

# CONTRACT SCRUTINY PANEL AGENDA



**Tuesday 2<sup>nd</sup> May 2006**

**at 11:00 am**

**in Committee Room 'A'**

**MEMBERS: CONTRACT SCRUTINY PANEL:**

Councillors Cranney, Cook, Griffin, J Marshall and Rayner

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
  - 3.1 To confirm the minutes of the meeting held on 24th April 2006 (*to follow*)
- 4. ITEMS FOR INFORMATION**

No items
- 5. ITEMS FOR DECISION**

No items
- 6. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**
- 7. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

## **EXEMPT ITEMS**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006

**8. ITEMS FOR INFORMATION**

- 8.1 Contract for the Supply and Delivery of Frozen Meals – *Principal Commissioning Manager, Adult and Community Services Department* (para 3)

**9. OPENING OF TENDERS**

- 9.1 Tenders in Respect of Public Transport – *Head of Technical Services* (para 3)
- 9.2 Tenders in Respect of the Licensed Bar at Hartlepool Maritime Festival 2006 – *Director of Community Services* (para 3)
- 9.3 Tenders in respect of Catering at Hartlepool Maritime Festival 2006 – *Director of Community Services* (para 3)

**10. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

## **CONTRACT SCRUTINY PANEL**

### **MINUTES AND DECISION RECORD**

24<sup>th</sup> April 2006

**PRESENT:** Councillor Pat Rayner (in the Chair)  
Councillors Sheila Griffin and John Marshall

**OFFICERS:** Pauline Newton - Principal Legal Executive  
Colin Bolton, Principal Mechanical and Electrical Engineer  
Jo Wilson, Democratic Services Officer

#### **132. APOLOGIES FOR ABSENCE**

Apologies were submitted from Councillor Rob Cook.

#### **133. DECLARATIONS OF INTEREST**

None

#### **134. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 3<sup>rd</sup> APRIL 2006**

The minutes were confirmed.

#### **135. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006).

Minute 136 - Tenders in respect of War Memorial Restoration – (para 3) exempt information under 12A Local Government Act 1972 namely information relating to the financial or business affairs of any particular person (including the authority holding that information – *Head of Procurement and Property Services*

**136. TENDERS IN RESPECT OF WAR MEMORIAL RESTORATION – *Head of Procurement and Property Services (para 3)***

Members were advised that owing to the illness of a member of staff invitations to tender had not been issued to companies at the appropriate time. Consequently there were no tenders available for opening at the meeting. Discussion had been held with English Heritage on their involvement in the procedure once tenders had been received. The tenders would be brought to a future Panel meeting and officers apologised for the unavoidable delay.

P RAYNER

CHAIR