

NEIGHBOURHOOD SERVICES SCRUTINY FORUM AGENDA



Tuesday 13th June 2006

at 2.00 pm

in Committee Room B

MEMBERS: NEIGHBOURHOOD SERVICES SCRUTINY FORUM:

Councillors SAIlison, Brash, Clouth, R Cook, Gibbon, Hall, Henery, Lilley, Rayner and D Waller.

Resident Representatives: Allan Lloyd and Linda Shields

1. APOLOGIES FOR ABSENCE

2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS

3. MINUTES

3.1 To confirm the minutes of the meeting held on 21st April 2006 (*attached*)

4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM

No items

5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE

No Items

6. CONSIDERATION OF PROGRESS REPORTS/BUDGET AND POLICY FRAMEWORK DOCUMENTS

No Items

7. ITEMS FOR DISCUSSION

- 7.1 The Role of the Neighbourhood Services Scrutiny Forum – *Scrutiny Support Officer*
- 7.2 Determining the Scrutiny Forum's Work Programme for 2006/07 – *Scrutiny Support Officer*

8. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ITEMS FOR INFORMATION

- i) **Date of next meeting Wednesday 5th July 2006 at 2.00pm in Committee Room B.**

NEIGHBOURHOOD SERVICES SCRUTINY FORUM MINUTES

21st April 2006

Present:

Councillor: Kevin Cranney (In the Chair)

Councillors: Rob Cook, Gerard Hall, John Lauderdale and Carl Richardson.

Resident

Reps: Allan Lloyd, Linda Shields and Steve Gibbon.

Officers: Charlotte Burnham, Scrutiny Manager
Peter Frost, Traffic Team Leader
Rebecca Redman, Research Assistant, Scrutiny
Joan Wilkins, Principal Democratic Services Officer

74. Apologies for Absence

Apologies for absence were received from Councillors John Cambridge, Sandra Ferwick, Bob Flintoff, John Marshall, Trevor Rogan and Victor Tumilty. Apologies were also received from Councillor Robbie Payne (Culture, Housing and Transportation Portfolio Holder).

75. End of the Year Thanks

The Chairman expressed his thanks to Members for their support throughout the year and drew attention to the Forums success in completing informative and valuable inquiries.

76. Declarations of interest by Members

None.

77. Minutes of the meeting held on 24th March 2006

Confirmed.

78. Response from the Culture, Housing and Transportation Portfolio Holder to the Final Report: Scrutiny Enquiry into 20mph Speed Limit Zones Outside of Schools in Hartlepool (Head of Technical Services)

The Head of Technical Services reported that the Forum's Final Report on 20mph Speed Limits Outside Schools in Hartlepool was presented to the Culture, Housing and Transportation Portfolio Holder on the 27th February 2006. Full consideration was given to each of the key recommendations and details of the Portfolio Holder's response to each were outlined in the report, together with progress made and future planned work.

During consideration of the report particular attention was drawn to:-

- i) The success of the vehicle activated sign outside the Fens School in slowing traffic and the effectiveness of such alternative traffic calming measures where the use of conventional physical measures would be inappropriate.
- ii) The need for 20mph speed limit measures to start further up Elwick Road to the east of High Tunstall School. Should it not be practical for this to take the form of physical measures it was suggested that a vehicle activated sign, similar to that successfully installed outside the Fens School, be installed. This was to be looked into by officers.
- iii) The need for Councillors and residents to be consulted about each scheme, with particular attention drawn to complaints from residents around the Sacred Heart School scheme.
- iv) Issues relating to the effectiveness of speed humps along Mainsfield Road. Whilst some concern was expressed that the humps were too small it was highlighted that longer humps could hamper essential services and it was suggested that Officers should check the axle size of the vehicles to ascertain if a compromise could be reached. Whilst Officers indicated that there had been a 5mph speed reduction along this stretch of road it was recognised that there was a need for the introduction of additional measures and the issue of increasing the size of the road humps was to be looked into further.
- v) Support for the implementation of a 20mph scheme outside English Martyrs School.

vi) The choice of locations for proposed schemes.

