now revised recommendation no longer required.	 Completed
SCR-RP/1h That the need for infrastructural organisation offering support to the wider VCS be recognised by the Council and be appropriately funded.	Continue to support the NE Centre of Excellence funded Building Links Programme and review the funding of infrastructure organisations by the Community Pool as part of COMPACT re-launch.	Nicola Bailey	01 Mar 2007	01 Mar 2007	30 Apr 2010 (i) Building Links Prog. complete; (ii) Issues around future funding complete & considered within the Voluntary Sector Strategy; (iii) Compact agreed & launched; (iv) Voluntary Sector Strategy nearing completion going to Cabinet/PCT Board/LSP Jan 09.	 Completed






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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/1i That discussions are held with the Mayor, the MP and Council to support the issue of voluntary representation on the thematic partnerships.	Hold meeting to discuss the issue of voluntary representation on the thematic partnerships	Joanne Smithson	01 Oct 2006	01 Oct 2006	30 Apr 2010 Issue discussed at Chairs meeting. New Partnership Governance Standard outlines importance of Community & Voluntary Sector representation on the theme partnerships.	 Completed
SCR-RP/1j That Scrutiny's involvement in the on-going review of the Community Strategy be strengthened across all Scrutiny Fora.	Scrutiny Co-ordinating committee to review 1st draft and final draft of the Community Strategy	Joanne Smithson	01 Feb 2007	01 Feb 2007	30 Apr 2010 1st draft of Community Strategy to be considered by Scrutiny Co-ordinating Committee on 15th September Arrangements made for further review in Sept 07	 Completed
SCR-RP/1k That Elected Member involvement in Thematic and other partnerships be recommended.	To be considered following publication of the Local Government White Paper and revised guidance on the role of LSPs due in Autumn	Joanne Smithson	01 Dec 2006	01 Dec 2006	30 Apr 2010 Governance Paper discussed at December Partnership Board. This set out White Paper position on elected member representation on Theme Partnerships	 Completed
SCR-RP/1l That roles and responsibilities for ALL members of Theme Partnerships be encouraged as part of good practice.	Prepare a Hartlepool Partnership good governance guide that incorporates this recommendation.	Joanne Smithson	01 Oct 2006	01 Oct 2006	30 Apr 2010 Governance Standard produced and meetings have taken place will all Theme Partnership lead Officers.	 Completed
SCR-RP/1m/i That an annual review of both the levels of community representation and the compact be reviewed as part of the Best Value Performance Review.	Collate information on the level of community representation on Theme Partnerships annually.	Joanne Smithson	01 Apr 2007	01 Apr 2007	30 Apr 2010 Information is now collated annually.	 Completed
SCR-RP/1m/ii That an annual review of both the levels of community representation and the	Initiate a re-launch of the COMPACT as set out in the Strengthening	Geoff Thompson	01 Oct 2006	01 Oct 2006	30 Apr 2010 COMPACT review launched. Workshop took place in Jan 08 with key stakeholders. Final	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
compact be reviewed as part of the Best Value Performance Review.	Communities Best Value Review Strategic Improvement Plan				version of the Compact subsequently approved by Cabinet and LSP in November 2008	
SCR-RP/1n That the Council emphasises the importance of continued partnership working, and supports co-terminus arrangements between the Council, Police and PCT.	No further actions proposed	Joanne Smithson	01 Oct 2006	01 Oct 2006	30 Apr 2010 No further actions proposed	 Completed
SCR-RP/1o The level of officer time committed to partnerships be examined in order to ensure it is tailored to the appropriate requirements.	CMT review officer time committed to partnerships	Paul Walker	01 Mar 2007	01 Mar 2007	30 Apr 2010 Tees Valley review of partnership / working groups concluded.	 Completed
SCR-RP/1p That the attendance records of all Members on partnerships be produced as a public document.	Constitution Working Group examine the feasibility of this recommendation	Tony Brown	01 Apr 2007	01 Apr 2007	30 Apr 2010 Has been discussed by Constitution Working Group	 Completed
SCR-RP/1q That in relation to communication and information dissemination an internal and external communication protocol should be developed.	That in relation to communication and information dissemination an internal and external communication protocol should be developed. In this respect the Forum welcomed the development of a 'Tool Kit' for resident's use as part of the review of the Community Strategy.		31 Mar 2020	31 Mar 2020		 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/1r That a section be included in the State of the Borough Debate to feedback the work and success of the Hartlepool Partnership and the Theme Partnerships.	The Mayor to include a section on the work and success of the Hartlepool Partnership and the Theme Partnerships in his State of the Borough presentation.	Joanne Smithson	01 Nov 2006	01 Nov 2006	30 Apr 2010 As requested, information was provided to the Mayor for the Feb 2008 State of the Borough Debate.	 Completed
SCR-RP/1s That where possible Councillors attending events across the town take the opportunity to feedback the work and success of the partnerships they are involved in.	No further actions in addition to action identified at recommendation (a)	Tony Brown	01 Dec 2006	01 Dec 2006	30 Apr 2010 Has been discussed by Constitution Working Group	 Completed
SCR-RP/1t That informal (quarterly) meetings are arranged to enable elected representatives sitting on Partnerships to feedback on their involvement in these partnerships to other Elected Members and resident representatives.	Constitution Working Group examine the feasibility of this recommendation	Tony Brown	01 Dec 2006	01 Dec 2006	30 Apr 2010 Has been discussed by Constitution Working Group	 Completed
SCR-RP/1u That the development of a 'map' outlining how the Council's departments, political structures, LSP and Theme Partnerships are aligned be explored.	Ensure recommendations are included in conclusions of Governance Review	Peter Scott	01 Dec 2006	01 Dec 2006	30 Apr 2010 Report on Governance arrangements taken to Cabinet 5th Feb 07. Complete	 Completed
SCR-RP/1v Members recommend that a summary of this report be produced as a guide	Produce a guide to partnership working.	Joanne Smithson	01 Apr 2007	01 Apr 2007	30 Apr 2010 Summary of the report produced. Audit have prepared a guide to Partnership working.	 Completed




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to partnership working. In addition, the guide should be produced in an accessible format for circulation to a wider audience, with the PR office.						
SCR-RP/1w That the Cabinet produce an Action-Plan in response to these recommendations detailing both timescales for action if approved and responsible officers.	Action Plan to Scrutiny Forum on 29 September Update on Plan implementation to be presented in March 07	Joanne Smithson	01 Mar 2007	01 Mar 2007	30 Apr 2010 Action Plan agreed by Cabinet 29 August.	<div><div>100%</div></div> Completed

Year 2006/07**Investigation** Railway Approaches

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/2a/i The Authority seeks to develop a proactive approach with Network Rail around combating graffiti, and in particular through making connections to Network Rail's graffiti budget.	Introduce regular liaison meetings and prepare action plan to remove existing graffiti and protocols for reporting incidents.	Denise Ogden	01 Sep 2007	01 Sep 2007	30 Apr 2010 Agreed and actioned through the forum meetings.	<div><div>100%</div></div> Completed
SCR-RP/2a/ii That Network Rail's 24 hour helpline number (08457 11 41 41) is publicised through the dissemination of the Forum's final report,	Dissemination of final Forum Report and associated press release upon approval of Action Plan. Ongoing publicity via Hartbeat and other appropriate	Steve Hilton	01 Jun 2007	01 Jun 2007	30 Apr 2010 Complete	<div><div>100%</div></div> Completed




