

# **NEIGHBOURHOOD SERVICES SCRUTINY FORUM AGENDA**



**Friday 8 July 2011**

**at 2.00 p.m.**

**in Committee Room B,  
Civic Centre, Hartlepool**

**MEMBERS: NEIGHBOURHOOD SERVICES SCRUTINY FORUM:**

Councillors Cook, Fenwick, Gibbon, Ingham, A Lilley, Loynes, Robinson, Tempest, Thomas,

Resident Representatives: John Cambridge, Iris Ryder and 1 vacancy

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES OF THE MEETING HELD ON 11 APRIL 2011**
- 4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**

**No items.**
- 5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

**No items.**

**6. CONSIDERATION OF PROGRESS REPORTS/BUDGET AND POLICY FRAMEWORK DOCUMENTS**

No items.

**7. ITEMS FOR DISCUSSION**

- 7.1 The Role of the Neighbourhood Services Scrutiny Forum – *Scrutiny Support Officer*
- 7.2 Neighbourhood Services Scrutiny Forum Consideration of 2012/13 Budget Items – Scoping Report – *Scrutiny Support Officer*
- 7.3 Budget Consultation – Neighbourhood Management and Waste Management Presentation – Covering Report – *Scrutiny Support Officer*

**8. ISSUES IDENTIFIED FROM FORWARD PLAN**

No items.

**9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT**

**ITEMS FOR INFORMATION**

- i) **Date of Next Meeting 27 July 2011, commencing at 4.30 p.m.**

# **NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

## **MINUTES**

11 April 2011

The meeting commenced at 4.00 pm in the Civic Centre, Hartlepool

### **Present:**

Councillor Stephen Thomas (In the Chair)

Councillors: Alan Barclay, Mary Fleet, Steve Gibbon and Sheila Griffin.

Resident Representatives: John Cambridge, Brenda Loynes and Iris Ryder.

Also present: Councillor Mike Turner.

### **Members of the Public:**

Gordon and Stella Johnson, John Maxwell and Alan Vale.

Officers: Dave Stubbs, Director of Regeneration and Neighbourhoods  
Denise Ogden, Assistant Director (Neighbourhood Services)  
Sylvia Pinkney, Public Protection Manager  
Joan Stevens, Scrutiny Manager  
Elaine Hind, Scrutiny Support Officer  
David Cosgrove, Principal Democratic Services Officer.

## **80. Apologies for Absence**

Councillors Rob Cook and Carl Richardson

## **81. Declarations of interest by Members**

None.

## **82. Minutes of the meeting held on 23 March 2011**

Confirmed.

## **83. Responses from the Council, the Executive or Committees of the Council to Final Reports of this Forum**

No items.

**84. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee**

No items.

**85. Consideration of progress reports/budget and policy framework documents**

No items.

**86. Draft Final Report – Foreshore Management** (*Scrutiny Support Officer*)

The Chair introduced the draft final report on the forum's investigation into 'Foreshore Management' and outlined to the forum the conclusions and recommendations.

A resident representative questioned the removal of the seaweed on the Block Sands as it had been said in the past that the flies that collected on the seaweed provided food for a range of wild birds. It was also indicated that some of the seaweed in that area was regionally quite rare. The Director of Regeneration and Neighbourhoods agreed with the comments and indicated that it would only be dead seaweed removed from the sands.

The meeting debate the issue of the problems caused by the vehicles accessing the beach through the Brus Tunnel and the proposal made at one of the meetings to block the tunnel to vehicle access permanently. The Director indicated that a discussion would need to be held with the North Neighbourhood Consultative Forum. The Forum agreed that vehicles accessing the beach did need to be restricted but it should be noted that there were horse riders regularly exercising their horses on the beach.

The continuation of the firework display at Seaton Carew was questioned and it was suggested that the forum may wish to add reference to the fire works in the report. The Director commented that Cabinet had already recognised the value of the display, particularly as an income generator for the traders in the town.

It was noted that the information requested from Northumbrian Water on sea water quality had not yet been received. The Chair indicated that officers were pursuing the information and it would be reported once received. However, the report would be submitted to Scrutiny Coordinating Committee for approval and submission to the Executive.

**Recommended**

That the draft final report, incorporating the comments made by Members, be approved for submission to the Scrutiny Coordinating Committee.

