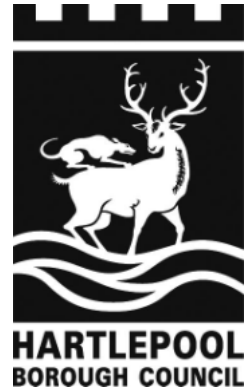


GRANTS COMMITTEE AGENDA



Wednesday, 22 September 2010

at 2.00 pm

in Committee Room B, Civic Centre, Hartlepool

GRANTS COMMITTEE:

The Mayor, Stuart Drummond
Councillors Payne and H Thompson.

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To receive the minutes of the meeting held on 14 July 2010

4. KEY DECISIONS

No items

5. OTHER ITEMS REQUIRING DECISION

- 5.1 Community Safety Capital Grants Allocations – *Director of Regeneration and Neighbourhoods*
- 5.2 Civic Lottery Fund Grant Applications 2010/2011 – *Director of Child and Adult Services*
- 5.3 Consideration Of Grant Award To Hartlepool Sports Council From Community Pool – *Director of Child and Adult Services*

GRANTS COMMITTEE

MINUTES AND DECISION RECORD

14th July 2010

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor Councillor Robbie Payne (In the Chair)

The Mayor, Stuart Drummond

Councillor Hilary Thompson

Officers: Brian Neale, Crime and Disorder Co-ordinator
Tracy Liveras, Young People and Play Co-ordinator
Graham Jarritt, Library and Community Manager
Susan Rybak, Community and Youth Resource Manager
Pat Wormald, Senior Clerical Officer
Jo Wilson, Democratic Services Officer

1. Apologies for Absence

None

2. Declarations of interest by members

The Mayor and Councillor Payne declared a prejudicial interest in item 5.3 'Community Pool 2010/2011 – Round 2', specifically the application from Belle Vue Community Sports and Youth Centre.

3. Receipt of the minutes of the meeting held on 1st March 2010

Noted

4. Community Safety Capital Grants Allocation (*Assistant Director (Community Safety and Protection)*)

Type of decision

Non-key

Purpose of report

To advise members of applications to the Community Safety Capital Fund

and seek consideration/approval for recommended grant awards.

Issue(s) for consideration by the Committee

The Community Safety Capital Grant Fund in total for 2010/11 was £150,000. However in December 2008 Cabinet had allocated £50,000 from the Community Safety Capital budget to provide an investment scheme for CCTV cameras and equipment during 2009/10 to 2011/12. Consequently the net fund remaining was £100,000. Recommended grant awards to be considered at this meeting totalled £12,310:

- Central Estate Community Garden – a contribution of £8,110 toward a Community Garden project between the Phoenix and Hindpool Surestart Centre premises. Total cost of £74,609 with the remainder to be covered by Central NAP, Community Spaces Big Lottery, Housing Hartlepool, Pride in Hartlepool and Surestart.
- Dent Street CCTV – a contribution of £4,200 toward installation and commissioning costs for a permanent camera at the junction of Dent Street and Elliot Street. NDC Environment Security/Target Hardening to cover the remainder.

The Mayor referred to the current policy not allowing the installation of further permanent CCTV cameras. The Crime and Disorder Co-ordinator acknowledged this but two permanent cameras had recently been decommissioned in Hartlepool and a deployable camera at the site had had a positive impact. There were concerns at what might happen were this removed. Representatives of the community and police were also in favour of retention.

The Crime and Disorder Co-ordinator provided members with a draft report showing how the Community Safety Capital Grant Funding for 2008/09 had been distributed and what impact it had had. Members views were requested.

Decision

That the following grant awards be approved:

Central Estate Community Garden - £8,110
Dent Street CCTV - £4,200

6. Civic Lottery Fund Grant Applications 2010/2011

(Director of Child and Adult Services)

Type of decision

Non-key

Purpose of report

To advise and seek approval for the first round of Civic Lottery Fund Grant

applications in the 2010/2011 financial year.

Issue(s) for consideration by the Committee

The report sought the Committee's consideration of the following:-

- The general approach to the allocation of the funding available from the Civic Lottery in 2010/2011
- The approach to the award of grants for Senior Citizens' summer outings and Christmas parties and approval of the delegation of authority to the Director of Child and Adult Services to approve these grants
- 21 applications from local organisations, 12 of which have not previously been supported with funding from the Civic Lottery

Members were advised that 2010/2011 balance available for distribution at the beginning of the financial year is £12,200. In previous years the Grants Committee had agreed that £1,500 be made available for Senior Citizens summer outings and Christmas parties. Should members wish to continue this the balance remaining for the year would be £10,700. Previously the balance had been distributed proportionately between the applicants in each of the three rounds. However it was felt that this had not been beneficial for grant recipients who had been unable to raise match funding from other sources and consequently not been in a position to claim the grant. The total sum sought in Round 1 was £29,323:

The following applications were considered from groups who had not been funded previously:

- Ruff Diamonds – Requested £2,000 toward assistance with travel and accommodation to the World Hip Hop Championship in Las Vegas in July 2010.
- Young at Hart – Requested £920 toward funding for a social/leisure project for the elderly
- Red Dreams – Requested £2,000 toward funding to purchase music and backing tracks for vocal coaching
- Paws n Claws – Requested £2,000 toward assistance with establishing an animal rescue centre
- The Monterays Jazz Band - Requested £300 toward the purchase of uniforms
- Hartlepool Wadokai – Requested £2,000 toward running costs, transport, entry fees and hosting of world class seminar in November 2010

- Hart Gables – Requested £1,500 toward funding for Gaymes event in September 2010
- Hartlepool Power Station Cricket Club – Requested £2,000 toward running costs, training nets, loam and fertilizer
- Stranton Church's Youth and Childrens Team – Requested £2,000 toward a trip to Moldova to help renovate and run an elderly care centre
- Greatham Sports Field Association – Requested £500 to help promote and develop a new tennis court and coaching sessions
- Belle Vue Residents Association – Requested £210 toward running costs
- Heather Richardson – Requested £700 toward costs to attend International Catholic Students Games in France

The following applications were considered from groups who had been supported previously from the Civic Lottery.

- Headland Future – Requested £1,827 toward delivery of activities aimed at supporting fathers and children
- Preston Simpson Scholarship in Music – Requested £2,000 to provide assistance to local musicians for instruments, music and tuition
- Princess Royal Restoration Association – Requested £2,000 toward fees for berthing, insurance surveys and safety checks
- Manor Residents Association / Owton Fens Community Association – Requested £1,547 toward the costs of a community carnival
- Hartlepool and District Sports Council – Requested £519 toward administration costs for 2009/10
- Rift House Community Association – Requested £300 toward running costs and a Christmas social event
- Hartlepool District Hospice – Requested £2,000 toward provision of therapy services
- 1st Hartlepool Boys Brigade – Requested £1,000 toward the hire of a hall for parade nights
- People's Headland Carnival – Requested £2,000 towards costs of community carnival

