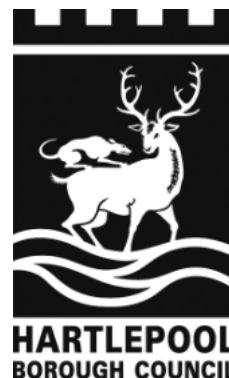


ADULT AND COMMUNITY SERVICES SCRUTINY FORUM AGENDA



Monday 18 July 2011

at 2.00pm

**in Committee Room B,
Civic Centre, Hartlepool**

MEMBERS: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

Councillors Cranney, Griffin, Law ton, Loynes, A Marshall, Preece, Richardson, Shaw and Shields.

Resident Representatives: Christine Blakey, Evelyn Leck and 1 vacancy

- 1. APOLOGIES FOR ABSENCE**
- 2. TO RECEIVE ANY DECLARATIONS OF INTEREST BY MEMBERS**
- 3. MINUTES**
 - 3.1 To confirm the minutes of the meeting of Adult and Community Services Scrutiny Forum held on 28 March 2011
- 4. RESPONSES FROM THE COUNCIL, THE EXECUTIVE OR COMMITTEES OF THE COUNCIL TO FINAL REPORTS OF THIS FORUM**
 - 4.1 Portfolio Holder's Response to Adult Safeguarding Investigation -
Joint Report of the Director of Child and Adult Services and the Portfolio Holder for Adult and Public Health Services
- 5. CONSIDERATION OF REQUEST FOR SCRUTINY REVIEWS REFERRED VIA SCRUTINY CO-ORDINATING COMMITTEE**

No items.

6. CONSIDERATION OF PROGRESS REPORTS / BUDGET AND POLICY FRAMEWORK DOCUMENTS

No items.

7. ITEMS FOR DISCUSSION

7.1 Role of the Adult and Community Services Scrutiny Forum – *Scrutiny Support Officer*

7.2 Adult and Community Services Scrutiny Forum - Work Programme for 2011/12 - *Scrutiny Support Officer*

SCRUTINY INVESTIGATION INTO EARLY INTERVENTION AND REABLEMENT SERVICES

7.3 Scrutiny Investigation into Early Intervention and Reablement Services - Scoping Report - *Scrutiny Support Officer*

8. ISSUES IDENTIFIED FROM FORWARD PLAN

9. ANY OTHER ITEMS WHICH THE CHAIRMAN CONSIDERS ARE URGENT

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

MINUTES
28 March 2011

The meeting commenced at 2.00 pm in the Civic Centre, Hartlepool

Present:

Councillor: Jane Shaw (In the Chair)

Councillors: Mary Fleet, Sheila Griffin, Peter Ingham, Patricia Lawton, Ann Marshall

Also Present:

Zoe Sherry, Ruby Marshall, Margaret Wrenn and Christopher Akers-Belcher – Links

Officers: Phil Homsby, Head of Service, Child and Adult Services
John Lovatt, Head of Service, Child and Adult Services
James Walsh, Scrutiny Support Officer
Elaine Hind, Scrutiny Support Officer
Denise Wimpenny, Principal Democratic Services Officer

75. Inquorate Meeting

It was highlighted that the meeting was inquorate.

76. Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Arthur Preece and Resident Representative Evelyn Leck

77. Declarations of interest by Members

None.

78. Minutes of the meeting held on 28 February 2011

Confirmed.

79. Responses from the Council, the Executive or

Committees of the Council to Final Reports of this Forum

None.

80. Consideration of request for scrutiny reviews referred via Scrutiny Co-ordinating Committee

None.

81. Consideration of progress reports/budget and policy framework documents

None.

82. Draft Final Report into Safeguarding of Adults *(Scrutiny Support Officer)*

The Chair referred Members to the draft final report following the Forum's investigation into Safeguarding of Adults

The report included the terms of reference, methods of investigation, key findings, sources of evidence, details of the challenges facing the provision of Adult Safeguarding Services in Hartlepool, the impact of current and future budget pressures on the way in which Adult Safeguarding Services are provided in Hartlepool and how Adult Safeguarding Services could be provided in future.

