

# **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA**



**Monday 17th January 2011**

**at 2.00pm**

**in Committee Room B,  
Civic Centre, Hartlepool**

**MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

Councillors Atkinson, Fleet, Griffin, Ingham, Law ton, A Marshall, McKenna, Preece, and Shaw

Resident Representatives: Christine Blakey and Evelyn Leck

**1. APOLOGIES FOR ABSENCE**

**2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**

**3. MINUTES**

3.1 To confirm the minutes of the meeting of Adult and Community Services Scrutiny Forum held on 13<sup>th</sup> December 2010 (*to follow*)

**4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

No items.

**5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

6. **CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY  
FRAMEWORK DOCUMENTS**

- 6.1 Proposals for Inclusion in Child and Adult Services Departmental Plan 2011/12  
– *Director of Child and Adult Services*

7. **ITEMS FOR DISCUSSION**

No items.

8. **ISSUES IDENTIFIED FROM FORWARD PLAN**

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

**(i) Date of next meeting:-**

Monday, 28<sup>th</sup> February 2011 at 2.00 pm in Committee Room B, Civic Centre,  
Hartlepool

## **ADULT AND COMMUNITY SERVICES SCRUTINY FORUM**

17 January 2011



**Report of:** Director of Child and Adult Services

**Subject:** PROPOSALS FOR INCLUSION IN CHILD AND  
ADULT SERVICES DEPARTMENTAL PLAN 2011/12

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### **1. PURPOSE OF REPORT**

- 1.1 To provide the opportunity for the Adult and Community Services Scrutiny Forum to consider the proposals for inclusion in the 2011/12 Child and Adult Services Departmental Plan.

### **2. BACKGROUND**

- 2.1 Service Planning for the last 3 years has been based on a common set of outcomes shared by the Council in the Departmental and Corporate Plans and the Hartlepool Partnership in its Local Area Agreement (LAA). The current LAA will end in March 2011 and we have recently received confirmation that there will be no requirement from central government to prepare a new LAA from April 2011.
- 2.2 The removal of this requirement has provided an opportunity to review the outcome framework and develop a more targeted and slimmed down version of what is currently in place. With this in mind a review of the outcome framework has been undertaken and proposals for a new outcome framework, to be implemented from April 2011, was reported to Scrutiny Coordinating Committee on 10 December 2010 and Cabinet on 10 January 2011.
- 2.3 It is proposed that service planning will continue to be based on this common set of outcomes, shared by the Council in the departmental and Corporate Plans and by the Hartlepool Partnership in its Partnership Plan. As in previous years the departmental and Corporate Plans have included a small number of additional outcomes that do not form part of the Partnership Plan. These additional 'Council' outcomes were included in the reports to Scrutiny Coordinating Committee and Cabinet in December/January.
- 2.4 As in previous years it is proposed that the detailed proposals should be considered by each of the Scrutiny Forums in January. A report will be

prepared for Scrutiny Coordinating Committee on 25 February 2011 detailing the comments/observations of each of the Scrutiny Forums to inform a response to Cabinet.

- 2.4 The Departmental Plan is a working document and as such there are still a small number of areas where further information is still to be provided. This information will be included in the version of the Plan that is to be considered by Scrutiny Coordinating Committee in March and by Cabinet in April 2011

### 3. PROPOSALS

- 3.1 The Director of Child and Adult Services (or her representative) will deliver a short presentation at the meeting detailing the key issues and challenges that the department faces over the next year, and beyond, and setting out proposals for how these will be addressed.
- 3.2 Although the Outcome Framework has been reviewed the basis for developing the outcomes remains the same – actions, performance indicators and risks.
- 3.3 Officers from across the Council have been developing the outcomes agreed at Scrutiny Coordinating Committee in December, and setting out in detail how they will be progressed up to March 2012. This includes identifying the Performance Indicators (PIs) that will be monitored throughout the year to measure progress, and the key actions that are required to achieve success. This detail is included in the proposed Child and Adult Services Departmental Plan, attached at **Appendix A**.
- 3.4 In 2011/12 only Key Performance Indicators will include future targets, and other indicators will be included for monitoring purposes only. For those indicators where targets have been proposed it may be necessary for the targets to be revised based on final year outturns for 2010/11 and/or final budget decisions. Any changes to proposed targets will be included in future proposals to Scrutiny Coordinating Committee and Cabinet.
- 3.5 Scrutiny Coordinating Committee on 10 December commented on the aspirational nature of many of the outcomes and the risks in present circumstances that it will be difficult to make progress or achieve individual targets. This is undoubtedly the case when a wide range of events pose risks that will or could impact on the achievement of the outcomes. In a number of the proposals included in the frameworks considered by Scrutiny this has already been considered, there are a range of proposals now and plans for future years which are essentially about looking to maintain service levels rather than increase them. The risks include: -

**The Economy** – poor levels of growth or further downturn in the economy could have wide ranging impacts such as increasing demand for council services, increasing poverty, greater unemployment and reduced business start ups.

