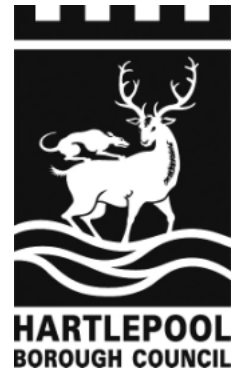


# CHILDREN'S SERVICES PORTFOLIO

## DECISION SCHEDULE



Tuesday 14 June 2011

at 10.00 a.m.

in Committee Room "A"  
Civic Centre, Hartlepool.

Councillor C Hill, Cabinet Member responsible for Children's Services will consider the following items.

1. **KEY DECISIONS**

No items.

2. **OTHER ITEMS REQUIRING DECISION**

2.1 Ward Jackson Community Primary School – Change Of Status To Church Of England Voluntary Aided Primary School - *Director of Child and Adult Services*

2.2 Appointment of Local Authority Representatives to Serve on School Governing Bodies- *Director of Child and Adult Services*

3. **ITEMS FOR INFORMATION**

No items.

4. **REPORTS FROM OVERVIEW OF SCRUTINY FORUMS**

No items.

## CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder

14 June 2011



**Report of:** Director of Child and Adult Services

**Subject:** WARD JACKSON COMMUNITY PRIMARY SCHOOL –  
CHANGE OF STATUS TO CHURCH OF ENGLAND  
VOLUNTARY AIDED PRIMARY SCHOOL

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### SUMMARY

#### 1. PURPOSE OF THE REPORT

The Portfolio Holder is asked to note and approve the proposal of the Governing Body of Ward Jackson School ('the Governing Body') to change the status of the School from Community to Voluntary Aided Church of England.

#### 2. SUMMARY OF CONTENTS

The report sets out the background to the linked proposal of the Governing Body and the Diocese of Durham's Board of Education to seek Church of England Voluntary Aided Status.

#### 3. RELEVANCE TO PORTFOLIO HOLDER

The Portfolio Holder is responsible for matters relating to Child and Adult Services including matters relating to education and schools.

#### 4. TYPE OF DECISION

Non-Key

#### 5. DECISION MAKING ROUTE

Portfolio Holder meeting 14 June 2011.

#### 6. DECISIONS REQUIRED

To inform the Portfolio Holder of the change of status proposal and publication of the statutory notice on the 7<sup>th</sup> March 2011.

To note and approve the proposal of the Governing Body of Ward Jackson Primary School and the linked proposal of the Diocese of Durham Board of Education to change the status of the school from Community to Church of England Voluntary Aided with effect from 1<sup>st</sup> September 2011.

Approval of the amended Instrument of Government (previously approved by the Diocese of Durham Board of Education) in accordance with the School Governance Constitution (England) Regulations 2007.

To note that subject to approval, that officer's will undertake further work to ensure the change of status process is completed.

**Report of:** Director of Child and Adult Services

**Subject:** WARD JACKSON COMMUNITY PRIMARY SCHOOL –  
CHANGE OF STATUS TO CHURCH OF ENGLAND  
VOLUNTARY AIDED PRIMARY SCHOOL

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## 1. PURPOSE OF THE REPORT

### Introduction

To inform the Portfolio Holder of the outcome of the statutory procedure following the publication of the linked proposals of the Governing Body of Ward Jackson Community Primary School ('the Governing Body') and the Diocese of Durham Board of Education (the Diocese) to close the School on 31<sup>st</sup> August 2011 and reopen as a Church of England Voluntary Aided Primary School on the 1 September 2011.

## 2. BACKGROUND

The Governing Body carried out informal consultation with stakeholders (parents, teachers, parish priest etc) in November 2008 and held meetings and presentations throughout 2009 to seek views on a proposal to become a Voluntary Aided Church of England school. Following positive feedback from this informal consultation, it was agreed at a meeting held on 16<sup>th</sup> December 2009, that the Governing Body should move to formal consultation in line with the statutory procedure set out in the Education Inspections Act 2006 and the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

On the 19 January 2010 the Governing Body and the Diocese submitted to the Secretary of State, an application for permission to publish proposals pursuant to section 10 of the Education Inspections Act 2006. The Secretary of State's decision was delayed as the application coincided with the announcement that a General Election was to be held.

Permission was finally granted on 21<sup>st</sup> December 2010 which allowed for the statutory proposals to be published. A joint statutory notice was drafted which set out the proposals to close the School on 31<sup>st</sup> August 2011 and reopen as a Church of England Voluntary Aided Primary School on 1<sup>st</sup> September 2011.