The Forum had taken evidence from a wide range of sources to assist in the formulation of a balanced range of recommendations. The Forum's key recommendations to Cabinet were as outlined below:-

- (a) That a dialogue regarding budget and service cuts is maintained between members of the Hartlepool Vulnerable Adults Protection Committee to ensure that:-
 - (i) cuts to services are not taken in isolation, without consideration for the impact on partner agencies;
 - (ii) scarce resources are managed as effectively and efficiently as possible between agencies.
- (b) That the Primary Care Trust (or its equivalent replacement body) is encouraged to put forward a GP representative to sit on the Hartlepool Vulnerable Adults Protection Committee;
- (c) That the potential to recommence visits to care homes by Elected Members of the Adult and Community Services Scrutiny

Forum is included in the contract negotiations to be undertaken with providers;

- (d) That the feasibility of including an Elected Member from the Adult and Community Services Scrutiny Forum on to the membership of the Hartlepool Adult Protection Committee is explored;
- (e) That the Adult and Community Services Scrutiny Forum be kept up to date on the provision of Adult Services in the town through the receipt of relevant aspects of the regular updates received by the Portfolio Holder for Adult and Public Health Services;
- (f) The use of welfare notices is investigated with partner agencies;
- (g) That safeguarding workshops are delivered to groups within Hartlepool (with particular reference to the deaf community) and a review is undertaken of the accessibility of safeguarding services.

Recommended

That the draft final report, be agreed.

83. Elected Member Visits to Care Homes for Adults

(Commissioned Services Manager)

The Head of Service presented the report which included a proposal on how Elected Members could become involved in contributing to the evaluation of care homes for adults in the Borough.

The current contract was being reviewed in 2011 and it was intended to have provision for Elected Members to undertake visits to care homes within the revised contract. Visits by Elected Members under this proposal would commence after the new contract was agreed with providers.

A questionnaire, which would be the recommended tool for use in the visits, was attached at Appendix 1. It was intended that the questionnaire would be used as a prompt for discussion with residents rather than a set of questions that must be answered.

A discussion ensued in which the following issues were raised:

- (i) In response to a Member's concerns that the proposed process for undertaking visits was too formal, the Head of Service indicated that unless there was provision in the contract to allow Elected Members to carry out inspections, Members could be refused entry. The purpose of the questionnaire was to provide guidance to providers on the aim of the visits. In view of these concerns, it was suggested that consideration be

given to providing a summary of the types of issues that may be covered during the visits. The Chair emphasised that the questionnaire should be utilised as a prompt only and whilst it was not intended to be a formal arrangement, to facilitate Elected Member visits, there was a requirement that guidance on what the inspection process may include be provided for inclusion in the contract.

- (ii) The Forum discussed the valuable role of Links representatives in the inspection process. A Links representative commented on the importance of introducing restrictions on inspections to ensure inspections were undertaken by authorised individuals only.

Recommended

That the information given and the comments of Members, be noted.

84. Six Monthly Monitoring of Agreed Adult and Community Services Scrutiny Forum's Recommendations *(Scrutiny Support Officer)*

The report provided Members with details of a six monthly progress report on the delivery of the agreed scrutiny recommendations against investigations undertaken by the Forum. The report included details of overall progress made by all scrutiny forums since 2005 and Appendix A provided a detailed explanation of progress made against each scrutiny recommendation agreed by this Forum since the last update on 13 September 2010.

It was noted that since the 2005/06 municipal year, 87% of the Forum's recommendations had been achieved.

Recommended

That progress against the Adult and Community Services Scrutiny Forum's agreed recommendations since the 2005/06 municipal year, be noted.

85. Any Other Items which the Chairman Considers are Urgent

The Chairman ruled that the following items of business should be considered by the Committee as a matter of urgency in accordance with the provisions of Section 100(B) (4)(b) of the Local Government Act 1972 in order that the matter could be dealt with without delay.

85. Any Other Business – Feedback from Coroner's Office

Following a query from Members of the Forum outside of the previous

meeting, the Head of Service provided feedback as to how any areas of concern relating to the cause of death of care home residents, such as dehydration issues, were reported from the coroner's office to relevant departments. Members were advised that it was not normal practice for the coroner's office to report any issues of concern to departments such as the Council.

Recommended

That the information given, be noted.

82. Issues Identified from Forward Plan

None.

The meeting concluded at 2.40 pm.