**Local Government Finance** – the 2011/12 and 2012/13 settlements have been announced and these confirmed the Council's financial planning scenarios set out in the Medium Term Financial Strategy. Further significant reductions are planned for the two following years. The Coalition Government are undertaking a review of local government finance for implementation for years after 2012/13 which further increases uncertainty regarding funding and therefore how we deliver our services. The drastic reduction in capital spending has already had a significant local impact with the cancellation of much of the Building Schools for the Future programme and other changes will have further implications.

**Changing Government Policy** – the Coalition Government are implementing a wide range of policy initiatives which will impact on Local Government. These include the Decentralisation and Localism Bill, Welfare Reform Bill and the Academies Act bringing significant changes to the benefits, planning and education systems.

**Partnership arrangements** – the Council's key partners, Police, NHS and Voluntary Sector, are also subject to significant financial pressures. Police and health are undergoing major organisational change through the Police Reform and Social Responsibility Bill and Health Bill. These have the potential to disrupt well established partnership working arrangements and the capacity to address issues jointly across organisations.

- 3.6 The proposed outcomes are also part of the Hartlepool Partnership's management arrangements, adopted by the Council. The Partnership's long-term vision, agreed in 2008, looks 20 years ahead:

'Hartlepool will be a thriving, respectful, inclusive, healthy, ambitious and outward looking community, in an attractive and safe environment, where everyone is able to realise their potential.'

- 3.7 There are also 8 more specific aims for each of the Community Strategy themes (see **Appendix B**). These provide a positive and ambitious view of Hartlepool's future and undoubtedly the current circumstances make progress very difficult. Departments keep significant risks under review in order to ensure that risks are minimised and that benefits are maximised. Significant changes to risks and risks with a potentially significant impact are reported to the executive and scrutiny forums on a regular basis. Where targets have been set progress will also be reported to the executive and scrutiny as part of the Council performance management arrangements enabling elected members to keep progress under review.

#### 4. **RECOMMENDATIONS**

- 4.1 It is recommended that the Adult and Community Services Scrutiny Forum: -
- considers the proposed outcome templates for inclusion in the 2011/12 Child and Adult Services Departmental Plan

- formulates any comments and observations to be included in the overall presentation to the meeting of the Scrutiny Coordinating Committee on 25 February 2011.

## **7. BACKGROUND PAPERS**

7.1 None.

**Contact Officer: -** Nicola Bailey  
Director of Child and Adult Services  
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## Child and Adult Services Departmental Plan Proposals 2011/12 (Adult and Community Services)

## SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	6. Provision of high quality learning and skills opportunities that drive economic competitiveness, which participation and build social justice		<b>Hartlepool Partnership Outcome?</b>	Yes
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<b>Owner:</b>	Diane Martin
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<b>Lead Dept:</b>	Regeneration and Neighbourhoods
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<b>Theme:</b>	Lifelong Learning and Skills
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<b>Other Contributors:</b>	Child and Adult Services
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## SECTION 2 PERFORMANCE INDICATORS &amp; TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
ACS P053	Number of learners participating in Adult Education Programmes	Maggie Heaps	Monitor		Academic Year	3500		

## SECTION 3 ACTIONS

Action	Corporate Plan	Due Date	Assignee
Ensure access to high quality learning opportunities that increase the skills and qualification of local residents via implementing the Adult Education Service Plan	Yes	Jul 2012	Maggie Heaps

## SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	7. Improve health by reducing inequalities and improving access to services	<b>Hartlepool Partnership Outcome?</b>	Yes
<b>Owner:</b>	Louise Wallace	<b>Lead Dept:</b>	Child and Adult Services
<b>Theme:</b>	Health and Wellbeing	<b>Other Contributors:</b>	