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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
associated press releases and through the Authority's Hartbeat magazine.	press-release opportunities, via magazines and other media.					
SCR-RP/2a/iii That the Authority invites Network Rail to bring the 'No Messin' scheme to schools in Hartlepool in the interests of reducing trespassing, graffiti and vandalism around the railway lines.	The Children's Services Department to raise awareness of the 'No Messin' campaign within schools through dialogue with Network Rail. Invitation to attend Head Teacher meeting(s) and visits to individual schools, as appropriate.	Caroline O'Neill	01 Oct 2007	01 Oct 2007	30 Apr 2010 Senior representatives from the Children's Services Department have scheduled meetings with senior personnel from the emergency services in Hartlepool. It is anticipated through this partnership the Council will ensure colleagues from Network Rail introduce the 'No Messin' scheme to all Hartlepool schools through attendance at the school sector-specific network meetings.	 Completed
SCR-RP/2b That the Authority reports incidences of graffiti and litter along the Railway Approaches and liaises with Network Rail about these where appropriate.	Introduce regular liaison meetings and prepare action plan to remove existing graffiti and protocols for reporting incidents.	Craig Thelwell	01 Sep 2007	01 Sep 2007	30 Apr 2010 Protocol in place to ensure swift response to incidents of graffiti, fly tipping and littering. Since the introduction of the protocol Network Rail have responded well to incidents. Site visits held with Northern Rail where necessary.	 Completed
SCR-RP/2c That the Authority invites Northern Rail's police and schools liaison officer to attend Hartlepool schools.	As per rec. (a) iii, Children's Services to have dialogue with Northern Rail through invitation to attend Head Teacher meeting(s) and visits to individual schools as appropriate.	Caroline O'Neill	01 Oct 2007	01 Oct 2007	30 Apr 2010 Schools will be actively encouraged by their attached School Improvement Partners, to invite Network Rail to visit schools to make presentations to, and work directly with, groups of pupils. This will enhance	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					school outcomes in relation to the Staying Safe element of Every Child Matters and establish strong partnerships between Northern Rail's Police and Schools Liaison Officer and school personnel.	
SCR-RP/2d That the Authority uses its Planning and Development Control powers proactively to enhance the Railway Approaches into the town.	Planning & Development Control powers to be used as appropriate, including reporting mechanisms via Planning Committee, subject to individual site considerations.	Richard Waldmeyer	01 Jun 2007	01 Jun 2010	<p>13 Apr 2010 Secretary of State's decision letter of 27 March 2010 granted permission for the CJC site so that the remediation of the land can now proceed within the terms of the S106 legal agreement. Discussions with owners of Newburn Bridge premises continuing at April 2010 with the owners and with the Environment Agency.</p> <p>23 Feb 2010 Planning application for CJC site minded to approve by Committee June 2008: called in by Sec. of State Nov.08. Public Inquiry Nov 2009. Untidy Users at New Burn Bridge subject to discussions on planning conditions. Screening of site commenced July 2009 [update]Public Inquiry held 10-17 November 2009. S106 Legal agreement signed 3 December 2009. Inspector's decision awaited in January- February 2010. Legal agreement requires site clearance to be commenced within a specified time from any</p>	<div> <div></div> <div>Overdue</div> </div>





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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					planning permission. Discussions with owners of Newburn Bridge premises continuing December 2009 with the owners and with the Environment Agency.	
SCR-RP/2e That the Authority seeks to maximise the regeneration benefits of the 2010 Tall Ships event.	Liaise and participate as appropriate with relevant staff representatives upon the thematic working groups being established under the Tall Ships Programme. Engage with and influence where possible the production of relevant strategies at the local, sub-regional and regional level.	Stuart Green	01 Mar 2008	01 Mar 2008	30 Apr 2010 Tall Ships' Race Event Technical group considering transport links to serve the event, including rail services. TSR and Hartlepool Quays referred to within appropriate regional and subregional strategies and programmes.	 Completed
SCR-RP/2f That the 'key problem spots' sites identified in the Railway Approaches Scrutiny Investigation, are incorporated, wherever possible, into the Green Infrastructure Strategy and its associated site specific schedules.	Continued officer representation on Green Infrastructure Strategy Working Group, including requests for adequate reflection of Hartlepool Railway Corridor within the document and to ensure that the authority is well placed to access any funds that become available for environmental works to improve the green infrastructure network within Tees Valley.	Matthew King	01 Jun 2007	01 Jun 2007	30 Apr 2010 The railway approaches are reflected within the Green Infrastructure Strategy as one of the key ways to improve Green Infrastructure within Hartlepool. Potential H'Pool projects have been included within an initial long list in the implementation plan.	 Completed
SCR-RP/2g That the area of unused land	Treatment of this site to be taken forward as	Karen Oliver	01 Mar 2009	01 Mar 2009	30 Apr 2010 West View Road resident consulted on	 Completed





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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
identified in paragraph 11.6 of this report is developed as a 'Community Forest' or 'Woodland Area' and as a diversionary route away from traffic.	part of the actions proposed under Rec. (i) and in relation to the Linear Park Strategy under Rec. (h).				wooded area proposal. Residents did not want to increase public access, and not possible to open area out for cycle route. Residents agreed area needed improving.	
SCR-RP/2h That the Authority supports the development of the North Hartlepool Linear Park strategy.	This action to be taken forward in conjunction with the North Hartlepool Partnership (SRB) End of Programme Evaluation and Forward Strategy.	Karen Oliver	01 Mar 2008	01 Mar 2008	30 Apr 2010 Linear Park requires a longer term strategy and funding. Currently been discussed at Central Estate's Neighbourhood Action Plan Forum. Difficult to proceed until CJC development is finalised. (Action being taken forward as requested.)	<div><div>100%</div></div> Completed
SCR-RP/2i That discussions between representatives of the Regeneration and Planning Services Department and Tees Forest (North East Community Forests).	Discussions have commenced with North East Community Forests with a view to selecting appropriate sites and securing funding.	Richard Waldmeyer	01 Apr 2009	01 Apr 2009	30 Apr 2010 Discussions have taken place with Tees Forest but no funding identified. However, as of November 2008 the the Community Forest operations have been dissolved. Alternative opportunities for securing woodland planting will continue to be explored.	<div><div>100%</div></div> Completed
SCR-RP/2j That the Authority develops an 'allotments policy' and consults allotment users in the development and implementation of this policy.	A review of existing policy documents and future strategy for the improvement of all allotments within town is to be undertaken. This will include consultation with tenants and the development of allotment associations where none exist with a	John Mennear	31 Mar 2009	31 Mar 2009	30 Apr 2010 Allotment Strategy in draft format and currently out for consultation. To be presented to Forum before the end of 2009. Original Deadline July 2008.	<div><div>100%</div></div> Completed




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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	view to increasing devolved management.					
SCR-RP/2k That the 'key problem spots' identified during the Scrutiny Investigation are incorporated, where appropriate, into the list of Untidy / Derelict Land and Buildings.	Action being taken on board by the Derelict Buildings and Underused Land Group Chaired by the Mayor	Denise Ogden	01 Jun 2007	01 Jun 2007	30 Apr 2010 Officers group meets quarterly chaired by the Mayor tackling key problem spots. Network rail cleared rubbish/litter from tracks into H'pool, Legal notices served on problem buildings/sites, Planning Officers continue to work with waste businesses.	 Completed
SCR-RP/2l That the Authority develops a strategy geared towards screening the 'key problem spots' identified during the Scrutiny Investigation based on the approaches outlined in paragraph 11.5.	Strategy to be prepared setting out priorities for tackling key problem sites. Discussions with owners and operators to be undertaken to encourage and require improvements where possible new planning applications and enforcement action where necessary	Richard Waldmeyer	01 Aug 2007	01 Aug 2007	30 Apr 2010 A draft Strategy has been prepared and is being updated. Information is used to assist in enforcement action where appropriate.	 Completed
SCR-RP/2m/i The Authority pursues enhanced adoption of Hartlepool Station to a 'Partners Scheme' in conjunction with Northern Rail and that involvement from the CVS, 'Coastliners' and Pride in Hartlepool is sought in this.	Identify the procedure and progress the adoption of Hartlepool railway station in discussion with Northern Rail and Network Rail	Ian Jopling	01 Jul 2007	01 Jul 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	 Completed
SCR-RP/2m/ii That the Authority pursues the development of a station adoption scheme at Seaton	Identify the procedure and progresses the adoption of Seaton Carew railway station in discussion with	Ian Jopling	01 Jul 2007	01 Jul 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
Carew Station in conjunction with Northern Rail and that involvement from the CVS, 'Coastliners' and Pride in Hartlepool is sought in this.	Northern Rail and Network Rail				Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	
SCR-RP/2m/iii The Authority maximises the opportunity that the Tall Ships event provides to lobby the Department for Transport, Network Rail and Northern Rail to make structural improvements to Hartlepool and Seaton Stations	Formally write to Network Rail to request that planned infrastructure works at the stations are brought forward, or, as a minimum, delivered as currently programmed.	Alastair Smith	01 Jun 2007	01 Jun 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	 Completed
SCR-RP/2m/iv That the Authority continues to lobby the Department for Transport, Network Rail and Northern Rail for a station halt to reopen at Hart Station.	Explore regional and national opportunities for funding	Ian Jopling	01 Sep 2007	01 Sep 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	 Completed
SCR-RP/2m/v That pedestrian and vehicle signage (including further development of brown signage) around Hartlepool Station is improved, especially in relation to the town centre.	Provide new highway signage as considered appropriate.	Peter Frost	01 Mar 2008	01 Mar 2008	30 Apr 2010 Signage to be provided as part of Transport Interchange development. Work is hoped to start on the Interchange this year, but are currently awaiting final approvals from Network Rail.	 Completed
SCR-RP/2n That 'Coastliners' have a continuing involvement in implementing the	Council officers to attend meetings of Coastliners' to update and involve members	Ian Jopling	01 Jul 2007	01 Jul 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail	 Completed



