

# **LICENSING ACT SUB-COMMITTEE AGENDA**



**Thursday, 21 April 2011**

**at 9.30 am**

**in Committee Room B, Civic Centre, Hartlepool**

**MEMBERS: LICENSING ACT SUB-COMMITTEE:**

Councillors Atkinson, Brash and Griffin

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. ITEMS FOR DECISION**
  - 3.1 Application for the Review of a premises licence – Yates, Victoria Road, Hartlepool – *Assistant Director – Regeneration and Planning*

**Report of:** ASSISTANT DIRECTOR – REGENERATION & PLANNING

**Subject:** Application for the Review of a premises licence – Yates, Victoria Road, Hartlepool

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## **1. PURPOSE OF REPORT**

- 1.1 To consider an application for the review of a premises licence in respect of Yates, Victoria Road, Hartlepool.

## **2. SUMMARY OF APPLICATION**

- 2.1 Party requesting review: Cleveland Police
- Premises to which the review relates: Yates  
Victoria Road  
Hartlepool
- 2.2 The current licence authorises the supply of alcohol between 0900 and 0200 between Monday and Sunday inclusive and the following additional activities between 0900 and 0230 hours Monday to Sunday inclusive: -
- 1 Films
  - 2 Live Music
  - 3 Recorded Music
  - 4 Late Night Refreshment
  - 5 Facilities for Dancing
- 2.3 A copy of the premises licence is attached as Appendix I.

## **3. BACKGROUND**

- 3.1 Cleveland Police has requested a review of the premises licence on the grounds that there has been a significant increase in the amount of crime and disorder taking place at the premises over recent months. An Action Plan designed to rectify the situation was agreed with the Designated Premises Supervisor but it had failed to have a positive impact. A copy of the Review Application is attached as Appendix II.
- 3.2 The application for review has been advertised in the prescribed manner and no additional representations have been received.

- 3.3 Following the application for review the licence holder has made a number of changes to the management of the premises, including the appointment of a new Designated Premises Supervisor, the closure of the rear entrance doors and new working arrangements for Door Supervisors.

#### 4. **ISSUES**

- 4.1 An application for the review of a licence is made under Section 51 of the Licensing Act 2003. The application must be made by either a Responsible Authority or Interested Party as defined by the Act. Cleveland Police are a Responsible Authority.

- 4.2 The application must also relate to at least one of the Act's 'licensing objectives'. These are: -

- i) The prevention of crime and disorder;
- ii) Public safety;
- iii) The prevention of public nuisance; and
- iv) The protection of children from harm

- 4.3 Following consideration of the application, relevant representations and any comments of the licence holder, Members may take such steps as they consider necessary for the promotion of the licensing objectives.

- 4.4 The steps are: -

- To take no action;
- To modify the conditions on the licence (this may include altering or omitting an existing condition or adding a new condition);
- To exclude a licensable activity from the scope of the licence;
- To suspend the licence for a period not exceeding three months;
- To revoke the licence.

#### 5. **RECOMMENDATIONS**

- 5.1 That Members consider the representations made by the Cleveland Police and licence holder and determine what action, if any, should be taken.



Hartlepool Borough Council, Civic Centre, Victoria Road, Hartlepool, TS24 8AY

**THE LICENSING ACT 2003**  
**PREMISES LICENCE (PART A)**

**Premises licence number**

HART/PS/048

**Part 1 - Premises details**

**Postal address of premises or, if none, ordnance survey map reference, or description**

Yates Wine Lodge, Westfield House  
 4 Victoria Road

**Post Town** Hartlepool**Post code** TS24 7SD**Telephone number** 01429 860665

**Where the licence is time limited the dates**

N/A

**Licensable activities authorised by the licence. Any entertainment authorised by this licence is limited to indoors only, unless stated otherwise**

Alcohol Sales On & Off SalesEntertainment)

- |                          |                          |
|--------------------------|--------------------------|
| 1 Films                  | 4 Recorded Music         |
| 2 Live Music             | 5 Late Night Refreshment |
| 3 Facilities for Dancing |                          |

**The time the licence authorises the carrying out of licensable activities**

Alcohol Sales (On and Off Sales)