\*External targets have not yet been set

## SECTION 2 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
NI 39	Alcohol related hospital admissions	Louise Wallace	Targeted	Yes	Financial Year	2596	tbc*	tbc*
NI 120a	All-age all cause mortality rate - Females	Louise Wallace	Monitor		Calendar Year	539		
NI 120b	All-age all cause mortality rate - Males	Louise Wallace	Monitor		Calendar Year	735		
NI 121	Mortality rate from all circulatory diseases at ages under 75	Louise Wallace	Monitor		Calendar Year	79.92		
NI 122	Mortality for all cancers aged under 75	Louise Wallace	Monitor		Calendar Year	130.74		
NI 123	Stopping smoking	Carole Johnson	Targeted	Yes	Financial Year	1769	tbc*	tbc*
NI 123 (NRA)	Stopping smoking (Neighbourhood Renewal Area narrowing the gap indicator)	Carole Johnson	Targeted	Yes	Financial Year	550	tbc*	tbc*
NI 131	Delayed transfers of care	John Lovatt	Targeted		Financial Year	0	0	0
New	GP Referrals - The number of participants completing a 10 week programme of referred activity	Pat Usher	Targeted		Financial Year	300	325	325
P035	GP Referrals – of those participants completing a 10-week programme for the percentage going onto mainstream activity	Pat Usher	Targeted		Financial Year	50%	50%	50%



P080	Vascular Risk Register (Vital Signs)	Louise Wallace	Monitor		Financial Year	100%		
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SECTION 3 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Be an active lead partner in the physical activities workstream for Public Health		March 2012	Pat Usher
Ensure coordination of mental health activity across the town		March 2012	Jill Harrison
Ensure implementation of the Cardiovascular Primary Preparation programme across all practices in Hartlepool	Yes	March 2012	Louise Wallace
Implement the Healthy Places, Healthy Lives early detection of cancer programme across Hartlepool		March 2012	Louise Wallace
Ensure all eligible people particularly in high risk groups take up the opportunity to be vaccinated especially in relation to flu	Yes	March 2012	Louise Wallace
Ensure all eligible groups for respective screening programmes are aware and able to access screening		March 2012	Louise Wallace
Refresh the Public Health Strategy in the light of the Health White Paper		March 2012	Louise Wallace
Review Joint Strategic Needs Assessment (JSNA) in the context of the local authority responsibilities as described in the NHS White Paper		March 2012	Louise Wallace
Influence the commissioning of effective evidence based Stop Smoking Services and work collaboratively through the Smoke Free alliance to reduce illicit tobacco across the town		March 2012	Louise Wallace

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	8. Be healthy – children enjoy good physical and emotional health and live a healthy lifestyle		<b>Hartlepool Partnership Outcome?</b>	Yes
<b>Owner:</b>	Louise Wallace		<b>Lead Dept:</b>	Child and Adult Services
<b>Theme:</b>	Health and Wellbeing		<b>Other Contributors:</b>	

\*External targets have not yet been set yet

### SECTION 2 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
LAA HW P001	% of mothers smoking during pregnancy	Carole Johnson	Targeted	Yes	Financial Year	22	22	22
NI 53a	Prevalence of breast-feeding at 6-8 wks from birth - Percentage of infants being breastfed at 6-8 weeks	Louise Wallace	Monitor		Financial Year	26.2%		

### SECTION 3 ACTIONS

Action	Corporate Plan	Due Date	Assignee
Reviewing and evaluating the effectiveness of services delivered, including Child and Adolescent Mental Health Services (including targeted school provision), Children with complex needs, Health Visiting, Speech and Language Therapy, Paediatric Occupational Therapy, Physiotherapy and School Nursing		March 2012	Louise Wallace
Implement Breast Feeding Strategy		March 2012	Louise Wallace
Implement Child Measurement Programme		March 2012	Louise Wallace
Ensure range of Physical Activity available for children & young people		March 2012	Pat Usher
Implement Smoking in Pregnancy Action Plan	Yes	March 2012	Carole Johnson

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	12. There is reduced harm caused by drugs and alcohol misuse		<b>Hartlepool Partnership Outcome?</b>	Yes
<b>Owner:</b>	Chris Hart		<b>Lead Dept:</b>	Child and Adult Services
<b>Theme:</b>	Community Safety		<b>Other Contributors:</b>	Police, Probation, Job Centre Plus, Public Health, GP's, Community Safety and Voluntary sector.