The statutory proposals were published on 7<sup>th</sup> March 2011 for a period of 6 weeks which closed on 18<sup>th</sup> April 2011. The Director of the Diocese of Durham Board of Education and the Director of Child and Adult Services received no comments/objections during the notice period.

### 3. NEXT STAGE OF THE PROCESS

The Governing Body established a Steering Group in January 2010 in order to consider in detail the necessary work related to the Change of Status and have already undertaken dialogue with officers in relation to the change of status, including Officers from the Diocese of Durham Board of Education, Hartlepool Borough Council's Human Resources team and Admissions Officer.

The Governing Body as set out in **Appendix 1** of this report agreed on Instrument of Government and Constitution to establish a new Governing Body to reflect the change of status of the school from a Community School to a Church of England Voluntary Aided Primary School which was agreed by Governors at a meeting held on 24<sup>th</sup> March 2010 and agreed by the Diocese of Durham Board of Education to be effective from the 1<sup>st</sup> September 2011.

The proportion of places on the new Governing Body which must be reserved for different categories of Governors for a Voluntary Aided School are set out in the School Governance Constitution (England) Regulations 2007.

- Parent Governors - At least one but enough to total at least one-third when counted with Foundation Governors who are eligible to be Parent Governors.
- Staff Governors - At least two but no more than one third including the Headteacher.
- LA Governors – At least one but no more than one-tenth.
- Foundation Governors – must outnumber other Governors by two.

### 4. RECOMMENDATIONS

To note the decision of the Governing Body and of the Diocese of Durham Board of Education to change the status of the school with effect from 1<sup>st</sup> September 2011.

In accordance with the School Governance Constitution (England) Regulations 2007 the Local Authority is recommended to approve and make the Instrument of Government with effect from 1<sup>st</sup> September 2011 as set out in **Appendix 1**.

To note the work which officers will be undertaking with the school to ensure the process for a change in status is appropriately undertaken.

### 5. CONTACT OFFICER

Ann Turner  
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e-mail: [ann.turner@hartlepool.gov.uk](mailto:ann.turner@hartlepool.gov.uk)



THE DIOCESE OF  
DURHAM

**INSTRUMENT OF GOVERNMENT  
GOVERNING BODY OF WARD JACKSON  
CHURCH OF ENGLAND (VOLUNTARY  
AIDED) PRIMARY SCHOOL**



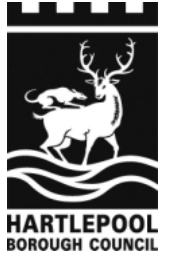
HARTLEPOOL  
BOROUGH COUNCIL

1. The name of the school is Ward Jackson Church of England (Voluntary Aided) Primary School.
2. The school is a voluntary aided school.
3. The name of the Governing Body is the "The Governing body of Ward Jackson Church of England (Voluntary Aided) Primary School.
4. The governing body shall consist of:
  - a) 2 Parent Governors
  - b) 1 LA Governor
  - c) 3 Staff Governors
  - d) 8 Foundation Governors, of whom 3 shall, at the time of their appointment, be eligible for election or appointment as parent governors
5. Total number of governors 14.
6. ONE Foundation Governor shall be ex officio as set out in paragraph 7a.  
  
TWO Foundation Governors shall be appointed by the Durham Diocesan Board of Education after consultation with the Parish of Stranton.  
  
TWO Foundation Governors shall be appointed by the Parochial Church Council (PCC) of Stranton Parish Church.  
  
THREE Foundation Governors appointed by the Foundation being parents of pupils registered at the school at the time of their appointment.
7.
  - a) The holder of the following office shall be a foundation governor ex officio: The Incumbent or Priest in Charge (for the time being) of the Parish of Stranton.
  - b) The Durham Diocesan Board of Education, in consultation with the Archdeacon and Area Dean, shall appoint a Foundation Governor, to act in the place of the ex officio foundation governor whose governorship derives from the office named in (a) above, in the event that the ex officio foundation governor is unable or unwilling to act as a foundation governor, or there is a vacancy in the office by virtue of which his governorship exists.
8. The Director of Education for the Diocese of Durham shall be entitled to request the removal of any ex officio foundation governor and to appoint any substitute governor.
9. The Durham Board of Finance is the trustee of the school.
10. "The school will develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level. The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils."
11. The term of office of all categories of governors is **FOUR** years (with the exception of ex-officio governor).
12. This instrument of government comes into effect on 1<sup>st</sup> SEPTEMBER, 2011
13. This instrument was made by order HARTLEPOOL LOCAL AUTHORITY on

## CHILDREN'S SERVICES PORTFOLIO

Report to Portfolio Holder

14 June 2011



**Report of:** Director of Child and Adult Services

**Subject:** APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO SERVE ON SCHOOL GOVERNING BODIES

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### SUMMARY

#### 1 PURPOSE OF REPORT

To request the Portfolio Holder for Children's Services consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative Governors to serve on school governing bodies.

