

# LICENSING SUB-COMMITTEE

## AGENDA



**Tuesday 5<sup>th</sup> August 2025**

**at 10.00 am**

**in Committee Room C,  
Civic Centre, Hartlepool**

MEMBERS: LICENSING SUB-COMMITTEE:

Councillors Allen, Feeney and Little

1. **APOLOGIES FOR ABSENCE**
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
3. **MINUTES**  
No items
4. **ITEMS FOR DECISION**
  - 4.1 Application for a new premises licence – Tipsy Doorman, 56 Church Street, Hartlepool– *Assistant Director, Regulatory Services*
5. **ANY OTHER ITEMS THE CHAIR CONSIDERS ARE URGENT**

### CIVIC CENTRE EVACUATION AND ASSEMBLY PROCEDURE

In the event of a fire alarm or a bomb alarm, please leave by the nearest emergency exit as directed by Council Officers. A Fire Alarm is a continuous ringing. A Bomb Alarm is a continuous tone. The Assembly Point for everyone is Victory Square by the Cenotaph. If the meeting has to be evacuated, please proceed to the Assembly Point so that you can be safely accounted for.

# LICENSING ACT 2003

## Procedure for Hearings



Prior to the commencement of the meeting, a representative of the Democratic Services Section shall establish the identity of those present, who they represent and who intends, or wishes to speak.

1. The Chair's opening comments, including introduction of Members of sub-committee and officers present. Explanation of the decision to be considered.
2. The Assistant Director (Regulatory Services), or representative shall outline the application, any relevant representations and relevancy to Licensing Policy and statutory guidance.
3. Members ask any questions of the Assistant Director (Regulatory Services), or representative.
4. Applicant presents their case (either personally or via legal representation) and introduces witnesses where appropriate.
5. Questions by Members to applicant and/or applicant's witnesses.
6. Representations by responsible bodies and/or interested parties and witnesses introduced where appropriate.
7. Questions by Members to responsible bodies/interested parties and/or their witnesses.
8. Parties may question and clarify issues raised with the consent of the Chair.
9. If required, responsible bodies/interested parties to be given opportunity to sum up.
10. If required, the applicant to be given opportunity to sum up.
11. Members to have the opportunity to clarify any points raised. The Chair shall ask whether all parties are satisfied they have said all they wish to.
12. Members to go into closed session to deliberate.
13. Chair informs parties of their decision, with reasons.

# LICENSING SUB-COMMITTEE

5<sup>th</sup> August 2025



**Report of:** Assistant Director, Regulatory Services

**Subject:** APPLICATION FOR A NEW PREMISES LICENCE -  
TIPSY DOORMAN, 56 CHURCH STREET,  
HARTLEPOOL

## 1. COUNCIL PLAN PRIORITY

### Hartlepool will be a place:

- where those who are vulnerable will be safe and protected from harm.

## 2 PURPOSE OF REPORT

2.1 To consider an application for a new Premises Licence in respect of The Topsy Doorman, 56 Church Street, Hartlepool. A Summary of the application is outlined below:

2.2 Applicant: Stuart John Mark Espin

Premises: The Topsy Doorman  
56 Church Street  
Hartlepool  
TS24 7DX

2.3 The applicant is seeking a Licence for the following activities:

- |   |                 |                   |
|---|-----------------|-------------------|
| a. Live Music                                   | Monday – Sunday | 11:00am – 04:00am |
| b. Recorded Music                               | Monday – Sunday | 11:00am – 04:00am |
| c. Performance of Dance                         | Monday – Sunday | 11:00am – 04:00am |
| d. Anything Similar a,b,c                       | Monday – Sunday | 11:00am – 04:00am |
| e. Late Night Refreshment                       | Monday – Sunday | 11:00am – 04:00am |
| f. Supply of Alcohol<br>(on & off the premises) | Monday – Sunday | 11:00am – 04:00am |

### Opening hours

Monday – Sunday                      11:00am – 04:00am

- 2.4 A copy of the application is attached as **Appendix 1**.
- 2.5 Street view images of the premises are attached as **Appendix 2** and a map of the area is attached as **Appendix 3**.
- 2.6 The applicant states on the application that the venue is predominately a late night bar that usually trades until early hours of the morning.

## 3. BACKGROUND

- 3.1 The Topsy Doorman previously benefited from a Premises Licence, the Licence was held by a Limited Liability Company. The Limited Liability company was dissolved. If a limited liability company becomes insolvent or is dissolved, any licence held under the Licensing Act 2003 will immediately lapse. However, within 28 days of the company's dissolution, an application can be made to transfer the licence to a new entity to continue operations at the same location; if this window is missed, a new licence application will be required to operate the premises legally. The onus is on the Licence Holder to ensure that any transfer is made within the legal parameters. The licence holders failed to transfer the licence within the permitted timeframe. Resulting in the original premises licence lapsing.
- 3.2 In February 2025 a new premises licence application was brought before the Licensing Sub Committee. Representations were made by the Licensing Authority, Cleveland Police and Environmental Health (Environmental Protection). The responsible bodies raised concerns around the 4am terminal hour within the application. After due consideration of the application and representations made at the hearing the members granted a Licence for a fixed time of six months. The time limited licence is due to expire on the 14<sup>th</sup> August 2025, resulting in the necessity for a new application to be considered. The minutes of the Licensing Sub Committee and the Decision Record from the hearing held on the 14<sup>th</sup> February 2025 are attached as **Appendix 4**.
- 3.3 The application has been advertised in the prescribed manner and three representations have been received by the Licensing Authority.
- 3.4 Cleveland Police have submitted a representation which is attached as **Appendix 5**. The Cleveland Police representation makes reference to three Licensing Objectives:
- The prevention of crime and disorder
  - The prevention of public nuisance

- Public Safety

- 3.5 Public Protection, Environmental Health (Environmental Protection) have submitted a representation which is attached as **Appendix 6**. The Environmental Protection representation makes reference to the Licensing Objective of Public Nuisance.
- 3.6 The licensing Authority have submitted a representation which is attached as **Appendix 7**. The Licensing Authority representation makes reference to the following Licensing Objectives:
- The prevention of crime and disorder
  - The prevention of public nuisance
- 3.7 The applicant has agreed conditions for the Premise Licence with the responsible authorities. A consolidated list of agreed conditions can be read at **Appendix 8**.
- 3.8 Cleveland Police have provided a statement and further evidence to support their representation and this can be read at **Appendix 9**.
- 3.9 Although conditions have been agreed with the Responsible Bodies the applicant will not agree with the recommended finish time of 02:00am for the sale of alcohol, supply of late night refreshment and regulated entertainment.

#### 4. PROPOSALS

- 4.1 As a relevant representations have been received, a hearing must be held for Members to consider the application (unless all parties agree a hearing is unnecessary).
- 4.2 Hartlepool Borough Council Statement of Licensing Policy states:

##### **Licensing Hours**

“The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, Accident & Emergency services and law enforcement agencies and can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.

In non residential areas applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 2:00 a.m. will normally be refused subject to relevant representations being received.”

4.3 Having regard to the representations received, Members may take any of the following steps for the promotion of the licensing objectives:

- i) To approve the application in its entirety
- ii) To approve the application in part - with or without the addition of further conditions
- iii) To reject the whole or part of the application

4.3 Members are reminded that they must only consider those aspects of the licence application that are relevant to the representations received.

## 5. OTHER CONSIDERATIONS/ IMPLICATIONS

<b>Risk Implications</b>	None
<b>Financial Considerations</b>	Appeal by the applicant or Responsible Authorities
<b>Legal Considerations</b>	Appeal by the applicant or Responsible Authorities
<b>Equality and Diversity Considerations</b>	None
<b>Staff Considerations</b>	None
<b>Asset Management Considerations</b>	None
<b>Environmental, Sustainability and Climate Change Considerations</b>	None

## 6. RECOMMENDATIONS

6.1 That Members consider the representations made by the applicant and the objectors and determine what aspects, if any, of the application should be granted and, if appropriate, what conditions, if any, should be attached.

## 7. REASONS FOR RECOMMENDATIONS

None

## 8. BACKGROUND PAPERS

Hartlepool Borough Council Statement of Licensing Policy 2021

[https://www.hartlepool.gov.uk/info/20023/licences\\_and\\_permits/228/alcohol\\_entertainment\\_and\\_late\\_night\\_refreshment/2](https://www.hartlepool.gov.uk/info/20023/licences_and_permits/228/alcohol_entertainment_and_late_night_refreshment/2)

Home Office Revised Guidance issued under section 182 of the Licensing Act 2003

<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

**9. CONTACT OFFICERS**

- 9.1 Sylvia Pinkney  
Assistant Director (Regulatory Services)



## Application for a premises licence to be granted under the Licensing Act 2003

### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We STUART JOHN MARK ESPIN

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description <b>56 CHURCH STREET</b>			
Post town	HARTLEPOOL	Postcode	TS24 7DX

Telephone number at premises (if any)	<b>[REDACTED]</b>
Non-domestic rateable value of premises	£ <b>UNKNOWN</b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as**

a)	an individual or individuals *	X	please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership		please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)



c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

X

**(A) individual applicants** (fill in as applicable)

Mr	<input checked="" type="checkbox"/>	Mrs		Miss		Ms		Other Title (for example, Rev)	
<b>Surname</b> ESPIN				<b>First names.</b> STUART					
<b>Date of birth</b>		<input type="text"/>		I am 18 years old or over		<input checked="" type="checkbox"/>		Please tick yes YES	
<b>Nationality</b>		WHITE BRITISH							
Current residential address if different from premises address		<input type="text"/>							
Post town		<input type="text"/>				Postcode		<input type="text"/>	
<b>Daytime contact telephone number</b>				<input type="text"/>					
<b>E-mail address (optional)</b>		<input type="text"/>							
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)									
<b>Share Code: NOT REQUIRED</b>									

**Second individual applicant** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	N/A
Surname N/A			First names N/A		
Date of birth old or over		NA	I am 18 years		Please tick yes
Nationality		NA			
Current residential address if different from premises address		NA			
Post town	NA			Postcode	NA
Daytime contact telephone number			NA		
E-mail address (optional)	NA				
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					
Share Code: NA					

**(B) Other applicants**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name NA
Address NA
Registered number (where applicable) NA
Description of applicant (for example, partnership, company, unincorporated association etc.) NA
Telephone number (if any) NA
E-mail address (optional) NA

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
3	0	0	7	2	0	2	5

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			

Please give a general description of the premises (please read guidance note 1)

56 Church Street, is 3 story building located in the centre of the street. Ground floor being the bar, dance floor, DJ box and toilets. First floor being a modest seating area with a balcony over looking the bar with a fully kitted out operational kitchen at the rear. The second floor is a small two bedroom flat for members of staff that may need to stay there, for example the bar manager.