Targets to be set in January 2011

### SECTION 2 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
NI 30	Reoffending rate of prolific and other priority offenders	Gemma Sparrow	Targeted	Yes	Quarterly	19%	tbc*	tbc*
NI 40	Number of drug users successfully completing treatment and recovering from their dependence	Karen Clark	Monitor		Annual Financial Year	756		
Local	Number of alcohol users successfully completing treatment and recovering from their dependence	Sharon Robson	Monitor		Annual Financial Year	n/a		
Local	Reduce alcohol-related violent crimes	Brian Neale	Monitor		Annual Financial Year	n/a		

### SECTION 3 ACTIONS

Action	Corporate Plan	Due Date	Assignee
Integrate drug and alcohol treatment and recovery programmes in line with new Drug Strategy	Yes	December 2011	Chris Hart
Develop single assessment and care plan processes for substance misuse		September 2011	Karen Clark

Establish criminal justice alcohol programmes for offenders		September 2011	Gemma Sparrow
Deliver comprehensive education and prevention campaigns re substance misuse		June 2011	Sharon Robson
Establish ' Whole Family' support network for substance misusers		September 2011	Chris Hart
Strengthen safeguarding and address Hidden Harm issues within substance misuse services	Yes	March 2012	Karen Clark

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	10. Vulnerable adults are supported and safeguarded and people are able to maintain maximum independence while exercising choice and control about how their outcomes are achieved.		<b>Hartlepool Partnership Outcome?</b>	Yes
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<b>Owner:</b>	Jill Harrison
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<b>Lead Dept:</b>	Child and Adult Services
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<b>Theme:</b>	Health and Wellbeing
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<b>Other Contributors:</b>	NHS Hartlepool, TEWV NHS Foundation Trust, NT&H NHS Foundation Trust, Health & Wellbeing Partnership and Voluntary Sector Partners
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### SECTION 2 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
NI 130	Social care clients receiving Self Directed Support	Geraldine Martin	Targeted		Financial Year	60%	65%	70%
NI 136	People supported to live independently through social services (all adults)	John Lovatt	Targeted	Yes	Financial Year	4698	4700	4700
NI 145	Adults with learning disabilities in settled accommodation	Neil Harrison	Targeted		Financial Year	70%	70%	70%
NI 146	Adults with learning disabilities in employment	Neil Harrison	Monitor		Financial Year	18% (6.5% baseline increase)		
P003	Number of Extra Care Housing Places	Phil Hornsby	Monitor		Financial Year	430		
P066	Admissions to residential care – age 65+	John Lovatt	Targeted		Financial Year	109	140	140
P079	Number of Safeguarding Referrals	John Lovatt	Monitor		Financial Year	160		
NI 149	Adults in contact with secondary Mental Health in settled accommodation	Geraldine Martin	Targeted		Financial Year	70%	70%	70%

NI150	Adults in contact with secondary mental health services in employment	Geraldine Martin	Monitor		Financial Year	7%		
ACS P038	Number of emergency psychiatric re-admissions as a percentage of discharges	Geraldine Martin	Monitor		Financial Year	4%		
NI 125	Achieving independence for older people through rehabilitation / intermediate care	John Lovatt	Targeted		Financial Year	70%	70%	70%
NI 132	Timeliness of social care assessment (all adults)	John Lovatt	Targeted	Yes	Financial Year	93%	85%	85%
NI 135	Carers receiving needs assessment or review and a specific carer's service, or advice and information	Phil Hornsby	Targeted	Yes	Financial Year	21%	23%	25%
P050	Access to equipment and telecare; percentage equipment delivered in 7 days.	Phil Hornsby	Targeted		Financial Year	91%	91%	91%
P051	Access to equipment and telecare: users with telecare equipment	Phil Hornsby	Targeted	Yes	Financial Year	700	725	750
P072	Clients receiving a review	John Lovatt	Targeted		Financial Year	75%	75%	75%

SECTION 3 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Work with strategic partners to further develop reablement services ensuring that funding is used effectively to meet the needs of all client groups (including people with dementia and disabilities) and to prevent hospital admissions.		March 2012	Phil Hornsby / John Lovatt
Maximise use of preventative approaches such as assistive technology to support people to maintain their independence.	Yes	March 2012	Phil Hornsby / John Lovatt
Increase the number of people accessing personal budgets through focused work with mental health services, development of personal budgets for carers, work with health partners on personal health budgets and health direct payments and the development of personal budgets for children and young people.		March 2012	Geraldine Martin / Sarah Ward
Develop a Centre for Independent Living to bring together services for people with disabilities and support people to retain their independence.		March 2012	Neil Harrison
Explore how Local Area Co-ordination and social networking can be used to facilitate community engagement and consultation.		March 2012	Geraldine Martin / Neil Harrison
Further develop local arrangements to safeguarding vulnerable adults, ensuring the engagement of all strategic partners.		March 2012	John Lovatt
Review day services using the Working Together for Change methodology to ensure that people using services, carers, providers and commissioners are partners in the process.		Oct 2011	Neil Harrison / Phil Hornsby