#### 2 SUMMARY OF CONTENTS

The report summarises the process for inviting applications for representative governors and the criteria for their selection.

#### 3. RELEVANCE TO PORTFOLIO MEMBER

It is the responsibility of the Portfolio Holder to decide the appointment of Local Authority representative school governors following advice from the General Purposes Sub Committee.

#### 4 TYPE OF DECISION

Non-key decision.

#### 5 DECISION MAKING ROUTE

Portfolio Holder's meeting on 14 June 2011.

#### 6 DECISION(S) REQUIRED

Approval by the Portfolio Holder of the recommendations of the General Purposes Committee, in respect of the appointment of representative Governors to serve on school governing bodies.

**Report of:** Director of Child and Adult Services

**Subject:** APPOINTMENT OF LOCAL AUTHORITY REPRESENTATIVES TO SERVE ON SCHOOL GOVERNING BODIES

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## 1. PURPOSE OF REPORT

To request the Portfolio Holder for Children's Services consideration and approval of the recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school governing bodies.

## 2. BACKGROUND

Applications are invited from members of the general public, elected members and those governors whose term of office is about to expire or have expired who are interested in serving or wish to continue serving as a Local Authority representative governor on school governing bodies.

The following criteria were agreed by the Borough Council for the recruitment of Local Education Authority representative governors in 2000. Local Authority governors should be able to show:

- demonstrable interest in and commitment to education;
- a desire to support the school concerned;
- a commitment to attend regular meetings of the governing body (and committees as appropriate) and school functions generally;
- good communication/interpersonal skills;
- ability to work as part of a team;
- a clearly expressed willingness to participate in the governor training programme.

A schedule setting out details of vacancies together with applications received in respect of the vacancies was considered by members of the General Purposes Sub Committee at their meeting held on 18<sup>th</sup> April 2011. (**Appendix 1**).



### 3. RECOMMENDATIONS

The Portfolio Holder for Children's Services approve recommendations of the General Purposes Committee in respect of the appointment of Local Authority representative governors to serve on school Governing Bodies. A schedule outlining recommendations of the General Purposes Sub Committee is attached at **Appendix 1**.

### 4. CONTACT OFFICER

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**Governor Support Officer**  
**Tel: 523766**  
[ann.turner@hartlepool.gov.uk](mailto:ann.turner@hartlepool.gov.uk)



## VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

**April 2011**

**Contact Officer: Ann Turner  
Telephone: 01429 523766**

## VACANCIES FOR LOCAL AUTHORITY REPRESENTATIVES ON GOVERNING BODIES

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	INTEREST EXPRESSED	RECOMMENDATIONS FOR APPOINTMENTS
Barnard Grove Primary School	One Vacancy	No interest expressed	No nomination
Mr M Kay			
Councillor R. W. Cook			
Brougham Primary School	One Vacancy	Miss A. J. Swann	Miss A J Swann
Mrs. S. Marshall			
Councillor R. Atkinson			
Catcote School	Two Vacancies	Mr S D Wallace	Mr S D Wallace
Mr. J. Bryant			
Eldon Grove Primary School	One Vacancy	No interest expressed	No nomination
Mrs. J. Butterworth			
Mrs. P. Vaughan			
Grange Primary School	Two Vacancies	No interest expressed	No nomination
Rift House Primary School	Two Vacancies	No interest expressed	No nomination
Mrs. S. Tempest			
Rossmere Primary School	One vacancy	No interest expressed	No nomination
Mrs. M. Smith			
St Helen's Primary School	One Vacancy	No interest expressed	No nomination
Mr J. Ibbotson			
Councillor R. Atkinson			
Miss C. Lamb			

SCHOOL INCLUDING LA GOVERNORS	VACANCIES	INTEREST EXPRESSED	RECOMMENDATIONS FOR APPOINTMENTS
St. Joseph's R. C. Primary School	One Vacancy	No interest expressed	No nomination
Throston Primary School	One Vacancy	Councillor A. Barclay	Councillor A Barclay
Mrs. S. Allison			
Mr K. Shears			
English Martyrs School and Sixth Form College	One Vacancy	Councillor R. W. Cook	Councillor RW Cook