Decision

- I. That the available balance for 2010/2011 be allocated proportionately over three tranches
- II. That £1,500 be set aside for applications for senior citizens' summer outings and Christmas parties and that authority be delegated to the Director of Child and Adult Services to award grants for these applications in accordance with the approved criteria
- III. That the following grant awards be approved
 - 1st Hartlepool Boys Brigade - £250 towards hall hire costs
 - Belle Vue Residents Association - £100 towards room hire
 - Hart Gables - £250 towards publicity costs for the Gaymes
 - Hartlepool Power Station Cricket Club - £250 towards league fees and transport
 - Headland Future - £240 towards the costs of HUFC coaching sessions
 - Manor Residents Association / OFCA - £347 towards insurance costs
 - Paws n Claws - £200 towards insurance costs
 - Peoples Headland Carnival - £315 towards insurance costs
 - Princess Royal Restoration Association - £250 towards fire equipment checks
 - Red Dreams - £300 towards the purchase of music
 - Rift House Community Association - £150 towards room hire
 - Ruff Diamonds - £450 towards transport costs
 - Stranton Church's Youth and Children's Team - £250 towards insurance costs
 - Young at Hart - £200 towards room hire
- IV. That applications from Greatham Sports Field Association, Hartlepool and District Hospice, Hartlepool Wadokai and Preston Simpson Scholarship in Music be deferred as additional information had been requested and Round 1 was oversubscribed.
- V. That applications from Hartlepool and District Sports Council, The Monterays Jazz Band and Heather Richardson be rejected.

7. **Community Pool 2010/2011 – Round 2** *(Director of Child and Adult Services)*

Type of decision

Non-key

Purpose of report

To advise and seek approval for the level of grant awards to community groups and voluntary organisations from the Community Pool for 2010/2011 – Round 2

Issue(s) for consideration by the Committee

Applications to the Community Pool had been invited for the 2010/2011 financial year from community groups and voluntary organisations providing services for the benefit of Hartlepool residents.

The Community Pool budget for the 2010/2011 financial year was £494,658. At the meeting of the Grants Committee on 1st March 2010, Members approved the Direct Lettings allocation for 2010/2011 at £3,200 and Round 1 applications totalling £450,170 leaving a balance of £41,288 to be committed at a later date.

At the same meeting, Members also agreed that the balance of the 2009/2010 Community Pool budget (£50,814) could be rolled forward into the 2010/2011 budget leaving a total balance available for distribution in Round 2 of £92,102.

There were three applications presented for consideration in Round 2, two of which were deferred from the previous meeting as the groups had been unable to provide the additional information to support their applications at that time. The deferred applications were a three year tapered grant of £20,000 from Radio Hartlepool to contribute toward the salary costs of the Station Manager and a request for £37,370 toward the running costs of Manor Residents Association for 2010/2011. The new application was from Belle Vue Community Sports and Youth Centre for £47,500 toward core costs in 2010/11 including salary costs for a Centre Manager, a Caretaker and a Finance Officer.

Careful examination of the applications had been made, with the resulting recommendations as follows:-

Belle Vue Community Sports and Youth Centre

The Mayor and Councillor Robbie Payne had both declared a prejudicial interest in this application and requested that consideration of this application be referred to Cabinet.

Radio Hartlepool

Radio Hartlepool have never previously benefitted from Community Pool funding and have applied to the Community Pool for a 3 year tapered award of £20,000 toward the salary costs of the Station Manager. The application had previously been deferred because the group were unable to provide specific information relating to applications to other funders for core costs and had made no progress regarding the implementation of a quality assurance system. Officers were recommending that the application be rejected as they

were not satisfied that they had the potential to attract other income streams sufficient to balance their budget and achieve a complete funding package for their activities. They had also been unable to progress a quality assurance system so were unable to demonstrate they had appropriate management and administrative systems in place in relation to their day to day operation.

Members raised a number of queries regarding the finances of Radio Hartlepool. It was noted that this would be discussed in confidential session at the end of the meeting, minute 11 refers.

Manor Residents Association

Officers were recommending deferral of this application to the next available meeting as information was still being gathered.

Decision

- I. That the application by Belle Vue Community Sports and Youth Centre be forwarded to Cabinet for consideration
- II. That the application by Radio Hartlepool be deferred for further discussion
- III. That the application by Manor Residents Association be deferred for further information

8. Directed Lettings 2010/2011 Hire of Premises by Voluntary/Community Groups *(Director of Child and Adult Services)*

Type of decision

Non-key

Purpose of report

To provide details of applications to the Directed Lettings Scheme, the hire of premises by voluntary/community groups.

Issue(s) for consideration by the Committee

Members were reminded that approval had been given at the meeting of the Grants Committee in March 2010 to the allocation of funding of £3,200 for Directed Lettings in 2010/2011 for the hire of premises by voluntary/community groups. In addition to the applications received, it was also highlighted that the Council had a legal obligation to provide grant aid to Hart and Elwick Parish Councils at a cost of £396 in total.

In all cases grant aid was recommended towards the costs of the hire of a venue for one meeting per week. Recommendations were presented as follows:-

Organisation	Amount Recommended 2010/2011
1 st Hartlepool Brownie Unit	£409
20 th Hartlepool Brownie Guides	£650
22 nd Hartlepool Rainbows, Brownies, Guides	£605
34 th Hartlepool Guides, Brownies, Rainbows	£656
Elwick Parish Council	£220
Hartlepool Swimming Club	£538
Hart Parish Council	£176
Total	£3,254

Approval of these recommendations would leave a balance of £126 to be returned to the Community Pool budget.

Decision

That the following grant awards be approved:

1 st Hartlepool Brownie Unit	£409
20 th Hartlepool Brownie Guides	£650
22 nd Hartlepool Rainbows, Brownies, Guides	£605
34 th Hartlepool Guides, Brownies, Rainbows	£656
Elwick Parish Council	£220
Hartlepool Swimming Club	£538
Hart Parish Council	£176

9. Play Opportunities Pool Award 2010/2011 *(Director of Child and Adult Services)*

Type of decision

Non-key

Purpose of report

To advise members of applications to the Play Opportunities Pool and seek approval for recommended grant awards.

Issue(s) for consideration by the Committee

The Play Opportunities Grant totals £18,450 and is available to community groups and voluntary organisations to provide play opportunities throughout the year complementing provision delivered through Children's Centres and Extended Services through schools. Information relating to the groups requesting funding was detailed in the report with the following recommendations:

- CHILD Deaf Youth Project - £510.93 toward costs for the summer playscheme including staff, volunteers' expenses and transport. Also £537.50 toward costs for the under 11's Youth Project including sessional staff, transport, administration and volunteers' expenses.

This amount to be added to the underspend from 2009/10 taking the overall contribution for the under 11's Youth Project to £996. Total grant from the 2010/11 fund of £1,048.93

- Hartlepool Families First – £2,500 to contribute toward staff costs, management costs, purchase of additional resources and publicity costs to deliver 60 2-hour sessions over holiday weeks
- Hartlepool PATCH - £512 toward the cost of staff, resources and room hire
- Hartlepool Special Needs Support Group - £3,500 toward the cost of volunteers', sessional staff costs, transport, children's entertainers and craft workshops
- Hartlepool Young Carers - £3,200 toward transport costs, Drum workshops and Play Therapy Sessions
- Manor Residents Association - £2,711.99 toward transport, volunteers' expenses and insurance costs
- Manor West Youth Project - £2,890 toward staff costs, transport, venue hire and administration costs

Decision

That the following grant awards be approved:

- CHILD Deaf Youth Project - £1,048.93
- Hartlepool Families First – £2,500
- Hartlepool PATCH - £512
- Hartlepool Special Needs Support Group - £3,500
- Hartlepool Young Carers - £3,200
- Manor Residents Association - £2,711.99
- Manor West Youth Project - £2890

10 Local Government (Access to Information) (Variation) Order 2006

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs below of Part 1 of Schedule 12A of the Local

Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

Minute 11 – Community Pool 2010/2011 – Round 2 – Radio Hartlepool application – Director of Child and Adult Services - (This item contained exempt information under Schedule 12A of the Local Government Act 1972, (as amended by the Local Government (Access to Information) (Variation) Order 2006 namely, information relating to the financial or business affairs of any particular person (including the authority holding that information) – para 3)

11 Community Pool 2010/2011 – Round 2 – Radio Hartlepool application *(Director of Child and Adult Services)*

During the discussions under minute 7 above, Members requested further information on the finances of Radio Hartlepool. This issue was discussed in the confidential section of the meeting and further details can be found in the confidential section of the minutes.