Monday to Sunday 0900 - 0200

Entertainment

- |                          |                  |             |
|--------------------------|------------------|-------------|
| 1 Films,                 | Monday - Sunday  | 0900 – 0230 |
| 2 Live Music             |                  |             |
| 3 Facilities for Dancing |                  |             |
| 4 Recorded Music -       | Monday to Sunday | 0900 – 0230 |
| 5 Late Night Refreshment | Monday to Sunday | 2300 - 0230 |

**The opening hours of the premises**

Monday to Sunday                      0900 – 0230

**Where the licence authorises supplies of alcohol whether these are on and / or off supplies**

On and Off Sales

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Town & City Pub Company Ltd  
Porter Tun House  
500 Capability Green  
Luton  
Bedfordshire  
LU1 3LS                      Tel: 07002 528735

**Registered number of holder, for example company number, charity number (where applicable)**

06433242

**Name, address and telephone number of designated premises supervisor where the premises licence authorizes the supply of alcohol**

Scott Loynes

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorizes for the supply of alcohol**

HART/PL/632  
Hartlepool Borough Council

**Date licence granted:**      11<sup>th</sup> March 2011

**ANNEX 1 – Mandatory Conditions**

- 1 No supply of alcohol may be made under the premises licence-
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

- 2 In relation to the exhibition of films, the admission of children must be restricted in accordance with the classification designated by the British Board of film Classification (BBFC) or other authority designated by the Video Recordings Act 1984 for the film, or films being exhibited.
- 3 Each individual employed or otherwise engaged at the premises to carry out a security activity must be licensed by the Security Industry Authority.

**ANNEX 2 – Conditions consistent with the Operating Schedule**

1. Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours includes:

New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31<sup>st</sup> December).

Permitted hours under this licence do not prohibit:

- (a) During the first thirty minutes after the above hours the consumption of the alcohol on the premises;
  - (b) During the first thirty minutes after the above hours, the taking of the alcohol from the premises unless the alcohol is supplied or taken in an open vessel;
  - (c) During the first thirty minutes after the above hours the consumption of the alcohol on the premises by persons taking meals there if the alcohol was supplied for consumption as ancillary to the meals;
  - (d) Consumption of the alcohol on the premises or the taking of sale or supply of alcohol to any person residing in the licensed premises;
  - (e) The ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
  - (f) The sale of alcohol to a trader or club for the purposes of the trade or club;
  - (g) the sale or supply of alcohol, to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's navel, military or air forces;
  - (h) the taking of alcohol from the premises by a person residing there; or
  - (i) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or
  - (j) the consumption of alcohol by persons so supplied; or the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.
- 2 No person under fourteen shall be in the bar of the licensed premises during the permitted hours unless one of the following applies:
- (1) He is the child of the holder of the premises licence
  - (2) He resides in the premises, but is not employed there
  - (3) He is in the bar solely for the purpose of passing to or from some part of the premises which is not a bar and to or from where there is no other convenient means of access or egress.
  - (4) The bar is in premises constructed, fitted and intended to be used bona fide for any purpose to which the holding of the licence is ancillary.
  - (5)
    - (a) He is in an area shown on the plan attached to the licence
    - (b) Meals and non-alcoholic beverages are available for sale for consumption in that area.

- (c) He is in the company of a person aged 18 or over.



(d) He is in there:

Monday to Saturday 1100 - 1800  
Sundays 1200 - 1800

In this condition “bar” includes any place exclusively or mainly used for the consumption of intoxicating liquor. But an area is not a bar when it is usual for it to be, and it is, set apart for the service of table meals and alcohol is only sold or supplied to persons as an ancillary to their table meals.

- 3 The maximum number of persons who shall be allowed to be present in the licensed premises or in any specific part of the licensed premises shall be as follows:-  
  
350 (three hundred and fifty) or 450 (four hundred and fifty) Standing only if tables and chairs are removed from the room
- 4 The external doors and windows to the parts of the premises used for the purposes of entertainment are not to be left open whilst entertainment's are being held in the premises.
- 5 After Midnight the rear doors to the premises are only to be used to access and egress the building in an emergency.
- 6 There shall be maintained on the premises at all times an adequate and appropriate supply of first aid equipment and materials for use by patrons.