The venue is predominately a late - night bar that usually trades until early hours of the morning. The earlier hrs would be required for private parties if and when they book.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

180

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	No
b)	films (if ticking yes, fill in box B)	No
c)	indoor sporting events (if ticking yes, fill in box C)	No
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	No
e)	live music (if ticking yes, fill in box E)	Yes
f)	recorded music (if ticking yes, fill in box F)	Yes
g)	performances of dance (if ticking yes, fill in box G)	Yes
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	Yes
<b>Provision of late night refreshment</b> (if ticking yes, fill in box I)		Yes
<b>Supply of alcohol</b> (if ticking yes, fill in box J)		Yes

In all cases complete boxes K, L and M

# A

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  N/A	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)  N/A		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)  N/A		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)  N/A		
Sat					
Sun					

## B

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  N/A	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)  N/A		
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)  N/A		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)  N/A		
Sat					
Sun					

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)  N/A
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed			N/A
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)  N/A
Fri			
Sat			
Sun			

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  N/A	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)  N/A		
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)  N/A		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)  N/A		
Sat					
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	X
			INDOOR LATE NIGHT BAR		Outdoors	
Day	Start	Finish			Both	
Mon	1100	0400	<b>Please give further details here</b> (please read guidance note 4) THE ABILITY TO DELIVER AMPLIFIED MUSIC TO CUSTOMERS WITHIN.			
Tue	1100	0400				
Wed	1100	0400	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) DJ'S AND BANDS WITHIN			
Thur	1100	0400				
Fri	1100	0400	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)			
Sat	1100	0400				
Sun	1100	0400				



# F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	X
				Outdoors	
				Both	
Day	Start	Finish			
Mon	1100	0400	<b><u>Please give further details here</u></b> (please read guidance note 4)  PLAYING MUSIC TO THE CUSTOMERS WITHIN THE BUILDING		
Tue	1100	0400			
Wed	1100	0400	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)  NO VARIATIONS REQUIRED		
Thur	1100	0400			
Fri	1100	0400	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	1100	0400			
Sun	1100	0400			

# G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	X
				Outdoors	
				Both	
Day	Start	Finish			
Mon	1100	0400	<b>Please give further details here</b> (please read guidance note 4)  DANCERS ON A OCCASION WITHIN THE PERMITTED TIMES		
Tue	1100	0400			
Wed	1100	0400	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 5)  NO VARIATIONS REQUIRED		
Thur	1100	0400			
Fri	1100	0400	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	1100	0400			
Sun	1100	0400			

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing  DJ'S DANCERS AND ON OCCASION A LIVE BAND		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon	1100	0400		Outdoors	
				Both	X
Tue	1100	0400	<b><u>Please give further details here</u></b> (please read guidance note 4)  SEE ABOVE		
Wed	1100	0400			
Thur	1100	0400	<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)  NO VARIATIONS REQUIRED		
Fri	1100	0400			
Sat	1100	0400	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun	1100	0400			

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	1100	0400	<b><u>Please give further details here</u></b> (please read guidance note 4)  ALCOHOLIC DRINKS SOFT DRINKS PUB SNACKS HOT AND COLD FOOD FROM THE KITCHEN		
Tue	1100	0400			
Wed	1100	0400	<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)  NO VARIATIONS REQUIRED		
Thur	1100	0400			
Fri	1100	0400	<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)  NO VARIATIONS REQUIRED		
Sat	1100	0400			
Sun	1100	0400			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	
				Off the premises	
Day	Start	Finish		Both	X
Mon	1100	0400	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Tue	1100	0400			
Wed	1100	0400			
Thur	1100	0400	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri	1100	0400			
Sat	1100	0400			
Sun	1100	0400			

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

<b>Name</b> LINDSEY ESPIN	
<b>Date of birth</b> [REDACTED]	
<b>Address</b> [REDACTED]	
<b>Postcode</b>	[REDACTED]
<b>Personal licence number (if known).</b> [REDACTED]	

Issuing licensing authority (if known) STOCKTON BOROUGH COUNCIL

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

There will be no form of adult entertainment provided in any form. Adult entertainment being anything that is age restricted to 18 years of age.

NO KNOWN ACTIVITIES ARE PLANNED HOWEVER WE ARE HAPPY TO STAY WITHIN THE PERAMETERS OF THE OLD LICENSE IN REGARDS TO CHILDREN AND ACCES TO THE BUILDING.

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finis h	
Mon	1100	0400	
Tue	1100	0400	
Wed	1100	0400	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Thur	1100	0400	
Fri	1100	0400	

Sat	1100	0400	
Sun	1100	0400	

## M

Describe the steps you intend to take to promote the four licensing objectives:

### **a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

Ensuring that all members of staff have sufficient training within the relevant areas.

Ensuring that the cctv is in good working order.

Appropriate SIA licensed security are employed at the busiest of times to mitigate any confrontations.

### **b) The prevention of crime and disorder**

We will ensure that all crimes or potential crimes are reported and recorded to the relevant authority. All incidents and accidents are recorded appropriately.

To be completely compliant with the local community initiatives such as pub watch and /or link radio.

### **c) Public safety**

No glass allowed to leave the premises.

Ensuring that capable and professional security are employed to be able to deal with any issues at the busiest of times.

Ensuring that all staff are trained to deal with any evacuation procedures or any potentials in evacuation procedures i.e. getting someone to safety.

Ask Angela is also in place.

### **d) The prevention of public nuisance**

we will ensure that our surrounding areas are kept clean to the best of our ability. Regular noise checks will be conducted by on duty staff to ensure there is no excess noise emitting from the building. Bar staff will be expected to sweep and clean the surrounding areas of any litter at the end of the shift. To respect our neighbours to the best of our ability.

**e) The protection of children from harm**

We will ensure that our door staff and bar staff are sufficiently trained in challenge 25. Door staff being the first line of the defence and bar staff being the second. DPS or management being the final. Children will not be allowed in the building at any time to prevent any physical or psychological harm may occur.

**Checklist:**

**Please tick to indicate agreement**

•	I have made or enclosed payment of the fee.	X
•	I have enclosed the plan of the premises.	x
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	X
•	I understand that I must now advertise my application.	X
•	I understand that if I do not comply with the above requirements my application will be rejected.	X
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	


It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.



**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li></ul>
Signature	
Date	02.06.2025
Capacity	OWNER

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:

- any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

They do this in one of two ways:

- 1) by providing with this application, copies or scanned copies of the documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on gov.uk and in guidance.
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

### **Home Office online right to work checking service.**

As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth, will allow the licensing authority to carry out the check.

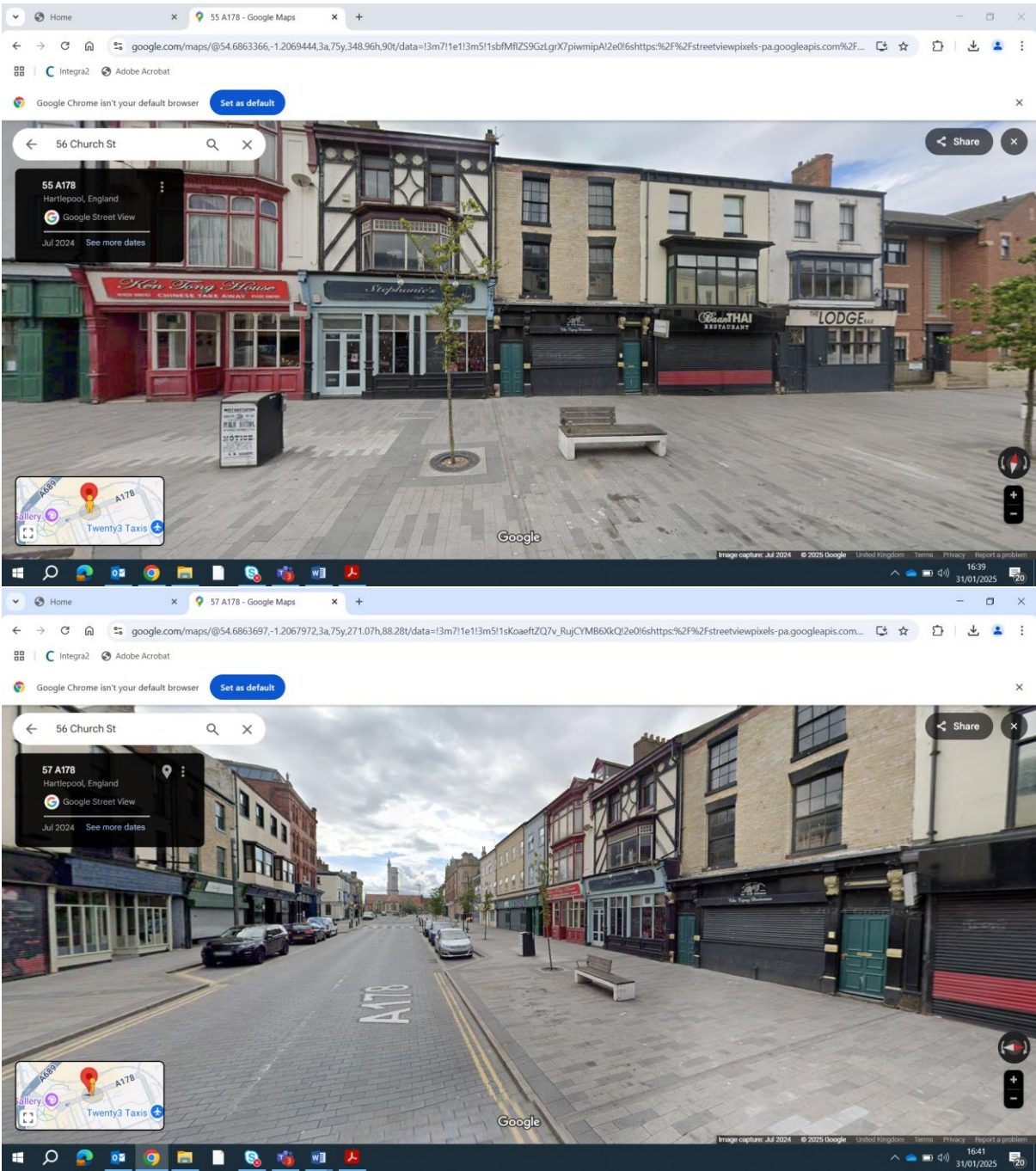
In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not

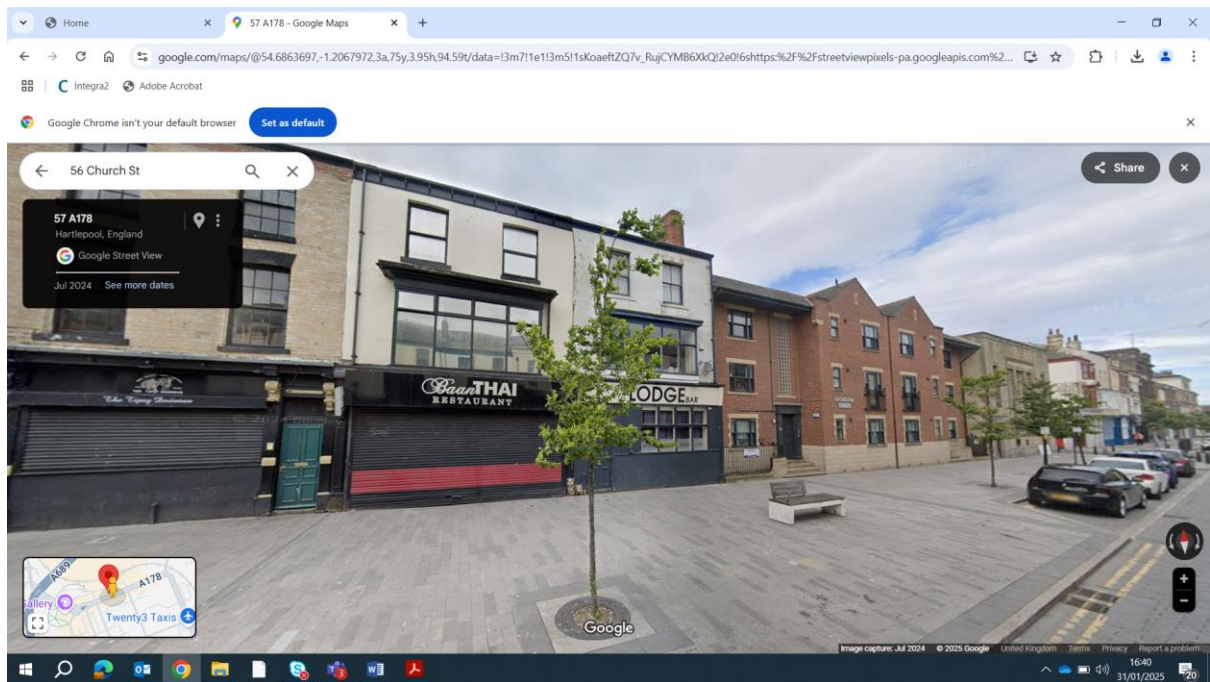
subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