Decision

Details of the decision as in minute 7.

The meeting concluded at 3:30 pm

P J DEVLIN

CHIEF SOLICITOR

PUBLICATION DATE: 20th July 2010

GRANTS COMMITTEE

22 September 2010



Report of: Director of Regeneration & Neighbourhoods

Subject: COMMUNITY SAFETY CAPITAL GRANTS
ALLOCATIONS

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise Members of applications to the Community Safety Capital Fund and seek consideration/approval for recommended grant awards.

2. SUMMARY OF CONTENTS

Proposed awards for consideration from the Community Safety Capital Fund are as follows:

<u>Project</u>	<u>For consideration</u>
Hartlepool Business Security Fund	£25,000
Dalton Street Car Park CCTV	£ 6,760

3. RELEVANCE TO THE GRANTS COMMITTEE

Grants Committee has responsibility for determining the levels of grant awarded.

4. TYPE OF DECISION Non-key.

5. DECISION MAKING ROUTE

Grants Committee on 22nd September 2010.

6. DECISION(S) REQUIRED

Members of the Grants Committee are requested to consider/approve grant awards to two projects totalling £31,760.

Report of: Director of Regeneration & Neighbourhoods

Subject: COMMUNITY SAFETY CAPITAL GRANTS
ALLOCATIONS

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise Members of applications to the Community Safety Capital Fund and seek consideration/approval for recommended grant awards.

2. BACKGROUND

- 2.1 The Council has decided that its capital budget for 2010/11 would include an allocation of £150,000 to implement community safety projects, which are associated with and contribute to Safer Hartlepool Partnership's strategy covering crime, disorder and substance misuse.
- 2.2 However at Cabinet meeting of 15th December 2008, a decision that the allocation of £50,000 from the annual Community Safety Capital budget to provide an investment scheme for CCTV cameras and equipment during 2009/10 to 2011/2012 was approved.
- 2.3 Consequently the net Community Safety Capital Fund allocation for 2010/11 will be £100,000.
- 2.4 The Safer Hartlepool strategy covers a 3 year period, with annual priorities agreed. Those annual priorities for the year 2010/11 are:
- Drug dealing and supply
 - Violent crime, including domestic abuse
 - Acquisitive crime
 - Criminal damage and anti-social behaviour, including deliberate fire setting
 - Preventing and reducing offending, re-offending and the risk of offending
 - Delivery of the alcohol harm reduction strategy 2006-2009 including the introduction of an effective local alcohol treatment service
 - Reassurance and Community engagement.
- 2.5 The Community Services and Safety Board, at its meeting in August 2000, approved criteria against which to judge a project's proposals as follows:

1. Clearly identifying the link to Action Plans for each relevant objective
2. Outline the problem and proposals to remedy it
3. Identify the cost and contribution from the Department budget
4. Include an approximate timescale for implementation
5. Include further information which is appropriate for officers/members to know about.

- 2.6 For the 2010/11 capital allocations, matched funding of 35% minimum is requested.
- 2.7 All projects are considered first by the Section 17 Officer Group which comprises senior officer representatives from all Council Departments. Applications are also considered Regeneration & Neighbourhoods Departmental Management Team for comment as to how they fit into current financial priorities.

3. FINANCIAL IMPLICATIONS

- 3.1 The net Community Safety Capital Grant Fund for 2010/11 has been amended to £100,000. Grants totalling £12,310 have been awarded during the current year. Grant awards for consideration at this Grants Committee are £31,760, which if approved, will leave a residual balance £55,930 available for applications during the year.

4. APPLICATIONS

4.1 Hartlepool Business Security Fund

- 4.1.1 The Business Security Grant scheme has been running for a number of years and has been successful in assisting small businesses, vulnerable to crime and anti-social behaviour, to secure their premises.
- 4.1.2 Commercial crime has been a major problem facing Hartlepool's business community. However effective measures such as previous awards through this grant initiative, have made positive inroads into crime levels. Were, therefore, this successful support not to be maintained, resulting in an increase in commercial crime levels, there is the risk of a detrimental impact leading to businesses closing down or relocating away from Hartlepool. That would impact on much needed jobs and investment.
- 4.1.3 Smaller businesses, either new start or existing, often have tight financial margins and cannot raise sufficient resources to meet the full cost of protecting their premises by fitting the required security equipment. Without assistance provided through these grants, they are vulnerable to crime which could have adverse financial implications.

- 4.1.4 The project involves the provision of grant assistance to business sectors such as manufacturing, retail and service, undertaking appropriate security work to the premises. The project will cover the whole of Hartlepool with concentration on business areas highlighted as “hot-spots” by Cleveland Police.
- 4.1.5 Manufacturing businesses will be able to apply for up to 50% of the cost of security installation to a maximum of £2,500. Other businesses will be able to apply for up to 75% of the cost of security installation to a maximum of £2,000. Cleveland Police’s Hartlepool Crime Prevention Officers will visit the businesses and advise on the type and quality for measures needed.
- 4.1.6 Types of crime prevention measures include CCTV and monitored intruder alarm systems; security fencing; roller shutters; security doors and window grills; security lighting.
- 4.1.7 The project will contribute to the following Community Safety strategic objectives within the grants scheme:
- Acquisitive crime
 - Criminal damage and anti-social behaviour including deliberate fire setting
 - Preventing and reducing offending, re-offending and the risk of offending
 - Reassurance and Community engagement

Through these objectives there are links with the Hartlepool Business Watch scheme and Crime Net. Further links are established with the local Joint Action Groups (JAGS).

- 4.1.8 The scheme has been running for a number of years and has always received a great demand from businesses. Invariably the budget is unable to satisfy demand. It is anticipated that this grant application, together with matched funding by way of business contribution, will enable security needs of at least a further 15 businesses to be met. Evaluation surveys are undertaken with businesses receiving grant support, which regularly confirms that businesses in receipt of these crime prevention measures are less likely to be victims of crime.

4.1.9 Financial Implications

Overall project fund	£38,500
Business Sector applicant contribution	£13,500
Grant requested	£25,000

The grant request fulfils the 35% contribution requirement.

Any grant awarded to businesses will be a one-off and enables them to install the various security measures. Ongoing maintenance/repairs, including upgrades and any further security measures, will be undertaken by the businesses themselves.

4.1.10 Recommendation

Members are asked to consider and approve a grant of £25,000 towards this project.

