

CONTRACT SCRUTINY COMMITTEE AGENDA



Tuesday 24 May 2011

At 11.00 am

**in Committee Room B
Civic Centre, Hartlepool**

MEMBERS: CONTRACT SCRUTINY COMMITTEE:

Councillors Aiken, Ingham, Lawton, Maness, Richardson, Simmons, Sutheran and Wells.

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting held on 16th May 2011 (*to follow*)
- 4. ITEMS FOR INFORMATION**
 - 4.1 Supply and Installation of ICT Network Infrastructure at Four Local Schools (Contract Ref 564) – *Assistant Director (Resources)*
- 5. ANY OTHER ITEMS WHICH THE CHAIR CONSIDERS ARE URGENT**
- 6. LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006**

EXEMPT ITEMS

Under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraphs referred to below of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006

7. TENDERS TO BE OPENED

- 7.1 Supply and installation of ICT infrastructure at four local schools (contract ref 564) (para 3) – *Strategic Procurement Manager*

8. ANY OTHER CONFIDENTIAL ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

CONTRACT SCRUTINY COMMITTEE

24th May 2011



Report of: Assistant Director (Resources)

Subject: SUPPLY & INSTALLATION OF ICT NETWORK
INFRASTRUCTURE AT FOUR LOCAL
SCHOOLS (CONTRACT REF 564)

1. PURPOSE OF REPORT

- 1.1 To inform the Committee of the requirement to tender and the procurement route followed for the Supply and Installation of ICT Network Infrastructure for four schools in Hartlepool, namely; High Tunstall College of Science, English Martyrs Schools & Sixth form College, Catcote Business & Enterprise College and Manor College of Technology. This report is in relation to the Invitation to Tender (ITT).

2. BACKGROUND

- 2.1 As part of the Building Schools for the Future (BSF) Programme, an element of funding, £8.8m, was allocated to the provision of an ICT Managed Service in all of the town's secondary schools. Following a competitive dialogue procurement process, the ICT contract was signed on 25th March 2010 with Northgate Education as the partner organisation.
- 2.2 The Government's decision to cancel the BSF Programme in July 2010 caused uncertainty to the provision of the ICT Managed Service funding. In September 2010 Partnerships for Schools (PfS) confirmed that the £8.8m funding was secure, however, this did not include any monies for the delivery of the infrastructure works in the non sample schools. This would have been covered within the Design and Build element of the schemes. This funding gap meant that the ICT Contract could not be fully or successfully delivered in the non sample schools because their current IT infrastructure was inadequate to provide the service required.
- 2.3 During the autumn of 2010, the Council made representations to PfS highlighting the need for further funding to provide new IT infrastructure in the non sample schools. In December 2010, PfS agreed to the provision of £874k to support the renewal of the non

sample schools IT infrastructure. This funding gave the Council the ability to carry out a procurement exercise to appoint a contractor to carry out the necessary works. The specification for the works necessary was put together over the autumn 2010 and spring 2011 terms by the BSF ICT consultants working closely with the Council's technical team.

- 2.4 The Council's Corporate Procurement Team commenced a competitive tender process on the 19th April 2011, upon receipt of the detailed specification from the appointed ICT consultants, SCS Consultants. The Procurement Team were instructed that the work had to commence on site week commencing 30th May 2011 and be completed by 23rd August 2011.

3. PROPOSALS

- 3.1 The value of the work mean that at least 4 tendered offers are requested. In order to meet the requirements to carry out a competitive tender exercise within the tight timescales a pre-existing OGC Framework for this type of work has been utilised with all five approved suppliers invited to submit bids.
- 3.2 Due to the fact that Northgate Education were already carrying out works of a similar nature at St Hilds via BSF funding it was appropriate to offer the company the opportunity to submit a bid.
- 3.3 In order to comply with the Council's Contract Procedure Rules and make use of e-tendering systems wherever possible, the OGC buying solutions website was utilised to obtain 'sealed bids' from the suppliers on the OGC framework and the NEPO Portal to obtain a 'sealed bid' from Northgate.
- 3.4 These are essentially simultaneous quotation requests via different channels and the best offer achieved via the OGC framework will be evaluated against any offers received from Northgate via the NEPO Portal.

4. RECOMMENDATION

- 4.1 That the Committee note the report.

5. CONTACT OFFICER

David Hart
Strategic Procurement Manager
Bryan Hanson House
Hanson Square
Hartlepool
TS24 7BT
david.hart@hartlepool.gov.uk