### **Responsibilities of Licensee**

- 7 The Licensee, or some responsible person over the age of eighteen years, previously nominated by the Licensee in writing, must be in charge of and present in the licensed premises at all times when they are open for the purpose of this licence. There must also be during such times a sufficient number of competent attendants on duty on the premises for the purpose of securing safety and maintaining good order. The licensee or other responsible person must not be engaged in any duty, which will prevent him from exercising general supervision.
- 8 All parts of the licensed premises must be open to inspection by duly authorised officers of the Licensing, Fire and Police Authority during the time the premises are being used for the purpose for which this Licence is granted, or at any other time upon reasonable notice being given to the Licensee.
- 9 The Licensee, that is the person in whose name the licence is granted, shall be fully responsible for ensuring that each and every one of these terms and conditions are complied with and for the safety of persons and employees on the premises in the event of emergency.
- 10 The Licensee or such other nominated person must give to any authorised officer of the Police, Fire or Licensing Authority, on request, the number of persons in the premises. A suitable form of machinery, approved by the Licensing Authority, should be provided for the purpose of calculating this number.

If the premises consists of two or more floors then there should be some form of machinery, approved by the Licensing Authority, in place to calculate and control how many persons are on each floor.

- 11 The Licensee or nominated person of the premises must ensure that any noise emanating from the licensed premises is such as not to cause annoyance to residents in the locality.
- 12 Except with the written approval of the Licensing Authority: -
  - (A) All doors on exitways must open in line of egress from the premises.
  - (b) No chairs, seats, barriers or other obstruction, whether fixed or moveable, shall be placed or allowed in any gangway, passage or exit of the licensed premises, or in any part of the licensed premises, which may be used as an exit. No person, except an official or servant of the licensee, shall be permitted to stand, sit or remain in any vestibule, passage, staircase, lobby, corridor, gangway or space forming part of any exit way of the Licensed premises or any part thereof.
  - (c) No corridor or passage which is or may be an exit, or which leads to an exit, shall be used as a cloakroom, and no pegs for hanging hats or coats shall be allowed therein.
  - (d) No curtain or drape shall be hung over any exit door or across any gangway.
- 13 If the Licensing Authority have approved the use of chains, padlocks or other devices for securing exit doors when the public are not on the licensed premises, the Licensee must ensure the removal of such chains, padlocks and other devices before the admission of the public and must ensure they are hung on a board kept only for that purpose throughout the times the public are present in the licensed premises. Such board and its location must have been approved in writing by the Licensing Authority.
- 14
  - (a) Where required in writing by the Licensing Authority, doors or openings not affording a safe egress from the licensed premises, must be clearly indicated by the words "NO THOROUGHFARE" or have notices fixed on or over them indicating the use of the portions of the premises to which they give access.
  - (b) Such directional notices and signs indicating the way out of the premises must be provided, as the Licensing Authority may consider necessary.
  - (c) All fire-resisting doors must be duly marked.
- 15 All the signs and notices referred to in these conditions must comply with the relevant British Standards for the time being in force or The Signs and Signals Regulations 1996.
- 16 Suitable and efficient fire fighting equipment must be provided in the premises and kept in such positions as approved by the Fire Authority. Such equipment must be maintained in proper working order and available for instant use and must be tested and examined by a competent person at periods not exceeding 12 months.

- 17 (a) The Licensee, any other person in charge of the premises, all members of the staff and competent attendants must be properly instructed in the protection of the premises from fire, the use of fire fighting equipment, the action to be taken in the event of a fire and the method of summoning the Fire Brigade.
- (b) Written instructions to staff and competent attendants, in the form of a notice or notices, as to the action to be taken in the event of fire must be conspicuously displayed in the licensed premises.
- 18 Except with the written approval of the Licensing Authority: -
  - (a) all fixed, permanent or temporary decorations must be of inherently incombustible materials or must be treated and so maintained so that they will not readily catch fire.
  - (b) Curtains or drapes in the premises must be flameproof in accordance with the relevant British Standard for the time being in force, of a type approved by the Licensing authority and maintained in that condition.
- 19 If it appears to the Licensing Authority that the use of a product, material, fabric or finish might assist the spread of fire in the premises then the Licensing Authority may require such product, material, fabric or finish to be replaced or to be treated in such a manner as to reduce this risk to the satisfaction of the Licensing Authority
- 20 A means of giving warning in case of fire must be provided on the licensed premises, as approved by the Licensing Authority and must be tested prior to each public admittance and must be inspected annually by a qualified person. Details of every such inspection must be recorded in a logbook kept on the premises.
- 21 In the event of the fire alarm being activated a suitable relay must be provided so that the electrical power supply to all sound amplification system in the licensed premises must be immediately intercepted so that the alarm can be clearly heard in all parts of the licensed premises.
- 22 All parts of the premises to which the public have access and all external exit ways must be provided with emergency lighting to appropriate British Standard capable of providing sufficient illumination for the public to leave the premises safely. Although it is not required that emergency lighting should be provided in each W.C. compartment, it must be provided in toilet accommodation, which exceeds 8m<sup>2</sup> in gross area and in toilet accommodation having a gross area smaller than 8m<sup>2</sup> where no provision for borrowed light has been made. Such a system must be tested prior to each public admittance. If such system of emergency lighting is found to be faulty then the premises must not be used for the purposes for which this licence is granted until such time as the fault is rectified and the emergency lighting is fully operational.
- 23 A written record of all the periodic tests and examinations, and the results thereof, referred to in these conditions, relating to the provision of suitable and efficient fire fighting equipment and fire alarm system, must be kept by the Licensee on the licensed premises and be available for inspection by authorised officers of the Licensing, Fire and Police Authority.