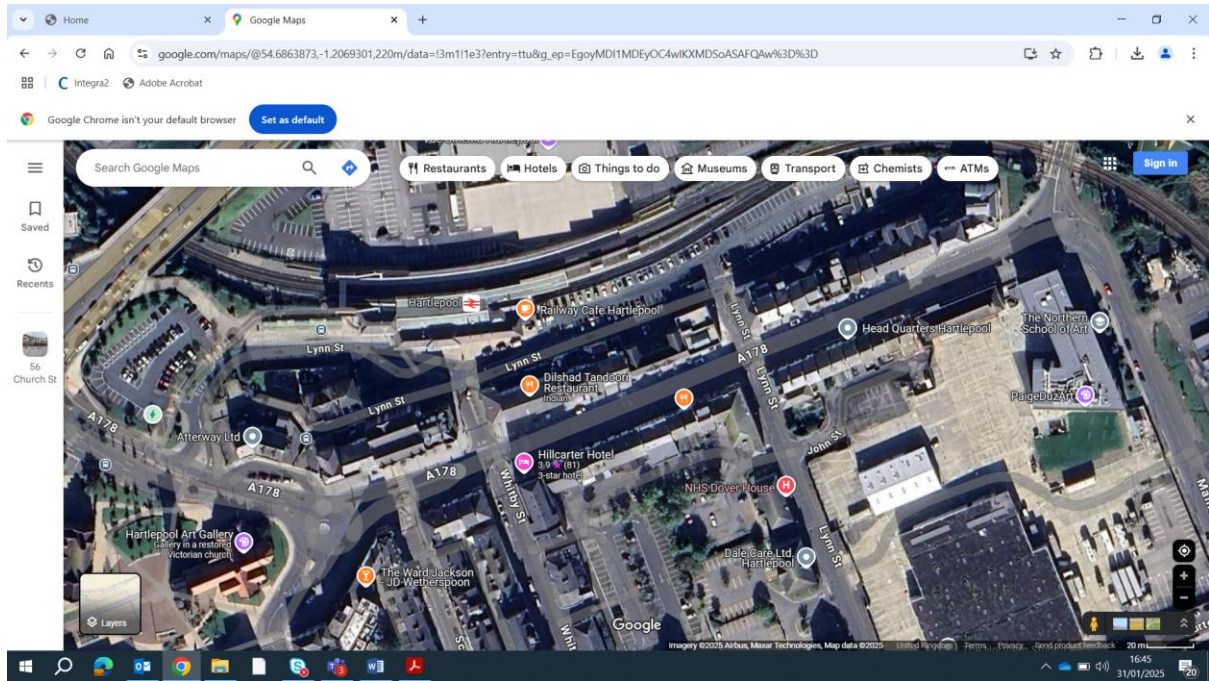
Appendix 2







## Appendix 3 – Map of the Area Tipsy Doorman Licensing Sub – Committee





## LICENSING SUB COMMITTEE

### MINUTES AND DECISION RECORD

**14 February 2025**

The meeting commenced at 10.00am in the Civic Centre, Hartlepool.

**Present:**

Councillor: Carole Thompson (In the Chair)

Councillors: Quewone Bailey-Fleet and Mike Young

Officers: Sylvia Pinkney, Assistant Director (Regulatory Services)  
Zoe Craig, Environmental Health Manager (Environmental Protection)  
Rachael Readman, Trading Standards and Licensing Manager  
Gemma Redfern, Solicitor  
Jo Stubbs, Democratic Services Officer

**Also Present:**

Stuart Espin (Applicant)  
Linda Baker (Topsy Doorman)  
Scott Clements (Assistant Manager, Topsy Doorman)  
PC Clare Lawton (Licensing Support)  
Kate Scaife (Police Solicitor)

### **32. Apologies for Absence**

None

### **33. Declarations of interest by Members**

Councillor Mike Young highlighted that he had received 1 telephone call relating to this application. He retained an open mind.

### **34. Application for a new premises licence – Topsy Doorman, 56 Church Street** *(Assistant Director (Regulatory Services))*

Members were asked to consider an application for a new premises licence in respect of the Topsy Doorman on Church Street. This venue had previously benefitted from a premises licence held by a limited liability company. This company had been dissolved meaning that the licence lapsed unless an application to transfer the licence was made within 28

days. This had not happened meaning that a new licence application was needed to operate the premises legally. Three representations had been received objecting to the granting of the licence as requested by the applicant from Cleveland Police, the licensing Authority and Public Protection, Environmental Health (Environmental Protection). While none objected to the granting of the licence per se all felt that the requested closing time of 4am was too late and that a 2am closing time would be preferable. This was in line with the Council's Statement of Licensing Policy.

Mr Espin gave a detailed statement in support of the new premises application. It included the following:

- The lapsing of the licence had come about due to a misunderstanding on his part coupled with a lack of information/assistance on the part of the local authority. Since this had come to light the Topsy Doorman had been operating through the use of temporary event notices, a number of which had been amended by the licensing team after submission. There had been no issues raised during this time.
- This application was based on the premises licence previously held with additional conditions added. This included the retention of the original opening hours.
- Mr Espin had been unaware of the incidents linked to the Topsy Doorman which had been included within the papers as part of the police submission. While 26 were listed a number of these had not taken place after 2am or were not definitively linked to the Topsy Doorman at all. Additionally none of the reports referenced issues inside the premises only outside. It was unfair to attribute incidents taking place in the vicinity of the premises to the Topsy Doorman.
- Reference was made to an underage female attending the premises. She had used fake ID and was known for frequenting other premises. She had since apologised for her behaviour at the Topsy Doorman.
- Reference was made to the premises previously closing at 2am. However at that time it had been a takeaway not a drinking establishment.
- Reference was made to tables and chairs outside the building being a potential problem and it was noted that other premises with similar used fencing. However this fencing was not secure and could be used as a weapon. In any case Mr Espin was happy to remove the tables and chairs from the front of the building should this be required.

- Mr Espin would be happy to agree to a condition requiring 2 SIA trained staff on the premises from 2am to 4.30am to provide assistance in the safe and quiet dispersal of customers.
- A number of conditions regards protection from noise nuisance had been agreed including the display of clear and prominent notices, doors and windows to be kept closed and regular checks of the outside area to prevent loitering.
- The Council's Statement of Licensing Policy is not a legal document and can be deviated from should the sub-committee so decide.
- This meeting was being treated as a review of the premises rather than a new premises licence. It is in fact a re-application of what is already in place.
- The door supervisors for the Topsy Doorman regularly provided assistance should there be accidents and emergencies in the general area. They have first aid qualifications, access to a trauma first aid pack and often wear body CCTV. They also have hand held metal detectors onsite. Closing the premises at 2am would take this provision away from the area as a whole and remove a safe haven from people wanting to get away from external conflict. Door supervisors would wait outside when the premises closed to ensure patrons found a safe way home.
- The Topsy Doorman has a zero drugs policy, often to the detriment of Mr Espin and his team.
- There is a no glass policy meaning only plastic containers are used in the premises and glass containers cannot be brought in from outside. Litter outside the premises is kept to a minimum.
- A Challenge 25 scheme is in effect on the premises and all staff are made aware that nobody under age should be on the premises at any time. Staff
- There is an accident and incident book on site at all times.

Mr Espin concluded by highlighting the financial impact that his business had endured, both in terms of the covid pandemic and recent events. If closing hours were reduced it could be the end of the business resulting in job losses for 8 members of staff. He urged members to go against the policy on this occasion and allow them to remain open until 4am.

Responding to queries from members Mr Espin advised that he had been running the Topsy Doorman for less than a year. He confirmed that they did not tend to get busy on a Friday night until 11.30pm. The opening hour of 10am was to enable people to use the premises for private functions such as christenings. He confirmed that there was a period when the licence had

not been active meaning the business had been operating illegally. However this was a misunderstanding as he had believed the licence was active in his name during that time. When he had been informed this was not the case on 16<sup>th</sup> December they had stopped trading and only restarted on Boxing Day meaning they lost a busy week of trading.

Members queried what impact closing at 2am would have on the business. Mr Espin commented that there would clearly be a financial impact as the premises do the bulk of their business between midnight and 4am. Additionally their door supervisors had previously worked with the emergency services during incidents in the vicinity. Closing early would remove an asset and have an adverse effect as people would have nowhere to run for safety.

The Assistant Director (Regulatory Services) gave details of which premises in Church Street could trade past 2am as follows:

- Idols – 3am
- Hillcarter – 4am (currently closed)
- Club H – 4am

Mr Espin commented that half of their weekly trade occurs between 2am and 4am.

In addition to all the information provided by Cleveland Police the Police Solicitor elaborated on the reasons they had objected to the new licence. She did not dispute that the previous licence had allowed them to open until 4am but this premises was located in a hot spot which had been previously targeted by the police using public spaces disorder action and dispersal powers. A list of incidents linked to the Topsy Doorman had been provided which showed a peak time between midnight and 4am. These included fights and assaults inside and outside the premises, attacks against door staff and incidents of people collapsing due to excess alcohol intake, some underage. they were not claiming the Topsy Doorman was solely responsible it did demonstrate a high demand for police resources in that area. The premises had been running using Temporary Event Notices until 4am but the current policy must be applied to a new permanent licence. Club H was the only place in the vicinity that could open past 2am and the focus should be on preventing crime and disorder.

PC Lawton acknowledged the efforts Mr Espin had made to make the premises safe including the provision of metal detectors and trauma pack but the evidence supported the implementation of the policy. She appreciated Mr Espin was trying to make a living but the police focus was the safety of the public.

Mr Espin said the majority of his clientele were looking to enjoy themselves but a minority would spoil this. A member queried whether closing early would simply move problematic people elsewhere. They also wondered what impact this would have on the night time economy as a whole. PC

Lawton was unable to answer these questions. Efforts had been made to make Church Street safer including Pubwatch but so far they had been unsuccessful. If premises closed earlier would people start their night earlier? Mr Espin said when the police were present these issues tended not to happen. In terms of police initiatives they had not always been able to attend meetings but had contributed in other ways such as using additional security on busy nights.

A member queried whether staff were trained to identify when patrons were intoxicated and when they were stopped from drinking.

The Environmental Health Manager (Environmental Protection) expressed sympathy for Mr Espin's position but closing at 2am would be in line with Council policy. There had been complaints about noise in the past and there was a potential for this to continue if the premises continued to stay open past 2am. There needed to be a balance between the business and the community. A member commented that closing the premises at 2am might impact economically on the area as a whole. The majority of people were out for a good time and would not cause an issue. A balance needed to be struck. The Environmental Health Manager (Environmental Protection) acknowledged this but said economical concerns did not deter from the Council's obligations to the community.

The Trading Standards and Licensing Manager indicated that this hearing was about the 4 licensing objectives. The policy regards 2am had been in place since 2011 so a number of premises had later closing times because those licences had never lapsed or been reviewed since then. In terms of the misunderstanding around the lapsing of the licence she advised that an error had been made on the form submitted in 2022. The licensing team had requested clarity on this and been informed that the licence was under a limited liability company. It had been a genuine mistake on the part of the applicant and licensing had behaved correctly.

The Assistant Director (Regulatory Services) gave details of which premises in the wider vicinity could trade past 2am as follows:

- Bar 1 – 4am
- Loons – 4am
- Sky Bar – 4am
- Showroom – 3am

The Chair thanked everyone for their attendance at the meeting and their response to elected members questions. The Chair stated that the sub-committee would now go into closed session to consider their decision.

## **Decision**

That the application be granted as requested until 4am for 6 months. At which time the applicant must re-apply.

The Applicant (Stuart John Mark Espin of The Topsy Doorman) previously benefitted from a Premise Licence which was held by a Limited Liability Company, which lapsed when the Limited Liability Company was dissolved. No application to transfer the Premise Licence to a new entity was made within the 28 date period as set out in the Licensing Act 2003 and accordingly a fresh application for a new Premise Licence was required.

An application to transfer the Premise Licence was not made due to administrative oversight on the part of the Applicant, who mistakenly believed that the Premise Licence was not in the name of the Limited Liability Company for the Topsy Doorman, but rather in name of the Applicant and would therefore survive the dissolution of the Limited Liability Company.

The Premise Licence as previously held by the Limited Liability Company for the Topsy Doorman allowed for the sale of alcohol, supply of late night refreshments and regulated entertainment between the hours of 10am to 4am.

The Applicant, in making a fresh Premise Licence application, sought to replicate the timings for Licensable Hours of 10am-4am for Licensable Activities, as had been permitted under the previous Premise Licence. The application included a revised Operating Schedule.