The application has the full support and recommendation of the Regeneration and Neighbourhoods Departmental Management Team and the Section 17 Officer Group.

Any grant approval will be subject to review and appraisal post completion within the Community Safety Capital Grant scheme and will compliment evaluation surveys undertaken with individual businesses.

4.2 Dalton Street Car Park CCTV.

- 4.2.1 A number of residential properties to the east end of Dalton Street, off York Road and to the rear of Titan House, were acquired and demolished approx. 2 years ago, under a redevelopment scheme. Ownership of the land is vested with Hartlepool Revival Limited, a subsidiary of the New Deal for Communities Trust (NDC Trust).

NDC Trust is a resident-led charity established to support community-led regeneration in central Hartlepool and carry forward the key initiatives from the New Deal for Communities programme after it is wound up in 2011.

- 4.2.2 A fully fenced, 49 bay open car park has been established on most of the acquired Dalton Street land, for use by long stay permit holders. There is no public access to the car park unless by permit. Fencing is low level, to avoid being over-intrusive to the area, and access/egress is managed by controlled barriers. Street lighting, affording site illumination, is installed.
- 4.2.3 The car park is managed, including occasional patrol, by Hartlepool Borough Council. However all operational and maintenance/repair costs are the responsibility of Hartlepool Revival.
- 4.2.4 We do not have detail of the annual fee, per space, proposed to be levied to permit holders. These fees will be received and retained by Hartlepool Revival. With all parking spaces allocated, and further demand evident, Hartlepool Revival are considering plans to increase capacity by conversion of adjacent waste land.
- 4.2.5 Whilst only recently operational, and not subject to any crime and/or anti-social behaviour, the Trust has reviewed overall site security. Permit holders do have expectations as to security and safety, especially during hours of

darkness. In addition there have been concerns that the car park could, overnight, be vulnerable to crime and anti-social behaviour related to night time economy movement. The car park is, however, too new to be able to reflect any meaningful analysis of crime and anti-social behaviour incidents.

4.2.6 NDC Trust has proposed the installation of CCTV cameras to monitor the car park. 4 static cameras would ensure all areas of the car park are fully covered. The initial proposal was that camera images would be recorded and recovered, for any incident investigation, on site. No live monitoring was proposed. However, for minimal additional cost, it is possible for those images to be transmitted, via an existing HBC Community Safety camera located in Roker Street car park, to the CCTV Monitoring Centre. Whilst NDC Trust is not proposing to commission open live monitoring, the link would provide an option of live monitoring upon notification of any ongoing incident or in response to intelligence or information received. It would also make recorded image review and recovery more manageable.

4.2.7 The project will contribute to the following Community Safety strategic objectives within the grants scheme:

- Acquisitive crime
- Criminal damage and anti-social behaviour including deliberate fire setting
- Preventing and reducing offending, re-offending and the risk of offending
- Reassurance and community engagement.

In addition the cameras could afford support were there any crimes connected to night time economy or drug dealing and supply, which can occur in less visible town centre locations.

4.2.8 The proposal will require planning approval. The One Stop Shop has considered the proposal and indicated it would appear to be acceptable in principle. However the development will need to include landscaping/tree planting in which respect, details have yet to be finalised.

4.2.9 The proposed CCTV operation will require the system to be notified to the Information Commissioners Office for Data Protection compliance. It is proposed that HBC Community Safety Officer (CCTV) affords guidance in this registration and subsequent operation.

4.2.10 Financial Implications

Installation including planning consent	£10,400
---	---------

N.D.C. Environment Security/TargetHardening	£ 3,640
---	---------

Grant requested	£ 6,760
------------------------	----------------

The grant request fulfils the 35% contribution criteria.

All future revenue costs, including response monitoring, will be met by Hartlepool Revival.

4.2.11 Recommendation

Members are asked to consider a grant of £6,760 towards this project.

The application does not have the full support of the Section 17 Officer Group. It is felt that this project does not afford full benefit to the community in that the car park will be of restricted access. Nevertheless it is acknowledged that potential users would probably include local businesses who do afford overall economic benefit to the community. Furthermore all permit income will be received by New Deal for Communities Trust/Hartlepool Revival who, it is considered, should meet all or the majority of the capital installation cost offset against the annual income stream.

The application does not, similarly, have the full support of Regeneration and Neighbourhoods Departmental Management Team given ownership of the car park and income destination aspects.

Any grant approval will be subject to post completion review and appraisal.

5. RECOMMENDATIONS

- 5.1 Members are requested to consider and/or approve grant awards to two projects totalling no more than £31,760.

**CONTACT OFFICER: Brian Neale,
Crime & Disorder Co-ordinator.**

BACKGROUND PAPERS

Individual grant application papers.

GRANTS COMMITTEE

22 September 2010



Report of: Director of Child and Adult Services

Subject: CIVIC LOTTERY FUND
GRANT APPLICATIONS 2010/2011

SUMMARY

1. PURPOSE OF REPORT

The purpose of this report is to advise and seek approval for the second round of Civic Lottery Fund Grant applications in the 2010/2011 financial year.

2. SUMMARY OF CONTENTS

The report asks the Grants Committee to consider 15 applications from local organisations, 7 of which have not previously been supported with funding from the Civic Lottery.

3. RELEVANCE TO THE GRANTS COMMITTEE

The Grants Committee is responsible for determining the level of grant awards from the Civic Lottery.

4. TYPE OF DECISION

Non-key decision

5. DECISION MAKING ROUTE

Grants Committee to determine awards at meeting, 22nd September 2010

6. DECISION(S) REQUIRED

The report asks members to approve/note:-

1. Grant aid to those organisations as recommended and detailed in **Appendix 2**.
2. Any uncommitted balance of Round 2 allocation to be carried forward to Round 3 of the Civic Lottery Grant fund for 2010/11.

Report of: Director of Child and Adult Services

Subject: CIVIC LOTTERY FUND GRANT APPLICATIONS
2010/2011

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise and seek approval for the second round of Civic Lottery Fund Grant applications in the 2010/2011 financial year.

2. BACKGROUND

- 2.1 In accordance with the procedure previously approved by the Grants Committee, the annual amount available for distribution of lottery grants is based upon the real rate of interest earned by the capital investment during the previous financial year. The amount is calculated on an apportionment of the Authority's interest balances to reserves; therefore, the total funding available for distribution in 2010/2011 is £12,200.
- 2.2 At a previous meeting of the Grants Committee Members agreed that £1,500 should be made available for Senior Citizens' summer outings and Christmas Parties. Therefore the balance available for distribution for the remainder of the year is £10,700.
- 2.3 **Appendix 1:** Civic Lottery Fund Grant Application Guidelines includes the Civic Lottery criteria and provides information for applicants relating to what can be funded, including funding for specific activities Senior Citizens outings and Christmas parties and team activities.
- 2.4 The current criteria for eligibility and distribution from the Civic Lottery Grant Fund require the Grants Committee to consider applications three times a year, in order that an overall view of applications can be obtained. In previous years, one third of the balance available has been distributed at each of the three meetings. As Members agreed that this approach should be maintained in this financial year, the amount available for distribution at this meeting will be £3,566 plus the balance remaining from the previous funding round of £14 making the total available for distribution at this meeting £3,580.
- 2.5 In order to assist the Grants Committee with the allocation of Civic Lottery funding Officers have considered each application to the fund and have made recommendations in relation to the allocation of funding, details of which can be found as **Appendix 2**.