- 24 The electrical installations in the licensed premises must comply with any Regulations and British Standard Codes of Practice affecting the use of electricity for the time being in force. All electrical installations including emergency services must be inspected and tested once a year (and all or any of such installations shall be inspected at any other time at the request of the Licensing authority if it has any reasonable cause to doubt the safety of such installations) by one of the following:
- (a) a chartered electrical engineer or;
  - (b) a member of the Electrical Contractors Association or;
  - (c) a certificate holder of the National Inspection Council for Electrical Installation Contracting or;
  - (d) the Local Electricity Supplier

appointed by or on behalf of the Licensee. A certificate stating the condition of the installations must be forwarded to the Licensing Authority, by or on behalf of the Licensee, on or before each anniversary of the date this licence was granted. In the case of the annual inspection and in the case of any request for an inspection by the Licensing Authority, a certificate must be received within 2 weeks of such request.

- 25 The licensee must ensure that the electrical socket outlets in the licensed premises, which are used for the purpose of providing licensed entertainment are protected by a residual current device being a 30 MA tripping circuit.
- 26 The Licensed premises must be kept properly and sufficiently ventilated and heated to the satisfaction of the Licensing Authority.
- 27 Any heating or ventilation appliance in the licensed premises must be constructed and installed in accordance with Building Regulations or Institute of Electrical Engineers Regulations and maintained in accordance with current good practices and must be located only in a position approved in writing by the Licensing Authority.
- 28 The edges of the treads of steps and stairways must be conspicuous. Mats, matting and other floor coverings must be secured and maintained, so that they will not ruck or be in any way a source of danger.
- 29 Handrails and balustrades where required, are to be fixed and constructed in accordance with current Building Regulations.
- 30 Reflective surfaces and glazed screens must only be provided in the licensed premises and sited in such positions therein, as approved by the Licensing Authority.
- 31 Alterations or additions, either permanent or temporary, to the structure, including wall and ceiling surfaces, lighting, heating or other installations or to the approved seating, gangways stairways, or any other arrangements in the premises must not be made except with the prior approval of the Licensing Authority.
- 32 Combustible materials can only be stored with the approval of the Licensing Authority. Storage of materials in the licensed premises shall be in such a position approved in writing by the Licensing Authority.

- 33 All parts of the premises, all fittings and apparatus therein, including the seating, door fastenings, notices, as well as the lighting, heating, electrical, and other installations, must be maintained at all times in good order and condition to the satisfaction of the Licensing Authority.
- 34 The lavatories, water closets and urinals in the licensed premises must at all times be kept in good order and repair, and be properly and effectively cleansed, ventilated, disinfected, and supplied with water. Adequate and separate sanitary convenience must be provided for persons of each sex. The doors leading thereto must be suitably marked.
- 35 There shall be no exhibition, recitation, acting, singing, dancing or other entertainment, which is of an obscene character or is in any way offensive to public decency or calculated to incite any breach of the peace or disorder.
- 36 No drunkenness or any violent, quarrelsome or riotous conduct shall be permitted in the licensed premises.
- 37 No unlawful gaming, lottery or betting shall be allowed on the licensed premises.
- 38 No exhibition, demonstration or performance of hypnotism or of roller skating shall take place at the premises, except with the written approval of the Licensing Authority and subject to any conditions attached to such approval. Application for consent must be made to the Licensing Authority not less than 28 days before the day on which it is to take place. A detailed description of the proposal event must accompany this application.
- 39 On those occasions when disabled persons are to be present on the premises, special arrangements as may be necessary in the circumstances must be made, so as to enable all persons to leave the premises safely in the event of fire or other emergency.
- 40 Except with the prior written approval of the Licensing Authority and subject to any conditions which may be attached to such approval: -
  - (a) No special effects, naked flames, smoke production or any process creating a risk of fire, or the illusion of smoke or fire shall be used for the purpose of providing regulated entertainment on the premises.
  - (b) No explosives or highly flammable substances shall be brought into or used on the premises.
  - (c) No special effects shall be used or displays given on the premises, which consist of or include the use of lasers.