- In response to a query regarding the designation of Brierton Lane and Mowbray Road as areas unsuitable as a 20mph zone Members were advised that the decision had been taken on the basis of discussions with the emergency services and the need for unencumbered access.
- Regarding road outside English Martyrs School (Catcote Road) and Dyke House School (Raby Road) and their designation as areas unsuitable for 20mph zones, concern was expressed that motorists did not comply with the 30mph restrictions already in place. As a means of addressing this it was suggested that other measures, such as vehicle activated signs and /or other alternative measures, should be used in these and other areas that were unsuitable for 20mph zones.

vii) The need for parking enforcement outside schools, particularly in relation to problems at Eldon Grove School.

Decision

- i) The report was noted.
- ii) That the Manor College and Grange Primary School scheme be approved for implementation in this financial year and that the scheme takes the form of vehicle activated signs rather than a 20mph limit.
- iii) That the High Tunstall School scheme be approved for implementation in this financial year.
- iv) That a further report be presented to the Forum prioritising schemes for future years.
- v) That a site visit be arranged by the Traffic Team Leader to enable Forum members to observe the effectiveness of scheme's prior to consideration of the 6-month progress report.

79. Consideration of Request for Scrutiny Reviews Referred via Scrutiny Co-ordinating Committee

No items.

80. Consideration of Progress Reports/Budget and Policy Framework Documents

No items.

81. Items for Discussion

No items.

KEVIN CRANNEY

CHAIRMAN

NEIGHBOURHOOD SERVICES SCRUTINY FORUM REPORT

13 June 2006



Report of: Scrutiny Support Officer

Subject: THE ROLE OF THE NEIGHBOURHOOD SERVICES
SCRUTINY FORUM

1. PURPOSE OF REPORT

- 1.1 To give an overview of the role and functions of the Neighbourhood Services Scrutiny Forum.

2. BACKGROUND

- 2.1 The approach to Overview and Scrutiny has been developed for the new Constitutional arrangements. It is informed by the Council's experience of scrutiny during the experimental period (May 1999-April 2002), guidance from Central Government and the experience of other authorities.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in section 4, there is a more detailed description of the roles and functions of this forum.

3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 3.1 The Scrutiny Co-ordinating Committee is made up of the Chairs and Vice-Chairs of the four standing Forums and a further two Members from each Forum. This approach enables the Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the four standing Forums. The Co-ordinating Committee is responsible for the overall management of overview and scrutiny within the Authority. Other authorities' experience of scrutiny appears to have benefited from the establishment of such a body. Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Co-ordinating committee is invaluable. The main roles and functions of the Committee are as follows:-

- i) To work with the four Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc forum that it appoints, to ensure that there is efficient use of the forums and that the potential for duplication of effort is minimised.
- ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the forums.
- iii) Where matters fall within the remit of more than one overview and scrutiny forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny forums.
- iv) To receive requests from Members, the Executive and/or the full Council for items to be considered by Overview and Scrutiny Forums and to allocate them, if appropriate to one or more Overview and Scrutiny Forum.
- v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the council business).
- vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate Overview and Scrutiny Forum for consideration.

4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS

4.1 The four standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:

(a) Policy Development and Review.

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;

- (iv) Question Members of the Executive and Chief Officers about their views on issues and proposals affecting the area;
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction.
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas.
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects.
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and/or other organisations arising from the outcome of the scrutiny process.
- (vi) Question and gather evidence from any person (with their consent)
- (vii) Make recommendations to the Executive and/or the Council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them.

5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums is to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Neighbourhood Services Scrutiny Forum is as follows:-

To consider issues relating to property, technical services, environmental services, emergency planning, public protection and housing.

- 5.2 There will be, however, from time to time, issues that could be considered by more than one Forum and it will be for the Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two Scrutiny Forums, the Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

6. SCHEDULE OF FORUM DATES FOR 2006/07

- 6.1 Detailed below, for Members information, are the scheduled dates for meetings of the Neighbourhood Services Scrutiny Forum in 2006/07. Please note that all scheduled meetings will commence at 2.00pm, in Committee Room B, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

Wednesday, 5 July, 2006
Wednesday, 9 August, 2006
Wednesday, 20 September, 2006
Wednesday, 25 October, 2006
Wednesday, 29 November, 2006
Wednesday, 10 January, 2007
Wednesday, 14 February, 2007
Wednesday, 21 March, 2007

7. CONCLUSIONS

- 7.1 No specific action is required as a result of this report, however, Members may have questions about the role of the Forum.

BACKGROUND PAPERS

- i) Hartlepool Borough Council Constitution.