2.6 The total sum sought in Round 2 is £17,950.

2.7 Applications for consideration where no previous grants have been awarded

2.7.1 Copies of the application forms are available in the Members' Library.

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
3410	Hartlepool Wadokai	Running costs, transport and hosting of world class seminar (Nov. 2010)	£2,200	£2,000
3425	Greatham Sports Field	To promote and develop new tennis court with coaching sessions	£500	£500
3437	Seaton Carew Ladies Bowling Club	Consortium fees and chairs	£805	Any amount
3438	Hartlepool Table Tennis Club	Running costs and basic equipment	£4,324	£750
3440	People into Action	Fund trip to Flamingo Land	£2,624	£2,000
3441	Seaton Carew Girls F.C.	Running costs	£5,555	£300
3444	St Pauls Girls Friendly Society	Running costs	£600	Any Amount

2.8 Applications for consideration – second and subsequent requests

2.8.1 Copies of the application forms are available in the Members' Library.

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
3405	Preston Simpson Scholarship	To provide assistance to local musicians		£2,000
<u>Previous Grants:-</u> 6 previous grants last one 25/3/09 for £306.52				
3413	Hartlepool Male Voice Choir	Assistance with hire of Borough Hall	£2,000	£1,000
<u>Previous Grants:-</u> 3 previous grants last one 17/8/09 for £500				
3431	Hartlepool District Hospice	The provision of therapy sessions	£17,310	£2,000

App. No.	Organisation	Reason for Application	Total Cost	Sum Sought
<u>Previous Grants:-</u>				
7 previous grants last one 21/4/08 for £2,000				
3432	Hartlepool Stage Society	Assistance with stage production	£12,500	£2,000
<u>Previous Grants:-</u>				
4 previous grants last one 17/8/09 for £500				
3439	Hartlepool Sea Cadets	Decorating of building for Tall Ships event	£3,494	£2,000
<u>Previous Grants:-</u>				
11 previous grants last one 29/3/01 for £100				
3442	Hartlepool Headland Amateur Boxing Club	Amateur Boxing tournament in November	£2,350	£2,000
<u>Previous Grants:-</u>				
6 previous grants last one 17/8/09 for £500				
3445	Seaton Carew Juniors F.C.	Running costs, coaching fees and football strip	£1,216 per team	£600
<u>Previous Grants:-</u>				
2 previous grants last one 5/7/05 for £500				
3446	Hartlepool Church and District League	Trophies	£1,045	£800
<u>Previous Grants:-</u>				
2 previous grants last one 17/8/09 for £200				

3. RECOMMENDATIONS

The report asks members to approve/note:-

1. Grant aid to those organisations as recommended and detailed in **Appendix 2**.
2. Any uncommitted balance of Round 2 allocation to be carried forward to Round 3 of the Civic Lottery grant fund for Child and Adult Services 2010/11.

CONTACT OFFICER: John Mennear, Assistant Director (Child & Adult Services)

Background Papers

Applications to the Civic Lottery 2010/2011

HARTLEPOOL BOROUGH COUNCIL

CIVIC LOTTERY FUND

GRANT APPLICATION GUIDELINES



Background

The Chief Solicitor advises me that pursuant to Section 7 of the Lotteries and Amusements Act 1976, a local authority may promote a local lottery for any purposes, and in doing so must give such publicity to the objects of the local lottery as will be likely to bring them to the attention of persons purchasing tickets or chances, these objects are then reflected in the eligibility criteria. The authority are under a duty to apply the money accruing from the lottery (including interest) only to the objects of the lottery being that for which the lottery was promoted - as extended by the Secretary of State.

From 1977-1982 a Civic Lottery was promoted by this Council, and a Civic Lottery Fund was established, the original object being for leisure recreational or environmental projects. There is provision in the legislation under Section 7(4) for the consent of the Secretary of State to be given to the appropriation of lottery funds to purposes outside the consent, for an amendment in the Council lottery, to include the provision of grants to local charitable organisations, and on the 4th December 1989 the said consent was granted. Any further departure from the current criteria would require similar consent.

Current Criteria of the Civic Lottery Fund

The current eligibility criteria for assistance from the Civic Lottery Fund is as follows:-

1. Any application must be for either leisure, recreational or environmental projects, and following approval by the Secretary of State in December, 1989, it is now also possible for charitable organisations to qualify for assistance.
2. The Grants Committee will consider applications for assistance 3 times during the municipal year in order that an overall view of applications can be obtained.
3. The Grants Committee will assess each application on its merit.
4. Applicants must be based in the Borough of Hartlepool.
5. Applicants should be either organisations or individuals supported by a club/organisation.
6. Applicants are restricted to applying for assistance only once every 12 months.
7. The maximum amount of grant allocated is restricted to £2000.
8. Grants must be claimed within one year of their approval.

Supplementary Criteria:

Specific criteria relating to funding for team activities, including football, netball and jazz bands:

- i) Teams must comprise a majority of residents from areas of disadvantage as identified by the 1991 Census.
- ii) Grants of up to £200 per team or band up to a maximum of £300 per group may be awarded as a contribution towards running costs. These costs are likely to include pitch and league fees and transport.
- iii) Grant aid should not be used to establish new teams.
- iv) Applications for equipment will not be supported, i.e. the purchase of strips, nets, balls etc.

Specific criteria relating to funding for senior citizen groups:

Funding is available for senior citizens groups for either a summer outing or a Christmas party (not both). This is subject to funds being available and based on the number of members in the club.

- i) Senior citizens groups with under 30 members can apply for a maximum of £60 for an outing or party.
- ii) Groups with over 30 members can apply for a maximum of £100 for an outing or party.

5.2

Appendix 2

Recommendations for Civic Lottery 2nd Round 2010/2011

Number	Group	Reason	Previous grants	Total Cost	Amount Requested	Round 2 Recommendation
3405	Preston Simpson Scholarship	To provide assistance to local musicians	Yes	Varies	£2,000	£250 to assist musicians
3410	Hartlepool Wadokai	Running costs, transport, and hosting a world class seminar in November	No	£2,200	£2,000	£400 to host a weekend course
3413	Hartlepool Male Voice Choir	Hire of Borough Hall	Yes	£2,000	£1,000	£250 towards hire of hall
3425	Greatham Sports Field	To promote and develop new tennis court	No	£500	£500	£150 toward coaching fees
3431	Hartlepool District Hospice	The provision of therapy sessions	Yes	£17,310	£2,000	£400 towards therapy sessions
3432	Hartlepool Stage Society	Assistance with stage production	Yes	£12,500	£2,000	Reject – cannot fund retrospectively
3437	Seaton Carew Ladies Bowling Club	Purchase of chairs and consortium fees	No	£805	Any amount	£300 towards consortium costs
3438	Hartlepool Table Tennis Club	Running costs and basic equipment	No	£4,324	£750	£300 towards league fees
3439	Hartlepool Sea Cadets	Decoration of building for Tall Ships event	Yes	£3,494	£2,000	Reject round 2 oversubscribed and event already taken place
3440	People in Action	Trip to Flamingo Land	No	£2,624	£2,000	Withdrawn – trip not taking place
3441	Seaton Carew Girls FC	Running Costs	No	£5,555	£300	£300 towards league fees

5.2

Appendix 2

3442	Hartlepool Headland Boxing Club	Amateur Boxing Tournament – cost of trophies.	Yes	£2,350	£2,000	£350 for purchase of trophies
3444	St Pauls Girls Friendly Society	Running costs – rent	No	£600	Any amount	£300 towards rent
3445	Seaton Carew Juniors FC	Running costs, football fees and football strip	Yes	£1,216 per team	£600	£300 towards league fees
3446	Hartlepool Church & District league	Purchase of trophies	Yes	£1,045.50	£800	£250 for purchase of trophies.