## **87. Selective Licensing of Private Landlords – Landlord Accreditation Scheme and Good Tenant Scheme** *(Director of Regeneration and Neighbourhoods)*

The Scrutiny Support Officer reported that the Forum met on the 7 July 2010 to discuss their work programme for the 2010/11 Municipal Year. One of the suggested topics for investigation was the Landlord Accreditation Scheme. However, at this meeting Members decided that they did not have the capacity in their work programme for the current Municipal Year to investigate the Landlord Accreditation Scheme. Subsequently, Members requested a progress / update report on the Landlord Accreditation Scheme. At the meeting on Forum held on 27 October 2010 Members agreed to consider this progress / update report at this meeting, with a view to include it as a suggested work programme topic for inclusion in the Forum's 2011/12 work programme.

The Director of Regeneration and Neighbourhoods gave a presentation to the forum outlining the current selective licensing scheme, the proposed extension of selective licensing, The Landlord Accreditation Scheme and Good Tenant Scheme. The Director explained the particular aspects of each scheme and how they operated in Hartlepool. The Director focussed on the Selective Licensing Scheme and gave a brief overview of how the first phase of the scheme had operated since its introduction. Cabinet had agreed in May 2008 to designate areas A to F (details of which were set out in the report) as the first phase of selective licensing in Hartlepool. This had subsequently been approved by the Minister for Communities and Local Government in December 2008 and the licensing became operational on 1 May 2009. The report set out in detail how the first phase of licensing had operated, the numbers of properties, landlords and tenants involved and the costs of operation.

The Director went on to outline the data that had been gathered through the first phase as evidence to support a second phase of selective licensing. Cabinet had considered this evidence and in February of this year had agreed to consultation with residents in nine defined areas for an extension of the licensing areas. This consultation was ongoing and a further report would be submitted to Cabinet in June that would detail the results of the consultation and seek Cabinet's approval to proceed with the designation of some or all of the areas. In addition Cabinet would be asked agree the order in which the scheme would be implemented. The new scheme would commence in late 2011. The Director highlighted that it was no longer a requirement to have a designation approved by a government minister.

The Director briefly outlined the current voluntary Landlord Accreditation Scheme was launched in August 2002. It was originally established as a joint venture with the Citizens Advice Bureau as part of a Housing Advice and Tenancy Support Service that expanded on the already successful SmartMove scheme operated by the CAB. Since the scheme was launched it

has attracted over 500 members. However due to changes in ownership and management this now stands at 257. Whilst the number of members has reduced, the number of properties within their control has increased to 1536.

The voluntary landlord accreditation scheme has been successful in a number of areas. In particular, the number of landlords agreeing to participate in the scheme has exceeded expectations. This has enabled proactive inspections to be carried out on a number of tenanted properties, resulting in an improvement to approximately 250. However, whilst there have been improvements they have generally taken place in properties that were of a reasonable condition to begin with as the landlords considered to be poor have either opted not to join the scheme or have withdrawn because of the conditions imposed.

The Good Tenant Scheme has been operational since 1st May 2008. This scheme was a referencing service for landlords that was set up with the express aim of reducing anti-social behaviour in the private rented housing sector, and as such is operated by the Anti-social Behaviour Unit. The Director referred to the evaluation of the scheme that had been carried out after the first 18 months of operation, which was set out in detail in the report, and which revealed evidence that the scheme had had some positive impact with landlords and tenants, though improvements were needed.

The Director reported to the forum that this area of service had not been immune to the recent cuts and the Tennant Referencing Officer post had been deleted.

Following the presentation by the Director, the Chair opened the issue to debate when the following key comments were made –

- The scheme relate only to private landlords and tenants.
- There was concern that while good tenants were going into good landlords property, as a result bad tenants don't apply and end up going to the bad landlords and ending up in poor accommodation.
- Scheme has been successful in changing some people's patterns of behaviour but if only getting 'green card' tenants going to good landlords doesn't always work particularly if they pay higher rent.
- There seemed to be mixed perceptions among residents in the areas where selective licensing had been introduced.
- The Director commented that there was a concern that when the authority became involved in housing market renewal area schemes there was also a need to invest in this kind of scheme at the same or there was the potential for the town to develop a doughnut affect. There needed to be investment in the streets around the renewal areas. There was a great dilemma in so far as it could take up to two years to compulsorily purchase properties and their conditions could deteriorate dramatically while new build was taking place.
- Members were concerned that the current financial situation could affect our ability to roll the schemes out to the new areas. The Director commented that this was an issue and there may be a need to think

differently as to how the council operated and invested.