Contact Officer:- Joan Wilkins – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523339
Email: joan.wilkins@hartlepool.gov.uk

NEIGHBOURHOOD SERVICES SCRUTINY FORUM

13 June 2006



Report of: Scrutiny Support Officer

Subject: DETERMINING THE NEIGHBOURHOOD SERVICES
SCRUTINY FORUM'S WORK PROGRAMME FOR
2006/07

1. PURPOSE OF REPORT

- 1.1 To provide the Members of the Neighbourhood Services Scrutiny Forum with a range of information, extracted from various sources to assist in the consideration of suitable topics for inclusion into the Forum's Work Programme for the 2006/07 Municipal Year.

2. BACKGROUND INFORMATION

- 2.1 The Neighbourhood Services Scrutiny Forum needs to develop a Work Programme for the 2006/07 Municipal Year, together with a timeframe for each review, for consideration by the Scrutiny Coordinating Committee on 30 June 2006. Detailed terms of reference should be developed at the start of each review.
- 2.2 As such the Head of Procurement and Property Services; Head of Environmental Management; Cabinet Members for Regeneration, Liveability and Housing, Culture, Leisure and Transportation and Adult and Public Health; Local Public Service Agreement (PSA 10); Corporate Performance Plan (BVPP); and the View point Surveys have been the foundation sources for this report to enable the Forum to compile its Work Programme.
- 2.3 However, it should be appreciated that some of the areas detailed below are continually evolving and further details will emerge throughout the year.
- 2.4 In addition to establishing the Forum's Work Programme, the Forum may consider it appropriate to receive illustrations from service departments in relation to impending legislation and to respond on an ad hoc basis to emerging issues which would be considered appropriate for an investigation or review to be undertaken.

TOPIC	Director, Elected Mayor and Cabinet Member	Member(s)	Carried For ward from 2005/06 Work Programme	Viewpoint Survey January 2005 to February 2006
Public Conveniences (Cabinet Scrutiny Referral of 12 April 2006, to be completed within the prescribed timescale of September 2006)			X	
Registered Private Landlord Scheme (Overall aim: To examine the performance and operation of private sector rented accommodation with reference to landlord accreditation and including the wider links with registered social landlords, local communities and other relevant agencies)	X			
Highways Maintenance (Overall aim: To inform the production of the Council's Highway Asset Management Plan with particular reference to future requirements and priorities for highway maintenance)	X			
Dog Fouling (Overall aim: Examination of residents concerns with a view to the identification of ways to prevent/deter dog fouling i.e. through increased enforcement.)	X			
To consider the Authority's new Gambling Policy (expected date of consideration August 2006)				

<p>Transport</p> <p>(Issue: The types of transport used and journeys made.)</p>				X
<p>Night Time in Hartlepool Centre</p> <p>(Issue: How residents use the Town Centre and how safe they find it with the question to be repeated to assess the impact of the new licensing regulations.)</p>				X

2.5 In setting the Work Programme for 2006/7 consideration also needs to be given to Budget and Policy Framework documents which the Forum will need to consider throughout the year and the following 6 Monthly Progress Review reports.

6 MONTHLY PROGRESS REPORTS ON COMPLETED REVIEWS	To be considered by the Forum
20mph Speed Limit Zones Outside Schools in Hartlepool.	9 August 2006
Hartlepool Local Bus Service Provision	29 November 2006

2.6 Having considered the above information together with topics identified by individual Members' for inclusion into the Work Programme, the Forum may wish to discuss various aspects contained within the Corporate Performance Plan 2006/07 to raise potential areas for consideration. They could range from areas already identified as suitable for development through Commitments or areas where the specific performance is below the targeted level. For this purpose, **Appendices A and B** detail the relevant Sections of the Corporate Performance Plan for the Forums consideration as outlined below :-

Appendix A – Council’s Priority Contributions to Community Strategy Themes: ‘Environment and Housing’ and ‘Strengthening Communities’;

Appendix B - Performance Indicator Table: 'Environment and Housing' and 'Strengthening Communities';

Appendix C – Local Public Service Agreement Targets and Results of relevance to the Neighbourhood Services Scrutiny Forum.