GRANTS COMMITTEE

22 September, 2010



Report of: Director of Child and Adult Services

Subject: CONSIDERATION OF GRANT AWARD TO
HARTLEPOOL SPORTS COUNCIL FROM
COMMUNITY POOL

SUMMARY-

1. PURPOSE OF REPORT

The purpose of this report is to advise and seek approval for the 'top slicing' of £2,500 from the Community Pool to support Hartlepool Sports Council's sports grants process. The report provides details of the current grants scheme and makes recommendations for changes to this should the Grants Committee approve an award.

2. SUMMARY OF CONTENTS

Hartlepool Sports Council is a forum for all sports within Hartlepool and its associated districts of Greatham Village, Elwick Village, Dalton Piercy, Newton Bewley and Hart Village. The Sports Council is made up of local council members, club representatives, officers from the Department's Sport & Recreation service and other co-opted persons, all of who are committed to raising the profile of sport within the town.

The Hartlepool Sports Council operates and distributes grants and holds sports awards ceremonies on an annual basis. The Hartlepool Sports Council is a voluntary run organisation with representation from local sports clubs as well as officers related to this field and relies on drawing in sponsorship and funding in order for the group to exist and fulfil its purpose.

The Sports Council is an established group who has not been previously supported with funding from the Community Pool.

The Sports Council currently has 13 affiliated clubs to it out of a possible 60 sports clubs (excluding football) operating within the town. Club affiliation fees are currently £10.00 per annum.

The report highlights the need to support the Sports Council in its role to provide grant support to those individuals unable to obtain funding support

from elsewhere as well as the need to have an annual sports awards event for Hartlepool.

Details of their current funding criteria are given as well as revised changes to operate in the future subject to member's approval.

3. RELEVANCE TO PORTFOLIO MEMBER

The Grants Committee is responsible for determining the level of grant awards from the Community Pool.

4. TYPE OF DECISION

Non-Key

5. DECISION MAKING ROUTE

Grants Committee to determine awards at meeting, 22nd September 2010.

6. DECISION(S) REQUIRED

Members are requested to:

1. Approve a grant year on year from the Community Pool of £2,500 to the Hartlepool Sports Council to enable the group to allocate individual sports grants.
2. To consider the proposed draft grant application criteria attached at Appendix 2.
3. To consider the proposed draft sports categories criteria attached at Appendix 3.
4. To consider the proposed draft sports awards nomination form attached at Appendix 4.

Report of: Director of Child and Adult Services

Subject: CONSIDERATION OF GRANT AWARD TO
HARTLEPOOL SPORTS COUNCIL FROM
COMMUNITY POOL

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to advise and seek approval for the 'top slicing' of £2,500 from the Community Pool to support Hartlepool Sports Council's sports grants process. The report provides details of the current grants scheme and makes recommendations for changes to this should the Grants Committee approve an award.

2. BACKGROUND

- 2.1 Hartlepool Sports Council is a forum for all sports within Hartlepool and its associated districts of Greatham Village, Elwick Village, Dalton Piercy, Newton Bewley and Hart Village. The Sports Council is made up of local council members, club representatives, officers from the Department's Sport & Recreation service and other co-opted persons, all of who are committed to raising the profile of sport within the town. Meetings take place on a quarterly basis.
- 2.2 Hartlepool Sports Council aims include encouraging participation in sport, increasing links between the local authority and sporting organisations and optimising the use of existing facilities. Local sports clubs can affiliate to the Sports Council at an annual membership cost of £10.00, receiving in return invites to the quarterly meetings as well as copies of minutes.
- 2.3 The Sports Council provides grants to sports participants to assist with training, coaching fees and specialist equipment and hosts an annual sports awards event for local talent. The sports grants are a valuable source of funding for those unable to source funding via other routes where funding criteria may debar them as they are not performing at a high enough level or the sport itself is not deemed to be appropriate.
- 2.4 All Clubs whether affiliated or not to the Sports Council are able to nominate individual sports participants for the annual sports awards categories; similarly, all Club members are eligible to apply for a grant.
- 2.5 Affiliated Clubs can also expect advice on National Lottery applications and other sources of grant aid, specialist advice from member organisations as well as access to grants and the annual awards event.

3. CURRENT POSITION

- 3.1 Currently there are no other town wide forums which facilitate award ceremonies to showcase local talent or award grant funding of this nature for individuals to apply to. This is a gap that the Sports Council in their current capacity have been able to address to date.
- 3.2 Currently funding for the grant process is secured from external sources, most recently Wynyard Park Ltd but the ability of the Sports Council to secure funding to support both the annual awards event and the grants has often been difficult. Details of the Sports Council's current grant criteria and their process are attached at **Appendix 1**.
- 3.3 Only 13 clubs are affiliated to the Sports Council out of a possible 60 which Sport and Recreation have registered within the Hartlepool Club Directory 2009/10.
- 3.4 There are three other funding routes available in the town for sport and physical activity support. These are via:-
- Hartlepool's Community Activities Network which offers groups funding for new physical activity initiatives, via an application process, in order to increase physical activity participation.
 - Hartlepool Sporting Association (HSA) which offers funding only to those Clubs which are affiliated to the Association. This funding however supports performance sport only.
 - The Civic Lottery which does fund existing groups for ongoing running costs such as pitch fees and transport but excludes equipment and does not fund individuals.
- 3.5 As a consequence, it is important that this valuable resource provided by the Sports Council is maintained. However it has become apparent that the Sports Council has found it difficult to find support to continue their work and therefore the sustainability of this group is at risk. Officers from the Sport & Recreation service have been working with the Sports Council's committee to provide advice, but an injection of grant support specifically for the sports grants process is needed.
- 3.6 Should a top slicing of grant from the Community Pool be made available for the Sports Council to distribute as grants, Officers would however recommend that some alterations to the entire process are made. There are concerns that there are limited criteria in place and Officers have observed that grant awards appear to be decided upon on an ad-hoc basis. Funding has, on occasion, also been allocated to several members of the same club, with differing amounts awarded to the individuals but with no justification for this given. There is currently also no procedure in place to ensure the applicant is who they say they are and no evaluation to measure the impact of the grant allocated post award.

- 3.7 In June 2010 the Sports Councils current financial position stood at a credit balance of £340.00 and the grants which are normally distributed, depending upon their ability to attract sponsorship, are in the region of £2,000.00.
- 3.8 The Sports Council has previously submitted a bid to the Community Activities Network for funding support which was rejected as the bid was ineligible. An application to Civic Lottery for retrospective administrative costs of £519.00 was also rejected as the bid did not meet the criteria.