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
outcomes of this investigation. In particular in improvements to Hartlepool and Seaton Carew Stations and in the development of a 'Railway Approaches Forum'.	as considered appropriate				travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	
SCR-RP/2o That the CVS has a number of specific contributions it can make to improvements to Railway Approaches, as outlined in Appendix C, and that the Authority considers how best the adoption of these options can be supported.	Meetings to be arranged between Council officers and CVS to agree CVS involvement with ongoing support via Railways Approaches Forum (see Rec. (p) below)	Ian Jopling	01 Oct 2007	01 Oct 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	 Completed
SCR-RP/2p That the Authority helps to establish a 'Railway Approaches Forum' in partnership with the CVS to ensure that the momentum for this issue is maintained around improvements to both the railway corridors and stations.	Meetings between Council Officers and CVS (as above) to agree representation upon Railway Approaches Forum. Quarterly meetings of Forum thereafter.	Alastair Smith	01 Oct 2007	01 Oct 2007	30 Apr 2010 Railway Approaches Forum set up. Meets bi-monthly to discuss all issues relating to rail travel to and from Hartlepool and the immediate area including enhancements to existing infrastructure and stations.	 Completed
SCR-RP/2q That the recommendations from this report are reflected, where appropriate, in actions contained in Departmental / Service Plans.	Include co-ordination / monitoring responsibilities for the Railway Approaches Action Plan in R&PS Departmental Plan and invite other lead officers to accommodate within	Geoff Thompson	01 Jun 2007	01 Jun 2007	30 Apr 2010 Coordination of Railway Approaches Action Plan now included within R&PS Departmental Service Plan.2008/9. The established Railways Forum Group also meets on a regular basis and provides opportunity to monitor	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	their own more detailed Service Plan arrangements				progress.	

Year 2006/07**Investigation** Youth Unemployment

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/3a That the Authority is commended for taking on an active role in relation to Youth Unemployment and that the value of this work is supported and that, wherever possible, it should be supported further.	Economic Development acknowledges the support of the Regeneration and Planning Services Members.	Antony Steinberg	11 Jun 2007	11 Jun 2007	30 Apr 2010 Complete	 Completed
SCR-RP/3b That the data issues and potential project areas identified in the Youth Unemployment in Hartlepool: Developing an evidence base report.	Hartlepool Economic Development will continue to develop partnerships so that they can maximise funding opportunities and progress project areas as identified within the stated report. Economic Development continue to lead on a number of very successful sub-regional employment and training projects (which are in partnership with the five local authorities within the Tees Valley) and this proven track	Antony Steinberg	01 Jul 2007	01 Jul 2007	30 Apr 2010 Economic Development, Connexions and the 14- 19 Coordinator have been successful in securing £650,000 of LSC funding to support a NEET reduction programme.	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	record will be advantageous in bidding for other funding opportunities through Jobcentre Plus and The Learning & Skills Council's ESF Objective 3 Co-financing round.					
SCR-RP/3c That, given that Connexions is being brought under the remit of the Local Authority, the Authority (and Economic Development and Children's Services, in particular) seek to work closely with Connexions to support young people	Hartlepool Economic Development Division and Children's Services have formally agreed to meet on a quarterly basis as part of a working group to identify key actions that can be introduced to increase the number of young people to achieve economic wellbeing. The membership of this working group has further been widened and representatives from Children's Services (including the Assistant Director, Connexions Interim Locality Manager, 14-19 Co-ordinator, Economic Development Manager with Jobcentre Plus and the Learning & Skills Council) also being in attendance at future meetings.	Antony Steinberg	01 Nov 2007	01 Nov 2007	30 Apr 2010 Youth Unemployment Group established with Econ Dev, Connexions, LSC AND JCP meeting quarterly and this group has assisted in developing a NEET reduction Strategy including supporting the successful LSC bid for a NEET reduction programme valued at £650k.	<div><div>100%</div></div> Completed
SCR-RP/3d That further research should be conducted into the	A Curriculum Development Officer has now been	Mark Smith	01 Apr 2008	01 Apr 2008	30 Apr 2010 Complete	<div><div>100%</div></div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
impact of the provision of key stakeholders on careers guidance and training for under 16's and that these services should be fully integrated within schools.	appointed by the Children's Services Department whose remit is to develop and improve Careers Educational Guidance (CEG) within schools. Connexions have jointly commissioned a consultant to complete an audit review of current Information, Advice and Guidance (IAG) across Hartlepool. With the roll-out of national IAG standards due in April 2008 an improvement action plan will be introduced as providers will need to measure against these new IAG standards.					
SCR-RP/3e That the Authority should lobby for increased flexibility of the New Deal programme so that young people are able to access training programmes through this programme even if they have been unemployed for less than six months.	There has been meeting's with Jobcentre Plus which has highlighted that day one eligibility for young people who have literacy and numeracy problems, are ex-offenders or where English is not their first language continues. Jobcentre Plus acknowledge that waiting six months before accessing the New Deal programme is not always beneficial but there was concerns that the mandatory	Antony Steinberg	01 Nov 2007	01 Nov 2007	30 Apr 2010 New Deal eligibility requirements allows for young people classified as NEET [16-18 year olds]to be given day one access.	<div><div>100%</div></div> Completed

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	nature of New Deal may mean that young people who access the service too early and cannot sustain the programme are at serious risk of potential benefit sanctions. Therefore, Economic Development Department are exploring the potential to introduce a pre-New Deal project to work with young people unemployed less than 6 months to provide intensive support which will be used as a vehicle to assist individuals to identify suitable progression routes. This issue will be further reviewed within the quarterly youth unemployment working group as outlined in Ref. 3.					
SCR-RP/3f That the CVS's role should be maximised, wherever possible, in providing services for tackling youth unemployment.	Hartlepool Economic Development Department will continue to identify and raise awareness of funding opportunities through the commissioning and procurement process for the CVS. Currently over 40% of NRF and Jobs & the Economy Themed funding for 2007/08 has been	Antony Steinberg	01 Dec 2007	01 Dec 2007	30 Apr 2010 Working Neighbourhood Funds achieved and £400,000 commissioned to vcs' to deliver worklessness, skills and enterprise which will work with priority groups including young people.	<div><div>100%</div></div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	allocated to the CVS and will be given to maximise funding opportunities through Jobcentre Plus and The Learning & Skills Council's ESF Objective 3 Co-financing round and JCP Deprived Area Fund. Where appropriate, partnership proposals will be submitted to utilise the specialist services available through the CVS which will compliment an holistic approach to overcoming the complex issues of eradicating youth unemployment.					
SCR-RP/3g Identifying where there are future opportunities for the number of Modern Apprenticeships to be increased within the public, private and voluntary sector (with a specific review of Hartlepool Borough Council and the Primary Care Trust).	Economic Development commissioned a consultant to identify if there are future opportunities to increase the number of Modern Apprenticeships within the public, private and voluntary sector. A proposed action currently being assessed is the development of a blueprint for HBC to facilitate another organisation to take on the role of a Group Training Association (GTA). A GTA is highlighted within the	Patrick Wilson	01 Apr 2008	01 Apr 2008	30 Apr 2010 A consultant has completed report including how to increase the number of modern apprenticeships. This report has been completed and presented to external funding providers with a view to securing funding in future years.	<div> <div></div> 100% Completed </div>

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	<p>Modern apprenticeships Apprenticeship Task Force report as bringing together employers in a locality to share the costs and administrative burden of running an apprenticeship programme which has encouraged many smaller companies to take on apprenticeships pg21, (July 2005). Interest and support has been expressed from partners including HBC and the Primary Care Trust) for an intermediary body to support both the employer and the young person. Discussions are currently ongoing with the LSC in relation to funding the start up for a GTA. A host organisation is still to be identified who could become a GTA 'Ambassador' but it is proposed that if start up funding is secured then it should be utilised to employ an Intermediary worker. This individual would be employed by the host organisation who would liaise with a number of employers within a specific</p>					



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	<p>geographical area or across a number of sectors. In Australia, similar schemes such as Group Training Companies are running successfully. The proposed GTA would provide a similar scheme to the Australian model which provides core services to the employer including:</p> <ul style="list-style-type: none"> - Arranging and monitoring apprenticeships training; - Arranging job rotation; and - Mentoring (for apprentice and employer) For sustainability of the GTA, the consultant is also evaluating the feasibility of charging employers a small cost recovery charge for providing this service. An Employer event in February 2008 is being arranged through Worksmart to promote the benefits of the introduction of a GTA including support to employers from Small to Medium Sized (SMEs) companies to offer apprenticeships and mentoring and support (for the 					

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	apprentice and employer).					