CHAIR

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

18 July 2011



Report of: Joint Report of Director of Child and Adult Services and the Portfolio Holder for Adult and Public Health Services.

Subject: PORTFOLIO HOLDER'S RESPONSE TO ADULT SAFEGUARDING INVESTIGATION

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Members of the Adult and Community Services Scrutiny Forum with feedback on the recommendations from the investigation into the Adult Safeguarding scrutiny inquiry, which was reported to Cabinet on 23 May 2011.

2. BACKGROUND INFORMATION

- 2.1 The investigation into Adult Safeguarding conducted by this Forum falls under the remit of the Child and Adult Services Department and is, under the Executive Delegation Scheme, within the service area covered by the Adult and Public Health Services Portfolio Holder.
- 2.2 On 23 May 2011, Cabinet considered the Final Report of the Adult and Community Services Scrutiny Forum into Adult Safeguarding. This report provides feedback from the Portfolio Holder following the Cabinet's consideration of, and decisions in relation to this Forum's recommendations.
- 2.3 Following on from this report, progress towards completion of the actions contained within the Action Plan will be monitored through Covalent; the Council's Performance Management System; with standardised six monthly monitoring reports to be presented to the Forum.

3. SCRUTINY RECOMMENDATIONS AND EXECUTIVE DECISION

- 3.1 Following consideration of the Final Report, Cabinet approved the recommendations in their entirety. Details of each recommendation and proposed actions to be taken following approval by Cabinet are provided in the Action Plan attached at **Appendix A**.

4. RECOMMENDATIONS

- 4.1 That Members note the proposed actions detailed within the Action Plan, appended to this report (**Appendix A**) and seek clarification on its content where felt appropriate.

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) The Adult and Community Services Scrutiny Forum's Final Report 'Adult Safeguarding' considered by Cabinet on 23 May 2011.
- (ii) Decision Record of Cabinet held on 23 May 2011.

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Adult and Community Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Adult Safeguarding

DECISION MAKING DATE OF FINAL REPORT: May 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
(a) That a dialogue regarding budget and service cuts is maintained between members of the Hartlepool Safeguarding Vulnerable Adults Board to ensure that- (i) cuts to services are not taken in isolation, without consideration for the impact on partner agencies; (ii) scarce resources are managed as effectively and efficiently as possible between agencies.	The Hartlepool Safeguarding Vulnerable Adults Board will continue to meet regularly and members will be encouraged to share information about changes within their own organisations that may impact on other partners. Any cuts or changes to Teeswide services would be discussed at the Tees Safeguarding Vulnerable Adults Board. Teeswide and local sub groups will continue to ensure that there is a shared approach to the use of resources for training, workforce development, public engagement etc.	None	John Lovatt	31 March 2012
(b) That the Primary Care Trust (or its equivalent replacement body) is encouraged to put forward a GP representative to	The Primary Care Trust is currently represented on the Hartlepool Safeguarding Vulnerable Adults Board and representation from GPs will be	None	John Lovatt	Sept 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Adult and Community Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Adult Safeguarding

DECISION MAKING DATE OF FINAL REPORT: May 2011

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	sit on the Hartlepool Safeguarding Vulnerable Adults Board.	considered as part of a review of membership following the Peer Review .			
(c)	That the potential to recommence visits to care homes by Elected Members of the Adult and Community Services Scrutiny Forum is included in the contract negotiations to be undertaken with providers.	The ability for Elected Members to visit care homes will be included within the revised care home contract.	None	Phil Hbrnsby	Dec 2011
(d)	That the feasibility of including an Elected Member from the Adult and Community Services Scrutiny Forum on to the membership of the Hartlepool Safeguarding Vulnerable Adults Board is explored.	There is currently an Elected Member representative on the Hartlepool Safeguarding Vulnerable Adults Board (Portfolio Holder for Adult & Public Health Services). Any changes to the membership will be considered as part of a review of membership following the Peer Review .	None	John Lovatt	Sept 2011
(e)	That the Adult and Community	Quarterly performance reports and	None	John Lovatt	Sept 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Adult and Community Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Adult Safeguarding