4 COMMUNITY POOL FUNDING PROPOSAL

- 4.1 Officers have met with the committee of Hartlepool Sports Council and have discussed their difficulties regarding sports grants funding. At the same time, concerns regarding their grants process has been aired with agreement on both sides that this needs to be revised to ensure greater justification and transparency of grants awarded.
- 4.2 Whilst the Sports Council is an established group who has not previously been supported with funding from the Community Pool, Officers are proposing that a top sliced grant of £2,500 is awarded to them year on year from the Community Pool to enable their grants scheme to become more sustainable.
- 4.3 Furthermore, the proposal of a grant to the Hartlepool Sports Council should not be seen as a substitute for the Sports Council to continue to source additional sponsorship monies. Indeed, a revamp of the culture and the robustness of the process may strengthen the Sports Council's ability to raise additional sponsorship. The more funds accrued, the higher the number of individual awards that will be able to be awarded.
- 4.4 The strengthened criteria will also give potential sponsors greater comfort as to the benefit and profile of their company.
- 4.5 It is intended that the grants scheme would still continue to be administered by the Sports Council but this has however necessitated as a consequence, a revision in the ways in which decisions are currently made. Officers have therefore worked with them and have agreed details of the proposed grant award criteria for member's consideration. This is attached at **Appendix 2**.
- 4.6 This criteria will ensure that applicants applying for sports grants are at least county standard or above and reside in or represent a Club within the Hartlepool Borough Council area. Items which are eligible for funding have also been increased to include competition fees and equipment. Applicants will be expected to provide details of their competition history from the last twelve months as well as declare any previous grant aid claimed. It is suggested that the maximum award be based at a level of £150.00 per applicant. Further funding can be obtained depending upon the level of the applicant, whether it be county, national, or international.
- 4.7 Under the new criteria, it is proposed that only individuals whose clubs have affiliated to the Sports Council will be eligible to apply for grants or put

forward nominations for the sports awards. It is also proposed that an Officer contacts the club to ensure the applicant is indeed who they say they are as well as perform a follow up evaluation should the applicant be successful, to measure the impact that the award made.

4.8 It is also proposed that the grant applications would be looked at by an independent panel that would then make recommendations to the Sports Council Committee. It is proposed the panel is made up of:-

- School Sports Partnership Development Manager (PDM)
- Young Ambassadors (appointed for Hartlepool and over seen by the PDM)
- Hartlepool Sporting Association lead
- HBC Sport and Recreation service representative
- An identified talented sports athlete (to be appointed on a yearly basis)
- Sports Council Chairman

As with the other aspects of the process already detailed, the Sports Council have already agreed to these revisions.

5. ANNUAL SPORTS AWARDS CEREMONY

5.1 As previously mentioned in paragraph 2.3, the Sports Council hosts an annual sports award event.

5.2 However we have agreed with them that the existing awards be revised with the intention of building on the current well established sports categories, details of these are attached at **Appendix 3**.

5.3 It is felt that by expanding the awards to example, schools and acknowledging the Olympics, it will help improve the range and numbers of nominations made, as well as raise the profile of the awards and thus the Sports Council. There would also possibly be the potential for sponsorship to help cover the cost of the ceremony.

5.4 Attached at **Appendix 4** is the proposed nomination form to accompany the revamped sports categories for member's consideration.

5.5 The Annual Awards Ceremony could also be the opportunity to give recognition to the requirements of the previous year's individual awards but the expansion of it is reliant on its ability to draw in sponsorship funding. It is proposed therefore that officers from Sport and Recreation will continue to work with the committee to ensure this is possible.

6. RECOMMENDATIONS

Members are requested to:

1. Approve a grant year on year from the Community Pool of £2,500 to the Hartlepool Sports Council to enable the group to allocate individual sports grants.
2. To consider the proposed draft grant application criteria attached at Appendix 2.
3. To consider the proposed draft sports categories criteria attached at Appendix 3.
4. To consider the proposed draft sports awards nomination form attached at Appendix 4.

CONTACT OFFICER: John Mennear, Assistant Director (Community Services)

Background Papers

Appendix 1 Hartlepool Sports Council current grant award application

Appendix 2 Proposed new criteria for grant applications

Appendix 3 Proposed new criteria for sports award nominations

Appendix 4 Proposed new sports award nomination form



HARTLEPOOL SPORTS COUNCIL – SPORTS DEVELOPMENT FUND

This fund was made available by a donation from Wynyard Park Developments in 2008.

The fund aims to give assistance to talented sports people within the Hartlepool district. It is intended for people who are gifted in their chosen sport; to enable them to compete at the highest level and to help achieve their maximum potential.

Applicants may be eligible for grants up to a **maximum of £200**. There are 3 types of grants:

(a) travelling expenses; (b) coaching fees and (c) specialist equipment

GRANT CRITERIA

1. Written evidence of talent/potential will be required from the relevant coach at the applicant's club.
2. Grant applications refused by Hartlepool Sports Council will not requalify for reconsideration for a period of 12 months from the date of refusal.
3. The Executive Committee of Hartlepool Sports Council has the final decision in all matters relating to the awarding of grants.
4. Persons who have already received grant aid from Hartlepool Sports Council are ineligible for further funding.

Applications are available from:

**The Secretary, HSC
12 Berkley Avenue
Hartlepool
TS25 3DW**

**HARTLEPOOL SPORTS COUNCIL – WYNYARD PARK DEVELOPMENTS
SPORTS GRANTS**

GRANT APPLICATION – INDIVIDUALS

Please read the information leaflet before completing this form.

NAME (in full) :

AGE:

ADDRESS:

POSTCODE:

TEL NO:

CLUB/ORGANISATION:

DETAILS OF PERFORMANCES: (Please attach sheet with details)

REASON FOR APPLICATION: (all relevant details must be given)

TOTAL EXPENDITURE: £_____ on (a) equipment £
(b) travelling £
(c) coaching £
(d) other (state) £

COACHES SUPPORTING REMARKS:

COACH SIGNATURE:

APPLICANT SIGNATURE:
(parent/guardian if u18)

APPLICATION DATE:

DETAILS OF ANY OTHER GRANTS/APPLICATIONS:

NB: All applications to be received by **Wednesday 14th January 2009**

Return form to: The secretary HSC, 12 Berkeley Avenue, Hartlepool TS25 3DW



Hartlepool Sports Council

Individual Grant form

Important information for applicants:

The fund aims to give assistance to talented sports people within Hartlepool. It is intended for people who are gifted in their chosen sport to enable them to compete at the highest level and to help achieve their maximum potential.

Applicants will be eligible for grants up to a maximum of £150, national athletes £300 and International £500.

There are five types of grant:

- a) *Travel expenses*
- b) *Coaching fees*
- c) *Specialist equipment*
- d) *Sports kit*
- e) *Competition fees*

Eligibility:

1. The applicant must be part of a sport club which is affiliated to the Hartlepool Sports Council.
2. Applicants need to currently be competing at, at least county level or above
3. A letter of support from a relevant coach needs to be included
4. Persons who have been awarded sports grants are ineligible to apply for a period of 12 months.
5. Applicants will be required to complete a competition record from the last twelve months.
6. Recipients of awards and grants must reside in, have their family home or play their sport within the Hartlepool Borough Council boundaries.
7. The panel has the final decision in all matters relating to the awarding of grants.

Grants will be allocated twice a year by the Hartlepool Sports Council panel in January and August.

