

Town Deal Board Meeting
(Interim Town Board)

Tuesday 3rd September 2024
1pm – 3pm on TEAMS



Item	Agenda Item	Who	Item Status	Paper
Updates and reporting				
1	Welcome and Introductions (<i>Chair</i>)	Chair	For information	Minutes attached
2	Apologies for Absence and Declarations of Interest (<i>Chair</i>)			
3	Minutes of the Previous Meeting (<i>Chair</i>)			
Hartlepool Development Corporation				
4	Hartlepool Mayoral Development Corporation <ul style="list-style-type: none"> ▪ Verbal update 	SW / BB	For information and discussion	None
Long Term Plan for Towns				
5	<ul style="list-style-type: none"> ▪ Update on guidance and progress ▪ Membership of Town Board 	BB / PT BB / PT	For information For information	For information
Programme and project reporting				
6	Monitoring and Evaluation <ul style="list-style-type: none"> ▪ Latest submission to MHCLG 	PT	For information	Attached
7	Programme Update exception reporting <ul style="list-style-type: none"> ▪ Wesley Chapel (Jomast) ▪ Civil Engineering Academy (Seymours) ▪ Health & Social Care Academy (NHS) ▪ Reimagining Middleton Grange (HBC) ▪ Waterfront Connectivity (HBC) 	TBC SA GW PT PT	For information and discussion	Slides attached
8	Communications and engagement <ul style="list-style-type: none"> ▪ Update and rolling plan 	CK	For information and discussion	Attached
Risk Review				
9	Governance, Audit and Risk <ul style="list-style-type: none"> ▪ Update 	PT	For information	Item attached
10	Any Other Business (<i>Chair</i>) <ul style="list-style-type: none"> ▪ Updated PAR request form 	Chair	For information	Item attached

Next meeting – Thursday 5th December 2024, 9am – 11am, at the Civil Engineering Skills Academy, Brenda Road

Bold are reports submitted to DLUHC

Reporting	Deadline for project monitoring information	Proposed Board date	DLUHC submission date
6 monthly M&E return	12 th May 2023	6 th June 2023 9am – 11am	16th June 2023
Interim return	18 th August 2023	5 th September 2023 11am – 1pm	15 th September 2023
6 monthly M&E return	17 th November 2023	7 th December 2023 9am – 11am	9th December 2023
Interim return	16 th February 2024	5 th March 2024 1pm – 3pm	15 th March 2024
6 monthly M&E return	17 th May 2024	6 th June 2024 9am – 11am	14th June 2024
Interim return	16 th May 2024	3 rd September 2024 1pm – 3pm	13 th September 2024
6 monthly M&E return	15 th May 2024	5 th December 2024 9am – 11am	13th December 2024