The Application was advertised in the prescribed manner and three representations were received from Cleveland Police, Public Protection, Environmental Health (Environmental Protection) and the Licencing Authority. Further conditions to attach to the Operating Schedule had been proposed by the Relevant Authorities and agreed by the Applicant in advance of the Committee Meeting. The representations received made reference to concerns surrounding all 4 of the licencing objectives.

The representations received did not object to the granting of the Premise Licence in principle, but instead sought the Licensable Hours of 10am-4am for Licensable Activities be limited to 10am-2am in line with the Licencing Policy and in order to further the Licencing Objective.

The Premise Licence is granted to the Applicant with the following modifications to the Operating Schedule, as is proportionate and necessary to the promotion the Licencing Objectives as set out in the Hartlepool Borough Council Licencing Policy 2021.

Having considered the strong submissions of Cleveland Police it is acknowledged that these premises have been blighted by a number of incidents of crime and disorder, both in and outside of the premises. Such are the issues in this location that Cleveland Police have put in place a Public Space Protection Order to enable them to deal with incidents that have been occurring. We have considered the evidence put forward by the Applicant but remain gravely concerned that incidents will continue to arise in and around these premises. It is imperative that the Applicant works closely with both the authority and Cleveland Police to address these concerns. Whilst this is a finely balanced decision, we have balanced the significant concerns that

have been expressed alongside the legitimate business concerns and assurances of the Applicant. In order to further the licensing objectives it is necessary that there be an enhanced period of monitoring to encourage compliance and reassure the public. The Operating Schedule is to be modified to grant the licence on the condition that it is for a fixed period of 6 months by virtue of sections 17(4)(d), 18(3)(b), 18(4)(a)(i) and 18(5) and s26 of the Licensing Act 2003. The same would enable the effects of the Premise Licence to be monitored in advance of a fresh Premise Licence Application, with any further representations to be made with regards to the period in which the Premise is in effect, whereby Licence Reviews can be sought in the ordinary manner should the same become necessary. This is considered to be a proportionate response to the application rather than an outright rejection.

The Operating Schedule will include the proposed conditions as set out in Appendices 8 and 9 and exhibit CL/1 and those included in the amended Operating Schedule as provided by the Applicant.

The Licensable Hours for Licensable Activities are 10am-4am in line with the previously lapsed Premise Licence formerly held by the Limited Company on behalf of the Topsy Doorman.

Whilst the decision to grant the licence with Licensable Activities until 4am is contrary to the Licencing Policy 2021, it is consistent with the previous Premise Licence. Modification of the Operating Schedule to grant the Premise Licence for a fixed duration will enable the effects of the Premise Licence to be monitored and any appropriate matters raised in evidence at the time of a fresh application for a new Premise Licence being made in the ordinary course of the application process.

The meeting concluded at 12:40pm.

CHAIR



Licensing Support Unit  
Middlesbrough Police Station  
Bridge Street West  
Middlesbrough  
Cleveland  
TS2 1AB  
Tel 01642303176

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**Representations On A Current Application For A Grant of a Premises Licence Or Club Premises  
Certificate Under The Licensing Act 2003**

I Pc 1620 Clare LAWTON

On behalf of

CHIEF CONSTABLE OF CLEVELAND POLICE  
MIDDLESBROUGH DISTRICT H/Q  
BRIDGE STREET WEST  
MIDDLESBROUGH  
TS2 1AB

As a responsible authority wish to make representation about the application for a New Premises  
Licence.

**PREMISES OR CLUB PREMISES DETAILS**

This representation relates to the following licensing objective(s)

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | x |
| 2. | Public safety                        | x |
| 3. | The prevention of public nuisance    | x |
| 4. | The protection of children from harm |   |

**GROUNDINGS FOR REPRESENTATIONS**

Cleveland Police have received an application made under the Licensing Act 2003 for a new premises licence to be granted at The Tipsy Doorman 56 Church Street Hartlepool TS247DX. The applicant is requesting a licence for a late night bar with kitchen and private function facilities with the sale of alcohol and late night refreshment between 1100hrs – 0400hrs 7 days a week.

Cleveland Police submit representations to this application for the following reasons,



The premise is situated within the busy night time economy area of Hartlepool. This area already suffers from high levels of crime, disorder and antisocial behaviour. Cleveland Police believe that allowing the sale of alcohol as set out in the application would only add to the existing problems that this location experiences.

However, Cleveland Police believe that if the hours for the sale/supply of alcohol are amended to 1100hrs – 0200hrs in support of Hartlepool Borough Councils statement of licensing policy and conditions placed on the premises licence. It will assist in ensuring that the above licensing objectives are not undermined.

Although some conditions have already been offered by the applicant, Cleveland Police would like to add further conditions and have a more robust wording of the conditions offered.

If these conditions and change in hours can be agreed, Cleveland Police feel the licence can be prescriptive enough to ensure it is run as effectively and safely as possible. Cleveland Police have provided the applicant with suggested conditions and amended hours. However, the applicant has not replied so it is taken that they do not agree. As the application cannot be progressed Cleveland Police are submitting these objections.

Pc 1620 Clare Lawton  
Licensing Support Unit

4<sup>th</sup> July 2025

I Zoe Craig, on behalf of the

**Environmental Protection**

Public Protection

Civic Centre,

Victoria Road

Hartlepool

TS24 8AY



**Premises Licence Application – Topsy Doorman, Church Street**

Public Protection maintains its formal objection to this new premises licence application on the grounds of the Prevention of Public Nuisance under the licensing objective.

These are my updated comments following the applicant's six-month licence period:

The applicant was previously granted a six-month licence following a hearing.

My original comments still apply in full. I have proposed a number of conditions designed to minimise the risk of public nuisance. While the applicant agreed to the majority of those conditions, they continued to object to the proposed hours condition of a closing of 2:00am, despite clear justification based on the nature of the premises, the surrounding area, history of noise complaints and its proximity to residential properties.

The hours of operation remain a key concern. Public Protection is not opposed to the operation of the premises in principle but maintains that a closing time beyond 2:00am presents an increased risk of public nuisance in this location.

Unless the applicant is willing to agree to a 2:00am closing time and confirm acceptance once again of the full suite of conditions previously proposed and accepted, Public Protection objects to the granting of this application in its current form.

Should you require a copy of the previously proposed conditions that were signed for or further clarification, I am happy to provide this.

Kind regards,

Zoe Craig

Environmental Protection Manager

4<sup>th</sup> July 2025

I Rachael Readman, on behalf of the

**Licensing Authority**  
**PUBLIC PROTECTION**  
Civic Centre,  
Victoria Road  
Hartlepool  
TS24 8AY



A responsible authority wish to make representation about the application for a new premises licence.

### **PREMISES DETAILS**

**Tipsy Doorman**  
**56 Church Street**  
**Hartlepool**  
**TS24 7DX**

This representation relates to the following licensing objective(s)

- |    |                                      |   |
|----|--------------------------------------|---|
| 1. | The prevention of crime and disorder | x |
| 2. | Public safety                        |   |
| 3. | The prevention of public nuisance    | x |
| 4. | The protection of children from harm |   |

### **GROUND'S FOR REPRESENTATIONS**

The Licensing Authority have received an application made under the Licensing Act 2003 for a new premises licence to be granted at the Tipsy Doorman. The Licensing Authority submit representations to this application for the following reason:

The premises is situated on Church Street, which is a busy night-time economy location, including licensed premises, takeaways and student accommodation.

The applicant has requested a licence Monday – Sunday for the following:

- |                                  |                   |
|----------------------------------|-------------------|
| 1. Live Music:                   | 11:00am – 04:00am |
| 2. Recorded Music:               | 11:00am – 04:00am |
| 3. Performance of Dance:         | 11:00am – 04:00am |
| 4. Anything Similar to 1,2 or 3: | 11:00am – 04:00am |
| 5. Late Night Refreshment:       | 11:00am – 04:00am |
| 6. Supply of Alcohol:            | 11:00am – 04:00am |

The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, accident & emergency services and law enforcement agencies. Furthermore, they can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.

The hours requested by the applicant go beyond this Local Authorities Statement of Licensing Policy that states that: *"In non residential areas applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 2:00am will normally be refused subject to relevant representations being received."*

During the consultation period I have contacted the applicant to inform him of the parameters under which the authority will make licence decisions and to ask if the proposed operating schedule may be amended, the applicant wanted to retain the operating schedule with his original application.

Rachael Readman  
Trading Standards and Licensing Manager

## **Appendix 8 – Tipsy Doorman Agreed Conditions**

### **Police Agreed Conditions**

- 1) A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.
  - The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.
  - CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.
  - Cameras will encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol occurs.
  - The system will record and retain CCTV footage for a minimum of 31 days.
  - The system will record for 24 hours a day.
  - The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times, when the premise is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.

Upon receipt of a request for a copy of CCTV footage from Police, Licensing Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours or less if urgently required for investigations of serious crime.

CCTV footage must be made available to be viewed by the Police, Licensing Officers or other Responsible Authorities on request during an inspection of or visit to the Premises.

- 2) A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
- 3) Toughened glasses will be used inside the licensed premises.
- 4) Open containers of alcohol shall not be removed from the premises.
- 5) There shall be a minimum of 2 SIA door supervisors on duty from 2300 hours on each trading day and who shall remain on duty until the premise closes and is empty of patrons.

6) A written or electronic record shall be kept in respect of all door supervisors working at the premises containing the following information:

- Name
- SIA registration number
- Dates and times at which door supervisor commenced and finished duty
- Details of any incident involving crime and disorder or public safety in which the door supervisor is involved, including calls to police and any action taken.

This record must be kept at the premises for a period of not less than six months and be available for inspection on request by any authorised officer of the Council or Police

7) Hand held metal detecting scanners shall be in use at the premises during all trading hours. Detectors shall be operated by door supervisors. Such detectors shall be operative when any licensable activity is taking place.

8) Clear and legible notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the vicinity as quickly and quietly as possible.

9) A “Challenge 25” policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol.

10) There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a “Challenge 25” policy.

11) Only valid passports, UK “photo card style” driving licence, PASS approved proof-of-age cards or Ministry of Defence “Form 90” identification cards shall be accepted as proof of age

12) All staff engaged in licensable activity at the premises will receive training and information in relation to the following:

- The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable.
- The hours and activities permitted by the premises issued under the Licensing Act 2003 and conditions attached to the licence.

- How to complete and maintain the refusal register and incident log in operation at the premises.
- Recognising the signs of drunkenness.
- Dealing with persons who are in the possession of/or incapacitated through the use of drugs or the combined effect of drugs and alcohol.
- The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.
- Action to be taken in the event of an emergency, including reporting an incident to the emergency services.

Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

Training records will be retained for at least 12 months.

13) An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details.

- Any incidents of disorder or of a violent or anti-social nature.
- All crimes reported to the venue, or by the venue to the police.
- All ejections of patrons.
- Any complaints received.
- Seizures of drugs or offensive weapons.
- Any faults in the CCTV system.
- Any visits by a responsible authority (under the Licensing Act 2003) or emergency service.

Records must be completed within 24 hours of any incident, and will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The logs shall be kept for at least 12 months following the date of entry and be made available for inspection and copying upon request of an authorised officer of a responsible authority.

14) An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused. The register will include:

- The date and time of refusal
- The reason for refusal
- Details of the person refusing the sale
- Description of the customer

- Any other relevant observations.

The refusals register will be made available for inspection and copying on the request of an authorised officer of a responsible authority. All entries must be made within 24 hours of the refusal.

The refusals record must be made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.

- 15) There will be a secure drugs / weapons box at the premise. Any drugs and weapons seized will be placed in this locked receptacle set aside for this purpose. The means for securing or unlocking the receptacle will be retained by the premises licence holder or the designated premises supervisor or in their absence any other responsible person. A record shall be made of the seizure, the time, date and by whom, and to whom the items were handed on to in a bound book specifically kept for that purpose. Such a book to be produced to an authorised officer of the Licensing Authority or the Police upon request. The premises licence holder shall make suitable arrangements with the Police for the collection of any seized items.
- 16) A written drugs policy and search policy shall be in place and operated at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises. The policy must be made available for inspection and copying upon request by an authorised officer of responsible authority.
- 17) Appropriate security arrangements will be in place including toilet areas and other similar areas being regularly checked for evidence of drugs. The date and times of all checks will be recorded in a register kept for that purpose and be available for inspection and copying on request of an authorised officer of a responsible authority.
- 18) There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.