Deadline for applications are: November 30th each year
 June 30th each year

To be sent either electronically to: **xxx**
Or by post: **xxx**



Hartlepool Sports Council

Application form

1. Personal Details :

Name:	
Address:	
Postcode:	
Tel:	
Email address:	
Sport:	
Club:	
Age/ Date of Birth:	

2. Background Information:

Competition Record from last twelve months:

<u>Event Details</u>	<u>Level</u>	<u>Placing</u>

3. Amount of funding required:*(Please provide full breakdown on how the money will be spent)*

	Details	Amount
Travel Cost		
Coaching Fees		
Specialist Equipment		
Sports Kit		
Competition Fees		
TOTAL		

4. About you

Length of time involved in the sport:

How often do you train:

What are your sporting aims and ambitions?

5. Have you received any other grants or sponsorships in the last two years?☐ Yes☐ No

If yes, from whom?

Details	Amount

6. Hartlepool FocusDoes the applicant: *(Please tick all that apply)*☐ Live in Hartlepool☐ Train in Hartlepool☐ Have their family home in Hartlepool**7. Applicants Club**

Is the applicants club affiliated to the Hartlepool Sports Council?

☐ Yes☐ No**8. Other**

The Sports Council will need to share information regarding your application with third parties please state if you agree to this:

☐ Yes☐ No

I certify to the best of my knowledge that the information given on this form is correct. I understand that deliberately giving false or incomplete information would disqualify me from further funding and this information will be shared with similar groups within Hartlepool.

Signed:

The grant committee will meet on the **xxx** you will be notified by letter no later than the **xxx**

Please note: If you are successful a six month follow up review will be performed after the grant has been rewarded to establish the impact of the grant.

DRAFT

Letter of Support:

Name:
Position in club:
Relationship to the applicant:

(Please provide evidence to support the individuals reasons for application for funding)

DRAFT

Signed:
Date:



Hartlepool Sports Council
2010 Sports Awards

SELECTION CRITERIA

The 2010 Hartlepool Sports Awards will acknowledge and reward individuals, volunteers and coaches for demonstrating their commitment to good practice in sport, innovative inclusive programmes and excellence in sports performance.

Awards Categories

<p>1. Service to Sport (any age)</p> <p>Sponsored by</p> <p>Recognition of a sport and recreation volunteer, who displays an outstanding commitment to their sport through their volunteer efforts.</p> <p><u>Criteria:</u></p> <ul style="list-style-type: none"> i. Period of time the person has been involved in their sport ii. Impact on participation for their particular sport iii. Outstanding contribution to their sport
<p>2. Coach of the Year (any age)</p> <p>Sponsored by</p> <p>Recognition of a coach who can bring the best out of their performers/ participants.</p> <p><u>Criteria:</u></p> <ul style="list-style-type: none"> i. Success at gelling a team together ii. Dedication and commitment to their sport iii. Able to enthuse and motivate their participants/ performers iv. Instil good morals and sport ethic into their performers
<p>3. Primary School Sports Person(s) of the Year (Rising Stars)</p> <p>Sponsored by</p> <p>Recognition of a <i>young rising star(s)</i>, 11yrs and under, whom exhibits the highest level of skill, performance and dedication to their sport. (Includes disability sport)</p>

Criteria:

- I. Outstanding performance at county level
- II. Outstanding performance at national level
- III. Outstanding performance at international level
- IV. Other awards, honours or achievements throughout the year.

4. Secondary School Sports Person of the Year (Rising Stars)Sponsored by

Recognition of a *rising star(s)*, 16yrs and under, whom exhibits the highest level of skill, performance and dedication to their sport. (Includes disability sport)

Criteria:

- I. Outstanding performance at county level
- II. Outstanding performance at national level
- III. Outstanding performance at international level
- IV. Other awards, honours or achievements throughout the year.

5. Podium AwardSponsored by

The individual would need to demonstrate a progression or a commitment towards the London 2012 games. This award can be for a performer, coach or volunteer.

6. Hartlepool Sports Personality (16+)Sponsored by

An individual who has shown commitment and has achieved success in their own right either through taking part in sport or volunteering.

7. School Sports Coordinator of the YearSponsored by

This award will recognise the school sports coordinator who has made a significant contribution to the development of school sport during the academic year.

8. Primary Link Teacher of the Year**Sponsored by**

This award will recognise the primary link teacher who has made a significant contribution to the development of school sport during the academic year.

9. Outstanding Team of the Year**Sponsored by**

Awarded to the team that has achieved sporting success in the past 12 months whether it was winning their respective league and gaining promotion or simply showing improvement, perhaps against the odds to achieve sporting success over a season.

10. Outstanding Club of the Year**Sponsored by**

Awarded to the club that has achieved sporting success in the past 12 months, whether it was winning their respective league and gaining promotion or simply showing improvement, perhaps against the odds to achieve sporting success over a season.

The above should all be sponsored by local business total of £200 towards a trophy and cash prize. In return companies at the Sports Awards ceremony, will receive space to display and advertise their business, info of the awards and who sponsored who through the web site, newsletter and Hartlepool Mail.

Who sits on the panel?

Partnership Development Manager (John Hewitson)
 HBC Rep (Maxine Crutwell)
 David Young (Sports Council Chair)
 Jim Rogers (Sports Council)
 Shaun Hope (Hartlepool Sporting Association)
 Talented athlete (To be nominated year on year)
 Young Ambassador (John Hewitson to oversee)
 Roy Kelly (Hartlepool Mail)



Hartlepool Sports Council
2010 Sports Awards

OFFICIAL NOMINATION FORM

Please tick the award you are nominating for:

- ☐ Services to Sport (any age)
- ☐ Coach of the Year (any age)
- ☐ Primary School Sports Person(s) of the Year - *Rising Star(s)* (under 11yrs)
- ☐ Secondary School Sports Person(s) of the Year – *Rising Star(s)* (under 16yrs)
- ☐ Podium Award
- ☐ Hartlepool Sports Personality (16+)
- ☐ School Sports Coordinator of the Year
- ☐ Primary Link Teacher of the Year
- ☐ Outstanding Team of the Year
- ☐ Outstanding Club of the Year

Name of the person/ team/ club you would like to nominate:

Nominee: _____ D.O.B _____

Address:

Postcode: _____

Tel: _____

Email: _____

Sport: _____

Contact details of person submitting nomination:

Name: _____

Address:

_____ Postcode: _____

Tel: _____ Email: _____

Relationship to nominee: _____

Details of performance:

Please provide as much detail as possible in the space below. The panel will **NOT** accept additional sheets of information. Please refer to the selection criteria.

This image shows a full page of blank, lined paper. It features approximately 28 horizontal black lines spaced evenly across the page, typical of standard notebook paper. The lines are thin and extend from the left edge to the right edge. There are no margins, text, or other markings on the page.

How to nominate:

1. You can apply either online or by post by completing the above nomination form, which is available from the Hartlepool Borough Council website or through *officer* at Hartlepool Borough Council on 01429 *number*
2. Please include evidence of performance to support your nomination.
Note period of achievement is from
3. An organisation may submit more than one nomination. Each must be submitted separately, addressing the particular categories.
4. Please send your completed nomination form into the below address:

Sport and Recreation
Level 4
Civic Centre
Victoria Road
Civic Centre
TS24 8AY

Or alternatively by email to sport.recreation@hartlepool.gov.uk