- 2.7 The Forum may also wish to apply a degree of emphasis on a particular source for example, would the Forum consider issues which are clearly raised as a concern by the public to carry more weight than those considered important by the service provider? In practice the Forum will need to apply a considered opinion from all sources against the individual subject area.
- 2.8 Once the Forum has identified Scrutiny topics, anticipated time frames need to be applied. It is suggested to the Forum that a standard template for applying time allocations should be treated with caution as when scoping a subject a number of complexities may arise, therefore the anticipated duration should be allocated to the subjects on an individual basis.
- 2.9 **The Forum is also advised to be cautious in setting an overly ambitious Work Programme for which it may be unable to deliver.**
- 2.10 In addition to the above, the Forum may also consider establishing some small Sub-Groups, known as Working Groups to look at sharp focused areas of supplementary aspects of the main topic being scrutinised.

3. RECOMMENDATIONS

- 3.1 The Neighbourhood Services Scrutiny Forum is requested to consider the wide range of information detailed within this report to assist in the determination of its 2006/07 Work Programme, to be approved by the Scrutiny Co-ordinating Committee at its meeting on 30 June 2006. Members may want to choose a maximum of two items for the coming year, which will allow for flexibility in its work programme for emerging issues and referrals from Council/Cabinet.

Contact Officer:- Joan Wilkins – Scrutiny Support Officer
Chief Executive's Department - Corporate Strategy
Hartlepool Borough Council
Tel: 01429 523647
Email: joan.wilkins@hartlepool.gov.uk

BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Corporate Performance Plan for 2006/07
- (ii) Community Strategy
- (iii) View point Survey - January 2005 to February 2006

Environment and Housing

Community Strategy / Council Priority	Secure a more attractive and sustainable environment that is safe, clean and tidy; a good infrastructure; and access to good quality and affordable housing.
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Key achievements in 2005/06

- To be inserted

Environment and Housing					
Corporate Plan Objective: To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH1	Adopt and implement the Hartlepool Local Plan and introduce the new local development framework to the agreed programme	Mar 07	Anne Laws	BVPI 200a-c	LAA Outcomes 20 & 21
EH2	Introduce a Conservation Area Advisory Committee system	Apr 06	Sarah Scarr	LAA 20.1	LAA Outcomes 20 & 21
EH3	Reduce the amount of derelict and underused land and buildings through the pursuit of regeneration activities	Sep 06	Richard Waldmeyer		LAA Outcomes 20 & 21
EH4	Maximize the proportion of new dwellings built upon brownfield land	Mar 07	Anne Laws	BVPI 106	LAA Outcomes 20 & 21
EH5	Develop an integrated capital and asset strategy to maintain and develop buildings and highways and coastal structures	Jun 06	Graham Frankland		LAA Outcomes 20 & 21

EH6	Support the implementation of the Tees Valley Biodiversity Action Plan (BAP)	Mar 07	Ian Bond	LAA 20.2	LAA Outcomes 20 & 21
EH7	Support the implementation of the Hartlepool Tree Strategy	Mar 07	Sarah Scarr		LAA Outcomes 20 & 21
Corporate Plan Objective:					
To promote and develop a sustainable environment that is safe, attractive and clean					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH8	To contribute to the production, implementation, review and monitoring of environment related strategies including climate change, waste management and transport	Mar 07	Ralph Harrison		
EH9	To increase community and corporate knowledge and action on Environmental sustainability issues	Mar 07	Ralph Harrison		
EH10	To give advice on issues concerning the natural and built environment and to enforce environmental legislation when appropriate	Mar 07	Ralph Harrison	BVPI 217	
Corporate Plan Objective:					
To provide a safe and effective integrated transport system and improved accessibility					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH11	Adopt and implement the Hartlepool Local Plan and introduce the new local development framework to the agreed programme	Dec 06	Anne Laws	BVPI 200 a-c	LAA Outcome 22
EH12	Adopt and implement the Local Transport Plan	Feb 07	Alastair Smith		LAA Outcome 22

EH13	Improve access by public transport to key facilities through the core routes and interchange strategy, complemented by improvements to other services	Jan 07	Alastair Smith	LAA 22.1 LAA 22.2	LAA Outcome 22
EH14	Develop a revised approach to procuring socially necessary bus services	Jan 07	Alastair Smith		LAA Outcome 22
EH15	Reduce road casualties in line with the 2010 target	Feb 07	Alastair Smith	LAA 22.3 LAA 22.4	LAA Outcome 22
Corporate Plan Objective: To make better use of natural resources in a sustainable manner and seek to achieve sustainable communities					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH16	Adopt and implement the Hartlepool Local Plan and introduce the new local development framework to the agreed programme	Dec 06	Anne Laws	BVPI200 a-c LAA 23.1 – 23.3	LAA Outcomes 20 & 23
Corporate Plan Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH17	Pursue a programme of strategic housing market renewal in partnership with Tees Valley Living, Housing Hartlepool and Hartlepool Revival, the private sector and external funding agencies	Mar 07	Mark Dutton	LAA 28.1 LAA 28.2	LAA Outcomes 24, 27 & 28
EH18	Ensure adequate provision of new housing by adopting and implementing the Hartlepool Local Plan and introducing the new local development framework to the agreed programme	Dec 06	Anne Laws	BVPI200 a-c LAA 27.1	LAA Outcomes 24, 27 & 28