### SECTION 1 OUTCOME DETAILS

<b>Outcome:</b>	22. People enjoy equal access to leisure, culture, sport, libraries and community learning which enrich their lives, improve the places where they live, and strengthen communities	<b>Hartlepool Partnership Outcome?</b>	Yes
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<b>Owner:</b>	John Mennear
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<b>Lead Dept:</b>	Child and Adult Services
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<b>Theme:</b>	Culture and Leisure
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<b>Other Contributors:</b>	Regeneration and Neighbourhoods
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### SECTION 2 PERFORMANCE INDICATORS & TARGETS

Code	Indicator	Assignee	Targeted or Monitor	Corporate Plan	Collection Period	Current Target	Future Targets	
NI 10	Visits to museums and galleries	David Worthington	Targeted		Financial Year	54.7%	54.9%	55.1%
LAA CL P001	Number of people from vulnerable groups engaged in culture, leisure activities and sport	Leigh Keeble	Targeted	Yes	Financial Year	1110	1112	1115
P011	People in organised school trips to museums / galleries	David Worthington	Targeted		Financial Year	9500	9500	9500
P059 (LAA CL 003)	Overall average attendance at Mill House, Brierton and Headland Leisure Centres	Pat Usher	Targeted	Yes	Quarterly	400,000	405,000	410,000
P062	Number of housebound people receiving a home visit from the home library service once every 3 weeks, for as long as they require the service.	Graham Jarritt	Targeted		Financial Year	562	565	567
NI 9	Use of public libraries	Graham Jarritt	Targeted		Financial Year	51.1%	44%	45%
NEW	Maintain & enhance the Historic Environment Record (HER) via % reviewed, edited and added.	Robin Daniels	Targeted		Financial Year	10%	10%	10%

SECTION 3 ACTIONS			
Action	Corporate Plan	Due Date	Assignee
Achieve Service Accreditation as required across community services.	Yes	March 2012	John Mennear
Develop on-line membership services		March 2012	Graham Jarritt
Work closely with key partners and groups to deliver programmes of activity to meet the sport and physical activity needs of the Hartlepool community increasing participation by 1%		March 2012	Pat Usher
Target and support the Voluntary Sector through the provision of grant funding and development of initiatives and to raise standards		March 2012	John Mennear
Undertake a strategic lead for the delivery of Sport and physical activity through the Community Activities Network		March 2012	Pat Usher
Deliver Renaissance Programme to improve access to Museum Services and develop new audiences		March 2012	David Worthington
Deliver Rossmere Co-Location Project	Yes	Sept 2011	Pat Usher
Implement Olympic Legacy Action Plan		March 2012	Pat Usher



## 6.1 APPENDIX B

### 2008 Community Strategy themes and priority aims

The 2008 Community Strategy themes and priority aims	
Theme	Priority Aim
1 Jobs and the Economy	Develop a more enterprising, vigorous and diverse local economy that will attract new investment, enable local enterprises and entrepreneurs to be globally competitive and create more employment opportunities for local people.
2 Lifelong Learning and Skills	All children, young people, individuals, groups and organisations are enabled to achieve their full potential through equal access to the highest quality education, lifelong learning and training opportunities.
3 Health and Well-Being	Work in partnership with the people of Hartlepool to promote and ensure the best possible health and well-being.
4 Community Safety	Make Hartlepool a safer place by reducing crime and anti-social behaviour, and tackling drugs and alcohol misuse.
5 Environment	Secure and enhance an attractive and sustainable environment that is clean, green, safe and valued by the community.
6 Housing	Ensure that there is access to good quality and affordable housing in sustainable neighbourhoods and communities where people want to live
7 Culture and Leisure	Create a cultural identity for Hartlepool which attracts people to Hartlepool and makes us proud to live and work here.
8 Strengthening Communities	Empower individuals, groups and communities, and increase the involvement of citizens in all decisions that affect their lives.