- 19) Persons under the age of 18 shall not be admitted to the premises at any time. Other than passing through to attend residence above and supervised by an adult.

### **Environmental Health (Environmental Protection) Agreed Conditions**

1. The licensee must install and maintain a noise limiter system approved by the Environmental Protection Team and satisfactory to the Licensing Authority for the duration of the license when regulated entertainment is taking place on the premises. The approved scheme shall include agreed-upon noise levels.
2. All external doors and windows shall be kept closed whilst regulated entertainment is taking place except in an emergency.
3. Signs shall be displayed in prominent positions requesting customers to leave the premises in a quiet and orderly manner and to consider the neighbouring residents.
4. Noise levels will be monitored externally during all events/functions and written records maintained.
5. Music shall not emanate from the premises to cause a nuisance to nearby properties.
6. No speakers or sound amplification devices shall be installed, placed, or used in any outdoor area of the premises.
7. No music or amplified sound, including live or recorded music, shall be transmitted, relayed, or otherwise broadcast to any outdoor area of the premises

### **Environmental Health (Commercial Services) Agreed Conditions**

1. Except with the prior written approval of the Licensing Authority and subject to any conditions which may be attached to such approval: -

(a) No special effects, naked flames, smoke production or any process creating a risk of fire, or the illusion of smoke or fire shall be used for the purpose of providing regulated entertainment on the premises.

(b) No explosives or highly flammable substances shall be brought into or used on the premises.

(c) No special effects shall be used or displays given on the premises, which consist of or include the use of lasers. Applications for consent, giving detailed descriptions of

the equipment to be used and details of the event, including dates and times must be made not less than 28 days before the date of the event.

2. The licensee must ensure that the electrical socket outlets in the licensed premises, which are used for the purpose of providing licensed entertainment, are protected by a residual current device being a 30 mA tripping circuit.

3. In the event of the fire alarm being activated a suitable relay should be provided so that the electrical power supply to all sound amplification system in the licensed premises shall be immediately intercepted so that the alarm can be clearly heard in all parts of the licensed premises. 4. There shall be maintained on the premises at all times an adequate and appropriate supply of first aid equipment and materials for use by patrons.

# CLEVELAND POLICE

## WITNESS STATEMENT

Criminal Procedure Rules, r 27. 2; Criminal Justice Act 1967, s. 9; Magistrates' Courts Act 1980, s.5B

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Statement Clare Lawton

Age if under 18: **Over 18** (if over 18 insert "Over18") Occupation: Pc 1620

This statement (consisting of **9** page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.

Signature: Pc 1620 Lawton

Date: 22/07/2025

Tick if witness evidence is visually recorded ☐ (supply witness details on rear)

I am Pc 1620 Clare Lawton for Cleveland Police presently stationed at Middlesbrough Police station in the Licensing Support Unit.

I have performed this role for over 4 years and during that time I have successfully completed the BIIAB level 2 National Certificate for Licensing Practitioners, and Level 4 Police Alcohol Licensing Officer qualification.

My role as a Licensing Officer involves dealing with licensed premises which include on/off alcohol sales and late night refreshment venues. I also carry out enforcement visits at licensed premises. This is to ensure that premises are operating correctly, the conditions of the licence are being adhered to and the licensing objectives are being promoted. I also receive various licensing applications as a responsible authority which included new premise licence applications.

On WEDNESDAY 11<sup>th</sup> JUNE 2025 I received a new premises application for The Topsy Doorman 56 Church Street Hartlepool TS247DX. This application has been requested due to a committee hearing held for a new premises application on 14<sup>th</sup> February 2025 at Hartlepool Civic Centre. The licence was granted by the committee, but for only a period of 6 months. This licence granted

Signature Pc 1620 Lawton

Signature Witnessed by \_\_\_\_\_

## CLEVELAND POLICE

Page No 2

Continuation of Statement of Clare Lawton  
is due to expire 14<sup>th</sup> August 2025.

With regards to the new licence application I have received I noted that the applicant is Stuart ESPIN and requesting for on and off alcohol sales Monday – Sunday 1100hrs – 0400hrs. Along with the sale of alcohol ESPIN was also requesting Live music, Recorded music, performance of dance and late night refreshment. The application described the premise as ‘a late night bar with a kitchen and private function facilities’.

Upon reviewing the application, I am supportive for the licence to be granted with suitable conditions. However, due to issues with late night crime, disorder and violence at the location, I believed that a terminal hour of 0400hrs is unsuitable and undermines the four licensing objectives. It also conflicts with section 4.27 of HBC statement of licensing policy, which states

*‘The licensing authority does not accept that longer opening hours for licensed premises have been a benefit to Hartlepool but rather that they place an undue and unnecessary strain on the local transport infrastructure, Accident & Emergency services and law enforcement agencies and can create a nuisance for those residents who are affected by the general operation of a premises or from revellers returning home during the early hours.*

*In non residential areas applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 2:00 a.m. will normally be refused subject to relevant representations being received’* Cleveland Police fully support this policy.

The Tipsy Doorman was granted the original licence on 4<sup>th</sup> November 2022 after a transfer of licence was submitted by them. Due to the licence already been in place the licence was granted with the original conditions which included the hours Monday – Sunday 1000hrs – 0400hrs. This original licence was granted in 2006 which is prior to HBC licensing policy that states the above. I have previously spoken with the previous operator and asked if they ever utilised the 0400hrs

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Signature **Pc 1620 Lawton**

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## CLEVELAND POLICE

Page No 3

Continuation of Statement of Clare Lawton

finish. They informed me that they didn't and would always close at 0200hrs as '*we use to get to much bother*'

On TUESDAY 1<sup>st</sup> JULY 2025 I contacted ESPIN via email stating that from previous correspondence I appreciated that he was unlikely to move on the hours he was requesting but believed that he was willing to accept the conditions. I attached a copy of the suggested conditions and amended hours (EXHIBIT CL/1). I received an email from ESPIN that stated he would get it sorted, but to date I have not received a reply.

I submitted my objections to HBC on TUESDAY 8<sup>th</sup> JULY 2025. My objections are based on the below.

The Topsy Doorman is a late night bar in the centre of CHURCH STREET HARTLEPOOL. CHURCH STREET is situated in the BURNS VALLEY ward area of HARTLEPOOL. It is one of the main locations of the NTE in HARTLEPOOL and has a number of bars, pubs, restaurants, takeaways and late night venues. Cleveland Police hold concerns that if a licence of this nature is granted with the sale of alcohol till 0400hrs it will lead to a rise in alcohol related disorder and gravely undermine the four licensing objectives. HBC statement of licensing policy puts guidance in place to support these four licensing objectives and part of this as previously mentioned is the termination at 0200hrs for the sale of alcohol in a location of this nature.

As part of my decision making and rationale, I have conducted research on police systems regarding the Topsy Doorman and the surrounding night time economy (NTE) area between 01/05/2024 – 01/05/2025. This NTE area is depicted in the below map.

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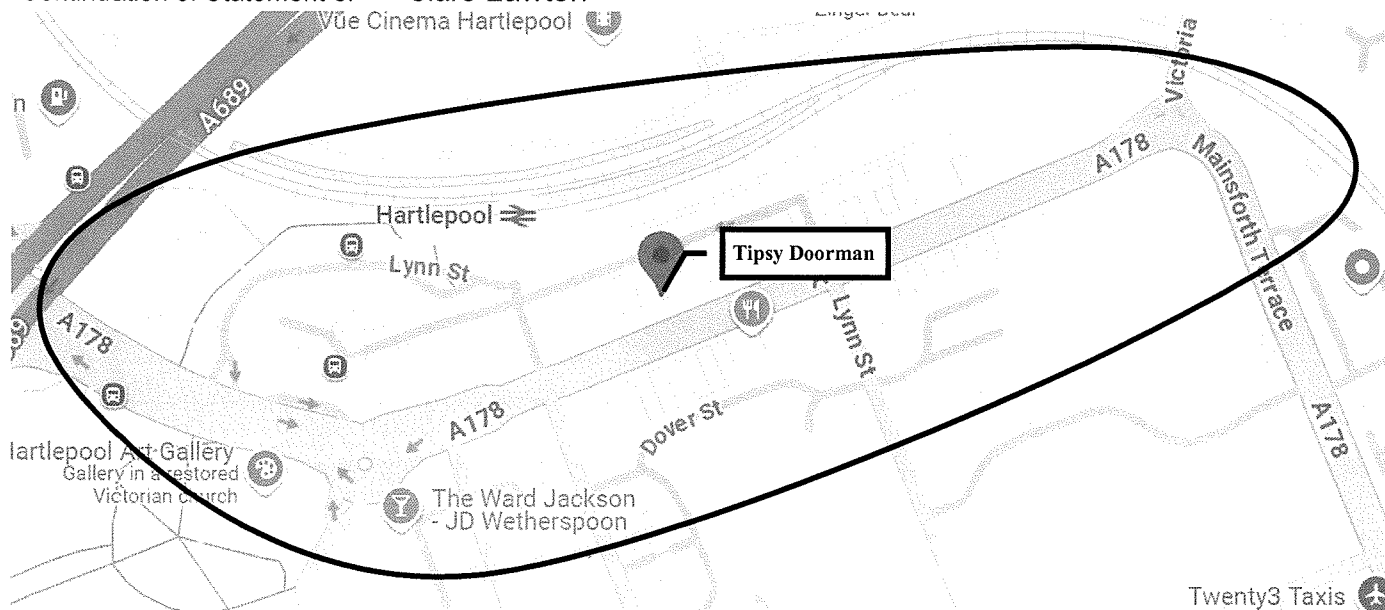
Signature **Pc 1620 Lawton**

Signature Witnessed by

## CLEVELAND POLICE

Page No 4

Continuation of Statement of Clare Lawton



From my research I can state that this premise already suffers from alcohol related crime and disorder, as does the immediate vicinity surrounding the establishment. From this 12 month period I have identified that 181 incidents have occurred within the above designated area and 24 of them are directly linked to the Topsy Doorman. An overview of these incidents can be found as exhibit CL/2

From this 12 month period I have identified 133 offences of crime and disorder and 48 ASB incidents that have occurred within the above designated area. (EXHIBIT CL/2) 71.4% of the crime and disorder are recorded as violence, with CHURCH STREET recorded as the repeat key street. With regards to ASB 50% of incidents occurred in CHURCH STREET which included drunkenness, arguing or being aggressive towards door supervisors and begging.

My research also shows that 50% of the incidents at the Topsy Doorman occur after 0200hrs and beyond 0400hrs the latest incident reported at the premise has been 0418hrs.

In relation to the designated area 34.5% after 0200hrs with the latest reported incident been 0555hrs.

From this I can state that the location of the premise and the immediate vicinity surrounding the establishment suffer from alcohol related crime and disorder along with ASB. There is evidence

Signature **Pc 1620 Lawton**

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## CLEVELAND POLICE

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Continuation of Statement of Clare Lawton

to show that this is also occurring after 0200hrs. In my professional opinion I believe that this is due to intoxication. People who are out longer drink more and some participate in illegal drug use. Both of which either separately or used together lowers inhibitions, impairs judgement and increases aggression.

I have 26 years police experience and have policed the nighttime economy many times. I have never witnessed revellers sobering up the longer they are out, in fact I have witness the complete opposite.

In an attempt to reduce the impact of such incidents and behaviour Cleveland Police have previously utilised problem solving plans (PSP) at this location. The last PSP was instigated 5<sup>th</sup> March 2024 and concluded 21<sup>st</sup> January 2025. The PSP was introduced as Cleveland Police believed that incidents that were occurring were having a detrimental effect on the quality of life of those in the locality and that these incidents were persistent or continuing in nature. As part of this PSP Cleveland Police have also utilised dispersal powers. The purpose of these is to direct individuals to leave the designated area when it is believed the direction is necessary to remove or reduce the likelihood of any anti-social behaviour, crime, or disorder committed or about to be committed by that individual.