DECISION MAKING DATE OF FINAL REPORT: May 2011

	RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	Services Scrutiny Forum be kept up to date on the provision of Adult Services in the town through the receipt of relevant aspects of the regular updates received by the Portfolio Holder for Adult and Public Health Services.	adult safeguarding reports are made to the Portfolio Holder for Adult & Public Health Services and can be shared with the Adult & Community Services Scrutiny Forum			
(f)	The use of welfare notices is investigated with partner agencies.	As part of the reablement services being commissioned in 2011/12, welfare notices will be introduced.	Cost to be met in 2011/12 and 2012/13 from non recurrent reablement funding.	Phil Hornsby	Dec 2011
(g)	That safeguarding workshops are delivered to groups within Hartlepool (with particular reference to the deaf community) and a review is undertaken of the accessibility of safeguarding services.	There is a comprehensive programme of training and development opportunities in place in relation to Adult Safeguarding. This will be reviewed following the Peer Review and additional workshops will be considered if gaps are	Cost to be determined. No funding identified to increase existing programme.	John Lovatt	Sept 2011

OVERVIEW AND SCRUTINY ENQUIRY ACTION PLAN

NAME OF FORUM: Adult and Community Services Scrutiny Forum

NAME OF SCRUTINY ENQUIRY: Adult Safeguarding

DECISION MAKING DATE OF FINAL REPORT: May 2011

RECOMMENDATION	EXECUTIVE RESPONSE / PROPOSED ACTION	FINANCIAL IMPLICATIONS	LEAD OFFICER	DELIVERY TIMESCALE
	identified (including for the deaf community).			

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

18 July 2011



Report of: Scrutiny Support Officer

Subject: THE ROLE OF THE ADULT AND COMMUNITY
SERVICES SCRUTINY FORUM

1. PURPOSE OF REPORT

- 1.1 To give an overview of the role and functions of the Adult and Community Services Scrutiny Forum.

2. BACKGROUND

- 2.1 The Council's approach to Overview and Scrutiny has been informed by government guidance, best practice nationally and experience of what works locally to ensure that the Scrutiny Forum's operate in an optimum scrutiny structure that will enable the Forums to add value and improve services for the residents of Hartlepool.
- 2.2 The role of the Scrutiny Co-ordinating Committee is briefly discussed in the following section. Following this in Section 4, there is a more detailed description of the roles and functions of this Forum.

3. ROLE AND FUNCTIONS OF THE SCRUTINY CO-ORDINATING COMMITTEE

- 3.1 The membership of the Scrutiny Co-ordinating Committee reflects both the Council's political make-up and the five standing Scrutiny Forums (which are equally represented on the Committee). A total of sixteen Elected Members serve on the Committee, consisting of the Chair (appointed by Council), Vice-Chair and one other Member from each of the five standing Forums. In addition to this, three Resident Representatives are also co-opted onto the Committee, one from each Neighbourhood Consultative Forums.
- 3.2 This approach enables the Scrutiny Co-ordinating Committee to draw on the experience of a variety of Members, represent a cross-section of political views and equally represent each of the five standing Forums. The Scrutiny Co-ordinating Committee is responsible for the overall management of

Overview and Scrutiny within the Authority. Other authorities' experience of scrutiny appears to have benefited from the establishment of such a body. Given the increasing importance of the scrutiny role under the new arrangements and the likely increase in workload of the scrutiny function the role of the Scrutiny Co-ordinating Committee is invaluable. The main roles and functions of the Committee are as follows:-

- (i) To work with the five Forums to decide an annual Overview and Scrutiny Work Programme, including the programme of any ad-hoc Forum that it appoints, to ensure that there is efficient use of the Forums and that the potential for duplication of effort is minimised;
- (ii) To lead the involvement of Overview and Scrutiny in the development of the budget and the plans and strategies that make up the policy framework and to delegate issues for consideration to the Forums;
- (iii) Where matters fall within the remit of more than one Overview and Scrutiny Forum, to determine which of them will assume responsibility for any particular issue and to resolve any issues of dispute between Overview and Scrutiny Forums;
- (iv) To receive requests from Members, the Executive and/or the Full Council for items (including those referred via the Councillor Call for Action mechanism) to be considered by Overview and Scrutiny forums and to allocate them, if appropriate to one or more Overview and Scrutiny Forum;
- (vi) To put in place and maintain a system to ensure reports from Overview and Scrutiny to the Executive are managed efficiently and do not exceed any limits set out in the Constitution (this includes making decisions about the priority of reports, if the volume of such reports creates difficulty for the management of Executive business or jeopardises the efficient running of the Council business);
- (vii) To exercise the power of call-in in relation to Executive decisions made as set out in Section 21 (3) of the Local Government Act 2000, or allocate them to the appropriate Overview and Scrutiny Forum for consideration; and
- (viii) Assessing, monitoring and advising on the role of the Council's central support services in supporting the Council's progress towards the Community Strategy's priority aims, including:-
 - General policies of the Council relating to the efficient use of resources (people, money, property, information technology); and
 - District Auditor performance reports, the District Auditor's Annual Audit Letter, Best Value Performance Indicators and health and safety issues.