- Members were concerned at the potential to cause blight in some areas. Some commented that in Dyke House we are creating another slum area around the renewal area; creating a worse situation than the one we were resolving. The Director indicated that in the past, when we knew funding was coming we could plan for the future over 5 to 10 years. Now, however, it was much more difficult to make such long term plans. Once the Headway scheme was finished we won't be able to deal with the area immediately around it. The Council couldn't rely on any government providing funding in the future. Building work in other areas won't start until the land value goes up; developers want profit.
- Members were concerned at the Housing Hartlepool homes built in some areas that were left empty because they couldn't sell them. People were still having problems getting mortgages, even on shared ownership schemes. Hartfields was a good example where the rental section of the development was nearing full occupancy but those for sale were moving slowly as people can't afford mortgages.
- Consultation process on new areas ran to end of May. Drop in sessions would be held and the Director encouraged people to feed into the consultation. Need the feedback.
- A Member referred to the number of new homes in the North that were still empty; why were they built if there wasn't the market. The Director commented there was at the time. The Market is picking up slightly and Hartlepool is retaining prices at the moment. Current government policy did mean that a larger proportion of properties built through supported schemes would be for sale rather than rent.
- Members raised the issue of the started but abandoned site on Mainsforth Terrace. The Director indicated that the developer still had a live planning permission and work on the site had commenced but would only be completed when the market improves.

The Chair thanked the Director for his presentation and report which put the issue of landlord accreditation in important context. The processes through which these three schemes could help to maintain the fabric of communities to avoid the downward spiral that has happened elsewhere were an essential tool that the council needed to utilise. There had been some success in phase one and also some problems. The main issue could be with finance and changing government policy.

The Chair considered that it would be timely to look at what has and hasn't gone well and new government policy. An investigation could look at finance and the staff resource that will be needed. It would also be worth investigating if this was the correct approach; would it achieve the targets we have set. Good tenants and good landlords make viable communities.

The Chair considered that the subject needed to be put on the list for potential investigation next year. There were real issues out there in the community and financial dilemmas that the council was facing.

In closing the meeting, the Chair thanked the forum for its support and dedication to achieving its workload over the past year.

**Recommended**

That the report and members comments be noted and that the issue of Landlord Accreditation be included on the list of potential areas for investigation in the 2011/12 Municipal Year.

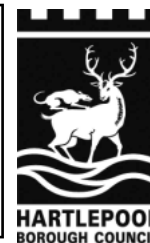
The meeting concluded at 5.30 pm

CHAIR



## **NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

**8 JULY 2011**



**Report of:** Scrutiny Support Officer

**Subject:** THE ROLE OF THE NEIGHBOURHOOD SERVICES  
SCRUTINY FORUM

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### **1. PURPOSE OF REPORT**

- 1.1 To give an overview of the role and functions of the Neighbourhood Services Scrutiny Forum.

### **2. BACKGROUND INFORMATION**

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in section 4, there is a more detailed description of the roles and functions of this forum.

### **3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE**

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council), Vice-Chair and one other Member from each of the five standing Forums. In addition to this, three Resident representatives are also co-opted onto the Committee, one from each Neighbourhood Consultative Forums.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the five standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of Overview and Scrutiny within the Authority. Other authorities' experience of scrutiny appears to have benefited from the establishment of such a body.

Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc Forum that it appoints, to ensure that there is efficient use of the Forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between overview and scrutiny Forums;
- (iv) To receive requests from Members, the executive and/or the full council for items (including those referred via the Councillor Call for Action mechanism) to be considered by overview and scrutiny forums and to allocate them, if appropriate to one or more overview and scrutiny forum;
- (v) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business);
- (vi) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate overview and scrutiny Forum for consideration; and
- (vii) Assessing, monitoring and advising on the role of the Council's central support services in supporting the Council's progress towards the Community Strategy's priority aims, including:-
  - General policies of the Council relating to the efficient use of resources (people, money, property, information technology); and
  - District Auditor performance reports, the District Auditor's Annual Audit Letter, Best Value Performance Indicators and health and safety issues.

