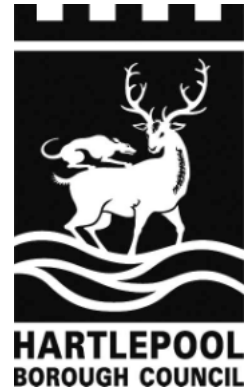


CONTRACT SCRUTINY COMMITTEE AGENDA



Monday, 13 December 2010

at 11.00 am

**in Committee Room C,
Civic Centre, Hartlepool**

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Aiken, Ingham, Lawton, London, Maness, Richardson, Simmons, Sutheran and Wells.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 1 November 2010
- 4. ITEMS FOR INFORMATION**

No items
- 5. ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT**

6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Supported Accommodation for people with mental health problems (ref 225)
(Para 3) – *Commissioned Services Manager*
- 7.2 Former Odeon Cinema Development Partner (ref 530) (Para 3) – *Senior Regeneration Officer*

8. ITEMS REQUIRING DECISION

No items

9. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

MINUTES AND DECISION RECORD

1 November 2010

The meeting commenced at 11.00 a.m. in the Civic Centre, Hartlepool

PRESENT: Councillor Frances London (In the Chair);

Councillors Martyn Aiken, Peter Ingham, Trisha Lawton,
Sarah Maness, Carl Richardson and Chris Simmons

Also Present: in accordance with Council Procedure Rule 4.2 Councillor George Morris
as substitute for Councillor Ray Wells

OFFICERS: David Wilson, Engineering Consultancy Manager
Chris Walker, Legal Assistant
Jo Wilson, Democratic Services Officer

54. Apologies for Absence

Councillors Lilian Sutheran and Ray Wells

55. Declarations of Interest

None

56. Minutes

Confirmed subject to the inclusion of Councillor Ingham in the list of apologies.

57. Local Government Access to Information

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it convolved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation) order 2006

Minute 58 – Catcote Road/Truro and Mowbray Junction Improvements
Contract Reference number 468 – para 3 information relating to the financial or business affairs of any particular person (Including the Authority holding that information)

58. Catcote Road/Truro and Mowbray Junction Improvements Contract Reference Number 468
(Strategic Procurement Manager)

Three tenders had been received in respect of this contract. Members were advised that “Tender for ...” envelope labels had been omitted from the documents sent out to tenderers and therefore the returned tender envelopes did not meet the specified criteria. However members indicated that as this was the fault of the department and not the tenderers, and the tender opening had not been compromised, they were prepared to overlook this. The tenders were duly opened.

Decision

That the opening of the tenders be noted

59. Any Other Items which the Chairman Considers are Urgent

The Chair ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

A Member queried whether a meeting should be called if there was only one item on the agenda. The Engineering Consultancy Manager advised that the opening of the tenders could have been deferred to the next fortnightly meeting however it was preferable that the tenders be opened at this meeting. The Democratic Services Officer indicated that in future where there was only one item on the agenda officers would be contacted regarding the urgency of said item with a view to possible deferral.

The meeting concluded at 11:15 am

CHAIR



<p style="text-align: center;">SERVICE OVERVIEW PROVISION OF SUPPORTED ACCOMMODATION FOR PEOPLE WITH MENTAL HEALTH CONDITIONS (CONTRACT REFERENCE NUMBER: 225)</p>
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Hartlepool Borough Council wishes to invite tenders for the Provision of Supported Accommodation for People with Mental Health Conditions.

The description of the service is as follows:-

- The Service will provide mental health housing related support, in a purpose built supported housing scheme at Eamont Terrace, Eamont Gardens, Hartlepool;
- The Service will support up to 8 (eight) Service Users who will occupy their own self contained flats within Eamont Terrace;
- The Property is provided by Three Rivers Housing Association;
- The Service will be available for people who are ordinarily residents of the Borough of Hartlepool and are adults over the age of 18 whose assessed primary need is either experiencing or recovering from Mental Ill Health and at risk of becoming homeless;
- The Service will provide independent living skills to the Service Users including but not limited to, budgeting, cooking, and reminders to self-medicate. The provider will also be required to assist service users in accessing training, employment and / or education;
- The Service will NOT provide any form of personal care or the administration of medication to Service Users.
- The Service will normally be provided for up to 18 months for each individual Service User, but can in some circumstances, provide longer term support for up to 2 (Two) years.

It is the Council's opinion that there is a possibility that Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to some staff transfer arrangements depending on how these are organised by successful providers.