Applications for consent, giving detailed descriptions of the equipment to be used and details of the event, including dates and times must be made not less than 28 days before the date of the event.

- 41 Any person employed or engaged at the premises in the vetting of customers and/or the maintenance of public order either at any entrance to the premises or any part

within must be approved or provisionally approved by the Security Industry Authority (SIA)

- 42 If an event is to include the use of moveable seating for a closely seated audience then a plan showing the location of this seating should be submitted to the Licensing Authority at least 28 days before the event is to be held.
- 43 This licence is subject to such further conditions as are consistent with any restrictions imposed on the use of the premises for the existing licensable activities under the licence by virtue of the Children and Young Persons Act 1933.

This licence is subject to such further conditions as are consistent with any restrictions imposed on the use of the premises for the existing licensable activities under the licence by virtue of the Cinematograph (Safety) Regulations 1955

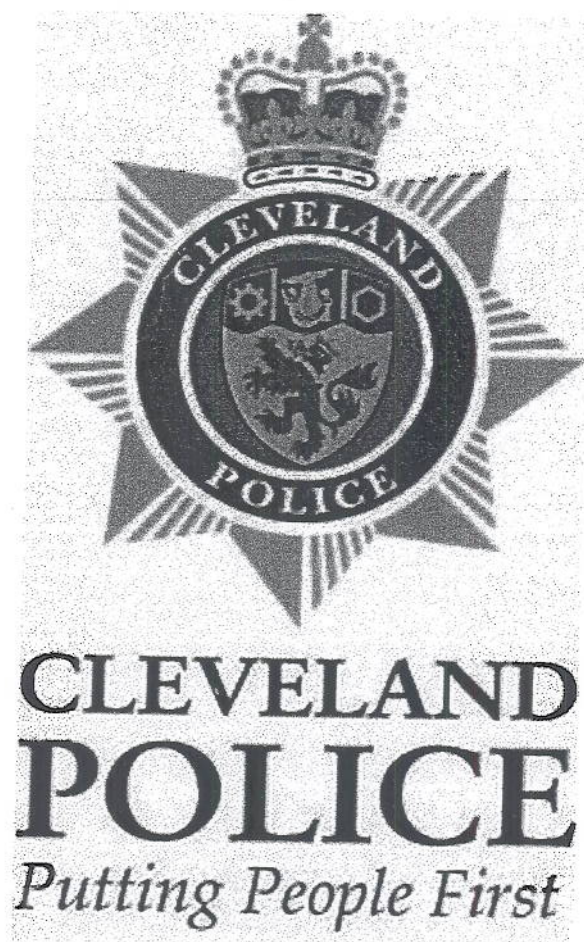
- 44 These premises have an area suitable for persons under fourteen, accompanied by an adult, and meals and beverages other than intoxicating liquor shall be available for consumption in that area.

Monday to Saturday	1100 – 1800
Sunday	1200 – 1800

**ANNEX 3 – Conditions attached after a hearing by the Licensing Authority**

NONE

Application for Review of Premises  
Licence



Yates  
Victoria Road, Hartlepool



**APPLICATION FOR THE REVIEW OF A PREMISES LICENCE OR CLUB  
PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I Marie Nevison

*(Insert name of applicant)*

**apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)**

**Part 1 – Premises or club premises details**

**Postal address of premises or, if none, ordnance survey map reference or description**

Yates Wine Bar  
Victoria Road

**Post town** Hartlepool

**Post code (if known)** TS24 7SD

**Name of premises licence holder or club holding club premises certificate (if known)**

Town and City Pub Company Limited  
Porter Tun House  
500 Capability Green  
Luton  
Beds  
LU1 3LS

