

# **ADULT AND PUBLIC HEALTH SERVICES PORTFOLIO DECISION RECORD 13 December 2010**

The meeting commenced at 10.00 a.m. in the Civic Centre, Hartlepool

**Present:**

Councillor Gerard Hall (Adult's Services and Public Health Portfolio Holder)

Officers: Jeff Mason, Head of Support Services  
Maggie Heaps, Learning and Skills Manager  
Diane Goodwin, Community Grants Manager  
David Cosgrove, Democratic Services Team

## **23. Regeneration And Neighbourhoods Departmental Plan Monitoring Report - April To September 2010** *(Director of Regeneration and Neighbourhoods)*

**Type of decision**

Non-key.

**Purpose of report**

To inform the Portfolio Holder of the progress made against the Regeneration and Neighbourhoods Departmental Plan 2010/11 over the period April to September 2010.

**Issue(s) for consideration by Portfolio Holder**

The Head of Support Services reported that the Departmental Plan set out the key tasks and issues along with an Action Plan to show what was to be achieved by the department in the current year. Within the Departmental Plan there were a total of six actions and four performance indicators for which the Portfolio Holder had responsibility. The report summarised the progress made, to the 30th September 2010, towards achieving those actions. Two actions had been identified as requiring intervention, NI183 - Impact of local authority trading standards services on the fair trading environment and NI184 - Percentage of food establishments in the area which were broadly compliant with food hygiene law. The Council had been advised that we were not required to collect these for 2010/11 and the Portfolio Holder was therefore requested to approve the removal of these indicators for 2010/11.

The Portfolio Holder sought assurance that the removal of the two

indicators would not affect the service areas. The Head of Support Services stated that information would still be collected but in a way more useful to the department.

**Decision**

1. That the progress of key actions along with the latest position with regard to risks be noted.
2. That the deletion of the identified National Indicators N183 and N184 be approved.

**24. The North East Community Grants Project** (*Director of Child and Adult Services*)

**Type of decision**

Non-key.

**Purpose of report**

To update the portfolio holder on the opportunity to tender to coordinate the next Community Grants project in the North East.

**Issue(s) for consideration by Portfolio Holder**

The Learning and Skills Manager reported that During 2009 and 2010 the Adult Education service had successfully coordinated a Community Grants project throughout the North East. This had been achieved as the lead partner on behalf of all the local Authority Adult Education Services in the North East.

The project was responsible for distributing approx £1,068,915 to 107 small Voluntary sector organisations in the North East. These organisations had worked with local unemployed residents to reengage them in learning and support them into employment. Some of this funding had also been allocated to twelve Voluntary organisations to support Capacity Building projects. As part of this project £61,751 of funding was allocated to seven small groups within Hartlepool. Each scheme could apply for a maximum of £12,000 and had to be a voluntary or charity organisation. Under the formula utilised by the funding project, Hartlepool should have received 4.2% of funds, though the actual figure was nearer 7%. Groups in the town had been well placed to utilise additional funds that had become available during the time of the project.

The Adult Education Service had been notified that they had successfully passed a Pre Qualification Questionnaire ( PQQ ) and had been invited to tender to coordinate the delivery of the next round of the Community Grants project across the North East. The service had been asked to submit the bid on behalf of Learn North East. Learn North East is a partnership of all the local Authority Adult Learning services. It was agreed by the partnership that Hartlepool would manage this project on their behalf.

The project was fully funded from the Skills Funding Agency so there were no financial implications for the authority. The total amount allocated in the bid is £1.4 million over 3 years. This would be allocated to the successful organisations depending on their level of delivery. There would be funds allocated within this for the management and administration of the project which would contribute to the core costs of the adult Education service. The project would begin in February 2011 and would continue until December 2013.

The Portfolio Holder supported the proposal to bid for the project on behalf of Learn North East. The Portfolio Holder queried the use of the administration fee within the fund. The Learning and Skills Manager indicated that up to 10% of the fund was allocated to administrative costs but this was ring-fenced to the scheme. The money funded the Community Grants Manager and an administrative post together with the associated travel and office costs.

The Portfolio Holder questioned if there were any other bids being prepared in competition to the Learn North East bid. The Community Grants Manager indicated that other bids were expected.

#### **Decision**

That the submission of the tender to coordinate the bid for the North East Community Grants Project on behalf of Learn North East, as outlined in the report, be approved.

The meeting concluded at 10.15 a.m.

**P J DEVLIN**

**CHIEF SOLICITOR**

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