Year 2007/08**Investigation** Availability of Good Quality Affordable Rented Social Accommodation

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/4a That a review of land availability, including brownfield and greenfield sites, be undertaken with the aim of identifying possible additional sites for affordable rented social housing.	Local Plan Policy Team to undertake assessment involving: - Identification of sites - Individual site assessment - Discussions with delivery partners - Assessment and monitoring of private sector windfall opportunities.	Richard Waldmeyer	01 Oct 2008	01 Oct 2008	30 Apr 2010 A range of sites have been considered with the aim of identifying those suitable for affordable rented housing. Certain sites within various parts of the Borough are being assessed in more detail as to their suitability.	 Completed
SCR-RP/4b That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing.	Via the Local Development Framework (LDF) process develop the housing allocations Development Plan Document (DPD) which will allocate new market housing sites in the borough within which an element of affordable housing will be provided through the Affordable Housing Development Plan Document (see recommendation G). In accordance with LDF procedure this will follow on from the Core	Richard Waldmeyer	01 Mar 2010	01 Mar 2010	23 Feb 2010 Work progressing on evidence gathering for the Housing Allocations DPD including Strategic Housing Land Availability Assessment (SHLAA). Identification of specific sites for affordable housing forms part of this work. Changes in Planning Regs relating to plan process mean Submission date for DPD will be Dec 2010, although draft new housing allocations and percentage requirements for affordable housing will have been established in advance of this. [update]SHLAA to be reported to Cabinet 14	 Overdue




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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	Strategy.				December and Planning Committee 6 January 2010. Affordable Housing DPD Preferred Options out for public consultation 31 October 2009 - 4 January 2010. Housing Allocations DPD to be published September 2011 as set out in the 2009 Local Development Scheme.	
SCR-RP/4b That as part of the review of the local planning policy, provision be made for the identification of suitable sites for the provision of affordable housing.	The affordable housing Development Plan Document will seek to ensure appropriate provision of affordable housing on individual sites. See recommendation 4g.	Richard Waldmeyer	01 Mar 2010	01 Mar 2010	<p>13 Apr 2010 The Affordable Housing DPD was subject to public consultation ending in early January 2010. Responses from the consultation have been considered. Advice from Government Office is to merge the DPD with the Core Strategy. This request is being considered and a report will be made to Cabinet in Summer 2010 with a recommendation whether to merge the documents or to proceed with the separate DPD.</p> <p>23 Feb 2010 The Affordable Housing DPD has been subject to public consultation. An Economic Viability Assessment has been prepared prior to the preferred options being selected to form the basis of the new policy to ensure appropriate provision of affordable housing on individual sites. The Economic Viability Assessment has been</p>	<div> <div></div> <div>0%</div> </div> Overdue



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					included at the request of Government Office NE as DPD's in other authorities have been found to be 'unsound' by the Planning Inspectorate. The timetable for completing the DPD has therefore been rescheduled with the draft Document expected to be complete in April 2010. This is reflected in reports to Cabinet and Government Office.[update]The Affordable Housing DPD is currently subject to Public consultation 31 October 2009 - 4 January 2010. Publication of Affordable Housing DPD in April 2010.	
SCR-RP/4c That a criterion based policy supporting in principle the disposal of Council land to RSL's at below market value be created	A detailed report to be taken to Cabinet by Neighbourhood Services Director.	Graham Frankland	01 Jun 2008	01 Jun 2008	30 Apr 2010 Report to be submitted to Cabinet on 23rd June 2008	<div><div>100%</div></div> Completed
SCR-RP/4d That a rigorous analysis be undertaken of the results of the 'Housing Needs Assessment' together with testing and refinement to determine future developments and requirements of the town, including the provision of flats.	Assessment that was conducted in 2007. Tees Valley Strategic Housing Market Assessment to be completed by August 2008.	Tom Britcliffe	01 Aug 2008	01 Aug 2008	30 Apr 2010 The Tees Valley Strategic Housing Market Assessment, which was coordinated at Tees Valley level was rescheduled as a result of the emergence of, and the need to comply with, new Government Guidance. The final report has now been completed (December 2008) and will be reported to the Executive early in the new year	<div><div>100%</div></div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/4d That a rigorous analysis be undertaken of the results of the 'Housing Needs Assessment' together with testing and refinement to determine future developments and requirements of the town, including the provision of flats.	<p>Performance needs to match with needs identified by the housing needs assessment, therefore:</p> <ul style="list-style-type: none"> - A rigorous process of monitoring is currently in place to monitor development requirements and housing needs. This should continue with continuous quarterly updates. - A review report on the progress of this monitoring will be taken to Portfolio Holder to flag up any issues raised during the monitoring. 	Tom Britcliffe	01 Mar 2009	01 Mar 2009	30 Apr 2010 Housing monitoring a continuous process that has to be reported to the Government Office through the Annual Monitoring report. Monitoring takes place from planning permission to completion and also counts demolitions.	 Completed
SCR-RP/4e That ways of working more closely in partnership with RSL's for the provision of affordable rented social accommodation in the town, and the development of opportunities contained within the Green Paper, be explored.	Establish a more structured and proactive approach to half yearly review and update meetings with RSL's to tie in with Housing Corporation bidding rounds.	Penny Garner-Carpenter	01 Oct 2008	01 Oct 2008	30 Apr 2010 Regular meetings held around bidding rounds to fit with new Housing Corporation timetable and processes.	 Completed
SCR-RP/4e That ways of working more closely in partnership with RSL's for the provision of affordable rented social accommodation in the town, and the development of opportunities contained	Report to members on the Housing Green Paper for example on the impact of Local Housing Companies.	Penny Garner-Carpenter	31 Mar 2009	31 Mar 2009	30 Apr 2010 The implications of the housing green paper have been assessed following the Housing green paper and housing act and the very significant change in market conditions, a report is proposed for Q1 in the	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
within the Green Paper, be explored.					context of new, emerging initiatives. A number of sites have been examined in partnership with locally based registered social landlords. The scale of land available makes an Local Housing Company an unlikely vehicle.	
SCR-RP/4f That the provision of housing for elderly / disabled residents in Hartlepool needs to be explored in innovative ways.	On advice of lead Supporting People officer it is proposed to change the wording of the recommendation, removing 'elderly/disabled residents' and replacing with 'vulnerable people with support needs'. Continued close working with the Supporting People Team and implementation of the Older Persons Housing Strategy is done by assessing and exploring examples of best practice and also actively encourage Registered Social Landlords (RSL's) to include suitable properties in developments where possible.	Penny Garner-Carpenter	01 Mar 2009	01 Mar 2009	30 Apr 2010 Process for exploring innovative options to develop accessible accommodation has been developed and will continue scheme by scheme. First unit provided by Housing Hartlepool at Nicholson Way site (now called Greyfriars).	 Completed
SCR-RP/4g That local planning policy be revised, through the Local Development Framework, to require	This recommendation can be achieved through the production of an Affordable Housing Development	Amy Waters	31 Dec 2008	01 Mar 2010	15 Apr 2010 It has been advised by Government Office that this document should be incorporated into the Core Strategy and	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
the provision within all new housing developments of good quality affordable housing.	<p>Plan Document which will provide a coherent policy basis for negotiating affordable housing provision on new market housing developments. The Affordable Housing Development Plan Document has been brought forward to support the scrutiny process. It is currently at Issues & Options stage.</p> <p>The key stages of preparation will be prepared throughout 2008 with the final submission document prepared for consultation. It is one document within the Planning Local Development Framework (LDF).</p>				<p>should not be a stand alone document. A report will be taken to Cabinet recommending that this be implemented.</p> <p>25 Feb 2010 The Affordable Housing Development Plan Document (DPD) is at Preferred Options stage and is currently out to consultation until Friday 8th January 2010. The Preferred Option is to seek a minimum affordable housing contribution of 10% on all residential developments of 15 dwellings or more. The minimum affordable housing provision will be negotiated on a site-by-site basis depending on the economic viability of schemes.</p> <p>The final Affordable Housing DPD will be published in April 2010 with a view to adopting the DPD no later than June 2011</p>	
SCR-RP/4h That the Councils local planning policy be amended / updated to include provision for affordable accommodation, and in particular social rented accommodation.	This recommendation will be addressed through the response to recommendation 4g, through the preparation of the Affordable Housing DPD.	Amy Waters	28 Feb 2009	01 Mar 2010	<p>15 Apr 2010 It has been advised by Government office that this document should be incorporated into the Core Strategy and a report recommending this will go to Cabinet shortly.</p> <p>25 Feb 2010 The Affordable Housing Development Plan Document (DPD) is at Preferred Options stage and</p>	<div>100%</div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					<p>is currently out to consultation until Friday 8th January 2010. The Preferred Option is to seek a minimum affordable housing contribution of 10% on all residential developments of 15 dwellings or more. The minimum affordable housing provision will be negotiated on a site-by-site basis depending on the economic viability of schemes.</p> <p>The final Affordable Housing DPD will be published in April 2010 with a view to adopting the DPD no later than June 2011.</p>	