**Number of premises licence or club premises certificate (if known)**

**Part 2 - Applicant details**

I am

**Please tick yes**

1) an interested party (please complete (A) or (B) below)

a) a person living in the vicinity of the premises

☐

b) a body representing persons living in the vicinity of the premises

☐

c) a person involved in business in the vicinity of the premises

☐

d) a body representing persons involved in business in the vicinity of the premises

☐

2) a responsible authority (please complete (C) below)

☒

- 3) a member of the club to which this application relates (please complete (A) ☐ below)

**(A) DETAILS OF INDIVIDUAL APPLICANT** (fill in as applicable)

Please tick

Mr ☐

Mrs ☐

Miss ☐

Ms ☐

Other title  
(for example, Rev)

**Surname**

**First names**

**I am 18 years old or over**

**Please tick yes**

☐

**Current postal  
address if  
different from  
premises  
address**

**Post town**

**Post Code**

**Daytime contact telephone number**

**E-mail address  
(optional)**

**(B) DETAILS OF OTHER APPLICANT**

**Name and address**

**Telephone number (if any)**

**E-mail address (optional)**



### (C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address Chief Constable of Cleveland Police c/o Inspector Green Licensing Unit Hartlepool Police Office Avenue Road Hartlepool TS24 8AJ
Telephone number (if any) 01642 302567
E-mail address (optional)

**This application to review relates to the following licensing objective(s)**

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

x

**Please state the ground(s) for review (please read guidance note 1)**

Cleveland Police make an application to review this premises licence for the following reasons:

Historically there have been incidents associated with this premises, but not to the extent that they have caused concern to Cleveland Police. However, in the last six months, the situation has deteriorated whereby there have been 17 incidents of note. Of particular concern is the fact that eight of these incidents have occurred within the last month and include, a bag snatch, Section 47 assault, a brawl within the premises, a female being hit in the face with a stool, a cut being sustained by a patron to the left facial cheek and an under age person who was alone with an alcoholic drink in front of him.

Due to concerns, Cleveland Police had a meeting with the DPS, Steven Brown in October 2010 when Brown was advised that the premises were becoming problematic. As a result, an Action Plan was agreed in order to try and prevent incidents occurring.

Since October 2010, regular meetings have taken place, 9<sup>th</sup> December 2010, 19<sup>th</sup> January and 17<sup>th</sup> February 2011. In the last meeting on 17<sup>th</sup> February 2011, it was impressed on DPS Stephen Brown that the incidents were increasing and causing major concerns regarding potential crime, public order and safety. Despite these meetings, concerns remain and incidents have continued.

In addition to the above, the premises is situated amongst other licensed premises. Two of these premises, who stay open later than Yates, have voiced their concerns over the clientele who leave Yates at the end of the night and turn up at their premises. These premises advised that they end up turning these people away due to them being intoxicated, unruly or being rejected because of their stricter dress codes.

Cleveland Police believe due to the above concerns they have had no alternative but to make an application to review the premises licence as failure to do so may lead to

persons being seriously injured.

**Please provide as much information as possible to support the application (please read guidance note 2)**  
Please see bundle of documents

Have you made an application for review relating to this premises before ☐ **Please tick yes**

If yes please state the date of that application

Day		Month		Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**If you have made representations before relating to this premises please state what they were and when you made them**

**Please tick yes**

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 3 – Signatures** (please read guidance note 3)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature



Date

3<sup>rd</sup> March 2011

Capacity Solicitor



<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)</b>	
<b>Post town</b>	<b>Post Code</b>
<b>Telephone number (if any)</b>	
<b>If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)</b>	

### **Notes for Guidance**

1. The ground(s) for review must be based on one of the licensing objectives.
2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
3. The application form must be signed.
4. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

**Copies of this completed application form must be sent to:-**

**The Licensing Team (HBC),  
Principal Trading Standards Officer (HBC)  
Development Control Manager (HBC)  
Principal Environmental Health Officer (Commercial Services) (HBC)  
Principal Environmental Health Officer (Environmental Protection) (HBC)  
Head of Safeguarding and Review (Licensing) (HBC)  
Cleveland Police,  
Cleveland Fire Brigade**

**Addresses for the above organisations are attached.**

**The Licensing Section  
Public Protection and Housing  
Hartlepool Borough Council  
Civic Centre  
Victoria Road  
Hartlepool  
TS24 8AY**