EH19	To achieve national decent homes standard by 2010: Social Housing 100%, Private Sector 70%	Mar 07	Ralph Harrison	LAA 24.1 LAA 24.2	LAA Outcomes 24, 27 & 28
EH20	To improve the quality, energy efficiency and attractiveness of existing housing and reduce the number of vulnerable households experiencing fuel poverty	Mar 07	Penny Garner-Carpenter	LAA 24.2 LPI NS11	LAA Outcome 24
EH21	To enhance the standard of management of private rented housing	Mar 07	Penny Garner-Carpenter		
EH22	To tackle housing market imbalance and the problems caused by low and changing demand	Mar 07	Penny Garner-Carpenter	BVPI 64 LPI NS10 HSSA A1 & 6	
Corporate Plan Objective: To meet housing needs and provide opportunities for vulnerable residents to live independently					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH23	Facilitate the development of the Hartfields Care Village	Mar 07	Garry Hutchison	LAA 25.1 – 25.3	LAA Outcome 25
EH24	To provide accommodation and services for vulnerable people (including the homeless, disabled, elderly and mentally ill), and to increase the opportunities for residents to live independently in the community	Mar-07	Penny Garner-Carpenter	BVPI 183a+b BVPI 202 BVPI 213 + 214 LAA 26.2 LPI NS12a	LAA Outcome 26
EH25	To ensure there is access to a choice of good quality housing to buy or rent, to meet the aspirations of residents and encourage investment	Mar-07	Penny Garner-Carpenter		

Corporate Plan Objective: Improving the advice and support provided to homeless people and helping them to access employment, training and educational opportunities					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
EH26	Improving the quality of life of homeless people through secure tenancies and sustainable employment	Apr 06 and ongoing	Paul Johnson	BVPI 213 LAA 26.2 – 26.3 LAA 26.5 + 26.7	

Strengthening Communities

Community Strategy / Council Priority	Empower individuals, groups and communities and increase the involvement of citizens in all decisions that affect their lives.
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Key achievements in 2005/06

- To be inserted

Corporate Plan Objective: To empower local people to have a greater voice and influence over local decision making and the delivery of services. Increase opportunities for everyone to participate in consultation, especially hard to reach groups and young people and enable people and communities to make a positive contribution. Enhance partnership and consultative structures and community involvement					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
SC6	Promoting Hartlepool as a fair trade town	Mar 07	Ralph Harrison	LAA 36.1 LAA 36.2	LAA Outcome 36

Corporate Plan Objective: To develop the community planning approach at a town wide and neighbourhood level					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
SC15	Restructure the Neighbourhood Service Department to provide a Neighbourhood management framework consisting of three neighbourhood management areas with appropriate operational capacity to deliver services at a neighbourhood level	Jun 06	Dave Stubbs		
Corporate Plan Objective: Improve accessibility of services and information					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
SC16	Improve physical access to buildings by undertaking programme of improvement works	Mar 07	Graham Frankland	BVPI 156	
SC17	Develop and agree corporate Access Strategy and access to buildings, services and information policies/statements	Dec 06	Wally Stagg		
Corporate Plan Objective: Ensure communities are well prepared to respond to emergency incidents					
Ref:	Action	Milestone	Responsible Officer	Associated Pls	Links to Other Plans
SC18	Continue to develop and review emergency planning arrangements	Mar 07	Denis Hampson	CEPU PI 1 + 12	
SC19	Provide local information to residents on responding to and dealing with emergencies	Mar 07	Denis Hampson	CEPU PI 5, 6 + 8	

PERFORMANCE INDICATORS - APPENDIX B

Every council is required by the Office of the Deputy Prime Minister to collect and publish a range of Best Value performance indicators. In addition to these Government indicators, services in Hartlepool Borough Council have also set 'Local indicators'. These statutory and non-statutory Best value indicators are set out in the pages that follow.