Year 2007/08**Investigation** Seaton Carew - Regeneration Needs and Opportunities

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/5a That further opportunities to continue to raise the profile of Seaton Carew on a region and sub regional basis be explored.	Officers are involved in continuous engagement with One North East and Tees Valley Unlimited regarding the Seaton Sands/Seaton Front development site, to take forward regeneration proposals (following the outcome of the Coastal Strategy Study) as outlined in	Derek Gouldburn	31 Mar 2010	31 Mar 2010	15 Jul 2010 No further engagement is being made with ONE North East although reference to Seaton Carew is included in the TV Statement of Ambition. Alternative means	<div> <div>100%</div> Completed </div>




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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
	the Tees Valley Investment Plan.				<p>investigation of potential investment opportunities in key sites, once market conditions improve.</p> <p>15 Jul 2010</p> <p>12 Apr 2010 Seaton Carew is not considered to be a regeneration priority for One North East, however a Master Plan is being developed to support the regeneration of Seaton Carew and assist the marketing of key development sites. Liaison is taking place in relation to development of sea defence proposals with a view to maximising match funding opportunities and to ensure schemes tie together. Alternative funding opportunities continue to be explored and a recent award of funds from the CLG Seaside Towns Grant could contribute towards the delivery of the master plan.</p>	
SCR-RP/5a That further opportunities to continue to raise the profile of Seaton Carew on a region and sub regional basis be explored.	Seaton is a priority within the Coastal Arc Strategy and officers will work to ensure the Coastal Arc objectives (including Seaton Carew) are included in the Tees Valley Multi Area Agreement.	Derek Gouldburn	30 Sep 2008	30 Sep 2008	30 Apr 2010 Coastal Arc objectives have been incorporated within the MAA. This document does not specify individual locations, but the Single Programme Investment Plan which links economic investment priorities to the MAA includes Seaton Carew	<div>100%</div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/5b That consideration be given to the reinvestment of any future capital receipts gained from disposal of land in Seaton Carew back into the resort where possible.	Detailed joint report to be taken to Cabinet by Director of Regeneration, Director of Neighbourhood Services and Director of Adult and Community Services regarding future management and development of HBC assets in Seaton Carew. Cabinet will therefore determine the land disposal and destination of any capital receipt and where possible will look to retain that capital receipt in Seaton.	Andrew Golightly	31 Dec 2008	31 Dec 2008	30 Apr 2010 Council resolution (13/12/ 07) urged the Executive in any disposal of land at Seaton Carew to obtain best value and to allocate resources to the continual regeneration of the town. A report relating to the attraction of regeneration resources into Seaton through Sea Change was agreed by the portfolio holder in November. Planning briefs have been prepared and consultation around these is planned for January 2009. Responses will be included in subsequent report to Cabinet regarding the future use of HBC owned land and assets. Information will be available in Seaton library and questionnaires will be circulated. The report is expected to be presented to Cabinet in March 2009	 Completed
SCR-RP/5c That the feasibility of the suggested regeneration opportunities, identified during the course of this investigation (Section 13.8, 13.11 and 15.2 of this report refer).	Officer working group to be established to consider the feasibility of suggested regeneration opportunities outlined in the final report. The outcome of this initial feasibility work to feed into recommendation (j).	Andrew Golightly	30 Sep 2008	30 Sep 2008	30 Apr 2010 An officer working group has been established and has met to consider all of the suggested ideas to further the regeneration of Seaton Carew. Work will continue to assess their feasibility, initial responses have informed the draft Seachange bid.	 Completed
SCR-RP/5d That a review of the current provision of organised activities and events be	Review of organised activities to be considered by working group identified in (c)	Andrew Golightly	31 Dec 2008	31 Dec 2008	30 Apr 2010 The officer group established to consider the regeneration opportunities is also	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
undertaken that identifies options to increase the variety and frequency of events to further attract visitors to the resort.	and fed into recommendation (j).				considering the events and activities in Seaton. This initial sift of ideas has helped to inform the content of the Seachange feasibility bid to be submitted in Jan 09.	
SCR-RP/5e That in recognition of the key role played by local businesses and groups, the benefits of re-establishing the former Seaton Carew Business Association together with a mechanism to encourage and support the involvement of the wider community	Assess the demand for a Business Forum including taking soundings from the business community.	Andrew Golightly	31 Dec 2008	31 Dec 2008	30 Apr 2010 The Economic Development Team has contacted all the business owners in Seaton Carew via questionnaire. A follow up meeting with the business owners is to be arranged before the end of March 2009 to feed back the results and identify further support required including the demand for a forum.	 Completed
SCR-RP/5e That in recognition of the key role played by local businesses and groups, the benefits of re-establishing the former Seaton Carew Business Association together with a mechanism to encourage and support the involvement of the wider community	Review of membership and operation of Seaton Carew Renewal and Advisory Group (SCRAG) in Seaton to be undertaken to ensure wider community membership.	Andrew Golightly	31 Dec 2008	31 Dec 2008	30 Apr 2010 Key groups in the voluntary and community sector have been engaged in order to explore the possibility that they could support existing interest groups in Seaton (including young people) and SCRAG are exploring funding opportunities.	 Completed
SCR-RP/5f That the provision of integrated community facilities in Seaton Carew be supported, with the proviso that existing community facilities should not be removed until agreements are in place to deliver new /	The future management of HBC owned assets and community facilities in Seaton will be subject to a detailed Cabinet report referred to in 5b and 5i.	Andrew Golightly	31 Dec 2008	31 Jan 2010	14 Apr 2010 A report considered by Cabinet on the development of community facilities in Seaton noted this requirement that facilities should not be removed until legal agreements are in place to deliver replacement facilities. This requirement	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
replacement facilities.					<p>will be considered again if or when the sites are sold.</p> <p>25 Feb 2010 The preparation of the report on Council owned assets and community facilities has been delayed slightly due to the need to assess issues around SeaChange & Growth Point bids. The planning briefs for these sites have been prepared & will be subject to public consultation in Jan 09. The report to Cabinet will now be presented in Mar 09 [update]A series of detailed consultation events have been carried out including information drop- ins and questionnaires a summary of this information is expected to be reported to Cabinet in Aug 2009. The report regarding the potential development of sites was not considered in Aug to take account of the Seaton Carew Coastal Strategy Study report which was consulted on in Nov, as one of the sites is in close proximity to the existing sea defences. In addition given the general economic conditions the timing regarding a decision on potential marketing of the sites is not urgent, however the consultation results will be reported to Cabinet in January 2010.</p>	

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/5g That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew.	Report to Cabinet from Director of Neighbourhood Services regarding the outcome of the Coastal Strategy Study. The results of the study will influence the timing of further marketing of main seafront development sites in Seaton.	Dennis Hancock	31 Jan 2010	31 Jan 2010	25 Feb 2010 The consultants are progressing the Strategy Study and a second public consultation was held in November 2009. The study is due to be complete and formally presented to the Environment Agency's National Review Group in April 2010. It is expected that the Environment Agency's review and approval.	<div><div></div></div> Overdue
SCR-RP/5g That pending the outcome of Seaton Carew's Coastal Strategy Study, consideration be given to delaying the establishment of interim arrangements for the marketing and planning activity for land susceptible to flooding in and around Seaton Carew.	Other sites in Seaton brought forward for development will be subject to the standard flood risk analysis as part of the planning application process.	Dennis Hancock	31 Jan 2010	31 Jan 2010	25 Feb 2010 Expected to achieve target.	<div><div></div></div> Overdue
SCR-RP/5h That opportunities to encourage community enterprise schemes in Seaton, be explored.	Council Officers to liaise with key groups within the Voluntary and Community Sector to determine the potential of social/community enterprise schemes in Seaton and access to funding.	Andrew Golightly	31 Dec 2008	31 Dec 2008	30 Apr 2010 Initial discussions with the Voluntary and Community sector have taken place. Potential funding sources are available that groups in Seaton may be able to access. Representatives will be invited to attend future SCRAG meetings to explore further.	<div><div>100%</div></div> Completed
SCR-RP/5i That based on the strength of feeling expressed	Cabinet will reconsider this recommendation following the	Andrew Golightly	31 Dec 2008	31 Jan 2010	14 Apr 2010 As part of the report in January 2010 summarising the	<div><div>100%</div></div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
throughout the investigation, the Council should not dispose of land on either side of the road to the north of Seaton Carew.	completion and consideration of the report into the potential marketing of development sites in Seaton Carew.				<p>consultation carried out with regard to the potential development, Cabinet considered the consultation responses and have agreed to market the three HBC owned sites in Seaton Carew only when market conditions have improved. This will ensure that the potential returns from any such scheme are sufficient to deliver the type of community facilities that can provide the level of service required. Further public consultation will be carried out as part of any marketing exercise.</p> <p>25 Feb 2010 The preparation of the report on Council owned assets and community facilities has been delayed slightly due to the need to assess issues around SeaChange & Growth Point bids. The planning briefs for these sites have been prepared & will be subject to public consultation in Jan 09. The report to Cabinet will now be presented in Mar 09 [update]A series of detailed consultation events have been carried out including information drop- ins and questionnaires a summary of this information is expected to be reported to Cabinet in Aug 2009. The report regarding the</p>	



