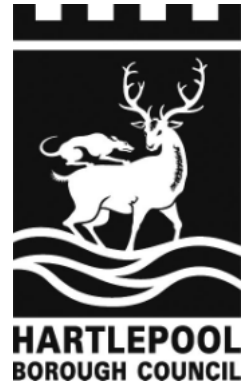


HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING SUB- COMMITTEE AGENDA



Wednesday 18 May 2011

at 10.00 am

in Committee Room B, Civic Centre, Hartlepool

**MEMBERS: HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING
SUB-COMMITTEE:**

Councillors Aiken, Jackson, Lawton, Morris and Rogan

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 24 February 2011
- 4. ITEMS FOR INFORMATION**

No items
- 5. ANY OTHER ITEMS THE CHAIR CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) Act 1985

7. ITEMS FOR DECISION

- 7.1 Private Hire Drivers Licence DCN (Para 1) – *Assistant Director (Regeneration and Planning)*
- 7.2 Hackney Carriage Driver Licence HR (Para 1) – *Assistant Director (Regeneration and Planning)*
- 7.3 Hackney Carriage Drivers Licence MPC (Para 1) – *Assistant Director (Regeneration and Planning)*
- 7.4 Private Hire Drivers Licence RG (Para 1) – *Assistant Director (Regeneration and Planning)*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT

HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING SUB-COMMITTEE

MINUTES AND DECISION RECORD

24 February 2011

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor George Morris (In the Chair)

Councillors Trisha Lawton and Trevor Rogan

Also Present: In accordance with Council Procedure Rule 4.2 Councillor Lilian Sutheran as substitute for Councillor Martyn Aiken

Officers: Ian Harrison, Principal Trading Standards and Licensing Officer
Tony Macnab, Solicitor
Jo Wilson, Democratic Services Officer

68. Apologies for Absence

Apologies were submitted by Councillor Martyn Aiken.

69. Declarations of Interest by Members

None.

70. Minutes of the meeting held on 17 November 2010

These were confirmed as a true record

71. Local Government (Access to Information) (Variation) Order 2006

Under Section 100 (A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of the Schedule 12A of the Local

Government Act 1972 as amended by the local Government (Access to Information)(Variation) Order 2006

Minute 72 – Hackney Carriage Drivers Licence AG – this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) order 2006) namely (para 1) information relating to any individual

Minute 73 – Hackney Carriage Drivers Licence ASK – this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) order 2006) namely (para 1) information relating to any individual

Minute 74 – Hackney Carriage Drivers Licence CEL - this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) order 2006) namely (para 1) information relating to any individual

Minute 75 – Hackney Carriage Drivers Licence KJ - this item contains exempt information under Schedule 12A Local Government Act 1972 (as amended by the Local Government (Access to Information)(Variation) order 2006) namely (para 1) information relating to any individual

72. Hackney Carriage Drivers Licence AG – *Assistant Director, Community Safety and Protection*

Purpose of report

To consider an application for a Hackney Carriage Drivers Licence.

Issues for Consideration

These were outlined in the exempt section of the minutes

Decision

This was detailed in the exempt section of the minutes

73. Hackney Carriage Drivers Licence ASK – *Assistant Director, Community Safety and Protection*

Purpose of report

To consider an application for a Private Hire Drivers Licence.

Issues for Consideration

These were outlined in the exempt section of the minutes

Decision

This was detailed in the exempt section of the minutes

74. Hackney Carriage Drivers Licence CEL – *Assistant Director, Community Safety and Protection*

Purpose of report

To consider an application for a Hackney Carriage Drivers Licence.

Issues for Consideration

These were outlined in the exempt section of the minutes

Decision

This was detailed in the exempt section of the minutes

75. Hackney Carriage Drivers Licence KJ – *Assistant Director, Community Safety and Protection*

Purpose of report

To consider an application for a Private Hire Drivers Licence.

Issues for Consideration

These were outlined in the exempt section of the minutes

Decision

This was detailed in the exempt section of the minutes

The meeting concluded at 3.55 pm.

CHAIR



LICENSING COMMITTEE

Procedure for Contentious Matters Relating To Hackney Carriage/Private Hire Licence Sub Committee

The hearing will be in private and not open to the press or members of the public. The applicant/ appellant will be entitled to be represented by a solicitor or other person.

In advance of the commencement of the meeting (or consideration of an individual case) the Democratic Services Officer shall establish the identity of those present, who they represent and who intends, or wishes, to speak. The officer should also if possible, outline the procedure to the representatives before the meeting commences.

1. Chairman's opening comments.
2. The Democratic Services Officer representative will indicate which parties are present at the meeting and will briefly outline the procedure (if not already done).
3. The Assistant Director, Regeneration and Planning (or representative) will outline the facts, adding any additional information as is necessary.
4. Members of the Committee will have an opportunity to ask any questions of the officer.
5. The Assistant Director, Regeneration and Planning (or representative) will call any further witnesses or persons (including a Police Officer) to comment. Members will again have the opportunity to ask questions.
6. The applicant/appellant (or representative) will then put his/her case.
7. Members of the Committee will have an opportunity to ask any questions of the applicant/ appellant.
8. The applicant/appellant (or nominated representative) may call further witnesses or persons to comment. Members will again have the opportunity to ask questions.
9. All persons other than Committee members will then withdraw whilst the matter is considered and a decision reached.
10. Should members require further information at stage, all parties are to be invited to return.
11. All parties will be recalled to hear the decision of the members.

P.T.O.

12. Should the decision go against the applicant/appellant, he/she will be informed verbally of the right of appeal to the Magistrates Court.
13. The decision will then be communicated to the applicant/appellant in writing as soon as practicable together with details of the right of appeal to the Magistrates Court within 21 days.

NOTES

Members of the Committee should ask only specific relevant questions and avoid debating the issue until all parties have withdrawn.

Only members present during the whole of the hearing should be involved in the decision making process.

An application for adjournment should be granted by the Chairperson at any time during the proceedings, if it is felt that the applicant/appellant is not receiving a fair hearing.

NO CROSS EXAMINATION IS TO TAKE PLACE AT THE MEETING.

Each party is to be allowed to make representation to the Members without interruption.