Cleveland Police have also worked in partnership with HBC and introduced several NTE initiatives. These initiatives were aimed at reducing incidents with in the NTE and to strengthen these areas making them a safe and fun environment for visitors and staff alike. These initiatives have included free Apex radios, a free subscription to Licensing Savi, Strengthening CHURCH STREET forum and supporting the introduction of a CHURCH STREET Pub watch.

With respect to other late-night venues in the area, I am not aware of any that are cited in incident reports as frequently as the Topsy Doorman or that are located in its immediate vicinity. In my

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Signature **Pc 1620 Lawton**

Signature Witnessed by

## CLEVELAND POLICE

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Continuation of Statement of Clare Lawton

opinion, the incidents that occur outside the premises are largely due to the location serving as a gathering point for individuals, particularly during late-night hours.

In reviewing CCTV footage related to reported incidents, I have consistently observed large groups of revellers congregating directly outside the Topsy Doorman. These individuals often appear to be loitering beyond the designated smoking area, which contribute to disturbances or incidents in the area.

At the time of writing this statement I have been made aware of an increase in violent offences involving the Topsy Doorman. I have included an overview of these as Exhibit CL/3.

One of the incidents of significant concern occurred on SATURDAY, 31st May 2025 at 01:55 hrs. HBC CCTV reported an ongoing altercation outside the Topsy Doorman. Police responded, and two males were arrested, as detailed in document CL/3.

Upon reviewing the CCTV footage and the incident in full, I have several concerns regarding the conduct of the Topsy Doorman's security staff. The altercation lasted approximately three minutes and involved multiple door supervisors attempting to intervene. One of the door supervisors identified was Stuart ESPIN. After an initial attempt to engage, ESPIN is seen stepping back and observing the fight rather than continuing to intervene or call police.

Although the physical confrontation lasted only seconds, prior to police arrival, ESPIN and several members of his team pursued one of the males across CHURCH STREET and into a nearby street. Upon police arrival, a member of ESPINS team informed officers that one of the individuals involved was in possession of CS gas.

My concerns are as follows:

- Despite several opportunities, no member of ESPINS security team contacted the police during the incident.

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Signature Witnessed by



## CLEVELAND POLICE

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Continuation of Statement of Clare Lawton

- When ESPIN ceased his intervention, no effort was made to alert authorities, even though the fight was still ongoing.
- At some point during the incident, a member of the security team became aware that one of the males had a CS gas canister. From a professional security standpoint, this should have prompted an immediate call to police to protect public safety. However, no such call was made.

A second incident of concern occurred on SUNDAY, 7th July 2025 at 0231hrs. Once again, HBC CCTV reported a fight involving intervention by the Topsy Doorman's security team. CCTV operators requested police attendance after observing a member of the security team kicking a male on the ground, targeting both the body and head.

I have reviewed the CCTV footage of the incident in full, and it raises serious concerns regarding the conduct of the security personnel involved. The footage shows multiple pockets of fighting breaking out simultaneously, with door supervisors attempting to intervene. However, it is evident that the scale of the disorder exceeded what the security team could effectively manage.

One male is seen being taken to the ground, after which a member of the security team kicks him several times. Moments later, a second security staff member approaches and also begins kicking the male. ESPIN is then seen approaching the second staff member, taking hold of him by the shoulders and moving him away. From the footage, it appears that ESPIN was aware of the excessive force being used and intervened to stop it.

The following concerns arise from this incident:

- No call was made to police at any point during the incident.
- A member of the bar staff appears to use the APEX radio, but only after all door supervisors had begun walking away from the scene.
- While door supervisors are permitted to use reasonable force to protect themselves,

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Signature **Pc 1620 Lawton**

Signature Witnessed by

## CLEVELAND POLICE

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Continuation of Statement of Clare Lawton

others, or property, such force must be both necessary and proportionate. Kicking a person on the ground, particularly targeting the body and head, clearly exceeds what is considered reasonable.

- The security company contracted by the Topsy Doorman is Security Defence Group, which is owned and managed by ESPIN.

I have conducted enquires with Security Industry Authority and the company Security Defence Group is fully licenced to provide training and deployment of security personnel. All staff employed on the evenings of both incidents were SIA registered including ESPIN.

Taken together with the previous incident on 31st May 2025, these events raise serious concerns about the professionalism, judgment, and operational control of the security team at the Topsy Doorman. They also call into question the appropriateness of ESPINS ability to manage a licensed premises operating until 04:00 hrs.

Following the second incident, I have spoken directly with ESPIN to express my concerns. He has assured me that internal action has been taken regarding the individuals involved. The first male has been removed from front line duty and is required to received further training and the second male has had his employment terminated.

I have completed a full synopsis of both piece of this CCTV and exhibit them as CL/4 and CL/5.

Due to the above evidence and rationale given Cleveland police believe that granting another late night venue of this nature will have an adverse effect on the location and people attending wanting to enjoy their night out.

As a responsible authority Cleveland Police licensing unit are trying to prevent incidents of crime and disorder and make CHURCH STREET an attractive place to visit. A way of achieving this is to support and promote the HBC licensing policy. The purpose of which is to promote the four

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Signature **Pc 1620 Lawton**

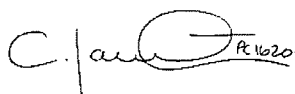
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## CLEVELAND POLICE

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Continuation of Statement of Clare Lawton  
licensing objectives, providing a framework for decision making ensuring consistency and fairness.

Cleveland police do not suggest that the premise should not receive a premises licence, but the evidence held suggests that the opening beyond 0200hrs will increase the potential of conflict, seriously undermine the four licensing objectives and increase crime and disorder. All of which will add further pressure to already fraught emergency services.

A handwritten signature in black ink, appearing to read 'C. Lawton', with 'Pc 1620' written in smaller text below the signature.

---

Signature **Pc 1620 Lawton**

Signature Witnessed by \_\_\_\_\_



When telephoning please use  
(01642) 303176 to contact  
Pc 1620 Clare Lawton

01/07/2025

Dear Mr Espin

**Re: Licensing Act 2003**  
**Application for Premises Licence**  
**Tipsy Doorman**  
**56 CHURCH STREET**  
**HARTLEPOOL**  
**TS247DX**

I am in receipt of a completed copy of your application for a licence under the Licensing Act 2003 and as a designated 'Responsible Authority' I have considered the contents carefully.

With regards to your application and licensing conditions appropriate. I recommend the following conditions to be attached to your licence.

If you agree to the conditions attached, I will ask that you sign the enclosed acceptance form and return it to

Pc 1620 Clare Lawton  
Middlesbrough Police Station  
Bridge Street West  
Middlesbrough  
Cleveland  
TS2 1AB

If you are unwilling to accept the attached conditions, it is likely that the matter will need to be resolved by the Council's Licensing Committee, by way of a hearing.

Along with the below conditions to change the hours of supply of alcohol, live music, recorded music, performances of dance and Late night refreshment from 1000hrs – 0400hrs to 1000hrs – 0200hrs

- 1) A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.
  - The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.
  - CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.
  - Cameras will encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol occurs.

- The system will record and retain CCTV footage for a minimum of 31 days.
- The system will record for 24 hours a day.
- The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.

The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times, when the premise is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.

Upon receipt of a request for a copy of CCTV footage from Police, Licensing Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours or less if urgently required for investigations of serious crime.

CCTV footage must be made available to be viewed by the Police, Licensing Officers or other Responsible Authorities on request during an inspection of or visit to the Premises.

- 2) A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
- 3) Toughened glasses will be used inside the licensed premises.
- 4) Open containers of alcohol shall not be removed from the premises.
- 5) There shall be a minimum of 2 SIA door supervisors on duty from 2300 hours on each trading day and who shall remain on duty until the premise closes and is empty of patrons.
- 6) A written or electronic record shall be kept in respect of all door supervisors working at the premises containing the following information:
  - Name
  - SIA registration number
  - Dates and times at which door supervisor commenced and finished duty
  - Details of any incident involving crime and disorder or public safety in which the door supervisor is involved, including calls to police and any action taken.

This record must be kept at the premises for a period of not less than six months and be available for inspection on request by any authorised officer of the Council or Police

- 7) Hand held metal detecting scanners shall be in use at the premises during all trading hours. Detectors shall be operated by door supervisors. Such detectors shall be operative when any licensable activity is taking place.
- 8) Clear and legible notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the vicinity as quickly and quietly as possible.
- 9) A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol.
- 10) There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 25" policy.

11) Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age

12) All staff engaged in licensable activity at the premises will receive training and information in relation to the following:

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- How to complete and maintain the refusal register and incident log in operation at the premises.
- Recognising the signs of drunkenness.
- Dealing with persons who are in the possession of/or incapacitated through the use of drugs or the combined effect of drugs and alcohol.
- The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.
- Action to be taken in the event of an emergency, including reporting an incident to the emergency services.

Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

Training records will be retained for at least 12 months.

13) An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details.

- Any incidents of disorder or of a violent or anti-social nature.
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Records must be completed within 24 hours of any incident, and will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The logs shall be kept for at least 12 months following the date of entry and be made available for inspection and copying upon request of an authorised officer of a responsible authority.

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- The date and time of refusal
- The reason for refusal
- Details of the person refusing the sale
- Description of the customer
- Any other relevant observations.

The refusals register will be made available for inspection and copying on the request of an authorised officer of a responsible authority. All entries must be made within 24 hours of the refusal.

The refusals record must be made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.

- 15) There will be a secure drugs / weapons box at the premise. Any drugs and weapons seized will be placed in this locked receptacle set aside for this purpose. The means for securing or unlocking the receptacle will be retained by the premises licence holder or the designated premises supervisor or in their absence any other responsible person. A record shall be made of the seizure, the time, date and by whom, and to whom the items were handed on to in a bound book specifically kept for that purpose. Such a book to be produced to an authorised officer of the Licensing Authority or the Police upon request. The premises licence holder shall make suitable arrangements with the Police for the collection of any seized items.
- 16) A written drugs policy and search policy shall be in place and operated at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises. The policy must be made available for inspection and copying upon request by an authorised officer of responsible authority.
- 17) Appropriate security arrangements will be in place including toilet areas and other similar areas being regularly checked for evidence of drugs. The date and times of all checks will be recorded in a register kept for that purpose and be available for inspection and copying on request of an authorised officer of a responsible authority.
- 18) There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.
- 19) Persons under the age of 18 shall not be admitted to the premises at any time. Other than passing through to attend residence above and supervised by an adult.

Yours faithfully,

**Pc 1620 Clare Lawton**

**Cleveland Police**

**Licensing Support Unit**



## **Acceptance Form**

**Re: Licensing Act 2003**

**Application for Premises Licence**

**Tipsy Doorman**

**56 CHURCH STREET**

**HARTLEPOOL**

**TS247DX**

Further to your recent correspondence concerning the above. I confirm that I wish to remove the conditions submitted in my operating schedule and for them to be replaced with the following,

Along with the below conditions to change the hours of supply of alcohol, live music, recorded music, performances of dance and Late night refreshment from 1000hrs – 0400hrs to 1000hrs – 0200hrs

- 1) A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.
  - The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.
  - CCTV will be capable of providing pictures of evidential quality in all lighting conditions, particularly facial recognition.
  - Cameras will encompass all ingress and egress to the premises and all areas where the sale/supply of alcohol occurs.
  - The system will record and retain CCTV footage for a minimum of 31 days.
  - The system will record for 24 hours a day.
  - The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.
  - The Digital recorder will be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times, when the premise is open, a member of staff on duty with access to the CCTV system who is trained in the use of the equipment.

Upon receipt of a request for a copy of CCTV footage from Police, Licensing Officers or any other Responsible Authority, the member of staff will produce the footage within 24 hours or less if urgently required for investigations of serious crime.

CCTV footage must be made available to be viewed by the Police, Licensing Officers or other Responsible Authorities on request during an inspection of or visit to the Premises.

