

COMMUNITY SAFETY AND HOUSING PORTFOLIO DECISION RECORD

1 March 2011

The meeting commenced at 1.00 pm in the Civic Centre, Hartlepool

Present:

The Mayor, Stuart Drummond (Community Safety and Housing Portfolio Holder)

Councillor Paul Thompson

Officers: Damien Wilson, Assistant Director (Regeneration and Planning)
Denise Ogden, Assistant Director (Neighbourhood Services)
Jeff Mason, Head of Support Services
Sarah Scarr, Landscape Planning and Conservation Manager
Sarah Bird, Democratic Services Officer

33. Seaton Carew Conservation Area Management Plan - *Landscape Planning and Conservation Manager*

Type of Decision

Non key

Purpose of Report

To provide information to the Portfolio Holder on the draft Management Plan that has recently been produced for the Seaton Carew Conservation Area and to request permission to take the draft document out to public consultation.

Issues for Consideration

It was outlined that English Heritage advises that following an appraisal of a conservation area, a management plan should be produced. The Management Plan for Seaton Carew which had been produced summarised the areas to be addressed i.e.

- Building maintenance
- Alterations to buildings
- Alterations to shop fronts including roller shutters and signage
- Development opportunities
- The street environment

Public consultation would take place in the form of a letter to all properties within the area and a leaflet summarising the management plan. Copies would also be placed in libraries. In addition the document would be available to download from the Council's website.

The Portfolio asked whether there had been much public response to the initial appraisal and was informed that the response rate was low. A recent appraisal of a different area had received more response as Officers had placed leaflets in local shops and this method would be used in the Seaton Carew area.

Decision

The Portfolio Holder noted the report and agreed to the public consultation for the Seaton Carew Conservation Area Management Plan.

34. Safer Hartlepool Partnership Community Cohesion Fund Proposal - Assistant Director (Neighbourhood Services)

Type of Decision

Non key.

Purpose of Report

To consider the recommendation of the Safer Hartlepool Partnership (SHP) Community Cohesion Grants Panel in respect of an application for community cohesion funding.

Issues for Consideration

An application had been received from Hart Gables to improve access to the premises to ensure that the building is accessible to all. The total cost of the Project was £2,750 and it was recommended that £160 be made available from the fund.

Decision

The Portfolio Holder approved the Safer Hartlepool Partnership Community Cohesion Grants Panel's recommendation in respect of the Hart Gables application for community cohesion related project totalling £160.

35. Business Transformation – Household Waste Recycling Centre Opening Times (Assistant Director (Neighbourhood Services))

Type of Decision

Non key.

Purpose of Report

To seek approval from the Portfolio Holder to changes to the opening times at the Council's Household Waste Recycling Centre on Bum Road.

Issues for Consideration

The report referred to the Business Transformation/Service Delivery Options contained in the Cabinet Report of 28 June 2010 and in particular, changes to the opening times at the Household Waste Recycling Centre. The report outlined the proposed opening times to take effect from 1 March 2011 i.e. from April – October the site would be open between 8.00 am and 5.30 pm and between November and March the site would be open between 8.00 am and 4.30 pm. These had been suggested following monitoring of the number of visitors to the site.

The Portfolio Holder said that he was happy with the proposed winter opening times but felt that the site would be well used by people wishing to recycle after the proposed 5.30 pm closing time in the summer months. The Assistant Director (Neighbourhood Services) agreed to monitor usage after the proposed closing time and provide the Portfolio Holder with details of this in order that a decision on the summer months' closing times could be made at a later date.

Decision

The Portfolio Holder approved the changes to the November - March opening times at the Household Waste Recycling Centre to take effect from 1 March 2011.

36. Regeneration and Neighbourhoods Departmental Plan Monitoring Report – April to December 2010 – Urban and Planning Policy Manager

Type of Decision

Non key.

Purpose of Report

To inform the Portfolio Holder of the progress made against the Regeneration and Neighbourhoods Departmental Plan 2010/11 over the period April to December 2010.

Issues for Consideration

The report contained the progress against the key actions and performance indications along with the latest position with regard to risks contained in the Regeneration and Neighbourhoods Departmental Plan 2010/11.

Three performance indicators had been identified as being below target and comments were provided in the report on measures being taken to assist in reaching targets. Details were also given on risks which had been identified.

Decision

The Portfolio Holder noted the progress of key actions along with the latest position in regard to risks.

37. Minor Works Proposals – Neighbourhood Consultative Forums - *Assistant Director (Neighbourhood Services)*

Type of Decision

Non key.

Purpose of Report

To inform the Portfolio Holder of the Neighbourhood Consultative Forums' schemes undertaken in respect of Minor Works funding during 2010.

Issues for Consideration

In June 2010 the Portfolio Holder delegated powers to the Assistant Director (Neighbourhood Services) with regard to approving Neighbourhood Consultative Forum Minor Works Schemes. As this was the first year powers were delegated to the Assistant Director (Neighbourhood Services) the Portfolio Holder had asked for an update report following the first 6 months for the municipal year.

The report gave details of Minor Works Schemes which had been implemented during 2010 in the North, Central and South Neighbourhoods.

Decision

The Portfolio Holder noted the report.

38. Pride in Hartlepool Small Grant Scheme Projects

- Assistant Director (Neighbourhood Services)

Type of Decision

Non key.

Purpose of Report

To inform the Portfolio Holder of the environmental schemes approved under the Pride in Hartlepool Small Grants Scheme.

Issues for Consideration

In June 2010 the Portfolio Holder delegated powers to the Assistant Director (Neighbourhood Services) to funding for environmental projects carried out under the Pride in Hartlepool Small Grants Scheme.

As this was the first year powers were delegated to the Assistant Director (Neighbourhood Services) the Portfolio Holder requested an update report of schemes approved following the first 6 months of the municipal year.

The report detailed the Pride in Hartlepool Small Grants Schemes approved during 2010. The Assistant Director (Neighbourhood Services) reminded the Portfolio Holder that the Pride in Hartlepool grants were unlikely to continue in the next financial year.

Decision

The Portfolio Holder noted the report.

The meeting concluded at 1.15 pm

PETER DEVLIN

CHIEF SOLICITOR

PUBLICATION DATE: 4 March 2011