#### **4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS**

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;

- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

## 5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Neighbourhood Services Scrutiny Forum is as follows:-

*'To consider issues relating to property, technical services, environmental services, emergency planning, public protection and housing.'*

- 5.2 There will be, however, from time to time, issues that could be considered by more than one Forum and it will be for the Scrutiny Co-ordinating Committee to determine which forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc forums. For example, where an issue comes within the remit of two scrutiny forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc forum made up of four Members from each of those two Forums.

## 6. SCHEDULE OF FORUM DATES FOR 2011/12

- 6.1 Detailed below, for Members information, are the meeting dates scheduled for the Neighbourhood Services Scrutiny Forum in 2011/12. Please note that all scheduled meetings will commence at 4.30pm, in the Civic Centre, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

27 July 2011

21 September 2011

26 October 2011

9 November 2011

18 January 2012

29 February 2012

28 March 2012

## **7. CONCLUSIONS**

- 7.1 No specific action is required as a result of this report, however Members may have questions about the role of the Forum.

## **BACKGROUND PAPERS**

The following background paper was used in the preparation of this report:-

- i) Hartlepool Borough Council Constitution.

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## **NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

8 July 2011



**Report of:** Scrutiny Support Officer

**Subject:** NEIGHBOURHOOD SERVICES SCRUTINY FORUM  
CONSIDERATION OF 2012/13 BUDGET ITEMS –  
SCOPING REPORT

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### **1. PURPOSE OF REPORT**

- 1.1 To make proposals to Members of the Neighbourhood Services Scrutiny Forum regarding their consideration of the 2012/13 budget items chosen as part of the Work Programming process on the 24 June 2011.

### **2. BACKGROUND INFORMATION**

- 2.1 At the meeting of Scrutiny Co-ordinating Committee on 24 June 2011 Members determined their work programme for the 2011/12 Municipal Year. It was decided that each Scrutiny Forum would focus its attention on preparations for the 2012/13 budget during the current Municipal Year, given the extremely challenging financial situation facing the authority.
- 2.2 Each Scrutiny Forum was requested to consider the budget proposals identified in relation to the remit of that Forum, to formulate a view on those proposals and / or to suggest ways of achieving the required savings.
- 2.3 It was agreed at the Scrutiny Co-ordinating Committee work programming meeting on 24 June 2011 that the following budget proposals would be considered by the Neighbourhood Services Scrutiny Forum:-
- Neighbourhood Management
  - Waste Management

### **3. OVERALL AIM OF SCRUTINY CONSIDERATION OF BUDGET ITEMS**

- 3.1 To provide views and / or alternative suggestions for savings, regarding the 2012/13 budget proposals presented to the Neighbourhood Services Scrutiny Forum in relation to 'Neighbourhood Management' and 'Waste Management'.

### **4. PROPOSED TERMS OF REFERENCE FOR THE CONSIDERATION OF 2012/13 BUDGET PROPOSALS**

- 4.1 The following Terms of Reference are proposed:-

- (a) To gain an understanding of the service areas in relation to:
  - i) The current budget (as detailed in the budget book);
  - ii) Staffing information;
  - iii) Budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
  - iv) The level of savings required.
- (b) To explore the budget requirements in relation to:-
  - i) The required savings (including areas where provision of services could be ceased, reduced or changed to improve efficiency);
  - ii) The potential impact of proposals / options on future service provision; and
  - iii) How the provision of service could look in the future.
- (c) To formulate the Forum's comments on the budget proposals to feed in to the decision making process;
- (d) To provide details of, and consider, any alternative suggestions the Forum may develop to achieve the required savings in the areas identified.

### **5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF INFORMATION**

- 5.1 Members of the Forum can request a range of evidential and comparative information throughout the budget process. However, Members may wish to be mindful of the need to deal with budget proposals in an efficient and timely manner and the impact on the department responsible for the budget area, when considering such requests.
- 5.2 The 2012/13 budget will be discussed at a number of public meetings including Scrutiny Forums, Scrutiny Co-ordinating Committee, Cabinet and Council. Elected Members, representatives of groups who provide and use services, residents and members of the public are welcome to attend these

meetings, where consideration will be given to their views in relation to the budget proposals.