- 2) A member of staff at the premises must be present during opening hours who can facilitate the viewing and downloading of CCTV footage if requested by either the Police or an authorised officer of the Licensing Authority.
- 3) Toughened glasses will be used inside the licensed premises.
- 4) Open containers of alcohol shall not be removed from the premises.
- 5) There shall be a minimum of 2 SIA door supervisors on duty from 2000 hours on each trading day and who shall remain on duty until the premise closes and is empty of patrons.
- 6) A written or electronic record shall be kept in respect of all door supervisors working at the premises containing the following information:
  - Name
  - SIA registration number
  - Dates and times at which door supervisor commenced and finished duty
  - Details of any incident involving crime and disorder or public safety in which the door supervisor is involved, including calls to police and any action taken.

This record must be kept at the premises for a period of not less than six months and be available for inspection on request by any authorised officer of the Council or Police.

- 7) Hand held metal detecting scanners shall be in use at the premises during all trading hours. Detectors shall be operated by door supervisors. Such detectors shall be operative when any licensable activity is taking place.

- 8) Clear and legible notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and to leave the vicinity as quickly and quietly as possible.
- 9) A "Challenge 25" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 25 years of age and who is attempting to buy alcohol.
- 10) There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 25" policy.
- 11) Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age
- 12) All staff engaged in licensable activity at the premises will receive training and information in relation to the following:
  - The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable.
  - The hours and activities permitted by the premises issued under the Licensing Act 2003 and conditions attached to the licence.
  - How to complete and maintain the refusal register and incident log in operation at the premises.
  - Recognising the signs of drunkenness.
  - Dealing with persons who are in the possession of/ or incapacitated through the use of drugs or the combined effect of drugs and alcohol.
  - The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.
  - Action to be taken in the event of an emergency, including reporting an incident to the emergency services.

Training records signed by both the staff member and the Designated Premise Supervisor/Store Manager/Business Owner will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

Training records will be retained for at least 12 months.

13) An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details.

- Any incidents of disorder or of a violent or anti-social nature.
- All crimes reported to the venue, or by the venue to the police.
- All ejections of patrons.
- Any complaints received.
- Seizures of drugs or offensive weapons.
- Any faults in the CCTV system.
- Any visits by a responsible authority (under the Licensing Act 2003) or emergency service.

Records must be completed within 24 hours of any incident, and will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The logs shall be kept for at least 12 months following the date of entry and be made available for inspection and copying upon request of an authorised officer of a responsible authority.

14) An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused. The register will include:

- The date and time of refusal
- The reason for refusal
- Details of the person refusing the sale
- Description of the customer
- Any other relevant observations.

The refusals register will be made available for inspection and copying on the request of an authorised officer of a responsible authority. All entries must be made within 24 hours of the refusal

The refusals record must be made available to the Police, Licensing Officers and all other Responsible Authorities on request or during an inspection.

The Premises Licence Holder or the Designated Premises Supervisor must monitor the Refusals Register every month and must sign and date the Refusals Register when this has been completed, or if the Refusals Register is electronic the check and date and time of the check must be clearly recorded.

- 15) There will be a secure drugs / weapons box at the premise. Any drugs and weapons seized will be placed in this locked receptacle set aside for this purpose. The means for securing or unlocking the receptacle will be retained by the premises licence holder or the designated premises supervisor or in their absence any other responsible person. A record shall be made of the seizure, the time, date and by whom, and to whom the items were handed on to in a bound book specifically kept for that purpose. Such a book to be produced to an authorised officer of the Licensing Authority or the Police upon request. The premises licence holder shall make suitable arrangements with the Police for the collection of any seized items.
- 16) A written drugs policy and search policy shall be in place and operated at the premises. It must detail the actions taken to minimise the opportunity to use or supply illegal substances within the premises. The policy must be made available for inspection and copying upon request by an authorised officer of responsible authority.
- 17) Appropriate security arrangements will be in place including toilet areas and other similar areas being regularly checked for evidence of drugs. The date and times of all checks will be recorded in a register kept for that purpose and be available for inspection and copying on request of an authorised officer of a responsible authority.
- 18) There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under the age of 18 are committing an offence.
- 19) Persons under the age of 18 shall not be admitted to the premises at any time.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_



**Table 1: Offences – CL/2**

FRN	DATE	TIME 1	HO CATEGORY	LOCATION
SE24079398	01/05/2024	05:30:00	Violence Against The Person	Designated area
SE24081687	04/05/2024	03:59:00	Violence Against The Person	Designated area
SE24090045	05/05/2024	04:19:00	Violence Against The Person	Designated area
SE24083521	05/05/2024	23:30:00	Violence Against The Person	Designated area
SG24028856	06/05/2024	00:10:00	Violence Against The Person	Designated area
SE24086965	11/05/2024	03:10:00	Violence Against The Person	Designated area
SE24087658	12/05/2024	00:30:00	Criminal Damage	Designated area
SE24092905	18/05/2024	23:44:00	Violence Against The Person	Designated area
SE24092997	19/05/2024	03:00:00	Violence Against The Person	Designated area
SE24093023	19/05/2024	05:07:00	Violence Against The Person	Designated area
SE24096351	23/05/2024	23:48:00	Criminal Damage	Designated area
SE24097238	25/05/2024	04:16:00	Violence Against The Person	Designated area
SE24097915	26/05/2024	00:15:00	Violence Against The Person	Tipsy Doorman
SE24098585	27/05/2024	02:11:00	Violence Against The Person	Tipsy Doorman
SE24098610	27/05/2024	04:09:00	Violence Against The Person	Designated area
SE24099800	28/05/2024	20:51:00	Violence Against The Person	Designated area
SE24099962	29/05/2024	02:30:00	Violence Against The Person	Designated area
SE24105652	06/06/2024	04:19:00	Violence Against The Person	Designated area
SE24107761	09/06/2024	03:40:00	Violence Against The Person	Designated area
SE24112517	16/06/2024	02:00:00	Criminal Damage	Designated area
SE24116985	22/06/2024	03:57:00	Violence Against The Person	Designated area
SE24118693	22/06/2024	04:00:00	Criminal Damage	Designated area
SE24119883	26/06/2024	04:01:00	Violence Against The Person	Designated area
SE24122994	30/06/2024	01:00:00	Violence Against The Person	Designated area
SE24123025	30/06/2024	01:00:00	Violence Against The Person	Designated area
SE24123696	01/07/2024	02:05:00	Other Offences	Designated area
SE24126327	04/07/2024	19:40:00	Violence Against The Person	Designated area
SE24131920	13/07/2024	03:11:00	Violence Against The Person	Designated area
SG24044123	15/07/2024	02:30:00	Sexual Offences	Designated area
SE24136711	19/07/2024	18:20:00	Violence Against The Person	Designated area
SE24137006	20/07/2024	04:00:00	Violence Against The Person	Designated area
SE24137717	21/07/2024	04:46:00	Violence Against The Person	Designated area
SE24138323	22/07/2024	01:54:00	Violence Against The Person	Designated area
SE24153382	24/07/2024	18:10:00	Violence Against The Person	Designated area
SE24140321	24/07/2024	18:14:00	Violence Against The Person	Designated area
SE24148103	04/08/2024	02:10:00	Violence Against The Person	Designated area
SE24148124	04/08/2024	03:18:00	Violence Against The Person	Designated area
SE24148147	04/08/2024	04:33:00	Burglary	Designated area
SE24152541	04/08/2024	20:00:00	Violence Against The Person	Designated area
SE24151459	08/08/2024	00:15:00	Violence Against The Person	Designated area
SE24152861	09/08/2024	22:28:00	Violence Against The Person	Tipsy Doorman
SG24050260	11/08/2024	00:51:00	Criminal Damage	Tipsy Doorman
SE24153737	11/08/2024	00:51:00	Violence Against The Person	Tipsy Doorman

SE24153816	11/08/2024	04:19:00	Other Offences	Designated area
SE24155836	13/08/2024	22:40:00	Violence Against The Person	Designated area
SE24155829	13/08/2024	22:40:00	Robbery	Designated area
SE24156657	15/08/2024	03:28:00	Violence Against The Person	Designated area
SE24158794	17/08/2024	23:30:00	Violence Against The Person	Designated area
SE24158822	18/08/2024	00:07:00	Violence Against The Person	Designated area
SE24159051	18/08/2024	00:30:00	Violence Against The Person	Tipsy Doorman
SE24158852	18/08/2024	01:03:00	Drug Offences	Designated area
SE24160820	20/08/2024	19:00:00	Burglary	Designated area
SE24164299	26/08/2024	00:32:00	Drug Offences	Designated area
SE24164317	26/08/2024	01:30:00	Violence Against The Person	Designated area
SE24167817	31/08/2024	02:23:00	Violence Against The Person	Designated area
SE24168497	01/09/2024	01:00:00	Violence Against The Person	Designated area
SE24169919	03/09/2024	01:30:00	Criminal Damage	Designated area
SE24172369	06/09/2024	21:03:00	Violence Against The Person	Designated area
SE24186916	28/09/2024	21:33:00	Other Offences	Designated area
SE24187011	29/09/2024	00:00:00	Violence Against The Person	Designated area
SE24197541	14/10/2024	22:40:00	Criminal Damage	Designated area
SE24201021	20/10/2024	02:10:00	Sexual Offences	Designated area
SE24201058	20/10/2024	03:00:00	Violence Against The Person	Designated area
SE24202851	22/10/2024	20:00:00	Violence Against The Person	Designated area
SE24205130	26/10/2024	00:30:00	Other Offences	Designated area
SE24224320	01/11/2024	00:00:00	Violence Against The Person	Designated area
SE24210228	02/11/2024	02:44:00	Violence Against The Person	Tipsy Doorman
SG24074116	02/11/2024	02:44:00	Violence Against The Person	Tipsy Doorman
SE24215997	11/11/2024	01:03:00	Violence Against The Person	Designated area
SG24071668	16/11/2024	00:15:00	Violence Against The Person	Designated area
SE24219783	17/11/2024	00:30:00	Violence Against The Person	Designated area
SE24220320	18/11/2024	03:19:00	Violence Against The Person	Designated area
SE24221950	20/11/2024	21:51:00	Violence Against The Person	Designated area
SE24223750	24/11/2024	03:46:00	Violence Against The Person	Tipsy Doorman
SE24227226	30/11/2024	01:30:00	Violence Against The Person	Tipsy Doorman
SE24227767	30/11/2024	22:40:00	Violence Against The Person	Designated area
SE24230253	04/12/2024	23:00:00	Criminal Damage	Designated area
SE24232003	08/12/2024	00:12:00	Violence Against The Person	Designated area
SE24237286	13/12/2024	22:02:00	Violence Against The Person	Designated area
SE24235663	14/12/2024	02:35:00	Criminal Damage	Designated area
SE24235681	14/12/2024	03:40:00	Other Offences	Designated area
SE24237974	18/12/2024	04:00:00	Violence Against The Person	Designated area
SE24238592	19/12/2024	02:30:00	Violence Against The Person	Designated area
SE24239721	20/12/2024	21:41:00	Violence Against The Person	Designated area
SE24239856	21/12/2024	02:39:00	Violence Against The Person	Designated area
SE24240997	23/12/2024	03:29:00	Violence Against The Person	Designated area
SG24079724	23/12/2024	03:29:00	Criminal Damage	Designated area
SG24080228	27/12/2024	00:30:00	Other Offences	Designated area
SE24243094	27/12/2024	01:34:00	Violence Against The Person	Designated area