4. FUNCTIONS OF OVERVIEW AND SCRUTINY FORUMS

4.1 The five standing Overview and Scrutiny Forums have three main functions and these are set out in the following paragraphs:-

(a) Policy Development and Review

Overview and Scrutiny Forums may:

- (i) Assist the Council and the Executive in the development of the budget and policy framework by in-depth analysis of policy issues;
- (ii) Conduct research, community and other consultation in the analysis of policy issues and possible options;
- (iii) Consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (iv) Question members of the Executive and Chief Officers about their views on issues and proposals affecting the area; and
- (v) Liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Forums may:

- (i) Review and scrutinise the decisions of the Executive and Chief Officers both in relation to individual decisions and their overall strategic direction;
- (ii) Review and scrutinise the work of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- (iii) Question members of the Executive and Chief Officers about their decisions, whether generally in comparison with the service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
- (iv) Review and scrutinise the performance of other public bodies in the area, requesting them to attend and address relevant scrutiny Forums to speak about their activities and performance;
- (v) Investigate other issues of local concern, outside the control of the Council and other public bodies in the area, and make recommendations to the Council, the Executive and / or other organisations arising from the outcome of the scrutiny process;

- (vi) Question and gather evidence from any person (with their consent); and
- (vii) Make recommendations to the executive and / or the council arising from the outcome of the scrutiny process.

(c) Finance

Overview and Scrutiny Committees may exercise overall responsibility for the finances made available to them. This presently consists of a dedicated overview and scrutiny budget of 50k. Applications for funding must be made through Scrutiny Co-ordinating Committee.

5. THE REMIT OF THIS FORUM

- 5.1 The strategic direction of the Scrutiny Forums will be to assess, monitor and advise on the Council's progress towards the 7 priority aims of the Community Strategy whilst the operational direction of the individual Scrutiny Forums will be governed by the remits outlined in the Constitution.

The remit of the Adult and Community Services Scrutiny Forum is as follows:-

'To consider issues relating to specialist targeted and universal services in relation to adults, culture and leisure.'

- 5.2 There will be, however, from time to time, be issues that could be considered by more than one Forum and it will be for the Scrutiny Co-ordinating Committee to determine which Forum should examine a particular issue. It is also open to the Scrutiny Co-ordinating Committee to appoint ad hoc Forums. For example, where an issue comes within the remit of two scrutiny Forums, the Scrutiny Co-ordinating Committee could decide to establish an ad hoc Forum made up of four Members from each of those two Forums.

6. SCHEDULE OF FORUM DATES FOR 2011/12

- 6.1 Detailed below, for Members information, are the scheduled dates for meetings of the Adult and Community Services Scrutiny Forum in 2011/12. Please note that all scheduled meetings will commence at 2.00 pm, in the Civic Centre, with the capacity for additional meetings to be arranged where required to accommodate the needs of individual inquiries.

18 July 2011
 15 August 2011
 12 September 2011
 24 October 2011
 8 November 2011
 16 January 2012
 20 February 2012
 19 March 2012

7. CONCLUSIONS

- 7.1 No specific action is required as a result of this report; however, Members may have questions about the role of the Forum.

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- i) Hartlepool Borough Council Constitution.

ADULT AND COMMUNITY SERVICES SCRUTINY FORUM

18 July 2011



Report of: Scrutiny Support Officer

Subject: ADULT AND COMMUNITY SERVICES SCRUTINY
FORUM - WORK PROGRAMME FOR 2011/12

1. PURPOSE OF REPORT

- 1.1 To confirm the Adult and Community Services Scrutiny Forum's work programme for 2011/12.