The tables provide detailed performance presented against the overall performance of the council and each of the Community Strategy themes and aims. Two of the Community Strategy themes have some relevance to this Forum, and are listed below.

⇒ Jobs and the Economy

⇒ Environment and Housing

BVPs are set by the government and information for these must be included in the plan. Some of the BVPs are have additional uses these include:-

- | | |
|--|---|
| <ul style="list-style-type: none"> • Comprehensive Performance Assessment (CPA)
The means by which the Audit Commission assesses the Council's overall performance | <ul style="list-style-type: none"> • Public Service Agreement (PSA)
Agreement between local and central government to improve performance across a range of indicators based upon national and local priority |
| <ul style="list-style-type: none"> • Performance Assessment Framework (PAF)
Indicators set by the government for Social Services service areas | <ul style="list-style-type: none"> • Quality of Life (QoL)
These indicators cover the issues that effect how people feel about life in the local area |

Environment and Housing					
Corporate Plan Objective: To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH1	BVPI 200a	Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme?	No	Yes	n/a
EH1	BVPI 200b	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	No	Yes	n/a
EH1	BVPI 200c	Did the Local Planning Authority publish an annual report by 31 st December each year?	Yes	Yes	n/a
EH2	LAA 20.1	Number of volunteer days spent working on nature conservation in Hartlepool	220 (2004/05)	320	350
EH3					
EH4	BVPI 106	Percentage of new homes on previously developed land	54.96%	52%	n/a
EH5					
EH6	LAA 20.2	Number of Tees Valley Biodiversity Action Plan points relevant to Hartlepool achieved	11 (2004/05)	42	50
EH7	LAA 21.1	Cleanliness of the neighbourhood - % of transects surveyed falling below grade b for litter and detritus (Hartlepool)	8% (2004)	tbc	tbc
EH7	LAA 21.2	Cleanliness of the neighbourhood - % of transects surveyed falling below grade b for litter and detritus (Neighbourhood Renewal narrowing the gap)	n/a	tbc	tbc
EH7	LAA 21.3	Percentage of people who think litter and rubbish is a problem in their area (Hartlepool)	51% (2004)	50%	48%
EH7	LAA 21.4	Percentage of people who think litter and rubbish in the streets is a problem in their area (Neighbourhood Renewal Narrowing the gap)	59% (2004)	57%	53%

Corporate Plan Objective: To protect and enhance the countryside and natural environment, the built environment and the historic environment and have cleaner, greener and safer public spaces					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH7	LAA 21.5	Increase the proportion of people satisfied with their local area as a place to live (Hartlepool)	78% (2002)	80.8 %	82.2 %
EH7	LAA 21.6	Increase the proportion of people satisfied with their local area as a place to live (Neighbourhood Renewal narrowing the gap)	77% (2002)	80.2 %	81.8 %
Corporate Plan Objective: To promote and develop a sustainable environment that is safe, attractive and clean					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH8					
EH9					
EH10	BVPI 217	Pollution Control Improvements	91%	90%	n/a
Corporate Plan Objective: To provide a safe and effective integrated transport system and improved accessibility					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH11	BVPI 200 a	Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme?	No	Yes	n/a
EH11	BVPI 200 b	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	No	Yes	n/a
EH11	BVPI 200 c	Did the Local Planning Authority publish an annual report by 31 st December each year?	Yes	Yes	n/a

Corporate Plan Objective: To provide a safe and effective integrated transport system and improved accessibility					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH12					
EH13	LAA 22.1	Increase/maintain the number of bus passenger journeys	5984000 (2004/05)	tbc	tbc
EH13	LAA 22.2	Bus passenger satisfaction	65% (2003/04)	70%	n/a
EH14					
EH15	LAA 22.3	Reduce the number of deaths and serious injuries	49 (2004)	45.7	42.5
EH15	LAA 22.4	Reduce the number of children killed or seriously injured	10 (2004)	9.2	8.3
Corporate Plan Objective: To make better use of natural resources in a sustainable manner and seek to achieve sustainable communities					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH16	BVPI 200 a	Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme?	No	Yes	n/a
EH16	BVPI 200 b	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	No	Yes	n/a
EH16	BVPI 200 c	Did the Local Planning Authority publish an annual report by 31 st December each year?	Yes	Yes	n/a
EH16	LAA 23.1	Tonnage of household waste recycled or composted	15.5 % (2003/04)	24%	28%
EH16	LAA 23.2	Improve the energy efficiency of housing stock	50 (2002)	55	57.5
EH16	LAA 23.3	Climate Change indicator - reduction in Greenhouse Gas emissions	tbc	tbc	tbc