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					potential development of sites was not considered in Aug to take account of the Seaton Carew Coastal Strategy Study report which was consulted on in Nov, as one of the sites is in close proximity to the existing sea defences. In addition given the general economic conditions the timing regarding a decision on potential marketing of the sites is not urgent, however the consultation results will be reported to Cabinet in January 2010.	
SCR-RP/5j That the Council explore the Department for Culture Media and Sport 'Sea Change' funding programme to establish potential opportunities for submission of a bid for Seaton Carew under the remit of the programme.	Regeneration Team to assess the eligibility criteria for Sea Change funding, explore with partners the opportunities for match funding and potential project ideas. Content of any bid to the Sea Change fund to be reported to Portfolio Holder for Regeneration and Liveability.	Derek Gouldburn	31 Dec 2008	31 Dec 2008	30 Apr 2010 Regeneration Team have identified potential for Sea Change bid and reported to Regeneration and Liveability PFH (21/11/08) who has agreed to preparation of bid for feasibility work leading to subsequent substantive bid.	<div><div>100%</div></div> Completed






Year 2008/09**Investigation** Hartlepool Borough Council's Community CCTV Provision

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/6a/i That contributions to the operating costs of the Council's Community	Prepare report on merits of CCTV, with request for funding	Alison Mawson	01 Dec 2008	01 Dec 2008	30 Apr 2010 Considered at Partnership meeting on 19/11/08. In principle, Partnership will consider	<div><div>100%</div></div> Completed





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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
CCTV system be explored with: Safer Hartlepool Partnership - Contribution towards the annual monitoring costs as part of their mission statement towards a safer Hartlepool.					providing funding to support CCTV, along with other priorities. For 2008/09 - only underspend monies are available, these to be considered at meeting on 28/1/09.	
SCR-RP/6a/ii That contributions to the operating costs of the Council's Community CCTV system be explored with: Court Costs - Where Community CCTV cameras have provided evidence that has resulted in a conviction.	Seek advice on legal possibility of claim for CCTV costs from Chief Solicitor. Then if possible (i) brief court user group (ii) implement	Alison Mawson	30 Apr 2009	01 Apr 2010	<p>15 Apr 2010 Contract still developing, income generation from camera evidence unlikely to be huge amount, but will be pursued once contract in place.</p> <p>25 Feb 2010 Partnering arrangements to be considered by Cabinet on 14/12/09. Contract and specification will be developed during early 2010. Income generation and profit sharing will be one of terms of contract. Reclaiming costs associated with evidence gathering from CCTV cameras will generate income for the partnership and shared by Housing Hartlepool and HBC.</p>	 Completed
SCR-RP/6a/ii That contributions to the operating costs of the Council's Community CCTV system be explored with: Court Costs - Where Community CCTV cameras have provided	Examine possibility of 'confiscation of assets' with Police	Alison Mawson	01 Apr 2010	01 Apr 2010	30 Apr 2010 Police report 'confiscation of assets' would not be returned directly to Hartlepool, therefore no contribution to monitoring costs possible from this process.	 Completed





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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
evidence that has resulted in a conviction.						
SCR-RP/6a/iii That contributions to the operating costs of the Council's Community CCTV system be explored with: Cleveland Police - As the major users of the Community CCTV system in Hartlepool.	Seek information from other areas where Police contribute to inform negotiations	Alison Mawson	01 Apr 2009	01 Apr 2009	30 Apr 2010 police do not provide direct financial contribution to CCTV monitoring in any other Cleveland police district, however, staff resources are provided. This has been discussed and agreement reached in Hartlepool, for similar provision to other districts.	 Completed
SCR-RP/6a/iii That contributions to the operating costs of the Council's Community CCTV system be explored with: Cleveland Police - As the major users of the Community CCTV system in Hartlepool.	Explore possible funding options with Police, including in-kind benefit	Alison Mawson	01 Apr 2009	01 Apr 2009	30 Apr 2010 Financial contribution not forthcoming, but resource, in terms of police officer dedicated to work at CCTV monitoring centre, agreed and implemented	 Completed
SCR-RP/6a/iv That contributions to the operating costs of the Council's Community CCTV system be explored with: Local Businesses.	Identify businesses in areas covered by cameras.	Peter Gouldsbro	01 Jan 2009	01 Jan 2009	30 Apr 2010 Undertaken. Mapping exercise underway in conjunction with Cleveland Police.	 Completed
SCR-RP/6a/iv That contributions to the operating costs of the Council's Community CCTV system be explored with: Local Businesses.	Analyse crime and ASB in areas	Peter Gouldsbro	01 Jan 2009	01 Jan 2009	30 Apr 2010 Undertaken. Rolling analyse programme, to assist targeted approaches, under progression.	 Completed
SCR-RP/6a/iv That contributions to the operating costs of the	Research how other local authorities prepare case for	Peter Gouldsbro	01 Jan 2009	01 Jan 2009	30 Apr 2010 Initial work completed. Further examination will be	 Completed



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
Council's Community CCTV system be explored with: Local Businesses.	financial contribution				undertaken in conjunction with Economic Development Team	
SCR-RP/6a/iv That contributions to the operating costs of the Council's Community CCTV system be explored with: Local Businesses.	Analyse opportunities with HBC Economic Development team to introduce further Business Improvement Districts (BID)	Peter Gouldsbro	01 Jan 2009	01 Jan 2009	30 Apr 2010 Undertaken. Potential locations have been identified to enhance the effectiveness of the Longhill/Sandgate CCTV initiative. Economic Development Team will progress as suitable funding opportunities arise.	 Completed
SCR-RP/6a/iv That contributions to the operating costs of the Council's Community CCTV system be explored with: Local Businesses.	Progress Funding discussion with businesses	Peter Gouldsbro	31 Aug 2009	01 Aug 2010	15 Apr 2010 The Longhill CCTV system has been used as a basis. A further location for trial is being identified with Economic development for examination of level of potential financial support.. 25 Feb 2010 Meeting undertaken. Ongoing examination of opportunities are being progressed.	 Completed
SCR-RP/6b That a detailed exercise be undertaken to calculate the costs of bringing the monitoring provision 'in-house' together with the feasibility of co-location with Cleveland Police.	Develop options for establishing in-house provision	Alison Mawson	01 Aug 2009	01 Aug 2009	30 Apr 2010 Cabinet approved partnering arrangement with Housing Hartlepool for CCTV monitoring in March 2009	 Completed
SCR-RP/6b That a detailed exercise be undertaken to calculate the costs of bringing the monitoring	Explore feasibility of co-location with Cleveland Police	Alison Mawson	01 Aug 2009	01 Aug 2009	30 Apr 2010 Cabinet approved partnering arrangement with Housing Hartlepool for CCTV monitoring in March 2009.	 Completed





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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
provision 'in-house' together with the feasibility of co-location with Cleveland Police.					Co-location not feasible at Avenue Road police station	
SCR-RP/6c That consideration be given to the future tendering for the monitoring of the Community CCTV camera system, to ensure that the Council continues to receive best value.	Negotiate extension of existing SLA for initial period	Alison Mawson	01 Aug 2009	01 Aug 2009	30 Apr 2010 Cabinet approved partnering arrangement with Housing Hartlepool for CCTV monitoring in March 2009	 Completed
SCR-RP/6c That consideration be given to the future tendering for the monitoring of the Community CCTV camera system, to ensure that the Council continues to receive best value.	Consider future tendering in conjunction with actions under recommendation (b)	Alison Mawson	01 Aug 2009	01 Aug 2009	30 Apr 2010 Cabinet approved partnering arrangement with Housing Hartlepool for CCTV monitoring in March 2009	 Completed
SCR-RP/6c That consideration be given to the future tendering for the monitoring of the Community CCTV camera system, to ensure that the Council continues to receive best value.	Report to Members on the future of Community Monitoring Centre, including consideration of best value.	Alison Mawson	01 Aug 2009	01 Aug 2009	30 Apr 2010 Cabinet approved partnering arrangement with Housing Hartlepool for CCTV monitoring in March 2009	 Completed
SCR-RP/6d That as major building developments take place in Hartlepool (e.g. Victoria Harbour), contractors be obligated to ensure that a network of ducting is laid, suitable to carry the Authority's fibre	Establish how to identify opportunities for planning gain and negotiate Section 106 Agreements when opportunities arise.	Peter Gouldsbro	01 Dec 2008	01 Dec 2008	30 Apr 2010 Report approved by Regeneration & Liveability Portfolio Holder on 24 April '09r.	 Completed