**5.3 Evidence to be provided:**

- (i) Details of the current budget (as detailed in the budget book);
- (ii) staffing information;
- (iii) Details of budgetary and operational pressures / challenges / priorities and statutory responsibilities (where applicable);
- (iv) The level of savings required; and
- (v) Details of potential options identified for the delivery of required budget savings.

**6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY**

- 6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Paragraph 5.2 identifies the budget process route. Further details regarding the public meetings to be held to discuss the 2012/13 budget can be found on the Council's website.

**7. PROPOSED TIMETABLE OF THE BUDGET PROCESS**

- 7.1 Detailed below is the proposed timetable for the budget consultation to be undertaken in relation to the areas identified in paragraph 2.3, which may be changed at any stage:-

**8 July 2011**

Setting the scene and evidence gathering in relation to 'Neighbourhood Management' and 'Waste Management' budget proposals including:-

- (i) A detailed overview of services currently provided in relation to 'Neighbourhood Management' and 'Waste Management';
- (ii) Details of the amount of required savings in each area;
- (iii) Details of how the required efficiencies may be delivered;
- (iv) The potential effect of efficiencies on future service provision / what the service will look like in the future.

**27 July 2011**

Consideration of any further evidence requested at the 8 July 2011 meeting of the Neighbourhood Services Scrutiny Forum.



Formulation and consideration by the Forum of suggestions to achieve the required savings.

Formulation of comments by the Forum to feed into the 2012/13 budget decision making process.

**30 August 2011** – Consideration of the ‘Neighbourhood Management’ budget proposal by the Cabinet (tentative date).

**24 October 2011** – Consideration of the ‘Waste Management’ budget proposal by Cabinet (tentative date).

## **8. RECOMMENDATION**

- 8.1 Members are recommended to agree the Neighbourhood Services Scrutiny Forum’s remit of consideration of the 2012/13 budget proposals as outlined in paragraph 4.1.

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## **BACKGROUND PAPERS**

The following background paper(s) was/were used in the preparation of this report:-

- (i) Presentation by the Assistant Chief Executive entitled ‘Budget Position 2012/13’ - delivered to Scrutiny Co-ordinating Committee of 24 June 2011.
- (ii) Report of the Assistant Chief Executive entitled ‘Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process’ – delivered to Scrutiny Co-ordinating Committee of 24 June 2011
- (iii) Minutes of Scrutiny Co-ordinating Committee 24 June 2011.

## **NEIGHBOURHOOD SERVICES SCRUTINY FORUM**

8 July 2011



**Report of:** Scrutiny Support Officer

**Subject:** BUDGET CONSULTATION – NEIGHBOURHOOD  
MANAGEMENT AND WASTE MANAGEMENT  
PRESENTATION – COVERING REPORT

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### **1. PURPOSE OF REPORT**

- 1.1 To inform Members that the Director of Regeneration and Neighbourhoods and the Assistant Director (Neighbourhood Services) have been invited to this meeting to provide information in relation to the Neighbourhood Management and Waste Management budget consultation items.

### **2. BACKGROUND INFORMATION**

- 2.1 Members will recall that at the meeting of Scrutiny Co-ordinating Committee on Friday 24 June 2011, it was agreed that the Neighbourhood Services Scrutiny Forum would consider the following budget items at its meeting of 8 July 2011:-
- Neighbourhood Management;
  - Waste Management.
- 2.2 Consequently the Director of Regeneration and Neighbourhoods and the Assistant Director (Neighbourhood Services) have agreed to attend this meeting to provide a presentation in relation to each budget area outlined above.

### **3. RECOMMENDATION**

- 3.1 It is recommended that the Members of the Neighbourhood Services Scrutiny Forum consider the information provided by the of the Director of Regeneration and Neighbourhoods and the Assistant Director

(Neighbourhood Services) from Hartlepool Borough Council in attendance at this meeting and seek clarification on any relevant issues where required.

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## **BACKGROUND PAPERS**

The following background papers were used in the preparation of this report:-

- (i) Report of the Assistant Chief Executive entitled 'Overview and Scrutiny Work Programme 2011/12 – Selection and Timetabling of Project / Service Areas to feed into the 2012/13 Budget Process' delivered to Scrutiny Co-ordinating Committee on 24 June 2011.