Corporate Plan Objective: To rebalance the supply and demand for housing and address housing market renewal and improvement of existing stock					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH17	LAA 28.1	Number of houses cleared in HMR intervention area	25	200	200
EH17	LAA 28.2	Number of new homes constructed in HMR intervention area	0	50	150
EH18	BVPI 200 a	Did the local planning authority submit the Local Development Scheme (LDS) by 28th March 2005 and thereafter maintain a 3-year rolling programme?	No	Yes	n/a
EH18	BVPI 200 b	Has the local planning authority met the milestones which the current Local Development Scheme (LDS) sets out?	No	Yes	n/a
EH18	BVPI 200 c	Did the Local Planning Authority publish an annual report by 31 st December each year?	Yes	Yes	n/a
EH18	LAA 27.1	Improve the energy efficiency of housing stock	50 (2002)	55	57.5
EH19	LAA 24.1	Achieving decent homes standard in social housing sector (Hartlepool)	45% Council 98% RSL (2002)	n/a	100% by 2010
EH19	LAA 24.2	Achieving decent homes standard in private sector housing sector	63.7 %	n/a	70% by 2010
EH20	LAA 24.2	Achieving decent homes standard in private sector housing sector	63.7 %	n/a	70% by 2010
EH20	LPI NS11	Average Standard Assessment Procedure (SAP) rating in private housing sector			n/a
EH21					
EH22	BVPI 64	Number of private sector dwellings returned into occupation	34	70	n/a
EH22	LPI NS10	Number of long term empty private houses	545	500	n/a
EH22	HSS A A1	The number of private houses empty for over 6 months as a percentage of the total private stock		158	n/a
EH22	HSS A A6	The number of private houses empty for over 6 months as a percentage of the total private stock		158	n/a

Corporate Plan Objective: To meet housing needs and provide opportunities for vulnerable residents to live independently					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH23	LAA 25.1	Increase support to enable residents to live independently in their own homes	2383	2403	2488
EH23	LAA 25.2	Increase the number of people receiving floating support services	352	387	584
EH23	LAA 25.3	Increase the number of adaptations carried out to enable vulnerable people to remain living independently in their own home	725	743	797
EH24	BVPI 183a	Average length of stay in bed and breakfast accommodation	2	1	n/a
EH24	BVPI 183b	Average length of stay in hostel accommodation	0	0	n/a
EH24	BVPI 202	Number of people sleeping rough on a single night	0	0	n/a
EH24	BVPI 213	Housing Advice Service: preventing homelessness	3	4	4
EH24	BVPI 214	Repeat Homelessness	2.54 %	2%	n/a
EH24	LAA 26.2	The percentage of new tenants receiving support from HBC sustaining their tenancies for 6 months	70%	75%	85%
EH24	LPI NS12a	Extra care sheltered accommodation for older people provision	0	0	n/a
EH25					
Corporate Plan Objective: Improving the advice and support provided to homeless people and helping them to access employment, training and educational opportunities					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH26	BVPI 213	Housing Advice Service: preventing homelessness	3	4	4
EH26	LAA 26.2	The percentage of new tenants receiving support from HBC sustaining their tenancies for 6 months	70%	75%	85%

Corporate Plan Objective: Improving the advice and support provided to homeless people and helping them to access employment, training and educational opportunities					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
EH26	LAA 26.3	The percentage of RSL tenants evicted without personal contact from their landlord	tbc	n/a	0% by 2010
EH26	LAA 26.5	Employment Rate (16-24) (Performance expected with reward)	48.9% (Mar 05)	n/a	53.8%
EH26	LAA 26.7	Number of failed tenancies (performance expected with reward)	80	3 year target	183 (3 year)

In 5-10 years time -

By 2012/13 30% of household waste will be recycled and composted.

Secure improvements to the accessibility, punctuality and reliability of local public transport (bus and light rail) with an increase in use of more than 12% by 2010 compared with 2000 levels.

Achieve a better balance between housing availability and demand by demolishing 1,000 private sector terraced houses by 2011.

Achieve decent homes standard in 70% of private dwellings by 2010.