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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
optic cables.						
SCR-RP/6e That before Community CCTV cameras are commissioned, decommissioned or relocated, an assessment is made of the merits and appropriateness of the installation, by consulting local residents, police, Ward Councillors, community groups	1) Develop criteria for commissioning or decommissioning static camera sites in conjunction with partners and key stakeholders 2) Consult residents, businesses and other interested parties on proposals 3) Include proposals in CCTV strategy	Peter Gouldsbro	01 Mar 2009	01 Mar 2009	30 Apr 2010 Criteria developed and approved by Portfolio Holder (21 November 08).	 Completed
SCR-RP/6f That a trial of 'Talking Cameras' in Church Street / York Road be explored.	Establish sites for 'talking cameras'	Peter Gouldsbro	30 Apr 2009	01 Apr 2010	<p>15 Apr 2010 Installation deferred pending relocation of CCTV Monitoring Centre - completed early March'10. Equipment installed with exception of fibre which will be run with new Transport Interchange I.T. fibres - scheduled April '10. Operator training in use scheduled. Full operation early May.</p> <p>25 Feb 2010 Equipment available .Relocation of Hartlepool CCTV Control Centre, scheduled Feb. 2010, advocates new installation of operator equipment more practical at new location. Transport Interchange commencement allows simultaneous fibres works for talking and new cameras installation. Report to Portfolio Holder to be</p>	 Overdue



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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					presented.	
SCR-RP/6g That a planned series of public events highlighting the importance of the Community CCTV Cameras be arranged.	Prepare presentation / video	Peter Gouldsbro	01 Dec 2009	01 Dec 2009	30 Apr 2010 Presentation completed with transfer to video to inclusive of live CCTV footage (avoiding an Data Protection issues) progressing. Ongoing presentation programme being delivered.	 Completed
SCR-RP/6g That a planned series of public events highlighting the importance of the Community CCTV Cameras be arranged.	Establish plan to deliver minimum 2 presentations in each of North, Centre and South Neighbourhoods during 2008/09 and 2009/10	Brian Neale	01 Dec 2009	01 Dec 2009	30 Apr 2010 Presentations to each of North, Central & South Neighbourhood Forums in Jan/Feb'09. Further 3 presentations to "community" groups".	 Completed
SCR-RP/6h That following Cabinet's consideration of this Final Report, the Draft CCTV Strategy be re-submitted to the Cabinet incorporating the agreed recommendations from this enquiry and their implementation costs by the end of 2008.	Undertake Diversity Impact Assessment	Brian Neale	01 May 2009	01 May 2009	30 Apr 2010 Completed	 Completed
SCR-RP/6h That following Cabinet's consideration of this Final Report, the Draft CCTV Strategy be re-submitted to the Cabinet incorporating the agreed recommendations from this enquiry and their implementation costs by the end of 2008.	Update draft CCTV Strategy to include commissioning / decommissioning proposals as highlighted under recommendation (e)	Peter Gouldsbro	01 May 2009	01 May 2009	30 Apr 2010 Updated Draft CCTV Strategy reported to Cabinet on 15 December 08	 Completed

Year 2008/09**Investigation** The Marketing of Hartlepool

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/7a That the residents and businesses of Hartlepool be encouraged to celebrate the visitor and business attractions that Hartlepool has to offer.	Continue the image and awareness work that is embedded into business & tourism marketing.	Jo Cole	31 Mar 2010	31 Mar 2010	13 Apr 2010 The branding for The Tall Ships Races has been introduced into bespoke Hartlepool promotional activity in order to continue the success of the recognisable image campaign, particularly in relation to the fireworks/HMS Trincomalee graphic.	 Completed
					25 Feb 2010 Raising profile of Hartlepool through Tall Ships activity and developing the brand further and incorporate into e marketing and printed materials.	
SCR-RP/7a That the residents and businesses of Hartlepool be encouraged to celebrate the visitor and business attractions that Hartlepool has to offer.	Support the marketing activity delivered for Hartlepool's Maritime Experience.	Jo Cole	31 Mar 2010	31 Mar 2010	30 Apr 2010 Continue to work closely including joint work on Spooky, Living North and Children In Need. Financial support given for marketing activity.	 Completed
SCR-RP/7a That the residents and businesses of Hartlepool be encouraged to celebrate the visitor and business attractions that Hartlepool has to offer.	Continue the development of the "Buy local" campaign.	Mick Emerson	31 Mar 2010	31 Mar 2010	11 Apr 2010 Continuing the development of "Buy Local" following the highly successful Indoor Market Initiative. Now looking to improve the branding of indoor and outdoor market with launch of the outdoor market at the beginning of June - along with the	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					extended "Buy Local" campaign. The branding has been agreed and website will be drawndown by end of April 2010.	
					25 Feb 2010 Investigating methods of extending the scheme to the wider townwide business community. Particularly looking at this stage at businesses within the leisure and retail sector. Hartlepool Indoor Market Initiative incorporated within the 'Buy Local' campaign.	
SCR-RP/7b That the destinationhartlepool website should feature video footage of the visitors attractions in Hartlepool.	Research and review current video footage of Hartlepool Source approval to provide links / edit current material to integrate within the tourism website, destinationhartlepool Source or develop new footage to integrate within the website.	Jo Cole	31 Dec 2009	31 Dec 2009	13 Apr 2010 Final draft of Tall Ships video has now been signed off and will feature on both Tall Ships and destinationhartlepool website. Additional footage has been shot to develop the dvd into a bespoke Hartlepool dvd. The bespoke music composed specifically for The Tall Ships Races is also being carried forward into the Hartlepool dvd.	 Completed
					25 Feb 2010 Website video footage is being developed. First draft of Tall Ships video with bespoke soundtrack has been reviewed and will go live early in new year.	
SCR-RP/7c That residents within Tees Valley be encouraged	Design, print and distribute key promotional material	Jo Cole	31 Mar 2010	31 Mar 2010	13 Apr 2010 Mini guide has been completed and circulated to a 1-2 hour	 Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
to visit Hartlepool and that tourism officers from the region are given a guided tour of the attractions that Hartlepool has to offer.	for Hartlepool.				drive time. EAT Guide is on target with increase in entries on last year. Both have an increase in print run for 2010 due to The Tall Ships event being an opportunity for additional distribution. 25 Feb 2010 Currently working on mini guide , eat guide and the hotels map. All due for publication in new year.	
SCR-RP/7c That residents within Tees Valley be encouraged to visit Hartlepool and that tourism officers from the region are given a guided tour of the attractions that Hartlepool has to offer.	Support visitTeesvalley campaigns which will provide additional marketing opportunities for Hartlepool.	Jo Cole	31 Mar 2010	31 Mar 2010	13 Apr 2010 --A further Discover Tour has taken place in March and a Regional TIC Managers Meeting to Hartlepool provided the opportunity of a presentation regarding The Tall Ships Races. The Talk Up Tees Valley / Hartlepool has now been committed two with ten trainers trained to deliver. 25 Feb 2010 Discovery visits commenced in September 2009 , 2 held to date.Working with Visit Tees Valley on a Welcome to Tees Valley Training opportunity.	<div><div>100%</div></div> Completed
SCR-RP/7c That residents within Tees Valley be encouraged to visit Hartlepool and that tourism officers from the region are given a guided tour of the attractions that Hartlepool has to offer.	Encourage Tees Valley and One Northeast tourism officers to engage in the Hartlepool Discovery Day.	Jo Cole	30 Jun 2009	30 Jun 2010	13 Apr 2010 Additional Discovery Day held in March 2010. Also bespoke visit for Tourist Information Centre Managers across the North East. Talk up Tees Valley / Hartlepool has been committed to with 10 people trained as trainers to	<div><div>100%</div></div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					deliver the bespoke tourism customer care sessions.	
					25 Feb 2010 Discovery visits commenced in September 2009 , 2 held to date. Additional visit targetted One Ne and Tourism Officers, linked to Tall Ships. Working with Visit Tees Valley on a Welcome to Tees Valley Training opportunity.	
SCR-RP/7d/i That the signage into and around Hartlepool be:- (i) Reviewed, with particular reference to interpretation signage.	Review and evaluate the tourism related signage and interpretation and produce rationalisation proposals for budget consideration.	Rob Smith	31 Dec 2009	30 Apr 2010	<p>13 Jul 2010 The Brown Tourism Sgnage Plan was reported to the Culture Leisure and Tourism Portfolio meeting on the 4th May 2010, and the Transport and Neighbourhoods Portfolio on the 17th May 2010. The Brown Tourism signs are currently being installed with works due to be complete by the Tall Ships Event in August 2010. Pedestrian and Interpretation signage will now be examined.</p> <p>30 Mar 2010 Detailed proposals for locations and content of new signage under review prior to costing and then reporting to Portfolio Holder(s), in first quarter 2010-2011.</p> <p>25 Feb 2010 Inventory of existing brown signage and directional signage completed, proposed principles for rationalisation</p>	<div> <div></div> <div>0.5%</div> </div> Overdue