2. BACKGROUND INFORMATION

- 2.1 At the meeting of the Scrutiny Co-ordinating Committee on 24 June 2011 (to which all Members of the Forum were invited) the Adult and Community Services Scrutiny Forum's Work Programme was agreed for 2011/12 and is as follows:-

Forum Investigation

Early Intervention and Reablement Services

Budget Items

Budget 2012/13

Cultural and Community Services Efficiencies

Working Together for Change

Review of Change

3. RECOMMENDATIONS

- 3.1 The Adult and Community Services Scrutiny Forum is requested to note the work programme as approved by Scrutiny Co-ordinating Committee at its meeting on 24 June 2011.

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BACKGROUND PAPERS

The following background papers were used in the preparation of this report:-

- (i) Minutes of Scrutiny Co-ordinating Committee of 24 June 2011.

ADULT & COMMUNITY SERVICES SCRUTINY FORUM

18 July 2011



Report of: Scrutiny Support Officer

Subject: SCRUTINY INVESTIGATION INTO EARLY
INTERVENTION AND REABLEMENT SERVICES –
SCOPING REPORT

1. PURPOSE OF REPORT

- 1.1 To make proposals to Members of the Adult and Community Services Scrutiny Forum for their forthcoming investigation into Early Intervention and Reablement Services.

2. BACKGROUND INFORMATION

- 2.1 The Comprehensive Spending Review and 2011/12 National Health Service (NHS) Operating Framework announced significant levels of funding in 2011/12 and 2012/13 to develop local reablement services.
- 2.2 Social care funding allocated to NHS Hartlepool (which must transfer to the local authority for investment in social care services to benefit health and improve overall health gain) equates to £1.3 million in 2011/12 and £1.2 million in 2012/13. Reablement funding (which is within Primary Care Trust baselines and needs to be spent on jointly agreed priorities / plans) is approximately £320,000 in 2011/12 increasing to £640,000 in 2012/13.
- 2.3 Plans for the £1.3M social care funding for 2011/12 have been agreed and include:-
- (i) Commissioning services that provide low level support and prevention to maintain people within their own communities (including welfare notices, luncheon clubs, handyperson service, fuel poverty advice and a home visiting service)

- (ii) Increased capacity within existing reablement services including Occupational Therapist and Occupational Therapy Assistant posts, Reablement Officers and Contact Officers
 - (iii) Maintenance of existing transitional care provision to facilitate hospital discharge
 - (iv) Maintenance of existing support for carers services
- 2.4 Plans for the £320K reablement funding for 2011/12 have also been agreed and include:-
- (i) Commissioning services that provide low level support and prevention to maintain people within their own communities (including welfare notices, luncheon clubs, handyperson service, fuel poverty advice and a home visiting service);
 - (ii) Care home liaison support for people with dementia
 - (iii) Development of community nursing services based on the 'virtual ward' model to prevent unnecessary hospital admissions and readmissions

3. OVERALL AIM OF THE SCRUTINY INVESTIGATION/ENQUIRY

- 3.1 To examine and explore early intervention and reablement services provided in Hartlepool.

4. PROPOSED TERMS OF REFERENCE FOR THE SCRUTINY INVESTIGATION/ENQUIRY

- 4.1 The following Terms of Reference for the investigation/review are proposed:-
- (a) To gain an understanding of early intervention and reablement services, how they contribute to maintaining people's independence and what a positive outcome looks like;
 - (b) To explore how early intervention and reablement services are currently being delivered in Hartlepool;
 - (c) To consider research carried out by the University of York into the long-term impact of reablement service and how this might influence future delivery in Hartlepool; and
 - (d) To explore options for service provision in the future given the current budgetary pressures and potential for NHS funding to cease in March 2013.

5. POTENTIAL AREAS OF ENQUIRY / SOURCES OF EVIDENCE

- 5.1 Members of the Forum can request a range of evidential and comparative information throughout the Scrutiny review.

5.2 The Forum can invite a variety of people to attend to assist in the forming of a balanced and focused range of recommendations as follows:-

- (a) Member of Parliament for Hartlepool;
- (b) Portfolio Holder for Adult and Public Health Services;
- (c) Director / Officers of Child and Adult Services Department;
- (d) NHS Hartlepool;
- (e) Clinical Commissioners;
- (f) North Tees and Hartlepool NHS Foundation Trust;
- (g) Tees, Esk and Wear Valley NHS Foundation Trust;
- (h) University of York;
- (i) Local residents;
- (j) Service users and carers;
- (k) Representatives of minority communities of interest or heritage; and
- (l) Ward Councillors.