SE24243161	27/12/2024	04:18:00	Violence Against The Person	Tipsy Doorman
SE24243635	27/12/2024	22:33:00	Violence Against The Person	Designated area
SE24243732	28/12/2024	02:55:00	Violence Against The Person	Designated area
SE25002187	04/01/2025	21:02:00	Violence Against The Person	Designated area
SE25003210	06/01/2025	19:10:00	Violence Against The Person	Designated area
SE25005747	11/01/2025	03:15:00	Other Offences	Designated area
SE25005718	11/01/2025	01:00:00	Violence Against The Person	Designated area
SE25007277	13/01/2025	19:00:00	Violence Against The Person	Designated area
SE25009696	17/01/2025	20:32:00	Violence Against The Person	Designated area
SG25003754	19/01/2025	01:53:00	Violence Against The Person	Designated area
SE25014648	26/01/2025	01:08:00	Violence Against The Person	Designated area
SE25080931	27/01/2025	00:01:00	Violence Against The Person	Designated area
SE25017603	30/01/2025	20:30:00	Violence Against The Person	Designated area
SE25017731	31/01/2025	02:25:00	Criminal Damage	Designated area
SE25019147	02/02/2025	01:56:00	Violence Against The Person	Designated area
SE25022875	08/02/2025	00:50:00	Violence Against The Person	Designated area
SE25022887	08/02/2025	00:01:00	Violence Against The Person	Designated area
SG25008465	08/02/2025	01:25:00	Drug Offences	Designated area
SE25023370	08/02/2025	21:45:00	Violence Against The Person	Designated area
SE25026762	14/02/2025	19:48:00	Violence Against The Person	Designated area
SE25026899	14/02/2025	23:53:00	Violence Against The Person	Designated area
SE25027697	15/02/2025	23:00:00	Violence Against The Person	Designated area
SE25027498	16/02/2025	00:54:00	Burglary	Designated area
SG25011598	16/02/2025	00:54:00	Drug Offences	Designated area
SE25031408	22/02/2025	03:30:00	Violence Against The Person	Designated area
SE25031909	22/02/2025	22:05:00	Violence Against The Person	Designated area
SE25032021	23/02/2025	01:45:00	Violence Against The Person	Designated area
SG25011947	23/02/2025	01:45:00	Violence Against The Person	Designated area
SG25011943	23/02/2025	01:45:00	Drug Offences	Designated area
SE25036245	01/03/2025	19:32:00	Burglary	Designated area
SE25035751	01/03/2025	01:00:00	Violence Against The Person	Designated area
SE25036473	02/03/2025	02:20:00	Violence Against The Person	Designated area
SE25042938	08/03/2025	00:00:00	Violence Against The Person	Designated area
SE25041864	10/03/2025	01:45:00	Drug Offences	Designated area
SE25051909	22/03/2025	18:00:00	Theft and Handling Stolen Goods	Tipsy Doorman
SG25018951	25/03/2025	22:16:00	Criminal Damage	Designated area
SE25052318	25/03/2025	22:16:00	Criminal Damage	Designated area
SE25054497	29/03/2025	03:45:00	Violence Against The Person	Tipsy Doorman
SE25060740	06/04/2025	23:10:00	Other Offences	Designated area
SG25024515	18/04/2025	05:55:00	Burglary	Designated area
SE25069036	19/04/2025	04:10:00	Burglary	Designated area
SE25069062	19/04/2025	05:18:00	Criminal Damage	Designated area
SE25070186	21/04/2025	01:00:00	Violence Against The Person	Designated area
SE25073359	26/04/2025	01:50:00	Violence Against The Person	Tipsy Doorman

**Table 2: Incidents**

FRN	DATE	TIME	CLOSURE CODE	LOCATION
SE24102127	01/06/2024	00:36:49	AS22 Nuisance	Designated area
SE24102127	01/06/2024	00:36:00	AS22 Nuisance	Tipsy Doorman
SE24102143	01/06/2024	01:02:44	AS22 Nuisance	Designated area
SE24102143	01/06/2024	01:02:00	AS22 Nuisance	Tipsy Doorman
SE24106985	08/06/2024	02:12:17	AS21 Personal	Designated area
SE24123038	30/06/2024	02:20:00	AS22 Nuisance	Designated area
SE24136146	19/07/2024	04:32:28	AS22 Nuisance	Designated area
SE24137691	21/07/2024	02:36:55	AS22 Nuisance	Designated area
SE24142910	28/07/2024	04:18:39	AS22 Nuisance	Designated area
SE24148071	04/08/2024	01:19:08	AS22 Nuisance	Designated area
SE24154453	12/08/2024	01:26:39	AS22 Nuisance	Designated area
SE24163628	24/08/2024	23:34:03	AS22 Nuisance	Designated area
SE24163700	25/08/2024	02:28:47	AS22 Nuisance	Designated area
SE24170903	04/09/2024	18:07:18	AS22 Nuisance	Designated area
SE24172464	06/09/2024	22:59:21	AS22 Nuisance	Designated area
SE24173047	07/09/2024	20:56:52	AS22 Nuisance	Designated area
SE24185069	25/09/2024	19:40:01	AS22 Nuisance	Designated area
SE24217190	12/11/2024	22:25:49	AS22 Nuisance	Designated area
SE24228419	02/12/2024	04:49:34	AS22 Nuisance	Designated area
SE24235052	13/12/2024	04:16:04	AS22 Nuisance	Designated area
SE24236190	15/12/2024	00:00:30	AS22 Nuisance	Designated area
SE24240659	22/12/2024	14:01:00	AS22 Nuisance	Tipsy Doorman
SE25005587	10/01/2025	20:12:34	AS22 Nuisance	Designated area
SE25009151	16/01/2025	21:21:57	AS22 Nuisance	Designated area
SE25009232	17/01/2025	01:22:48	AS22 Nuisance	Designated area
SE25022792	07/02/2025	21:30:07	AS22 Nuisance	Designated area
SE25022871	08/02/2025	00:49:26	AS22 Nuisance	Designated area
SE25022886	08/02/2025	01:20:34	AS22 Nuisance	Designated area
SE25026163	13/02/2025	19:03:52	AS22 Nuisance	Designated area
SE25026231	13/02/2025	21:36:22	AS22 Nuisance	Designated area
SE25026934	15/02/2025	01:05:17	AS22 Nuisance	Designated area
SE25027494	16/02/2025	00:46:26	AS22 Nuisance	Designated area
SE25028593	17/02/2025	20:44:36	AS22 Nuisance	Designated area
SE25034204	26/02/2025	20:12:26	AS22 Nuisance	Designated area
SE25038269	04/03/2025	20:44:46	AS21 Personal	Designated area
SE25040510	08/03/2025	03:32:05	AS22 Nuisance	The Tipsy Doorman
SE25043050	11/03/2025	20:31:21	AS22 Nuisance	Designated area
SE25046814	17/03/2025	19:52:49	AS22 Nuisance	Designated area
SE25047522	18/03/2025	20:56:40	AS22 Nuisance	Designated area
SE25050460	23/03/2025	02:27:48	AS22 Nuisance	Designated area
SE25053525	27/03/2025	18:16:42	AS22 Nuisance	Designated area

SE25053543	27/03/2025	18:34:49	AS22 Nuisance	Designated area
SE25053601	27/03/2025	20:10:40	AS22 Nuisance	Designated area
SE25057051	01/04/2025	19:40:43	AS22 Nuisance	Designated area
SE25063288	10/04/2025	19:21:38	AS22 Nuisance	Designated area
SE25070519	21/04/2025	18:26:13	AS22 Nuisance	Designated area
SE25073377	26/04/2025	02:48:43	AS22 Nuisance	Designated area
SE25073817	26/04/2025	20:06:20	AS22 Nuisance	Designated area



Exhibit CL/3 – Over view of incidents at the Tipsy Doorman 31/05/2025 – 06/07/2025

Date / Time	Location	Called in by	Overview
31/05/2025 @ 0155:58 SE25097978	The Tipsy Doorman	HBC CCTV	CCTV reports fight on going outside Tipsy Doorman. Police attend and are informed by door supervisors that one of the males has pepper spray. 2 males arrested x1 for affray x1 for Affray, possession of a firearm and possession with intent to supply. CCTV shows door staff chasing a male towards Whitby Street / Scarborough Street
22/06/2025 @ 0303:31 SE250114153	Church Street	HBC CCTV	CCTV reports that a male has punched another outside Tipsy Doorman x 2 males arrested for common assault.
28/06/2025 @ 0354:29 SE25118634	The Tipsy Doorman	Unknown	Call from male stating that there is an ongoing fight in the pub. Someone has been glassed. Victim was door supervisor who was glassed in back of the head while trying to stop 2 males from fighting.
30/06/2025 @ 0119:12 SE25120090	The Tipsy Doorman	Victim	Victim calls police stating that she has been assaulted in the pub. Her hair has been pulled out. Door security state that 2 females were fighting in pub, and they ejected them do to the disorder.
06/07/2025 @0233:37 SE25124684	The Tipsy Doorman	HBC CCTV	CCTV reports while Tipsy door staff have been detaining a male one of the bouncers have been kicking him I the head while he is on the floor. This was reported after a number of fights occurred outside the premise. CCTV shows door security kicking male while on the floor.
06/07/2025 @0242:35 SE25124690	The Tipsy Doorman	Police	While dealing with another incident police find a male with a head injury stating he has been in the Tipsy Doorman. Victim refused to support police no other details known.



Exhibit CL/4

CCTV synopsis of HBC CCTV Church Street 31/05/2025 -0155:10hrs – 0159:42hrs

TD – Topsy Doorman

DS – Door Security from TD

SE – Stuart Espin head DS

Time on CCTV footage (mins)	Real time (hrs)	Description
0009	01:55:09	X2 Males fighting outside premises next door to TD
0013	01:55:13	3 <sup>rd</sup> male joins fight
0018	01:55:18	X4 DS from TD approach one been SE
0029	01:55:29	Males fighting are separated by DS
0045	01:55:45	1 one the 1 <sup>st</sup> males fighting starts to square up to another male DS intervene
0055	01:55:55	DS are trying to disperse group of males
0103	01:56:03	Males still trying to fight DS are following and appear to keep trying to disperse
0107	01:56:07	Male that was fighting approach males in smoking area to Club H. SE makes attempts to move male on
0122	01:56:22	X2 males begin to fight in front od SE. SE does nothing to intervene and watches
0124	01:56:24	X2 further males join the 2 males already fighting and all four are fighting in the middle of Church Street
0133	01:56:33	1 of the males all dressed in black appears to shout towards the location of the DS
0140	01:56:40	Male in black starts to run followed by DS from TS, SE been one of them
0145	01:56:45	DS from TD including SE chase male down Whitby Street
0154	01:56:54	A male flags a police vehicle pointing down Whitby Street
0203	01:57:03	DS can be seen with the male chased in the doorway to a building
0213	01:57:13	Police approach DS
0300	01:58:00	DS leave SE remains with police.





Exhibit CL/5

CCTV synopsis of HBC CCTV Church Street 06/07/2025 -215hrs – 0300hrs

TD – Topsy Doorman

DS – Door Security from TD

SE – Stuart Espin head DS

Time on CCTV footage (mins)	Real time (hrs)	Description
16:00	02:31:00	Male is punch outside TD and falls on his back onto the floor
16:06	02:31:06	DS from TD approaches suspect
17:30	02:32:30	2 females start to fight outside TD, DS intervene
17:43	02:32:43	3 <sup>rd</sup> female tried to join in the fight DS intervene
17:53	02:32:53	Male in short with bottle approaches DS from TD
18:00	02:33:00	Male in shorts is removed by DS using force
18:06	02:33:06	2 males on floor one been male is shorts 3 DS dealing 3 <sup>rd</sup> male approaches
18:17	02:33:17	4 <sup>th</sup> DS approaches followed by SE
18:19	02:33:19	A female from the premise Linda Baker attends
18:25	02:33:25	DS with back to camera kicks male on floor twice believed to be the male in shorts
18:31	02:33:31	Male not in shorts allowed to get up and leave, shortly after grabbed again around neck by DS
18:44	02:33:44	X2 females fighting at the door of TD DS intervening
19:01	02:34:01	Male in shorts fighting with DS
19:09	02:34:09	Male is shorts tries to punch SIA
19:13	02:34:13	Male in shorts on floor punch by DS
19:15	02:34:15	DS starts to kick male in short s while on the floor. Kicks continue.
19:22	02:34:22	SE approaches DS who is kicking takes hold of him by his shoulders and removes him.
19:25	02:34:25	Linda Baker approaches DS who was kicking and walks him away
19:45	02:34:45	Appears all DS begin to walk away
20:24	02:35:24	Female member of staff from TD in the smoking area and appears to be using APEX radio
20:36	02:35:36	Appears something is thrown as persons in camera view appear to flinch
20:50	02:35:50	Members of public trying to keep male in shorts away
22:30	02:37:30	Police arrive
24:18	02:41:18	Male in shorts in the rear of police van
31:30	02:48:30	Barriers from the front of TD begin to be removed and taken into the premise by staff.