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
					developed, feasibility and costing of necessary revisions underway with a view to reporting to Portfolio Holder(s) in final quarter, 2009-10.	
SCR-RP/7d/ii That the signage into and around Hartlepool be:- (ii) Re-examined in relation to the use of an intermediary company who charges the Council for signage on roundabouts in Hartlepool with consideration about bringing 'in-house'.	Roundabout sponsorship arrangements to be reviewed.	John Brownhill	31 Oct 2009	31 Oct 2010	<p>16 Jul 2010 -- enter new status update --Contact with neighbouring Authorities has highlighted that there are a number of different schemes in operation. Middlesbrough Council has recently re-tendered the management of sponsorship of roundabouts and the agreements are more in favour of the Council in relation to the revenue percentage than is currently operating within Hartlepool. HBC Procurement are currently looking at the possibility of HBC tagging on to this contract under the Tees Valley arrangements.</p> <p>25 Feb 2010 Income generation is being considered across the Regen & Neighbourhood dept, of which signage on roundabouts will be one aspect. Income generation will be looking at maximising future income to the council.</p>	<div>25%</div> Assigned
SCR-RP/7e That there be continued encouragement and	Monitor and evaluate land and premises offer and promote new	Antony Steinberg	31 Mar 2010	31 Mar 2010	30 Apr 2010 With increasing start up rates it has been established that there is a	<div>100%</div> Completed

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
incentives for new businesses to settle in the Town on existing sites and where these sites no longer meet the incoming needs, new business sites be developed.	development as appropriate.				shortage of appropriate accommodation. As a result UKSE has committed to developing a 17,500 sq ft extension at Queens Meadow.	

Year 2009/10**Investigation** Hartlepool's Business Incubation System

Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/9a/i That due to long-term sustainability problems of the Working Neighbourhood Fund (WNF) - (i) Reviews where gaps are in financial provision with the aim of prioritising grant support aid	A review will be undertaken to take into account the existing grant provision across the region and emerging assistance through the Tees Valley Industrial Programme. Through the Tees Valley Finance for Business Group, issues about gaps in provision will be discussed and also opportunities for Hartlepool Businesses to integrate with Regional Funders will be developed.	Mick Emerson	31 Dec 2010	31 Dec 2010	02 Aug 2010 Actions agreed	<div><div></div></div> 10% Assigned
SCR-RP/9a/ii That due to long-term sustainability problems of the Working Neighbourhood Fund (WNF) - (ii) Seeks innovative ways of attracting sustainable	As a service, opportunities to develop the property portfolio will be sought which has the potential in the medium term to provide income which could be utilised to	Mick Emerson	31 Mar 2013	31 Mar 2013	08 Jul 2010 Preparation of brief for Crown House being prepared	<div><div></div></div> 10% Assigned

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
income to support and develop the Business Incubation System in Hartlepool.	support Hartlepool's Incubation system.					
SCR-RP/9b/i That in order to provide more premises for business incubation and move-on accommodation, that - (i) Where empty properties exist in the Town, investment is sought to convert them into appropriate facilities.	SCRAPT monies have been allocated to this financial year to assist in the improvement of key vacant buildings. Agreement has been made that this funding will include the potential to offer improved rental terms to businesses introduced through the Incubation System	Mick Emerson	31 Mar 2011	31 Mar 2011	02 Aug 2010 Potential changes to SCRAPT being considered	<div><div></div></div> 10% Assigned
SCR-RP/9b/i That in order to provide more premises for business incubation and move-on accommodation, that - (i) Where empty properties exist in the Town, investment is sought to convert them into appropriate facilities.	Single Programme funding has been secured for the purchase and demolition of the Crown Buildings in Surtees Street with the potential of a new build centre in the future (subject to funding) which would effectively form the 3rd stage in terms of development for the Incubation Strategy.	Mick Emerson	31 Mar 2011	31 Mar 2011	02 Aug 2010 Consideration of the type of facilities being developed	<div><div></div></div> 30% Assigned
SCR-RP/9b/ii That in order to provide more premises for business incubation and move-on accommodation, that - (ii) The feasibility of utilising Section 106 Agreements for the development of	s106 are already being utilised where appropriate and could be considered within the Incubation System – although this needs to be considered in line with other strategic objectives which the	Mick Emerson	31 Mar 2011	31 Mar 2011	02 Aug 2010 System being piloted through NEIP	<div><div></div></div> 20% Assigned

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
appropriate facilities is investigated.	Council seeks to address through the use of these agreements (worklessness, environmental improvements, security issues)					
SCR-RP/9c/i That local schools are encouraged to embrace incubator business opportunities through - (i) Invitation to businesses to link with local schools providing students with an insight into entrepreneurial activities.	The Tall Ships visit remains a conduit for the development of Enterprise within schools. In particular businesses will be requested to offer time into schools to look at more entrepreneurial activity.	Mick Emerson	30 Nov 2010	30 Nov 2010	02 Aug 2010 Work with Catcote school ongoing	<div><div></div></div> 40% Assigned
SCR-RP/9c/ii That local schools are encouraged to embrace incubator business opportunities through - (ii) Investigating the role of local business representatives as e-mentors.	As a means of maintaining momentum, consideration of if a system of e-mentoring could be successful with the aim of piloting activity within one of the schools.	Mick Emerson	31 Mar 2011	31 Mar 2011	02 Aug 2010 Plans to be developed post Tall Ships	<div><div></div></div> 30% Assigned
SCR-RP/9d That a feasibility study be undertaken into promoting the support available through Hartlepool's Business Incubation System via exhibitions / stands in vacant shops.	To ascertain the benefit of additional promotion, marketing materials will be included as part of the Indoor Market and the effectiveness of this will be monitored	Mick Emerson	30 Sep 2010	30 Sep 2010	02 Aug 2010 Buy Local campaign being extended to increase awareness of support	<div><div></div></div> 20% Assigned

Year 2009/10**Investigation** The Hartlepool Transport Interchange

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Recommendation	Action	Assigned To	Original Due Date	Due Date	Note	Progress
SCR-RP/8a That signage in and around the Transport Interchange is clear and ensures users are fully aware of where amenities are located.	Initial signage in place for new car park (Church Street). Signage is being considered in line with de-clutter and signage strategy.	Peter Frost; Alastair Smith	30 Jun 2010	30 Jun 2010	18 Aug 2010 Interchange signage is now complete.	 100% Completed
SCR-RP/8b That the Council sets in place an agreed procedure with Network Rail to ensure that the unused platform is cosmetically enhanced and made aesthetically pleasing.	Procedure agreed. Art work being finalised.	Peter Frost; Alastair Smith	31 Jul 2010	31 Jul 2010	18 Aug 2010 Art work and planting installed prior to Tall Ships Races.	 100% Completed
SCR-RP/8c That a review is carried out with all transport operators as potential users of the Hartlepool Transport Interchange into the plans for layover areas and loading / unloading bays, with the aim of maximising out of hours usage.	Agreed on strategy for maximising use with Taxi operators. Coach stop included in design and function requirements.	Peter Frost; Alastair Smith	31 Jul 2010	31 Jul 2010	18 Aug 2010 Coach stop, loading/ unloading bay, drop off point and taxi ranks are now in use. A pilot scheme is being run in conjunction with the Police for a marshalled taxi rank on Church Street on weekend nights which, if successful, will encourage taxis to use this area rather than the Interchange.	 95% Overdue
SCR-RP/8d That a process is put in place to regularly review and keep Members informed of the development of the Hartlepool Transport Interchange with particular reference to usage and transport operator linkage.	Circulation update to be provided to Members, including:- plans, progress report and timeline performance.	Peter Frost; Alastair Smith	30 Apr 2010	30 Apr 2010	18 Aug 2010 Interchange official opening took place at end of July. Next quarterly update to Members due at end of October.	 50% Overdue