- **Reduce the number of deaths and serious injuries to 39.2 in 2010 (49 in 2004)**
- **Reduce the number of children killed or seriously injured to 7.5 in 2010 (10 in 2004)**
- **Tonnage of household waste recycled or composted be up to 30% by 2010**
- **Improve energy efficiency of housing stock to SAP 60 by 2010**

TARGET 8 - Improve quality of life and prevent homelessness through secure tenancies and sustainable employment.

Performance Indicators

Within the Environment and Housing theme, there are a number of Performance Indicators that will be used to measure the successful implementation of the actions. Those indicators are included in more detail in the table below. For Local Area Agreement targets, the longer term, 2008/09 target has been provided.

Strengthening Communities

Community Strategy / Council Priority		Empower individuals, groups and communities and increase the involvement of citizens in all decisions that affect their lives.			
Strengthening Communities					
Corporate Plan Objective: Improve quality of life for most disadvantaged neighbourhoods and ensure service providers are more responsive					
	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
SC6	LAA 36.1	Number of retail establishments offering Fairtrade as an alternative	9 (2003/04)	18	20
SC6	LAA 36.2	Number of catering establishments offering Fairtrade as an alternative	4 (2003/04)	9	11
Corporate Plan Objective: Improve accessibility of services and information					
SC16	BVPI 156	Percentage of buildings accessible for disabled people	20	28	n/a
Corporate Plan Objective: Ensure communities are well prepared to respond to emergency incidents					
SC18	CEPU PI 1	Develop and review emergency planning arrangements in each local authority	n/a	a) Each Local Authority MI Response Plan to be reviewed at least once b) 75 % of all departmental / service area plans produced or reviewed	n/a

	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
SC18	CEPU PI 12	Effective partnership working on a multi-agency basis across the Tees Valley area, with particular reference to the Cleveland Local Resilience Forum	n/a	a) 4 meetings of the Local Resilience Forum b) 4 meetings of the Local Resilience Working Group c) 4 meetings of the Media Emergency Forum d) 4 Ad hoc meetings e) Meet the milestones and targets set in the LRF implementation plan for the Civil Contingencies Act	n/a

	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
SC19	CEPU PI 5	Provision of an effective Cleveland Community Risk Register	n/a	a) Complete 12 additional risks and add to register by 30.09.06 b) Put risk register on web site and review 6 monthly c) Hold 4 meetings of Risk Sub Group to monitor and review the register d) Report to Local Resilience Forum annually	n/a

	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
SCI9	CEPU PI 6	Provision of an effective internet website for the Cleveland Emergency Planning Unit	n/a	a) Web site reviewed at least every 28 days b) improved design completed by 30.06.06 c) Project leader to place new items on website within 5 days of receipt	n/a
SCI9	CEPU PI 8	Provide information to the public / residents on responding to and dealing with emergencies	n/a	a) Produce 3 pieces of information material b) Material made available on CEPU website c) 2 CEPU Newsletters to be produced which will be disseminated within the 4 councils and placed on CEPU & council websites	n/a

	Ref	Definition	Outturn 2005/06	Target 2006/07	LAA Target 2008/09
SC19	CEPU PI 5	Provision of an effective Cleveland Community Risk Register	n/a	a) Complete 12 additional risks and add to register by 30.09.06 b) Put risk register on web site and review 6 monthly c) Hold 4 meetings of Risk Sub Group to monitor and review the register d) Report to Local Resilience Forum annually	n/a

In 5-10 years time -

The Community Strategy will have become embedded in the management processes of partner organisations through further co-ordination and implementation.

The public's access to information will be improved through ICT and other means.

The local population's satisfaction with their area will have increased.

There will be increased voluntary and community engagement, especially amongst those at risk of social exclusion.

There will be a cohesive community with the capacity to be effectively involved in local decision making.

Young people will be actively engaged in local decision making facilitated by a vibrant and inclusive Youth Forum.

7.2
APPENDIX C

**EXTRACT OF LOCAL PUBLIC SERVICE AGREEMENT 2:
PERFORMANCE REWARD GRANT ALLOCATION WHICH FALL UNDER
THE REMIT OF THE NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

Tgt	Outcome	Indicator	%age	Amount	Org.
10	Promoting healthy life chances through the achievement of the Healthy Schools Status across Hartlepool	Number of schools achieving the new Healthy Schools Status	100	£153,288	NSD