5.3 The Forum may also wish to refer to a variety of documentary / internet sources, key suggestions are as highlighted below:-

- (a) Home Care Re-ablement Services: Investigating the longer-term impacts (prospective longitudinal study), University of York, available at: <http://www.york.ac.uk/inst/spru/research/pdf/Reablement.pdf>

6. COMMUNITY ENGAGEMENT / DIVERSITY AND EQUALITY

6.1 Community engagement plays a crucial role in the Scrutiny process and diversity issues have been considered in the background research for this enquiry under the Equality Standards for Local Government. Based upon the research undertaken, paragraph 5.2 includes suggestions as to potential groups which the Forum may wish involve throughout the inquiry (where it is felt appropriate and time allows).

7. REQUEST FOR FUNDING FROM THE DEDICATED OVERVIEW AND SCRUTINY BUDGET

- 7.1 Consideration has been given, through the background research for this scoping report, to the need to request funding from the dedicated Overview and Scrutiny budget to aid Members in their enquiry. At this stage no additional funding has been identified as being necessary to support Members in their investigation. Members, however, may wish to seek additional funding over the course of the investigation and the pro forma attached at **Appendix A** outlines the criteria on which a request to Scrutiny Co-ordinating Committee will be judged.

8. PROPOSED TIMETABLE OF THE SCRUTINY INVESTIGATION

- 8.1 Detailed overleaf is the proposed timetable for the review to be undertaken, which may be changed at any stage:-

15 August 2011 – Formal Meeting of the Forum to Receive:-

- (i) Setting the Scene Report - To provide an understanding of what early intervention and reablement services are and how they contribute to maintaining people's independence;
- (ii) Evidence from the Member of Parliament for Hartlepool; and
- (iii) Evidence from the Portfolio Holder for Adult and Public Health Services.

12 September 2011 – Formal Meeting of the Forum to Receive:-

- (i) Report / Presentation on how early intervention and reablement services are currently being delivered in Hartlepool; and
- (ii) Evidence from organisations involved in the delivery of the intervention and reablement services.

16 January 2012 – Formal Meeting of the Forum to Receive:-

- (i) Details of research carried out by the University of York; and
- (ii) Information about how the research by the University of York might influence the delivery of reablement services in Hartlepool in the future.

20 February 2012 – Formal Meeting of the Forum to Receive Report / Presentation on how early intervention and reablement services might be delivered in the future considering:-

- (i) Budgetary pressures on the Local Authority; and
- (ii) Potential of NHS funding ceasing in March 2013.

19 March 2012 – Consideration of Draft Final Report

13 April 2012 – Consideration of Final Report by the Scrutiny Coordinating Committee

30 April 2012 – Consideration of Final Report by the Cabinet/Council (tentative date)

9. RECOMMENDATION

- 9.1 Members are recommended to agree the Adult and Community Services Scrutiny Forum's remit of the Scrutiny investigation as outlined in paragraph 4.1.

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BACKGROUND PAPERS

No background papers were used in the preparation of this report

APPENDIX A

**PRO-FORMA TO REQUEST FUNDING TO SUPPORT
CURRENT SCRUTINY INVESTIGATION**

<p>Title of the Overview and Scrutiny Committee: ADULT AND COMMUNITY SERVICES SCRUTINY FORUM</p>
<p>Title of the current scrutiny investigation for which funding is requested: Early Intervention and Reablement Services</p>
<p>To clearly identify the purpose for which additional support is required:</p>
<p>To outline indicative costs to be incurred as a result of the additional support:</p>
<p>To outline any associated timescale implications:</p>
<p>To outline the 'added value' that may be achieved by utilising the additional support as part of the undertaking of the Scrutiny Investigation:</p>

To outline any requirements / processes to be adhered to in accordance with the Council's Financial Procedure Rules / Standing Orders:

To outline the possible disadvantages of not utilising the additional support during the undertaking of the Scrutiny Investigation:

To outline any possible alternative means of additional support outside of this proposal: